

Council Package

July 9, 2024



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
July 9, 2024**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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1.4.2. July 3, 2024 Special Council Meeting MinutesPage 5

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2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

3. CORRESPONDENCE

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7.1. Personnel

8. ADJOURNMENT



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
June 25, 2024
Regular Meeting of Council**

PRESENT:

Kirk Perrin	Mayor
Jody Foulds	Councillor
Dave Taylor	Councillor
Linda Sieker	Councillor
Al Harvey	Councillor
Perry Koroluk	Councillor
Colleen Holowaychuk	Councillor
Tyler Edworthy	Interim CAO/Director, Operations & Infrastructure
Dawn Nielsen	Deputy Chief Administrative Officer
Jaelyn Ponto-Lloyd	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

- Addition of Item 7.1 – Personnel – Advice from Officials

MOTION: 184/24 Councillor Taylor: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

- a) Meeting Minutes – June 11, 2024

MOTION: 185/24 Councillor Sieker: That the Minutes of the June 11, 2024 Council Meeting be accepted as presented.

CARRIED

DELEGATIONS:

- STARS – Shannon Paquette

MOTION: 186/24 Councillor Holowaychuk: That Shannon Paquette be accepted as a delegation.

CARRIED

CORRESPONDENCE:

- Letter from Fortis – Notification of Work
- Municipal Affairs – Canada Community-Building Fund
- Library Board Meeting Minutes – April 8, 2024
- Library Board Meeting Minutes – May 6, 2024

MOTION: 187/24 Councillor Sieker: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

Transfer of Utilities to Property Taxes

MOTION: 188/24 Councillor Harvey: That Council authorize the transfer of outstanding utilities over 90-days to their individual tax rolls as per Schedule “A”.

CARRIED

Intergovernmental – Meeting Opportunity

MOTION: 189/24 Councillor Holowaychuk: That Council direct Administration to request a meeting with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2024 Alberta Municipalities Fall Convention.

CARRIED

Library Board – Appointments and Approvals

MOTION: 190/24 Councillor Sieker: That Council appoint Dave Diduck, Lamont County, to the Town of Lamont Library Board for a term expiring December 31, 2024.

CARRIED

MOTION: 191/24 Councillor Foulds: That Council approve Nancy Burns as the financial reviewer of the Lamont Public Library 2023 Statements of Receipts and Disbursements.

CARRIED

MOTION: 192/24 Councillor Taylor: That Council accept the attached Lamont Public Library 2023 Statement of Receipts and Disbursements as information.

CARRIED

RhPAP Conference

MOTION: 193/24 Councillor Koroluk: That Council approve registration of two members of the RhPAP Committee to attend the RhPAP Rural Community Conference 2024.

CARRIED

2024 Operational Project Plan

MOTION: 194/24 Councillor Holowaychuk: That Council approve the 2024 Operating Plan as presented.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin	Nothing to report.
Councillor Taylor	Nothing to report.
Councillor Harvey	Nothing to report.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Foulds	Nothing to report.
Councillor Holowaychuk	Nothing to report.

Staff Reports:

**Interim CAO
Deputy CAO**

Written report attached.
Written report attached.

MOTION: 195/24 Councillor Foulds: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Personnel**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 196/24 Councillor Foulds: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:41 p.m.

CARRIED

MOTION: 197/24 Councillor Foulds: That Council revert to regular Council meeting session at 8:20 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 198/24 Councillor Holowaychuk: That Council accept the Personnel update as information.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 8:22 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
July 3, 2024
Special Meeting of Council**

- PRESENT:**
- | | |
|---------------------|---|
| Kirk Perrin | Mayor |
| Jody Foulds | Councillor |
| Dave Taylor | Councillor |
| Linda Sieker | Councillor |
| Al Harvey | Councillor |
| Perry Koroluk | Councillor |
| Colleen Holowaychuk | Councillor |
|
Tyler Edworthy |
Interim CAO/Director, Operations & Infrastructure |

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 6:28 p.m.

Adoption of Agenda

MOTION: 199/24 Councillor Foulds: That the Council Agenda be accepted as presented.

CARRIED

CLOSED SESSION:

- **Personnel**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 200/24 Councillor Holowaychuk: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 6:28 p.m.

CARRIED

MOTION: 201/24 Councillor Koroluk: That Council revert to regular Council meeting session at 7:43 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 202/24 Councillor Holowaychuk: That Council direct Administration to proceed as directed.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 7:44 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

Town of Lamont
June 24, 2024, 5:00 pm
Parks and Recreation Committee
via Zoom and Council Chambers

Minutes

PRESENT:	David Taylor	Chair
	Jody Foulds	Vice Chair
	Kirk Perrin	Ex Officio
	Kristina Carstairs	Public Member at Large
	Dawn Nielsen	Administrative Liaison
	Leslie Jans	Recreation Representative
	Lindsey Mercer	Public Member at Large

Absent:	Matthew Levicki	Public Member at Large
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Public Attendees: Lamont Light UP committee: Dorothee Saleski and Bill Skinner

- 1) **Call to Order and Related Business:** 5:00 pm
- 2) **Appointment of Recording Secretary:** Dawn Nielsen
- 3) **Adoption of Agenda:** Motion: Kirk Perrin
Carried
- 4) **Adoption of Minutes:** VIA Email

5) NEW BUSINESS:

5.1 Lamont Light UP committee presented a plan for a Gazebo to be put on the west side of the Town Admin office.

Motion: Kirk Perrin- That Parks and Recreation Committee is in support of the Light UP Committee Gazebo being placed on the Town Administration building as presented.

Carried

5.2 Review membership application attached.

Motion: Jody Foulds- That Parks and Recreation Committee recommends Cindy Gruber be appointed as a new committee member.

Carried

5.3 Disc Golf information and discussion

Motion: Kirk Perrin- That Parks and Recreation Committee is recommending the use of \$9,000 from reserves, plus \$ 3,000 of the Disc golf funds, to a maximum of \$12,000 to put a 9-hole Disc golf course in Hillside Park in 2024.

Carried

6) Old Business:

6.1 Park Development Survey Update: Dawn- survey launched, 23 respondents to date.

6.2 Playground Install Update: Dawn-Installation at both parks has been completed.

6.3 2024 Festivals and Events

- **Summer festival.** Date set for July 12 & 13, 2024
Jody Foulds and Kristina Carstairs will man a table to promote Park survey and entice P&R membership.
- **Picnic in the Park.** Date set on September 12, 2024, with a back-up date of September 19, 2024

6.4 Hillside access gates Update: Dawn-rain has caused some delays. Staff are currently working on the parking lot by CN as that is a priority, once that is done, they will work in Hillside Park.

6.5 Tree Canada- Community Tree Grant Program Update: Leslie – working on a Shelter belt tree map and working with a consultant from Tree Canada to select the most appropriate trees. She will find out exactly what costs need to come out of the grant funds.

7) Round Table:

8) **Next Meeting:** Aug 26, 2024 at 7:00 pm at the Town Council Chambers and/or Zoom.

8) **Adjournment:** 6:02 pm



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
March 7, 2024
Economic Development Board Meeting**

PRESENT:	Kirk Perrin	Chair
	Linda Sieker	Vice Chair
	Al Harvey	Council Member
	Cathy Goulet	Public Member
	Miles Mackow	Public Member
	Dan Cholak	Public Member
	Marcie Mazurenko	Public Member
	Tamara Dabels	Public Member
	Tyler Edworthy	Administrative Liaison

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Chair Perrin: called the meeting to order at 6:33 p.m.

Adoption of Agenda

MOTION: Vice Chair Sieker: That the Economic Development Board Meeting Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – September 30, 2023

MOTION: Member Harvey: That the Minutes of the September 30, 2023 Economic Development Board meeting be accepted as amended.

CARRIED

NEW BUSINESS:

Appointment of Chair and Vice Chair

MOTION: Member Goulet: That the Economic Development Board appoint Kirk Perrin as Chair and Linda Sieker as Vice Chair as outlined in the Economic Development Board Terms of Reference.

CARRIED

Alberta HUB

MOTION: Member Dabels: That the Economic Development Board accept the Alberta HUB Board minutes from January 17, 2024, February 6, 2024, Alberta HUB CM&E Roundtable Session, and Funding Letter to Alberta HUB as information.

CARRIED

City of Fort Saskatchewan 2024 Economic Update

MOTION: Vice Chair Sieker: That the Economic Development Board accept the City of Fort Saskatchewan 2024 Economic Development Update as information.

CARRIED

Update 2023 Economic Development Initiatives

MOTION: Member Mazurenko: That the Economic Development Board receive the 2023 Economic Development Initiative(s) update as information.

CARRIED

2024 Economic Development Priorities

MOTION: Member Dabels: That the Economic Development Board recommend administration provide the Board with draft working document outlining the discussion on the 2024 Economic Development priorities.

CARRIED

ADJOURNMENT: Meeting adjourned at 7:53 p.m.

Chair

Interim Chief Administrative Officer



Lamont Health Care Centre

Telephone (780) 895-2211 Fax (780) 895-7305
P.O. Box 479, 5216-53 Street, Lamont, Alberta T0B 2R0



June 19, 2024



MAYOR & COUNCIL
TOWN OF LAMONT
LAMONT AB T0B 2R0

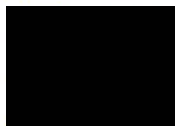
Dear Mayor & Council:

You are cordially invited to attend the Annual General Meeting of the Lamont Health Care Centre Board on Monday, July 15, 2024, in the Morley Young Manor Rotunda, commencing at 2:00 p.m.

Your attendance will be greatly appreciated.

Thank you.

Yours Sincerely,



Shahad Bharmal
Executive Director

SB/ah



Mission Statement

We believe that wholeness of body, mind and spirit is God's will for every person.
We are committed to the healing process, the promotion of health
and the provision of compassionate care to all persons.



EIPS

QUARTERLY UPDATE

VOL. 24 NO. 3

EIPS IN THE NEWS

Where AI meets book learning

| *Radio Active, CBC Radio*

EIPS reserves stretched as inflation hits budget

| *The Sherwood Park and Strathcona County News*

Nearly 400 projects on EIPS' summer to-do list

| *The Sherwood Park and Strathcona County News*

EIPS crafting AI protocol

| *The Sherwood Park and Strathcona County News*

Wes Hosford's inclusive playground expansion nearing the finish line

| *The Fort Saskatchewan Record*

Local students compete in Skills Alberta competition

| *Heartlandnews.ca*

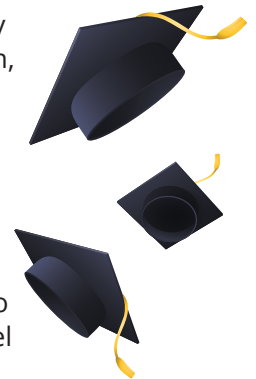
Pride Week 2024: EIPS Students and Staff

Celebrate Diversity and Inclusion | *EIPS News*

FOR STARTERS —

June is always one of my favourite times of the year. Students are excited about completing another grade, schools are hosting end-of-year celebrations, and the Division celebrates all its amazing graduates—this year, the class of 2024.

Over the last decade, through tenacity and hard work, they've learned, grown, overcome challenges, gained new skills, tested their limits, and realized their potential. That's what public education is all about. To provide all students with the skills, knowledge and tools they need to succeed and guide them through a life they want to live—be it post-secondary, work, travel or something entirely different.



One way the Board ensures this is through informed decision-making. Take, for example, the Division's 2024-25 budget, which we recently approved. As a Board, we spent countless hours combing through a tighter-than-normal budget. While provincial funding does cover enrolment growth, it falls short of meeting rising inflationary costs. That, in turn, impacts available student programming and services.

Despite the challenges, EIPS developed a conservative spring budget that will ensure all students—from early learners to senior high completion—will continue receiving high-quality, student-centred education. Read more about the EIPS 2024-25 budget, starting on page 2, including details about revenues, expenses, programming, reserve usage and strategies to support students. Enjoy!

Cathy Allen,
Board Chair, Elk Island Public Schools

INBOX

Does EIPS still expect the Sherwood Park replacement school to open in the 2026-27 school year?

Yes, EIPS still anticipates the new Sherwood Park replacement school opening in 2026-27. Already, Strathcona County has approved the building's development permit, and the province recently awarded the construction contract—to Edmonton-based AMAN Builders Inc. All good news. That means construction should start in late summer or early fall. The Division also plans to host the official groundbreaking ceremony in early September. Stay tuned for more.

AT A GLANCE: EIPS BUDGET 2024-25

EVER WONDER WHAT GOES INTO MAKING EIPS' BUDGET?

Here's a brief look at the Board's budget process and what's ahead for 2024-25

Every spring, Elk Island Public Schools (EIPS) prepares a budget for the upcoming year. It's based on provincial funding, the *Funding Manual for School Authorities*, projected student enrolment, expense estimates, the Division's key priorities and belief statements, and stakeholder feedback. The goal: To ensure a budget that maintains the Board's commitment to student achievement and provides system stability.

For the 2024-25 school year, EIPS' operating budget is \$208.07 million. Of that, \$206.26 million will come from the Division's annual revenue—mainly made up of funding from Alberta Education. That revenue is



based on projected enrolment and specifically targeted grants, such as student supports, school nutrition, transportation and building operations. Other revenue comes from donations, facility rentals and school generated funds—collected on a cost-recovery basis for optional courses, alternative programming, lunch supervision, extracurricular opportunities and field trips. Meanwhile, the remaining \$1.81 million of the budget comes from accumulated surplus to support schools and departments, classroom complexity, mental health, career pathways, and artificial intelligence and digital tools.

Provincial Revenue (2024-25 school year)

\$195.79 M

Revenue from the province is based on the Weighted Moving Average for student enrolment.

INCLUDED IN THE REVENUE:



\$0
for rising inflation—utilities, employee benefits, custodial, insurance



\$17.05 M
for student transportation



\$5.05 M
for facility maintenance

EIPS 2024-25 Spring Budget: \$208.07 Million



ALBERTA EDUCATION

94.1%

17,813 students targeted grants



FEES

2.3%

school fees
transportation fees
administration fees



OPERATING RESERVES

0.9%

supports and services
career pathways
mental health



OTHER

2.7%

donations
facility rentals
miscellaneous

EIPS Four-Year Education Plan Priorities:

TO PROVIDE HIGH-QUALITY, STUDENT-CENTRED EDUCATION.

- Promote growth and success for all students
- Enhance high-quality learning and working environments
- Enhance public education through effective engagement

EIPS EXPENSE BREAKDOWN 2024-25

After determining the annual revenue, the Board develops a plan to cover its annual expenditures. For 2024-25, the biggest expense is for classroom instruction. After that, it's costs to operate school buildings—utilities, insurance, maintenance and custodial services. Meanwhile, the rest of the budget covers things such as student transportation, system administration and contracted services. The complete EIPS 2024-25 Budget Report is available at eips.ca

77.8% INSTRUCTION (\$9,362 PER STUDENT)

Includes teacher and support staff salaries for schools. School allocations—increasing by 0.2% because of higher standard costs.

11.2% OPERATIONS AND MAINTENANCE

Includes school building maintenance, utilities, insurance and custodial services. Costs are higher because of rising inflation.

8.2% STUDENT TRANSPORTATION

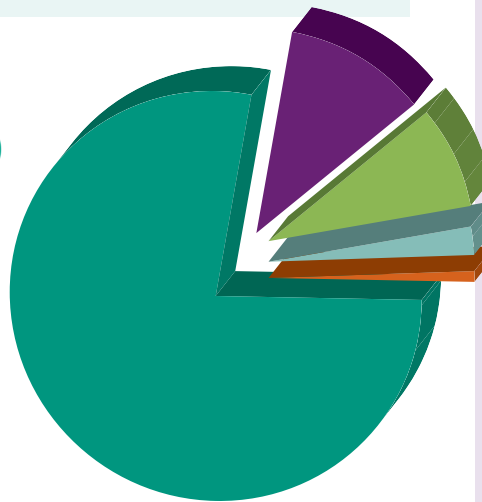
Costs to transport EIPS riders—funding is up from last year, thanks to the new student transportation funding model.

2.2% SYSTEM ADMINISTRATION

Includes board costs and central administration costs (central services, IT, legal and financial services). Expenses are below the \$6.55 million grant provided by Alberta Education. Unused funds can go toward other divisional uses.

0.6% EXTERNAL SERVICES

Includes contracted services, secondments, facility rentals, and before-and-after school care.



Budget Process Timeline



JANUARY

EIPS projects enrolment for the upcoming school year and submits it to Alberta Education



FEBRUARY

The province announces its Budget 2024

- EIPS conducts its Returning Student Registration Process—used for budget allocations
- The Board updates its Four-Year Education Plan and develops its budget priorities.



MARCH

The province releases its *Funding Manual for School Authorities*—used to develop a budget built on two key principles:

- equitable distribution of funds and programs
- transparent and understandable allocations



APRIL

The Board approves:

- budget assumptions
- transportation fees

EIPS approves school fees



MAY

The Board approves:

- budget allocations
- administration fees

Schools and departments use the projected allocations to plan for the 2024-25 school



JUNE

The Board approves the Division's spring budget



NOVEMBER

The Board approves the Division's fall budget—updated to reflect any changes

NOTE: Any changes to funding, reserve usage, enrolment numbers and standard costs can affect the initial budget. In fall 2024, EIPS will update the budget with the final student-enrolment numbers, revenue and expense variations, carryforward amounts and any reserve spending changes.



WHAT'S AN ACCUMULATED SURPLUS?

The accumulated surplus is the primary indicator of the Division's financial resources available to provide future services. By the end of the 2024-25 school year, EIPS projects an accumulated surplus of \$9.56 million. That includes the asset retirement obligation (-\$9.98 million), investment in tangible capital assets (\$8.33 million), capital reserves (\$560,000) and operating reserves (\$10.65 million). Meanwhile, EIPS' operating reserve limit is \$12.45 million, which the Division will not exceed. Reserves in 2024-25, will go to support EIPS schools and departments—related to classroom complexity, curriculum, mental health, career pathways, equitable access to education, staff retention, and artificial intelligence and digital tools.

More Students Eligible for Busing

GOOD NEWS FOR RIDERS!

Thanks to a new provincial funding model for student transportation, some fees are decreasing in 2024-25. The new funding includes expanded distance eligibility, allowances for students attending a school or program of choice, and added money for fuel coverage and inflationary costs. [Learn more](#)



EIPS COMPLETES ITS THREE-YEAR ENGAGEMENT PLAN: A RECAP

After a three-year endeavor, the Division successfully completed its Three-Year Engagement Plan, which was divided into four key projects. First launched in the 2021-22 school year, the plan aimed to improve operations to best serve students, staff and families. Now complete, the decisions made will ensure EIPS continues providing high-quality education to all students.

PROJECT 1

Addressed student accommodations in Strathcona County, primarily at the secondary level and French Immersion programming. After an exhaustive review, the Board decided to relocate the senior high French Immersion program to Salisbury Composite High and balance senior high enrolment by adjusting attendance boundaries—re-designating students in Lakeland Ridge to Bev Facey Community High—both effective in 2026-27.

PROJECT 2

Addressed the enrolment pressures at James Mowat Elementary. After extensive engagement, the Board introduced a random selection process for new students and added an alternative designated school to the attendance boundaries—Fort Saskatchewan Elementary.

PROJECT 3

Addressed the declining enrolment in the elementary Logos Christian program. Through public consultations and extensive review of data and trends information, EIPS made the decision to consolidate the program at one school site, Brentwood Elementary.

PROJECT 4

Addressed the low utilization rates at EIPS' two Vegreville-based schools. Through a value scoping session, the community determined the best solution is modernizing Vegreville Composite High to accommodate a consolidated program, kindergarten to Grade 12—now formally requested through the *EIPS Three-Year Capital Plan*.

From: [REDACTED]
Sent: Wednesday, June 26, 2024 12:15 PM
To: Kirk Perrin <Kirk.p@lamont.ca>
Cc: Tyler Edworthy <tyler.e@lamont.ca>
Subject: Atlas and Polaris FID

Dear Mayor Perrin,

It's my pleasure to share with you today that Shell announced the Final Investment Decision (FID) for Polaris, a carbon capture project at the Shell Energy and Chemicals Park, Scotford in Alberta, Canada. Polaris will capture approximately 650,000 tonnes of CO₂ annually from the Shell-owned Scotford refinery and chemicals complex. In addition to the Polaris FID, Shell also announced FID to proceed with the first phase of the Atlas Carbon Storage Hub in partnership with [ATCO EnPower](#). The first phase of Atlas will provide permanent underground storage for CO₂ captured by the Polaris project.

Polaris will build on the success of the Shell-operated Quest carbon capture and storage facility at Scotford which has safely captured and stored more than nine million tonnes of CO₂ since 2015. Once built, Polaris will have the potential to reduce Scope 1 emissions at the Scotford refinery by up to 40% and by up to 22% at the chemicals complex. Both projects are expected to begin operations toward the end of 2028.

If you have any questions about the projects, please don't hesitate to reach out.

Regards,

Garret



Garret Matteotti

Corporate Relations Advisor, Scotford

Shell Canada Limited

Tel: +1 (587) 975 1232 Ext 10650 | [REDACTED]

[REDACTED] | www.shell.com

Town of Bruderheim

Deutschland Day Parade—Entry Form

The Town of Bruderheim invites all clubs, organizations, businesses, surrounding municipalities and individuals to participate in the **Town of Bruderheim Deutschland Day!** The parade will be held on **October 5, 2024 at 10:30AM**

Marshalling starts at 9:00AM in the parking area of Bruderheim Starlight Campground. Judging will take place from 10:10AM to 10:30AM. Categories listed below.

Business/Organization/Persons Name: _____	
Contact Person: _____	Email: _____
Address: _____	
City/Town: _____	Postal Code: _____ Telephone: _____
Phone Number: _____	# of People in Entry: _____

Type of Entry (Please Check One)

- Youth
- Patriotic (can be any culture—German, Canadian, Indigenous, Ukrainian etc.)
- Animal Class
- Municipal/Commercial/Industrial
- Antique Car/Truck/Tractor
- Club/Non-Profit Organization
- Pioneer Day

Please provide a <u>detailed description</u> of your parade entry:
--

Waiver: I/We understand, do hereby exclude the Town of Bruderheim organizers, staff and volunteers from any claim resulting from loss or injury, which may occur during the 2024 parade.

Sign: _____ **Date:** _____

NOTE: The parade route is subject to change or cancellation at the discretion of the Town of Bruderheim with limited notice.

Please circle one of the options: Judged Not Judged

Those who choose not judge will not be eligible for a potential prize for that category.

For updates on the event watch www.bruderheim.ca and the towns Facebook page.

Please return to the address below by September 30th, 2024:

Town of Bruderheim
 Box 280/5017 Queen Street
 Bruderheim, Alberta T0B 0S0
 Email: info@bruderheim.ca
 Phone: 780-796-3731



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.1

COUNCIL MEETING DATE:
July 9, 2024

ITEM DESCRIPTION OR TITLE

ADDITION OF BYLAW ENFORCEMENT COSTS TO TAX ROLLS

RECOMMENDATION

THAT Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule "A".

BACKGROUND

Costs associated with bylaw enforcement process can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated cost, as per Bylaw 12-23 2024 Fees and Charges, has been attached as Schedule "A". The fee is related to Bylaw, Administration, and Contractor costs.

COMMUNICATIONS

The property owners will be notified of the fees added to their tax roll.

IMPLICATIONS OF DECISION

With the charges added to the tax roll, it is possible that costs may be recovered.

FINANCIAL IMPLICATIONS

Collection of fees through the tax roll could result in reimbursement of costs to the Town.


POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 05-24, Community Standards Bylaw

ATTACHMENTS

- 1. Schedule "A"- Bylaw Enforcement Costs to Tax Rolls

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO: 

Schedule "A"	
Bylaw Enforcement Costs to Tax Rolls	
<u>Roll #</u>	<u>Total Cost</u>
53300	\$310.00
TOTAL	\$310.00



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM:

4.2

COUNCIL MEETING DATE:

July 9, 2024

ITEM DESCRIPTION OR TITLE

Offer to Purchase Tax Recovery Property

RECOMMENDATION

THAT Council accept the offer to purchase of \$37,000 including GST if applicable, for the sale of land described as Lot 4, Block 8, Plan 127HW.

BACKGROUND

For Tax Recovery purposes, the Town pursuant to sections 424 to 428 of the MGA may dispose of the lands by:

- 1) Selling the property;
- 2) Leasing the property; or
- 3) Keep the property for municipal use by depositing to a municipal account that is established solely for the purpose of depositing money from the sale or disposition, of an amount of money equal to the price at which the municipality would be willing to sell the parcel.

On March 26, 2024, council made a motion to pursue the sale of land described as Lot 4, Block 8, Plan 127HW at no less than fair market value with a local realtor once land title registration was complete. The minimum bid was set at \$40,000.00 and the property was listed with the realtor for \$39,900 on June 27, 2024. The Town, as of July 3, 2024, is in receipt of an offer to purchase the property for \$37,000 including GST with a possession date of July 26, 2024 and no conditions.

COMMUNICATIONS

If applicable, the Town must notify the previous owner that there is money remaining after taxes and expenses have been accounted for.

IMPLICATIONS OF DECISION

Supports sound municipal practice.

FINANCIAL IMPLICATIONS

Provides a mechanism to recoup outstanding taxes and contribute to a future tax base.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**


POLICY AND/OR LEGISLATIVE REFERENCES

MGA sections 424 to 428.

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
July 9, 2024

ITEM DESCRIPTION OR TITLE
2024 Tax Revenue Updates

RECOMMENDATION

THAT Council accept the 2024 Tax Revenue Updates as information.

BACKGROUND

As of June 30, 2024, the Town has received approximately 73% of the tax payments (\$1.95 M).

The outstanding amount of unpaid tax including penalties as of June 30, 2024 was \$735,709, which included the unpaid amount of \$24,889 from previous years. The balance of approximately \$272,858 is expected from the Tax Installment Payment Program (TIPP).

For the same period, the compliance rate in 2023 was 75%. As such, based on the below comparison and historical ratio, we expect the compliance rate may reach 91% by year end. Administration is monitoring the outstanding tax balances closely and will keep Council updated on a monthly basis.

2023 Tax Compliance Rates	30-Jun-23	31-Jul-23	31-Aug-23	30-Sep-23	31-Oct-23	30-Nov-23	31-Dec-23
Tax payments received	\$1,951,565	\$2,060,506	\$2,137,791	\$2,192,640	\$2,245,529	\$ 2,292,586	\$2,363,019
% of the tax paid	75%	80%	83%	85%	87%	89%	91%

2024 Tax Compliance Rates	30-Jun-24
Tax payments received	\$1,954,383
% of the tax paid	73%

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

A handwritten signature in blue ink, appearing to be "R. Mu", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
July 9, 2024

ITEM DESCRIPTION OR TITLE

Committee Member Appointment – Parks and Recreation

RECOMMENDATION

THAT Council appoint Cindy Gruber to the Parks and Recreation Committee for a two-year term expiring December 31, 2026.

BACKGROUND

As per the Council Committee Bylaw 07/24, appointments for any vacancies on committees are required annually for January. At this time, there is one position available on the Parks and Recreation Committee and there was one application received for this position.

The Parks and Recreation Committee has reviewed the application and recommends that Council appoint Cindy Gruber for a two-year term expiring December 31, 2026.

COMMUNICATIONS

The Committee and the applicants will be advised of the appointments made by Council.

IMPLICATIONS OF DECISION

By continuing to keep the committee with active members, the committee can continue to progress towards the goals set out by the committee.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 07/24 Council Committee Bylaw
MGA Section 146(b), 154(2)



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

1. Application (*provided in Closed Session as per section 17 of FOIP*)
2. Terms of Reference
3. Bylaw 07/24, Council Committee

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the "Approved by CAO:" text.

Parks and Recreation Committee

Terms of Reference

1. PURPOSE

1.1 Recommending body to Council relating to planning and design of parks and recreation use areas within the municipality.

2. LEGISLATIVE AUTHORITY

2.1 *Municipal Government Act*, RSA 2000 c.M-26, as amended Section 145

2.2 Bylaw 08-19, Council Committee

3. DUTIES & RESPONSIBILITIES

The Committee has the Authority to:

3.1 Establish the dates for each Committee meeting;

3.2 Create or review Committee Terms of Reference (Council approval required);

3.3 Review the Town of Lamont Strategic Plans on an annual basis and recommend policies that support parks and recreation initiatives for Council's consideration;

4. ROLES

4.1 Councillors appointed to the Parks and Recreation Committee shall be responsible to keep Council informed as to the Committee activities.

4.2 Committee members shall only speak on behalf of the Parks and Recreation Committee when formally given such authority by Council or the Committee for a specific defined purpose. In such instances, the Chair, or in their absence, Vice Chair will be the key spokesperson.

5. MEMBERSHIP

5.1 Three (3) public members who are Town residents.

5.2 Two (2) Town of Lamont Council members.

6. TERM OF MEMBERSHIP

6.1 Public members are appointed on a two (2) year term (calendar rotation by resolution of Council.)

6.2 Public members shall not serve more than three (3) consecutive terms unless no other applications are received.

6.3 Council members are appointed annually at the Organizational meeting.

6.4 Council may request resignation of any Committee Member at any time prior to the expiry of the member's term of office, and any member of the Committee may resign at any time upon sending notice to the Chief Administrative Officer (CAO).

6.5 The municipal representative shall not be a member of the Committee and may not vote on any matter; this includes any staff attending the meeting.

6.6 Any member of the Parks and Recreation Committee who is absent from two (2) consecutive meetings of the Committee shall forfeit his or her office, unless there is a resolution of the Committee accepting a valid reason for their absence.

7. COMMITTEE CHAIR

- 7.1 At the first meeting each year, the Committee shall elect a Chair and Vice-Chair from among its voting members.
- 7.2 The Chair shall hold office for the remainder of the calendar year from the date of appointment.
- 7.3 The Chair shall preside over all meetings of the Committee and decide all points of order that may arise; manage the process of the meeting; preside over the conduct of the meeting, including the preservation of good order and decorum; determine speaking order; and rule on all questions related to the orderly procedure of the meeting.

8. MEETINGS

- 8.1 The Committee shall hold meetings as at the call of the Chair, or in the absence of the Chairperson, at the call of the Vice-Chair.

9. GOVERNANCE

- 9.1 A majority of the voting members shall constitute a quorum at a meeting.
- 9.2 All voting members of the Committee, including the Chair, shall be required to vote on any motion before the Committee and, in the event of a tie, the motion shall be lost.
- 9.3 The Chair or Vice-Chair shall report annually to Council, regarding any initiatives and activities related to the Committee.

10. ADMINISTRATIVE RESPONSIBILITY

- 10.1 Coordination of Committee meeting locations and setup.
- 10.2 Preparation of meeting minutes and agendas.
- 10.3 Circulation of Agenda Package to Committee members.

11. ENACTMENT

- 11.1 Upon approval by resolution of Council.

**TOWN OF LAMONT
BYLAW 07/24**



BEING A BYLAW OF THE TOWN OF LAMONT FOR THE PURPOSE OF ESTABLISHING COUNCIL COMMITTEES.

WHEREAS the *Municipal Government Act*, R.S.A. 2000 C.M.-26, and amendments thereto provides that a Council may establish by bylaw standing and special committees of Council and delegate powers and duties;

WHEREAS the Council of the Town of Lamont recognizes the value of committees to support and facilitate the achievement of Town of Lamont Strategic Plan;

NOW THEREFORE the Council of the Town of Lamont, hereby enacts the Council Committees Bylaw as follows:

BYLAW TITLE

1. This Bylaw is to be cited as the "Council Committee Bylaw".

DEFINITIONS

2. In this Bylaw, the following terms shall have the following meanings, unless the context specifically requires otherwise:
 - a. "Act" means the *Municipal Government Act*, R.S.A 2000, c. M-26, as amended;
 - b. "Agenda" is the order of items of business for a Meeting and the associated reports, bylaws or other document;
 - c. "Bylaw" is a Bylaw of the Town;
 - d. "Chair" means a person who has authority to preside over a Meeting;
 - e. "Committee" means a Council Committee, board, commission or other body established by Council under the *Municipal Government Act*;
 - f. "Council" means the Mayor and Councillors of the Town of Lamont duly elected pursuant to the provisions of the *Local Authorities Election Act*;
 - g. "Meeting" means a Meeting of Committee;
 - h. "Member" means an individual appointed under this bylaw as a member of the Council Committee;
 - i. "Member at Large" means a member of the public appointed by Council to a Committee of Council;
 - j. "Minutes" are the record of proceedings of a Meeting recorded in English language without note or comment;



**TOWN OF LAMONT
BYLAW 07/24**

- k. "Municipal Representative" is a Town Staff person who is functionally responsibly for the work and provides administrative and technical support to the committee chair and its membership;
- l. "Public Meeting" means a meeting of committee at which members of the public may attend, but which is not a public hearing; and
- m. "Quorum" is a majority of those members appointed and serving on Committee.

ESTABLISHMENT

3. Council hereby establishes the following committees:

- a. **Governance and Priorities Committee**
Serves as an advisory body to Council. Meetings serve as an opportunity for Council to be provided with information on governance and policy matters and as an opportunity for Council to seek clarification on matters relating to Council business.
- b. **Parks and Recreation Committee**
Recommending body to Council relating to planning and design of parks and recreation use areas within the municipality.
- c. **Emergency Management Committee**
Under the terms of the provincial Emergency Management Act, a municipality is responsible for the direction and control of its emergency response and is required to appoint an Emergency Management Committee. Bylaw No. 09-15, Town of Lamont's Municipal Emergency Management Bylaw establishes this committee as well as including provisions for the other requirements as noted in the Emergency Management Act.
- d. **Economic Development Board**
Serves as an advisory body to Council and Administration of policies and potential actions or advice related to strategic goals and objectives of public services in the municipality.
- e. **Town Wide Clean-up**
Recommending body to Council relating to planning and coordination of the annual Town Wide Clean-up.
- f. **Weed Control Act Appeal Committee**
To hear and make decisions on an appeal concerning a notice issued against any land and/or personal property for the destruction or control of the named weed.



**TOWN OF LAMONT
BYLAW 07/24**

- g. Agricultural Pest Act Appeal Committee
To hear and make decisions on an appeal concerning a notice issued against the land, property, or livestock that contains or is likely to contain a pest or should be protected against a pest.

- h. Strategic Planning Committee
To serve as an advisory body to Council.

- i. Regional Health Professionals, Attraction and Retention Committee (RhPAP)
Assist in attracting health professionals and post secondary students to Lamont, support families of new and existing healthcare professionals through integration including local programs/events, and provide professional development opportunities that will provide residents with a pathway to become a healthcare professional.

AUTHORITY OF COMMITTEES

- 4. A Committee shall have the authority to form ad hoc committees and task forces from among its members, to assist in carrying out its objectives and responsibilities under this Bylaw.

- 5. Ad hoc committees and task forces established by a Committee shall report to the Committee in a manner determined by the Committee.

- 6. A Committee shall not have the power to pledge credit of the Town of Lamont, to pass bylaws or to enter into any contractual agreements.

MEMBERSHIP

- 7. Committees shall be comprised of a number of participants, both Councillors and Members at Large, as indicated in the Committee Terms of Reference and approved by resolution of Council.

- 8. All Members of a Committee shall be appointed by Council, unless otherwise provided in the Committees Terms of Reference, shall be a resident in the Town of Lamont.

- 9. Member at Large shall be appointed by Council to a Committee for a term specified in the Committee Terms of Reference that becomes effective January 1.

- 10. The Mayor shall be an ex-officio member of all committees and the Mayor, as such member of the committees, shall have all the powers and privileges of any member of the same, including the right to vote upon all questions to be dealt with by such committees.

**TOWN OF LAMONT
BYLAW 07/24**

11. It shall be the duty of the Municipal Representative to give notice of all meetings to all members of each committee, to attend, and ensure accurate minutes are kept.
12. The Municipal Representative shall not be a member of a Committee and may not vote on any matter.

TERM

13. Members at Large shall be appointed by Council for a two (2) year term, unless otherwise provided in the Committee Terms of Reference.
 - a. In order to ensure the continuity of membership appointments will be filled on a rotational basis.
14. Members at Large shall be encouraged to serve no more than two (2) consecutive terms.
15. Councillors shall be appointed to Committees annually at the Organizational meeting.
16. Where a Committee position is left vacant for any reason, Council may appoint a replacement for the remainder of that term.

COMMITTEE MEETINGS

17. At the first meeting of the Committee following the Organizational meeting of Council the committee will:
 - a. Appoint a Chair and Vice Chair; and
 - b. Create or review Committee Terms of Reference.
18. Committee meetings must be held in public.
19. Council Committees may close all or part of the Committee Meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*, Chapter F-25 RSA 2000.
20. When a Meeting is closed to the public no recommendation may be passed, except a recommendation to revert to a Meeting held in public.
21. In accordance with the MGA, all Members are required to keep in confidence matters discussed in closed session until the item is discussed at a Meeting held in public.



**TOWN OF LAMONT
BYLAW 07/24**

GENERAL PROVISIONS

22. Each Committee hereby established is deemed to be a Committee of Council shall be responsible and accountable to Council.
23. This Bylaw shall govern meetings of Committees hereby established by Council and shall be binding upon all Committee members whether Councillors or Members-at-Large.
24. Each Committee is hereby authorized to prepare a "Terms of Reference" document for recommendation to Council. The Terms of Reference must be approved by Council and will include, at a minimum, the requirements for quorum and voting, number and composition of membership, roles of members, process for preparation and circulation of an agenda and minutes, and a role of an appointment of the Chair of the Committee. The Terms of Reference may also provide guidance to roles, methods and frequency of communication between Council and Committees.
25. All members of the Committee, regardless of how they voted on an issue, should accept and support it as a Committee recommendation.
26. Committee Members who have a reasonable belief that they have a pecuniary interest (as defined in the MGA) in any matter before a committee or any board, commission, committee or agency to which they are appointed as a representative of, shall, if present, declare and disclose the general nature of the pecuniary interest prior to any discussion of the matter, abstain from discussions and voting on any question relating to the matter. Members of Committee shall remove themselves from the meeting room until the matter is concluded. The minutes shall indicate the declaration of disclosure, the general nature of pecuniary interest, the time at which the member left the room and the time they returned.
27. Reports by all active committees may be made to Council on an annual basis.
 - a. The reports of all committees shall be made to the Council prior to the same being given to the public. The powers of the Committees established by this Bylaw are restricted to providing recommendations to Council, unless the Committee's approved Terms of Reference, or legislation, specifically provides otherwise.
28. Nothing included in this Bylaw shall restrict or prevent Council from creating or constituting further or other committees not referenced in this Bylaw.

CHAIR

29. The Chair shall only hold office for one (1) year unless otherwise specified in the Committee Terms of Reference.

**TOWN OF LAMONT
BYLAW 07/24**

30. The Chair shall preside over all meetings for the Committee and decide on all points of order that arise.

31. In the absence of the Chair, one of the other Members shall be elected to preside and shall discharge the duties of the Chair during the Meeting, or until the arrival of the Chair.

EFFECTIVE DATE

32. That this Bylaw shall come into force and take effect upon the date of third reading.

MISCELLANEOUS

33. That Bylaw 02/22 and any amendments are hereby repealed.

34. This bylaw shall come into force when it has received third and final reading and has been signed.

READ A FIRST TIME THIS 28th DAY OF MAY, 2024.

READ A SECOND TIME THIS 28th DAY OF MAY, 2024

READ A THIRD TIME AND PASSED THIS 28th DAY OF MAY, 2024



Mayor

Chief Administrative Officer

May 28, 2024
Date signed





TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
July 9, 2024

ITEM DESCRIPTION OR TITLE

Parks and Recreation Committee Gazebo Update and Recommendation

RECOMMENDATION

THAT Council approve the development of a gazebo provided by the Lamont Light UP Committee to be located on the Administration Building grounds identified on the attached map.

BACKGROUND

The Lamont Light UP Committee presented a plan to the Parks and Recreation Committee to add a Gazebo on the Administration Building grounds identified on the attached map. This Gazebo would be a valuable addition to the annual Light UP display and be available for use the remainder of the year. They have selected a Gazebo that requires little to no maintenance with a three-week delivery time. The Light UP Committee is working on securing concrete through a contractor and once that is secured, they would be ready to install.

The Parks and Recreation Committee recommends that Council approve the Gazebo as presented by the Lamont Light UP Committee.

COMMUNICATIONS

If approved, the Light UP Committee would be advised.

IMPLICATIONS OF DECISION

The Gazebo would be an added asset to the Town of Lamont and could be utilized in conjunction with other events.

FINANCIAL IMPLICATIONS

If installed, the ownership of the Gazebo would become the Town of Lamont. Future financial implications could be insurance and future maintenance.

POLICY AND/OR LEGISLATIVE REFERENCES

2023 – 2027 Strategic Plan:

Goal: Promote community beautification and sense of place



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

1. Sunjoy 15 x 15 Daybreak Octagon Hardtop Gazebo
2. Map showing location of Gazebo

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "Dawn Nielsen", is written over the "Approved by CAO:" text.







TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.6

COUNCIL MEETING DATE:
July 9, 2024

ITEM DESCRIPTION OR TITLE

Parks and Recreation Committee Disc Golf Recommendation

RECOMMENDATION

THAT Council approve the development of a 9-hole disc golf course as recommended by the Parks and Recreation Committee.

or

THAT Council defer the decision on the 9-hole disc golf course until the Parks and Recreation survey is completed and the findings are presented to Council.

BACKGROUND

The Parks and Recreation Committee made a motion recommending the use of \$9,000 from reserves, plus \$ 3,000 of the Disc golf funds, to a maximum of \$12,000 to put a 9-hole Disc golf course in Hillside Park in 2024.

The Parks and Recreation Committee is currently engaging the community through the Parks and Recreation Survey gathering feedback from residents on what recreational amenities they would like to see in their community. The survey closes in September 2024, and administration will compile a list of priority recreational amenities from the feedback gained from the survey results.

COMMUNICATIONS

Communicate Councils decision to the Parks and Recreation Committee.

IMPLICATIONS OF DECISION

Proceeding with the disc golf course before the survey concludes may be interpreted in a negative way by residents.

FINANCIAL IMPLICATIONS

\$9,000 from the Parks and Recreation Reserves and \$3,000 identified in the operations budget.

POLICY AND/OR LEGISLATIVE REFERENCES

2023 – 2027 Strategic Plan:

Goal: Promote community beautification and sense of place



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

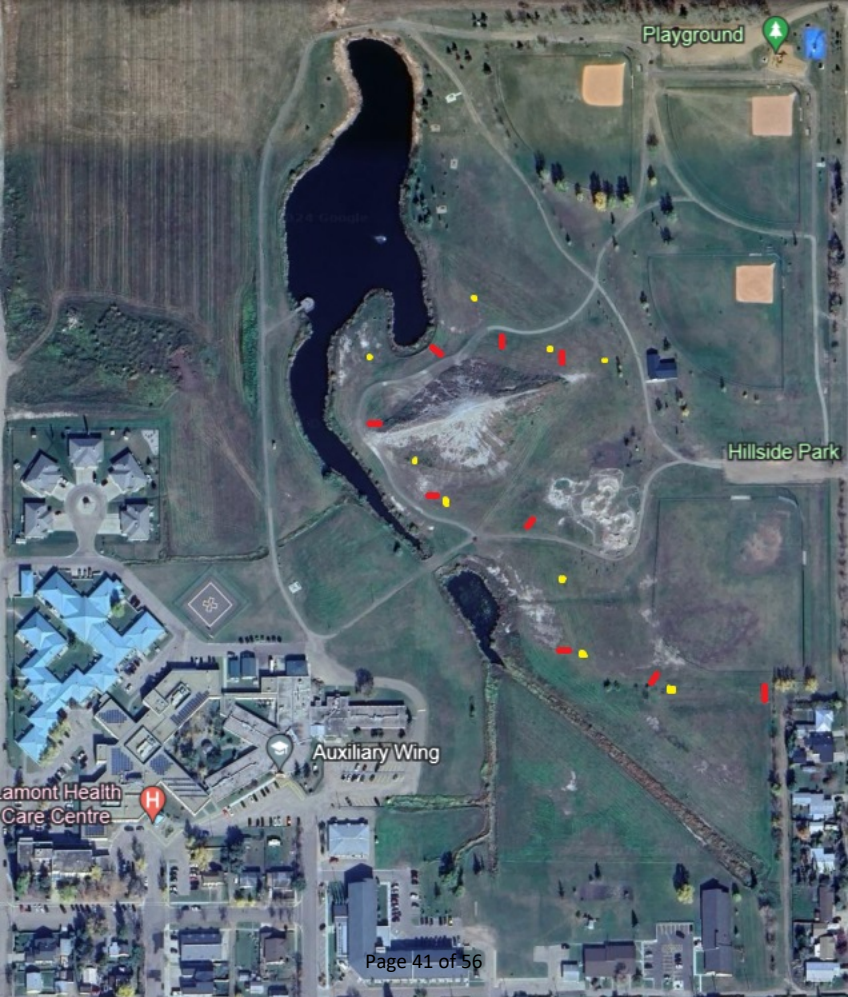
ATTACHMENTS

1. Disc Golf 1 location in Hillside Park
2. Disc Golf 2 location in Hillside Park

Report Prepared By: Tyler Edworthy, Interim CAO

Approved by CAO:

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Playground

Hillside Park

Auxiliary Wing

Samont Health Care Centre



Playground

Hillside Park

Auxiliary Wing

Samont Health
Care Centre



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

COUNCIL MEETING DATE:
July 9, 2024

ITEM DESCRIPTION OR TITLE

Road Grader Repair

RECOMMENDATION

THAT Council approve the transfer of funds identified in the 2024 Capital Budget for the Backhoe replacement to repair the Road Grader not to exceed \$65,000.

BACKGROUND

Through regular maintenance and checks of the Town’s Road Grader there was coolant detected in the oil. The equipment was immediately locked out and further inspection has been completed by Brandt Tractor confirming the findings.

The grader will be brought to Brandt Tractor in Edmonton for repairs, this could include a head gasket replacement as a best-case scenario or an engine replacement if the block is cracked. The estimated cost for transport and the repairs is 65,000.

The operations team has contracted the grading of annexed roads and 47 Ave for the interim.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Grading services will be contracted for the interim and rehabilitation work will be delayed.

FINANCIAL IMPLICATIONS

Up to \$65,000 from the funds identified in the 2024 Capital Budget for the Backhoe replacement.

POLICY AND/OR LEGISLATIVE REFERENCES

N/A



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Interim CAO

Approved by CAO:

A handwritten signature in blue ink, appearing to be "TE", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.8

COUNCIL MEETING DATE:
July 9, 2024

ITEM DESCRIPTION OR TITLE

Town of Lamont- 2024 Capital Works Program Update

RECOMMENDATION

THAT Council accept the 2024 Capital Works Program update as information and approve the reallocation of contingency funds to complete the optional works based on the priorities identified.

BACKGROUND

The 2024 Capital Works Program construction started May 21, 2024, and is still on track to complete the construction before the end of July. The contractor is currently working with Telus on a unmarked line that was struck, any cost associated with this repair including delays will be the responsibility of Telus.

The 2024 Capital Works Program has passed several key milestones including approximately 60% of the financial risk associated with the project. Administration has identified 7 concrete and 2 pavement repairs that have been prioritised based on past utility repairs that required surface restoration, safety concerns due to trip hazards and required pavement repairs on 50 Ave in front of Town office and the approach on to 52 street South.

Based on the current projections there is a potential \$45,000 contingency. Administration is currently waiting for final costs on the identified work and is asking for Council to approve the reallocation of funds to complete the priority work identified based on the contingency available from the 2024 Capital Works program. The 7 concrete repairs are identified as first priority, and the pavement repairs would be completed only if the contingency allows.

COMMUNICATIONS

- Residential door knockers were sent out to all residents.
- Emergency services and schools have been notified of the construction.
- Road signage has been posted.
- Site meeting with contractor and project manager.
- Coordinate priority work with the contractor if approved

IMPLICATIONS OF DECISION

Provide sound project management that supports the identified 2024 Capital Works Project timeline and budget impacts.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

FINANCIAL IMPLICATIONS

2024 approved Capital Budget of \$618,000.

Use of contingency for prioritized work not to exceed approved Capital Budget of \$618,000.

POLICY AND/OR LEGISLATIVE REFERENCES

2023 – 2027 Strategic Plan:

Fiscal Management - Goal: Demonstrate leadership in fiscal management and prioritization.

Infrastructure: - Goal: Continue to follow best practices in asset management.

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Interim CAO

Approved by CAO:



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 11, 2024

ELECTED OFFICIAL: Jody Foulds

REPORT PERIOD: June 13, 2024 to July 3, 2024

Boards and Committees:

- **RhPAP Committee Meeting – June 13, 2024**
- **St. Michael Regional Solid Waste Commission Meeting – June 27, 2024**
- **Town of Lamont Special Meeting of Council – July 3, 2024**

Town of Lamont Business:

-

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

- **Chipman Parade – June 30, 2024**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: JULY 9, 2024

ELECTED OFFICIAL: Al Harvey

REPORT PERIOD: June 4 to 29, 2024

Boards and Committees:

- June 6 Economic Development
- June 26 Alberta Hub AGM

Items for Council Discussion:

(Requires Input from Council to Take Back to Boards and Committees)

Town of Lamont Business:

- June 11 Council Meeting
- June 25 Council Meeting

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

-



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: July 9, 2024

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: June-July, 2024

Boards and Committees:

- **June 13: JSBRWC meeting - regular board meeting**
- **June 24: Parks & Recreation Committee meeting**
- **June 27: JSBRWC meeting – Special meeting**
- **July 3: Special meeting Council**

Town of Lamont Business:

Professional Development (Workshops & Conferences):

Lamont Functions and Events:

INTERIM CAO REPORT

FOR THE PERIOD ENDING July 9, 2024

HIGHLIGHTS:

June 27-July 8, 2024

- Holidays

June 26, 2024

- Regular admin staff meeting
- Regular operations team meeting

June 27, 2024

- TWS Engineering Meeting (Care Center Expansion)

July 3, 2024

- Summer Fest meeting
- Regular Operations team meeting.

July 9, 2024

- Summer Fest staff meeting

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING July 9-24

HIGHLIGHTS

STAFF

- Weekly Operations team meetings Thursdays.
- Class 3 training initiated.

Facilities

- 21 facility bookings since May 14, 2024.
- Hall and Meeting Room floor refinishing.
- LCC Elevator inspection & repair.
- Arena drainage repairs.
- Arena board cleaning.

Transportation Maintenance

- Hauling millings and gravel Material.
- Alley Repairs.
- Line painting preparation.
- Grader repair.

Parks & Recreation

- Gopher control is ongoing.
- Tree maintenance.
- Grass Cutting Ongoing.
- Rough Cut mower deck repair.
- Pickle Ball program initiated
- Weed control completed.
- Hillside Park swing installed.

Utilities

- Coordinated Care Center water meter installation 2 locations.
- Major storm response June 14-2024
- Sewer Flushing.
- Lagoon road repairs
- Ditch repair

Projects & Requests:

- 2024 Capital Works program site meeting June 18-24.
- CN Lease work ongoing.
- Property clean up- ready for listing.
- Float preparation.

Description	2024 Budget	Targeted Amount		2024 Actual May	Variance	% of Completion	Increase/		Percentage	Note
		May	May				2024 - May	2023 - May		
REVENUE										
General Revenue	(3,144,003)	(2,830,666)	(2,999,674)	(144,329)	95%	(18,394)	(2,584,817)	2,566,423	-99%	
Administration	(289,534)	(96,511)	(37,408)	(252,126)	13%	(1,235)	(1,662)	426	-26%	
By Law	(6,500)	(2,167)	(3,499)	(3,001)	54%	(325)	(992)	667	-67%	
Strs. & Road	(447,065)	(149,022)	(1,476)	(445,589)	0%	0	(118)	118	-100%	
Water	(596,200)	(198,733)	(181,981)	(414,219)	31%	(1,027)	(87,417)	86,390	-99%	
Sewer	(179,884)	(59,961)	(73,093)	(106,792)	41%	(28)	(25,946)	25,918	-100%	
Garbage	(360,020)	(120,007)	(123,218)	(236,802)	34%	(91)	(59,983)	59,891	-100%	
Cemetery	(1,600)	(533)	0	(1,600)	0%	0	(600)	600	-100%	
Planning & Subdivision	(2,000)	(667)	(907)	(1,093)	45%	(528)	(42)	(486)	1154%	
Hall	(13,000)	(4,333)	(7,652)	(5,348)	59%	(2,558)	(498)	(2,060)	414%	
Arena	(161,969)	(53,990)	(49,929)	(112,040)	31%	(665)	(960)	295	-31%	
Park	(7,106)	(2,369)	(1,950)	(5,156)	27%	(400)	(2,900)	2,500	-86%	
Curling Rink	(500)	(167)	(425)	(75)	85%	0	(100)	100	-100%	
TOTAL REVENUE	(5,209,381)	(3,519,125)	(3,481,210)	(1,728,171)	67%	(25,252)	(2,766,034)	2,740,782	0%	
EXPENSE										
Council	150,241	50,591	67,099	83,142	45%	14,304	7,204	7,100	99%	
Administration	776,487	268,806	396,959	379,528	51%	67,393	51,476	15,917	31%	
Fire	44,190	21,325	23,981	20,209	54%	1,477	2,019	(543)	-27%	
Disaster Service	4,110	1,370	2,610	1,500	64%	0	0	0	0%	
By-Law	126,230	42,077	25,574	100,656	20%	3,038	1,259	1,779	141%	
Public Work	223,310	81,697	108,843	114,467	49%	12,579	18,139	(5,560)	-31%	
Street & Road	490,461	167,288	182,047	308,414	37%	26,920	33,331	(6,411)	-19%	
Storm Sewer	10,500	3,500	1,035	9,465	10%	0	7,258	(7,258)	-100%	
Water	589,828	198,213	227,837	361,991	39%	38,128	37,305	823	2%	
Sewer	70,254	24,747	17,055	53,199	24%	1,200	4,349	(3,149)	-72%	
Garbage	299,266	180,599	187,721	111,545	63%	133,237	13,050	120,186	921%	
Family Community & Cemetery	27,182	9,061	900	26,282	3%	900	900	0	0%	
Town Beautification	19,500	6,500	4,228	15,272	22%	4,228	0	4,228	0%	
Planning & Subdivision	64,480	21,493	-26,244	90,724	-41%	(63,394)	5,880	(69,274)	-1178%	
Hall	150,142	63,340	64,879	85,263	43%	4,782	7,982	(3,200)	-40%	
Arena	326,221	126,124	170,466	155,755	52%	14,705	27,455	(12,750)	-46%	
Park	169,799	57,572	85,118	84,682	50%	33,186	27,970	5,216	19%	
Curling Rink	49,709	30,374	28,444	21,265	57%	2,695	632	2,063	327%	
FCSS & School Fund	568,606	190,005	227,693	340,913	40%	0	0	0	0%	
Total Expense	4,160,516	1,544,683	1,796,244	2,364,272	43%	295,377	246,209	49,168	20%	

PLANNING & DEVELOPMENT

QUARTERLY REPORT APRIL TO JUNE 2024

	1st Quarter Jan 1- Mar 31	2nd Quarter Apr 1 - Jun 30	3rd Quarter Jul 1 - Sep 30	4th Quarter Oct 1 -Dec 31
Development Permits	1	7	0	0
Compliance Certificates	1	2	0	0
Encroachment Agreements	0	0	0	0
Intermunicipal Referrals	0	0	0	0
Subdivisions	0		0	0
Unauthorized Developments	0		0	0
TOTAL		YEAR TO DATE		
Development Permits	0	8	0	0
Compliance Certificates	1	3	0	0
Encroachment Agreements	0	0	0	0
Intermunicipal Referrals	0	0	0	0
Subdivisions		0	0	0
Unauthorized Developments		0	0	0
Submitted by:				
Diane Burtnick				



TOWN OF VEGREVILLE

Town of Vegreville/Municipal Enforcement
6820 Hwy 16A W
VEGREVILLE, ALBERTA T9C 0A7

T: 780-631-2810 | F: 780-632-2296
muni-enforce@vegreville.com | www.vegreville.com

QUARTERLY REPORT April, May, and June

DATE: July 2, 2024
TO: Dawn Nielsen
Deputy Chief Administrative Officer
From: CPO. Chelaine Regehr
Municipal Enforcement Services Dept.

COMMUNITY STANDARDS

Door knockers	7
Notices issued:	15
Unsightly/grass Entry	0
Noise	0
Other	6

ANIMAL CONTROL

Dogs at large:	4
Dog barking	1
Dog attacks dog:	1
Other animal related call:	3

TRAFFIC/BYLAW ENFORCEMENT

Traffic related calls:	3
Bylaw Tickets:	2



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Time has allowed for a few foot patrols of the high school to be conducted. Opportunities have also come forward to attending the high school career fair along with many other businesses from Lamont and surrounding area, during which I was asked by many students about law enforcement and the different carriers closely related. More recently I served students hotdogs and hamburgers at the high school alongside two RCMP members, the County Community Peace Officer and a Fish and Wildlife officer.

There have been other dogs that have been at large, and this seems to be an increasing problem as the weather gets nicer. Some owners have been identified and appropriate action will be taken. However, there are still some dogs and owners that need to be identified, if/when proper identification can be made the investigation will proceed.

As spring has gone and summer has come, letters and reminders for unsightly properties and grass cutting have been sent to various residents to help keep the town looking its best. As different issues and questions arise with this season each property will be evaluated and dealt with accordingly.

This is a breakdown of the complaints and statistics that we have compiled to date. Our focus in the third quarter of 2024 will be to continue with complaints and unsightly offences.

Should you require further information or clarification, please contact CPO Chelaine Regehr.

Respectfully

CPO. Chelaine Regehr
Municipal Enforcement Services Dept.

CLOSED SESSION NOTICE

July 9, 2024

7.1 Personnel

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."