

**TOWN OF LAMONT  
BYLAW 12/23**



**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA, TO ESTABLISH FEES, RATES AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY**

**WHEREAS** pursuant to the *Municipal Government Act*, R.S.A. 2000, c.M-26 as amended, authorizes that Council may pass a Bylaw for the purpose of establishing fees, rates, and charges for services provided by the Municipality;

**AND WHEREAS**, the *Municipal Government Act*, RSA 2000, c.M-26 as amended, provides for the provision of municipal utility services subject to the terms, costs or charges established by Council; and

**AND WHEREAS** the Safety Codes Act, R. S. A. 2000, Chapter S-i, as amended from time to time, authorizes an accredited municipality to make bylaws respecting fees for services provided pursuant to the Safety Codes Act; and

**AND WHEREAS**, the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25 (“the FOIP Act”), as amended from time to time, authorizes a local public body to, by bylaw, set any fees the local public body requires to be paid under the FOIP Act, which must not exceed the fees provided for in the regulations;

**NOW THEREFORE** the Council of the Town of Lamont, hereby enacts as follows:

**1. BYLAW TITLE**

- a. This Bylaw is known as the “2024 Fees and Charges Bylaw”.

**2. GENERAL**

- a. The fees, rates and charges contained in the attached Schedule “A” and forming part of this Bylaw, shall be the fees, rates and charges in effect for the provision of goods and services as stated.
- b. Where this bylaw establishes a fee that also exists in another Bylaw or policy that predates the effective date of this bylaw, the fee in this Bylaw shall be the applicable fee and the other Bylaw or policy is hereby effectively amended.

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**3. SEVERABILITY**

- a. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.

**4. TRANSITIONAL**

- a. That Bylaw 07/22 is hereby repealed.

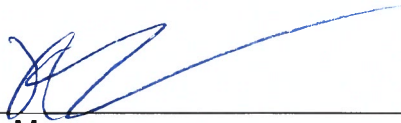
**5. EFFECTIVE DATE**

- a. That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A FIRST TIME THIS 12<sup>th</sup> DAY OF December, 2023.

READ A SECOND TIME THIS 12<sup>th</sup> DAY OF December, 2023.

READ A THIRD TIME AND PASSED THIS 12<sup>th</sup> DAY OF December, 2023.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

Dec 12, 2023  
Date signed

TOWN OF LAMONT  
BYLAW 12/23



Schedule "A"

**Bylaw 12/23 Schedule "A"  
FEES, RATES AND CHARGES**

DESCRIPTION	2024 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)	
<b>ADMINISTRATION FEES</b>				
Official FOIP Request	\$25.00	Per Request	E	
Tax Certificate	\$75.00	Per Request	E	
Tax Certificate Rush- same day turn a round	\$100.00	Per Request	E	
Verbal Tax Search	\$35.00	Per Request	E	
Letter of Compliance ( <i>Single Family Residential</i> )	\$150.00	Per Roll Number	E	
Letter of Compliance ( <i>Commercial, Industrial, institutional Multi-Family</i> )	\$200.00	Per Roll Number	E	
Assessment Roll	\$25.00	Per Roll Number	E	
Research Fee ( <i>request for Information and document copies, excluding Property Tax and Utility Bill reprints</i> )	\$25.00	Per Hour	E	
Property Tax and/or Utility Bill reprints excluding current period	\$5.00	Per copy	E	
Tax Recovery Administration Fee ( <i>All costs for tax recovery notifications will be automatically applied to the tax roll) Additional costs subject to GST as applicable.</i> )	\$100 + any associated expenses to complete the recovery process	Per Roll Number	E	
Bylaw Infraction - Unsightly Grass Cutting, Snow Removal, Property Maintenance and Clean Up	\$100 Admin Fee + any associated expenses to remedy Bylaw contravention	Per Roll Number	E	
Tax Assessment Appeal	\$50.00	Per Complaint/Tax Roll Number	E	
<b>Photocopying Charges (Town Paper)</b>				
	Non-Profit	\$0.25	Per Page	E
	All Others	\$0.35	Per Page	E
Laminating	\$2.00	Per Page	E	
Fax and email Services	\$2.50	Per Page	E	
NSF – Returned Cheque	\$35.00	Per Cheque	E	
<b>PUBLIC WORKS</b>				
Labour	\$110.00	Per Hour/ Per Person	T	
Tractor with Blower/Operator	\$330.00	Per Hour	T	
Sweeper/Operator	\$345.00	Per Hour	T	
Frost Plate	\$50.00	Per Plate	T	
Frost Plate - Installation	\$55.00	Per Installation	T	
Smart Water Meter and Head Installed ( <i>if new development, damaged or tampered with</i> )	\$420.00	Per Meter	T	
Smart Water Meter Head and replacement labour cost	\$310.00	Per Meter	T	
Camera Sewer Lines/Operator	Contracted Service fee plus 10% Administration fee	Per Service	T	
Manual Snake Rental	\$55.00	Per Day	T	

DESCRIPTION	2024 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>LAMONT ARENA - ICE RENTAL</b>			
<i>Prime or Non-Prime time rates (one rate for all times) ** Games are billed from thirty (30) minutes before the game to thirty (30) minutes after the game.</i>			
Youth and Family	\$135.00	Per Hour	T
Adult or Private	\$165.00	Per Hour	T
Non-Prime (Weekdays between 8:00 a.m. to 3:00 p.m. excluding Statutory Holidays)	\$75.00	Per Hour	T
<b>Other</b>			
Party Pack Ice Rental and Meeting Room	\$165.00		T
Arena Surface No Ice (Sports)	\$60.00	Per Hour	T
Party Pack Arena Surface and Meeting Room	\$165.00	2 hour on surface & 1 hour Meeting Room	T
Arena/LCC Surface No Ice (4 hours non sports)	\$265.00	Per Day	T
Arena/LCC Surface No Ice (4 to 9 hours non sports to 9 pm)	\$500.00	Per Day	T
Arena/LCC Surface No Ice (11 hours to 3 am)	\$680.00	1 day rental	T
Set up Tables and Chairs Arena only	\$200.00	Set Up Fee	T
<b>LAMONT RECREATION FACILITIES</b>			
<i>All Facility rentals must enter into a facility rental agreement with Town.</i>			
<b>Hall</b>			
Capacity: Standing - 1085 People Non fixed seats (no tables) - 545 People Non fixed seats (with Tables) - 430 People Includes podium, microphone and stand			
Hall Deposit	\$500.00	Per Agreement	E
Hall (4 hours)	\$265.00	1/2 day rental (Meetings)	T
Hall (4 to 9 hours to 10 pm)	\$500.00	1-day rental	T
Hall (11 hours to 3 am)	\$680.00	1 day rental (Dinner/Dance)	T
Hall (15 hours)	\$920.00	2-day rental	T
Hall (20 hours) Weekend Incentive	\$1,160.00	3-day rental	T
Additional Time	\$35.00	Per Hour	T
Hall Overtime Charges (past 3 am)	\$125.00	Per Hour	T
Catering Deposit (payable to Lamont Catering Club)	\$600.00	Per Agreement	E
<b>Kitchen</b> (unavailable - exclusivity agreement with Lamont Catering Club)	n/a	n/a	n/a
<b>Meeting Room</b>			
Capacity: Standing - 320 People Non fixed seats (no tables) - 175 People Non fixed seats (with Tables) - 135 People			
Meeting Room (4 to 9 hours to 10 pm)	\$200.00	1-day rental	T
Meeting Room Event (11 hours to 3 am)	\$400.00	1-day rental	T
Hourly Rate	\$30.00	Hourly	T
Meeting Room (4 hours until 10 pm)	\$100.00	1/2 day rental	T
Arena Concession - Under Contract	October 1 - April 15		

DESCRIPTION	2024 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Curling Rink (Upstairs Lounge)</b>			
Capacity: 125			
CR Lounge (4 hours until 10 pm)	\$125.00	4 hours	T
CR Lounge (4 to 9 hours to 10 pm)	\$240.00	1-day rental	T
CR Lounge (11 hours to 3 am)	\$450.00	1 day rental (Dinner/Dance)	T
CR Lounge (15 hours)	\$525.00	2-day rental	
CR Lounge (20 hours) Weekend Incentive	\$700.00	3-day rental	T
<b>Supply Purchase or Rental (applicable to all venues)</b>			
Corkage – Includes Ice, Pop and Glasses	\$1.75	Per person	T
Glasses - Wine and Water	\$0.80	Each	T
Glasses - Replacement	\$6.00	Each	T
Table Cloths - Large (rectangular), White Only	\$5.00	Each	T
Table Cloths -Small (round) White/Black/Red /Beige	\$4.00	Each	T
Napkins	\$0.50	Each	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T
Additional Cleaning Charge upon request	\$100.00	Per Hour	T
Hall Lobby Furniture Removal upon request	\$100.00	one time	T
<b>Ball Diamonds</b>			
Minor Ball League	\$300.00	Season	T
Adult Ball League	\$250.00	Per Team/ Per Season	T
3 Diamonds (Tournaments)	\$300.00	Weekend Rental	T
1 Diamond	\$100.00	Per Day	T
1 Game	\$25.00	Per Diamond	T
Weekend RV parking (Tournaments Only)	\$20.00	Per Unit/Per Night	T
Hillside Park Picnic Pavilion	\$150.00	Per Day	T
Damage Deposit	\$100.00	Damage Deposit	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T

DESCRIPTION	2024 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>DEVELOPMENT PERMITS AND FEES</b>			
<i>All Development requires a permit. Failure to obtain a permit prior to commencement of work will result in the assessment of double fees, where fees apply.</i>			
<b>Residential</b>			
Single Family Dwelling, including Modular Homes and Semi-Detached	\$125.00	Per Permit	E
Additions/Renovations – Structural (increase in useable floor area.)	\$75.00	Per Permit	E
Multi-Family Dwellings, includes row housing, apartments, etc.	\$200.00 plus \$50.00	Per Dwelling Unit (to a maximum of \$5,000.00)	E
Accessory Buildings (Garage/Shop)	\$75.00	Per Permit	E
Accessory Building (Movable Sheds) One Hundred (100) sq. ft or greater	\$75.00	Per Permit	E
Decks (Two (2) feet or higher)	\$75.00	Per Permit	E
Home Occupation, Minor (as per Land Use Bylaw)	\$75.00	Per Permit	E
Home Occupation, Major (as per Land Use Bylaw)	\$125.00	Per Permit	E
Interior Renovations: Non-structural / Maintenance and/or repair (no increase in useable floor area)	Safety Code permits as required		
Exterior renovations: Non-structural/ Maintenance and/or repair	Safety Code permits as required		
Demolition (Residential)	\$250.00 plus security bond \$1,000.00		E
To Leave as Sited - Dwelling	\$75.00	Per Roll Number	E
To Leave as Sited - Multi-Family	\$100.00	Per Roll Number	E
Variations, Dwelling	\$150.00	Per Roll Number	E
Variations, Accessory	\$100.00	Per Roll Number	E
<b>Commercial, Industrial, Institutional</b>			
Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$300.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Additions/Alterations/Renovations	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
New Tenant in Existing Building (Permitted Uses)	\$100.00	Per Permit	E
New Tenant in Existing Building (Discretionary Uses)	\$200.00	Per Permit	E
Change in tenancy (no change in use)	\$100.00	Per Permit	E
Change to Business use amendment	\$50.00	Per Permit	E
Demolition (Non-Residential)	\$250.00 plus security fee \$1,000.00		E
To Leave as Sited - Commercial, Industrial, Institutional	\$100.00	Per Roll Number	E
Variations (Commercial, Industrial, Institutional, Multi-Family)	\$75.00	Per Roll Number	E
Dwelling Unit within Commercial Building (Discretionary Use)	\$150.00	Per Permit	E

DESCRIPTION	2024 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Signs</b>			
Permanent (determined by Development Officer)	\$100.00	Per Permit	E
Temporary (greater than two (2) weeks)	\$50.00	Per Permit	E
<b>Other Planning and Development</b>			
Land Use Bylaw Text Copy	Online Only		
Municipal Development Plan Text Copy	Online Only		
Land Use Bylaw Search (Confirmation of Zoning)	\$50.00	Per Roll Number	E
General File Search	\$125.00	Per Roll Number	E
Subdivision Plan Cancellation Bylaw	\$500.00 plus advertising costs		E
Land Use Bylaw Amendment	\$500.00 plus advertising costs		E
Subdivision Application Fees	As per fees established by Subdivision Authority		E
Subdivision and Development Appeal Board – Application Fee (non-refundable)	\$500.00	Per Application	Check with L County annually
Development Agreement	\$1,500 plus any legal costs incurred in preparation of agreement		T
Encroachment Agreement, Minor (e.g. fence, retaining wall)	\$200.00	Per Roll Number	E
Encroachment Agreement, Major (e.g. building structure)	\$300.00	Per Roll Number	E
Development Prior to Development Permit	Double Permit Fees	Per Permit	E
<b>Area Structure Plan</b>		<b>TBD</b>	
Development Bond (Refundable) – Collected at the time of Development Permit as a damage deposit against damages to municipal road and sidewalk infrastructure	\$2,000 minimum, or as determined by Development Authority		T
Landscaping Bond (Refundable) – To ensure completion of landscaping projects	\$1,000 minimum, or as determined by Development Authority		T
Advertising and Notification - Single Family residential uses (in addition to applicable development fees)	\$50.00	Per Application	T
Advertising and Notification - Multi-Family residential uses (in addition to applicable development fees)	\$100.00	Per Application	T
Advertising and Notification - Commercial/Industrial/Institutional (in addition to applicable development fees)	\$150.00	Per Application	T
<b>LICENSING</b>			
Hawker/Peddler	\$50.00	Per Day	E
	\$75.00	Per Week	E
	\$100.00	Seasonal (May - October)	E
Dog Licensing:			
Spayed/Neutered (Unable to reproduce)	\$20.00	Per Year	E
Unaltered	\$30.00	Per Year	E
Lifetime Spayed/Neutered	\$120.00	Lifetime	E
Lifetime Unaltered	\$200.00	Lifetime	E
<b>CEMETERY</b>			
Plot	\$500.00	Per Plot	T
Perpetual Care	\$100.00	one time fee upon purchase	T
Veteran/Social Service Plot (as per Cemetery Act)	Per plot at 50% off original cost		T



DESCRIPTION	2024 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>UTILITIES</b>			
<b>Garbage Collection Rates</b>			
Residential Container (roll cart)	\$64.58	Per Residence	E
Commercial Garbage Bin	\$104.94	Per Business	E
Restaurants - Garbage Bin	\$187.93	Per Business	E
Replacement Fee for lost or stolen container (as per GFL)	\$100.00	Per Occurrence	E
Extra residential container delivery charge (as per GFL)	\$25.00	One time fee per extra container	T
Extra residential container collection charge	as per GFL Rates	Monthly	T
<b>Garbage Bins - Front Load</b>			
2 yard	\$237.33	Per Bin	E
4 yard	\$376.62	Per Bin	E
6 yard	\$552.66	Per Bin	E
8 yard	\$736.50	Per Bin	E
<b>Water Charges</b>			
Minimum rate for 3000 gallons	\$66.56	Bi-monthly Flat Rate	E
Each additional 1000 gallons	\$17.40	Per 1000 gallons	E
Capital Investment	\$7.94	Bi-monthly Flat Rate	E
Cost Recovery	\$7.19	Bi-monthly Flat Rate	E
Water Meter Bench Test	\$150.00 deposit plus a \$25.00 removal fee of the existing meter		E
<b>Construction Water</b>			
Deposit - payable upon request	\$950.00	Per New Development	E
<b>Breakdown as follows:</b>			
<i>Town Satisfaction</i>	\$600.00	<i>Refundable</i>	<i>E</i>
<i>Three (3) months construction water prior to meter being installed</i>	\$250.00	<i>First 3 months</i>	<i>E</i>
<i>Labour installation of meter and inspection of service installation</i>	\$100.00	<i>Per Unit</i>	<i>E</i>
<i>If not completed after 3 months the CAO has the authority to charge a monthly fee thereafter or request that a meter be installed immediately to ensure accurate usage.</i>	\$75.00	<i>Per Month</i>	<i>E</i>
<b>Sewer Charges</b>			
Properties connected to both water and sewer system	30%	of the water consumption billing	E
Properties that are only connected to the sewer system	\$39.00	Flat Rate	E
<b>Utility Penalties</b>			
Disconnection and/or Reconnection Fee	\$100.00	Per Each Occurrence	T
Disconnected Service Maintenance Fee	\$25.00	Bi-monthly Flat Rate	E
Any utility invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E
Any utility service invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E