

Governance and Priorities Committee

April 2, 2024



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**AGENDA
TOWN OF LAMONT
Governance & Priorities Committee Meeting
April 2, 2024**

- 1. CALL TO ORDER AND RELATED BUSINESS**
 - 1.1. CALL TO ORDER**
 - 1.2. ADOPTION OF AGENDA**
 - 1.3. DECLARATION OF PECUNIARY INTEREST**
- 2. NEW BUSINESS**
 - 2.1. 2024 Budget Planning**
- 3. CLOSED SESSION**
- 4. ADJOURNMENT**



**TOWN OF LAMONT
GOVERNANCE AND PRIORITIES COMMITTEE
AGENDA**

AGENDA ITEM: 2.1

**MEETING DATE:
April 2, 2024**

Description

2024 Operations Budget Planning

GOVERNANCE AND PRIORITIES COMMITTEE DIRECTION

THAT the Governance and Priorities Committee receive the 2024 Operations Budget Planning presentation as information.

Discussion

A review of the 2024 Operations Budget is presented for the Governance & Priorities Committee.

COMMUNICATIONS

N/A

FINANCIAL

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Town of Lamont Strategic Plan – 2023 -2027. Fiscal Responsibility: Goal: Prioritize affordability for our ratepayers and deliver good value for money.

ATTACHMENTS

- Town of Lamont Operations Budget Planning Presentation

Report Prepared By: Tyler Edworthy, Interim CAO

Approved by CAO:



2024 Operating Budget- Planning

Presented to Governance and Priorities Committee

Review and Approved by: Tyler Edworthy, Interim CAO

Prepared by: Robert Mu, Finance Officer

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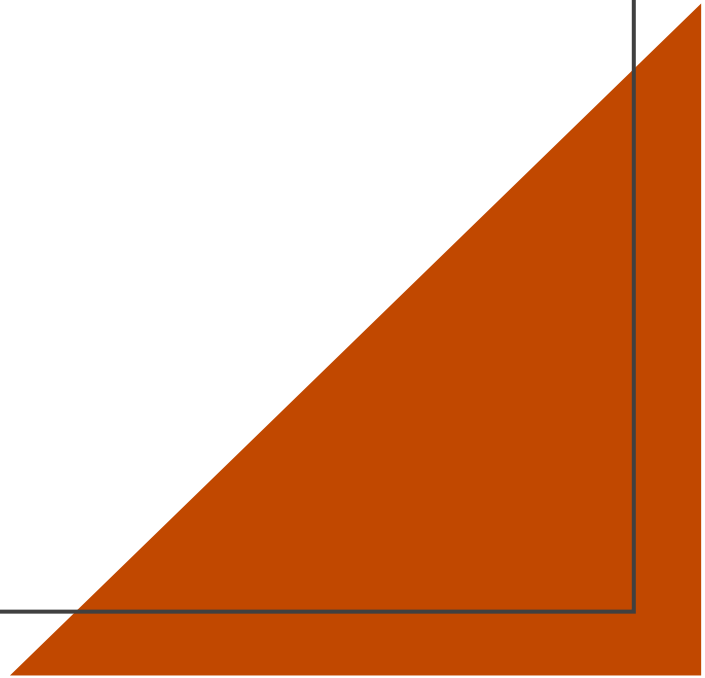
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Options - Mill Rates

QUOTE

**Success is Where Preparation and
Opportunity Meet**

By: Bobby Unser



PART I – HISTORICAL INFORMATION

HISTORICAL OPERATING BUDGET

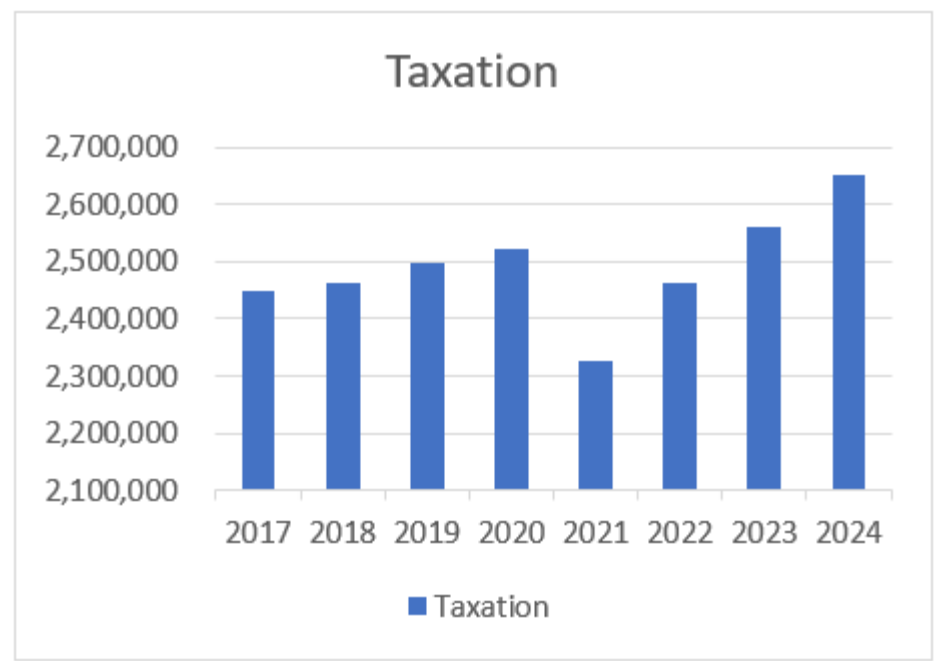
Operating Budget (without amortization)

Year	Budget Amount	\$ Change	% Change
2017	3,977,354	(157,706)	-3.8%
2018	4,035,540	58,186	1.5%
2019	3,961,260	(74,280)	-1.8%
2020	4,295,122	333,862	8.4%
2021	4,186,523	(108,599)	-2.5%
2022	4,365,244	178,721	4.3%
2023	4,322,997	(42,247)	-1.0%
2024	4,155,001	(167,996)	-3.9%



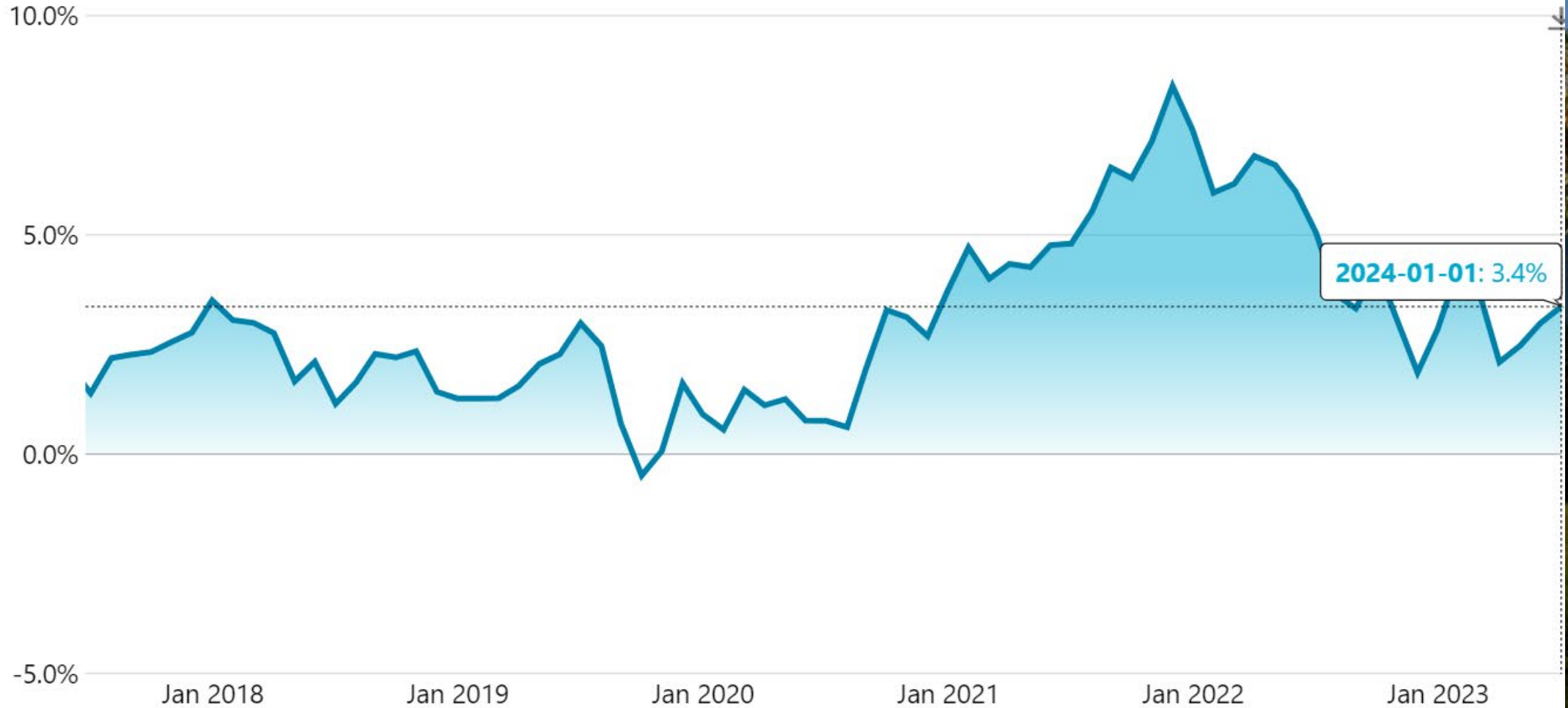
HISTORICAL TAXATION REVENUES

Year	Taxation	\$ Change	% Change
2017	2,448,979	25,761	1.1%
2018	2,464,087	15,107	0.6%
2019	2,497,779	33,692	1.4%
2020	2,523,509	25,730	1.0%
2021	2,325,561	(197,947)	-7.8%
2022	2,461,616	136,055	5.9%
2023	2,560,202	98,586	4.00%
2024	2,651,963	91,761	3.58%



Consumer Price Index

Annual Change, Index (2002=100)

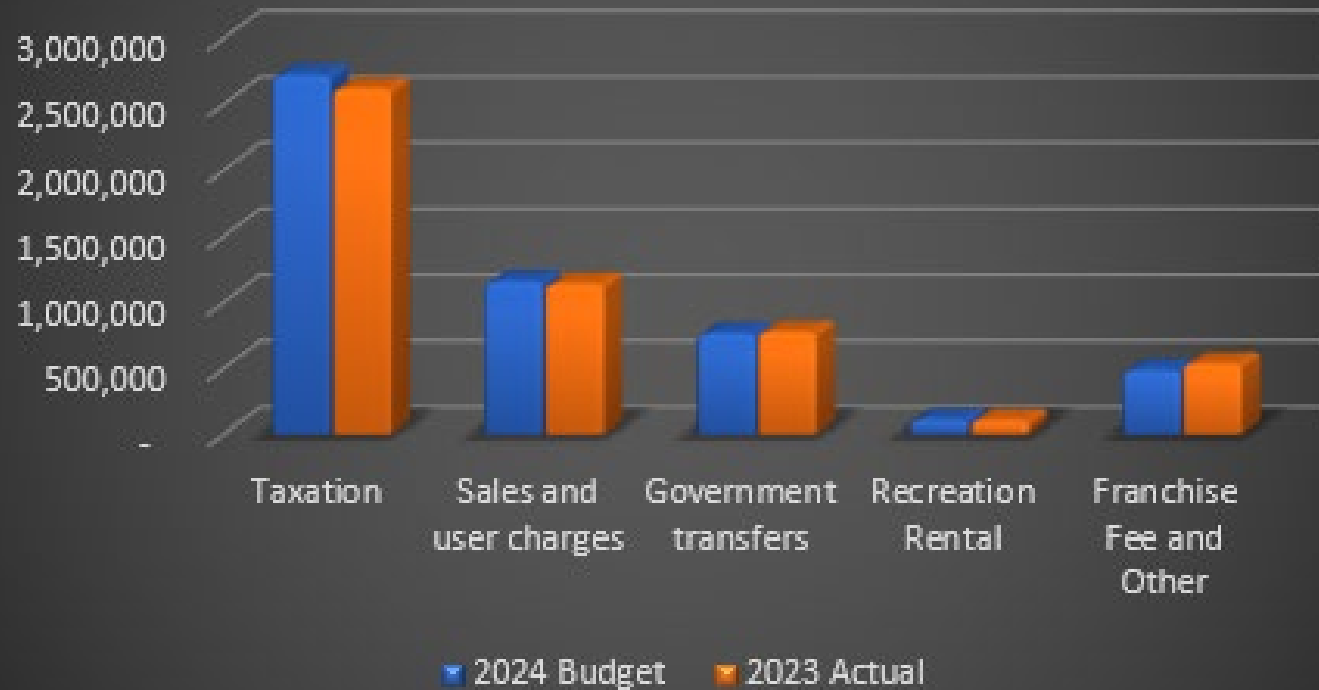


PART II – REVENUE & EXPENSE

Part II – Revenues

Revenues	2024 Budget	2023 Actual	\$ Change	% Change
Taxation	2,651,963	2,553,230	98,733	3.87%
Sales and user charges	1,214,079	1,194,848	19,231	1.6%
Government transfers	760,790	771,610	(10,820)	-1.4%
Recreation Rental	105,906	101,015	4,891	4.8%
Franchise Fee and Other	493,608	525,499	(31,891)	-6.1%
Total	5,226,345	5,146,201	80,144	1.6%

2024 Budget vs. 2023 Actual

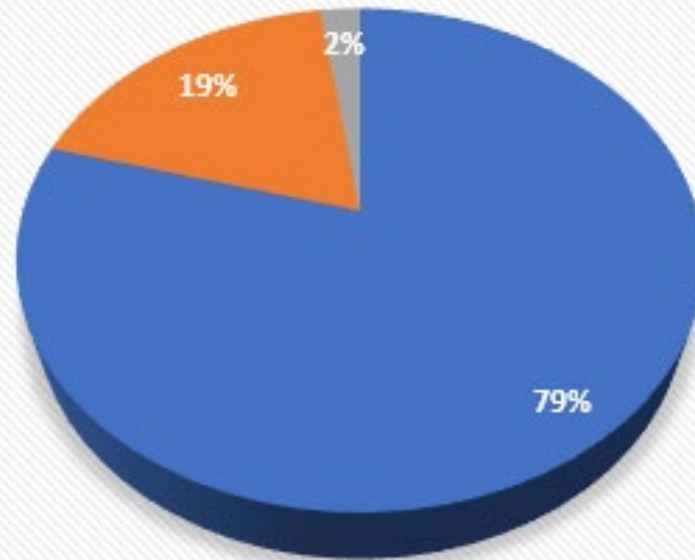


Part II – Revenues

Part II – Revenues

	2024	2023	\$	%
Taxation	Budget	Actual	Change	Change
Residential and Farm Land	2,104,432	2,030,291	74,141	3.65%
Commercial	487,691	465,656	22,035	4.73%
Equipment and Machinery	59,840	57,283	2,557	4.46%
Total	2,651,963	2,553,230	98,733	3.87%

2024 Budget Component



■ Residential and Farm Land ■ Commercial ■ Equipment and Machinery



Part II – Revenues

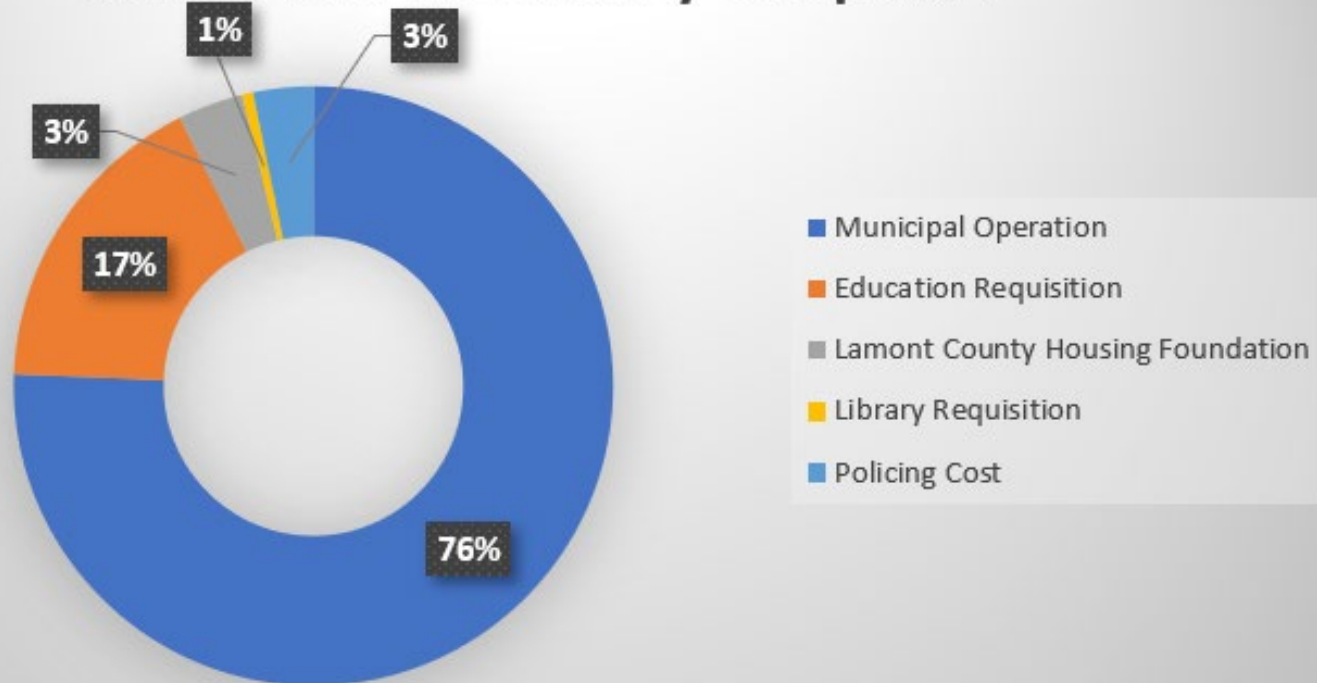
Part II – Revenues

Taxation vs Requisition (Fees)	2024 Budget
Municipal Operation	2,013,021
Education Requisition	453,173
Lamont County Housing Foundation	99,769
Library Requisition	15,719
Policing Cost	86,000
Total	2,651,963

Part II - 2024 Policing Costs

Policing Costs History	Model	Amounts
2020/2021	10%	\$ 32,399
2021/2022	15%	\$ 48,628
2022/2023	20%	\$ 65,295
2023/2024	30%	\$ 85,928
2024/2025 (<i>Estimated</i>)	30%	\$ 86,000

Where Will The Money Be Spent ?



Part II – Revenues

Part II – Expenses by Department



Expenses by Departments	2024 Budget	2023 Budget	Change %	Change \$
Emergency Services	4,110	3,860	6%	250
Storm Sewer	11,186	91,404	-88%	(80,218)
Fire	62,790	55,081	14%	7,709
Bylaw	126,230	122,914	3%	3,316
Hall	150,142	140,708	7%	9,434
Council	150,241	135,632	11%	14,609
Park	168,799	193,963	-13%	(25,163)
Curling Rink	184,698	178,357	4%	6,341
P.W.	285,309	308,326	-7%	(23,017)
Sewer	285,314	259,035	10%	26,279
Garbage	299,266	306,729	-2%	(7,463)
Arena	326,221	334,994	-3%	(8,773)
Requisition and Subdivision Planning	658,404	647,302	2%	11,102
Water	796,946	828,795	-4%	(31,849)
Administration	801,226	744,497	8%	56,729
Street and Road	915,461	895,630	2%	19,831
Grand Total	5,226,345	5,247,227	-0.4%	(20,882)



Expense by Categories	2024 Budget	2023 Budget	Change %	Change \$
Water	23,550	16,000	47%	7,550
Training and Travel	40,500	36,460	11%	4,040
Fuel	47,000	53,635	-12%	(6,635)
Telus, Freight, Ad.	61,850	60,665	2%	1,185
Legal, Audit, Bank	68,200	63,784	7%	4,416
Natural Gas	73,872	78,300	-6%	(4,428)
Debenture repayment	85,361	91,425	-7%	(6,064)
Goods & Supplies	88,976	86,511	3%	2,465
Insurance	116,267	102,348	14%	13,919
Solid Waste Commission	120,500	110,153	9%	10,347
Water Purchase	220,000	221,562	-1%	(1,562)
Electricity	271,100	263,100	3%	8,000
Repair and Maintenance	280,000	354,843	-21%	(74,843)
Contracted Services	569,520	682,254	-17%	(112,734)
Other	635,114	631,196	1%	3,918
Amortization	1,072,030	936,930	14%	135,100
Salary and Wage	1,452,505	1,458,061	0%	(5,556)
Grand Total	5,226,345	5,247,227	-0.4%	(20,882)

Part II – Expenses by Category

Part II – Five-year Wage COLA & Merit Summary



5yr Wage Increase History	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024 (Proposed)</u>
% of COLA	0.5%	0%	2%	3%	3%
Considering Merit (Y/N)	Y	N	N	Y	N

Part II – Proposed 2024 Wage Increase



2024 Full-time Employees (14)	Wage Costs	\$_Increase	%_Increase	Increased Benefits Cost	Increased Wage and Benefits Costs
2023	\$ 864,486				
2024	\$ 890,421	\$ 25,935	3%	\$ 6,484	\$ 32,418

Part II – Summary of Revenues vs Expenses

2024 Operation Budget					\$	%
P/L	Department	2024 Budge	2023 Budge	2023 Actual	Budget Increase	Budget Increase
☐ Revenue	General	(3,128,968)	(3,048,675)	(3,036,886)	(80,293)	2.6%
	Administration	(289,534)	(364,505)	(404,890)	74,971	-20.6%
	By-law	(6,500)	(5,621)	(7,326)	(879)	15.6%
	Street and Road	(447,065)	(318,993)	(324,812)	(128,072)	40.1%
	Water	(628,200)	(593,454)	(611,668)	(34,746)	5.9%
	Sewer	(179,884)	(234,091)	(218,915)	54,207	-23.2%
	Garbage	(360,020)	(357,722)	(358,507)	(2,298)	0.6%
	Cemetery	(1,600)	(1,269)	(3,000)	(331)	26.1%
	Planning & subdivision	(2,000)	(1,651)	(980)	(349)	21.2%
	Hall	(13,000)	(12,792)	(14,040)	(208)	1.6%
	Arena	(161,969)	(145,338)	(156,095)	(16,631)	11.4%
	Park	(7,106)	(6,050)	(8,608)	(1,056)	17.4%
	Curling Rink	(500)	(520)	(475)	20	-3.8%
Revenue Total		(5,226,345)	(5,090,680)	(5,146,201)	(135,665)	2.7%

Part II – Summary of Revenues vs Expenses

2024 Operation Budget					\$	%
P/L	Department	2024 Budge	2023 Budge	2023 Actual	Budget Increase	Budget Increase
☐ Expenses	Council	150,241	135,632	131,319	14,609	10.8%
	Administration	801,226	744,497	759,927	56,729	7.6%
	Fire	62,790	55,081	50,782	7,709	14.0%
	Emergecnry Services	4,110	3,860	2,360	250	6.5%
	By-law	126,230	122,914	119,015	3,316	2.7%
	Public Work	285,309	308,326	291,211	(23,017)	-7.5%
	Street and Road	915,461	895,630	892,852	19,831	2.2%
	Storm Sewer	11,186	91,404	81,028	(80,218)	-87.8%
	Water	796,946	828,795	783,233	(31,849)	-3.8%
	Sewer	285,314	259,035	263,641	26,279	10.1%
	Garbage	299,266	306,729	280,607	(7,463)	-2.4%
	FCSS	21,782	21,275	21,655	507	2.4%
	Cemetery	5,400	5,400	5,400	-	0.0%
	Town Beautification	19,500	8,650	7,550	10,850	125.4%
	Planning & subdivision	58,780	71,800	28,924	(13,020)	-18.1%
	Recreation	922	-	1,236	922	
	Hall	150,142	140,708	129,304	9,434	6.7%
	Arena	326,221	334,994	305,983	(8,773)	-2.6%
	Park	168,799	193,963	168,888	(25,163)	-13.0%
	Curling Rink	167,353	161,970	160,182	5,383	3.3%
Requisition	569,365	556,564	556,264	12,801	2.3%	
Expenses Total		5,226,345	5,247,227	5,041,360	(20,882)	-0.4%
Grand Total		(0)	156,547	(104,841)		

Part II – Debenture Updates

<u>Maturity Dates</u>	<u>Payment Amounts</u>	<u>Principal</u>	<u>Interest</u>	<u>Projects</u>
	48,595	41,269	7,326	Water and Sewer Cross Hwy15
December 16, 2028	48,595	41,949	6,646	Water and Sewer Cross Hwy15
	23,956	14,167	9,789	P.W. Shop
March 16, 2034	23,956	14,526	9,430	P.W. Shop
	54,298	27,960	26,338	2022 Capital Projects
March 15, 2042	54,298	28,466	25,832	2022 Capital Projects
	253,698	168,337	85,361	

Part II – Summary of Cash Follow Budget

Cash Flow Budget:	<u>Amounts</u>
Net of Operation Budget	\$ 0
Add: Non-Monetary Item (amortization)	1,071,344
Less: included Capital Grants	(444,866)
Funds Surplus from 2024 Operation	\$ 626,478
Less: Debenture Principal	(168,337)
2024 Funds contribution from Operation to Capital	\$ 458,141

Part II – Grants Summary

Grant	2023	2024	2025
MSI Capital	206,782		
CCBF	111,055		
MSI Operation	220,630	220,630	220,630
LGFF		444,866	505,749
Total	538,467	665,496	726,379

Part II – Capital

Project Description	
Campbell Stage 3 (46 Street)	
46 St Phase 1 (Storm Improvements- Sidewalk & Gutter Full Recon)	\$618,750.00
Sanitary Line Repair 4815- 51 St	\$40,000.00
Storm System Improvements 50 Ave as per study Minor Improvements	\$200,000.00
Back Hoe & attachment Replacement (2007)	\$240,000.00
3/4 Ton truck to mount sander/ 1/2 ton replacement (2006)	\$90,000.00
Arena Roof Repair	\$350,000.00
Arena & Hall Floor Machine	\$20,000.00
Total	\$1,558,750.00

Part II – Identified Capital Funding

- **Confirmed LGFF - \$444,866**
- **Potential amounts of Cash Contribution from 2024 operation surplus: \$458,141**
- **Other Grants under consideration.**

Part III – Potential Projects

Part III – Additional Projects Added in 2024 Budget

2024 Operation Budget Request Summary

<u>Projec</u>	<u>Project Name</u>	<u>Requested Amounts</u>	<u>Budgeted Amounts</u>
1	Town of Lamont Brochure	3,000	\$ 3,000
2	Annual Community Beautification Awards	300	300
3	Disc Golf	3,000	3,000
4	Family Day Celebration	300	300
6	Lamont Hall Renovation	15,000	1,000
7	<i>Naago Membership</i>	<i>1,000</i>	1,000
8	Parade Float	600	600
9	Pickleball	1,500	1,500
10	Remembrance Day	2,000	2,000
11	<i>School Liaison Worker</i>	<i>10,000</i>	<i>10,000</i>
12	<i>2024 Budget request Icity online PT e-billing</i>	<i>5,000</i>	<i>5,000</i>
13	2024 Pole mount Christmas decorations	15,000	10,000
16	Parade Day Council Breakfast	4,500	4,500
17	Deputy Mayor Pay	1,200	1,200
18	Gym Night	-	-
19	Community Garden	-	-
20	Derelict property clean up (\$10K-\$50K)	25,000	10,000
Total included in the 2024 Operational Budget		\$ 87,400	\$ 53,400

Part III – Additional Projects Added in 2024 Budget

Projec	Project Name	Requested Amounts	Note
21	Alley Paving Plan	TBD	Appendix 21
22	Sidewalk Improvement Plan	TBD	Appendix 22
Total included in the 2024 Operational Budget		\$ -	\$ -

Part III – 2024 Transfer Surplus to Reserve

<u>GL Account Code Name</u>	<u>Balance</u>	<u>2024 Transfer from Surplus to Reserve</u>	<u>Revised Balance</u>
General	\$322,129		\$322,129
Administration	\$461,127		\$461,127
Fire Department	\$7,986	\$450,000	\$457,986
P.W.	\$62,073		\$62,073
Street and Road	\$189,000	\$250,000	\$439,000
Strom Sewer	\$15,000		\$15,000
Water	\$46,342		\$46,342
Sewer	\$17,500		\$17,500
Planning and Subdivision	\$636,901	\$100,000	\$736,901
Recreation General	\$52,500	\$200,000	\$252,500
Hall	\$10,000		\$10,000
Arena	\$34,358		\$34,358
Park	\$7,813	\$10,000	\$17,813
Curling Rink	\$10,000		\$10,000
Other	\$51,669		\$51,669
Total	\$1,924,399	\$1,010,000	\$2,934,399
Unrestricted Surplus	\$2,536,259	(\$1,010,000)	\$1,526,259

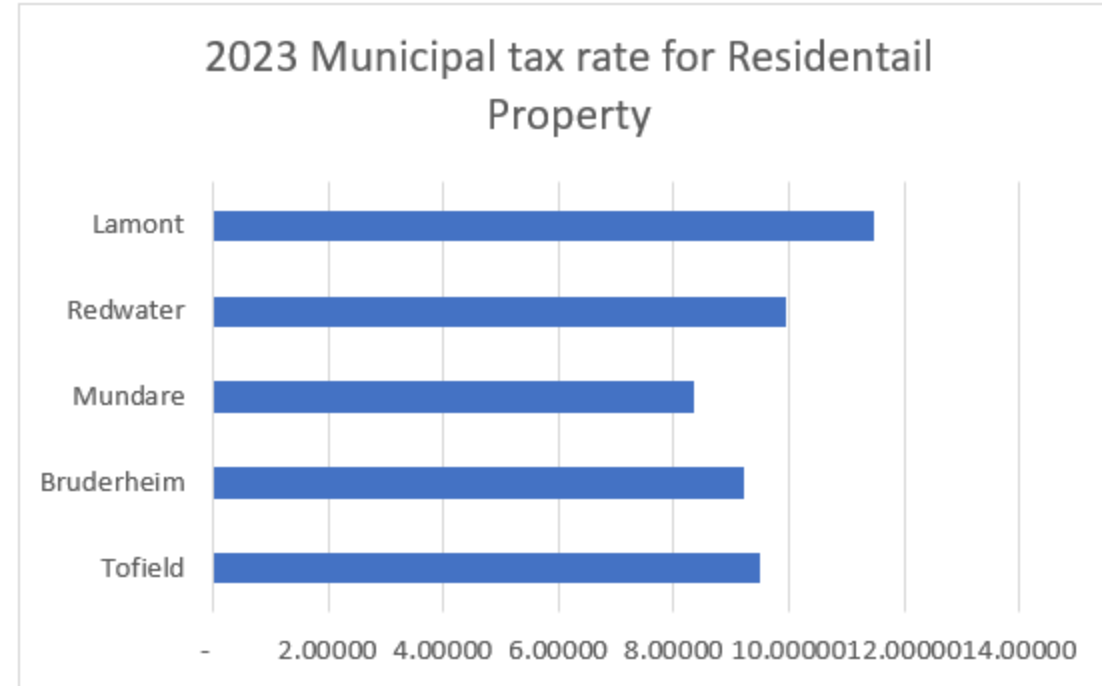
PART IV – Options – Mill Rate

Part IV – Mill Rates Comparison



Part IV– 2023 Mill Rates Comparison

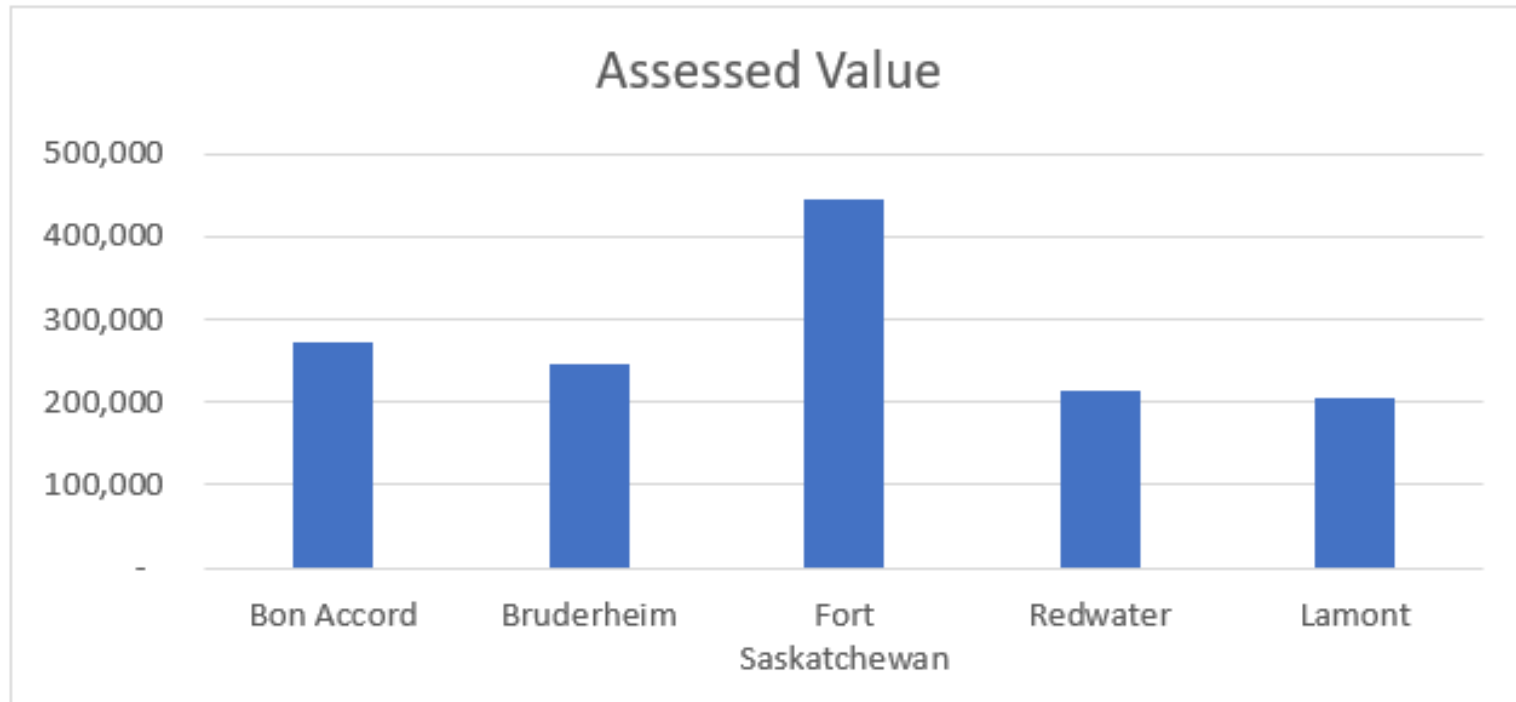
<u>General Municipal Residential Mill Rates</u>	<u>2023</u>
Tofield	9.50530
Bruderheim	9.22030
Mundare	8.34000
Redwater	9.93920
Lamont	11.47947



Average Single Family Dwelling Assessment

Assessed Values

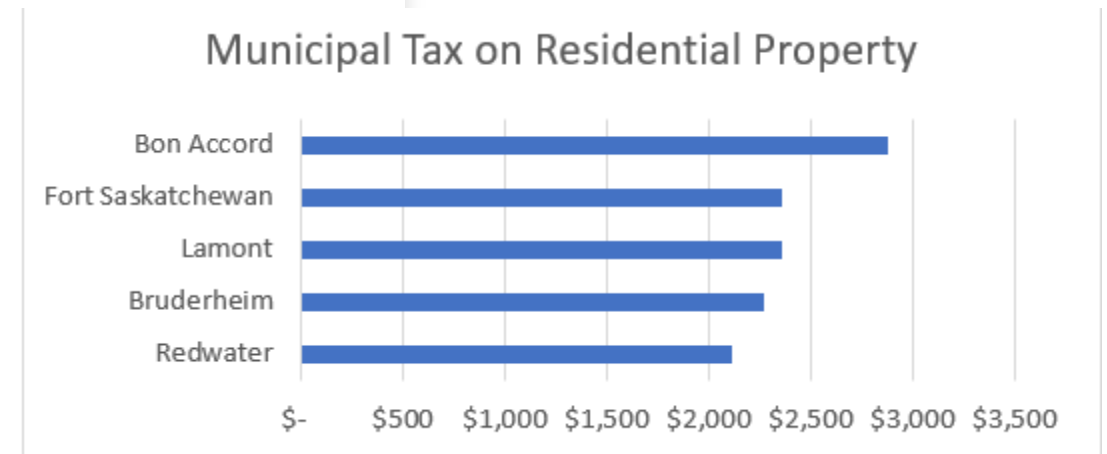
Bon Accord	272,800
Bruderheim	245,700
Fort Saskatchewan	444,000
Redwater	212,500
Lamont	205,100



Part IV—
Residential
Assessment
Comparison

Actual Municipal Tax for Single Family Dwelling Comparison

<u>Municipalities</u>	<u>2023</u>	<u>Average Assessment</u>	<u>Actual Tax Amounts</u>
Bon Accord	10.54493	272,800	\$ 2,877
Bruderheim	9.22030	245,700	\$ 2,265
Fort Saskatchewan	5.31575	444,000	\$ 2,360
Redwater	9.93920	212,500	\$ 2,112
Lamont	11.47947	205,100	\$ 2,354



Part IV – 2024 Assessments

Description	Recodes	2024	2023	Increase	% Increase
Taxable Total:	882	169,278,740	163,707,010	5,571,730	3.40%
Grant in Lieu	1	252,500	253,100	(600)	-0.24%
Total	883	169,531,240	163,960,110	5,571,130	3.40%

Source: Tanmar Consulting

Part IV – Assessments

Municipal Assessment

<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
101	Residential Farm	2	T	202,600	281,100	0	483,700
102	Residential Improved	660	T	20,454,570	113,387,980	228,520	134,071,070
103	Residential Vacant	47	T	2,458,200	0	0	2,458,200
110	Multi Family Improved	7	T	0	0	4,344,100	4,344,100
151	Farmland	53	T	198,000	0	0	198,000
202 *	Commercial Improved	65	T	980,260	2,898,090	9,428,780	13,307,130
203 *	Industrial Improved	15	T	2,343,500	7,920,600	0	10,264,100
252 *	Commercial Vacant	12	T	580,600	0	0	580,600
253 *	Industrial Vacant	2	T	202,100	0	0	202,100
402 *	Machinery/Equip.	1	T	0	77,290	0	77,290
Taxable Total:		864		27,419,830	124,565,060	14,001,400	165,986,290
<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
701 *	Federal NR/Imp GIPOT	1	G	0	0	252,500	252,500
Grant-In-Lieu Total:		1		0	0	252,500	252,500
Sub Total:		865		27,419,830	124,565,060	14,253,900	166,238,790
Taxable Total:		882		27,471,360	124,751,570	17,055,810	169,278,740
Grant-In-Lieu Total:		1		0	0	252,500	252,500
Taxable & Grant-in-Lieu Total:		883		27,471,360	124,751,570	17,308,310	169,531,240

Part IV – Minimum Tax Levy

- ❖ The Minimum tax levy was started in 2010 at \$750.
- ❖ Reduced to \$500 in 2011 until 2022.
- ❖ Increased back to \$700 in 2023.



Part IV – Minimum Tax Levy

Levy(MTL)	Below	Increased Tax	Current MTL
\$ 700	48,269	\$ 47,443	\$ -
\$ 750	51,717	\$ 53,162	\$ 5,719
\$ 800	55,165	\$ 58,954	\$ 11,511

Part IV – Minimum Tax Levy Comparisons

Municipality	Min Tax Levy
Lamont	\$ 700.00
Andrew	\$ 525.00
Bruderheim	\$ 500.00
L County	\$ 100.00
Mundare	\$ 750.00
Redwater	\$ 300.00
Vegreville	\$ -

Part IV – 2024 Municipal Mill Rates Analysis

% of Mill Rate Increase/(Decrease)	Estimated Tax	\$ Increase	% Increase
-0.50%	\$ 2,641,706	\$ 81,504	3.18%
0.00%	\$ 2,651,963	\$ 91,761	3.58%
0.50%	\$ 2,662,220	\$ 102,018	3.98%
0.75%	\$ 2,667,349	\$ 107,147	4.19%
1.00%	\$ 2,672,476	\$ 112,274	4.39%
2023 Tax	\$ 2,560,202		

Part IV – Tax changes on Municipal portion only without Requisitions.

% of Mill Rate Increase/(Decrease)	2024 \$201,527	2023 \$194,900	\$ Increase	% Increase
-0.50%	\$ 2,302	\$ 2,237	65	2.88%
0.00%	\$ 2,313	\$ 2,237	76	3.40%
0.50%	\$ 2,325	\$ 2,237	88	3.92%
0.75%	\$ 2,331	\$ 2,237	93	4.18%
1.00%	\$ 2,337	\$ 2,237	99	4.43%

Example: a residential property at assessed value of \$194,900 in 2023 and \$201,527 in 2024



TYLER EDWORTHY, INTERIM CAO



ROBERT MU, FINANCE OFFICER

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THANK YOU!

Do you have any questions?

November 29, 2022