

2025 MUNICIPAL ELECTION



CANDIDATE NOMINATION INFORMATION PACKAGE

Visit www.lamont.ca/townhall/election for information on running for office in the 2025 Municipal Election.

Candidates Nomination Period:

- Candidates may submit their completed nomination papers starting January 1, 2025 until 12:00 noon on September 22, 2025. The nomination papers must be accompanied by a deposit of \$100.00 payable by way of certified cheque, money order, cash or debit.
- Completed Nomination Papers must be delivered in-person to the Town Office 5307-50 Avenue, between the hours of Monday – Friday 8:30 am – 4:00pm except on Nomination Day September 22, nominations will only be accepted until 12:00(Noon).
- To submit your Nomination Papers in-person, please contact 780-895-2010 to schedule an appointment.

NOTE: IT IS THE CANDIDATE'S RESPONSIBILITY TO ENSURE SUBMISSIONS ARE RECEIVED BY THE TOWN WITHIN THE NOMINATION PERIOD. ALL SUBMISSIONS MUST BE RECEIVED BY THE END OF THE NOMINATION PERIOD.

Advance Voting

Dates, times and locations for Advance Voting have not yet been determined.

Election Day

Election Day will be held on Monday, October 20, 2025, from the hours of 10:00 a.m. to 8:00 p.m. at the Lamont Recreation Hall.

Swearing-In Ceremony & Organizational/Regular Meeting

Following the 2025 municipal election, successful Candidates will be sworn-in as members of Town Council. The Swearing-In Ceremony is scheduled to take place in the Town Hall Council Chambers on Tuesday, October 28, followed by the Organizational meeting and regular Council meeting.

Council Meetings

Regular Council meetings are held on the 2nd and 4th Tuesday of each month commencing at 7:00 p.m. (meeting times are subject to change). In preparation for the meeting, electronic agenda packages will be available for members of Council on the Friday prior to the meeting.

Included in this package:

- ✓ Form 4- Nomination Paper & Candidate's Acceptance
- ✓ Form 5- Candidate Financial Information
- ✓ Form 11- Candidate or Official Agent Proof of Identification
- ✓ Form 16 – Statement of Scrutineer or Official Agent
- ✓ Form 26 - Campaign Disclosure Statement and Financial Statement
- ✓ Notice of Intent Form
- ✓ Release of Candidate Information



Municipal Election 2025

Town of Lamont Council consists of 1 Mayor & 6 Councillors, elected for a term of 4 years.

This package is meant to serve as a guideline and for your assistance when considering becoming a candidate in the 2025 Municipal Election, however this package is not complete and not inclusive of all information contained within legislation. The *Local Authorities Election Act* and relevant regulations can be obtained at: <https://www.alberta.ca/alberta-kings-printer>

Returning Officer

A Returning Officer is a person appointed for the purpose of conducting an election under the *Local Authorities Election Act*. If you require information, please contact:

Returning Officer Betty Malica or
Substitute Returning Officer Dawn Nielsen
(780) 895-2010
general@lamont.ca



Important Dates

- Nomination Period: January 1 to September 22, 2025 (noon)
- Nomination Day: September 22, 2025
- Municipal Election Day: October 20, 2025

Are you able to run as a candidate in the Municipal Election?

A candidate must be

- At least 18 years of age on September 22, 2025
- A Canadian Citizen
- A Resident of the Town of Lamont for 6 consecutive months immediately preceding nomination day
- Not otherwise disqualified or ineligible-see LAEA or MGA for clarification



Prior to submitting your nomination forms, please review:

- _____ Review requirements for Candidates
- _____ Complete all forms 4, 5, Notice of Intent and Release of Candidate Information
- _____ Include \$100.00 cash deposit by way of cash, Certified cheque, bank draft or debit.
- _____ Be sure that the minimum number of eligible electors have signed the nomination forms. ✓
- _____ Review all forms before filing to be complete, if any are not completed your nomination will not be accepted until they are fully completed.

Nomination papers must be signed by the Returning Officer or Substitute Returning Officer.

NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE

Local Authorities Election Act
 (Sections 12, 21, 22, 23, 23.1, 27, 28,
 47, 68.1, 151, 158.3, Part 5.1)
Education Act (Sections 4(4), 74)

The personal information collected through this form is for administering the election. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact

Town of Lamont	780-895-2010
Business Title/Organization	Business Phone Number
PO Box 330, 5307-50 Ave	Lamont
Address	City or Town
	AB
	T0B 2R0
	Province Postal Code

LOCAL JURISDICTION: Town of Lamont, PROVINCE OF ALBERTA

We, the undersigned electors of Town of Lamont,
Name of Local Jurisdiction and Ward (if applicable)

nominate _____ of
Candidate's Surname and Given Names

Complete Address and Postal Code

as a candidate at the election about to be held for the office of _____
Office Nominated for

of Town of Lamont.
Name of Local Jurisdiction

The candidate's local political party or slate is N/A (if applicable).

Provide signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable). If a city or a board of trustees under the *Education Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

CANDIDATE'S ACCEPTANCE

I, the above-named candidate, solemnly swear (affirm) that

I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office,

I am not otherwise disqualified under section 22, 23 or 23.1 of the *Local Authorities Election Act*,

I will accept the office if elected,

I have read sections 12, 21, 22, 23, 23.1, 27, 28, 47, 68.1 and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents,

I am appointing _____
Name, Contact Information or Complete Address and Postal Code, and Telephone Number of Official Agent
as my official agent (if applicable),

I have provided a criminal record check with my nomination package (if applicable),

I will read and abide by the municipality's code of conduct if elected (if applicable), and

The electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

(Print name as it should appear on the ballot.)

Candidate's Surname

Candidate's Given Names
(may include nicknames, but not titles, i.e. Mr., Ms, Dr.)

SWORN (AFFIRMED) before me

at the _____ of _____,

in the Province of Alberta,

this _____ day of _____, 20____.



Signature of Candidate

Signature of Returning Officer or
Commissioner for Oaths



**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT
OR A FORM THAT CONTAINS A FALSE STATEMENT**

RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

Signature of Returning Officer

Candidate Financial Information

*Local Authorities Election Act
(Section 27)*

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Town of Lamont		780-895-2010	
Business Title/Organization		Business Phone Number	
PO Box 330, 5307-50 Ave	Lamont	AB	T0B 2R0
Address	City or Town	Province	Postal Code

Candidate's Full Name _____

Candidate's Address and Postal Code _____

Address(es) of Place(s) where Candidate Records are Maintained _____

Name(s) and Address(es) of Financial Institutions where Campaign Contributions will be Deposited (if applicable)

Name(s) of Signing Authorities for each Depository Listed Above (if applicable)

Where there is any change in the above mentioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.

CANDIDATE OR OFFICIAL AGENT PROOF OF IDENTIFICATION FOR ACCESS

Local Authorities Election Act
(Section 52)

LOCAL JURISDICTION: Town of Lamont, PROVINCE OF ALBERTA

ELECTION DATE: October 20, 2025

VOTING SUBDIVISION OR WARD (If applicable): N/A

For the purposes of access authorized under section 52 of the *Local Authorities Election Act*, this constitutes identification for _____
Name
of _____
Complete Address and Postal Code
serving in the capacity of _____
Office

This appointment is in effect for the 20 25 campaign period.

Section 52 of the *Local Authorities Election Act* states that a person to whom a candidate, an official agent or a campaign worker on behalf of a candidate has produced identification in the prescribed form, indicating that the person is a candidate, an official agent or a campaign worker, shall not

- (a) obstruct or interfere with, or
- (b) cause or permit the obstruction or interference with

the free access of the candidate, official agent or campaign worker to each residence in a building containing 2 or more residences or to each residence in a mobile home park.

Signature of Returning Officer or Deputy Returning Officer

Signature of Candidate or Official Agent named above

Statement of Scrutineer or Official Agent

Local Authorities Election Act
(Sections 16(2), 68.1, 69, 70)

The personal information collected through this form is for administering the election. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact

<u>Town of Lamont</u>		<u>780-895-2010</u>	
Business Title/Organization		Business Phone Number	
<u>PO Box 330, 5307 - 50 Ave</u>	<u>Lamont</u>	<u>AB</u>	<u>TOB 2R0</u>
Address	City or Town	Province	Postal Code

LOCAL JURISDICTION: Town of Lamont , PROVINCE OF ALBERTA

ELECTION DATE (OR VOTE ON A BYLAW OR QUESTION): October 20, 2025

I, _____ ,
Name of Scrutineer or Official Agent

of _____
Complete Address and Postal Code

in the Province of Alberta , am at least 18 years of age and,
Name of Province

(a) For the purposes of an election, will act as scrutineer on behalf of _____
Name of Candidate
for the office of _____
Office for which Candidate was Nominated

OR

(b) For the purposes of a vote on a bylaw, will act as scrutineer for those persons who are interested in

(Check [✓] One) promoting the passing of Bylaw No. _____
 opposing the passing of Bylaw No. _____

OR

(c) For the purposes of a vote on a question, will act as scrutineer on behalf of those persons who are interested in

(Check [✓] One) voting in the **positive** on the question set out.
 voting in the **negative** on the question set out.

AND I will in all respects maintain and aid in maintaining the absolute secrecy of the vote.

Signature of Scrutineer or Official Agent

IT IS AN OFFENCE TO SIGN A FALSE STATEMENT

Campaign Disclosure Statement and Financial Statement

*Local Authorities Election Act
(Sections 147.3, 147.4)*

NOTE: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 147.4 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

Returning Officer 780-895-2010
Title of the Responsible Official Business Phone Number

LOCAL JURISDICTION Town of Lamont, PROVINCE OF ALBERTA

Full Name of Candidate _____

Candidate's Mailing Address _____, Alberta
Postal Code _____

This form, including any contributor information from line 2, is a public document.

Pre-Campaign Period Report

- 1. Pre-Campaign Period Contributions (up to a limit of \$5,000 per year or \$10,000 from candidate's own funds per year) _____
- 2. Pre-Campaign Period Expenses _____

Campaign Period Revenue

- CAMPAIGN CONTRIBUTIONS:**
- 1. Total amount of contributions of \$50.00 or less _____
 - 2. Total amount of all contributions of \$50.01 and greater, together with the contributor's name and address (attach listing and amount) _____
- NOTE:** For lines 1 and 2, include all money and valued personal property, real property or service contributions.
- 3. Deduct total amount of contributions returned _____
 - 4. NET CONTRIBUTIONS (line 1 + 2 - 3) \$0.00

- OTHER SOURCES:**
- 5. Total amount contributed out of candidate's own funds _____
 - 6. Total net amount received from fund-raising functions _____
 - 7. Transfer of any surplus or deficit from a candidate's previous election campaign _____
 - 8. Total amount of other revenue _____
 - 9. TOTAL OTHER SOURCES (add lines 5, 6, 7 and 8) \$0.00
 - 10. Total Campaign Period Revenue (add lines 4 and 9) \$0.00

Campaign Period Expenditures

11. Total Campaign Period Expenses Paid _____ Unpaid _____ TOTAL \$0.00

The Candidate must attach an itemized expense report to this form.

Campaign Period Surplus (Deficit) (deduct line 11 from line 10) \$0.00

A candidate who has incurred campaign expenses or received contributions of \$50,000 or more must attach a review engagement statement to this form.

ATTESTATION OF CANDIDATE

This is to certify that to the best of my knowledge this document and all attachments accurately reflect the information required under section 147.4 of the *Local Authorities Election Act*.

Date yyyy-mm-dd

Signature

Forward the signed original of this document to the address of the local jurisdiction in which the candidate was nominated for election.

IT IS AN OFFENCE TO FILE A FALSE STATEMENT

Notice of Intent

Local Authorities Election Act (Section 147.22)

LOCAL JURISDICTION: Town of Lamont, PROVINCE OF ALBERTA

Election Date: October 20, 2025
date

I, _____, of

_____ complete address and postal code

intend to be nominated, or have been nominated, to run for election as a candidate in the

Town of Lamont for

_____ name of local jurisdiction and ward, if applicable

I understand that by completing this form, I am declaring my intent to become a candidate as defined in the *Local Authorities Election Act*, which carries with it certain obligations and responsibilities.

Candidate Information

Title	Candidate Last Name	Candidate First Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender	Telephone Number	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address of place(s) where candidate records are maintained:

Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable):

Name(s) of signing authorities for each depository listed above (if applicable):

SWORN (AFFIRMED) before me at the _____
of _____, in the Province of Alberta, this _____
day of _____, 20 ____

Signature of Returning Officer or Commissioner for Oaths or Notary Public in
and for Alberta

Signature of Candidate

Commissioner for Oaths Stamp

RETURNING OFFICER'S ACCEPTANCE

Returning office signals acceptance by signing this form

Signature of Returning Officer

IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT

The personal information collected through this form is for administering the election. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact your local municipal office.

Release of Candidate Information

I, _____, hereby grant consent to the Town of
(Candidate Name)
Lamont to release the following personal information about me to the Province of
Alberta, any interested person, organization, or media source, from the date the
Release is signed until the completion of the 2025 municipal election.

Name: _____

Address: _____

Campaign Office Address: _____

Phone numbers: _____
Campaign Office Home
_____ Other
Cell _____

E-mail Address: _____ Website: _____

Signature

Date

The personal information that is being collected under the authority of the *Local Authorities Election Act* will be used for the purpose of providing Candidates with election information and providing contact information about Candidates to members of the public and the media during the 2025 municipal election. It is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*.