

# URBAN HEN KEEPING Pilot Program License Application



Please complete this form and attach all supporting documents to make a complete application package. To submit the application package, applicants must email their application to [general@lamont.ca](mailto:general@lamont.ca) or drop it off at the Town Office Building, 5307 50 Avenue, Lamont, AB. All submitted materials must be clear, legible and precise.

Town approval of this application will grant the applicant an annual license to keep hens for the one-year Urban Hen Keeping Pilot Program. The license will expire at the end of the program. At this time the continuation of the program will be reviewed based on the results of the pilot program. If the program is continued, successful participants will be prioritized for license renewal, subject to approval.

Failure to maintain and abide by all requirements of the Urban Hen Pilot Program Bylaw 03-24, the Urban Hen Keeping Guidelines and/or applicable Provincial regulations will lead to a license being revoked, and the hens must be removed from the property at the applicant's expense within 30 days of notification. The Town has the authority to cancel the pilot program with 90 days written notice within which the hens must also be removed from the property at the applicant's expense.

Keeping hens without a license will result in a charge under the Animal Control Bylaw 13-23.

## APPLICANT INFORMATION

Full Name (Printed): \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

- I currently reside at the property       I am the registered owner of the property  
 I am 18 years of age or older       I am a renter of the property (attach owner authorization)

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## SITE INFORMATION

Address: \_\_\_\_\_

Number of hens, and details on how enclosure will be heated in winter months:

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*Note: This personal information is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (Alberta) for the purpose of issuing Urban Hen Keeping Pilot Program licenses within the Town of Lamont. Information collected will also be used for operating, monitoring and ongoing improvement of the Urban Hen Keeping Pilot Program, and where licensed hen keepers choose to continue their engagement with the full program in the future. It will also be used for bylaw enforcement purposes. If you have any questions about this collection, contact the Town of Lamont at 780-895-2010.*

# URBAN HEN KEEPING

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- Attach Site Sketch complete with the hen enclosure location relative to adjacent properties and residential buildings, coop and run floor areas, and associated setback distances. Acceptable site sketches may be produced using an existing real property report, an aerial photo from Google Earth, or a scaled drawing (see example site sketch).
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### COMPLIANCE WITH URBAN HEN KEEPING GUILDEINES

1. Will the hen enclosure be located in a rear yard fully fenced **at least 5 ft** in height?  Yes  No
2. Will the hen enclosure be located within the rear yard of the lot behind a detached or semi-detached dwelling?  Yes  No
3. Will the hen enclosure be located a **minimum 3.0 m (10 ft)** from a dwelling unit?  Yes  No
4. Will the hen enclosure be located a **minimum 1.0 m (3.2 ft)** from any lot line?  Yes  No
5. Will the hen enclosure be located a **minimum 1.0 m (3.2 ft)** from any other buildings?  Yes  No
6. Will the hen enclosure be located a **minimum 4.0 m (12.8 ft)** from any street adjacent to the property?  Yes  No
7. Will the hen enclosure be **no larger than 10 m<sup>2</sup> (108 sq ft)** in floor area?  Yes  No
8. Will the hen enclosure be **no more than 2 m (6.5 ft)** in height?  Yes  No

*Note: Responding with "No" to any of the questions above will lead to the application being rejected.*

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### TERMS AND CONDITIONS

Applicant must ensure they have met all of the licensing requirements and submitted all required documentation.

Check all that apply:

- I have registered for a Premises Identification Number and my number is: \_\_\_\_\_
- I have a plan for how to manage organic waste from my hens that will not result in odor issues or an unsightly premises.
- I agree to immediately notify the Town of Lamont, and the Province as required, of any disease or welfare issues that arise and to take all necessary steps to rectify the situation.

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The nearest qualified veterinarian(s) to my residence that accept hens are (incl. name, phone number and address for each):

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- I have taken an urban hen keeping training course and attached proof of completion.
- I have notified my neighbour(s) whose properties are immediately adjacent to my rear yard, including those across the back lane (where applicable) that I intend to apply for a backyard hen keeping license and that this requires their approval in writing prior to building hen keeping structures on my property.
- I have attached neighbor approval letters for all adjacent neighbors.
- I have read and understood the Urban Hen Keeping Guidelines and the Urban Hen Pilot Program Bylaw 03-24.
- I acknowledge that the urban hen keeping on the property may require periodic inspections by the Town of Lamont.
- I understand that after receiving my license, that failure to maintain and abide by all requirements outlined in the Urban Hen Keeping Guidelines, Urban Hen Pilot Program Bylaw 03/24 and all applicable Provincial regulations, will result in my license being revoked, and all hens must be removed from the premises within 30 days at my own expense.
- I understand that the Town has the authority to cancel the pilot program with 90 days' notice and all hens must be removed from the property at my own expense.
- I understand that the license issued through this application process is valid for the applicant and the property only as described in above sections Application Information and Site Information. Any change in the information as described above (e.g. applicant moves to a different address, applicant moves coop location within existing yard) will render the license void.
- I understand that I am applying for an annual license under the one-year pilot program only. The license will expire at the end of the program. At this time license renewal and the continuation of the program will be reviewed based on the results of the pilot program.

Signature: \_\_\_\_\_

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