

Council Package

February 25, 2025



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
February 25, 2025
7:00 p.m.**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

3. CORRESPONDENCE

3.1. Municipal Affairs – Joint Use and Planning AgreementsPage 5

3.2. EIPS Board Highlights – January 23, 2025Page 7

3.3. EIPS Quarterly UpdatePage 11

3.4. Library Board Meeting Minutes - December 2, 2024Page 14

3.5. Library Board Meeting Minutes – January 13, 2025.....Page 17

3.6. Municipal Affairs – Public Library Excellence ProgramPage 19

4. NEW BUSINESS

4.1. Assessment Review Board – Annual Appointments.....Page 21

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7.1. Community Priorities Survey

8. ADJOURNMENT



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
February 11, 2025
Regular Meeting of Council**

PRESENT:

Jody Foulds	Mayor
Perry Koroluk	Deputy Mayor
Linda Sieker	Councillor
Colleen Holowaychuk	Councillor
Tyler Edworthy	
Dawn Nielsen Jaclyn Ponto-Lloyd	CAO/Director, Operations & Infrastructure Deputy Chief Administrative Officer Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Foulds: called the meeting to order at 7:00 p.m.

Adoption of Agenda

- Addition of Item 4.5 – Councillor Absence

MOTION: 41/25 Councillor Holowaychuk: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

- a) Meeting Minutes –January 28, 2025

MOTION: 42/25 Councillor Sieker: That the Minutes of the January 28, 2025 Council Meeting be accepted as presented.

CARRIED

- b) Parks & Recreation Committee Meeting Minutes – January 20, 2025

MOTION: 43/25 Councillor Holowaychuk: That the Minutes of the January 20, 2025 Parks & Recreation Committee Meeting be accepted as presented.

CARRIED

DELEGATIONS:

- Lamont Farmer's Market – Anke Schröder

MOTION: 44/25 Councillor Koroluk: That Anke Schröder be accepted as a delegation.

CARRIED

CORRESPONDENCE:

- John S. Batiuk Water Rates
- Friends of Lamont Firefighters Society – Firefighters Gala Invitation
- CUPW Industrial Inquiry Commission Reviewing Canada Post

MOTION: 45/25 Councillor Koroluk: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

RhPAP Budget Request

MOTION: 46/25 Councillor Koroluk: That Council provide \$400.00 to the RhPAP Attraction and Retention Committee for attraction and retention activities.

CARRIED

Parks & Recreation Committee Appointment

MOTION: 47/25 Councillor Koroluk: That Council appoint Lindsey Mercer to the Parks and Recreation Committee for her second two-year term expiring December 31, 2026.

CARRIED

Transfer of Legal Costs to Tax Rolls

MOTION: 48/25 Councillor Holowaychuk: That Council authorize legal costs to be transferred to the tax roll as per court order and itemized in the attached Schedule "A".

CARRIED

Urban Hen Pilot Program

MOTION: 49/25 Councillor Sieker: That Council accept the Urban Hen Pilot Program update as information.

CARRIED

Councillor Absence

MOTION: 50/25 Councillor Sieker: That Council accept Councillor Al Harvey's absence due to illness.

CARRIED

REPORTS:

Council Reports:

Mayor Foulds	Written report attached.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Holowaychuk	Nothing to report.

Staff Reports:

Deputy CAO Written report attached.

MOTION: 51/25 Councillor Koroluk: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Parks & Recreation Committee Appointment**
 - *FOIP Section 17 – Disclosure Harmful to Personal Privacy*

MOTION: 52/25 Councillor Holowaychuk: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 17 of the *Freedom of Information and Protection of Privacy Act* at 7:32 p.m.

CARRIED

MOTION: 53/25 Councillor Sieker: That Council revert to regular Council meeting session at 7:50 p.m.

CARRIED

ADJOURNMENT: Mayor Foulds adjourned the meeting at 7:51 p.m.

Mayor

Chief Administrative Officer



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

February 13, 2025

AR117690

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,

A black rectangular box redacting the signature of Ric McIver.

Ric McIver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:004/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *Municipal Government Act*, is extended to June 10, 2026.

Ministerial Order No. MSD:013/23 is hereby rescinded.

Dated at Edmonton, Alberta, this 29 day of January, 2025.



Ric McIver
Minister of Municipal Affairs



BOARD HIGHLIGHTS

JAN. 23, 2025

Chair's Report

RECENT EVENTS

Board Chair Cathy Allen highlighted recent trustee events:

- On November 20, Trustee Randy Footz attended the Mundare and Vegreville Indigenous Family and Community Evening. Chair Allen thanked the event organizers for the invitation—it was a lovely and important event to attend.
- On January 6, Chair Allen met with Jackie Armstrong-Homeniuk, Alberta's Parliamentary Secretary for Settlement Services and Ukrainian Evacuees and the Member of the Legislative Assembly for Fort Saskatchewan-Vegreville. Discussion topics included: shared advocacy interests, EIPS and recent Division successes and challenges.
- On January 20, Board members attended the Alberta School Boards Association's Speakers Corner, facilitated by Jane Halford, the founder of Edmonton-based Halford Consulting Ltd. The focus: governance practices and board dynamics.

Superintendent's Report

RECENT EVENTS

Superintendent Sandra Stoddard shared recent events and information with the Board, including:

- On January 8, she attended the January Committee of School Councils meeting—always enjoyable and provides an opportunity to meet, discuss and engage with school council chairs from across the Division.
- On January 22, EIPS held its monthly leadership meeting with senior administration, principals and directors. The meetings help guide future planning, enhance operations, and provide opportunities for schools and departments to share relevant issues and concerns. Schools are encountering increasing complexities and demands for student supports—likely stemming from recent current affairs and growing economic uncertainty. Superintendent Stoddard encourages schools to be mindful of the pressures facing staff and families and to offer reassurance by remaining focused on the Division's vision and educational priorities.

Association and Employee Relation Reports

ASBA ZONE 2/3 MEETING

Trustee Colleen Holowaychuk presented highlights from the Alberta School Boards Association (ASBA) Zone 2/3 meeting held on January 17. Discussion highlights included:

- Regular zone business, including membership news, committee reports and reports for information.
- The professional learning sessions focused on Careers: The Next Generation.
- The advocacy topic focused on transportation, specifically safety and fly-by concerns.
- Nominations are now open for ASBA's annual Honouring Spirit Award. The deadline for nominations is February 5.
- The next Zone 2/3 meeting takes place on February 21.

ATA LOCAL REPORT

The Board of Trustees received for information the Alberta Teachers' Association (ATA) Local No. 28 report from Maxine Holm, the Local President.

- Maxine Holm introduced herself to the Board as the new President of ATA Local 28. The Local's executive team has also seen some changes: Naomi Halcrow is now the Communications Officer, and Nicole Mitchell now serves as the Secretary.

- The province has accepted the ATA’s nominees to assist in developing the new junior high curriculum.
- A recent ATA advocacy topic is the province’s mandatory early learning assessments. Specifically, the ATA raises concerns about the assessments' age-appropriateness, loss of teaching time and related costs.
- On January 14, the Local hosted a professional learning session on artificial intelligence. Overall, the session was well-attended, and the feedback received after the session was positive.

EMPLOYEE RELATIONS GROUP REPORT

The Board received for information the Employee Relations Group (ERG) report from Michelle Miller, the committee’s Chair:

- The makeup of the ERG committee has recently undergone a slight change. Katie Perepeletza now represents the Vegreville area, and Tammy Seney represents the Andrew, Lamont and Mundare areas.
- The January ERG meeting included an opportunity for members to address concerns. Two were raised:
 - the support strike at Edmonton Public School Boards; and
 - the recently approved Division calendar—for the most part, members want to ensure classified staff are included in EIPS’ collaborative learning opportunities.
- Work continues on this year’s Classified Professional Learning Day, taking place on March 7. It should be another great learning event.

Business Arising from Previous Meeting

BOARD POLICY AMENDMENTS

The Board approved amendments to [Board Policy 3: Role of the Trustee](#). The approved changes strengthen the policy’s clarity, definitions, language and readability.

New Business

BOARD POLICY AMENDMENTS

The Board approved amendments to [Board Policy 11: Board Delegation of Authority](#). The approved changes strengthen the policy’s clarity, definitions, language and readability.

2025 ASCA SCHOOL COUNCIL CONFERENCE AND AGM: REGISTRATION SPONSORSHIP

The Board approved sponsoring the registration fee for school councils to participate in the virtual 2025 Alberta School Councils’ Association (ASCA) School Council Conference and Annual General Meeting on April 26-27—per school council up to a maximum of \$5,000. To qualify, members must be part of a school council with an active ASCA membership and apply before the registration deadline, April 7.

SIGNING AUTHORITY MATRIX

The Board approved the amended Signing Authority Matrix for the Division. Changes were made to Appendix A: Signing Authority Matrix and Appendix B: Responsibility Matrix. Collectively, the changes strengthen the matrix’s definitions, process, language and clarity (see pg. 26, “[Board Package: Signing Authority Matrix](#)”).

Reports for Information

SCHOOL STATUS REPORT: 2023-24

The Board received for information the School Status Report for the 2023-24 school year. The report identifies enrolment numbers, school utilization rates and per-student costs within the Division. The data is presented by geographic sectors and on a four-year comparative basis to ensure the analysis is based on long-term trends

and not isolated incidences (see pg. 36, “[Board Package: School Status Report for 2024-25](#)”). Highlights from the report:

- In 2023-24, the average per EIPS student cost was \$7,054—down by \$43 from the previous year.
- In 2023-24, 21 Division schools operated above the \$7,097 average.
- In 2023-24, EIPS’ utilization rate rose to 78 per cent—rising two per cent from the previous year.

COR AUDIT

The Board received for information a report on the Division’s 2024 Occupational Health and Safety Certificate of Recognition (COR) Audit Report. Annually, EIPS undergoes the voluntary COR audit to certify its commitment to occupational health and safety. Overall, the Division scored an impressive COR score of 91 per cent, exceeding the mandatory 60 per cent requirement. The Division’s noted areas of strength include:

- use of policies, procedures and online resources;
- integration of health and safety in the workplace;
- emergency plans, first aid and security measures in place; and
- positive role modelling.

The audit also offered areas for the Division to work on in preparation for the recertification. These include awareness campaigns related to incident reporting, emergency drills, job hazard assessments, and general communication to enhance health and safety efforts.

STUDENT TRANSPORTATION ELIGIBILITY

The Board received for information a report detailing recent amendments to the province’s student transportation eligibility criteria, which take effect in the 2025-26 school year. Specifically, the changes relate to student transportation and rider eligibility. Currently, Alberta Education considers an elementary rider, kindergarten to Grade 6, eligible for provincial student transportation funding if they live one kilometre or more from the school they attend. For secondary students, grades 7-12, riders are eligible if they live two kilometres or more from the school they attend.

In 2025-26, Alberta Education will increase the elementary eligibility distance to 1.6 kilometres—the secondary rider eligibility will remain unchanged. The change in elementary eligibility has significant financial implications for both EIPS and school families. For instance, EIPS will see a substantial reduction in funding from the province. That, in turn, will result in an inability for EIPS Student Transportation to maintain its current service level, potentially leading to higher student transportation fees for families. Short term, the province has committed to some transition funding for 2025-26. However, that won’t be the case long term. Therefore, the Division needs to develop a plan to address the new criteria and communicate the change to school families promptly.

Committee Report

ADVOCACY COMMITTEE

The Board received for information a report from the Advocacy Committee meeting held on January 7. The committee reviewed the Board’s advocacy plan, advocacy work done to date and focus areas for the remainder of 2025-26.

POLICY COMMITTEE

The Board received for information a report from the Policy Committee meeting held on January 13. The committee reviewed four policies—3, 5, 6 and 11. Policies 5 and 6 required no changes. Amendments to Policy 3 and 11 were approved earlier at the January Board meeting (see pg. 2, “Board Policy Amendments”).



BOARD HIGHLIGHTS

GOVERNANCE AND EVALUATION COMMITTEE

The Board received for information a report from a recent Governance and Evaluation Committee meeting—held on January 14. Discussion topics included: the *EIPS Trustee Handbook*, section 3, and the Board Retreat agenda. The committee will bring forward suggested amendments to the handbook at the upcoming Board Caucus meeting in February.

Board Members

Cathy Allen, *Chair* | Susan Miller, *Vice-Chair* | Trina Boymook | Randy Footz | Colleen Holowaychuk | Don Irwin | Ralph Sorochan

FOR MORE INFORMATION CONTACT:

Cathy Allen, *Board Chair* | P 780 417 8109

Laura McNabb, *Director, Communication Services* | P 780 417 8204

www.eips.ca | Instagram: [@elkislandpublicschools](https://www.instagram.com/elkislandpublicschools) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)



EIPS QUARTERLY UPDATE

VOL. 5 NO. 2

EIPS IN THE NEWS

Strathcona County drivers warned about passing school buses with lights flashing | *CTV News*

EIPS offers post-secondary coursework
| *The Fort Saskatchewan Record*

Expanding horizons through Language and Culture programs at EIPS | *Education News Canada*

EIPS offers flexible alternative education with Next Step
| *The Fort Saskatchewan Record*

EIPS hosts Métis kitchen party | *The Sherwood Park and Strathcona News*

New name revealed for K-9 replacement school
| *The Sherwood Park and Strathcona News*

Kindness through cooking | *CBC Edmonton A.M.*

FOR STARTERS

Of all the Board Quarterly Updates, this is the one I look forward to sharing most: It's when we feature the *EIPS Annual Education Results Report*. The report reflects on the previous year, detailing the Division's successes, challenges, student achievement and potential growth areas.

What a year it was. We started construction on Forest Grove School, launched Phase 2 of the new elementary curriculum and finalized a three-year engagement plan. We also tackled complexity by developing a new allocation formula, introduced new intervention strategies, expanded Career Pathways and implemented Year 3 of the Division's mental health strategy.

Needless to say, it was a lot of work, and, as a Board, we couldn't be more proud. You can read about all of these and more in the [EIPS Annual Education Results Report 2023-24](#). Collectively, the report affirms the Division's commitment to student achievement and learner needs. Also woven through the narrative is an established collaborative approach—with students, teachers, administrators, support staff, families and communities. That approach has led to a shared vision of strong public education through high-quality, student-centred educational opportunities for all learners.

It's truly inspiring. And, it's why we've dedicated this issue to the [EIPS Annual Education Results Report 2023-24](#). I encourage you all to read it in detail. In the meantime, we've broken down the highlights, starting on Page 2. I hope you enjoy it as much as I do.

Cathy Allen,
Board Chair, Elk Island Public Schools

INSIDE EIPS



School Open Houses take place throughout the month of February. Prospective students and families are can attend to explore programming, tour the school, meet the staff and ask questions.

New Kindergarten Programming will launch in three EIPS schools. Next year, Wes Hosford Elementary and Mundare School will offer full-time STEM kindergarten programming. Meanwhile, École Parc Élémentaire will offer a new full-time French Immersion kindergarten program. For more information visit eips.ca.

Pink Shirt Day happens on February 26, an annual event celebrated countrywide to promote kindness, healthy relationships and bullying prevention. This year's theme: "Let Kindness Grow." That's exactly what EIPS schools plan to do through various lesson plans and activities, all aimed at fostering kindness, inclusiveness and healthy relationships.

Week of Inspirational Math takes place March 10-14. Schools will host daily math activities—all targeted at developing numeracy skills, learning from mistakes and building strategies to push forward.

INBOX

How will EIPS transition students when it relocates the senior high French Immersion program?

To ensure smooth transitions, the Division has developed a transition plan for impacted students. To develop the plan, several phases of consultations took place. Phase 1, included a survey asking a series of questions about stakeholder needs, concerns, goals and suggestions to make the transition as successful as possible. In Phase 2, EIPS developed a draft transition plan—using the survey data, considering local needs, program requirements and related outcomes-oriented strategies. Then, in Phase 3, the Division shared the draft plan at a public feedback session—collecting even more input from stakeholders to help fine-tune and perfect a final version—Phase 4. To read the plan, and for more information, visit eips.ca.

EIPS ANNUAL EDUCATION RESULTS REPORT 2023-24: HIGHLIGHTS

Every year, EIPS publishes an Annual Education Results Report, which outlines the Division's Four-Year Education Plan, opportunities for growth and how it's supporting students to achieve the best possible outcomes. Collectively, the Division uses the report to guide its work and enhance learning going forward. Read the full report at eips.ca.

LOCAL PROFILE AND CONTEXT

EIPS is one of Alberta's largest school divisions, serving more than 17,950 students from kindergarten to Grade 12 in 42 schools—in Sherwood Park, Fort Saskatchewan, Vegreville, Strathcona County, Lamont County and the western portion of the County of Minburn. The Division also employs 1,551 people who work collectively to inspire students to learn, grow and succeed.

Thanks to its size, EIPS is able to provide students with a range of learning opportunities, from pre-kindergarten to Grade 12. These include specialized, faith-based, language, career pathways, academic and outreach programs. That, coupled with strong extracurricular opportunities, family supports and numerous student services, ensures all learners receive a well-rounded education that develops their skills and knowledge.

Overall, 2023-24 was a productive year for EIPS, with much to celebrate. The year also presented challenges and opportunities for growth. What shines through, though, is the priorities, programs and strategies the Division has in place are positively impacting on students. To make that happen, everyone within EIPS came together and stayed committed to its the goals listed in the [Four-Year Education Plan](#).

Results

EIPS' annual results data shows the strategies and goals it has in place are having a positive impact on student achievement and well-being.

The Board continues to focus efforts on: building literacy and numeracy skills for all students, and supporting staff growth through meaningful professional learning and evidence-based best practices.

Funding

Every year, EIPS' budget gets tighter, making operations more challenging. The reason: the province's funding formula for education, student enrolment growth and inflation. As such, the Division closely examined its operations to find cost savings.

The Board approved a budget using available resources to ensure a budget that supports the mission, beliefs and priorities of EIPS.

New Elementary Curriculum

EIPS rolled out Phase 2 of the new elementary curriculum, with three subjects launching in 2023-24—mathematics and English language arts and literature, grades 4-6, and science, kindergarten to Grade 3.

The Board invested resources to create an implementation plan, build capacity and ensure smooth transitions for everyone.

Engagement

EIPS finalized the last project listed within its three-year public engagement plan: how to address school capacity issues, improve attendance areas for junior high students, balance senior high enrolment in Sherwood Park and enhance accommodations for elementary and secondary French Immersion programming.

The Board made the decision to relocate the senior high French Immersion program to Salisbury Composite High, and balance senior high enrolment by redesignating senior high students living in the Lakeland Ridge attendance area to Bev Facey Community High—both effective when the new Sherwood Park replacement school opens.

Mental Health

Work continued on Year 3 of EIPS' Mental Health Strategic Plan. The plan's aims: To better support students' and staff's socio-emotional and foster positive mental health development.

The Board invested significant resources into the strategic plan to enhance supports for students, families and staff—all focused on providing education and resources on mental health literacy, support for student mental health and well-being, capacity building and developing accessible service pathways.

2024-25 EXPENSES BY PROGRAM

NOTE: All dollar amounts are expressed in thousands

Program	Amount	Percentage
Instruction	\$166,129	78%
Operations and Maintenance	\$24,105	11%
Transportation	\$17,413	8%
System Administration	\$4,515	2%
External Services	\$990	1%
TOTAL	\$213,152	100%

ALBERTA EDUCATION ASSURANCE MEASURES: HIGHLIGHTS

Measure	EVALUATION SCORE
Student Learning Engagement	n/a
Citizenship	Intermediate
High School Completion Rate	Very High
Provincial Achievement Tests	High
Diploma Examinations	High
Dropout Rate (1.8%)	Good
Education Quality	High
Welcoming, Caring, Respectful and Safe Learning Environments	n/a
Access to Supports and Services	High
Parental Involvement	Intermediate



Based on the Four-Year Education Plan 2022-26

Priority 1: Promote Growth and Success for All Students

Results

Early learning: Families agree EIPS' Early Learning program prepares children well for Grade 1.

Literacy and numeracy: PAT and diploma examination results are consistently higher than the province.

Indigenous education: Overall educational outcomes for Indigenous students are improving, and consistently higher than the province.

Career pathways: EIPS continues to see strong results related to senior high achievement—thanks, in part, to the Division's vast career pathway programming.

Assurance: Stakeholders are confident students develop the skills needed to succeed after finishing school.

Priority Strategies 2025-26

- Continue building teacher capacity in literacy, numeracy, student engagement and assessment practices.
- Continue using multi-disciplinary teams to address needed interventions and support complex learners.
- Implement high-leverage instructional and assessment practices to support growth in literacy and numeracy.
- Continue developing foundational knowledge about First Nations, Métis and Inuit perspectives.
- Continue efforts to prepare students in career planning and transitions to post-secondary.

Priority 2: Enhance High-Quality Learning and Working Environments

Results

Learning environments: Families are satisfied with the quality of teaching and education their child receives at school.

Working environments: Staff agree EIPS is a positive place to work and have opportunities to grow.

Infrastructure: Families are satisfied with EIPS' infrastructure.

Assurance: EIPS stakeholders are confident the Division's environments are welcoming, inclusive, respectful and safe.

Priority Strategies 2025-26

- Build capacity through targeted and collaborative learning opportunities related to staff competencies for leadership, teaching and support positions.
- Offer the Educational Assistant Internship.
- Implement Year 5 of EIPS' Mental Health Strategic Plan to better support students and staff.
- Develop efforts to ensure welcoming, caring, respectful and safe learning and working environments.
- Improve infrastructure reliability and increase equipment life cycles through ongoing and effective asset management and regular preventative maintenance.
- Continue efforts to ensure secure, safe, robust and reliable technology access.

Priority 3: Enhance Public Education Through Effective Engagement

Results

Engagement: Families agree schools keep them informed about their child's progress and achievement.

Governance: The Board worked diligently to ensure it communicated EIPS' standpoint on a range of topics—the value of public education, funding, autonomous school boards, new curriculum, mental health and well-being, classroom complexity and infrastructure projects.

Assurance: Stakeholders are confident EIPS provides meaningful opportunities for family involvement.

Priority Strategies 2025-26

- Build capacity for families to help support their child's education journey.
- Continue assurance framework efforts.
- Continue developing ways to engage families and school communities—advocacy, consultations, Division news.
- Promote effective communication and build relationships with elected government officials.
- Develop and maintain focused advocacy plans.

BUILDING ASSURANCE

In addition to providing high-quality education to students, EIPS is also responsible for assuring the public it's fulfilling its responsibilities, through reporting, engagement and relationship building. In 2023-24, some of the ways EIPS built assurance, include:

- Annual Assurance Reviews
- EIPS Annual Education Results Report
- EIPS Budget Survey
- School Fee Consultations
- Four-Year Education Plan review
- Alberta Education Assurance Survey
- EIPS Annual Feedback Survey – for families, staff and students
- EIPS schools engaged stakeholders to inform budget planning and school education plans
- EIPS Four-Year Education Plan: 2022-26
- Spring budget – using survey feedback
- Advocacy in Action – regular newsletter
- EIPS Quarterly Update – regular newsletter
- Ongoing communication – school newsletters, news releases and email



**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
December 2, 2024 – 7:00pm at Back Alley Pub (Christmas Meeting)**

PRESENT:

Board: Kelly VanDeurzen, Erin Thomas, Greg Huxley, Colleen Holowaychuk, Dinah Sudyk, Dave Diduck (via zoom), Michelle Selensky (via zoom)

Staff: Cadmus, Alexia

Guests:

ABSENT: Stephanie Williams (staff)

MEETING CALLED TO ORDER AT: 7:14 PM

APPROVE AGENDA:

Dinah requests we add 3) Delivery to New Business. Colleen requests we add 4) Meeting times for January-March to New Business. Colleen moves to adopt the agenda as amended. Dinah seconds. All in favour. Passed.

PREVIOUS MINUTES:

Erin moves that the Previous Minutes be adopted. Greg seconds. All in favour. Passed.

TREASURER'S REPORT:

Chequing Account Balance: \$19,952.62 as of November 30, 2024.

Dinah moves that the Treasurer's Report be accepted as presented. Colleen seconds. All in favour. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. **Board Basics** – January 21, 2025 via zoom. Kelly will confirm the time.
2. **Lamont Christmas Light Up** – It was lots of fun. Thank you to Alexia and Dinah for helping with the activities and cookie decorating. 63 adults & 67 children attended.
3. **Grant** – Stephanie is revamping the idea for the Rural Skill Development grant we received last year. We have been invited to apply again but need to have a new program idea. This year we are focusing on online safety education.
4. **Honorariums** – Voted via zoom in mid-November 2024. Handed out to staff in attendance today. Kelly will make sure the other staff get theirs.

NEW BUSINESS:

1. **Christmas Hours** – Closed December 23, 2024 to January 1, 2025. Open again January 2, 2025.
2. **Elections** –
Chair – Erin nominates Kelly to remain as Board Chair. Greg seconds. No other nominations. Asked three times. Erin moves that nominations cease. Greg seconds. Kelly accepts. Passed. Kelly is Board Chair for 2025-26.
Vice-Chair – Colleen nominates Greg to remain as Vice-Board Chair. Kelly seconds. No other nominations. Asked three times. Colleen moves that nominations cease. Erin seconds. Greg accepts. Passed. Greg is Vice-Board Chair for 2025-26.

Treasurer – Kelly nominates Michelle for Treasurer. Greg seconds. No other nominations. Asked three times. Greg moves that nominations cease. Erin seconds. Michelle accepts. Passed. Michelle is Board Treasurer for 2025-26.

Secretary – Colleen nominates Erin to remain as Secretary. Greg seconds. No other nominations. Asked three times. Greg moves that nominations cease. Kelly seconds. Erin accepts. Passed. Erin is Board Secretary for 2025-26.

3. **Delivery** – We have received a \$4000 grant cheque from the County of Lamont Library Board.
4. **Meeting times for January-March** – Colleen moves that we start the meetings in January, February, and March to begin at 6pm as Erin and Colleen have curling at 7pm during those months. Dinah seconds. All in favour. Passed.

LIBRARIAN’S REPORT:

Librarians Report- December 2/2024

Total Allotment: \$10,040.42

Expended: \$6,461.99

Encumbered: \$420.92

Approximate Free Balance: \$3,157.51

Patron Attendance:

November- 217

Light Up- 123

New Patron Registrations:

November- 5

- 1) The Light Up was lots of fun. Thank you, Alexia and Dinah for helping and Dinah for donating the cookies; they were delicious with the juice and hot chocolate 😊 We had a couple crafts including ornament making, button wreaths, foam crafts, coloring and a Christmas gnome scavenger hunt. It was cold and snowy, but we had a great turn out considering.
- 2) Christmas hours - I am very much hoping that we can be closed from December 23rd until January 1st so the staff and I can spend that week with our families to celebrate.
- 3) Winter Reading Program has started with NLLS, and they again have a snow art contest and reading log for prizes. They have added an additional Monday 15 to the Friday 15 to get extra entries for kiddos reading lots!
- 4) I’m still shopping around for the computer to find the best deal and hoping to find something for the new year.
- 5) I applied for the Rural Libraries Grant and thankfully noticed moments before sending out my application that the fine print said we could not use a program that had previously had grant funding. So, I had to quickly come up with another program as the deadline was only a few hours away. I came up with “Acquiring Knowledge of the Digital World and How to Use It Safely and Ethically”. We will do a program for seniors and youth alternating weeks. We would teach about how to navigate digitally both safely and ethically in several different ways. We would focus on the dangers for both age groups. Catfishing, scamming, predators and the many ways you can be tricked into handing over your personal information; and how we can avoid all of this while still enjoying the perks of the internet!
- 6) Our Saturday open trial dates will be starting January 11th - March 1st and I will start advertising and getting programming started for those! Each of the staff has offered to

alternate Saturday shifts and I will run the programming on those days. More to come in the next board meeting on the exact literacy programming Ill be doing.
SORRY I COULDN'T MAKE IT BUT HAVE AN AWESOME CHRISTMAS AND HAPPY NEW YEAR EVERYONE!!

CORRESPONDANCE:

None

ROUND TABLE:

Merry Christmas everyone!

NEXT MEETING: January 13, 2025 @ 6:00pm at the Lamont Public Library. It will be made available via zoom for those unable to attend in person.

Erin moves that we adjourn the meeting. Greg seconds. All in favour. Passed.

MEETING ADJOURNED AT: 7:37pm

**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
January 13, 2025 – 6:00pm at Lamont Public Library**

PRESENT:

Board: Kelly VanDeurzen, Erin Thomas, Colleen Holowaychuk, Dinah Sudyk (zoom), Dave Diduck (via zoom), Michelle Selensky (via zoom)

Staff: Stephanie Williams

Guests:

ABSENT: Greg Huxley

MEETING CALLED TO ORDER AT: 6:07 PM

APPROVE AGENDA:

Dinah moves to adopt the agenda as presented. Colleen seconds. All in favour. Passed.

PREVIOUS MINUTES:

Dinah moves that the Previous Minutes be adopted. Dave seconds. All in favour. Passed.

TREASURER’S REPORT:

Chequing Account Balance: \$22,221.23 as of December 31, 2024.

Michelle moves that the Treasurer’s Report be accepted as amended. Dinah seconds. All in favour. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. **Board Basics** – Ken needs to change the date. New date chosen is January 29, 2025
Kelly will confirm the time.

NEW BUSINESS:

1. **Holiday/Stat Pay** – Questions brought up about holiday and stat pay. Kelly will add a section to our policy manual citing Alberta Labour Standards and which stats will apply. Vacation is paid out on each cheque as applicable per Alberta Labour Standards.

LIBRARIAN’S REPORT:

Total Allotment: \$10,040.42

Expended: \$7,389.11

Encumbered: \$1,196.16

Approximate Free Balance: \$1,455.15

Patron Attendance:
December- 148

New Patron Registrations:
December- 3

- 1) First, I hope everyone had an amazing holiday and happy new year! Saturday (Jan 11th) we started our test of 8 weeks to see if Saturdays are a good day to be open. I’ve had signs up in the library and have been advertising! We had a handful of people come in which is great for the first day.

- 2) Our phone line was saying “number not assigned” when patrons would call in this weekend. The school put in a new phone system and switched providers over the weekend so that was only a temporary issue and has been resolved.
- 3) I will be starting some children’s programming on Saturdays in hopes of bringing more people in and getting them used to the library being open on the weekend.
- 4) I applied for the rural libraries grant before Christmas and they are choosing the recipients in February. So, I’ll be eagerly waiting to hear if we can go ahead with that programming.
- 5) Family Fun Night for Family Literacy Day will be held at the library on January 28th by Erin (Kalyna Family Resource Network). Thanks Erin!
- 6) I got a credit card PIN in the mail that said the card with my name on it is on the way. YAY, finally will not have to use my personal funds to purchase library items and poor Michelle will not have to keep writing me checks for it!

CORRESPONDANCE:

None

ROUND TABLE:

Colleen – Let’s look at possible fundraisers next meeting. Possible offer a sign painting evening for Mother’s Day. Perhaps another online auction. Kelly will add to New Business at next meeting.

NEXT MEETING: February 3, 2025 @ 6:00pm at the Lamont Public Library. It will be made available via zoom for those unable to attend in person.

Erin moves that we adjourn the meeting. Colleen seconds. All in favour. Passed.

MEETING ADJOURNED AT: 6:26pm



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117411

February 4, 2025

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2025 Minister's Awards for Municipal and Public Library Excellence (MAMPLE). This program recognizes excellence in municipal government initiatives and provision of library services and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

For the 2025 program, we have introduced modest changes to align with current priorities and enhance the recognition of successful initiatives that can be shared across the province. The updated program now features four municipal and two library award categories. For each municipal category, one award will be given for municipalities with populations under 10,000, and one for municipalities with populations over 10,000. For each library category, two awards will be given to library boards serving populations under 10,000, and two for library boards serving populations over 10,000.

Submissions will be accepted in the following categories:

- ***Building Economic Strength (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - building the economic capacity and/or resiliency of the community; and/or
 - improving the attractiveness of the community to businesses, investors, and visitors.
- ***Enhancing Community Engagement or Livability (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - increasing accessibility of community services;
 - fostering inclusive and welcoming communities;
 - improving engagement opportunities for community members; and/or
 - strengthening wellness and safety responsiveness.
- ***Partnership (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - enabling a local or regional partnership* that achieves results that could not have been accomplished by the municipality alone;
 - generating lasting relationships between partners; and/or
 - leveraging unique skill sets or resources of each partner.
 - *Partners may include municipalities, businesses, First Nations, non-profit organizations, community groups, and other orders of government.

.../2

○ **Red Tape Reduction or Service Delivery Enhancement (open to all municipalities)**

Awarded for an initiative that exemplifies:

- improving upon or presenting a new approach to how a municipality can deliver a program or service;
- streamlining processes and reducing administrative requirements, leading to more efficient service delivery;
- saving time, money, and/or resources by implementing practices that enhance operational effectiveness;
- reducing regulatory, policy, or procedural requirements to simplify access to municipal services for residents and businesses; and/or
- promoting transparency and accountability in municipal operations, fostering trust within the community.

○ **Public Library Services (open to all library boards, serving a population of under 10,000)**

Awarded for an initiative that exemplifies:

- demonstrating responsiveness to community need(s); and
- providing direct benefit to the public.

○ **Public Library Services (open to all library boards, serving a population of over 10,000)**

Awarded for an initiative that exemplifies:

- demonstrating responsiveness to community need(s); and
- providing direct benefit to the public.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx or on the submission form. **The deadline for submissions is March 31, 2025.**

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities.

Sincerely,



Ric McIver
Minister



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.1

COUNCIL MEETING DATE:
February 25, 2025

ITEM DESCRIPTION OR TITLE

Assessment Review Board - Annual Appointments

RECOMMENDATION

1. **THAT** Council appoint the following individuals, as Certified Panelists of the Assessment Review Board for a term ending December 31, 2025:

Darlene Chartrand
Sheryl Exley
Tina Groszko
Richard Knowles
Marcel LeBlanc
Raymond Ralph

2. **THAT** Council appoint Raymond Ralph as Chairman of the Assessment Review Board for a term ending December 31, 2025.
3. **THAT** Council appoint Gerryl Amorin as Certified Clerk of the Assessment Review Board for a term ending December 31, 2025.

BACKGROUND

The *Municipal Government Act* (MGA) section 454.1(1) requires that Council adopt by resolution the appointment of the Chair, Clerk and panelists to the Assessment Review Board. Capital Region Assessment Services Commission (CRASC) has provided a list of names of individuals who have successfully completed the provincially legislated training courses and are qualified to sit on the Assessment Review Board and are available to CRASC participating municipalities. The Clerk for the Assessment Review Board has also completed the required training.

COMMUNICATIONS

Update provided to CRASC.

IMPLICATIONS OF DECISION

The Town of Lamont will have an Assessment Review Board officially appointed whose members have completed the required training and who are authorized by the Town to transact any assessment review board appeals.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 454.1 (1)(2)(3)

MGA Section 454.2 (1)(2)

MGA Section 454.3

ATTACHMENTS

N/A

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in blue ink, appearing to be "Dawn Nielsen", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM:

4.2

COUNCIL MEETING DATE:
February 25, 2025

ITEM DESCRIPTION OR TITLE

Elected Officials Event

RECOMMENDATION

THAT Council approve up to \$400.00 to host the Ladies in Municipal Government event.

BACKGROUND

In support of woman in politics, Bruderheim initiated a regional women in municipal government event in 2023. The event is an opportunity for elected officials and administrative staff to share ideas and network with regional partners and professional staff, promoting and attracting women to elected and professional roles in municipal government. This event has been very successful and well attended for the past 2 years.

The event will be an evening of fellowship highlighting Lamont’s local talent. This initiative was originally brought forward as an annual event that would provide opportunity for all municipalities in the region to host.

In support of this initiative, Councillor Sieker would like to host this year’s event in Lamont on May 8, 2025.

COMMUNICATIONS

Invitations sent out.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

\$400 from Operational budget

POLICY AND/OR LEGISLATIVE REFERENCES

N/A



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy CAO

Approved by CAO:

A handwritten signature in blue ink, appearing to be "TE", is written over the "Approved by CAO:" text.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
February 25, 2025

ITEM DESCRIPTION OR TITLE
Urban Hen Pilot Program

RECOMMENDATION

THAT Council extend the Urban Hen Pilot Program until May 31, 2025.

BACKGROUND

At the February 13, 2024 Council Meeting, Council passed Bylaw 03/24, Urban Hen Pilot Program. The Pilot Program allows up to 5 residents to have 2-4 laying hens for a period of 1 year starting April 1, 2024 and ending April 1, 2025. The Town received one application over this 1-year period.

At the February 11, 2025 Council Meeting, Council agreed to make the Urban Hen Program a permanent program in the Town of Lamont. An extension to the program is necessary to allow Administration time to review and update the Bylaw.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
February 25, 2025

ITEM DESCRIPTION OR TITLE

Security Cameras

RECOMMENDATION

THAT Council direct administration to investigate the needed bylaws and policies/procedures; capital and operational costs; and locations; to provide camera coverage of the downtown and collector/access roads to residential areas along with the recommended/required signage, and a proposed public engagement process. A preliminary report requested for a Council meeting in May.

BACKGROUND

As per section 13 of Bylaw 06/24 a Notice of Motion was submitted to administration to be brought to a future Council meeting. "That the Town of Lamont Council direct administration to investigate the needed bylaws and policies/procedures; capital and operational costs; and locations; to provide camera coverage of the downtown and collector/access roads to residential areas along with the recommended/required signage, and a proposed public engagement process. A preliminary report requested for a Council meeting in May."

At the January 14, 2025 Council Meeting, Inspector Barry LaRocque appeared as a delegation. Inspector LaRocque advised that installing security cameras in Town could help minimize crime.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 06/24, Procedural Bylaw



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

None.

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the "Approved by CAO:" text.



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: Feb 25, 2025

ELECTED OFFICIAL: Linda Sieker

PERIOD, Feb 11 ,2025 – Feb 25 ,2025

Boards and Committees:

- **Feb 13 – Parks & Recreation (Meeting with Lions Club)**

Town of Lamont Business:

Professional Development (Workshops & Conferences)

- **Feb 13 – Brownlee Emerging Trends**

Lamont Functions and Events:



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: February 25, 2025

ELECTED OFFICIAL: Colleen Holowaychuk

REPORT PERIOD: January 29-February 25, 2025

Boards and Committees:

- **February 3, 2025 – Lamont Public Library Meeting**

Town of Lamont Business:

- **NA**

Professional Development (Workshops & Conferences):

- **January 29, 2025 – Lamont Public Library – Board Basics Training**

Lamont Functions and Events:

- **February 8, 2025 – Lamont Fish and Game Fundraiser**

CAO REPORT

FOR THE PERIOD ENDING February 25, 2025

HIGHLIGHTS:

Jan 29-Feb 7-25

- Away from the office

Feb 10-25

- Engineering Meeting

Feb 11-25

- Finance Meeting

Feb 12-25

- Admin Team Meeting
- Operations Team Meeting

Feb 13-25

- Emerging Trends Workshop

Feb 18-25

- Finance Meeting

Feb 19-25

- Admin Team Meeting

Feb 20-25

- All Staff & Safety Meeting
- AB Elections GIS Meeting
- CEO/CAO Meeting

Feb 21-25

- Municipal Government Investigations Webinar

CLOSED SESSION NOTICE

February 25, 2025

7.1 Community Priorities Survey

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."