

# Council Package

January 14, 2025



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**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
January 14, 2025  
7:00 p.m.**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

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**7.1. Council Orientation**

**7.2. Community Development Update**

**8. ADJOURNMENT**



**Town of Lamont  
December 10, 2024  
Regular Meeting of Council**

<b>PRESENT:</b>	Jody Foulds	Mayor
	Perry Koroluk	Deputy Mayor
	Dave Taylor	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Colleen Holowaychuk	Councillor
	Tyler Edworthy	CAO/Director, Operations & Infrastructure
	Dawn Nielsen	Deputy Chief Administrative Officer
	Robert Mu	Finance Officer
	Jaclyn Ponto-Lloyd	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Mayor Foulds:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**MOTION: 344/24 Councillor Taylor:** That the Council Agenda be accepted as presented.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**ADOPTION OF MINUTES:**

a) Meeting Minutes – November 26, 2024

**MOTION: 345/24 Councillor Holowaychuk:** That the Minutes of the November 26, 2024 Council Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS:** None.

**CORRESPONDENCE:**

- **Public Library Board Meeting Minutes – November 4, 2024**

**MOTION: 346/24 Councillor Sieker:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS:**

**Alberta Emergency Services Medal**

**MOTION: 347/24 Councillor Sieker:** That Council accept the Alberta Emergency Services Medal update as information.

**CARRIED**

**Transfer of Tax Recovery Costs to Tax Rolls**

**MOTION: 348/24 Councillor Holowaychuk:** That Council authorize the costs to be transferred to the tax rolls as itemized in the attached Schedule "A".

**CARRIED**

**Transfer of Utilities to Property Taxes**

**MOTION: 349/24 Councillor Taylor:** That Council authorize the transfer of outstanding utilities over 90-days to their individual tax rolls as per Schedule "A".

**CARRIED**

**Utility and Accounts Receivable Write-Offs**

**MOTION: 350/24 Councillor Holowaychuk:** That Council authorize the utility bill and accounts receivable write-offs in the amount of \$384.66, as itemized in the attached Schedule "A".

**CARRIED**

**United Church of Canada 100-Year Celebration**

**MOTION: 351/24 Councillor Harvey:** That Council approve the Parks and Recreation Committees recommendation in support of the United Church of Canada's 100-year celebration by planting a centenarian tree and placing a leaf on the recognition tree in Hillside Park.

**CARRIED**

**Library Board Appointment**

**MOTION: 352/24 Councillor Harvey:** That Council appoint Dave Diduck, Lamont County, to the Town of Lamont Library Board for a term expiring December 31, 2025 or at a time that he is no longer eligible for the appointment.

**CARRIED**

**Bylaw 08/24 2025 Fees and Charges**

**MOTION: 353/24 Councillor Taylor:** That Council give first reading to Bylaw 08/24 2025 Fees and Charges.

**CARRIED**

**MOTION: 354/24 Councillor Holowaychuk:** That Council give second reading to Bylaw 08/24 2025 Fees and Charges.

**CARRIED**

**MOTION: 355/24 Councillor Koroluk:** That Council give unanimous consent to proceed to third reading of Bylaw 08/24 2025 Fees and Charges.

**UNANIMOUSLY CARRIED**

**MOTION: 356/24 Councillor Sieker:** That Council give third reading to Bylaw 08/24 2025 Fees and Charges.

**CARRIED**

**2025 Interim Operating Budget**

**MOTION: 357/24 Councillor Sieker:** That Council approve the 2025 Interim Operating Budget as presented.

**CARRIED**

**REPORTS:**

**Council Reports:**

**Mayor Foulds**

Written report attached.

**Councillor Taylor**

November 18 Parks & Recreation Committee Meeting.  
November 30 Lamont Christmas Light UP!

<b>Councillor Harvey</b>	Nothing to report.
<b>Councillor Koroluk</b>	Nothing to report.
<b>Councillor Sieker</b>	Written report attached.
<b>Councillor Holowaychuk</b>	Written report attached.

**Staff Reports:**

<b>CAO</b>	Written report attached. JUPA meeting was postponed. Attended Alberta Municipalities Grant Webinar on December 10.
<b>Deputy CAO</b>	Written report attached.
<b>Director, Operations &amp; Infrastructure</b>	Written report attached.
<b>Finance Officer</b>	Written report attached.

**MOTION: 358/24 Councillor Taylor:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:** None.

**CLOSED SESSION:**

- **Postal Strike**
  - *FOIP Section 24 – Advice from Officials*

**MOTION: 359/24 Councillor Koroluk:** That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:29 p.m.

**CARRIED**

**MOTION: 360/24 Councillor Holowaychuk:** That Council revert to regular Council meeting session at 7:40 p.m.

**CARRIED**



**MOTIONS ARISING FROM CLOSED SESSION:**

**MOTION: 361/24 Councillor Taylor:** That Council approve alternate payment methods for accounts payable such as e-transfer, EFT and online bill payments as per the Town’s Purchasing Policy and within budgeted amounts.

**CARRIED**

**ADJOURNMENT:** Mayor Foulds adjourned the meeting at 7:42 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
November 18, 2024, 7:00 pm  
Parks and Recreation Committee  
via Zoom and Council Chambers**

**Minutes**

<b>PRESENT:</b>	David Taylor	Chair
	Jody Foulds	Vice Chair, Ex Officio
	Linda Sieker	Council Member
	Kristina Carstairs	Public Member at Large
	Lindsey Mercer	Public Member at Large
	Dawn Nielsen	Adm Liaison and Recording Secretary

**Call to Order: Chair Taylor:** called the meeting to order at 7:00 pm

**Adoption of Agenda:**

**MOTION: Member Sieker:** That the Parks and Recreation Committee Agenda be accepted as presented.

**CARRIED**

**Adoption of Minutes:** VIA Email

**NEW BUSINESS:**

Lindsey Mercer Membership expires December 31, 2024, renewal letter has been sent.

**MOTION: Member Taylor:** That the Parks and Recreation committee supports the 100-year celebration of the United Church with a leaf on the recognition tree and a tree planted by the centenarian recognition trees.

**CARRIED**

**OLD BUSINESS:**

**Disc Golf – T-signs for 9-hole Disc Golf Course:** A sponsor has confirmed they will make the signs in exchange for the sponsorship on one sign. Administration to draft up T-signs with a QR code with a link to the website showing the course overview, score card and rules and to do mock versions with the Town logo, working with the sponsor to bring back to the Committee at the next meeting.

**Parks & Recreation Survey** results reviewed.

Bench needed in Tawaw Park, keep an eye open for grants and/or sponsorship opportunities.

**MOTION: Member Foulds:** Administration to find out if a winter pedestrian walkway can be plowed alongside the alley behind 55 Avenue and 46 street in Edna. This will provide some insight to see if the kids would use this if it was made a permanent addition to pathways.

**CARRIED**

**MOTION: Member Sieker:** The Parks and Recreation committee propose a trial of an off-leash dog park in the old hardball diamond for 2025. Requesting Administration check into the feasibility of enclosing the diamond, with one gate, adding liability signage, and moving one of the garbage cans with the doggie poop bags attached.

**CARRIED**

**Round Table:** Outdoor rink and Pickle Ball court to be kept on future agendas for discussion.

**Next Meeting:** January 20, 2025, at 7:00 p.m.

**8) Adjournment: 8:14 pm**

**Town of Lamont - Fort Saskatchewan Detachment  
Crime Statistics (Actual)  
January to December: 2021 - 2024**

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	2	N/A	N/A	0.6
Sexual Assaults		3	3	2	6	100%	200%	0.8
Other Sexual Offences		5	0	4	5	0%	25%	0.4
Assault		27	12	33	36	33%	9%	4.8
Kidnapping/Hostage/Abduction		1	0	0	0	-100%	N/A	-0.3
Extortion		0	1	3	2	N/A	-33%	0.8
Criminal Harassment		7	9	5	10	43%	100%	0.5
Uttering Threats		13	10	16	19	46%	19%	2.4
<b>TOTAL PERSONS</b>		<b>56</b>	<b>35</b>	<b>63</b>	<b>80</b>	<b>43%</b>	<b>27%</b>	<b>10.0</b>
Break & Enter		8	7	15	20	150%	33%	4.4
Theft of Motor Vehicle		16	21	21	30	88%	43%	4.2
Theft Over \$5,000		3	0	3	3	0%	0%	0.3
Theft Under \$5,000		17	36	25	27	59%	8%	1.9
Possn Stn Goods		5	5	3	7	40%	133%	0.4
Fraud		16	16	24	18	13%	-25%	1.4
Arson		0	0	0	1	N/A	N/A	0.3
Mischief - Damage To Property		21	40	33	35	67%	6%	3.5
Mischief - Other		6	17	10	46	667%	360%	11.3
<b>TOTAL PROPERTY</b>		<b>92</b>	<b>142</b>	<b>134</b>	<b>187</b>	<b>103%</b>	<b>40%</b>	<b>27.7</b>
Offensive Weapons		0	1	0	2	N/A	N/A	0.5
Disturbing the peace		6	4	12	18	200%	50%	4.4
Fail to Comply & Breaches		10	2	11	5	-50%	-55%	-0.6
<b>OTHER CRIMINAL CODE</b>		<b>4</b>	<b>6</b>	<b>4</b>	<b>7</b>	<b>75%</b>	<b>75%</b>	<b>0.7</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>20</b>	<b>13</b>	<b>27</b>	<b>32</b>	<b>60%</b>	<b>19%</b>	<b>5.0</b>
<b>TOTAL CRIMINAL CODE</b>		<b>168</b>	<b>190</b>	<b>224</b>	<b>299</b>	<b>78%</b>	<b>33%</b>	<b>42.7</b>

**Town of Lamont - Fort Saskatchewan Detachment**  
**Crime Statistics (Actual)**  
**January to December: 2021 - 2024**

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	2	2	1	-50%	-50%	-0.3
Drug Enforcement - Trafficking		1	0	0	1	0%	N/A	0.0
Drug Enforcement - Other		0	0	1	0	N/A	-100%	0.1
<b>Total Drugs</b>		<b>3</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>-33%</b>	<b>-33%</b>	<b>-0.2</b>
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>3</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>-33%</b>	<b>-33%</b>	<b>-0.2</b>
Liquor Act		N/A	N/A	1	1	N/A	0%	-0.3
Cannabis Act		N/A	N/A	0	0	N/A	N/A	-0.3
Mental Health Act		N/A	N/A	51	47	N/A	-8%	10.7
Other Provincial Stats		N/A	N/A	45	31	N/A	-31%	1.4
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>97</b>	<b>79</b>	<b>N/A</b>	<b>-19%</b>	<b>11.5</b>
Municipal By-laws Traffic		N/A	N/A	1	1	N/A	0%	0.4
Municipal By-laws		N/A	N/A	13	11	N/A	-15%	0.5
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>14</b>	<b>12</b>	<b>N/A</b>	<b>-14%</b>	<b>0.9</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	2	3	4	N/A	33%	1.3
Property Damage MVC (Reportable)		N/A	N/A	11	11	N/A	0%	0.1
Property Damage MVC (Non Reportable)		N/A	N/A	2	3	N/A	50%	0.3
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>16</b>	<b>18</b>	<b>N/A</b>	<b>13%</b>	<b>1.7</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	4	3	N/A	-25%	0.8
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	-0.1
<b>Total Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>62</b>	<b>46</b>	<b>N/A</b>	<b>-26%</b>	<b>-4.8</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>-0.3</b>
<b>Criminal Code Traffic</b>		<b>6</b>	<b>3</b>	<b>9</b>	<b>6</b>	<b>0%</b>	<b>-33%</b>	<b>0.6</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	8	13	N/A	63%	1.3
False/Abandoned 911 Call and 911 Act		N/A	N/A	15	9	N/A	-40%	-0.7
Suspicious Person/Vehicle/Property		N/A	N/A	15	16	N/A	7%	-6.9
Persons Reported Missing		N/A	N/A	4	4	N/A	0%	0.7
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	23	43	N/A	87%	20.0
Form 10 (MHA) (Reported)		N/A	N/A	1	4	N/A	300%	3.0

NOV. 28, 2024

Agenda Item: 3.1

## Chair's Report

### RECENT EVENTS

Board Chair Cathy Allen highlighted recent trustee events:

- On October 24, trustees met with Kyle Kasawski, Alberta's Member of the Legislative Assembly for Sherwood Park. Topics discussed: divisional needs, public education and areas of concern.
- On October 25, trustees attended Fort Saskatchewan and District Chamber of Commerce's 2024 Business Awards—Elk Island Public Schools' (EIPS) was one of the organizations nominated for the Non-Profit/Community Organization of the Year award—won by the Fort Saskatchewan Multicultural Association. Chair Allen congratulated all the 2024 award nominees and winners.
- On November 8, trustees attended school Remembrance Day ceremonies throughout the Division. Chair Allen thanked all the schools that invited trustees to participate.
- On November 8, Board members attended the Alberta Teachers' Association (ATA) Local No. 28 New Teachers' Induction. It was nice to meet the new teachers and welcome them to the Division.
- On November 11, trustees attended their municipal Remembrance Day services and placed wreaths on behalf of EIPS.
- Trustees also attended, or plan to attend, several school-based events, including:
  - Lamont High's Awards Night—October 24;
  - Bev Facey Community High's Academic Awards Night—October 30;
  - Fort Saskatchewan High's Awards Ceremony—November 20;
  - Fort Saskatchewan Christian's Indigenous Luncheon—November 22; and
  - Vegreville Composite High's Academic Awards—November 29.

### ASBA FALL GENERAL MEETING

On November 17-19, the Board of Trustees attended the Alberta School Boards Association (ASBA) Fall General Meeting, which included trustees from all 65 school boards within the province. Members discussed and voted on various position statements and took part in several professional learning sessions.

### ASSURANCE REVIEWS

Throughout October and November, trustees participated in the EIPS Assurance Reviews, a divisionwide forum for schools and departments to share their individual results, annual plans, budgets, successes and challenges with the Board. Collectively, the reviews allow trustees to gain a holistic understanding of what's happening throughout the Division—which then helps inform decision-making.

### BULLYING AWARENESS PREVENTION WEEK

Staff and students throughout EIPS participated in various activities to promote healthy relationships during this year's Bullying Awareness Prevention Week, which took place November 18-22. The annual event aims to boost awareness among students, staff, families and community members about bullying and ways to prevent it in schools. Within EIPS, students and staff discussed ways to foster healthy relationships, discourage intolerance and communicate through conflict. Year-long, schools build on that work through ongoing activities and lesson plans to ensure welcoming, caring, respectful and safe learning and working environments for everyone.

## Superintendent's Report

### RECENT EVENTS

Superintendent Sandra Stoddard shared with the Board recent events she's attended, including:

- On October 24, Superintendent Stoddard met with Elk Island Catholic Schools about EIPS' Division calendar.
- On November 6-7, Superintendent Stoddard and senior administration attended the College of Alberta School Superintendents' Fall Conference. Many ideas were shared, which EIPS will explore further.
- On November 21, Superintendent Stoddard met with New Horizons School about EIPS' Division calendar.
- On November 27, Superintendent Stoddard met with an EIPS Committee of School Councils member. She stressed the vital role families play in education and the daily work of the Division.

Superintendent Stoddard also joined trustees at the following events:

- The meeting with Kyle Kasawski, Alberta's Member of the Legislative Assembly for Sherwood Park—she appreciated the invitation and the continued back-and-forth communication.
- The Fort Saskatchewan and District Chamber of Commerce 2024 Business Awards—she's proud EIPS was nominated for the Non-Profit/Community Organization award, and congratulated the category's winner—the Fort Saskatchewan Multicultural Association.
- The Fort Saskatchewan Christian's Indigenous Luncheon—which was a lovely event that ended with a sharing circle for families and children to celebrate Indigenous culture.

### ASSURANCE REVIEWS

Over the last month, EIPS conducted its annual Assurance Reviews with schools and departments—using Alberta Education's assurance measures and internal qualitative and quantitative data. The reviews complement the education plans and allow schools and departments to share with the Board their results, annual plans, successes, how they're meeting the needs of all learners, the challenges they are experiencing and potential advocacy focus areas. Collectively, the reviews help build capacity about what's happening across the Division and allow everyone to work together to tackle the challenges raised.

### BULLYING AWARENESS PREVENTION WEEK

Throughout the week of November 18-22, schools divisionwide took part in Bullying Awareness Prevention Week. Activities included school assemblies, fundraisers, presentations on cyberbullying, student performances themed around building healthy relationships, conflict-resolution lesson plans, fundraisers, deeds of kindness and much more. Along with the week, year-long, EIPS schools have ongoing projects and initiatives in place geared towards building healthy relationships and environments that are welcoming, caring, respectful and safe.

## Association and Employee Relation Reports

### ASBA ZONE 2/3 MEETING

Trustee Susan Miller presented highlights from the Alberta School Boards Association (ASBA) Zone 2/3 meeting held on October 25. Discussion highlights included:

- a discussion about charter schools and the impact on public school divisions;
- elections were held for the following Zone positions and committees –
  - Director 2 position—Joe Becgneal was acclaimed
  - Alternate Director 2—Kristie Rouse was acclaimed
  - Edwin Parr Committee—three members acclaimed
- The Zone's long-serving treasurer has stepped down—the Zone will now use ASBA's bookkeeping service.

On behalf of the Board, Trustee Miller thanked Trustee Colleen Holowaychuk for the years of service she spent working as a Zone Director.

## ATA LOCAL REPORT

The Board of Trustees received for information the Alberta Teachers' Association (ATA) Local No. 28 report from Deneen Zielke, the Local's President.

- On October 25, Zielke attended a meeting with each ATA Local president. Discussion highlights include:
  - An article series written by Janet French, a CBC journalist, that explores the Alberta Teaching Profession Commission, which oversees disciplinary matters for teachers and teacher leaders.
  - The growing need for new schools and teachers provincewide—8,000 to 10,000 teachers needed; \$8.6 billion required for school builds, 420 school build requests and 90 new school builds planned.
  - The impact private schools have on the public system—Alberta is the only province in Canada that funds private schools at 70% and charter schools at 100%.
  - ATA President Jason Shilling met with the Minister of Education regarding the potential negative impacts of the province's new policies requiring parental consent to change pronouns in schools and an opt-in model for sexual education.
- On November 7, the ATA's Professional Development Committee hosted a learning session for teachers—Regulation and Resilience: Supporting Students with Challenging Behaviour. The session is one of many developed by the committee.
- On November 8, the Local hosted its annual New Teachers' Induction ceremony—where it inducted seven teachers into the association. She thanked trustees for attending the event, which is always a special evening.
- With the holiday season just about here, Zielke hopes trustees, administration, staff and families can take part, and enjoy, the many upcoming school events and concerts.

## EMPLOYEE RELATIONS GROUP REPORT

The Board received for information the Employee Relations Group (ERG) report from Michelle Miller, the committee's Chair:

- On November 26, the ERG met for a regularly scheduled meeting.
- The *EIPS Classified Handbook* is now updated—available online.
- Recent news stories about labour strikes and strike discussions have many classified staff feeling more anxious than normal and asking questions about the possible implications if there was a strike at EIPS.
- This year's Classified Professional Learning Day is set to take place on March 7. The theme: fuel the fire within, with keynote speaker Greg Wells, a scientist, physiologist and author who will share how science can help improve a person's health and performance. The ERG is collecting ideas for possible learning sessions. It should be another great learning event.

## New Business

### BOARD POLICY AMENDMENTS

The Board approved amendments to the following Board policies:

- [Policy 13: Appeals and Hearings Regarding Student Matters](#) – the changes strengthen the policy's clarity, language and readability.
- [Policy 14: Hearings and Teacher Transfers](#) – the changes strengthen the policy's clarity, language and readability.

### UNAUDITED ACCUMULATED SURPLUS

The Board approved the transfer of \$5.2 million from the Division's unrestricted surplus to its internally restricted operating reserves to offset the net results in 2023-24.



## AUDITED FINANCIAL STATEMENTS: 2024

The Board approved the Audited Financial Statements for Aug. 31, 2024. MNP LLP, a national accounting firm, audited the below statements and issued the following opinion:

### Opinion

“[The Division’s] financial statements present fairly, in all material respects, the financial position of EIPS as at August 31, 2024, and the results of its operations, its remeasurement gains and losses, changes in its net financial assets (net debt) and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.”

### Statements

- *net assets (accumulated surplus)* – \$11.5 million, comprised of:
  - \$11.6 million of operating reserves;
  - \$2.5 million of capital reserves; and
  - A net \$2.6 million deficit in investment in tangible capital assets—includes \$7.7 million invested in capital assets, offset by a \$10.3-million asset retirement obligation deficit.
- *financial assets* — \$23.4 million of cash and cash equivalents and \$3.4 million of accounts receivable.
- *liabilities* — \$13 million of accounts payable and accrued liabilities, \$1.7 million of deferred contributions and a \$14.7 million asset retirement obligation.

Additionally, the non-financial assets include \$158 million in capital assets and \$1.9 million in prepaid expenses. Meanwhile, the spent deferred capital contributions total \$145.6 million, comprised of provincial funding to cover capital assets. EIPS is in a healthy financial position, with financial assets exceeding liabilities by \$11.9 million when the asset retirement obligation is excluded. Overall, the Division ended the 2023-24 school year with an operating surplus of \$3.2 million—revenues and expenses were greater than budgeted because of increased enrolment, changes in grant funding and a one-time sale of non-capital assets.

## BYLAW NO. 009/2024

Bylaw No. 009/2024: The Establishment of Wards and Electoral Subdivisions received two readings by the Board. The third reading will take place at a Board meeting in December. Once passed, the bylaw will replace Bylaw No. 007/20 in [Appendix A – Policy 7: Board Operations](#).

## ANNUAL EDUCATION RESULTS REPORT 2023-24

The Board approved EIPS’ *Annual Education Results Report 2023-24*, an Alberta Education reporting requirement that provides school families and community members easy-to-understand information about the Division. It also serves as a mechanism to improve accountability and transparency with local stakeholders. The *Annual Education Results Report 2023-24* features detailed information about how EIPS is doing relative to Alberta Education’s performance measures; how the Division supports students to achieve the best possible outcomes; and its successes, challenges and priorities moving forward. Now approved, the Division will submit the report to Alberta Education on November 29. After sending it to the province, EIPS will also post it online and share it with stakeholders and the Committee of School Councils. To read the report visit, [eips.ca](https://eips.ca).

## EIPS 2024-25 FALL BUDGET

The Board approved the EIPS 2024-25 Fall Budget Report for the period of Sept. 1, 2024 to Aug. 31, 2025. The Board originally approved the 2024-25 operating budget on June 6, 2024. Every fall, the budget is updated to account for current information regarding enrolment numbers, revenue changes, actual carryforward amounts, expenses and planned reserve spending. Overall, the EIPS 2024-25 budget provides stability for schools and maintains essential services (see pg. 189, “[2024-25 Fall Budget](#)”).

Highlights from the Fall Budget Report:

*budget priorities* – complexity in classrooms, curriculum and resource development, the mental health strategic plan, collegiate and career pathways, equity, staff retention, and artificial intelligence and digital tools considerations

*budget principles* – equitable distribution of funds and programs and transparent and understandable changes to allocations

*operating budget* – \$213.15 million, which includes a \$2.11-million draw from operating reserves and \$390,000 from asset retirement obligation amortization

*student enrolment* – 17,949, as of Sept. 27, 2024

*employees (full-time equivalent)* – 1,367, as of Sept. 30, 2024

*compensation* – salary grid movement and benefit increases have been factored into standard costs for schools, and inflationary salary costs are related to grid movement and benefit costs for departments

*operating reserves projection* – \$10.59 million, as of Aug. 31, 2025

*capital reserves projection* – \$210,000, as of Aug. 31, 2025

*instructional spending* – 78% of the total budget, equating to \$9,518 per student

*system administration spending* – \$4.51 million, 2.1%, of total expenses

*NOTE:* System administration spending is within the \$6.55 million provided by Alberta Education. EIPS will distribute the surplus funds for instructional costs, as allowed in the *Funding Manual for School Authorities 2024-25 School Year*.

## Committee Report

### STUDENT EXPULSION COMMITTEE

The Board received for information a report from the Student Expulsion Committee regarding two meetings—held on October 18 and November 26. The committee reviewed all relevant information and upheld the school administrations' recommendations.

### GOVERNANCE AND EVALUATION COMMITTEE

The Board received for information a report from two Governance and Evaluation Committee meetings—held on October 22 and November 26. Discussion topics included: trustee concerns, timelines, workflow, professional development and agenda topics for the next Board retreat.

### POLICY COMMITTEE

The Board received for information a report from the Policy Committee meeting—held on October 29. The committee reviewed three policies—12, 13 and 14. During the November Board meeting, trustees approved the committee's recommended amendments to policies 13 and 14. Meanwhile, Policy 12 was reviewed and deferred to a later meeting. The next policy meeting takes place on Dec. 3, 2024.

### ADVOCACY COMMITTEE

The Board received for information a report from two Advocacy Committee meetings—held on October 30 and November 21. At the October 30 meeting, members reviewed last year's advocacy plan and discussed potential advocacy priorities for 2024-25. At the November 21 meeting, members reviewed the draft EIPS Board Advocacy Plan: 2024-25 and made amendments. The final version of the plan will come forward to the Board at the next Caucus meeting.



# BOARD HIGHLIGHTS

## AUDIT COMMITTEE

The Board received for information a report from the Audit Committee meeting held on November 5. Discussion topics included the Division's audited financial statements and the auditor's findings—by MNP LLP. Overall, the auditor had no concerns with EIPS' accounting practices.

## Board Members

Cathy Allen, *Chair* | Susan Miller, *Vice-Chair* | Trina Boymook | Randy Footz | Colleen Holowaychuk | Don Irwin | Ralph Sorochan

FOR MORE INFORMATION CONTACT:

**Cathy Allen**, *Board Chair* | P 780 417 8109

**Laura McNabb**, *Director, Communication Services* | P 780 417 8204

[www.eips.ca](http://www.eips.ca) | Instagram: [@elkislandpublicschools](https://www.instagram.com/elkislandpublicschools) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)

**County of Lamont**  
**Food Bank**  
Serving the Residents  
of Lamont County.  
(780) 619-6955  
We Help Those In Need



Dec 12, 2024

Town of Lamont  
P.O. Box 330,  
5307 - 50th Avenue,  
Lamont, AB T0B 2R0

Dear Town of Lamont Crew,

Thank you so much for putting on the Kids Christmas Store during town Light Up and thinking of those living with food insecurity in the County of Lamont and for your recent generous donation of \$704.00 and a gift certificate valued at \$25.00 to our Food Bank.

This year, people in our County continue to need the strength and comfort of the County of Lamont Food Bank's important services. Demand has increased significantly in recent weeks and Christmas once again proved to be particularly challenging, as families faced the season with rising costs of food, fuel, and other expenses.

Our supporters' belief in the County of Lamont Food Bank as a valuable community asset helped the 2023 Weekly Hamper program to provide adults and children with essential food provisions. As usual, hampers were distributed throughout the County – to individuals and families in Andrew, Bruderheim, Chipman, Hilliard, Lamont, Mundare, St. Michael and Star. We were also able to provide 127 Christmas hampers (turkey with all the trimmings and toys for the children) to families which included 232 adults and 180 children living in our County.

Again, thank you so much for your most generous donation. There are now people in our communities whose lives have been made a little easier and who are a little less anxious about making ends meet.

As always, please keep in touch if you have any questions or concerns.

Gracious Volunteers of the  
County of Lamont Food Bank

# 2024 ROADTRIP ADVENTURE GAME – SUCCESS REPORT



- Guaranteed to bring New and Repeat Travellers to your Community!
- **A 40 % increase for 2 years in a row...**
- ROI and spending generated from the Roadtrip Adventure Game is over \$200,000 in 2024!
- **Over \$700,000 spent in the region by Go East Game Roadtrippers since 2021!**

# INNOVATIVE TOURISM DEVELOPMENT SUCCESS

## Roadtrip Adventure Game!

- A One-of-a-Kind promotion.
- Inflation & Recession Proof!
- Guaranteed Visitor Traffic.
- Best Ever Results in 2024!

## STICKER STATION



[GoEastofEdmonton.com](http://GoEastofEdmonton.com)

Play the **go** ROADTRIP ADVENTURE GAME! **\$10,000** in Prizes to be won! June 1 to Sept 1 [GoRoadtripGame.ca](http://GoRoadtripGame.ca) or pickup a copy of the 2024 Go East of Edmonton Travel Guide!

Make new memories with the **go** ROADTRIP ADVENTURE GAME! "The Best Roadtrip ever!" "WE HAD THE BEST SUMMER WITH SO MANY FUN MEMORIES!" Discovering new and interesting places was so much fun! "Ages 5-75 all had a lot of fun!" "It was a blast!" [GoRoadtripGame.ca](http://GoRoadtripGame.ca)

**go** ROADTRIP ADVENTURE GAME! Collect Stickers to Win! [GoRoadtripGame.ca](http://GoRoadtripGame.ca)

**go** ROADTRIP ADVENTURE GAME! Post a photo & Win! Plus, look for QR Codes to Scan & Win! [GoRoadtripGame.ca](http://GoRoadtripGame.ca)

# OVER 1000 ENTRIES... OVER 11,000 STICKERS PICKED UP! 40% MORE ROADTRIPPERS IN 2024!

For complete game details, visit [www.GoRoadtripGame.ca](http://www.GoRoadtripGame.ca)

Any questions? Call 1-888-632-8755 or email [info@goeastofedmonton.com](mailto:info@goeastofedmonton.com)

	 <b>ROADTRIP ADVENTURE GAME BOARD</b>	 <b>840.CFCW</b> <i>Alberta's Country Legend</i> 	Town of Gibbons  gibbons.ca	Town of Bon Accord  bonaccord.ca	Town of Legal  legal.ca	Hwy 2-55 Northeast	Thorhild County  thorhildcounty.com	Lac La Biche Region  laclabicheregion.com	Lac La Biche County  laclabichecounty.com	 <b>840.CFCW</b> <i>Alberta's Country Legend</i> 	 <b>ROADTRIP ADVENTURE GAME BOARD</b>
	Village of Waskatenau  waskatenau.ca	Town of Smoky Lake  smokylake.ca	Town of St. Paul  stpaul.ca	Town of Elk Point  elkpoint.ca	Village of Glendon  villageofglendon.ca	Town of Bonnyville  town.bonnyville.ab.ca	M.D. of Bonnyville  md.bonnyville.ab.ca	City of Cold Lake  coldlake.com			
<p>Player Name:</p>	Fort Saskatchewan  fortsask.ca	Town of Bruderheim  bruderheim.ca	Town of Lamont  lamont.ca	Town of Two Hills  town.twohills.com	Village of Myrnam  myrnam.ca	Village of Marwayne  marwayne.ca	Hamlet of Clondonald  clondonaldalberta.ca				
<p>Player Name:</p>	Sherwood Park  strathcona.ca	Strathcona County  strathcona.ca	Lamont County  lamontcounty.ca	Village of Mannville  mannville.com	Town of Vermilion  vermillion.ca	Village of Kitscoty  vokitscoty.ca					
<p>Player Name:</p>	Village of Hay Lakes  villageofhaylakes.ca	Town of Tofield  tofieldalberta.ca	Beaver County - West  beaver.ab.ca	Village of Irma  irma.ca	Town of Wainwright  wainwright.ca						
<p>Player Name:</p>	City of Camrose  tourismcamrose.com	Camrose County  county.camrose.ab.ca	Town of Daysland  daysland.ca	Village of Forestburg  forestburg.ca	Town of Killam  town.killam.ab.ca	Town of Sedgewick  sedgewick.ca	Town of Hardisty  hardisty.ca	Town of Provost  provost.ca			
<b>2024</b> 				Hwy 13 Southeast					<b>2024</b> 		

**go east of Edmonton**

# ROADTRIP ADVENTURE GAME!

**PLAY & WIN**

June 1 - Sept 1, 2024

**OVER \$10,000 in PRIZES!**

**POST YOUR TRIP WITH**  
#GoEastofEdmonton  
#GoRoadtrips2024

**GO ON A FUN ROADTRIP... COLLECT STICKERS & SCAN TO WIN!**

Sponsored by  
MCS NET, CANALTA, 840.CFCW, Travel Alberta

# ROADTRIP REWARDS

**SCAN TO WIN!**

Win Monthly Roadtrip Rewards

Must See Local Events & Attractions  
Includes Google Maps!

Find out the BEST places to EAT and SHOP

Play the go ROADTRIP ADVENTURE GAME!

Post your trip with... and win!

@GoEastofEdmonton  
#GoEastofEdmonton  
#GoRoadtrips2024

# OVER 2300 SCANS...

- One person visited and scanned at **75 locations!** Plus, over 15 families scanned at over 30 locations! Over 350 people scanned in 2024.
- **Roadtrip Total Interactive Map views over 85,000!** 4x more than last year!

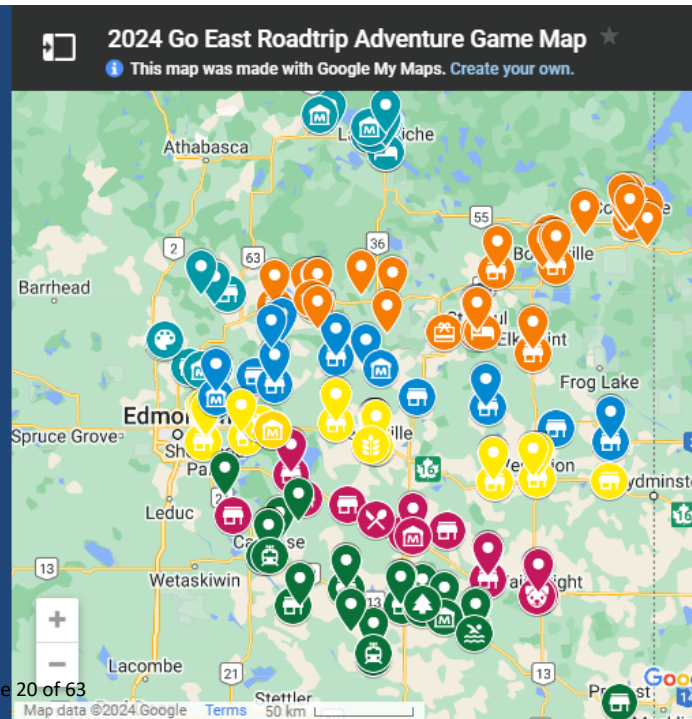
## ROADTRIP ADVENTURES

View our interactive map and get started on the Roadtrip Adventure Game!

For a larger map with a list of places to visit on your Roadtrip Adventure, click the  icon at the top right corner of the map

- See the Roadtrip Game Sticker Stations
- Recommended Businesses
- Attractions

LEARN MORE ABOUT THE ROADTRIP ADVENTURE GAME





**GO EAST of Edmonton Daytrips & Getaways**  
 Published by Jolene Kisilevich  
 July 9

**SCAN TO WIN & COLLECT YOUR STICKER** on the Roadtrip Adventure Game in the **Town of Killam** located on Highway 13 Southeast on your game board.

Visit **Wild Rose Co-op Grocery**-the **STICKER STATION** for the Roadtrip Adventure Game and look for the QR Code to Scan to Win Roadtrip Rewards!  
<https://goeastofedmonton.com/.../wild-rose-co-op-grocery/>

Explore nature and the trails at **Heritage Park** and **Centennial Park**.

Check out the **Killam Agriplex** recreational facility for swimming and more. Let the kids play in the indoor playground at **Parents for Fun in Flagstaff - Family Resource Centre**. Try your hand at the brand-new **Disc Golf Course**.

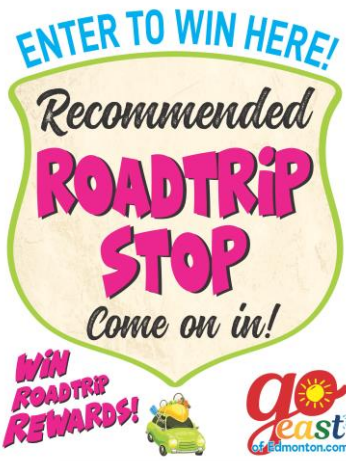
Shop for one-of-a-kind gifts or beautiful flowers with **Budding Ideas Flowers & Gifts**. Looking for home decor and more? check out **Town & Country Guardian Drugs**.

Stay at the **Wagon Wheel Motel** for rest and relaxation. There is also camping available at the **Centennial Park Campground**.

To get started on your roadtrip adventures and to **PLAY THE GAME** visit [www.GoRoadtripGame.ca](http://www.GoRoadtripGame.ca)

# OVER 100,000 REACHED THROUGH ADVERTISING CAMPAIGNS

- Ads, Posters, Billboards, Radio, TV & more! Thanks to Sponsors!





# 2024 ROADTRIP GAME RESULTED IN A HUGE INCREASE OF ROADTRIPPERS!

- **We have some great success to share...**

- **Nearly 3000 people** to date have signed up for the Roadtrip Adventure Game on the website.
- **Hundreds of Families** played the game and spent money across the region. We tracked over **530 different people** who entered the game and/or scanned to win in 2024.
- Stations and survey results estimate 3 or more people per sticker pickup so **Estimating over 1500 people roadtripping!**
- **All Age Groups** played the Game from kids with Parents to Millennials, Boomers and Seniors! People from 69 different communities played the game! Farthest was from Denmark and Ontario.
- **Over 2580 downloads of gameboards** in 2024 is over 1000 more than 2023!
- **Over 26,000 pageviews** on Roadtrip game pages is a 60% Increase.
- **Prizes contributed** from the partners and sponsors actually topped over **\$10,000.00**
- The Game ended early September with **Announcements** of winners coming soon in late October.
- A total of **over 250 prizes** will be given away once all prizing is completed!

- **40% Increased Travellers and 30% More Stickers Given away in 2024!** (And it is a 40% increase 2 years in a row!!)
- Some sticker stations reported to double the amount of stickers given away, while some others had **significant increases**. The vast majority of sticker stations reported more stickers given away in 2024 as compared to 2023.
- Unofficial results are that: **30% more stickers given away to a total of over 11,000 stickers across the region and over 1000 entries submitted from all prize categories**. Entries in most prize categories increased between 30% to 40% this year.
- **2024 Over 60 families tripped to all 46 Communities, Over 135 tripped to over 21 communities, and Over 150 tripped to over 16 communities.**
- **Repeat players doubled over last year.**
- **An Amazing ROI for Municipal Partners of up to 10 - 1 !!! (projected for 2024)**
- **If only 250 families spent an AVG of \$25 per location = \$287,500 for the whole region!**



# TESTIMONIALS, FEEDBACK...

- **Top 5 ranked in order- How did they find out about the Game?**

- 1. Go East Travel Guide 2. Played before 3. Friends/Family word of mouth 4. Social Media 5. Store/event

- **Top 5 where did the Roadtrippers/players come from?** 48% Edmonton metro area, 44% Local East Areas, 4% Other Alberta 4% BC/SK

- **Amazing Visitor Testimonials Include:**

- I love this so much! Not only fantastic sights but great people. Highly recommend this roadtrip to all!
- We love the Roadtrip Adventures with the Go East Guide and tell everyone about it!
- Numerous comments from people that they Loved this town or place they visited.
- Many people said they would not have come here if not for the Go East Roadtrip Game!

- **New Special Events in 2024 - we partnered with the Ukrainian Village in June to promote to schools at Childrens Day.**

- We also attended parades and events around the region in June and early July to promote the game launch! This was successful as people told us they found out at our display at events

- **We asked Sticker Station Managers and staff for Feedback, and received these Great Comments...**

- A lot of people came and said they loved it and they will be back to visit the community again!
- More people came through this year. Increased traffic, and many large families this year. A lot of Bikers playing this year. Everyone seems to be having a lot of fun.
- Most stations (where applicable) said that travellers made purchases at the station and around the town. Some came specifically to make purchases. As much as 25% to 50%, 75% or more made purchases at a station!
- Hardisty "We love being a sticker station. Not only does it increase traffic and sales but we get to meet so many different people from all over"
- Town of Provost "This game is fantastic, we are so happy to be a part of it this year. We are looking forward to next year!"

# OVER \$700,000 SPENT IN THE REGION BY GO EAST GAME ROADTRIPPERS SINCE 2021!

- **A Success Year after Year...**our last survey results from Game Roadtrippers
- **Over 400 Room nights** booked of Hotels, Camping and B&B-Unique Accommodations.
- **Over 80%** stated they **ate and shopped locally** and 75% visited attractions.
- Some Roadtrippers **spent over \$2000 on their roadtrip**, while approx. 75% spent under \$1000, and approx. 25% spent over 1000.
- **75% said they will come back to take another roadtrip in our region.**
- **We are estimating once again that the ROI and spending generated from the Roadtrip Adventure Game is over \$200,000 in 2024.** Considering inflation in 2024, this is a great achievement in a tourism promotion!
- **The Game will be back in 2025!!**

- **Roadtrippers Spend Money in the region!**
- Mandy B, Sherwood Park, I love the Go East Roadtrip Game- **this year was my 4<sup>th</sup>- looking forward to next year.**



# WALL OF FAME

SHOWCASES WINNERS AND PARTICIPANTS  
[WWW.GOROADTRIPGAME.CA](http://WWW.GOROADTRIPGAME.CA)

- Many Roadtrippers send in photos for the **Go East Photo Contest**
- **Follow the Hashtags**
- **#goroadtrips2024**
- **#goeastofedmonton**



# THE 2024 WINNERS...

FULL DETAILS AT [WWW.GOROADTRIPGAME.CA](http://WWW.GOROADTRIPGAME.CA)

**go east of Edmonton**  
**ROADTRIP ADVENTURE GAME!**  
**2024 WINNERS**

## ULTIMATE PRIZE



Sandy Wells and Flo Skowronski,  
 Sherwood Park

## BLACK JACK



Kassia Rudyk, Vegreville

## KIDS PRIZE



Cadence Prima, Lafond



Mandy Wilde,  
 Sherwood Park



Andrew Blackie,  
 Edmonton



Rae Sankey,  
 Fort Saskatchewan



Riviera Lamoureux,  
 Lloydminster



Wendy Perryman,  
 Westlock



Tegan & Lucas Jean,  
 St Albert



# CREATING ECONOMIC IMPACT IN EVERY COMMUNITY ACROSS THE REGION!

- **We are pleased to be your Partner for Regional Tourism...**
- Year after year Go East of Edmonton's effective marketing programs are **delivering impressive results and a significant return on investment.**
- The success stems from being the **most experienced team in Regional Tourism-Destination Marketing** - the most successful DMO, Regional Tourism Organization that has ever existed in this region.
- The **Marketing Report** provides compelling evidence that Go East of Edmonton has successfully attracted visitors to communities they would have otherwise overlooked. Not only are these visitors spending their money, but many are planning to revisit our region. This data serves as **concrete proof of the positive impact** that Go East of Edmonton has had on **tourism and economic growth** in these communities.
- Questions or to Contact us at: [info@goeastofedmonton.com](mailto:info@goeastofedmonton.com), 780-632-6191.
- Kevin Kisilevich, Marketing Manager, Managing Director, Go East Regional Tourism.



## **December 2024**

### **SPECIAL BOARD MEETING: Dec. 5, 2024**

#### **New Business**

##### **Bylaw No. 009/2024**

Bylaw No. 009/2024: The Establishment of Wards and Electoral Subdivisions received third reading and was then passed by the Board. The bylaw replaces Bylaw No. 007/20 in [Appendix A – Policy 7: Board Operations](#).

##### **Bylaw No. 010/2024**

Bylaw No. 010/2024: The Rules and Procedures for the Conduct of School Trustee Elections received three readings and was then passed by the Board. The bylaw replaces Bylaw No. 008/2020 and will guide the upcoming school trustee election.

### **BOARD MEETING: Dec. 19, 2024**

#### **Chair's Report**

#### **RECENT EVENTS**

Board Chair Cathy Allen highlighted recent trustee events:

- On December 5, trustee members attended Nate Glubish's, Alberta's Minister of Technology and Innovation and Member of the Legislative Assembly for Strathcona-Sherwood Park, constituency office open house. At the event trustees discussed its advocacy priorities and the importance of public education.
- On December 9, trustee members attended a Métis Kitchen Party, hosted by Elk Island Public Schools (EIPS) at Salisbury Composite High.
- On December 11, trustees attended the Fort Saskatchewan and District Chamber of Commerce's 2024 Holiday Members Meeting. EIPS presented to members its advocacy efforts for a new collegiate secondary replacement school in Fort Saskatchewan—the first priority in the Division's [three-year capital plan](#). EIPS also presented on its second and fifth capital plan priority—a replacement school for James Mowat Elementary and a modernization of Win Ferguson Elementary, respectively.



- On December 12, trustee members attended Kyle Kasawski's, Alberta's Member of the Legislative Assembly for Sherwood Park, constituency office open house—another opportunity to share the Division's advocacy priorities with an elected official.
- Trustees also attended, several school-based events, including:
  - o Fort Saskatchewan High's leadership event—November 29.
  - o Vegreville Composite High's Academic Awards—November 29.

### **Christmas Events**

Throughout December, trustees attended, and continue to attend, school-based concerts, performances and activities throughout the Division to celebrate the holidays. Chair Allen thanked all the schools for inviting trustees and said it's something they look forward to every year.

### **Superintendent's Report**

#### **RECENT EVENTS**

Superintendent Sandra Stoddard shared with the Board recent events, including:

- On December 6, members of EIPS' senior administration attended the College of Alberta School Superintendents Zone 2/3 meeting.
- On December 10, EIPS Central Services held its annual staff Christmas luncheon.
- On December 11, Superintendent Stoddard joined the Board at the Fort Saskatchewan and District Chamber of Commerce's 2024 Holiday Members Meeting to present EIPS' advocacy efforts for a new collegiate replacement school in Fort Saskatchewan.
- On December 16, Superintendent Stoddard attended a Strathcona County School Site Allocation Committee meeting, which included a collaborative discussion on joint-use planning agreements.
- On December 18, EIPS hosted a Leadership Team meeting, which included a Christmas luncheon prepared by students at Bev Facey Community High and a concert performed by the school's jazz band.
- Like the Board, senior administration members also attended, and continue to attend, school Christmas concerts and performances throughout the Division. It's always exciting to go to these. Superintendent Stoddard wished everyone—trustees, students, staff, and families a Merry Christmas and Happy New Year.

### **Association and Employee Relation Reports**

#### **ASBA ZONE 2/3 MEETING**

Trustee Colleen Holowaychuk presented highlights from the Alberta School Boards Association (ASBA) Zone 2/3 meeting held on December 6. Discussion highlights included:

- Regular zone business, including membership news, financial reports and reports for information.
- Nominations for ASBA’s annual awards open in January.
- Members approved the Zone budget for the 2024-25 school year.
- The professional learning sessions focused on reconciliation.

### **ATA Local Report**

The Board of Trustees received for information the Alberta Teachers’ Association (ATA) Local No. 28 report from Deneen Zielke, the Local’s President.

- On December 13, Zielke was elected to the ATA Provincial Executive Council as an Edmonton District representative. The new position means she is no longer the Local’s president. In her absence, Maxine Holm will take over as the Local’s acting president until an election is held at the annual general meeting in spring 2025.
- Zielke thanked the Board and senior administration for all their support and work over the last few years. She hopes to stay in touch and see everyone at the various upcoming ATA events and meetings.
- On behalf of the Local, Zielke wished everyone a happy holiday season and new year.

### **New Business**

#### **Board Policy Amendments**

The Board approved amendments to [Board Policy 2: Role of the Board](#). The approved changes strengthen the policy’s clarity, definitions, language and readability.

#### **Bylaw No. 011/2024**

Bylaw No. 011/2024: Criminal Record Checks Required for Trustee Nominations received three readings and was then passed by the Board. EIPS will abide by Bylaw No. 011/2024 throughout the upcoming school trustee election.

#### **Division Calendar**

The Board approved the Division calendars for the next two school years—2025-26 and 2026-27. For the most part, the calendars resemble previous years. However, a change was made to early dismissal days. In previous years, early dismissal days occurred on the first Wednesday of every month—students are released from school one hour early to allow for staff meetings and collaboration. Going forward, early dismissal days will now occur weekly, every Wednesday. On these days, after students are released, school staff will take part in structured collaborative learning opportunities to ultimately enhance student achievement. Before making the calendar change, the Division surveyed the school community—the weekly early dismissal aligns with feedback heard and, also, the Division’s needs (see pg. 36, “[2025-26 and 2026-27 Division Calendars](#)”).

Calendar highlights include:

2025-26	2026-27
<ul style="list-style-type: none"><li>• first day of school – Aug. 28, 2025</li><li>• November break – November 10-14</li><li>• Christmas break – December 22 to January 2</li><li>• second semester starts – January 29</li><li>• Teachers’ Convention – February 5-6</li><li>• spring break – March 23-27</li><li>• last day of classes – June 23, 2026</li></ul>	<ul style="list-style-type: none"><li>• first day of school – Aug. 31, 2026</li><li>• November break – November 9-13</li><li>• Christmas break – December 21 to January 1</li><li>• second semester starts – February 1</li><li>• Teachers’ Convention – February 4-5</li><li>• spring break – March 22-26</li><li>• last day of classes – June 28, 2027</li></ul>

**Naming of the Sherwood Park Replacement School**

The Board approved a name for the new replacement school in Sherwood Park—Forest Grove School—expected to open in the 2026-27 school year. Once open, Forest Grove School will offer a single-track elementary French Immersion program and a dual-track junior high program, including a regular English program and a French immersion program for grades 7-9.

**School Fee parameters: 2025-26**

The Board approved the school fee parameters for the 2025-26 school year. For the upcoming school year, fees can increase by two per cent—in 2024-25, the allowable increase was five per cent. Highlights of the 2025-26 school fee parameters include:

*Optional-courses fees* –two per cent allowable increase

*Noon-supervision fees* – two per cent allowable increase

*Activity fees* – two per cent allowable increase

*Extracurricular fees* – two per cent allowable increase

*Non-curricular travel fees* – two per cent allowable increase

*Non-curricular goods and services fees* – two per cent allowable increase

Schools must set all fees at a cost-recovery rate. If fees are over-charged by more than \$10 a student, schools must refund that amount to the student. Additionally, if any fees exceed the listed parameters, the school must submit an explanation for EIPS’ Superintendent and Secretary-Treasurer to review. With the fee parameters now approved, schools can begin establishing their 2025-26 School Fees Schedule.

**AUDITOR REAPPOINTMENT**

The Board approved reappointing MNP LLP, a national accounting firm, as the Division’s external auditor for EIPS’ year-end financial statements for Aug. 31, 2025.

## **Reports for Information**

### **Unaudited financial report: September to NOVEMBER 2024**

The Board received for information EIPS' Unaudited Financial Report for Sept. 1, 2024 to Nov. 30, 2024—prepared by Financial Services. As of November 30, revenues exceeded expenses, resulting in an operating surplus of \$639,000. The operational revenue for the three months is \$51.28 million, which represents 25 per cent of the budget. Similarly, total expenses are \$50.64 million, also representing 25 per cent of the budget. The primary reason for the surplus is timing differences, meaning expenditures are not incurred evenly over the year. EIPS expects these to resolve themselves by the end of the school year—after all expenses are incurred (see pg. 75, “[Unaudited Financial Report for Sept. 1, 2024 to Nov. 30, 2024](#)”).

### **Bullying Awareness and Prevention Week**

The Board received for information a report regarding Bullying Awareness and Prevention Week 2024, which took place November 18-22. Staff and students throughout EIPS participated in various activities focused on ways to promote kindness and healthy relationships. School activities included morning announcements, presentations, lesson plans, art projects, read-alouds and activities—themed around healthy relationships, empathy building, conflict resolution, inclusion, deeds of kindness, cyberbullying and more.

In addition to Bullying Awareness and Prevention Week activities, all EIPS schools have ongoing projects and initiatives in place focused on building healthy relationships, such as the Seven Sacred Teachings, Random Acts of Kindness, Bucket Fillers, Leader in Me and various community-service programs. Overall, promoting welcoming, caring, respectful and safe learning environments for students and staff is a key priority for the Division and is an ongoing commitment to ensure everyone feels welcomed, caring, respected and safe. Trustees thanked schools for the work they do year-round to promote healthy relationships.

### **Mental Health Strategic Plan**

The Board received for information a report on EIPS' updated Mental Health Strategic Plan—specifically, an update to the Division's Reset Rooms. As background, EIPS launched its Mental Health Strategic Plan in spring 2022. The plan was the result of seeing a rise in mental health challenges, particularly at the junior high level. To address these challenges, the Board allocated funding for the Division to create the mental health strategic plan. The goal: To better support students' and staff's socio-emotional and positive mental health development.

Phase 1 involved putting the plan in motion and capacity building. Phase 2, the 2023-24 school year, focused on education, developing and distributing resources on mental health literacy, supporting student mental health and well-being, capacity building and sharing service pathways. It also included establishing Reset Rooms, funded through the province's Mental Health In Schools Pilot Program, in all junior high schools. The mental health support rooms were spaces for students to go when feeling overwhelmed, featuring supports, resources, and EIPS teachers who were trained in mental health literacy and supported by the Division's counselling team. Provincial

funding will cease for the rooms in 2025-26. As such, EIPS has now shifted focus for the initiative, which is part of Phase 3 of the plan, to capacity building with staff, to provide similar support to all students division wide, but within cohort classrooms instead of individual reset rooms.

## **Committee Report**

### **POLICY COMMITTEE**

The Board received for information a report from the Policy Committee meeting held on December 3. The committee reviewed four policies—2, 3, 19 and 23. Policy 23 required no changes. Amendments to Policy 2 were approved at the December Board meeting (see pg. 2, “Board Policy Amendments”). The remaining two policies will come forward to the Board for review later in the new year.

### **STUDENT EXPULSION COMMITTEE**

The Board received for information a report from the Student Expulsion Committee regarding a recent meeting—held on December 10. The committee reviewed all relevant information and upheld the school administrations’ recommendations.

### **Governance and Evaluation COMMITTEE**

The Board received for information a report from a recent Governance and Evaluation Committee meeting—held on December 17. Discussion topics included: the *EIPS Trustee Handbook*, onboarding for the newly elected Board, and the agenda for the upcoming Board Retreat.

### **Board Members**

Cathy Allen, *Chair* | Susan Miller, *Vice-Chair* | Trina Boymook | Randy Footz | Colleen Holowaychuk | Don Irwin | Ralph Sorochan

For more information contact:

**Cathy Allen**, *Board Chair* | P 780 417 8109

**Laura McNabb**, *Director, Communication Services* | P 780 417 8204

[www.eips.ca](http://www.eips.ca) | Instagram: [@elkislandpublicschools](https://www.instagram.com/elkislandpublicschools) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)



**OFFICE OF THE MAYOR**

4829 50 Street  
Postal Drawer 640  
VEGREVILLE, ALBERTA T9C 1R7

T: 780-632-2606 | F: 780-632-3088  
[tmacphee@vegreville.com](mailto:tmacphee@vegreville.com) | [www.vegreville.com](http://www.vegreville.com)

January 7, 2025

Town of Lamont Mayor & Council  
5307-50 Ave  
Lamont, Alberta T0B 2R0

via email: [jody.f@lamont.ca](mailto:jody.f@lamont.ca)

**Re: Regional Recreation Feasibility Study (RRFS) Steering Committee**

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Dear Mayor Foulds and Council,

We are writing to extend an invitation to the Town of Lamont to join our Regional Recreation Feasibility Study (RRFS) Steering Committee. Our committee, comprised of elected officials from the Town of Vegreville and surrounding region, and the team from Orange Crow Leadership, has been meeting since September to develop a recreation facility plan to accommodate local and regional users.

It has recently come to our attention that several additional municipalities, including yours, are interested in having a voice at the table. We wholeheartedly welcome this interest and believe that the input from elected officials representing the residents who utilize our local recreation facilities is invaluable to the success of this initiative.

We are confident that by working together, we can develop recreation solutions that benefit the entire region. The next committee meeting is scheduled for the morning of Thursday, January 30, 2025, and we would be pleased to have a representative from the Town of Lamont join us. Our meetings are held at the Town of Vegreville Administration building and virtually to allow for maximum participation. Please let us know if you are interested in participating and if a representative will be attending.

We look forward to your feedback and hope to collaborate with you in shaping the future of regional recreation. Should you have any questions or need additional information, please feel free to contact Lesley Kucherawy, Legislative Administrator, directly at [lkucherawy@vegreville.com](mailto:lkucherawy@vegreville.com).

Thank you for your time and consideration.

Sincerely,



Tim MacPhee  
Mayor



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.1

**COUNCIL MEETING DATE:**  
January 14, 2025

**ITEM DESCRIPTION OR TITLE**

**Transfer of Tax Recovery Costs to Tax Rolls**

**RECOMMENDATION**

**THAT** Council authorize the cost to be transferred to the tax roll as itemized in the attached Schedule "A".

**BACKGROUND**

Cost associated with the preparation of a repayment agreement and tax recovery costs can be transferred to the tax roll as stated within the Municipal Government Act (MGA). The roll number and the associated cost has been attached as Schedule "A".

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

With the costs transferred, it is possible that costs may be recovered.

**FINANCIAL IMPLICATIONS**

Reimbursement of costs to the Town.

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Section 553 (1)(f)

**ATTACHMENTS**

Schedule "A"- Transfer of Tax Recovery Costs to Tax Rolls

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

<b>Schedule "A"</b>			
<b>Transfer of Tax Recovery Costs to Tax Rolls</b>			
<b>Roll Number</b>		<b>Total</b>	
25700	Legal	\$2,225.80	
<b>Total</b>		<b>\$2,225.80</b>	





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

**COUNCIL MEETING DATE:**  
January 14, 2025

**ITEM DESCRIPTION OR TITLE**

Lamont Fish & Game Association Donation Request

**RECOMMENDATION**

THAT Council provide a donation to the Lamont Fish & Game Association for their silent auction.

**BACKGROUND**

The Lamont Fish and Game Association is a non-profit volunteer-run organization. On February 8, 2025 the Association will be hosting a dinner and silent auction.

A request has been received for the Town to donate an item to their silent auction, as well as to have Council purchase a table for dinner and speak at the event.

**COMMUNICATIONS**

The Lamont Fish and Game Association will be notified of Council’s decision.

**IMPLICATIONS OF DECISION**

Supports community clubs and associations.

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

Town policy 11-10 -Donation Request from Clubs, Organizations and Others

**ATTACHMENTS**

None.

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.3

**COUNCIL MEETING DATE:**  
January 14, 2025

**ITEM DESCRIPTION OR TITLE**

**Bylaw 08/24 2025 Fees and Charges**

**RECOMMENDATION**

1. **THAT** Council give first reading to Bylaw 01/25, 2025 Fees and Charges Amendment.
2. **THAT** Council give second reading to Bylaw 01/25, 2025 Fees and Charges Amendment.
3. **THAT** Council give unanimous consent to proceed to third reading Bylaw 01/25, 2025 Fees and Charges Amendment.
4. **THAT** Council give third reading to Bylaw 01/25, 2025 Fees and Charges Amendment.

**BACKGROUND**

On December 10, 2024 Council passed Bylaw 08/24, 2025 Fees and Charges Bylaw. Although captured in the fees and charges presentation, upon further review it was identified that the Water Capital Investment was missing from the Schedule "A". The schedule has been updated to include the Water Capital Investment.

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

1. Bylaw 01/25, 2025 Fees and Charges Amendment
2. Schedule A Fees & Charges Changes shown.

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the "Approved by CAO:" text.

TOWN OF LAMONT  
BYLAW 01/25



**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING BYLAW NO. 08/24, BEING THE 2025 FEES AND CHARGES BYLAW.**

**WHEREAS** the Council of the Town of Lamont deems it advisable to amend the 2025 Fees and Charges Bylaw;

**NOW THEREFORE** the Council of the Town of Lamont, hereby enacts as follows:

1. That Bylaw 08/24 be amended as follows:

Addition of the Water Capital Investment, \$7.94 Bi-Monthly Flat Rate under Water Charges in Schedule "A".

**2. EFFECTIVE DATE**

2.1 That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A FIRST TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ .

READ A SECOND TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ .

READ A THIRD TIME AND PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ .

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date signed

**Bylaw 08/24 Schedule "A"  
FEES, RATES AND CHARGES**

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)	
<b>ADMINISTRATION FEES</b>				
Official FOIP Request	\$25.00	Per Request	E	
Tax Certificate	\$75.00	Per Request	E	
Tax Certificate Rush- same day turn a round	\$100.00	Per Request	E	
Verbal Tax Search	\$35.00	Per Request	E	
Letter of Compliance ( <i>Single Family Residential</i> )	\$150.00	Per Roll Number	E	
Letter of Compliance ( <i>Commercial, Industrial, institutional Multi-Family</i> )	\$200.00	Per Roll Number	E	
Assessment Roll	\$25.00	Per Roll Number	E	
Research Fee ( <i>request for Information and document copies, excluding Property Tax and Utiltity Bill reprints</i> )	\$25.00	Per Hour	E	
Property Tax and/or Utiltity Bill reprints excluding current period	\$5.00	Per Copy	E	
Tax Recovery Administration Fee ( <i>All costs for tax recovery notifications will be automatically applied to the tax roll) Additional costs subject to GST as applicable.</i> )	\$100 + any associated expenses to complete the recovery process	Per Roll Number	E	
Bylaw Infraction - Unsightly Grass Cutting, Snow Removal, Property Maintenance and Clean Up	\$100 Admin Fee + any associated expenses to remedy Bylaw contravention	Per Roll Number	E	
Tax Assessment Appeal	\$50.00	Per Complaint/Tax Roll Number	E	
Photocopying Charges (Town Paper)				
	Non-Profit	\$0.25	Per Page	E
	All Others	\$0.35	Per Page	E
Laminating	\$2.00	Per Page	E	
Fax and email Services	\$2.50	Per Page	E	
Any Accounts Receivable invoice amount outstanding after 30 days shall incur a penatly	2.50%	Per Month	E	
NSF – Returned Cheque	\$35.00	Per Cheque	E	
<b>PUBLIC WORKS</b>				
Bylaw Clean-Up Services - Vehicle and Labour	\$110.00	Per Hour/ Per Person	T	
Tractor with Blower/Operator	\$330.00	Per Hour	T	
Sweeper/Operator	\$345.00	Per Hour	T	
Frost Plate	\$50.00	Per Plate	T	
Frost Plate - Installation	\$55.00	Per Installation	T	
Smart Water Meter and Head Installed ( <i>if new development, damaged or tampered with</i> )	\$420.00	Per Meter	T	
Smart Water Meter Head and replacement labour cost	\$310.00	Per Meter	T	
Camera Sewer Lines/Operator	Contracted Service fee plus 10% Administration fee	Per Service	T	
Manual Snake Rental	\$55.00	Per Day	T	

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>LAMONT ARENA - ICE RENTAL</b>			
<i>Games are billed from thirty (30) minutes before the game to thirty (30) minutes after the game.</i> <b>Prices in effect for the 2025/2026 season</b>			
Youth and Family	\$140.00	Per Hour	T
Adult or Private	\$175.00	Per Hour	T
Non-Prime (Weekdays between 8:00 am to 3:00 pm excluding Statutory Holidays)	\$60.00	Per Hour	T
<b>Other</b>			
Party Pack Ice Rental and Meeting Room	\$150.00	1 Hour Ice & 2 Hour Meeting Room	T
Arena/LCC Surface No Ice (Sports)	\$50.00	Per Hour	T
Party Pack Arena Surface (No Ice) and Meeting Room	\$100.00	2 Hour on Surface & 1 Hour Meeting Room	T
Arena/LCC Surface No Ice (4 hours non sports)	\$265.00	Per Day	T
Arena/LCC Surface No Ice 1 day (Until 11 pm)	\$500.00	1-Day Rental	T
Arena/LCC Surface No Ice 1 day (to 3 am)	\$650.00	1-Day Rental	
Set up Tables and Chairs Arena only	\$200.00	Set Up Fee	T
<b>LAMONT RECREATION FACILITIES</b>			
<i>All Facility rentals must enter into a facility rental agreement with Town.</i>			
<b>Hall</b>			
Capacity: Standing - 1085 People Non fixed seats (no tables) - 545 People Non fixed seats (with Tables) - 430 People Includes podium, microphone and stand			
Hall Deposit	\$420.00	Per Agreement	E
Hall (4 hours)	\$175.00	1/2 day rental (Meetings)	T
1 Day Rental	\$400.00	1-Day Rental	T
2 Day Rental (20 hours)	\$800.00	2-Day Rental	T
24 Hour Weekend Incentive (3 days)	\$1,000.00	3-Day Rental	T
Funeral	-20%	Of Rental Cost	T
Not For Profit	-20%	Of Rental Cost	T
Event Set Up/Tear Down (optional)	\$100.00		T
Event Set Up/Tear Down (Round Tables mandatory)	\$100.00		T
Staffing per hour (optional)	\$30.00	Per hour	T
Overtime charge per 30 minute increments	\$50.00	Per Half Hour	T
Overtime charge per 30 minute increments (past 3 am)	\$100.00	Per Half Hour	T
Events with liquor license or past 11 pm (add flat fee)	\$150.00	Flat Fee Per Day	T
Catering Deposit (payable to Lamont Catering Club)	\$600.00	Per Agreement	E
Kitchen unavailable - exclusivity agreement with Lamont Catering Club	n/a	n/a	n/a
<b>Meeting Room</b>			
Capacity: Standing - 320 People Non fixed seats (no tables) - 175 People Non fixed seats (with Tables) - 135 People			
Meeting Room Deposit (Rentals 4 hours or more)	\$78.75	Per Agreement	E
Hourly Rental	\$25.00	Per Hour	T
4 Hour Rental	\$75.00	1/2-Day Rental	T
1 Day Rental	\$150.00	1-Day Rental	T
Funeral	-20%	Of Rental Cost	T
Not For Profit	-20%	Of Rental Cost	T
Event Set Up/Tear Down (optional)	\$50.00		T
Staffing per hour (optional)	\$30.00	Per hour	T
Overtime charge per 30 minute increments	\$50.00	Per Half Hour	T
Overtime charge per 30 minute increments (past 3 am)	\$100.00	Per Half Hour	T
Events with liquor license or past 11 pm (add flat fee)	\$150.00	Flat Fee Per Day	T
Arena Concession - Under Contract			

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Curling Rink (Upstairs Lounge)</b>			
Capacity: 125			
CR Lounge Deposit (Rentals 1 day and above)	\$472.50	Per Agreement	E
4 Hour Rental (Until 11 pm)	\$125.00	4 hours	T
1 Day Rental	\$240.00	1-Day Rental	T
2 Day Rental (20 hours)	\$525.00	2-Day Rental	T
3 Day Rental (24 hours)	\$700.00	3-Day Rental	T
Funeral	-20%	Of Rental Cost	T
Not For Profit	-20%	Of Rental Cost	T
Staffing per hour (optional)	\$30.00	Per Hour	T
Overtime fees per 30 minute increments	\$50.00	Per Half Hour	T
Overtime charge per 30 minute increments (past 3 am)	\$100.00	Per Half Hour	T
Events with liquor license or past 11 pm (add flat fee)	\$150.00	Flat Fee Per Day	T
<b>Supply Purchase or Rental (applicable to all venues)</b>			
Corkage – Includes Ice, Glasses, Solo Cups	\$1.00	Per Person	T
Glasses - Wine and Water	\$0.80	Each	T
Glasses - Replacement	\$6.00	Each	T
Table Cloths - Large (rectangular), White Only	\$5.00	Each	T
Table Cloths -Small (round) White/Black/Red /Beige	\$4.00	Each	T
Napkins	\$0.50	Each	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T
Additional Cleaning Charge upon request	\$100.00	Per Hour	T
Hall Lobby Furniture Removal upon request	\$100.00	One Time	T
<b>Ball Diamonds</b>			
Minor Ball League	\$300.00	Season	T
Adult Ball League	\$250.00	Per Team/ Per Season	T
3 Diamonds (Tournaments)	\$250.00	Weekend Rental	T
1 Diamond	\$100.00	Per Day	T
1 Game (2 hours)	\$25.00	Per Diamond	T
Hillside Park Picnic Pavilion	\$150.00	Per Day	T
Hillside Park Picnic Pavilion outdoor only with washrooms	\$75.00	Per Day	T
Damage Deposit	\$100.00	Damage Deposit	E
Additional Cleaning Charge	\$100.00	Per Hour If Required	T

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>DEVELOPMENT PERMITS AND FEES</b>			
<i>All Development requires a permit. Failure to obtain a permit prior to commencement of work will result in the assessment of double fees, where fees apply.</i>			
<b>Residential</b>			
Single Family Dwelling, including Modular Homes and Semi-Detached	\$125.00	Per Permit	E
Additions/Renovations – Structural (increase in useable floor area.)	\$75.00	Per Permit	E
Multi-Family Dwellings, includes row housing, apartments, etc.	\$200.00 plus \$50.00	Per Dwelling Unit (to a maximum of \$5,000.00)	E
Accessory Buildings (Garage/Shop)	\$75.00	Per Permit	E
Accessory Building (Movable Sheds) One Hundred (100) sq. ft or greater	\$75.00	Per Permit	E
Decks (Two (2) feet or higher)	\$75.00	Per Permit	E
Home Occupation, Minor (as per Land Use Bylaw)	\$75.00	Per Permit	E
Home Occupation, Major (as per Land Use Bylaw)	\$125.00	Per Permit	E
Interior Renovations: Non-structural / Maintenance and/or repair (no increase in useable floor area)	Safety Code Permits as Required		
Exterior renovations: Non-structural/ Maintenance and/or repair	Safety Code Permits as Required		
Demolition (Residential)	\$250.00 Plus Security Bond \$1,000.00		E
To Leave as Sited - Dwelling	\$75.00	Per Roll Number	E
To Leave as Sited - Multi-Family	\$100.00	Per Roll Number	E
Variances, Dwelling	\$150.00	Per Roll Number	E
Variances, Accessory	\$100.00	Per Roll Number	E
<b>Commercial, Industrial, Institutional</b>			
Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$300.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Additions/Alterations/Renovations	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
New Tenant in Existing Building (Permitted Uses)	\$100.00	Per Permit	E
New Tenant in Existing Building (Discretionary Uses)	\$200.00	Per Permit	E
Change in tenancy (no change in use)	\$100.00	Per Permit	E
Change to Business use amendment	\$100.00	Per Permit	E
Demolition (Non-Residential)	\$250.00 plus security fee \$1,000.00		E
To Leave as Sited - Commercial, Industrial, Institutional	\$100.00	Per Roll Number	E
Variances (Commercial, Industrial, Institutional, Multi-Family)	\$75.00	Per Roll Number	E
Dwelling Unit within Commercial Building (Discretionary Use)	\$150.00	Per Permit	E



DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Signs</b>			
Permanent (determined by Development Officer)	\$100.00	Per Permit	E
Temporary (greater than two (2) weeks)	\$50.00	Per Permit	E
<b>Other Planning and Development</b>			
Land Use Bylaw Text Copy	Online Only		
Municipal Development Plan Text Copy	Online Only		
Telecommunication Tower Request for Letter of Concurrence	\$200.00	Per Request	E
Subdivision Plan Cancellation Bylaw	\$500.00 plus advertising costs		E
Land Use Bylaw Amendment	\$500.00 plus advertising costs		E
Subdivision Application Fees	As per fees established by Subdivision Authority		E
Subdivision and Development Appeal Board – Application Fee (non-refundable)	As per Lamont County Regional SDAB Fees	Per Application	E
Development Agreement	\$1,500 plus any legal costs incurred in preparation of agreement		T
Encroachment Agreement, Minor (e.g. fence, retaining wall)	\$200.00	Per Roll Number	E
Encroachment Agreement, Major (e.g. building structure)	\$300.00	Per Roll Number	E
Development Prior to Development Permit	Double Permit Fees	Per Permit	E
<b>Area Structure Plan</b>			
<b>TBD</b>			
Development Bond (Refundable) – Collected at the time of Development Permit as a damage deposit against damages to municipal road and sidewalk infrastructure	\$2,000 minimum, or as determined by Development Authority		T
Landscaping Bond (Refundable) – To ensure completion of landscaping projects	\$1,000 minimum, or as determined by Development Authority		T
Advertising and Notification - Single Family residential uses (in addition to applicable development fees)	\$50.00	Per Application	T
Advertising and Notification - Multi-Family residential uses (in addition to applicable development fees)	\$100.00	Per Application	T
Advertising and Notification - Commercial/Industrial/Institutional (in addition to applicable development fees)	\$150.00	Per Application	T
<b>LICENSING</b>			
Hawker/Peddler	\$50.00	Per Day	E
	\$75.00	Per Week	E
	\$100.00	Seasonal (May - October)	E
Dog Licensing: Spayed/Neutered (Unable to reproduce)	\$20.00	Per Year	E
Unaltered	\$30.00	Per Year	E
Lifetime Spayed/Neutered	\$120.00	Lifetime	E
Lifetime Unaltered	\$200.00	Lifetime	E
<b>CEMETERY</b>			
Plot	\$500.00	Per Plot	T
Perpetual Care	\$100.00	one time fee upon purchase	T
Veteran/Social Service Plot (as per Cemetery Act)	Per plot at 50% off original cost		T

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>UTILITIES</b>			
<b>Garbage Collection Rates</b>			
Residential Container (roll cart)	\$66.51	Per Residence	E
Commercial Garbage Bin	\$108.08	Per Business	E
Restaurants - Garbage Bin	\$193.56	Per Business	E
Replacement Fee for lost or stolen container (as per GFL)	\$100.00	Per Occurrence	E
Extra residential container delivery charge (as per GFL)	\$25.00	One Time Fee Per Extra Container	T
Extra residential container collection charge	as per GFL Rates	Monthly	T
<b>Garbage Bins - Front Load</b>			
2 yard	\$244.45	Per Bin	E
4 yard	\$387.92	Per Bin	E
6 yard	\$569.24	Per Bin	E
8 yard	\$758.60	Per Bin	E
<b>Water Charges</b>			
Metered Water (Bi-Monthly Minimum 1 M <sup>3</sup> )	\$4.10	Per Cubic Meter	E
Capital Investment	\$7.94	Bi-monthly Flat Rate	E
Water Access Fee (Most Residential Meters are ≤ 3/4)	\$25.00	≤ 3/4 " Meter	E
Water Access Fee	\$30.00	≥ 1.75" Meter	E
Water Access Fee	\$35.00	> 1.75" Meter	E
Water Meter Bench Test	\$150.00 deposit plus a \$25.00 removal fee of the existing meter		E
<b>Construction Water</b>			
Deposit - payable upon request	\$950.00	Per New Development	E
<b>Breakdown as follows:</b>			
<i>Town Satisfaction</i>	\$600.00	<i>Refundable</i>	<i>E</i>
<i>Three (3) months construction water prior to meter being installed</i>	\$250.00	<i>First 3 months</i>	<i>E</i>
<i>Labour installation of meter and inspection of service installation</i>	\$100.00	<i>Per Unit</i>	<i>E</i>
<i>If not completed after 3 months the CAO has the authority to charge a monthly fee thereafter or request that a meter be installed immediately to ensure accurate usage.</i>	\$75.00	<i>Per Month</i>	<i>E</i>
<b>Sewer Charges</b>			
Properties connected to both water and sewer system	\$1.30	Per Cubic Meter of Water Consumption	E
Sewer Access Fee	\$15.00	Bi-monthly Flat Rate	E
Properties that are only connected to the sewer system	\$39.00	Flat Rate	E
<b>Utility Penalties</b>			
Disconnection and/or Reconnection Fee	\$100.00	Per Each Occurrence	T
Disconnected Service Maintenance Fee	\$25.00	Bi-monthly Flat Rate	E
Any utility invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E
Any utility service invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E

**Bylaw 08/24 Schedule "A"  
FEES, RATES AND CHARGES**

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)	
<b>ADMINISTRATION FEES</b>				
Official FOIP Request	\$25.00	Per Request	E	
Tax Certificate	\$75.00	Per Request	E	
Tax Certificate Rush- same day turn a round	\$100.00	Per Request	E	
Verbal Tax Search	\$35.00	Per Request	E	
Letter of Compliance ( <i>Single Family Residential</i> )	\$150.00	Per Roll Number	E	
Letter of Compliance ( <i>Commercial, Industrial, institutional Multi-Family</i> )	\$200.00	Per Roll Number	E	
Assessment Roll	\$25.00	Per Roll Number	E	
Research Fee ( <i>request for Information and document copies, excluding Property Tax and Utility Bill reprints</i> )	\$25.00	Per Hour	E	
Property Tax and/or Utility Bill reprints excluding current period	\$5.00	Per Copy	E	
Tax Recovery Administration Fee ( <i>All costs for tax recovery notifications will be automatically applied to the tax roll) Additional costs subject to GST as applicable.</i> )	\$100 + any associated expenses to complete the recovery process	Per Roll Number	E	
Bylaw Infraction - Unsightly Grass Cutting, Snow Removal, Property Maintenance and Clean Up	\$100 Admin Fee + any associated expenses to remedy Bylaw contravention	Per Roll Number	E	
Tax Assessment Appeal	\$50.00	Per Complaint/Tax Roll Number	E	
Photocopying Charges (Town Paper)				
	Non-Profit	\$0.25	Per Page	E
	All Others	\$0.35	Per Page	E
Laminating	\$2.00	Per Page	E	
Fax and email Services	\$2.50	Per Page	E	
Any Accounts Receivable invoice amount outstanding after 30 days shall incur a penalty	2.50%	Per Month	E	
NSF – Returned Cheque	\$35.00	Per Cheque	E	
<b>PUBLIC WORKS</b>				
Bylaw Clean-Up Services - Vehicle and Labour	\$110.00	Per Hour/ Per Person	T	
Tractor with Blower/Operator	\$330.00	Per Hour	T	
Sweeper/Operator	\$345.00	Per Hour	T	
Frost Plate	\$50.00	Per Plate	T	
Frost Plate - Installation	\$55.00	Per Installation	T	
Smart Water Meter and Head Installed ( <i>if new development, damaged or tampered with</i> )	\$420.00	Per Meter	T	
Smart Water Meter Head and replacement labour cost	\$310.00	Per Meter	T	
Camera Sewer Lines/Operator	Contracted Service fee plus 10% Administration fee	Per Service	T	
Manual Snake Rental	\$55.00	Per Day	T	

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>LAMONT ARENA - ICE RENTAL</b>			
<i>Games are billed from thirty (30) minutes before the game to thirty (30) minutes after the game.</i> <b>Prices in effect for the 2025/2026 season</b>			
Youth and Family	\$140.00	Per Hour	T
Adult or Private	\$175.00	Per Hour	T
Non-Prime (Weekdays between 8:00 am to 3:00 pm excluding Statutory Holidays)	\$60.00	Per Hour	T
<b>Other</b>			
Party Pack Ice Rental and Meeting Room	\$150.00	1 Hour Ice & 2 Hour Meeting Room	T
Arena/LCC Surface No Ice (Sports)	\$50.00	Per Hour	T
Party Pack Arena Surface (No Ice) and Meeting Room	\$100.00	2 Hour on Surface & 1 Hour Meeting Room	T
Arena/LCC Surface No Ice (4 hours non sports)	\$265.00	Per Day	T
Arena/LCC Surface No Ice 1 day (Until 11 pm)	\$500.00	1-Day Rental	T
Arena/LCC Surface No Ice 1 day (to 3 am)	\$650.00	1-Day Rental	
Set up Tables and Chairs Arena only	\$200.00	Set Up Fee	T
<b>LAMONT RECREATION FACILITIES</b>			
<i>All Facility rentals must enter into a facility rental agreement with Town.</i>			
<b>Hall</b>			
Capacity: Standing - 1085 People Non fixed seats (no tables) - 545 People Non fixed seats (with Tables) - 430 People Includes podium, microphone and stand			
Hall Deposit	\$420.00	Per Agreement	E
Hall (4 hours)	\$175.00	1/2 day rental (Meetings)	T
1 Day Rental	\$400.00	1-Day Rental	T
2 Day Rental (20 hours)	\$800.00	2-Day Rental	T
24 Hour Weekend Incentive (3 days)	\$1,000.00	3-Day Rental	T
Funeral	-20%	Of Rental Cost	T
Not For Profit	-20%	Of Rental Cost	T
Event Set Up/Tear Down (optional)	\$100.00		T
Event Set Up/Tear Down (Round Tables mandatory)	\$100.00		T
Staffing per hour (optional)	\$30.00	Per hour	T
Overtime charge per 30 minute increments	\$50.00	Per Half Hour	T
Overtime charge per 30 minute increments (past 3 am)	\$100.00	Per Half Hour	T
Events with liquor license or past 11 pm (add flat fee)	\$150.00	Flat Fee Per Day	T
Catering Deposit (payable to Lamont Catering Club)	\$600.00	Per Agreement	E
Kitchen unavailable - exclusivity agreement with Lamont Catering Club	n/a	n/a	n/a
<b>Meeting Room</b>			
Capacity: Standing - 320 People Non fixed seats (no tables) - 175 People Non fixed seats (with Tables) - 135 People			
Meeting Room Deposit (Rentals 4 hours or more)	\$78.75	Per Agreement	E
Hourly Rental	\$25.00	Per Hour	T
4 Hour Rental	\$75.00	1/2-Day Rental	T
1 Day Rental	\$150.00	1-Day Rental	T
Funeral	-20%	Of Rental Cost	T
Not For Profit	-20%	Of Rental Cost	T
Event Set Up/Tear Down (optional)	\$50.00		T
Staffing per hour (optional)	\$30.00	Per hour	T
Overtime charge per 30 minute increments	\$50.00	Per Half Hour	T
Overtime charge per 30 minute increments (past 3 am)	\$100.00	Per Half Hour	T
Events with liquor license or past 11 pm (add flat fee)	\$150.00	Flat Fee Per Day	T
Arena Concession - Under Contract			

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Curling Rink (Upstairs Lounge)</b>			
Capacity: 125			
CR Lounge Deposit (Rentals 1 day and above)	\$472.50	Per Agreement	E
4 Hour Rental (Until 11 pm)	\$125.00	4 hours	T
1 Day Rental	\$240.00	1-Day Rental	T
2 Day Rental (20 hours)	\$525.00	2-Day Rental	T
3 Day Rental (24 hours)	\$700.00	3-Day Rental	T
Funeral	-20%	Of Rental Cost	T
Not For Profit	-20%	Of Rental Cost	T
Staffing per hour (optional)	\$30.00	Per Hour	T
Overtime fees per 30 minute increments	\$50.00	Per Half Hour	T
Overtime charge per 30 minute increments (past 3 am)	\$100.00	Per Half Hour	T
Events with liquor license or past 11 pm (add flat fee)	\$150.00	Flat Fee Per Day	T
<b>Supply Purchase or Rental (applicable to all venues)</b>			
Corkage – Includes Ice, Glasses, Solo Cups	\$1.00	Per Person	T
Glasses - Wine and Water	\$0.80	Each	T
Glasses - Replacement	\$6.00	Each	T
Table Cloths - Large (rectangular), White Only	\$5.00	Each	T
Table Cloths -Small (round) White/Black/Red /Beige	\$4.00	Each	T
Napkins	\$0.50	Each	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T
Additional Cleaning Charge upon request	\$100.00	Per Hour	T
Hall Lobby Furniture Removal upon request	\$100.00	One Time	T
<b>Ball Diamonds</b>			
Minor Ball League	\$300.00	Season	T
Adult Ball League	\$250.00	Per Team/ Per Season	T
3 Diamonds (Tournaments)	\$250.00	Weekend Rental	T
1 Diamond	\$100.00	Per Day	T
1 Game (2 hours)	\$25.00	Per Diamond	T
Hillside Park Picnic Pavilion	\$150.00	Per Day	T
Hillside Park Picnic Pavilion outdoor only with washrooms	\$75.00	Per Day	T
Damage Deposit	\$100.00	Damage Deposit	E
Additional Cleaning Charge	\$100.00	Per Hour If Required	T

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>DEVELOPMENT PERMITS AND FEES</b>			
<i>All Development requires a permit. Failure to obtain a permit prior to commencement of work will result in the assessment of double fees, where fees apply.</i>			
<b>Residential</b>			
Single Family Dwelling, including Modular Homes and Semi-Detached	\$125.00	Per Permit	E
Additions/Renovations – Structural (increase in useable floor area.)	\$75.00	Per Permit	E
Multi-Family Dwellings, includes row housing, apartments, etc.	\$200.00 plus \$50.00	Per Dwelling Unit (to a maximum of \$5,000.00)	E
Accessory Buildings (Garage/Shop)	\$75.00	Per Permit	E
Accessory Building (Movable Sheds) One Hundred (100) sq. ft or greater	\$75.00	Per Permit	E
Decks (Two (2) feet or higher)	\$75.00	Per Permit	E
Home Occupation, Minor (as per Land Use Bylaw)	\$75.00	Per Permit	E
Home Occupation, Major (as per Land Use Bylaw)	\$125.00	Per Permit	E
Interior Renovations: Non-structural / Maintenance and/or repair (no increase in useable floor area)	Safety Code Permits as Required		
Exterior renovations: Non-structural/ Maintenance and/or repair	Safety Code Permits as Required		
Demolition (Residential)	\$250.00 Plus Security Bond \$1,000.00		E
To Leave as Sited - Dwelling	\$75.00	Per Roll Number	E
To Leave as Sited - Multi-Family	\$100.00	Per Roll Number	E
Variances, Dwelling	\$150.00	Per Roll Number	E
Variances, Accessory	\$100.00	Per Roll Number	E
<b>Commercial, Industrial, Institutional</b>			
Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$300.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Additions/Alterations/Renovations	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
New Tenant in Existing Building (Permitted Uses)	\$100.00	Per Permit	E
New Tenant in Existing Building (Discretionary Uses)	\$200.00	Per Permit	E
Change in tenancy (no change in use)	\$100.00	Per Permit	E
Change to Business use amendment	\$100.00	Per Permit	E
Demolition (Non-Residential)	\$250.00 plus security fee \$1,000.00		E
To Leave as Sited - Commercial, Industrial, Institutional	\$100.00	Per Roll Number	E
Variances (Commercial, Industrial, Institutional, Multi-Family)	\$75.00	Per Roll Number	E
Dwelling Unit within Commercial Building (Discretionary Use)	\$150.00	Per Permit	E

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Signs</b>			
Permanent (determined by Development Officer)	\$100.00	Per Permit	E
Temporary (greater than two (2) weeks)	\$50.00	Per Permit	E
<b>Other Planning and Development</b>			
Land Use Bylaw Text Copy	Online Only		
Municipal Development Plan Text Copy	Online Only		
Telecommunication Tower Request for Letter of Concurrence	\$200.00	Per Request	E
Subdivision Plan Cancellation Bylaw	\$500.00 plus advertising costs		E
Land Use Bylaw Amendment	\$500.00 plus advertising costs		E
Subdivision Application Fees	As per fees established by Subdivision Authority		E
Subdivision and Development Appeal Board – Application Fee (non-refundable)	As per Lamont County Regional SDAB Fees	Per Application	E
Development Agreement	\$1,500 plus any legal costs incurred in preparation of agreement		T
Encroachment Agreement, Minor (e.g. fence, retaining wall)	\$200.00	Per Roll Number	E
Encroachment Agreement, Major (e.g. building structure)	\$300.00	Per Roll Number	E
Development Prior to Development Permit	Double Permit Fees	Per Permit	E
<b>Area Structure Plan</b>			
<b>TBD</b>			
Development Bond (Refundable) – Collected at the time of Development Permit as a damage deposit against damages to municipal road and sidewalk infrastructure	\$2,000 minimum, or as determined by Development Authority		T
Landscaping Bond (Refundable) – To ensure completion of landscaping projects	\$1,000 minimum, or as determined by Development Authority		T
Advertising and Notification - Single Family residential uses (in addition to applicable development fees)	\$50.00	Per Application	T
Advertising and Notification - Multi-Family residential uses (in addition to applicable development fees)	\$100.00	Per Application	T
Advertising and Notification - Commercial/Industrial/Institutional (in addition to applicable development fees)	\$150.00	Per Application	T
<b>LICENSING</b>			
Hawker/Peddler	\$50.00	Per Day	E
	\$75.00	Per Week	E
	\$100.00	Seasonal (May - October)	E
Dog Licensing: Spayed/Neutered (Unable to reproduce)	\$20.00	Per Year	E
Unaltered	\$30.00	Per Year	E
Lifetime Spayed/Neutered	\$120.00	Lifetime	E
Lifetime Unaltered	\$200.00	Lifetime	E
<b>CEMETERY</b>			
Plot	\$500.00	Per Plot	T
Perpetual Care	\$100.00	one time fee upon purchase	T
Veteran/Social Service Plot (as per Cemetery Act)	Per plot at 50% off original cost		T

DESCRIPTION	2025 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>UTILITIES</b>			
<b>Garbage Collection Rates</b>			
Residential Container (roll cart)	\$66.51	Per Residence	E
Commercial Garbage Bin	\$108.08	Per Business	E
Restaurants - Garbage Bin	\$193.56	Per Business	E
Replacement Fee for lost or stolen container (as per GFL)	\$100.00	Per Occurrence	E
Extra residential container delivery charge (as per GFL)	\$25.00	One Time Fee Per Extra Container	T
Extra residential container collection charge	as per GFL Rates	Monthly	T
<b>Garbage Bins - Front Load</b>			
2 yard	\$244.45	Per Bin	E
4 yard	\$387.92	Per Bin	E
6 yard	\$569.24	Per Bin	E
8 yard	\$758.60	Per Bin	E
<b>Water Charges</b>			
Metered Water (Bi-Monthly Minimum 1 M <sup>3</sup> )	\$4.10	Per Cubic Meter	E
Capital Investment	\$7.94	Bi-monthly Flat Rate	E
Water Access Fee (Most Residential Meters are ≤ 3/4")	\$25.00	≤ 3/4 " Meter	E
Water Access Fee	\$30.00	≥ 1.75" Meter	E
Water Access Fee	\$35.00	> 1.75" Meter	E
Water Meter Bench Test	\$150.00 deposit plus a \$25.00 removal fee of the existing meter		E
<b>Construction Water</b>			
Deposit - payable upon request	\$950.00	Per New Development	E
<b>Breakdown as follows:</b>			
<i>Town Satisfaction</i>	\$600.00	<i>Refundable</i>	<i>E</i>
<i>Three (3) months construction water prior to meter being installed</i>	\$250.00	<i>First 3 months</i>	<i>E</i>
<i>Labour installation of meter and inspection of service installation</i>	\$100.00	<i>Per Unit</i>	<i>E</i>
<i>If not completed after 3 months the CAO has the authority to charge a monthly fee thereafter or request that a meter be installed immediately to ensure accurate usage.</i>	\$75.00	<i>Per Month</i>	<i>E</i>
<b>Sewer Charges</b>			
Properties connected to both water and sewer system	\$1.30	Per Cubic Meter of Water Consumption	E
Sewer Access Fee	\$15.00	Bi-monthly Flat Rate	E
Properties that are only connected to the sewer system	\$39.00	Flat Rate	E
<b>Utility Penalties</b>			
Disconnection and/or Reconnection Fee	\$100.00	Per Each Occurrence	T
Disconnected Service Maintenance Fee	\$25.00	Bi-monthly Flat Rate	E
Any utility invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E
Any utility service invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

**COUNCIL MEETING DATE:**  
January 14, 2025

**ITEM DESCRIPTION OR TITLE**  
2024 Tax Revenue Updates

**RECOMMENDATION**

**THAT** Council accept the 2024 Tax Revenue Updates as information.

**BACKGROUND**

This report provides an overview and analysis of the 2024 tax compliance rate as of December 31, 2024.

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

In 2024, the Town received 91% of its tax payments, totaling \$2.46 million. The outstanding unpaid tax amount, including penalties, was \$230,164 as of December 31, 2024. This figure includes \$24,889 in arrears carried over from previous years. The compliance rate for 2024 is the same as 2023, at 91%.

Administration is actively monitoring outstanding taxes and will continue providing updates to Council.

2023 Tax Compliance Rates	30-Jun-23	31-Jul-23	31-Aug-23	30-Sep-23	31-Oct-23	30-Nov-23	31-Dec-23
Tax payments received	\$1,951,565	\$2,060,506	\$2,137,791	\$2,192,640	\$2,245,529	\$ 2,292,586	\$2,363,019
% of the tax paid	75%	80%	83%	85%	87%	89%	91%

2024 Tax Compliance Rates	30-Jun-24	31-Jul-24	31-Aug-24	30-Sep-24	31-Oct-24	30-Nov-24	31-Dec-24
Tax payments received	\$1,954,383	\$2,172,081	\$2,231,856	\$2,291,671	\$2,373,242	\$ 2,429,340	\$2,459,928
% of the tax paid	73%	81%	83%	85%	88%	90%	91%

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

N/A

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

A handwritten signature in blue ink, appearing to be "R. Mu", is written over the "Approved by CAO:" text.



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: January 14, 2025**

**ELECTED OFFICIAL: Jody Foulds**

**REPORT PERIOD: December 11, 2024 to January 7, 2025**

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### **Boards and Committees:**

- **PHPAP meeting – December 11, 2025**
- **NAAGO Meeting/Update with Minister of Transportation and Economic Corridors, Devin Dreeshen (regarding Highway 28 – NAAGO is lobbying to address the increased traffic and lack of funding into highways & infrastructure; asking for proportionate oil royalties to be injected back in to the area – these requests are being considered but it seems the back end engineering and planning work is stalling out as they are focusing more on community flow rather than highway flow and safety. The minister advised he will work on getting this moving forward by adding members to the teams involved) – December 13, 2024**

### **Town of Lamont Business:**

- **Presentation on Changes under the Police Amendment Act and Regional Policing Committees (Lamont falls under a regional committee and no set position at the table, we will have to lobby to be included) – December 18, 2024 (two sessions 10 AM and 1:30PM)**

### **Professional Development (Workshops & Conferences):**

- 

### **Lamont Functions and Events:**

- **Lamont Town Christmas Supper – December 14, 2024**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: Jan 14, 2025**

**ELECTED OFFICIAL: Linda Sieker**

**PERIOD, Dec 12 ,2024 – Jan 14 ,2025**

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### **Boards and Committees:**

- **Jan 6 – Lamont County Housing Foundation Managers Meeting**
- 

### **Town of Lamont Business:**

### **Professional Development (Workshops & Conferences)**

### **Lamont Functions and Events:**

- **Dec 22 – Lamont Food Bank Christmas Hamper**
- **Dec 13 – Town of Lamont Christmas Party**
- **Dec 18 – Servus Credit Union Open House**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: January 14, 2025**

**ELECTED OFFICIAL: Colleen Holowaychuk**

**REPORT PERIOD: December 12, 2024 – January 14, 2025**

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### **Boards and Committees:**

- December 12, 2024 – Elementary School Council Meeting
- January 13, 2025 – Lamont Public Library Meeting

### **Town of Lamont Business:**

- N/A

### **Professional Development (Workshops & Conferences):**

- N/A

### **Lamont Functions and Events:**

- December 14, 2024 – Town Christmas Party
- December 15, 2024 – Lamont High Christmas Dinner Preparation



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: Jan. 14, 2025**

**ELECTED OFFICIAL: Al Harvey**

**PERIOD: Dec. 11, 2024, to Jan. 6, 25**

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### **Boards and Committees:**

- 

### **Town of Lamont Business:**

- 

### **Professional Development (Workshops & Conferences)**

- Dec. 18 Policing Webinar

### **Lamont Functions and Events:**

- Dec 14 Christmas Farmers Market

# CAO REPORT

FOR THE PERIOD ENDING January 14, 2025

## HIGHLIGHTS:

Dec 10-24

- Grants and your municipality Webinar
- Municipal Mobility Meeting Telus.

Dec-11-24

- Weekly admin team meeting
- RhPAP Meeting

Dec 12-24

- Operations Team Meeting
- Permanent Electors Register- spatial data meeting

Dec 16-24

- Urban Systems meeting

Dec 17-24

- Emergency Management Meeting
- All staff & safety meeting
- RCMP Meeting

Dec 18-24

- Admin Team Meeting

Dec 19-24

- VETS HVAC meeting

Dec 20-24 to Jan 5-25

- Away from the office

Jan 6-25

- Finance meeting

Jan 8-25

- Admin team meeting

Jan 9- 25

- Regional Emergency Advisory Committee (REAC) Meeting

Jan 10-25

- GIS Meeting

# DEPUTY CAO REPORT

FOR THE PERIOD ENDING Jan 9, 2025

**HIGHLIGHTS:**

Dec 9-13

- Payroll Advance
- Dec 11-13 Vac

Dec 16-20

- CDC Interviews
- Emergency Management exercise debrief with Lamont County
- Payroll
- All staff meeting / safety meeting
- Process UB to PT transfers
- Court for tickets (Dec 19)
- Year-end tasks

Jan 2,3

- Year-end tasks
- Icity Payroll updates

Jan 6-9

- PT penalty
- DI tax information to MA
- Prepare for dog issue, court next week
- Bylaw Enforcement
- Utility Bills
- AP cheques and EFT
- Convert vendors to EFT

<b>Trips Actual</b>	<b>Animal control</b>
December 24	1
January 25	0



# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING January 14, 2025

## HIGHLIGHTS

### STAFF

- Weekly operations meeting Thursday's
- All staff meeting Dec 17-24.
- Equipment training- in house.

### Facilities

- 14 facility bookings since Dec 10, 2024.
- Hall Kitchen Floor Refinishing
- HVAC Maintenance agreement investigation.
- Ice Season Ongoing- 1 Tournament.
- Hall furnace repair.

### Transportation Maintenance

- Several snowfall and rain events requiring snow and ice maintenance.
- Snow Hauling initiated
- Tree trimming.
- Grader repair completed.
- Tandem tire repair completed.

### Parks & Recreation

- Pathway clearing
- Parks Garbage pick-up.

### Utilities

- Water and Sanitary year end reports initiated
- Sewer Flushing.
- Back up power pack replacement.

### Projects & Requests:

# PLANNING & DEVELOPMENT

QUARTERLY REPORT OCTOBER TO DECEMBER 31, 2024

	1st Quarter Jan 1- Mar 31	2nd Quarter Apr 1 - Jun 30	3rd Quarter Jul 1 - Sep 30	4th Quarter Oct 1 -Dec 31
Development Permits	5	1	6	2
Compliance Certificates	0	1	1	1
Encroachment Agreements	2	1	0	0
Intermunicipal Referrals	1	0	0	0
Subdivisions	0		0	
Unauthorized Developments	0		0	
<b>TOTAL</b>	<b>YEAR TO DATE</b>			
Development Permits	5	6	12	14
Compliance Certificates		1	2	4
Encroachment Agreements	2	3	3	3
Intermunicipal Referrals	1	0	0	1
Subdivisions		0	0	0
Unauthorized Developments		0	0	0
<b>Submitted by:</b>				
<b>Diane Burtnick</b>				

# CLOSED SESSION NOTICE

January 14, 2025

## **7.1 Council Orientation**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

## **7.2 Community Development Update**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

### **Motion to go into Closed Session:**

*"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."*