

Council Package

November 14, 2023



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
November 14, 2023**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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1.4.2. October 24, 2023 Council Meeting MinutesPage 5

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

2.1.1. Property Lease - Mark Hammond

2.1.2. MCSNet - Kevin Bernhardt

3. CORRESPONDENCE

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| 7.2. CPO Service | |
| 7.3. Recreation Facilities – Internet | |

7.4. Community Safety

8. ADJOURNMENT



**Town of Lamont
October 24, 2023
Organizational Meeting of Council**

| | | |
|-----------------|---------------------|---------------------------------------|
| PRESENT: | Kirk Perrin | Mayor |
| | Jody Foulds | Councillor |
| | Linda Sieker | Councillor |
| | Al Harvey | Councillor |
| | Dave Taylor | Councillor |
| | Perry Koroluk | Councillor |
| | Colleen Holowaychuk | Councillor |
| | Rick Bastow | Chief Administrative Officer |
| | Dawn Nielsen | Deputy Chief Administrative Officer |
| | Tyler Edworthy | Director, Operations & Infrastructure |
| | Robert Mu | Finance Officer |
| | Jaclyn Ponto-Lloyd | Recording Secretary |

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 323/23 Councillor Holowaychuk: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

BUSINESS:

2024 Regular Council Meeting Schedule

MOTION: 324/23 Councillor Koroluk: That Council set a schedule of the second and fourth Tuesday of each month at 7:00 p.m. for the 2024 Regular Council Meetings with the exceptions of July 23, 2024 and August 13, 2024 (Summer Break), September 24, 2024 (Alberta Municipalities Conference) and December 24, 2024 (Seasonal Break).

CARRIED

Appointment of Regional Director of Emergency Management/Deputy Regional Director of Emergency Management

MOTION: 325/23 Councillor Harvey: That Council accept the REAC appointment of Bo Moore as Regional Director of Emergency Management, and Herman Sieker and Colin Zyla as Regional Deputy Directors of Emergency Management as information.

CARRIED

Appointment of Municipal Inspector

MOTION: 326/23 Councillor Sieker: That Council appoint Leslie Jans as Municipal Inspector under the *Alberta Agricultural Pest Act* and *Alberta Weed Control Act*.

CARRIED

Deputy Mayor Appointment

MOTION: 327/23 Councillor Holowaychuk: That Council appoint Councillor Jody Foulds as Deputy Mayor for a period of 1 year.

CARRIED

2023-2024 Council Appointments to Boards, Committees and Commissions

MOTION: 328/23 Councillor Sieker: That Council approve the membership list for the 2023/2024 Council Appointments to Boards, Committees and Commissions as presented.

CARRIED

Professional Appointments

MOTION: 329/23 Councillor Holowaychuk: That Council appoint Metrix LLP as auditors for the Town of Lamont for 2024.

CARRIED

MOTION: 330/23 Councillor Foulds: That Council appoint Ronald W. Poitras and Brownlee LLP to provide legal services to the Town of Lamont for 2024.

CARRIED

MOTION: 331/23 Councillor Sieker: That Council appoint Mike Krim, Tanmar Consulting Inc. as designated officer to carry out the functions, duties and powers of a municipal assessor for the Town of Lamont for 2024.

CARRIED

MOTION: 332/23 Councillor Taylor: That Council appoint Lamont County to provide Intermunicipal Subdivision and Development Appeal Board (ISDAB) services to the Town of Lamont for 2024.

CARRIED

MOTION: 333/23 Councillor Koroluk: That Council appoint the Capital Region Assessment Services Commission for Assessment Review Board services for the Town of Lamont for 2024.

CARRIED

MOTION: 334/23 Councillor Holowaychuk: That Council appoint Diane Burtnick for Planning and Development Officer services for the Town of Lamont for 2024.

CARRIED

MOTION: 335/23 Councillor Sieker: That Council appoint the Inspection Group for Building Permit services for the Town of Lamont for 2024.

CARRIED

Access and Signing Authority

MOTION: 336/23 Councillor Holowaychuk: That Council authorize access for all ATB Financial and Servus Credit Union accounts to the following members of staff: Chief Administrative Officer Rick Bastow; Deputy Chief Administrative Officer Dawn Nielsen; Finance Officer Robert (Guofu) Mu and Administrative Assistant Betty Malica.

CARRIED

MOTION: 337/23 Councillor Foulds: That Council authorize access for the Credit Union Payment Services (CUPS) to the following members of staff: Deputy Chief Administrative Officer Dawn Nielsen and Administrative Assistant Betty Malica.

CARRIED

MOTION: 338/23 Councillor Taylor: That Council authorize Servus Credit Union Credit Cards in the limit of \$35,000.00 in the names of Chief Administrative Officer Rick Bastow and Director Operations and Infrastructure, Tyler Edworthy.

CARRIED

MOTION: 339/23 Councillor Sieker: That Council authorize BMO Corporate (AMSC) Credit Card in the limit of \$15,000.00 in the name of Chief Administrative Officer Rick Bastow.

CARRIED

MOTION: 340/23 Councillor Koroluk: That Council appoint the signing authority, any two (2) to sign, consisting of one elected official and one town employee for all ATB Financial and Servus Credit Union accounts to the following members of Council and staff: Mayor Kirk Perrin; Councillor Perry Koroluk; Councillor Linda Sieker; Chief Administrative Officer Rick Bastow; Deputy Chief Administrative Officer Dawn Nielsen.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 7:16 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
October 24, 2023
Regular Meeting of Council**

| | | |
|-----------------|---------------------|---------------------------------------|
| PRESENT: | Kirk Perrin | Mayor |
| | Jody Foulds | Councillor |
| | Linda Sieker | Councillor |
| | Al Harvey | Councillor |
| | Dave Taylor | Councillor |
| | Perry Koroluk | Councillor |
| | Colleen Holowaychuk | Councillor |
| | Rick Bastow | Chief Administrative Officer |
| | Dawn Nielsen | Deputy Chief Administrative Officer |
| | Tyler Edworthy | Director, Operations & Infrastructure |
| | Robert Mu | Finance Officer |
| | Jaclyn Ponto-Lloyd | Recording Secretary |

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:16 p.m.

Adoption of Agenda

- Addition of Item 8.3 – Council Procedures
- Addition of Item 8.4 – Public Safety

MOTION: 341/23 Councillor Foulds: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – October 10, 2023

MOTION: 342/23 Councillor Sieker: That the Minutes of the October 10, 2023 Council Meeting be accepted as presented.

CARRIED

b) Parks & Recreation Committee Meeting Minutes – October 16, 2023

MOTION: 343/23 Councillor Taylor: That the Minutes of the October 16, 2023 Parks & Recreation Committee Meeting be accepted as presented.

CARRIED

PUBLIC HEARING:

That Council open the Public Hearing on the matter of rezoning the property legally described as Lot 7, Block 10, Plan 0628111 at 7:19 p.m.

Chief Administrative Officer, Rick Bastow:

- Confirmed that the purpose of the Public Hearing is to make an amendment to the Land Use Bylaw to rezone the property legally described as Lot 7, Block 10, Plan 0628111 from C2 – General Commercial to R3 – Low to Medium Density Multiple Residential.
- Confirmed that the Public Hearing Notice was scheduled in the Local newspaper – the Lamont Leader on October 11, 2023 and October 18, 2023, posted on the Town’s website blog and Facebook on October 10, 2023 and October 17, 2023, and posted on the Your Municipality page of the Town’s website under Public Hearing.
- The written submission from CN was read in.

Presenter Diane Burtnick, Planning & Development Officer:

- Was in attendance and gave a brief overview of the requested amendment and advised council to provide CN’s comments with the letter to the property owner.

Those in Favour of the proposal:

- No person(s) in favour of the proposal came forward.

Those Opposed to the proposal:

- No person(s) opposed to the proposal came forward.

Any Person Deemed to be Affected Who Wish to be Heard:

- No person(s) deemed to be affected by the proposal came forward.
- No further presenters, in favour, opposed or deemed to be affected came forward.

Mayor Perrin declared the Public Hearing Closed at 7:25 p.m.

DELEGATIONS: None.

CORRESPONDENCE: None.

NEW BUSINESS:

Remembrance Day

MOTION: 344/23 Councillor Harvey: That Council donate use of the Hall in support of the 2023 Remembrance Day Service.

CARRIED

No Stone Left Alone Commemoration

MOTION: 345/23 Councillor Holowaychuk: That Council direct Staff to have the Town of Lamont participate in the 2023 No Stone Left Alone (NSLA) Memorial Foundation program.

CARRIED

Lamont Christmas Light UP! Donation

MOTION: 346/23 Councillor Taylor: That Council provide the Lamont Christmas Light UP! Committee use of the Meeting Room and Hall on November 25, 2023, and an expenditure up to \$350.00 for hot chocolate and cookies and Council participate in the Festival of Trees and Afternoon of Music event.

CARRIED

Just for Kids Christmas Store

MOTION: 378/23 Councillor Holowaychuk: That Council approve the expenditure of up to \$1,500.00 to support the Just for Kids Christmas Store with the proceeds to be donated to the Food Bank.

CARRIED

Utility Collection

MOTION: 348/23 Councillor Foulds: That Council authorize the utility bill write-offs, and close the inactive accounts, in the net amount of \$671.57 as per Attachment #1.

CARRIED

Bylaw 11-23, Land Use Bylaw Amendment

MOTION: 349/23 Councillor Foulds: That Council give first reading to Bylaw 11-23, Land Use Bylaw Amendment.

CARRIED

MOTION: 350/23 Councillor Sieker: That Council give second reading to Bylaw 11-23, Land Use Bylaw Amendment.

CARRIED

MOTION: 351/23 Councillor Holowaychuk: That Council give unanimous consent to proceed to third reading of Bylaw 11-23, Land Use Bylaw Amendment.

UNANIMOUSLY CARRIED

MOTION: 352/23 Councillor Koroluk: That Council give third reading to Bylaw 11-23, Land Use Bylaw Amendment.

CARRIED

REPORTS:

Council Reports:

| | |
|-------------------------------|---|
| Mayor Perrin | Written report attached. |
| Councillor Taylor | Attended the October 16 Parks and Recreation Meeting. |
| Councillor Harvey | Nothing to report. |
| Councillor Koroluk | Nothing to report. |
| Councillor Sieker | Written report attached. |
| Councillor Foulds | Written report attached. |
| Councillor Holowaychuk | Nothing to report. |

Staff Reports:

| | |
|------------|--------------------------|
| CAO | Written report attached. |
|------------|--------------------------|

MOTION: 353/23 Councillor Taylor: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Operations Update**
 - *FOIP Section 24 – Advice from Officials*
- **Bylaw Enforcement**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 354/23 Councillor Sieker: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:37 p.m.

CARRIED

MOTION: 355/23 Councillor Taylor: That Council revert to regular Council meeting session at 8:25 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 356/23 Councillor Foulds: That Council accept the Operations Update as information.

CARRIED

MOTION: 357/23 Councillor Sieker: That Council direct Administration to contact the RCMP regarding enforcement of speed limits.

CARRIED

MOTION: 358/23 Councillor Taylor: That Council direct Administration to update the Town of Lamont municipal procedures and protocols to include a land acknowledgement statement for Council Meetings and events.

CARRIED

MOTION: 359/23 Councillor Harvey: That Council direct Administration to contact the RCMP with respect to strengthening the relationship between the Town of Lamont and the RCMP.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 8:29 p.m.

Mayor

Chief Administrative Officer

October 26, 2023

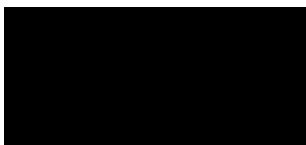
DELIVERED VIA EMAIL

Re: Appointment of Reeve and Deputy Reeve for Lamont County

Please be advised that on October 24, 2023, at our Annual Organizational Meeting, Council re-appointed David Diduck as Reeve and Daniel Warawa as Deputy Reeve for Lamont County.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Peter Tarnawsky
Chief Administrative Officer



EIPS QUARTERLY UPDATE

FALL 2023

EIPS IN THE NEWS

EIPS students and staff take part in Read In Week 2023
 | *The Sherwood Park and Strathcona County News*

Lieutenant Governor Award granted to Next Step student
 | *The Sherwood Park and Strathcona County News*

EIPS prepares for National Day for Truth and Reconciliation
 | *The Sherwood Park and Strathcona County News*

Public education is an investment
 | *The Sherwood Park and Strathcona County News*

EIPS students create communities for the homeless and become Ambassadors of Hope
 | *The Fort Saskatchewan Record*

Alberta teachers to Play the Feud!
 | *St. Albert Gazette*

FOR STARTERS

Quite a lot has happened since the last

EIPS Quarterly Update. We kick-started the year, welcoming back more than 17,760 students, took part in multiple internal and external meetings—including with various government officials, and developed a work plan and advocacy strategy for the year. Trustees also elected its Board Chair and Vice-Chair for the year. I'm thrilled to share I am the new Board Chair, and Susan Miller is the newly elected Vice-Chair. Together, we'll lead the Board for the 2023-24 school year.

A big thank you to Trina Boymook and Colleen Holowaychuk—past chair and vice-chair—for their extraordinary work over the last several years. Both have worked tirelessly advocating for public education. While their roles are changing, slightly, they remain EIPS trustees, and their guidance will continue to benefit the Board and Division.

Given the Board's new makeup, we thought it the perfect time to reintroduce trustees to you, which you can read on the back page. Get to know each member, the community they represent and their purpose as an EIPS trustee. Collectively, they represent you and the communities EIPS serves, ensuring a strong public education system where all students have the tools to succeed.

Cathy Allen,
 Board Chair, Elk Island Public Schools

INSIDE EIPS

National Day of Truth and Reconciliation, which coincides with Orange Shirt Day, took place on September 30. The day is intended to remind Canadians about the history of residential schools, remember the victims and honour the survivors. To recognize the day's significance, schools throughout EIPS spent the week leading up to the National Day for Truth and Reconciliation engaging in activities to deepen knowledge, understanding and traditions.



Read In Week took place October 2-6. Annually, the Division hosts the initiative to encourage a lifelong love of reading and to enhance literacy awareness among students, staff, families and community members. Through various activities, students spent the week learning about the importance of reading; how to choose the right book; the art of storytelling; and how stories have the power to teach lessons, broaden perspectives and foster empathy.

INBOX

With a new Board Chair and Vice-Chair, will the Division's advocacy efforts shift focus?

The Board's advocacy plan is an evolving document. It's guided by all nine trustees, based on current affairs and divisional challenges. So, it changes annually.

Last year, significant work went into making public education part of the provincial election and securing funding for a new replacement school in Sherwood Park. The year before, we focused on reinstating the provincial Fuel-Price Contingency Fund.

With all three now achieved, new advocacy areas include mental health and well-being, classroom complexity and the new curriculum. The longstanding areas are infrastructure needs, the values of public education, Board autonomy and education funding. What will always remain constant is the Board's commitment to representing students' best interests and acting as the voice for public education.

MEET THE EIPS BOARD OF TRUSTEES

Made up of nine locally elected members, here is EIPS' Board of Trustees. While they're from different backgrounds, they share a common goal: Ensure all 17,760 students in EIPS have the tools needed to succeed and realize their full potential. Together, they're focused on student achievement and well-being, setting the Division's education policies, and decision-making that meets the needs and concerns of the communities EIPS serves. These are your advocates for public education.



Cathy Allen, Board Chair, Sherwood Park

Elected: 2021 **Profile:** Trustee and former EIPS principal and educator. **Purpose as trustee?** When I think about my purpose

as an EIPS trustee, it's about being an advocate for strong public education, which ultimately benefits our communities and province. To do that, it requires collaboration with stakeholders and making thoughtful policy and budget decisions that align with the Division's priorities and are also in the best interests of students.



**Susan Miller, Board Vice-Chair
Strathcona County, north of Wye Road**

Elected: 2021 **Profile:** Trustee and former health care aid. **Purpose as trustee?** My

purpose as a trustee is to do what it takes to provide high-quality education for every student in EIPS. I truly believe children, and young adults, are our most precious resource. From that belief stems my passion to see every student succeed in all areas of their life.



Trina Boymook, Trustee, Sherwood Park

Elected: 2013 **Profile:** Trustee and former EIPS board chair (2013-23). **Purpose as trustee?**

My purpose as trustee is to ensure all 17,760 students within EIPS receive high-quality, student-centred education. That means constantly advocating for students, seeking what is in their best interest, and continually leveraging the Division's financial resources. Ultimately, it's our job to make sure EIPS meets the diverse learning needs of students, and the community's expectations.



**Randy Footz, Trustee
Vegreville and western Minburn County**

Elected: 2017 **Profile:** Trustee, former EIPS educator, and long-time resident of the

Vegreville area. **Purpose as trustee?** As trustees, we advocate for public education and the local school system—with duties ranging from governance to overseeing financial resources, and all things in between. Most important for me, however, is ensuring every student can learn, grow and thrive in positive, safe and caring environments that also respect diversity and foster a sense of belonging.



**Colleen Holowaychuk, Trustee
Lamont County**

Elected: 2010 **Profile:** Trustee and Councillor for the Town of Lamont. **Purpose as trustee?**

For me, being a trustee is about bringing the voice of the rural community to the table and ensuring all students, regardless of where they live, have equity in education. A big part of that is working with the community, helping them understand the Division's issues and making the best decisions for students.



Don Irwin, Trustee, Sherwood Park

Elected: 2017 **Profile:** Trustee and former principal. **Purpose as trustee?** For most of my career, I've worked in education and with

children. I'm passionate about it, and being a trustee is an extension of that work. I want to make sure every student can fulfill their potential and learn in environments where they feel cared for and protected, and that nurture their mental, physical and emotional character.



**Jim Seutter, Trustee
Strathcona County, south of Wye Road**

Elected: 2013 **Profile:** Trustee and former EIPS principal and educator. **Purpose as trustee?** I

feel my purpose as a trustee is to always make decisions for EIPS students and families that provide quality educational experiences. As such, when making any decisions—about policy, budget, facility, staffing and curriculum—it's always rooted in how to best maintain high-quality, student-centred, safe and caring learning environments for all students.



**Jacqueline Shotbolt, Trustee
Fort Saskatchewan**

Elected: 2021 **Profile:** Trustee, senior management in the business-financial sector

and completing a business administration degree. **Purpose as trustee?** It's a profound honour to serve as an elected trustee. The position carries the hope and aspiration of the communities EIPS serves and a purpose anchored in student well-being and ensuring every child has the opportunity to thrive. Together, we work with the community to uphold these principles and provide a promising future for all students.



**Ralph Sorochan, Trustee
Fort Saskatchewan**

Elected: 2021 **Profile:** Trustee and former EIPS principal and director. **Purpose as trustee?**

Student Success! I believe teachers are experts in pedagogy, and parents are first partners and experts in their children. In my opinion, consistently considering the communities' voice in decision-making helps ensure students are provided with high-quality, student-centred educational experiences that value individual diversity, inclusive education and Indigenous education opportunities.



Kirk Perrin
Mayor of Lamont
5307-50 Ave
Lamont, Alberta T0B 2R0

October 23, 2023

RE: Canadian Birkie Ski Festival, February 9-24, 2024

Dear Mayor Perrin,

Will you once again bring greetings from the Town of Lamont at our Canadian Birkie Ski Festival Long Start? The Long Start for the 31 and 55 km cross-country ski events will take place at the Ukrainian Cultural Heritage Village on Saturday February 10, 2024. The official speeches begin at 8:45 am and the first wave of skiers depart at 9:00 am.

We are proud to have created a safe Canadian Birkie Ski Festival for your residents and visitors. Participants can choose from ten in-person and virtual cross-country ski events from February 9th to 24th. This is the largest classic-style only cross-country ski event in Canada, and one of only three Birkebeiners in the world.

We began hosting cross-country ski events 39 years ago in 1985. This year's theme is *Adventure Awaits* and we are expecting thousands of skiers and volunteers to join in our 16-day festival for 2024.

We thank the Town of Lamont council and staff for their tremendous support of our non-profit over the past few decades.

Yours sincerely,

[Redacted signature]

Jess Phillips (she/ they)
Birkie Coordinator
Canadian Birkebeiner Society
coordinator@canadianbirkie.com

[Redacted contact information]

PUBLIC TOWN HALL

FORT SASKATCHEWAN RCMP



Join the Fort Saskatchewan RCMP for an evening of discussion, information sharing, and presentations on crime prevention through environmental design.



November 8, 2023 at 7:00 pm
Bruderheim Community Hall

November 22, 2023 at 7:00 pm
Lamont Rec Center Meeting Room

November 30, 2023 at 7:00 pm
Chipman Community Hall



TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
September 11, 2023 – 7:00pm at Lamont Public Library

PRESENT:

Board: Kelly VanDeurzen, Greg Huxley, Colleen Holowaychuk Michelle Selensky, Dinah Sudyk

Staff: Stephanie Walker

ABSENT: Erin Ballance, Dave Diduck,

MEETING CALLED TO ORDER AT: 7:10 PM

APPROVE AGENDA:

Colleen moves to adopt the agenda as amended. Michelle seconds.

PREVIOUS MINUTES:

Greg moves that the Previous Minutes be adopted as presented. Dinah seconds.

TREASURER’S REPORT:

Chequing Account Balance: \$38 927.23

Michelle moves to approve the treasurer’s report as presented. Greg seconds. All in favor, motion passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. **Spaghetti Fundraiser** – Kelly has given final receipts to Michelle. Michelle will have our final numbers for our next meeting.
2. **Summer Sizzler** – We had Greg & Lynn Huxley, Stephanie & Rylee Williams, Erin & Randy Ballance volunteer for the Ag society on behalf of the library. We received a \$514.00 cheque for their time. Thank you!

NEW BUSINESS:

1. **Fundraiser** -Discussed having smaller fundraisers throughout the year, instead of a bingo. We can plan an online silent auction on Facebook in November. Kelly will look into how to set up on Facebook and will ask Erin about a potential craft night. Future fundraisers could be advertised on the town water bill if we plan far enough ahead. Next year we could possible do a garage sale/book sale with the spaghetti fundraiser.
2. **Board Basics course** – No one is available to attend the September 23 board basics course.
3. **Stronger Together Conference** – Kelly moves to pay for Stephanie Walker and Stephanie Williams conference fees of \$85 each. Dinah seconds. Stephanie Walker will register them on Tuesday. Table discussion on which board members will attend the board day (Nov 9) until next meeting.
4. **Online banking transition** – Online will make some transactions more efficient and convenient for the Treasurer.

Colleen moves to transition to online banking for ATB account #08389 219 100370424 and to make Michelle Selensky an administrator and Dinah Sudyk and Erin Balance as signers for the account. Seconded by Greg, all in favor, passed.

LIBRARIAN'S REPORT:

Librarian Report – September 11, 2023

Total Allotment: \$10 986.65

Expended: \$4671.81

Encumbered: \$393.73

Approximate free balance: \$5918.07

Patron attendance : June - 139 July -245 August- 241

New Patron registration: June - 1 PAC July- 2+1 PAC August – 2 +3PAC

It has been a busy summer! We represented the library at the Summer Sizzler Parade on July 8. We had staff, board, kids and even Rosie the Raccoon! The Summer Reading program ran for six weeks, July 12 – August 16. We had a great turn out this year (20 kids registered and two volunteers) I sent out a survey to parents, so we can continue to build and improve our summer programming.

We have a new volunteer coming in once a week to help with shelving, weeding and other odd jobs as necessary. I also have another potential volunteer interested in starting a story time – if time allows, I would like to get this going with her. I would like to finally start our Seniors program asap and use our grant money.

Larissa went on bedrest and was not able to do her practicum here this summer.

The public computers were installed with Deep Freeze at the end of June (program that wipes all personal info when you restart) and MS Office 21 last week.

CORRESPONDANCE:

Ag society cheque from volunteering at the rodeo. CRA payroll statement.

ROUND TABLE:

Discussion about the exterior sign and how to update. Kelly will get her mom to look at sign while she is visiting and see what she can do.

Discussion around do we want to set how fundraising money will be used?

Next meeting we will discuss speaking with Town/County regarding our municipal grants.

NEXT MEETING: October 2, 2023 @ 7:00pm at the library. It will be made available via zoom for those unable to attend in person.

Dinah moves that we adjourn the meeting. Greg seconds.

MEETING ADJOURNED AT: 9:17 pm

**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
October 2, 2023 – 7:00pm at Lamont Public Library**

PRESENT:

Board: Kelly VanDeurzen, , Erin Thomas, Michelle Selensky, Dinah Sudyk, Colleen Holowaychuk, Dave Diduck,

Staff: Stephanie Walker

ABSENT: Greg Huxley,

MEETING CALLED TO ORDER AT: 7:08 PM

APPROVE AGENDA:

Stephanie requests that we add Training Seminar to New Business 2. Kelly requests that we add Halloween to New Business 3. Colleen moves to adopt the agenda as amended. Erin seconds.

PREVIOUS MINUTES:

Dinah moves that the Previous Minutes be adopted as presented. Michelle seconds.

TREASURER’S REPORT:

Chequing Account Balance: \$35,996.43

Spaghetti Fundraiser brought in \$1060 minus expenditures for a total of \$589.86 raised.

There was a donation of \$500 made last week by a former community member, J. Strobl, on behalf of her late mother. A thank you letter needs to be written (Michelle).

Michelle moves that the Treasurer’s Report be accepted as presented. Dave seconds. All in favour. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. **Conference** – At the River Cree Conference Centre November 9 & 10. Both staff are attending on the Friday. Colleen moves that Michelle attend the conference on November 9, 2023. The Board will pay the registration fee and mileage. Erin seconds. All in favour. Passed.
2. **Fundraising** –
 - Spaghetti fundraiser – see Treasurer’s Report for information.
 - Christmas fundraiser – November 27, 2023 @ 7pm in the Library – Erin will organize and advertise. Michelle will help where needed.

NEW BUSINESS:

1. **Facebook Auction** – Erin will revamp the donation request letter to align with this fundraiser. Kelly will sign and send the letters via email for everyone to send out. Please google doc of who has received letters. Remember to update it. Auction will run November 1-30, 2023. The buyer comments with bid and then is expected to pay before/when they pick up the item.
2. **Seminar** – For your information: Parliamentary Procedure Training Seminar – Friday, October 27, 2023 in Lacombe. No one is able to attend.

- 3. Halloween** – The library is open until 9pm on October 31, 2023. Kelly is going to donate candy for the library to hand out to those that stop in. Stephanie Walker will design an activity for families to do as well.

LIBRARIAN’S REPORT:

Total Allotment: \$10 986.65

Expended: \$5030.72

Encumbered: \$385.96

Approximate free balance: \$5569.97

Patron attendance: September: 274!

New Patron registration: September: 11

Community info night on September 14 was a success. I had a few new sign ups and chatted with a lot of folks. It was a little funny to be situated right next to the Lamont County Library board and right by the door, but still a good evening.

I had sent out a survey to parents re: Summer Reading Program – very positive feedback from all respondents which was nice to hear. Stephanie and I are thinking of dividing the program next year so it is more focused for particular age groups (i.e. 6-9 & 10-12)

We will be starting the Seniors digital coaching program this month! First date should be Oct. 20

CORRESPONDANCE:

None

ROUND TABLE:

Colleen – Do we have Board seats available. Yes, we have three (3).

Dave- Enjoyed attending EIPS Read-in Week and read to a grade 1 and 2 class today.

- Lamont County Library Board is looking to organize meetings with each library in the County. Correspondence will come out soon.

NEXT MEETING: November 6, 2023 @ 7:00pm at the library. It will be made available via zoom for those unable to attend in person.

Dinah moves that we adjourn the meeting. Erin seconds.

MEETING ADJOURNED AT: 8:17 pm



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

MEETING DATE:
November 14, 2023

ITEM DESCRIPTION OR TITLE MCSNET LETTER OF SUPPORT REQUEST

RECOMMENDATION

THAT Council issue a letter of support concerning MCSnet’s application to FortisAlberta for the attachment and deployment of radio devices on FortisAlberta Infrastructure.

BACKGROUND

MCSnet is submitting a Joint Use: Small Connected Devices application for the attachment and deployment of radio devices on FortisAlberta Infrastructure.

They have requested the Town submit a letter of support concerning their application. If successful MCSnet would implement their GigAir broadband service. This technology provides enhanced rural broadband connectivity.

COMMUNICATIONS

Advise MCSnet of Council’s decision.

IMPLICATIONS OF DECISION

Supports rural broadband connectivity efforts.

FINANCIAL IMPLICATIONS

None. There is no financial commitment associated with the request.

POLICY AND/OR LEGISLATIVE REFERENCES

2023 – 2027 Strategic Plan: Strategic Priority: Safety + Wellbeing - Goal: Enhance community sense of safety and the Town’s emergency preparedness.

ATTACHMENTS

Sample – Letter of support

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

FortisAlberta
11 Bayside Place
Strathmore, AB, T1P 1C8

Dear FortisAlberta

RE: Support for MCSnet's application for "Joint Use: Small Connected Devices"

The Town of Lamont would like to express its support for MCSnet and their application to FortisAlberta for the attachment and deployment of radio devices on FortisAlberta Infrastructure within the Town of Lamont to enable the launch of their GigAir broadband service. This technology will enhance rural broadband connectivity for the residents of our community.

By providing an alternative high-speed option, MCSnet will be able to help close the gap in connectivity for our residents and businesses. These upgrades are essential in meeting the government's objective of helping every Canadian receive access to high-speed internet. These services are also essential for meeting the rapid growth in bandwidth demands for our anchor institutions, residents, and businesses.

The Town of Lamont therefore fully supports MCSnet's application to install necessary small devices (radios) to upgrade our existing broadband services.

Thank you for your consideration.

Your truly,

Kirk Perrin
Mayor, Town of Lamont



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.2

COUNCIL MEETING DATE:
November 14, 2023

ITEM DESCRIPTION OR TITLE

LAMONT CHRISTMAS LIGHT UP! 2023 AND THE JUST FOR KIDS CHRISTMAS STORE

RECOMMENDATION

THAT Council accept the update on the Lamont Christmas Light Up! 2023 and the Just for Kids Christmas Store as information.

BACKGROUND

As part of the Lamont Christmas Light UP! 2023, the Just for Kids Christmas store will be held at the Lamont Meeting room from noon to 3 p.m. on November 25. The store will be staffed with community and employee volunteers. Due to employee volunteers at this event, there will be no employees available to assist Council with the Cookie and Hot Chocolate event in the Hall. Administration has attached a sign-up sheet for Council to organize their volunteer participation.

On October 24, 2023, Council approved expenditures up to \$1500 to support the Just for Kids Christmas Store. To date \$1,219.57 has been spent, with a few items left to purchase. Based on estimated sale price at event, donations equivalent to \$307 has been received from businesses and residents. Actual retail value of donations exceeds \$307; however, items will be made available for pricing between \$1 to \$10 at the store. This is to make the store as accessible as possible.

Proceeds from the store will be donated to the County of Lamont Foodbank.

COMMUNICATIONS

Posters and advertising will be employed.

IMPLICATIONS OF DECISION

Supports community building efforts.

FINANCIAL IMPLICATIONS

Estimated up to \$1500.00. Funds would be allocated from the Council's Public Relations/Donations line item.

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2023-2027- Strategic Priorities – Community Connection + Vibrancy. Goal: Promote community beautification and sense of place.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

Council Sign up sheet for Nov 25 Cookies & Hot Chocolate event.

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "Dawn Nielsen", is written over a light blue rectangular background.

Town Light-up
Council Sign-up sheet
November 25, 2023
Noon – 4:00 p.m.

| | | |
|---|---|--|
| Serve Hot Chocolate & Cookies | 10:30 – 1:00 p.m. This shift starts the hot chocolate, sets out some cookies. Ready for Noon start. | |
| Serve Hot Chocolate & Cookies | 1:00 -2:00 p.m. | |
| Serve Hot Chocolate & Cookies | 2:00-3:00 p.m. | |
| Serve Hot Chocolate, Cookies & clean up | 3:00-4:00 p.m. This shift cleans up at the end. | |

Please ensure hot chocolate and cookie area is clean and tidy. Add cookies to the trays only as needed for you don't want every cookie being touched while they're deciding. The last shift please ensure that any remaining cookies or hot chocolate be brought to the town office parking lot to be handed out with the kubbie burgers etc.

Thank you!!



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

**COUNCIL MEETING DATE:
November 14, 2023**

ITEM DESCRIPTION OR TITLE

ELK ISLAND MINOR HOCKEY – TOURNAMENT SPONSORSHIP REQUEST

RECOMMENDATION

THAT Council provide a \$150 donation and an in-kind donation, consisting of a cheese board, to support the Elk Island Minor Hockey raffle.

BACKGROUND

Elk Island Minor Hockey has contacted the Town of Lamont concerning sponsorship support for its upcoming hockey tournament.

In 2022, The Town of Lamont granted minor hockey 100% of the revenues from board sponsorship for a period of 2 years ending in the spring of 2024. This equates to an average annual contribution of \$2,000.00.

COMMUNICATIONS

Minor Hockey will be notified of Council's decision.

IMPLICATIONS OF DECISION

Supports community clubs and associations.

FINANCIAL IMPLICATIONS

Funds would be allocated from the Public Relations/Donations GL line.

POLICY AND/OR LEGISLATIVE REFERENCES

Town policy 11-10 -Donation Request from Clubs, Organizations and Others

ATTACHMENTS

Sponsorship request

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



Elk Island Minor Hockey Association Tournament Sponsorship Opportunities

The Elk Island Minor Hockey Association would like to offer your organization the opportunity to become a recognized sponsor for our upcoming U11/13 hockey tournament. After two seasons without hosting tournaments due to the COVID-19 pandemic, we are excited to welcome teams from all over northern and central Alberta into our community again.

We will host approximately 100 players and their families in the tournament being held:

- **U11 Tournament – December 2 & 3, 2023 – Lamont Arena**
- **U13 Tournament - Dec 9 & 10, 2023- Lamont Arena**

The Elk Island Minor Hockey Association strives to host an enjoyable tournament creating a memorable experience for all players and their families. It is our hope that your organization will join in the success of our hockey tournament.

Monetary Sponsorship

Your monetary sponsorship will include:

Bronze- Name/Logo on Sponsorship Wall, Tournament Program, and local newspaper ad - \$150

Silver- Sponsor the Heart and Hustle/MVP Award for 2 players after each game - \$300

Gold- Add a promotional item (100) to each player's Swag Bag, or a larger monetary donation

In-Kind Donation

Along with company sponsors, we are also looking for in-kind donations to be displayed and raffled off at Lamont Arena during the tournament.

We are seeking a variety of small and large items along with gift baskets and gift cards.

This is a great way to advertise your business or services as well as support local minor hockey.

If you would like to contribute, please contact Jennifer Sobkow through phone or text at (780)913-3566 or e-mail elkislandwildu11@hotmail.com

Thank you for your consideration,

Jennifer Sobkow



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

**COUNCIL MEETING DATE:
November 14, 2023**

**ITEM DESCRIPTION OR TITLE
COUNTY OF LAMONT FOOD BANK**

RECOMMENDATION

THAT Council direct administration to enter into a 1-year renewal agreement with the County of Lamont Food Bank concerning their use of space at the Lamont Fire Hall.

THAT Council appoint Councillor _____ to attend County of Lamont Food Bank board meetings and to participate in the building and development committee.

THAT Council donate use of the Hall on December 17, 2023, for assembly of Christmas Hampers and further advise the Board of Directors for the County of Lamont Food Bank that Councillors _____ will be in attendance.

BACKGROUND

The Town of Lamont and the County of Lamont have been renewing a one (1) year use of space agreement for the past several years. The use of space agreement provides in-kind access to the Lamont Fire Hall for the purposes of providing food bank services. The agreement runs from January 1 to December 31 each year.

As follow up from the November 1, 2023 meeting between Town Council and the Board of Directors for the County of Lamont, a request has been received appoint a Councillor to attend County of Lamont Food Bank board meetings and to participate in the building and development committee. The appointment will help with improving communication along with the longer-term planning of collaboration between the two organizations. The next meeting will be at 7 P.M. on November 15, 2023 at the Lamont Lions Den.

A request has been received for Council to join the Board of Directors for the County of Lamont Food Bank in assembling Christmas Hampers. The group will congregate at noon on Sunday, December 17, 2023, to assemble the hampers.

COMMUNICATIONS

Provide the decision to the Board of Directors for the County of Lamont Food Bank

IMPLICATIONS OF DECISION

Supports community engagement.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

FINANCIAL IMPLICATIONS

TBD

POLICY AND/OR LEGISLATIVE REFERENCES

2023 – 2027 Strategic Plan: Strategic Priority: Community Connection + Vibrancy - Goal: Support, recognize and celebrate our residents and community organizations.

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "RB", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM:

4.5

**COUNCIL MEETING DATE:
November 14, 2023**

**ITEM DESCRIPTION OR TITLE
TAX RECOVERY PROPERTY**

RECOMMENDATION

THAT Council accept the purchase offer of \$130,000 + GST for the sale of land described as Plan 9623213 Lot L on property tax roll #103500.

BACKGROUND

On August 22, 2023, council made a motion to pursue the sale of land described as Plan 9623213 Lot L on property tax roll #103500. The value at that time was set at \$165,000.00. The Town, as of November 5, 2023, is in receipt of an offer to purchase the property for \$130,000 + GST.

The property was previously listed from February 28, 2020, to December 31, 2022, with one offer received. It did not proceed after the purchaser rescinded their offer.

COMMUNICATIONS

The Town pursuant to sections 424 to 428 of the MGA may dispose of the lands by:

- 1) Selling the property;
- 2) Leasing the property; or
- 3) Keep the property for municipal use by depositing to a municipal account that is established solely for the purpose of depositing money from the sale or disposition, of an amount of money equal to the price at which the municipality would be willing to sell the parcel.
 - 3.1) If no application is made under section 428 of the MGA within the 10-year period, the municipality may, for any purpose, use the money deposited in accordance with section 427 that remains undistributed.

IMPLICATIONS OF DECISION

Supports sound municipal practice.

FINANCIAL IMPLICATIONS

Provides a mechanism to recoup outstanding taxes and contribute to a future tax base.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**


POLICY AND/OR LEGISLATIVE REFERENCES

MGA sections 424 to 428.

ATTACHMENTS

N/A

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO: 



TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

AGENDA ITEM: 4.6

MEETING DATE:
November 14, 2023

ITEM DESCRIPTION OR TITLE

Councillor Absence

RECOMMENDATION

THAT Council accept Councillor Jody Foulds absence at the November 28 2023, Council meeting due to a personal commitment.

BACKGROUND

Town Bylaw 11/18 outlines the expectation that Councilors make reasonable effort to attend regularly scheduled. In instances where a Councilor cannot appear, a motion can be passed by Council to accept the absence.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Councillor absence is approved.

FINANCIAL IMPLICATIONS


There are no associated costs.

POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 11/18 – Code of Conduct

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant
Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

**COUNCIL MEETING DATE:
November 14th, 2023**

**ITEM DESCRIPTION OR TITLE
REGIONAL FIRE SERVICE PLAN**

RECOMMENDATION

THAT the Town of Lamont Council endorse the Regional Fire Services Master Plan Alberta Community Partnership (ACP) grant application.

BACKGROUND

At the July 18, 2023 CEO/CAO meeting the Lamont County, Town of Lamont, Mundare and Bruderheim and Villages of Chipman and Andrew discussed the shared priority of emergency services in the region.

Lamont County and its five Regional Fire Service municipal partners are seeking to apply for the Alberta Community Partnership (ACP) grant to fund a Fire Services Master Plan Study. ACP inter-municipal collaboration project eligibility is focused on projects that result in regional municipal service delivery foundations or frameworks that align with broader regional or municipal priorities and initiatives. The Regional Fire Services agreement puts the partners in a position to both support, and benefit from, this grant-funded project as a partner in service delivery.

A Fire Services Master Plan is a strategic document that outlines the future direction of fire and emergency services in a particular region. It is used as a guiding document for current and future fire services leaders and municipal decision makers. The plan typically includes an analysis of the current state of fire services, identifies areas of improvement, and outlines strategies to achieve the desired outcomes. The plan may also include recommendations for resources allocation, staffing levels, equipment, training, and other related matters.

COMMUNICATIONS

Advise Regional partners of decision.

IMPLICATIONS OF DECISION

Supports regional emergency capacity.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

FINANCIAL IMPLICATIONS

It is expected that the ACP Grant will cover the full cost without the need for a matching portion.

POLICY AND/OR LEGISLATIVE REFERENCES

2023-2027 Strategic Plan: Strategic Priority – Safety + Wellbeing. Goal: Enhance community sense of safety and the Town’s emergency preparedness

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "RB", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM:

4.8

**COUNCIL MEETING DATE:
November 14, 2023**

ITEM DESCRIPTION OR TITLE

2024 Budget Schedule and Approach

RECOMMENDATION

THAT Council accept and approve the updated 2024 Budget development Schedule.

BACKGROUND

The *Municipal Government Act* (MGA) requires that Town Council review and approve the Town's budget each year.

Council must consider impacts on the base budget. Budget drivers may include, but are not limited to:

- General inflation.
- Utility cost increases.
- Increased policing cost downloaded by the Province.
- Items identified by the Town's Strategic Plan.
- Capital programs for the year of 2024.
- Debt and reserve level.
- Provincial funding level changes, including Local Government Fiscal Framework (LGFF)(previously named as MSI)

Therefore, upon reviewing the requirements of the MGA along with consideration of Council's input during the Strategic Planning process, setting this schedule and approach to the budget process is an important stage towards enhanced transparency and good governance. Administration has prepared the attached 2024 Budget Schedule for Council's consideration.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

COMMUNICATIONS

Update and communicate revised meeting schedule.

IMPLICATIONS OF DECISION

Refer to enclosed 2024 Budget Schedule (Appendix 1). Approval of the attached timelines as presented will allow Council and Administration to implement the planning and budget process for 2024 which includes the development of a 3-year and 5-year financial plans, Fees and Charges Bylaw and update the Utility Bylaw in a timely manner.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 242
MGA Section 243
MGA Section 283

ATTACHMENTS

1. Appendix 1 – Budget Schedule

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

Updated: 2024 BUDGET SCHEDULE





TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.9

COUNCIL MEETING DATE:
November 14, 2023

ITEM DESCRIPTION OR TITLE

RENAMING: MEMORIAL AVENUE (47 AVENUE)

RECOMMENDATION

THAT Council accept the Memorial Avenue update as information and confirm their attendance at the anniversary observance.

BACKGROUND

On January 24, 2023, Council directed administration to work with the Chipman Lamont Bus/Train Memorial Committee regarding options other than renaming the Queens Monument Park.

Through discussion with Council and the Committee, it was decided an appropriate course of action would be to symbolically rename a portion of 47 Avenue as Memorial Avenue. For addressing purposes, the legal name will remain 47 avenue.

November 26, 2023, marks the anniversary of the Bus/ Train tragedy. As part of this year's ceremony, the Town of Lamont in partnership with the Memorial Committee will officially unveil the renamed Memorial Avenue.

The Chipman and Lamont Bus/ Train Memorial Committee will be hosting a church service at the St. John Russo Orthodox Church on Sunday November 25 at 10:00 am, with the ceremony and unveiling to take place at the Queens Monument Park at 3:00 pm.

COMMUNICATIONS

Assist in raising awareness.

IMPLICATIONS OF DECISION

Community building through recognition.

FINANCIAL IMPLICATIONS

\$300.00

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2023-2027 – Goal Community Connection + Vibrancy: Goal: Support, recognize and celebrate our residents and community organizations.




**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.10

**COUNCIL MEETING DATE:
November 14, 2023**

ITEM DESCRIPTION OR TITLE

Lamont High School Christmas Dinner

RECOMMENDATION

THAT Council approve a donation of \$150.00 to Lamont High School Parent Advisory Council to be put towards a Christmas dinner for the students.

BACKGROUND

A request has been received to consider a donation to help provide a Christmas dinner for the students of Lamont High School.

COMMUNICATIONS

Provide the decision to the Lamont High School Parent Advisory Council.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

One time cost of \$150.00. Funds to be sourced from Council budget item: public relations/donations.

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

1. Letter from Lamont High School Parent Advisory Council

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



Lamont High School Parent Advisory Council
4811 - 50 Avenue
Lamont, Alberta T0B 2R0

October 19, 2023

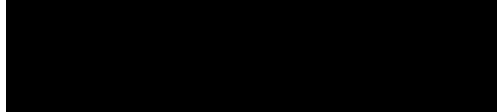
Dear Community Business Owner

The Lamont High School Parent Advisory Council is providing our annual Christmas dinner for the staff and students on December 18th during their formal day. The council provides a Christmas meal for approximately 330 students.

The Lamont High School Parent Advisory Council seeks community business support for the meal. Please consider a donation to our event and kindly respond by December 8th by calling Sylvia McDonald 780-554-6713.

We appreciate the continued support the community provides helping us with this initiative.

Best regards,



Sylvia McDonald
Chair, Lamont High School Parent Advisory Council



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: November 14, 2023

ELECTED OFFICIAL: Jody Foulds

REPORT PERIOD: October 24, 2023 to November 8, 2023

Boards and Committees:

- **Governance & Priorities – November 7, 2023**
- **Governance & Priorities – November 7, 2023**

Town of Lamont Business:

- **AB Munis EPR (Recycling) Zoom Presentation – November 2, 2023**
-

Lamont Functions and Events:

- **Lamont Food Bank meeting with Lamont County – November 1, 2023**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: November 14, 2023

ELECTED OFFICIAL: Kirk Perrin

REPORT PERIOD: October 20, 2023 – November 14, 2023

Boards and Committees:

- **Nov 2 - CEO / CAO Meeting**

Town of Lamont Business:

- **Nov 7 – Governance & Priorities Meeting**
- **Nov 8 – Governance & Priorities Meeting**

Professional Development (Workshops & Conferences)

Lamont Functions and Events:

- **October 23 – Lamont High School Awards Night**
- **Nov 1 – Lamont Food Bank “Warm Your Heart “Event**
- **Nov 11 – Remembrance Day Service**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: November 14,2023

ELECTED OFFICIAL: Al Harvey

REPORT PERIOD: October 1 to November 8, 2023

Boards and Committees:

- Oct 10 Council
- Oct 24 Council
- Nov. 7 Governance and Priorities
- Nov. 8 Governance and Priorities

Items for Council Discussion:

(Requires Input from Council to Take Back to Boards and Committees)

Town of Lamont Business:

- Oct. 18 AIHA
- Nov. 1 Food bank
- Nov.3 Public Safety/RCMP
-

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

-



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: November 14, 2023

ELECTED OFFICIAL: Colleen Holowaychuk

REPORT PERIOD: October 25, 2023-November 14, 2023

Boards and Committees:

- November 2, 2023 - Lamont High School Parent Council Meeting
- November 7, 2023 – Governance and Priorities Meeting
- November 8, 2023 – Governance and Priorities Meeting
- November 13, 2023 – Lamont Elementary Parent Council Meeting

Town of Lamont Business:

- N/A

Professional Development (Workshops & Conferences):

- N/A

Lamont Functions and Events:

- November 1, 2023 – Warm the Heart Lamont Food Bank Tour and Dinner Meeting
- November 11, 2023 – Remembrance Day Service



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: November 14, 2023

ELECTED OFFICIAL: Linda Sieker

REPORT PERIOD, October 24 ,2023 – November 14 ,2023

Boards and Committees:

- **October 23– Lamont County Housing Foundation Finance Meeting**
- **Town of Lamont Business:**
 - **Nov 7 – Governance & Priorities Meeting**
 - **Nov 8 – Governance & Priorities Meeting**

Professional Development (Workshops & Conferences)

Lamont Functions and Events:

- **Oct 27 - Remembrance Day Planning FCSS**
- **Nov 1 – Lamont Food Bank “Warm Your Heart “Event**
- **Nov 9 – Remembrance Day Planning**
- **Nov 10 – Remembrance Day Set-up**
- **Nov 11 – Remembrance Day Service**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: November 14, 2023

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: Oct. 25 – Nov. 13, 2023

Boards and Committees:

- **Nov. 7: Governance & Priorities meeting – 2024 Budget discussion**
- **Nov. 8: Governance & Priorities meeting – 2024 Budget discussion**

Town of Lamont Business:

- **Nov. 3: Community meeting with RCMP**

Professional Development (Workshops & Conferences):

Lamont Functions and Events:

- **Nov. 1: Lamont Food Bank meeting**
- **Nov. 11: Remembrance Day Ceremony**

CAO REPORT

FOR THE PERIOD ENDING NOVEMBER 8, 2023

HIGHLIGHTS:

October 19, 2023

- Weekly meeting with Director of Operations.
- Investor meeting.

October 20, 2023

- Budget planning.

October 23 - 27, 2023

- Meeting with RCMP.
- Budget planning.
- Economic development planning.
- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer.
- Economic development research.
- 2024 budget discussion preparation.

October 30 – November 3, 2023

- Economic development inquiry.
- ARO review.
- Meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer.
- Budget Planning.

November 6 – November 8, 2023

- ARO review.
- Remembrance Day planning.

MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- Vacation - November 9

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING November 14-23

HIGHLIGHTS

STAFF

- Weekly Operations team meetings Thursday.
- Safety Meeting Fire Extinguisher Training October 18, 2023

Facilities

- 19 facility bookings since October 10, 2023.
- Curling Rink Lighting replacements
- Ice scheduling and communication.
- Arena ice plant chiller valve and gauge replacement.

Transportation Maintenance

- Clean up leaves from roads and gutters.
- Prepare winter equipment.
- Road sanding initiated.
- Grader Repair completed.
- Backhoe repair completed.

Parks & Recreation

- Winterize RV dump.
- Put up snow fence.
- Install Fencing Tawaw Park.
- Town flower removal completed.
- Christmas Decorating initiated.

Utilities

- Hydrant flushing and winterizing.
- Annual sanitary sewer flushing.
- Clean up leaves from storm drains.
- Water CC valve repairs completed.
- Landscaping for water repair.

Projects & Requests:

- Climate Resilience Capacity Building Meetings, November 7, 2023.
- Clay Pile Lease agreement meetings.
- Climate Resiliency Capacity Building Community Meeting Oct 24, 2023.
- Parks and Recreation Committee Meeting Oct 16, 2023.

| Description | 2023 Budget | Targeted Amount Oct. | 2023 Actual Oct. | Variance | % of Completion | 2023 - Oct. | 2022 - Oct. | Increase/ (Decrease) | Percentage | Note |
|-----------------------------|--------------------|----------------------|--------------------|------------------|-----------------|-----------------|-----------------|----------------------|------------|------|
| REVENUE | | | | | | | | | | |
| General Revenue | (3,048,674) | (2,968,595) | (2,901,373) | (147,301) | 95% | (20,746) | (26,388) | 5,642 | -21% | |
| Administration | (516,394) | (430,328) | (375,963) | (140,431) | 73% | (632) | (4,293) | 3,661 | -85% | |
| By Law | (5,620) | (4,683) | (6,315) | 695 | 112% | (648) | (40) | (608) | 1520% | |
| Strs. & Road | (318,993) | (265,828) | (321,186) | 2,193 | 101% | 0 | 0 | 0 | 0% | |
| Water | (562,205) | (468,504) | (364,816) | (197,389) | 65% | (1,143) | (1,157) | 15 | -1% | |
| Sewer | (234,091) | (195,076) | (165,240) | (68,851) | 71% | (20) | (65) | 45 | -70% | |
| Garbage | (357,721) | (298,101) | (239,295) | (118,426) | 67% | 1,080 | (201) | 1,281 | -638% | |
| Cemetery | (1,269) | (1,058) | (2,400) | 1,131 | 189% | 0 | (900) | 900 | -100% | |
| Planning & Subdivision | (1,650) | (1,375) | (774) | (876) | 47% | (332) | (399) | 67 | -17% | |
| Hall | (12,792) | (10,660) | (11,768) | (1,024) | 92% | (1,192) | (1,593) | 401 | -25% | |
| Arena | (145,338) | (121,115) | (129,021) | (16,317) | 89% | (18,170) | (3,886) | (14,284) | 368% | |
| Park | (6,050) | (5,042) | (8,608) | 2,558 | 142% | 0 | (1,000) | 1,000 | -100% | |
| Curling Rink | (520) | (433) | (475) | (45) | 91% | 0 | (200) | 200 | -100% | |
| TOTAL REVENUE | (5,211,317) | (4,770,798) | (4,527,234) | (684,083) | 87% | (41,802) | (40,121) | (1,681) | 0% | |
| EXPENSE | | | | | | | | | | |
| Council | 135,632 | 113,027 | 109,141 | 26,491 | 80% | 14,819 | 13,568 | 1,251 | 9% | |
| Administration | 719,496 | 599,580 | 577,747 | 141,749 | 80% | 49,309 | 57,086 | (7,777) | -14% | |
| Fire | 36,481 | 30,401 | 26,862 | 9,619 | 74% | 1,197 | 1,268 | (71) | -6% | |
| Disaster Service | 3,860 | 3,217 | 2,360 | 1,500 | 61% | 0 | 0 | 0 | 0% | |
| By-Law | 122,914 | 102,428 | 38,848 | 84,066 | 32% | 1,513 | 1,638 | (125) | -8% | |
| Public Work | 287,620 | 239,683 | 192,297 | 95,323 | 67% | 19,561 | 14,530 | 5,031 | 35% | |
| Street & Road | 605,067 | 504,223 | 387,293 | 217,774 | 64% | 31,691 | 26,546 | 5,145 | 19% | |
| Storm Sewer | 90,718 | 75,598 | 71,391 | 19,327 | 79% | 1,450 | 0 | 1,450 | 0% | |
| Water | 718,337 | 598,614 | 435,570 | 282,767 | 61% | 38,822 | 43,853 | (5,031) | -11% | |
| Sewer | 68,035 | 56,696 | 38,533 | 29,502 | 57% | 13,649 | 12,495 | 1,154 | 9% | |
| Garbage | 306,729 | 273,966 | 239,993 | 66,736 | 78% | 14,782 | 13,820 | 962 | 7% | |
| Family Community & Cemetery | 26,675 | 22,229 | 27,055 | -380 | 101% | 900 | 900 | 0 | 0% | |
| Town Beautification | 8,650 | 7,208 | 6,920 | 1,730 | 80% | 690 | 0 | 690 | 0% | |
| Planning & Subdivision | 71,800 | 59,833 | 22,995 | 48,805 | 32% | 2,015 | 1,711 | 304 | 18% | |
| Hall | 140,707 | 117,256 | 97,782 | 42,925 | 69% | 8,790 | 6,064 | 2,725 | 45% | |
| Arena | 334,995 | 279,163 | 235,253 | 99,742 | 70% | 30,536 | 33,254 | (2,718) | -8% | |
| Park | 173,963 | 144,969 | 153,542 | 20,421 | 88% | 5,126 | 7,917 | (3,100) | -39% | |
| Curling Rink | 44,326 | 36,938 | 32,450 | 11,876 | 73% | 1,476 | 1,616 | (140) | -9% | |
| School Fund | 556,564 | 463,803 | 452,494 | 104,070 | 81% | 0 | 0 | 0 | 0% | |
| Total Expense | 4,452,569 | 3,728,833 | 3,148,525 | 1,304,044 | 71% | 236,326 | 236,267 | (250) | 0% | |

CLOSED SESSION NOTICE

November 14, 2023

7.1 Property Lease

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

7.2 CPO Service

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

7.3 Recreation Facilities - Internet

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

7.4 Community Safety

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."