

Council Package

June 25, 2024



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
June 25, 2024**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

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3. CORRESPONDENCE

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3.2. Municipal Affairs – Canada Community-Building Fund.....Page 38

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3.4. Library Board Meeting Minutes – May 6, 2024Page 43

4. NEW BUSINESS

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4.3. Library Board – Appointments and Approvals.....Page 50

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5.2. Interim CAOPage 64

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6. NOTICES OF MOTION

7. CLOSED SESSION

8. ADJOURNMENT



**Town of Lamont
June 11, 2024
Regular Meeting of Council**

PRESENT:

Kirk Perrin	Mayor
Jody Foulds	Councillor
Dave Taylor	Councillor
Linda Sieker	Councillor
Al Harvey	Councillor
Perry Koroluk	Councillor
Colleen Holowaychuk	Councillor

Tyler Edworthy	Interim CAO/Director, Operations & Infrastructure
Dawn Nielsen	Deputy Chief Administrative Officer
Jaclyn Ponto-Lloyd	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 171/24 Councillor Sieker: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

- a) Meeting Minutes – May 28, 2024
- Amendment to Motion 159/24 – Remove unanimously before carried

MOTION: 172/24 Councillor Harvey: That the Minutes of the May 28, 2024 Council Meeting be accepted as amended.

CARRIED

MOTION: 173/24 Councillor Taylor: That the Minutes of the May 27, 2024 Parks & Recreation Committee Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

- **Town of Redwater – Cartoons, Comics, and Cosmic Heroes**
- **Town of Smoky Lake – Heritage Day Parade**

MOTION: 174/24 Councillor Holowaychuk: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

Bylaw 06-24, Procedural Bylaw

MOTION: 175/24 Councillor Holowaychuk: That Council give third reading to Bylaw 06/24, Procedural Bylaw.

CARRIED

AHS Facility Request

MOTION: 176/24 Councillor Koroluk: That Council donate to Alberta Health Services the use of the meeting room on July 4, 11, 18 and 25, 2024 from 9:00 a.m. to 12:00 p.m. on each day.

CARRIED

Woodsmoke Heartland Music Festival Request

MOTION: 177/24 Councillor Foulds: That Council provide the meeting room at no cost and allow RV parking with the following conditions: use of the parking lot, no fires, no power, and garbage cans to be provided if available.

CARRIED

Recreation Program Update

MOTION: 178/24 Councillor Koroluk: That Council accept the Recreation Program Update as information.

CARRIED

2024 Capital Program Update

MOTION: 179/24 Councillor Foulds: That Council accept the 2024 Capital Works Program update as information.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin	Nothing to report.
Councillor Taylor	Nothing to report.
Councillor Harvey	Written report attached.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Foulds	Written report attached.
Councillor Holowaychuk	Written report attached.

Staff Reports:

Interim CAO	Written report attached.
Director, Operations & Infrastructure	Written report attached. Swing is now open at Hillside Park.
Finance Officer	Written report attached.

MOTION: 180/24 Councillor Taylor: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Interim CAO/Deputy CAO Check In**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 181/24 Councillor Taylor: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:28 p.m.

CARRIED

MOTION: 182/24 Councillor Foulds: That Council revert to regular Council meeting session at 8:14 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 183/24 Councillor Sieker: That Council direct Administration to proceed as directed.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 8:16 p.m.

Mayor

Chief Administrative Officer



REQUEST FORM

Delegation/Public Presentation to Town of Lamont Council

Please complete both pages of the request form and submit it to the Chief Administrative Officer. You will be contacted at the receipt of your request to schedule a date and time for your presentation, as well as to address any additional concerns, questions and accommodations you may have or require.

PART A: COLLECTION OF INFORMATION

CONTACT INFORMATION	
Name:	<i>Glenda Farnden</i>
Organization (If Applicable):	<i>STARS</i>
Address:	<i>1411 Aviation Park Calgary, AB.</i>
Primary Phone:	[Redacted] Secondary Phone:
Email:	<i>gfarnden@stars.ca</i>



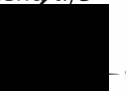
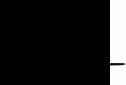

PURPOSE & NATURE OF YOUR REQUEST
<p>Please provide details of your request:</p> <p><i>Annual update to Council pertinent statistics relevant to Town of Lamont New happenings / Innovation initiatives funding request to join 95% of AB. municipalities</i></p> <p><small>(If more space is required, please attach additional information)</small></p>
<p>Will your presentation include any visual aids (ie; PowerPoint Presentation)? If so, please specify.</p> <p><i>PowerPoint presentation to be sent one-week in advance of date scheduled.</i></p>

Signature: [Redacted] Date: *March 26/24*

The personal information collected will be used to process your request for a Public Presentation to Town of Lamont Council and is collected under the authority of the *Freedom of Information and Protection of Privacy Act*. Your information will form part of a file available to the public. If you have questions about the collection and use of this information, please contact the Town of Lamont CAO at 5307-50 Ave, Lamont, AB T0B 2R0 (780) 895-2010.

PART B: DELEGATION/PUBLIC PRESENTATION PROCEDURE

Please read the following specifications carefully and initial to acknowledge that you have read and understand them. They are instructions regarding Council procedure and expectations that will assist you with your Request and Presentation. Further information is available within the Town of Lamont Meeting Procedure Bylaw 12/13 .

<p>Delegations must submit topic and material to the office of the CAO by 12:00 noon of the Thursday prior to the Town Council meeting.</p> <p style="text-align: right;">Initials </p>
<p>A motion of council must be made allowing the delegation to make a presentation at a Council meeting. If a motion is not made or is lost then the delegation is unable to present.</p> <p style="text-align: right;">Initials </p>
<p>Verbal presentations including question and answer shall be limited to ten (10) minutes in length unless there is consent prior to establishment of the Agenda or by Council at a Regular Meeting to extend the time for a presentation.</p> <p style="text-align: right;">Initials </p>
<p>Debate concerning matters raised during public presentations shall take place at the discretion of Council.</p> <p style="text-align: right;">Initials </p>
<p>Council and Committee Meetings are public in nature and it is understood that an individual writing or submitting items to a Councillor or to Administration of the Town of Lamont has a reasonable expectation that their correspondence/presentations, which may include personal information (ie: name) or business information could be disclosed at a public Council Meeting and/or Committee Meeting and as part of the Council Agenda Package on the Town of Lamont Website.</p> <p style="text-align: right;">Initials </p>

MAIL OR HAND DELIVERY
Attn: Chief Administrative Officer
Town of Lamont
5307-50 Avenue
Box 330
Lamont, AB T0B 2R0

PHONE
780.895.2010
EMAIL
general@lamont.ca
FAX
780.780.895.2595

The personal information collected will be used to process your request for a Public Presentation to Town of Lamont Council and is collected under the authority of the *Freedom of Information and Protection of Privacy Act*. Your information will form part of a file available to the public. If you have questions about the collection and use of this information, please contact the Town of Lamont CAO at 5307-50 Ave, Lamont, AB T0B 2R0 (780) 895-2010.

CRITICAL CARE, ANYWHERE



Your best hope, in a worst-case scenario.

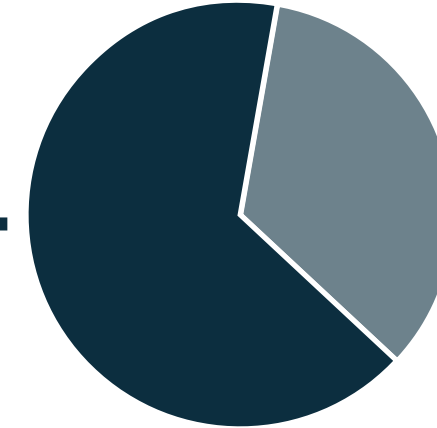
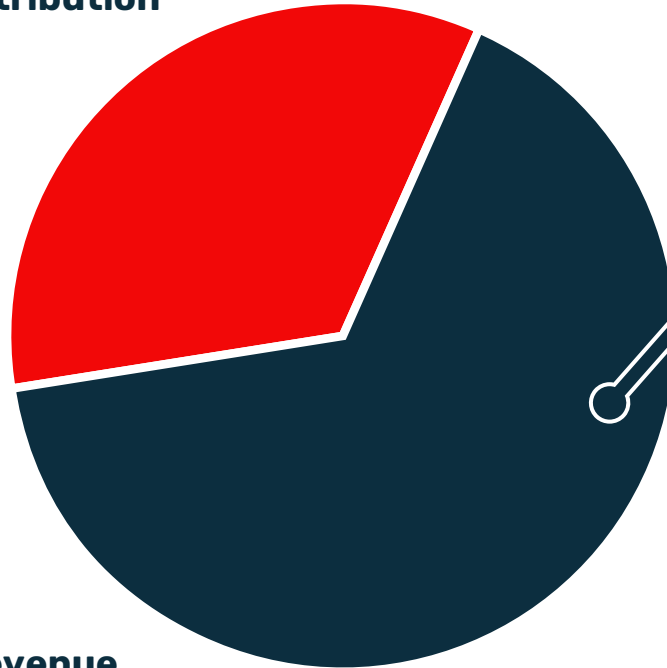


STARS ALBERTA REVENUE FISCAL 2023

2024 NET lottery proceeds: \$10.7 million
35% of total fundraising

- **STARS LOTTERY**
- **Provides for one base in Alberta!**

AB Government contribution
\$15.0 million



Fundraising revenue:
\$18.0 million
65% of total fundraising

*** Includes \$2M+ Annual Municipal Support**

NET fundraising revenue
\$27.8 million

FUELED BY GENEROSITY. Achieving success together.

ESSENTIAL SERVICE FOR ALL

New! 9 rural municipalities
New! 10 urban municipalities
Requests Pending

- 90% Alberta united partnerships
- 75% Budgeted fixed rates / alleviate fluctuation
- Lamont County & Town of Lamont regional partnership

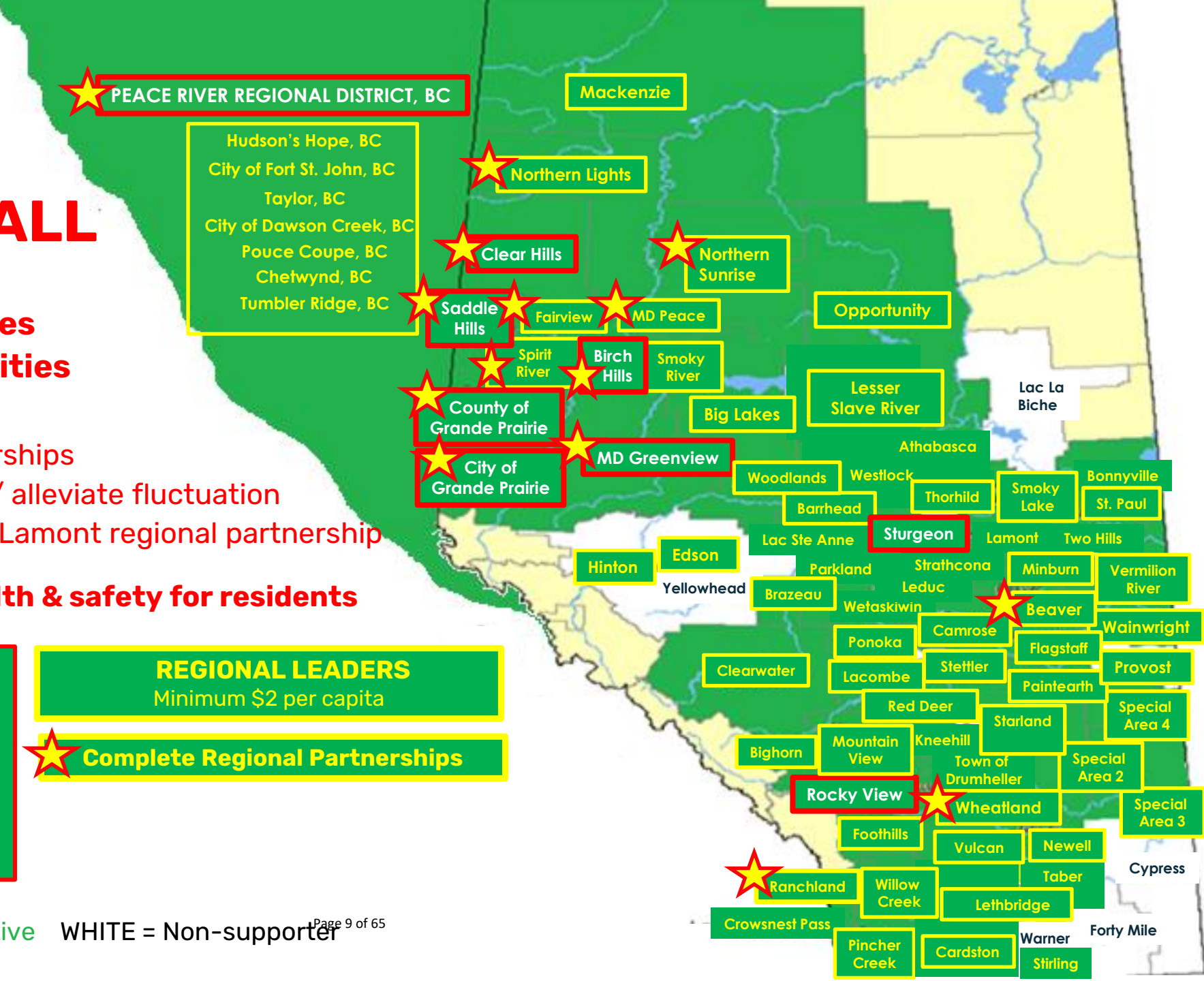
United efforts promote health & safety for residents

(9) MUNICIPAL LEADERS

- Fixed rate / Standing Motion
- Included in Protective Services
- Up to \$90 per capita
- Up to \$210,000/per year
- **Welcome Sturgeon County**
- **Welcome Birch Hills County**

REGIONAL LEADERS
 Minimum \$2 per capita

★ **Complete Regional Partnerships**



WITHIN LAMONT COUNTY @ April 30, 2024	2019	2020	2021	2022	2023	2024	TOTAL
Near Andrew		2	1	2			5
Near Bruderheim					1	1	2
Near Chipman	1	1	1	1	1	2	7
Near Elk Island Park		1			1		2
Lamont Hospital critical inter-facility transfers	3	2	2	4	6	1	18
Lamont scene * Town of Lamont averages 4 missions per year	1	2			3	1	7
Near Mundare (within Lamont County)					1		1
Near Willingdon (within Lamont County)			1				1
TOTAL *Lamont County averages 7-8 missions per year	5	8	5	7	13	5	43

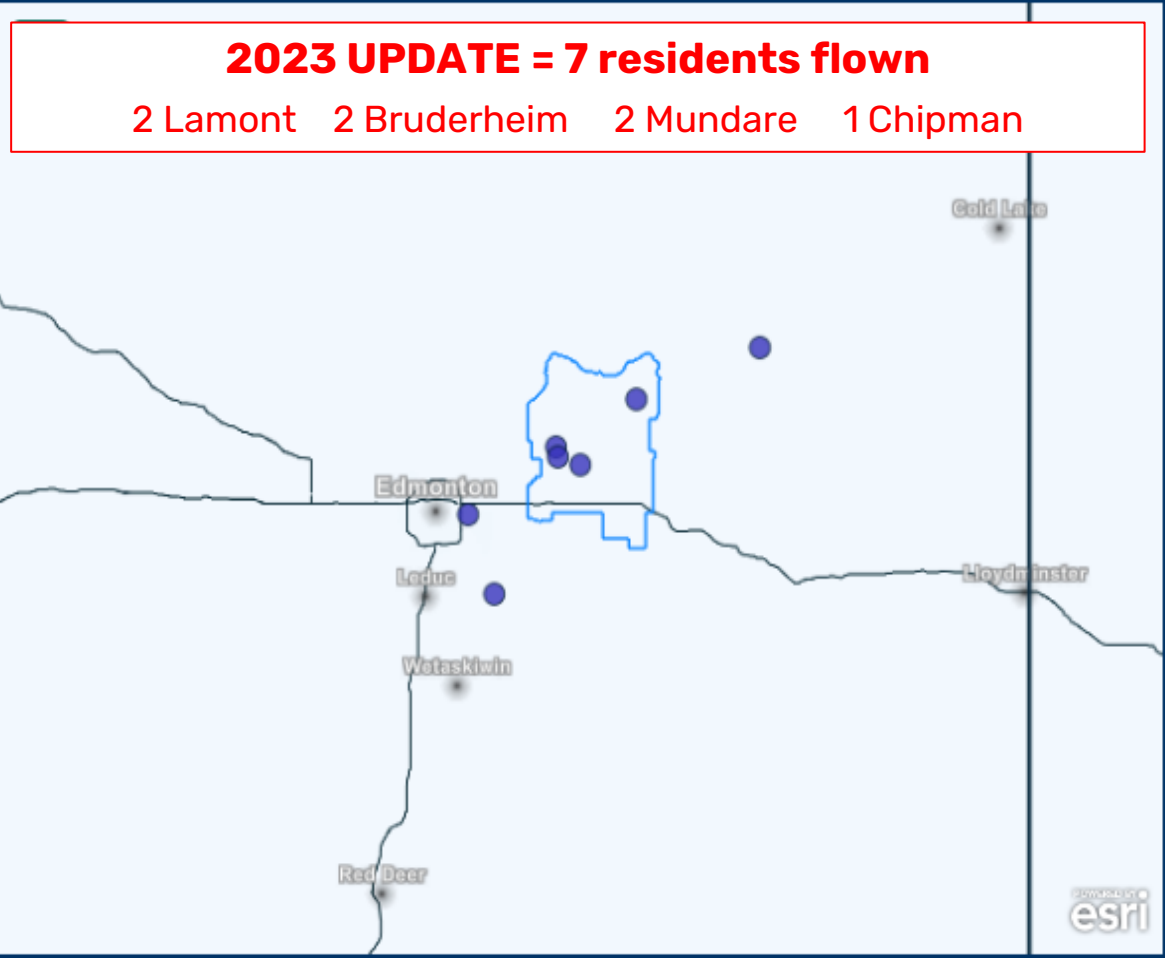


Within Lamont County Boundaries - Patients Flown by STARS (2010-Present)

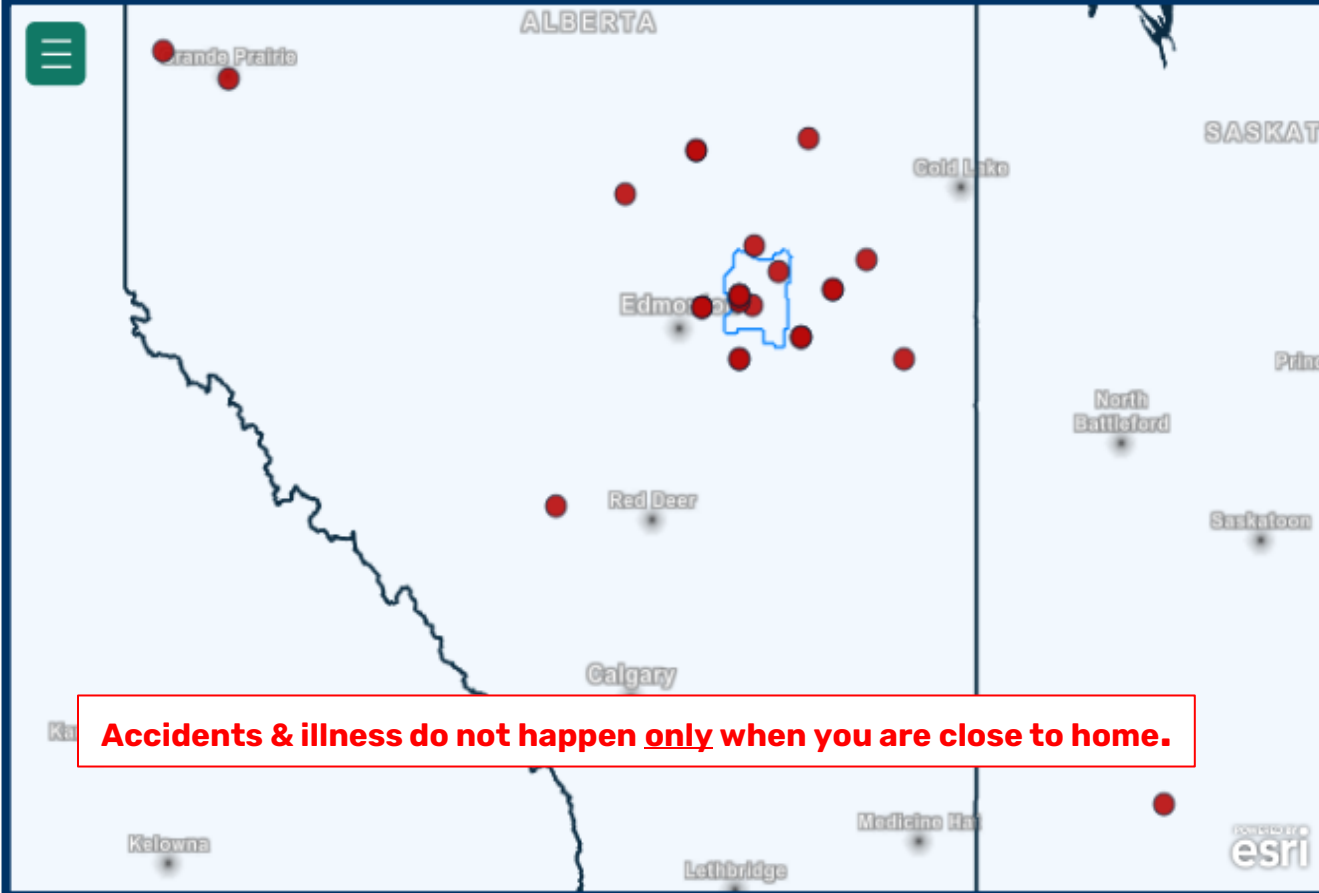
Lamont County Residents Flown by STARS

2023 UPDATE = 7 residents flown

2 Lamont 2 Bruderheim 2 Mundare 1 Chipman



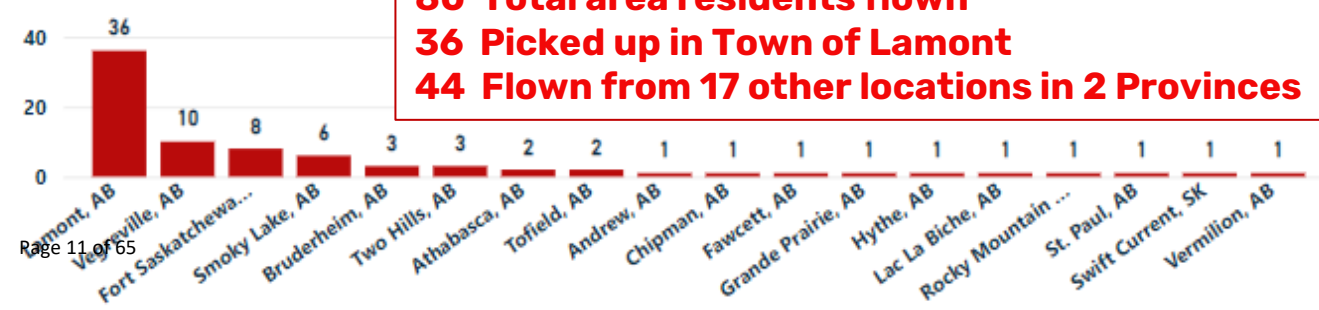
Locations where Lamont County Residents Travelled and Needed STARS



Accidents & illness do not happen only when you are close to home.

Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Lamont	2	0	2	2	2	8	30
Mundare	1	0	0	0	2	3	16
Bruderheim	0	0	0	2	1	3	14
Chipman	1	0	0	0	1	2	6
Andrew	0	0	0	0	0	0	14
Total	4	0	2	4	6	16	80

Count by Pickup Location



80 Total area residents flown
36 Picked up in Town of Lamont
44 Flown from 17 other locations in 2 Provinces

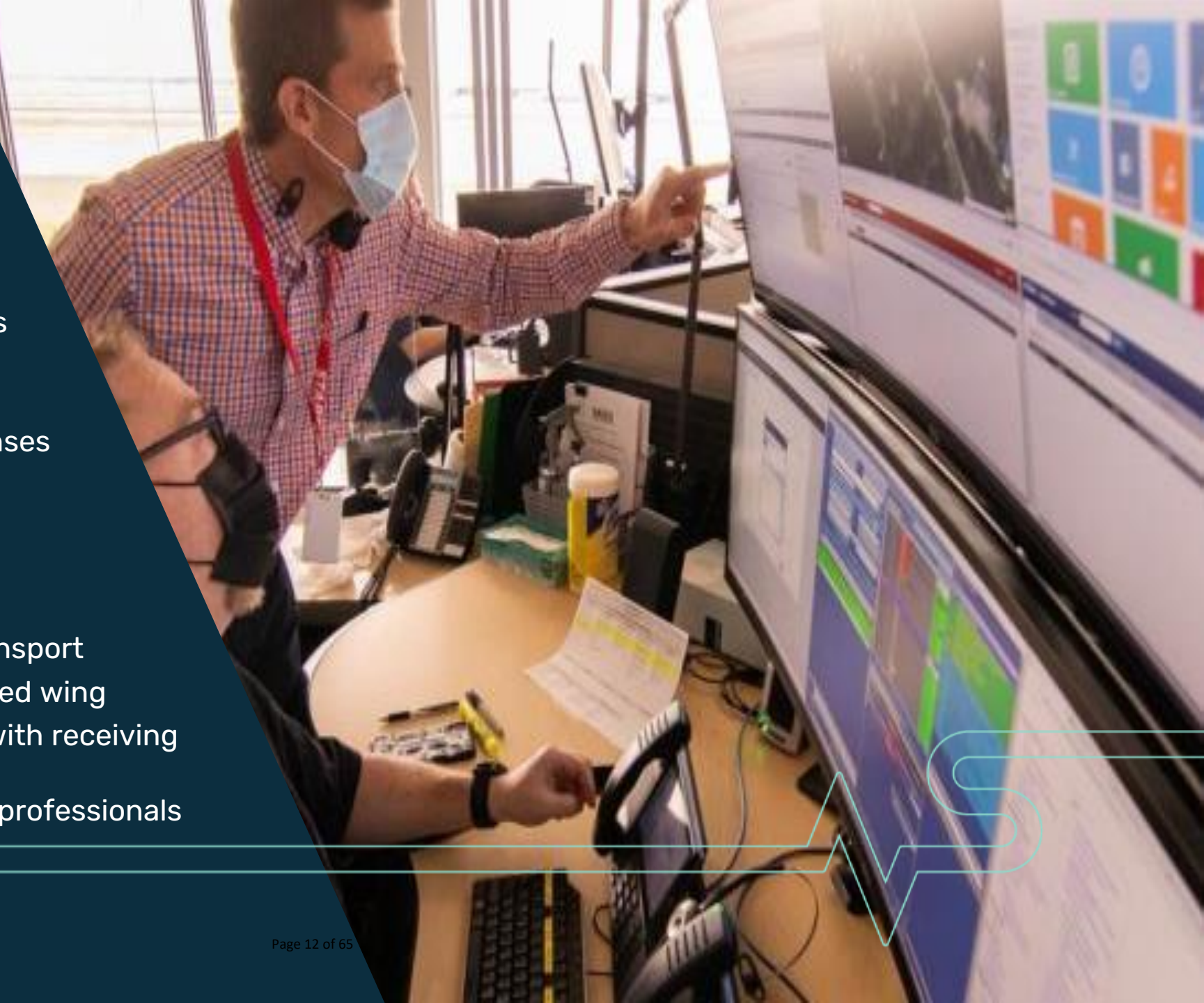
More Than Rapid Transport

EMERGENCY LINK CENTRE (ELC)

- Integrated with all dispatch centres and resources
- Precise GIS mapping coordinates
- Dispatches HALO and HERO responses
- 36,000 emergency requests/year

STARS TRANSPORT PHYSICIANS

- Medical and procedural guidance
- Every critical call / All modes of transport
- Ground ambulance, rotary wing, fixed wing
- Schedule logistical arrangements with receiving Doctors and Hospitals
- Virtual care supports rural medical professionals





Handheld i-stat Lab

Vital test results < 2 minutes

- ✓ Hemoglobin
- ✓ Blood Gases
- ✓ Electrolytes

H145 INTENSIVE CARE UNIT (ICU)



Hamilton T-1 Ventilator

Fully featured (ICU)

Adult / Pediatric / Neonatal

Optimal ventilation therapy in-transit



Universal Blood Onboard

1st HEMS in North America!

Increased to 4 Units

New! A Canadian First!

Massive Hemorrhage Protocol



Video Laryngoscope

Advancement in intubation

Video screen view of trachea

Difficult airway management

Trauma / Burns / Crushed on impact

TIME - TOOLS - TALENT



EZIO Drill

Time-sensitive / Life threatening

*Immediate IV access required

Stabilization / Pain Management



Handheld Ultrasound

(prompt test results = rapid diagnosis)

Collapsed lungs

Trauma-related internal bleeding

Heart abnormalities

Fetal Compromise

*Expedite treatment plans



Thrombolytics

(stroke patients / requires CAT scan)

Pain Management Drugs

*Central Venous Catheterization

*Temporary Pacemaker

TIME - TOOLS - TALENT

International Air Medical Transport Conference (AMTC)

- Rigorous competition
- Triage multiple patients
- Inconceivable critical situations
- Decisions/timing/patient outcome

TOP 3 - 21 Years





WELCOME!
TOWN OF LAMONT

Current Pledge

\$1 800.00


(\$1 per capita)

2024

BENEFITS

- * LAMONT & AREA AVG. 7-8 MISSIONS PER YEAR
- * ENHANCE RURAL HEALTHCARE
- * PHYSICAL & VIRTUAL RESPONSES
- * NO COST TO THE PATIENT

A life is saved every day. Partnership makes it possible.



INSIDE THIS ISSUE:

VIP Willem van Lankvelt

Virtual care trial takes
place in SK

STARS hosts Transport
Physicians Conference

STARS®

HORIZONS

We provide critical care, **anywhere.**



CARE



PEOPLE



MISSION



INNOVATION

“The STARS team had skill sets that were not available to the rural medics who responded to me. I believe those skill sets made a significant difference in how I was able to overcome the trauma that I faced.”

– Willem van Lankvelt, STARS VERY IMPORTANT PATIENT



STARS flight nurse Melvin Yumang chats with STARS Very Important Patient Willem van Lankvelt at the Winnipeg STARS base.

From paramedic to patient: Willem's story

Being out in nature, on his bike, has always been one of Willem van Lankvelt's favourite activities. So, when summer arrived, he was excited to get up to his family cabin in a remote area and start peddling. During what Willem thought was going to be a pleasant afternoon on his bike, his ride took a life-threatening turn when he was struck by a truck.

The impact caused significant head trauma and severe internal bleeding.

"STARS was important because the degree of injuries that I received made me very difficult to manage," he said. "They had skill sets that were not available to the rural medics who responded to me. I believe those skill sets made a significant difference in how I was able to overcome the trauma that I faced."

Well before his accident, Willem already had a deep appreciation for STARS, having served as a paramedic for more than 16 years. He had seen firsthand the everyday difference STARS makes in the lives of critically ill and injured patients.

He had even worked and socialized with the crew that rescued him.

Those factors made it one of the most difficult missions that STARS flight nurse Melvin Yumang has ever been on.

"The extent of his injuries were such that neither myself nor my partner Ray recognized Willem at the time," said Melvin. "He had sustained such horrific injuries to his head and face."

Upon STARS' arrival at the scene, the air medical crew had to work quickly to stabilize Willem.

"He needed an advanced level of resuscitation before we could actually provide any of the interventions such as airway management," said flight paramedic Ray Rempel. He needed blood, which we were able to give him. He needed some interventions done with his chest, so we were able to decompress the flail chest that he

had, to allow him to breathe a little bit better. And then his jaw was tight, and he needed medications to help loosen that up so that we could safely intubate him and clear his airway in order to help give him vital oxygen."

Thanks to the rapid provision of critical care alongside the work of our allies on the ground and at the trauma centre where Willem was taken, he has been able to make a successful recovery.

Willem credits STARS with his survival. Since his recovery, he has returned to work as a paramedic. He encourages everyone he meets to support STARS.

"To anybody who has sponsored or supported STARS, I just want to say thank you," said Willem. "I can't put into words the impact your support has had on me and my family. Thank you."



ARC Resources has been a generous supporter of STARS for the last 28 years. As Canada's third-largest natural gas producer and largest producer of condensate, ARC considers safety a core value — and so does STARS. We have a shared goal to ensure our teams come back safely every day — whether it's out working to contribute to Canada's resource development, or providing critical care, anywhere. Thank you to ARC Resources for supporting STARS' mission and ensuring we are there for Canadians when they need us most. Because it shouldn't matter where you live, work, or play, you should be able to receive critical care.

2023/24

YEAR IN REVIEW



STARS EMERGENCY
LINK CENTRE



37,365

EMERGENCY REQUESTS HANDLED



MISSIONS



3,732

YEARLY MISSIONS

102

AVERAGE EMERGENCY
REQUESTS A DAY



1,633

AB

946

SK

1,153

MB



60K+

MISSIONS TO DATE SINCE 1985

10

AVERAGE DAILY MISSIONS

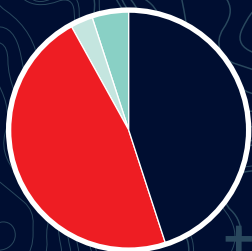


FUNDING

\$11.4M

APPROXIMATE ANNUAL
COST PER BASE

STARS FUNDING SOURCES



- NET FUNDRAISING
- GOVERNMENT CONTRIBUTIONS*
- INDUSTRY SERVICES
- OTHER

* cash received in year

37,345

ANNUAL DONORS



INCIDENT TYPES

STARS RESPONDS TO A VARIETY OF CRITICAL CARE CALLS



CARDIAC **18.27%**



ENVIRONMENTAL **0.32%**



NEUROLOGICAL **12.53%**



OBSTETRICAL **1.41%**



PULMONARY **12.58%**



VEHICLE INCIDENT **18.21%**



OTHER MEDICAL **19.42%**



OTHER TRAUMA **17.24%**



CARE



PEOPLE



MISSION



ELC



Baby Adler Hazen visits the STARS base with his family.

NICU patient flown in SK

STARS completes its first-ever helicopter NICU patient transport in Saskatchewan

A Saskatchewan newborn baby needing critical care was recently helped by STARS as the organization completed its first-ever helicopter neonatal intensive care (NICU) transport in the province.

A major accomplishment for STARS, the new equipment used in the mission received approval late last year, and when the need arose in December 2023, STARS crews were able to respond.

As described by baby Adler's mom, Dani Tendler, Dani and her husband Zach could not reach the hospital in time when Dani went into labour two months early. Their house was an hour and a half drive away from the nearest hospital. This resulted in Adler being born in their driveway. He was only 1.7 kg.

An ambulance arrived soon after to take them to the nearest hospital while STARS was dispatched to transport them. From there STARS took Adler and Zach to a major hospital for additional observation and treatment.

"It was a very traumatic event for us. You never want to watch your baby get taken away from you, especially by helicopter, but he was in such good hands. After meeting the crew that took him, we got to know just how amazing they are and how passionate they are about what they do. They took such good care of our baby boy. We will forever be grateful for STARS and everything they did. You just don't realize what a vital service STARS is until you need it. Now that he's home

and healthy, it's pretty cool to say he was the first baby in the STARS helicopter in Saskatchewan."

"The unique aspect of this child being born out of hospital was there were a lot of logistical challenges to overcome, with a lot of moving parts behind the scenes," said STARS flight paramedic Ryan MacMillan. "All of the various care providers involved really worked hard to reach that end goal of getting baby safely and quickly to the Regina General Hospital NICU Department. It was inspiring."

Before implementing this new innovation, STARS was able to provide transport for the NICU team and their isolette, dropping them off at the patient's side, after which they would return home by ground ambulance. During these previous missions the isolette was considered "cargo," and was never used for transporting the infant in the helicopter.

Knowing the need would arise to transport an infant eventually, in 2021 STARS began the many preparations to ensure crews could safely undergo the process.

When the most recent fleet upgrade was occurring, a new interface was designed within the helicopter to ensure that the isolette, including the infant and their medical team, would be safe and secure for transport.

Once designed, STARS sought approval by Transport Canada in

order to use it on missions. While that process was occurring, STARS also worked closely with NICU teams so they could gain time and experience in the helicopter, including running practice missions.

"STARS is always looking for new ways to provide the highest level of care to our youngest patients," said STARS President and CEO Katherine Emberly. "When a joyous moment like the birth of a child takes a scary turn, families across the prairies can rest assured that a team of STARS critical care specialists are on their way with the best equipment possible."

This first-of-its-kind mission was carried out by veteran STARS flight crew members Mike Rogers, Greg Chorney, and Ryan MacMillan and the NICU specialty team from the Regina General Hospital. The specialized helicopter configuration needed to transport the isolette was implemented by STARS transport physician Dr. Tom Elliott and flight nurse Colleen McGeough.

STARS thanks the Saskatchewan Health Authority, local health care providers – including the Regina NICU team – and community members whose ongoing support ensures that this technology is available to all STARS patients. Our partnerships enhance and improve current processes by leveraging each organization's strength to create collective, positive outcomes.

“Our enhanced ability to provide quick and efficient treatment will ultimately save time and lives.”

— **Cindy Seidl**, STARS CHIEF CLINICAL OFFICER AND FLIGHT NURSE



CARE



PEOPLE



MISSION



ELC

STARS Virtual Care connects team with patients faster

Critical patients may now receive care quicker than ever before thanks to the launch of a virtual care trial by STARS in partnership with Saskatchewan Health Authority.

STARS Virtual Care allows transport physicians to be connected to local providers during active missions via a secure video connection. The trial is underway across the province of Saskatchewan.

More specifically, the program allows STARS transport physicians to use a video link to support providers treating critically ill or injured patients, providing immediate assessment, stabilization and treatment support. STARS has chosen to use the GoodSAM platform based on its proven infrastructure, robust privacy standards, and ease of use. It is already in use in Canada and around the world by organizations including British Columbia Emergency Health Services and London Helicopter Emergency Medical Services.

“This new tool is allowing us to provide care more precisely and timely, because when I am consulted I can see the problem directly rather than having someone describe it to me over the phone, especially when they can often be in the midst of dealing with a very critical situation,” said STARS

base medical director for Regina and Saskatoon, Dr. Dallas Pearson.

When a local physician connects with STARS through a phone call to our Emergency Link Centre (ELC), their call can be immediately transferred to our transport physicians who are on call 24/7. In addition to providing critical care consultation to local providers, STARS transport physicians also support transport logistics and provide medical support to STARS air medical crews while on missions.

With the call underway, a STARS transport physician can then offer to launch a video consult with the local physician to “see” the patient and provide more nuanced support, diagnosis, and guidance. The transport physician can then send the gathered information to both STARS air medical crews and specialists at the receiving hospital, who can then prepare for the best course of treatment.

“Our commitment to the highest quality of critical care includes always looking for innovative ways to provide

care to our patients,” said STARS Chief Clinical Officer and Flight Nurse Cindy Seidl. “This new tool will help our transport physicians and medical crews quickly diagnose the patient and provide stabilization advice while our transport teams are en route. Our enhanced ability to provide quick and efficient treatment will ultimately save time and lives.”

STARS has worked closely with the Saskatchewan Health Authority to ensure that this new tool conforms to the provincial health standards governing virtual care and looks forward to working with them to continue improving this program.

“The Saskatchewan Health Authority is actively expanding virtual services across the health-care system in a connected and cohesive manner,” said Dr. Vern Behl, outgoing senior medical information officer with SHA Digital Health focused on virtual care. “The partnership with STARS is a natural next step in ensuring patients can get the timely care they need, regardless of their circumstances or location.”



“We taught (procedures) which might be things that will happen once in a physician’s career.”

— Dr. Paul Tourigny, STARS TRANSPORT PHYSICIAN



CARE



PEOPLE



MISSION



ELC



EDUCATION



Transport physicians from across STARS' six bases gathered in Calgary for the first time to train together to prepare for scenarios they may face.

STARS hosts Transport Physician Conference

First-ever event of its kind elevates patient care practices



“There’s a lot to gain by having lots of highly educated and well-trained people in the same room to share ideas.”

– Dr. Chase Krook, STARS TRANSPORT PHYSICIAN

Given the nature of the profession and the unpredictable world of first responders, transport physicians have seen everything. Well, nearly everything.

So, STARS took measures to expand the already considerable experience base of our doctors.

In November 2023, as part of the first-ever Transport Physicians Conference, representatives from all of the STARS bases – Grande Prairie, Edmonton, Calgary, Saskatoon, Regina, Winnipeg – participated in seminars at the University of Calgary’s cadaver lab. Local experts ran the sessions, with the aim of “elevating the game of our transport physicians,” said Dr. Paul Tourigny.

Quickly, the value of the program was established.

Dr. John Froh, chief medical officer of STARS, indicated that there are already plans to organize future get-togethers, emphasizing the upside of education that is tailored to the skills of medical crews.

“Having something we can build in-house that is world-class and addresses all of those needs,” he says, “it really does align with STARS’ commitment to education, innovation, and research.”

Of the STARS roster of physicians, nearly 60 were able to attend, taking

advantage of the unique learning opportunity, the focus of which had been gaining familiarity with emergency situations that are uncommon – but not unheard of – in the field.

This knowledge-broadening approach is expected to enhance in-person and virtual delivery of emergency health care.

“What we taught might be things that will happen once in a physician’s career,” said Tourigny, who is based in Calgary. “Some of us have had the misfortune to do these things several times. And these are rare procedures – drilling through bone to relieve pressure inside a brain, doing things to relieve the pressure on an eyeball, performing a surgical airway when we can’t access someone’s airway through their nose or their mouth.

“(At the conference) I got to see all of these people who have just got an immense amount of respect for doing incredible things, teaching each other, learning from each other, telling stories.”

For the critical procedures training, the lab offered a variety of stations and, crucial to the hands-on aspect of the lessons, the presence of cadavers.

“Which we don’t always have available to practise on,” said Dr. Jocelyn Andruko, who works out of the Winnipeg base. “Doing all of these procedures on real human bodies was extra special and extra helpful because then you can talk to someone who has genuinely done it before and get their tips in real time as you’re practising.”

This marked the first time an event had been staged for the transport physicians of STARS. That, too, was meaningful for participants – not only to learn as a group, but also to get to know each other. “There’s a lot to gain by having lots of highly educated and well-trained people in the same room to share ideas,” said Dr. Chase Krook, part of the STARS crew in Calgary.

While the names of peers from across Western Canada were familiar – from emails, phone calls, medical charts – the weekend’s activities, in a lot of cases, served as the official real-life introduction.

“It fosters a lot more organization-wide unity,” Andruko said of the conference. “It’ll certainly feel easier to hand off patients or unite in projects or do other things together with people from the other places after something like this.”

Finger thoracostomy pilot project trains STARS teams to perform life-saving procedure



In the world of critical care, the medical experts at STARS are always looking for new opportunities to save lives. Innovations like ultrasound and blood on board our aircraft have made a real difference for patients. Now, another life-saving tool is being trialed by STARS.

Thoracostomy is a potentially life-saving procedure used to relieve tension pneumothorax – a buildup of air in the cavity between the lungs and the chest wall. This condition, which can develop in severely injured patients, causes the lung to collapse, putting pressure on the heart and other vital organs. Without prompt intervention, this condition can lead to cardiac arrest and even death.

Historically, “needle thoracostomy” was used by paramedics to relieve the pressure in this life-threatening circumstance. However, current evidence suggests that needle thoracostomy is not always successful. A better solution was needed. For this reason, a small group of nurse and paramedic air medical crew members have now been trained to use the more definitive procedure, which is called “finger thoracostomy.”

Identical to the way it would be performed by a surgeon in a hospital, the procedure involves making a small incision to allow for the insertion of a gloved finger, followed by a sweep of the finger in the chest cavity, allowing the air to escape and the pressure on vital organs to be relieved.

“In addition to its speed and ease of use, the main benefit of finger thoracostomy is that it definitively addresses the problem of increased pressure in the chest,” explained Dr. Doug Martin, STARS medical director for Manitoba. “The crew can also proceed to insert a chest tube, in order to ensure that the problem does not recur during transport. This can absolutely be life-saving for a critically injured patient.”

Launched in the summer of 2023, this pilot project provided a group of STARS nurses and paramedics

in Manitoba with physician-led training on how to perform finger thoracostomies as well as the more traditional chest tube thoracostomies. Trained STARS medical crews have since performed both procedures on severely injured patients.

As part of STARS’ commitment to innovation, the results of this pilot project will be evaluated with the possibility of expanding training for thoracostomy procedures to additional STARS bases and medical crew members.

“Looking critically at our care and identifying ways to make it more effective is central to our mission at STARS,” added Dr. Martin. “If this procedure helps even a few people survive their injuries, that’s more than enough reason to invest in being able to provide it.”



CARE



PEOPLE



MISSION



INNOVATION

“The weight saved with the new pack rack allows us to allocate additional payload elsewhere.”

— Ray Grenkow, STARS CAPTAIN



STARS flight nurse Stuart Grant demonstrates the clip-in, clip-out functionality of the new pack rack.

New stretcher pack rack improves patient care

In 2019, STARS welcomed the next generation to our fleet with the introduction of the brand-new Airbus H145 helicopter. With these new aircraft, we also introduced a new state-of-the-art medical interior. Supplied by Swiss manufacturer Aerolite, the medical interior of the STARS H145 is designed to be lightweight and functional.

This medical interior is also designed to be adaptable, allowing STARS to stay on the cutting edge of critical care transport. These characteristics are all evident in one of the latest innovations found on-board the STARS helicopter, a redesigned equipment bridge fitted to our on-board stretcher.

The stretcher bridge, also known as a “pack rack,” is a specialized piece of equipment that attaches directly to the sides of the stretcher, with a flat surface to secure equipment across the top of the patient. The new design, initiated by STARS, allows independent removal of either vertical side, eliminating the need to completely remove the assembly when transferring a patient.

Although the pack rack weighs just 3.6kg, it can hold a significant amount of life-saving medical equipment such as oxygen systems, defibrillators, and monitors. Because it is attached directly to the stretcher, medical equipment attached to the pack rack can move with the patient while they are being transferred to or from the aircraft.

STARS crews began training on the use of the new pack rack in January, and it is now in use at every base.

Angela Mazzolini, STARS clinical operations manager in Edmonton, shared how this new tool is helping crews deliver care.

“When preparing a critically ill or injured patient for transport on-board the helicopter, time is of the essence. The ease of transferring the patient onto our stretcher and access to medical equipment is so important for our crews,” said Mazzolini.

“The new pack rack allows us to keep the tools we need right on the stretcher instead of unloading all our equipment and re-attaching it once the patient is secured for flight. This simple but important change is a more efficient use of resources and time. We believe it will lead to more efficient patient care and contribute to better patient outcomes.”

The new pack rack is certified for all phases of flight and is an integral

part of the on-board equipment used during a STARS mission. Thanks to the “clip-in, clip-out” design of the equipment and the fact that it is very lightweight, the sidewall of the pack rack can be removed to allow an easy transition from the STARS stretcher once the patient has arrived at a major trauma centre.

In addition to being a useful tool for patient care, the new pack rack is also popular with STARS pilots.

“We account for the weight of everything we carry on-board, so our equipment needs to be as light as possible,” explained STARS captain Ray Grenkow. “The weight saved with the new pack rack allows us to allocate additional payload elsewhere or simply fly lighter. It’s a great design.”

ELC upgrades a boon for patients

Renos and tech boosts improve workflow

Above: STARS ELC director John Griffiths speaks in front of a doorway filled with portraits of VIPs.

Left: The STARS ELC has recently received upgraded equipment and technology connecting the team even more to the patients we serve.

A few dozen smiles greeting you is one thing. When all 85 are STARS Very Important Patients gleaming with gratitude – it’s incredible. Welcome to the STARS Emergency Link Centre (ELC) and its portal of portraits beside the ethos “It’s about the patient.”

When upgrades to the ELC – the logistics coordination hub located at our Calgary base – began four years ago, we knew that phrase emblazoned on the doors since 1996 would not only remain but also anchor every planned improvement inside.

“When the team walk through those doors, it’s a very concrete reinforcement of their ‘why’ and the Link Centre’s rationale,” said ELC director John Griffiths.

He stood beside a new ergonomic desk, outfitted with independent height and climate control to improve our emergency communications specialists’ comfort and performance throughout their 12-hour shifts.

The biggest upgrade, though, is visible in the new ultra-wide displays on top: a modernized computer-aided dispatch (CAD) system custom-designed for STARS.

“Our CAD is patient-centred,” said Griffiths. “Sometimes CADs can be about the resource, but our CAD is

really about the patient’s interaction. It’s built around the patient and how we can utilize resources like helicopters, transport physicians, local geographic awareness, and virtual care for them. That’s why STARS has been so successful. We build our systems around our core mission. The values are consistent in the culture and in the technology.”

The new platform is quicker, more efficient, and streamlined, he said, and vastly improves data capture and future-readiness. It’s also the final step in the overall modernization project.

“It all began with our radios,” said Griffiths, noting an industry shift to digital infrastructure and the deep cooperation involved in mutual system integration. “STARS is connected into that network, and that gives improved interoperability with RCMP, fire, EMS, conservation officers, park rangers, government employees – everyone.”

Other upgrades include a dedicated workstation for STARS transport physicians, who have been sitting

in the ELC since 2021, and an isolated training laboratory to better prepare new hires before they start dispatching real helicopters.


In his 10 years with STARS, Griffiths has seen a lot of changes. The most recent ones make him beam with pride and excitement.

“The mission has always remained the same. It’s always been all about the patient and the culture here at STARS is, ‘What can we do for these patients?’ People have continually found innovative ways to push the boundaries and harness technology; and so that baseline mantra ‘It’s about the patient’ has spurred us to ensure our technology, communication, and dispatch tools remain equal to the task.”

The new CAD system is expected to be fully online by Fall 2024. The system upgrades are thanks to generous donor funding.

STARS celebrates 30 years of partnership with Enserva

The energy industry has rallied behind STARS' mission since the beginning, helping ensure people across Western Canada – no matter where they live, work, or play – have access to lifesaving care when it's needed.



“We are immensely proud and grateful of the partnership we have built with Enserva.”

– Katherine Emberly, STARS PRESIDENT & CEO

This year's Enserva gala raised \$1.6 million for STARS.

This April, STARS celebrated a major milestone in partnership with Enserva, formerly the Petroleum Services Association of Canada (PSAC), with the 30th anniversary of the Enserva STARS & Spurs Gala.

The STARS & Spurs Gala is one of our longest-running and largest fundraisers – bringing industry and community leaders together to raise over \$20 million in support of STARS' operations since its inception in 1994.

“STARS was built by the community, for the community, and has relied on the support of our allies to help us fulfill

our mission of providing critical care, anywhere since the very beginning,” says STARS President and CEO Katherine Emberly. “For the last three decades, Enserva has been one of our most committed and generous allies, going above and beyond to ensure STARS can continue being there for the next patient.”

The signature event, which was held at the Telus Convention Centre in downtown Calgary, raised an astonishing \$1.6 million during the 30th anniversary celebrations, all of which will support STARS in providing lifesaving care, wherever it's needed.

“We are immensely proud and grateful of the partnership we have built with Enserva,” says Emberly. “The unwavering support we have received from the energy sector has allowed us to stand at the forefront of critical care in Canada, and enabled us to grow, innovate, and implement new technologies that help us save lives everyday.”



Dr. Greg Powell, founder of STARS, and his partner Linda, continue to be incredible STARS supporters.

STARS founder leaves a legacy

“Donations save lives. Saving a life supports family and community. Your donations have a big impact that can be seen and felt.”

– Dr. Greg Powell, STARS FOUNDER

Not long after STARS was created, founder Dr. Greg Powell was invited to a fundraising event in a rural Alberta. When he walked into the small town’s community hall, he was surprised to see 400 people singing songs, playing bingo, and holding a silent auction to raise money in support of STARS. The community raised \$60,000 that evening and went on to donate \$100,000 more over the next few years.

Truly, STARS was built by the community, for the community.

Nearly 40 years later, STARS still relies on this kind of support and generosity to carry out roughly 3,000 missions a year from six different bases across the prairies and provide critical care, anywhere it’s needed.

To this day, Dr. Powell and his wife Linda believe so strongly in what they’ve created that they made the decision to support the community well beyond their lifetime – by opting

to leave a gift in their will, along with an insurance policy in STARS’ name.

For the Powells, one life lost is too many, and there are countless more lives to be saved. When asked what a gift to STARS means, Dr. Powell says, “Donations save lives. Saving a life supports family and community. Your donations have a big impact that can be seen and felt.”

Estate gifts to STARS are possible for anyone who wishes to leave a legacy that will make a difference and have

lasting community impacts for years to come.

There are many ways to include STARS in estate plans. It’s a big decision and an important one to communicate with family, financial advisors, and planned giving experts who can assist you in choosing the type of gift that best supports STARS and works best for you.

For more information, please reach out to legacy@stars.ca to get in touch with a STARS Foundation representative.

Benefits of gifts of life insurance:

- Allows you to leave a significant legacy gift at relatively little cost.
- The gift can be made on the “instalment” plan.
- The gift is not subject to probate as the death benefit is payable to STARS.
- Depending on how your life insurance policy is set up, you can either receive a charitable tax receipt for the premiums paid or your estate will receive a tax receipt for the amount of insurance that is gifted to STARS.
- If your estate receives a taxable receipt for the full insurance amount gifted to STARS, this could positively impact your estate taxes.



Since 1985, STARS has flown more than **60,000 missions** across Western Canada. Below are **3,732 missions** carried out from our six bases in Alberta, Saskatchewan, and Manitoba in the past year.

ALBERTA Acme 3, Airdrie 3, Alberta Beach, Alcomdale 2, Alder Flats, Aldersyde 3, Alexis Nakota Sioux Nation, Ardrossan, Ashmont, Athabasca 10, Atikameg 6, Balzac 2, Banff 14, Barrhead 18, Bassano 4, Bawlf 2, Beaumont, Beaverlodge 6, Beiseker, Bezanson 5, Black Diamond 10, Blackfalds 2, Blackie, Blairmore 22, Bluesky, Bonanza 2, Bonnyville 20, Bow Island 2, Bowden 3, Boyle, Bragg Creek 5, Brooks 25, Bruderheim 2, Buck Lake 2, Busby 2, Cadotte Lake 2, Calahoo 2, Calgary 5, Calling Lake, Calmar, Camrose 39, Canal Flats, Canmore 17, Cardston 6, Caroline 4, Carseland 2, Carstairs, Carvel, Caslan 3, Castor 4, Cavendish, Chauvin 2, Chestermere, Chetwynd 3, Chip Lake, Chipman 2, Clairmont 2, Claresholm 9, Cline River, Coal Valley 2, Coalhurst, Cochrane 4, Cold Lake 16, Colinton, Condor 3, Cooking Lake, Coronation 5, Cowley 4, Cranbrook 9, Cremona 2, Crooked Creek, Crystal City, Dalmuir, Dawson Creek 3, Daysland 3, De Winton 2, Debolt 3, Delburne, Delia, Demmitt 3, Didsbury 12, Donalda, Drayton Valley 14, Driftpile, Drumheller 21, Duchess 2, Duffield 3, Eckville, Eden Valley First Nation 4, Edgewater, Edson 10, Elbow Falls PRA 4, Elk Point 9, Elkford 2, Elko, Elnora, Enilda 2, Enoch Cree Nation 2, Entwistle, Evansburg 2, Exshaw, Fairview 14, Falher 2, Fallis 2, Faust, Fernie 8, Field 5, Flatbush, Fort Assiniboine 2, Fort Macleod 10, Fort McMurray, Fort Saskatchewan 4, Fort St. John 5, Fox Creek 5, Frog Lake, Gadsby, Ghost Lake, Gibbons, Gift Lake 3, Girouxville, Gleichen 8, Glendon, Glentworth, Golden 7, Goodfare, Goodfish Lake 4, Gordondale 2, Grande Cache 16, Grande Prairie 29, Grasmere, Grimshaw 2, Grouard, Grovedale 9, Gull Lake, Gunn, Hanna 11, Hardisty 6, Heisler, High Prairie 26, High River 15, Hinton 8, Hondo, Horse Lake First Nation 4, Hythe 2, Indus, Innisfail 9, Invermere 2, Irricana, Jasper 4, Josephsburg, Jourdard, Kananaskis Village 2, Kapsiwin 2, Kathryn, Kavanagh, Keephills 3, Kelvington, Keoma 2, Kikino, Killam 6, Kinuso, La Glace 4, Lac La Biche 7, Lac la Nonne, Lac Ste. Anne, Lacombe 8, Lake Louise 10, Lamont 7, Lavoy, Leduc 3, Legal 3, Lethbridge 80, Linden 2, Little Buffalo, Little Smoky 2, Lloydminster 2, Lodgepole, Lomond, Longview 6, Loon Lake 2, Lymburn 2, Madden, Ma-Me-O Beach 4, Marshall 9, Maskwacis 3, Mayerthorpe 12, McBride, McLennan 9, Medicine Hat 6, Meeting Creek, Millarville 2, Millet, Mini Thni (Morley) 3, Mirror, Mission Beach 2, Mossleigh 4, Mulhurst, Mundare, Munson, Muskeg River 6, Namao, Nanton 2, New Norway, New Sarepta, Newbrook, Nisku, Nordegg 4, North Cooking Lake 2, O'Chiese First Nation, Okotoks 2, Olds 17, Onoway, Oyen 2, Paul First Nation, Peace River 19, Peavine, Penhold 4, Pincher Creek 11, Pink Mountain, Pipestone Creek 2, Ponoka 13, Provost 4, Purple Springs, Radium Hot Springs, Rainbow Lake, Raymond 3, Red Deer 94, Red Earth Creek, Redwater 6, Redwood Meadows 3, Rimbey 4, Rivière Qui Barre, Rochester, Rocky Mountain House 17, Rogers Pass, Rosalind, Round Hill, Rycroft 2, Ryley, Saddle Lake Cree Nation 2, Sandy Beach, Saskatchewan River Crossing 5, Seba Beach 2, Sedgewick, Sexsmith 9, Sherwood Park, Siksika Nation, Slave Lake 5, Smith 2, Smoky Lake 15, Sparwood 2, Spillimacheen 2, Spirit River 14, Spring Coulee, Spring Lake 3, Spruce Grove 3, St. Albert 2, St. Paul 36, Standard, Stavely, Steeper, Stettler 12, Stoney Nakoda First Nation 6, Stony Plain 2, Strachan, Strathmore 28, Sturgeon Heights 2, Sturgeon Lake Cree Nation 3, Sucker Creek First Nation, Sunchild First Nation 5, Sundre 17, Sunnybrook, Sunset House 2, Swan Hills, Sylvan Lake 2, Taber 9, Taylor, Teepee Creek 6, Thorhild 3, Thorsby 3, Three Hills 14, Tilley, Tofield 5, Tomahawk, Tomslake, Torrington 2, Travers 2, Trout Lake, Turner Valley 4, Two Hills 7, Valemont, Valleyview 22, Vegreville 15, Vermilion 15, Veteran, Viking 2, Vilna 2, Vulcan 16, Wabamun, Wainwright 10, Wandering River 2, Wanham, Warburg, Wasa, Water Valley 3, Wembley, Westrose 2, Westlock 27, Wetaskiwin 70, Whitecourt 11, Winfield 2, Woking 2, Wonowon 2, Worsley, Ya Ha Tinda Ranch 2

SASKATCHEWAN Abbey, Aberdeen, Ahtahkakoop Cree Nation 2, Alameda, Alice Beach, Arcola 13, Asquith 2, Assiniboia 10, Avonhurst, Avonlea, Baldwin, Battleford, Beechy, Bengough, Big River 2, Big River First Nation 6, Biggar 14, Birch Hills, Bjorkdale 2, Borden 3, Broadview 6, Broderick, Buffalo Pound Park, Cadillac, Candle Lake 2, Cando, Canora 6, Carberry, Central Butte, Chamberlain, Chaplin 3, Chitek Lake 8, Christopher Lake, Churchbridge, Clair, Clairmont, Clavet, Cochin 3, Colonsay, Coronach 3, Coteau Beach, Cowessess First Nation, Craik, Cut Knife, Dafeo, Dalmeny, Davidson 3, Davin 2, Debden 3, Delisle 3, Delmas, Denzil, Dinsmore 2, Domremy, Drake, Ebenezer, Edam 3, Edgeley, Elrose, Emma Lake, Endeavour, Esterhazy 3, Estevan 39, Fillmore, Fishing Lake First Nation 2, Fort Qu'Appelle 23, George Gordon First Nation 2, Girvin, Gladmar, Glentworth, Goodwater, Gravelbourg, Grenfell 2, Gruenthal, Hafford, Hague, Halbrite, Hanley 2, Happy Valley No. 10 RM, Harris, Hazlet, Hepburn 3, Hillmond 2, Humboldt 11, Indian Head 14, James Smith Cree Nation 4, Jasper, Kamsack 2, Kelvington 11, Kenaston 3, Kendal, Kerrobert 4, Kindersley 7, Kinley 2, Kipling 10, Kivimaa-Moonlight Bay, Kronau 2, Kyle, La Ronge, Landis, Langham, Lanigan, Leader, Leask, Leoville, Lestock 3, Little Bear Lake, Little Pine First Nation 6, Little River Cree Nation, Loon Lake, Luseland, Macklin, Maidstone, Makwa Sahgaiehan First Nation, Manitou Beach, Manor, Maple Creek 4, Maren, Marshall 19, Marwayne, Maymont, Meadow Lake 16, Medstead, Melfort 11, Melville 8, Meota, Midale, Milestone, Mistawasis First Nation 2, Mistusinne, Montmartre, Montreal Lake Cree Nation 5, Moose Jaw 43, Moosomin 16, Moosomin First Nation, Mosquito First Nation 4, Mossbank, Mount Hope No. 279 RM 2, Muenster, Muskowekwan First Nation 2, Netherhill, Nipawin 11, Norquay, North Battleford 34, Ochapowace Nation, Odessa, One Arrow First Nation 2, Osage, Outlook 9, Outram, Oxbow 4, Pamburn, Paradise Hill, Pasqua First Nation 2, Pense, Perdue 3, Pike Lake 2, Pilot Butte 2, Pleasant Valley No. 288 RM 2, Plunkett 2, Porcupine Plain 4, Poundmaker Cree Nation 3, Preeceville, Prince Albert 49, Provost, Punnichy, Qu'Appelle, Quinton, Radisson 2, Radville, Raymore 2, Red Earth Cree Nation 2, Redvers 8, Regina 37, Regina Beach, Richardson, Rosetown 3, Rosthern 5, Rush Lake, Saint-Front, Saskatoon 8, Saulteaux First Nation, Shaunavon 5, Shell Lake 4, Shellbrook 37, Simpson, Sintonale 2, Smiley, Southey 2, Spiritwood 2, Springside, Spruce Home, St. Denis, Stoughton, Strasbourg 2, Sturgeon Lake First Nation, Sweetgrass First Nation 3, Swift Current 39, Tessier, Theodore, Thunderchild First Nation, Tisdale 15, Tobin Lake, Touchwood No. 248 RM 2, Tramping Lake, Turtleford 12, Tyvan, Unity 9, Vanscoy 4, Victoire 2, Vonda, Wadena 3, Wakaw, Waldheim, Warman 2, Waskesiu Lake, Watrous 14, Watson, Weldon 2, Weyburn 23, White Bear Lake 2, White City, Whitewood 2, Wishart, Witchekan First Nation 2, Wolseley 3, Wynyard 8, Yorkton 35

MANITOBA Alonsa 2, Altona 11, Amaranth, Anola 2, Arborg 5, Ashern 22, Austin 2, Bacon Ridge, Barren Lands First Nation, Beaconia, Beausejour 10, Birds Hill 3, Birdtail Sioux 2, Bloodvein First Nation 8, Blumenort 2, Brandon 67, Brereton Lake, Brokenhead Ojibway Nation 2, Bunibonabee Cree Nation 7, Caddy Lake 3, Carberry 2, Carman 5, Cloverleaf, Cracknell, Crane River 3, Cross Lake First Nation 12, Crystal City 4, Dacotah, Darlingford, Dauphin 57, Deloraine 2, Dog Creek 6, Dominion City, Dugald, East Braintree 2, East Selkirk, Easterville 5, Ebb and Flow First Nation 5, Elie 2, Emerson 2, Erickson 2, Eriksdale 11, Fairford, Fannystelle, Faulkner, Fisher Branch 2, Fisher River Cree Nation 4, Flin Flon 13, Fort Alexander 5, Fox Lake Cree Nation, Fraserwood, Garden Hill First Nation 29, Gardenton, Gimli 14, , Glenboro 2, God's Lake First Nation 5, Grahamdale, Grand Rapids 3, Grande Pointe, Grandview 3, Great Falls, Grunthal 3, Gypsumville 2, Hadashville, Hamiota, Haywood, Headingley, Hecla, Hodgson 22, Hollow Water First Nation 2, Horndean 2, Kenora 2, Keyes, Killarney 11, Kinonjeoshtegon First Nation 14, Kleefeld, Komarno, La Broquerie, La Salle, Lac du Bonnet 3, Langruth, Letellier, Little Grand Rapids 5, Little Saskatchewan First Nation 4, Long Plain First Nation 3, Lorette 4, Lowe Farm, Lynn Lake 4, Lyonshall, Manigotagan, Manitou, Manto Sipi Cree Nation 2, Mariapolis 2, Mathias Colomb First Nation 11, McCreary 2, Meadow Portage, Miami, Middlebro, Minnedosa 5, Mitchell 2, Morden 12, Morris, Mulvihill, Navin 3, Neepawa 8, Niverville 4, Norway House Cree Nation 19, Notre-Dame-de-Lourdes, Nutimik Lake, Oak Bluff, Oakbank 2, Oakville 3, Onanole 2, O-Pipon-Na-Piwin Cree Nation 5, Paupingassi, Peguis 3, Petersfield, Pinawa 6, Pinaymootang First Nation 4, Pine Creek 2, Pine Dock, Pine Falls 19, Piney 2, Pipestone 2, Plum Coulee, Plumias, Pointe du Bois 2, Poplar River 4, Poplarfield 2, Portage la Prairie 50, Rackham, Rathwell, Red Sucker Lake First Nation 3, Richer 2, Rivers, Riverton, Roblin 5, Roland, Roseau River 2, Roseau River Anishinabe First Nation 3, Roseisle, Ross, Russell 17, Sandy Bay Ojibway First Nation 8, Sandy Hook 2, Sanford 2, Sarto, Selkirk 63, Shamattawa First Nation 7, Sidney, Silver Falls, Silver Plains, Sioux Valley Dakota Nation, Skownan First Nation, Snow Lake, Somerset, Sprague, Sprucewoods 2, St. Adolphe, St. Andrews 2, St. Eustache, St. Jean Baptiste, St. Laurent 6, St. Malo 2, St. Martin 2, St. Agathe, Ste. Anne 13, Ste. Rita, Ste. Rose du Lac 4, Stead, Steinbach 38, Stonewall 9, Stony Mountain 7, St-Pierre-Jolys 5, Swan Lake 2, Swan River 32, Tataskweyak Cree Nation 2, Teulon 3, The Pas 60, Thompson 78, Treherne 4, Tyndall, Victoria Beach, Virden 19, Vita, Vogar, Warren 2, Wasagamack First Nation 11, Wellwood, West Hawk Lake 2, West St. Paul 2, Whitemouth 2, Winkler 24, Winnipeg 18, Winnipeg Beach, Woodridge 3, Zhoda

Our fiscal year runs from April 1-March 31. Missions may have been scene calls in the area closest to the listed communities. Missions flown to eastern British Columbia are included in the mission record for Alberta. Missions flown to western Ontario are included in the mission record for Manitoba. Locations with no number indicate a single mission responded to in or near that area.



Capt. Steve Curilla recently flew his 3,000th mission, and his family surprised him in the middle of the night to mark the moment.

Scan the QR code to see Capt. Curilla's warm reception following his mission.



STARS Horizons | Spring 2024
Return undeliverable items to:
1441 Aviation Park NE, Box 570
Calgary, Alberta T2E 8M7

Unsubscribe at newsletter@stars.ca

stars.ca



Barbara Richardson
Project Assistant
Approvals Department

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Canada & USA Fax (877) 614-5014

June 11, 2024

Town of Lamont
5307 50 Avenue
PO Bag 330
Lamont, Alberta, T0B 2R0

Dear Dawn Nielsen:

Notification of Work Regarding Electric Distribution Facilities

Re: 500118295

Description of Work: FortisAlberta to install load centers and conduct minor maintenance on 38 poles to accommodate MSCNet small, connected devices in the Town of Lamont.

This letter is to serve as notification that FortisAlberta will be undertaking a install of electric distribution facilities within the applicable municipal rights-of-way as indicated on the attached print(s). Because this project does not qualify as “Major Work” (as defined in the Electric Distribution System Franchise Agreement between Town of Lamont and FortisAlberta (the “Franchise Agreement”)), FortisAlberta does not require the formal approval of Town of Lamont in response to this notification.

All work required to complete the install of these facilities will be performed in accordance with the guidelines outlined in Section 14 “Construction/Maintenance of Distribution System” of the Franchise Agreement, as may be amended or replaced from time to time.

If you would like FortisAlberta to contact a municipal representative prior to commencement of construction, please provide the contact information below:

Contact: _____Tyler Edworthy, Interim CAO

Phone: __780 895 2010 ext 107_Cell Phone: _____

If you have any questions or concerns regarding the work outlined in this notification please contact the undersigned.

Sincerely,



Barbara Richardson

Re: 500118295

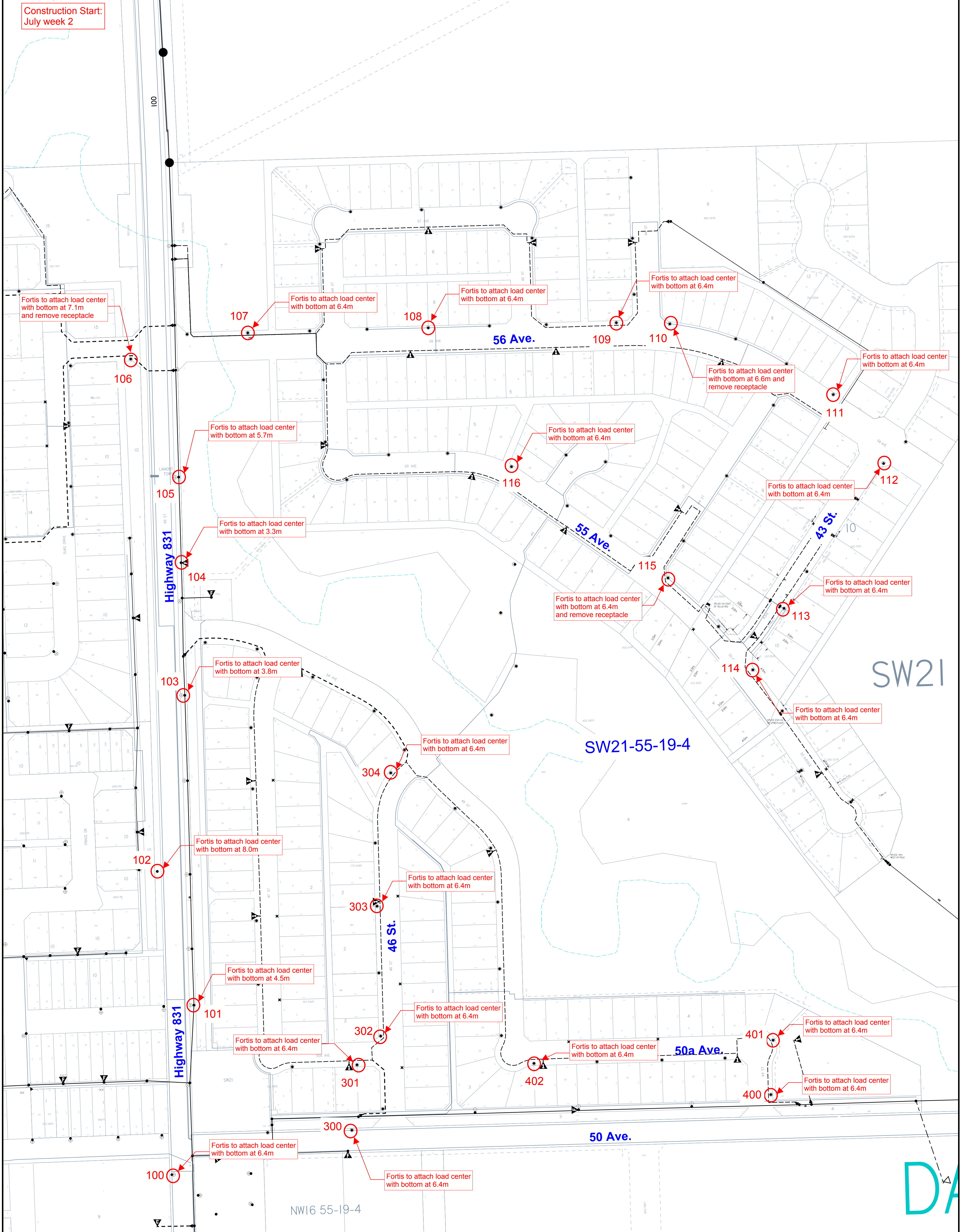
Location: Town of Lamont
CRM#: 500118295
WO#: 65478101
MCSNet SCD Town of Lamont

Service Type: Licenced Occupancy SCD
Primary Contact Information: Consultant
Chris Storvold - (587)-434-5731
Max Ma - (780)-952-1219

FortisAlberta Scope of Work:

Install load centers and conduct minor maintenance
on 38 poles to accomodate MCSNet
small connected devices.

Construction Start:
July week 2



Notes
Town of Lamont
Notification Print

LAND ONLY TO SCALE 1:1500
Print 1of2

↑

FORTIS ALBERTA

Designer: Chris Storvold
Customer: MCSNet
Location: Town of Lamont

LEGEND
RED NEW PRIMARY
PURPLE NEW SECONDARY
BLUE GRAVING
GREEN EXISTING FACILITIES
BLACK DATE

Date: 6/6/2024
WO#101# 65478101

Town of Lamont
Notification Print 2of2

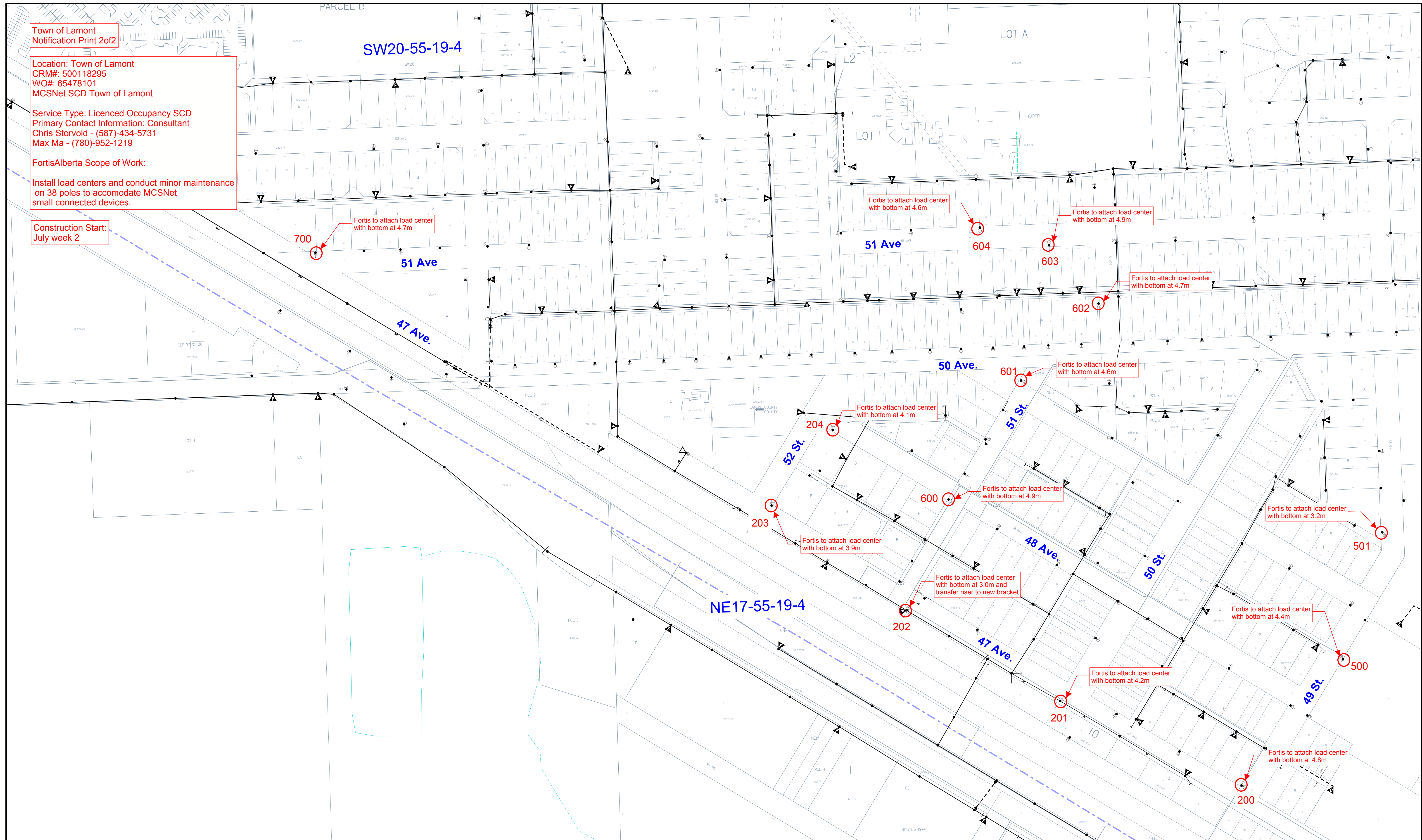
Location: Town of Lamont
CRM#: 500118295
WO#: 65478101
MCSNet SCD Town of Lamont

Service Type: Licenced Occupancy SCD
Primary Contact Information: Consultant
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FortisAlberta Scope of Work:

Install load centers and conduct minor maintenance
on 38 poles to accomodate MCSNet
small connected devices.

Construction Start:
July week 2



NOTES

Town of Lamont
Notification Print



LAND ONLY TO SCALE 1:1500
Print 2of2

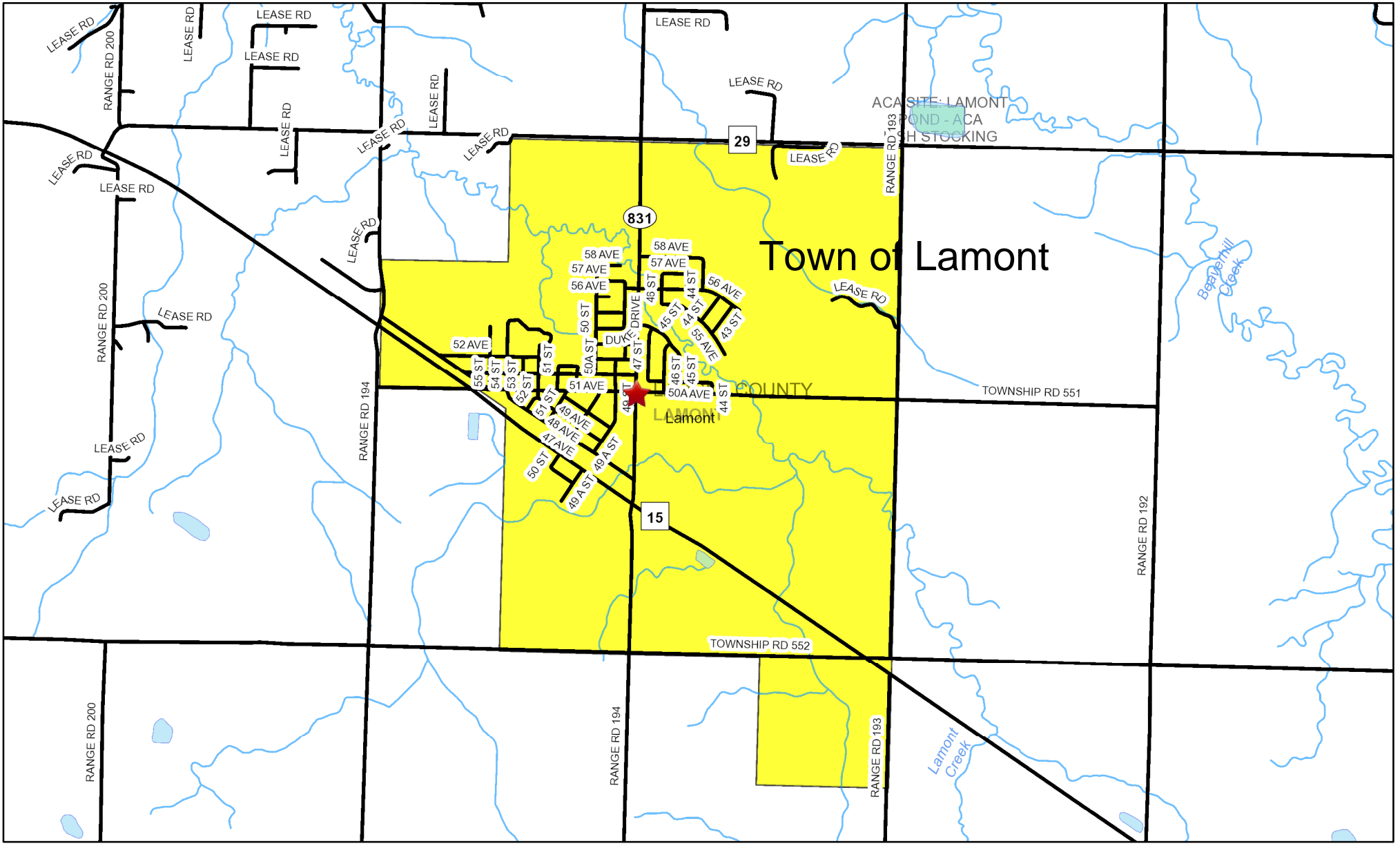


Designer: Chris Storvold
Customer: MCSNet
Location: Town of Lamont

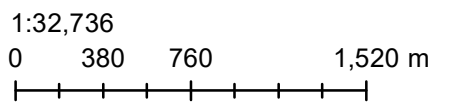


Date: 6/6/2024
WO#01#: 65478101

500118295 Location Map



Thursday, June 6, 2024





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

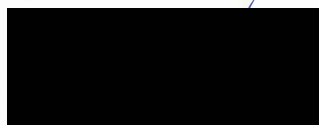
The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,



Ric McIver
Minister

cc: Chief Administrative Officers

**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
April 8, 2024 – 7:00pm at Lamont Public Library**

PRESENT:

Board: Kelly VanDeurzen, Erin Thomas, Dinah Sudyk, Colleen Holowaychuk, Greg Huxley,

Staff: Stephanie Walker

Guests: Alliah Krahn (NLLS), Yolande Vin Stiden (new community member)

ABSENT: Dave Diduck, Michelle Selensky (on leave),

MEETING CALLED TO ORDER AT: 7:08 PM

APPROVE AGENDA:

Erin notes that the date at the top is incorrect, Lillian Sabo's last name is incorrect due to autocorrect as well as the date of the next meeting should read May 6, 2024, not Ma7, 2024. Colleen moves to adopt the agenda as amended. Greg seconds. All in favour. Passed.

PREVIOUS MINUTES:

Erin moves that the Previous Minutes be adopted as presented. Dinah seconds. All in favour. Passed.

TREASURER'S REPORT:

Chequing Account Balance: \$25,598.43 as of March 31, 2024.

Dinah moves that the Treasurer's Report be accepted as presented. Colleen seconds. All in favour. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

- Alliah (NLLS), July 15, 2023 Site Visit** – The goal of the site visit was share with us what they see as a five year goal for the library and what it will look like. Recommendation is to move out of the school. What is the long-term advocacy plan with the Town of Lamont? Town \$6157/year. This is the lowest contribution from a town in our population bracket (1200-3000). Our contribution from Lamont County Library Board is \$3000. Community next lowest amount: Vauxhall, AB, population 1200, receives \$9677 from the Town.
In our population bracket, we are the second lowest in hours open.
Alliah is going to send historical data to Stephanie. Stephanie will forward to the Board.
Suggestion is to apply for Provincial Grants and do long term fundraising. Use Grant Connect. We are a non-profit corporation, per Alliah.
Kelly to look at a CRA Charity Designation so we can write charitable receipts.
52% of our patrons live in the County of Lamont, 48% are Town of Lamont patrons.
Missing a large advantage – we are only getting the building; most school libraries provide a school librarian to provide services to public patrons so that daytime hours are increased.
Approximately 75-80% of the books in the library belong to Lamont Public Library.
Colleen is going to approach the school principal to access a copy of School Library book inventory lists.

We need to approach the Town of Lamont prior to the next budget year regarding budget requests.

Alliah email: akrahn@nlls.ab.ca

2. **Budget** – Forms from Province are not available yet. We do need to have it done before our meeting with Lillian Sabo. We will form committee to complete the budget: Dinah, Stephanie, Greg. **Dinah will forward the date when decided.**
3. **Auction** – We delayed ours due to the High School Grad Class hosting an online auction. Some prizes are at Kelly's. Please bring items to Kelly by the May 6th meeting at the latest. **Erin & Kelly will** take photos and set up the online auction on May 10th. Auction will go live May 13th-29th. Item pickup will take place TBA.
Erin will look into using Gala Bid and will create a poster to advertise. She will forward it to the Board.
4. **Garage Sale** – **Greg will set up the garage sale portion** of the Spaghetti dinner. **Colleen** book the Meeting Room and will approach the Town of Lamont to donate the use of the Meeting Room on June 1st. **Kelly will check with the Alliance Church regarding cooking the day before.** **Stephanie will create the poster and include information about the garage sale at our location.**
Greg also looked into the wrestling – We pay them \$4500 and we keep all funds brought in. Or we give them \$5 per ticket sold. Greg suggests that we tie it in with the garage sale weekend.
5. **Lillian Sabo** – Kelly has been in communication with her regarding information that the Lamont County Library Board would like. Lillian has been invited to our June meeting.
6. **James MacDonald** – He would like to come to his yearly meeting. He will attend September's meeting.

NEW BUSINESS:

1. **Audit** – Nancy Burns has agreed to complete our audit. Dinah moves that Nancy Burns complete this year's audit. Colleen seconds. All in favour. Passed.
2. **Library managers meeting** – In-person meeting in Elk Point on May 22, 2024. Board members are invited as well. NLLS covers Stephanie's mileage to attend. Would like to have Cadmus attend that day as well. Colleen will be attending as a Councillor. Erin moves that Cadmus ride with Stephanie to attend the meeting and be paid for her hours. Colleen seconds. All in favour. Passed.
3. **Summer reading program training** – Free training in Vegreville at the end of April. Would like to send Cadmus and/or Stephanie Williams. Colleen moves that we send Cadmus and/or Stephanie Williams (based on availability) to the training day in

Vegreville with paid time and mileage, traveling together. Erin seconds. All in favour. Passed.

It was noted that we will have to hire Stephanie Williams as a temporary seasonal employee if we have her work the Summer Reading Program.

LIBRARIAN’S REPORT:

Librarian Report – April, 2024

Total Allotment: \$10 040.42

Encumbered: \$2873.18

Expended: \$2059.31

Free Balance: \$5107.39

Our 2023 rolled over allotment of \$ 3,746.60 has been spent.

Patron attendance :

March - 160

February - 149

New Patrons:

March - 5

February -5

All our new casual staff have now had the opportunity to work at least one shift independently. They are doing very well! I did some bulk purchasing at the end of March to use up our rolled over allotment before it expired, the focus was on Non fiction, next up more fiction and books for younger readers. The Family Activity Night on March 13 went very well, with lots of leprechaun fun. Thank you to Erin and FRN for bringing that program to us!

I have purchased two new laptops from the Senior’s grant, for digital literacy training, and eventually also for patrons to use in the library. Our public desktop computers are showing their age and not working effectively for patrons. IT has done what it can, but they are reaching the end of their lifespan. The laptops will be available to be signed out by patrons for in library use only and will be locked away when the library is not open to the public.

I am looking at Stephanie Williams and Cadmus working on SRP together this year as they each have done it with me in past years. SRP training will be held in Vegreville on April 24. Library Managers Council meeting and staff/board PD will take place in Elk Point on May 22.

Board Basics program will be offered in Sherwood Park on April 20.

CORRESPONDANCE:

Email from Ken Allen from PLSB asking for grant report. Project report is due June 30, 2024.

Financial report is due September 30, 2024.

Minister of Municipal Affairs, Ric McIver – Email re: Red Tape Reduction Bill. More information to come.

Board Basics in Sherwood Park on April 20, 2024. Contact Stephanie for more info.

ROUND TABLE:

If Yolande would like to join the Board she will need to write a statement on why she would like to join the Board.

Michelle had a baby boy! Oliver Andrew born February 18, 2024. Erin moves that Stephanie Walker purchase a \$100 gift card and card for Michelle and her family. Stephanie will give everything to Dinah to deliver. Dinah seconds. All in favour. Passed.

NEXT MEETING: May 6, 2024 @ 7:00pm at the library. It will be made available via zoom for those unable to attend in person.

Colleen moves that we adjourn the meeting. Erin seconds. All in favour. Passed.

MEETING ADJOURNED AT: 9:15pm

TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
May 6, 2024 – 7:00pm at Lamont Public Library

PRESENT:

Board: Kelly VanDeurzen, Erin Thomas, Dinah Sudyk, Greg Huxley,

Staff: Stephanie Walker

Guests: n/a

ABSENT: Colleen Holowaychuk, Dave Diduck, Michelle Selensky (on leave),

MEETING CALLED TO ORDER AT: 7:18 PM

APPROVE AGENDA:

Erin moves to adopt the agenda as presented. Greg seconds. All in favour. Passed.

PREVIOUS MINUTES:

Erin notes that the time of the meeting should read 7:00pm, not 6:00pm. Erin moves that the Previous Minutes be adopted as amended. Greg seconds. All in favour. Passed.

TREASURER'S REPORT:

Chequing Account Balance: \$23,610.50 as of April 30, 2024.

Dinah moves that the Treasurer's Report be accepted as presented. Erin seconds. All in favour. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

- Budget** – Nancy Burns has completed the audit. Greg moves that we give pay Nancy Burns \$150 for completing the audit and helping with other items. Dinah seconds. All in favour. Passed.
Stephanie found an online link that works to complete the budget. The budget was filled in online during the meeting. Dinah moves to adopt the budget as presented. Greg seconds. All in favour. Passed.
Dinah moves that the Statement of Receipts and Disbursements be adopted as presented. Greg seconds. All in favour. Passed.
- Auction** – Letters have been handed out. Some items have come in along with some cash donations. Erin will take the cash and purchase items/gift baskets for each of those amounts. The other donations need to be at Kelly's by Friday morning at the latest. Erin and Kelly will take pictures on Friday. Erin will load everything on Gala Bid. Erin will create a poster to advertise the Auction.
- Garage Sale** – Please bring items to donate to Greg. Greg will set up the garage sale portion of our fundraiser event on Saturday, June 1, 2024. Dinah will work the door at the spaghetti lunch. Colleen and Dinah will help cook on Friday. Kelly will talk to Michelle about leftover ingredients from last year. Erin will buy Bristol board and make signs to advertise around town.

4. **Summer Reading Program Training** – Cadmus and Stephanie Williams went to the training and said that it was a very positive experience. Stephanie will ask them to complete a short write up regarding what they learned.

NEW BUSINESS:

1. **Summer Hours** – Last year’s hours were similar to our current hours plus 12-4pm on Wednesdays. Last summer, the total staff hours per week were 21 hours per week.

	Option 1	Option 2
Monday	10-2	10-2
Tuesday	3-7 & 6-9 (with 2 hours crossover)	4-8 & 6-9 (with 2 hours crossover)
Wednesday	12-4 & 1-4	12-4 & 1-4
Thursday	6-9	6-9
	-----	-----
Total hours	22	21
Per week		

Erin moves that we increase hours to 22 hours per week over the summer and go with the hours listed in Option 1. Greg seconds. All in favour. Passed. Stephanie will talk with Cadmus and Stephanie Williams regarding who is working what hours and report back at the next meeting.

LIBRARIAN’S REPORT:

Total Allotment: \$10 040.42
 Encumbered: \$1950.34
 Expended: \$3324.92
 Free Balance: \$4765.16

Patron attendance:

March - 160 April - 229

New Patrons:

March - 5 April - TBD

Lots of things are happening in the next few months at the library! Our website will be moving to a new host, Mugo, so there is a lot of work to be done to move our content over and learn how to use the backend on the new system – all changes have to be completed by June 30.

For the next few weeks Larissa Berlin will be completing her library technician practicum here, it’s great to be able to offer this opportunity and to have her assistance in the library. She will be doing some work with the website move over as well, supporting day to day library tasks and creating a seed library for us.

The SRP training was a good experience for Cadmus and Stephanie, they are taking the reins to plan SRP this year. We will be advertising for student volunteers and starting registration in June. There is a Library Managers Council Meeting/ Board & PD event May 22 in Elk Point, Cadmus, Colleen and I will be attending.

Our annual Technology Services and Infrastructure visit from Northern Lights will be June 18 at 10am, I will be here while the technician is here working on our computers and installing a new wireless unit.

CORRESPONDANCE:

Lilan Sabo and Cheryl Best, on behalf of the County of Lamont Library Board, will be attending the June 2024 meeting.

ROUND TABLE:

Kelly – June meeting will be potluck. Our theme will be appetizers.

Erin was speaking with the County of Lamont Food Bank regarding their grant application for a new building. She brought up the idea of creating more of a community building that would also be home to the library. They are interested and requested that we write a letter of intention.

Dinah shares that her niece belongs to the Library Board in Bon Accord and they have puzzle nights.

Erin shared a poster from FCSS who is co-hosting a free one-day (May 27, 2024 from 9am-4pm) Community Connect & Learn Regional Conference for Non-Profit Growth in Vegreville. Topics include Grant Writing 101, Engaging Volunteers for Impact, and Social Media Marketing & Literacy. Lunch is included. Call FCSS to register.

NEXT MEETING: June 3, 2024 @ 7:00pm at the library. It will be made available via zoom for those unable to attend in person. This meeting will also be an appetizer potluck.

Erin moves that we adjourn the meeting. Dinah seconds. All in favour. Passed.

MEETING ADJOURNED AT: 9:15pm



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM:

4.1

COUNCIL MEETING DATE:
June 25, 2024

ITEM DESCRIPTION OR TITLE

Transfer of Utilities to Property Taxes

RECOMMENDATION

That Council authorize the transfer of outstanding utilities over 90-days to their individual tax rolls as per schedule "A".

BACKGROUND

As per Section 553 of the MGA, the transfer of unpaid utilities to the tax rolls on any outstanding accounts over 90-days should be completed on a regular basis. This is a recommended practice as identified by our Auditors. A list of utility accounts and the associated roll numbers has been attached as Schedule "A".

The Town of Lamont has recently obtained this property through Tax Auction. The transfer of the balance of the utility account to the property tax account will consolidate the funds outstanding.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

With the costs transferred, it is possible that costs may be recovered through the sale of the property.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 42(1)
MGA Section 553 (1)

ATTACHMENTS

Schedule "A"- Utilities to Tax Roll as of June 25, 2024

Report Prepared By: Betty Malica, Utility Clerk

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

**Schedule "A"
Utilities to Tax Roll
As of June 25, 2024
90 > days**

Utility Account Number	\$ Amount	Property Tax Roll #
99-000	\$243.10	15600
Total	243.10	



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

MEETING DATE:
June 25, 2024

ITEM DESCRIPTION OR TITLE

Intergovernmental - Meeting Opportunity

RECOMMENDATION

THAT Council direct Administration to request a meeting with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2024 Alberta Municipalities Fall Convention to discuss (insert Council's 3 priorities).

BACKGROUND

Municipal Councils are being offered a potential opportunity to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2024 Alberta Municipalities Fall Convention, scheduled to take place at the Red Deer Westerner Park from September 25-27, 2024. A meeting, if scheduled, will be in person at the conference.

Interested councils wishing to meet with Minister McIver during the convention, are asked to submit a request no later than July 12, 2024.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

COMMUNICATIONS

Request meeting with Minister as requested by Council.

IMPLICATIONS OF DECISION

Supports municipal growth and development.

FINANCIAL IMPLICATIONS

N/A



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in blue ink, appearing to be "D. Nielsen", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
June 25, 2024

ITEM DESCRIPTION OR TITLE

Library Board-Appointments and Approvals

RECOMMENDATION

THAT Council appoint Dave Diduck, Lamont County, to the Town of Lamont Library Board for a term expiring December 31, 2024.

THAT Council approve Nancy Burns as the financial reviewer of the Lamont Public Library 2023 Statement of Receipts and Disbursements.

THAT Council accept the attached Lamont Public Library 2023 Statement of Receipts and Disbursements as information.

BACKGROUND

As per the Province of Alberta Libraries Act, RSA 2000 c.L-11 appointments for Board Membership, financial reviewer and annual financial statement review require Council approval.

It has been brought to the attention of Administration, that the above motions have been requested by the Lamont Public Library Board.

COMMUNICATIONS

The motions will be provided to the Lamont Public Library Board as requested.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Province of Alberta Libraries Act, RSA 2000 c.L-11



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

Lamont Public Library 2023 Statement of Receipts and Disbursements

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:



Return this completed form, or financial review, signed by your financial reviewer along with your budget and your signed grant application form by mail or email to:

**Alberta Municipal Affairs
Public Library Services Branch
17th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
libgrants@gov.ab.ca**

Financial reporting requirements are set out in Section 9 of the *Libraries Act*:
<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

2023 Statement of Receipts and Disbursements

Original or emailed copies are accepted

Financial Review

For the: Town of Lamont Library Board
Legal name of library board*

*The name must match the legal library board name on the grant application form

To be completed by the person/firm approved by municipal council as financial reviewer (as per section 9 or 12.7 of the *Libraries Act*), not a library board member or staff member.

Print Name: Nancy L Burns

Signature: 

Date: May 6, 2024

RECEIPTS FOR YEAR		Reporting Period 2023
Cash balance at beginning of year, January 1		
01	Cash on hand	
02	Total in current bank accounts	\$31,642.81
03	Total in savings accounts	
04	Term deposits	
05	Other committed funds (e.g. trust funds and bequests)	
06	TOTAL OPENING CASH ON HAND (add lines 01 to 05)	\$31,642.81
Government contributions		
07	Local appropriation (Cash transfer from your municipality for operations)	\$6,156.80
08	Provincial library operating grant (Do not combine with other provincial funding)	\$18,934.00
Other government contributions		
09	Cash transfer from <u>neighbouring municipality</u>	\$3,000.00
10	Cash transfer from <u>another municipal or intermunicipal library board</u>	
11	Cash transfer from <u>library system</u> (e.g. Library Services Grant)	
12	Cash transfer from improvement district/summer village	
13	Cash transfer from school board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. recreation board, CFEP, CIP) please list	
15a	<u>Public Library Grant Skills Development</u>	\$5,000.00
15b		
15c		
Other revenue		
16	Fundraising and donations (e.g. book sales, bequests)	\$2,250.00
17	Friends group donations	
18	Fees and fines	
18a	Card fees (incl. non-resident fees)	
18b	Fines (incl. overdues, lost/damaged book reimbursements)	
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts, exam proctoring)	
22	GST refund	
23	Interest and dividends	\$12.41
24	Transfers from reserve accounts	\$1,842.70
25	Other income (please list)	
25a	<u>Petty Cash</u>	\$56.85
25b		
25c		
26	TOTAL CASH RECEIPTS (add lines 07 to 25)	\$37,252.76
27	TOTAL CASH TO BE ACCOUNTED FOR (add lines 06 and 26)	\$68,895.57

CASH DISBURSEMENTS FOR YEAR		Reporting Period 2023
Staff		
28	Salaries, wages and benefits (incl. worker's compensation insurance)	\$18,063.73
29	Honoraria (library volunteers)	\$380.00
30	Staff professional development (incl. travel and hospitality)	\$289.34
31	TOTAL STAFF EXPENSE (add lines 28 to 30)	\$18,733.07
Library resources		
32	Physical materials (incl. periodicals and non-print materials; <u>do not</u> include money transferred to your library system for book purchases, that info goes on line 54)	\$933.91
33	Digital resources (i.e. e-content)	\$565.32
34	TOTAL LIBRARY RESOURCES (add lines 32 and 33)	\$1,499.23
Administration		
35	Audit and/or annual financial review	\$100.00
36	Board expenses (incl. honoraria, travel, course and conference fees)	\$129.39
37	Equipment rentals and maintenance	
38	Contracts and fees for services (e.g. bookkeeping, IT services, professional fees)	
39	Bank charges	\$234.91
40	Library and office supplies (incl. binding & repair, printing and copier supplies)	\$1,449.28
41	Association memberships (e.g. ALTA, LAA, AALT)	\$847.45
42	Postage and box rental	\$92.61
43	Program expense (incl. publicity/advertising, equipment rental, artist fees)	\$1,381.84
44	Telephone and internet	
45	Software and licenses (e.g. QuickBooks, Office365 for staff, gate counter software)	
46	Other expenses (please list)	
46a	Office Supplies	\$778.82
46b		
47	TOTAL ADMINISTRATION EXPENSE (add lines 35 to 46)	\$5,014.30
Building costs		
48	Insurance	\$1,789.00
49	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	
50	Utilities	
51	Occupancy costs (i.e. share of utilities/janitorial in joint-use buildings)	
52	Rent	
53	TOTAL BUILDING EXPENSE (add lines 48 to 52)	\$1,789.00

CASH DISBURSEMENTS FOR YEAR (cont'd)		Reporting Period 2023
Transfer payments		
54	Transfer to other library boards (Please specify boards: may include transfers to other municipal/intermunicipal library boards or library system boards for the material allotment/levy and other system charges)	
54a	Northern Lights Library System	\$9,308.43
54b		
54c		
54d		
54e		
54f		
55	Contract payments to library societies (please list)	
55a		
55b		
55c		
55d		
56	TOTAL TRANSFER PAYMENTS (add lines 54 and 55)	\$9,308.43
57	TOTAL OPERATING EXPENDITURE (add lines 31, 34, 47, 53, 56)	\$36,344.03
58	Loan interest and payments	
59	Transfer to other accounts (e.g. capital, operating reserves)	
Capital expenditures		
60	Building repairs and renovations (e.g. roof, carpet, partitions)	
61	Furniture and equipment	\$997.17
62	Computer hardware (e.g. desktop computers, printers)	
63	Other (please list)	
63a		
63b		
64	TOTAL CAPITAL EXPENDITURE (add lines 60 to 63)	\$997.17
65	TOTAL CASH DISBURSEMENTS (add lines 57, 58, 59, 64)	\$37,341.20

Cash balance at end of reporting year		
66	Cash on hand	
67	Total in current bank accounts	\$31,549.66
68	Total in savings accounts	
69	Term deposits	
70	Other committed funds (e.g. trusts and bequests, reserves, capital)	
71	TOTAL CASH ON HAND (add lines 66 to 70)	\$31,549.66
72	TOTAL CASH ACCOUNTED FOR (add lines 65 and 71)	\$68,890.86

Summary of cash receipts and disbursements statement

For the year ended December 31, 2023

	Reporting Period 2023
Total cash receipts for the year (from line 26)	\$37,252.76
SUBTRACT Total cash disbursements for the year (from line 65)	\$37,341.20
Net cash increase or (decrease) from operations	(\$88.44)
ADD Total opening cash on hand and in bank (from line 6)	\$31,642.81
TOTAL CLOSING CASH ON HAND AND IN BANK (this should match line 71)	\$31,554.37

Please continue on to page 7 if your municipality made any payments on behalf of the library board.

Please have the Municipal Administrator fill out page 7.

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality on behalf of the library board are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines i. through xii. should not be included in the library board's financial review. Also, the amount of local appropriation (cash transfer from the municipality to the library board) is already recorded in the library board's financial review and should not be included on this form.


OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2023 ✓
i. Library staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)	
ii. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	
iii. Insurance	
iv. Utilities	
v. Audit/financial review	
vi. Rent (paid to private landlord, not to municipality)	
vii. Telephone and internet	
viii. Other (please list)	
IX. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines i. to viii.)	\$ -
Other expenditures paid by municipality	
x. Municipal staff costs (e.g. if a municipal employee spends a portion of time on library business)	
xi. Debenture interest and principal	
xii. Capital or special grants (e.g. one-time grants. DO NOT include annual operating cash transfer)	m 9308.43
XIII. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines x. to xii.)	\$ 9308.43 -

I, Dawn Nieker, Administrator of
 (please print name)

Town of Lamont
 (name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality
 in providing the indicated services on behalf of

Town of Lamont Library Board
 (legal name of library board)

Signature:  Date: May 27, 2024



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
June 25, 2024

ITEM DESCRIPTION OR TITLE

RhPAP Rural Community Conference 2024

RECOMMENDATION

THAT Council approve registration of two members of the RhPAP Committee to attend the RhPAP Rural Community Conference 2024.

BACKGROUND

The RhPAP Rural Community Conference 2024 is being held October 8-10, 2024 at the Wainwright Communiplex located at 700 2 Avenue, Wainwright.

The cost for this event per attendee is as follows:

Earlybird (May 1 – July 1) - \$200.00 +GST

General Admission (July 1 – September 18 or sales end) - \$275.00 +GST

Travel - \$266.00 (estimated round trip of 380 km at 0.70/km)

Accommodations: Approximately \$640 + taxes and fees (\$160 per night per room)

This year's conference theme centers on the next chapter in rural healthcare. The conference aims to bring together healthcare professionals, policymakers, researchers, and community leaders to reflect on the current state of rural healthcare, reimagine innovative solutions, and collectively refocus efforts to shape the next chapter in rural healthcare.

There will be over seven speakers, two panel discussions, two evening networking events, and countless opportunities to come together, learn and share experiences with other rural community members from across the province.

The members who attend will be determined by the Committee once established.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Supports Council governance.

FINANCIAL IMPLICATIONS

Associated costs will be sourced from annual conference budget.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

POLICY AND/OR LEGISLATIVE REFERENCES

Policy 11-07 - Council Governance

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
June 25, 2024

ITEM DESCRIPTION OR TITLE
2024 Operational Project Plan

RECOMMENDATION

THAT Council approve the 2024 Operating Plan as presented.

BACKGROUND

The Town Lamont has accomplished many of its objectives identified in its previous Strategic Plan (2019-2022) and has since celebrated several of its successes. In April 2022, the Town of Lamont began working on the new Strategic Plan to guide the work of Council and Administration for 2023 – 2027. Administration is providing the 2024 Operational Project Plan for Council’s review.

Based on the 2023-2027 Strategic Plan, and 2024 operational budget process three operational project priorities where identified.

- Cost Recovery Model- Fees and Charges Bylaw review and recommendation.
- Derelict Property- Taxation of Derelict Property Bylaw review and recommendation.
- Three-year operating plan review and recommendation.

Administration is proposing the following operational project timeline for Council’s consideration:

Governance and Priority Meetings:

- One meeting at the end of September
- One meeting at the end of October
- Additional meeting scheduled if required.

Fees and Charges Bylaw:

- The Fees and Charges Bylaw based on the Cost Recovery Model review will be presented to Council in December.

Derelict Property Bylaw:

- The Derelict Property Bylaw will be brought to Council for consideration based on feedback from the Governance and Priorities Committee meeting and a timeline will be established.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

Three Year Operating Plan:

- The Three-Year Operating Plan will be presented to Council as part of the 2025 Operational Budget based on feedback from the Governance and Priorities Committee meetings.

COMMUNICATIONS

The Governance and Priority Committee meetings will be scheduled based on Council's availability.

IMPLICATIONS OF DECISION

Part of Council's Strategic Priority, Organizational Excellence, and Goal to update and modernize plans, policies, strategies, and bylaws.

The 2024 Operational Projects will address priorities identified by the Council through the operational budget planning process.

FINANCIAL IMPLICATIONS

The results of 2024 Operational Projects will impact 2025 and future years' operating budgets.

POLICY AND/OR LEGISLATIVE REFERENCES

Fees and Charges Bylaw
2024 Approved Operational Budget
3 Year Operating Plan

ATTACHMENTS

N/A

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:



MAYOR & COUNCIL REPORT 13

COUNCIL MEETING DATE: June 25, 2024

ELECTED OFFICIAL: Linda Sieker

PERIOD, June 12 ,2024 – June 25 ,2024

Boards and Committees:

- **June 13 – Attraction and Retention Committee Meeting**
- **June 12 – Lamont County Housing Foundation Special Meeting**

Town of Lamont Business:

- **June 18 – Summerfest Planning Meeting**

Professional Development (Workshops & Conferences)

Lamont Functions and Events:

- **June 19 – Pickleball Opener**

INTERIM CAO REPORT

FOR THE PERIOD ENDING June 25, 2024

HIGHLIGHTS:

June 11, 2024

- Fish and Game Association Meeting.
- GIS Meeting CityWide.

June 12, 2024

- Regular admin staff meeting
- Monthly Admin Safety Meeting.
- Monthly Operations Team Safety Meeting

June 13, 2024

- RhPAP Meeting.
- Regular Operations team meeting..

June 14, 2024

- Summer Municipal Leadership Caucus.

June 17, 2024

- Summer festival Meeting

June 18, 2024

- Engineer Meeting.

June 19-21, 2024

- Holiday's

June 24, 2024

- Development Meeting

June 25

- Feasibility Study Meeting

DEPUTY CAO REPORT

FOR THE PERIOD ENDING June 19, 2024

HIGHLIGHTS:

May 16

- Property Tax notices printed and mailed
- Summer Fest meeting

May 17-24

- Vacation
- Lamont Lions Club Meeting
- PW luncheon

May 27-31

- Payroll
- Parks & Recreation Committee Meeting
- Development permits – Hospital Long Term care completed

June 3-7

- Vacation

June 10-13

- Deal with dog attack in town
- Council meeting
- Lions Club meeting
- Bylaw officer Chelaine advised that Officer D Wright (County Bylaw), Fish and Game warden, RCMP and herself, were at Lamont High today doing a hot dog lunch for the students.
- Unsightly properties action plan
- HR updates
- RHPap initial meeting
- Summer Fest planning

June 17-19

- CAO job posting
- Summer Fest planning
- Council meeting prep
- Parks & Recreation Committee prep
- Grass unsightly