

# Governance and Priorities Committee

April 17, 2023





**AGENDA  
TOWN OF LAMONT  
GOVERNANCE AND PRIORITIES COMMITTEE  
April 17<sup>th</sup>, 2023  
7:00pm**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**2. BUSINESS**

**2.1. 2023 Operating Budget - Options**

**3. CLOSED**

**4. ADJOURNMENT**



**TOWN OF LAMONT  
GOVERNANCE AND PRIORITIES COMMITTEE  
AGENDA**

AGENDA ITEM: 2.1

**MEETING DATE:**  
April 17, 2023

**Description**

**2023 Operating Budget - Options**

**GOVERNANCE AND PRIORITIES COMMITTEE DIRECTION**

**THAT** the Governance and Priorities Committee receive the review of the 2023 Operating Budget – Options as information.

**Discussion**

A review of the 2023 Operating Budget - Options is presented for Governance and Priorities Committee deliberation.

**COMMUNICATIONS**

N/A

**FINANCIAL**

TBD

**POLICY AND/OR LEGISLATIVE REFERENCES**

Town of Lamont Strategic Plan – 2023 -2027. Fiscal Responsibility: Goal: Prioritize affordability for our ratepayers and deliver good value for money.

**ATTACHMENTS**

- PowerPoint: 2023 Operating Budget - Options

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



# 2023 Operating Budget - Options

Presented to Governance and Priorities Committee

Review and Approved by: Rick Bastow, CAO

Prepared by: Robert Mu, Finance Officer

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# PART I – HISTORICAL INFORMATION

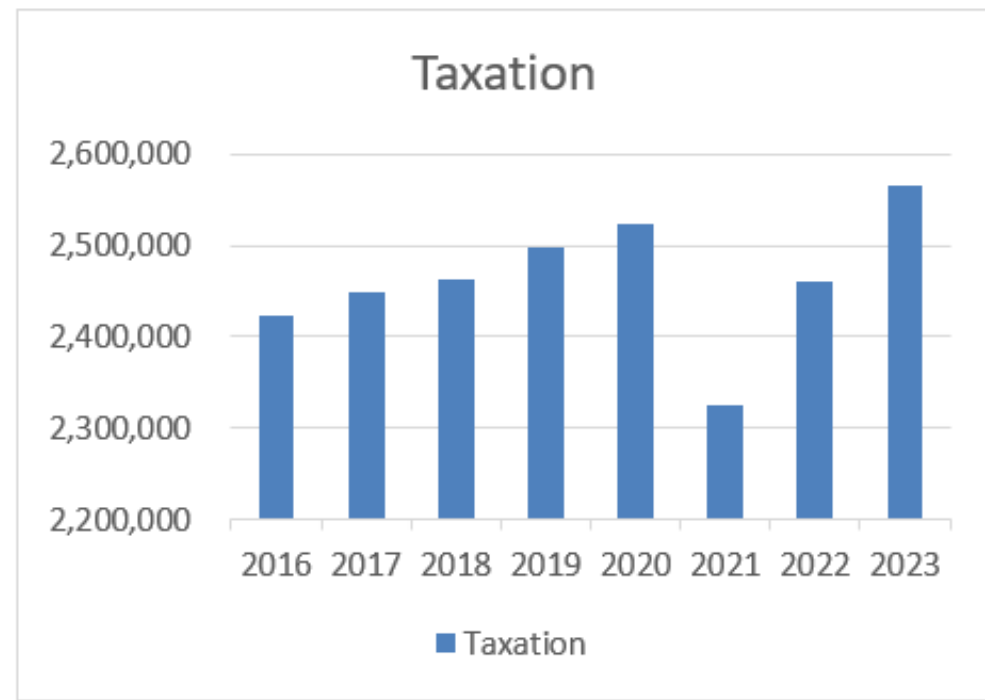
# HISTORICAL OPERATING BUDGET

## Operating Budget (without amortization)

Year	Budget Amount	\$ Change	% Change
2016	4,135,060	132,611	3.3%
2017	3,977,354	(157,706)	-3.8%
2018	4,035,540	58,186	1.5%
2019	3,961,260	(74,280)	-1.8%
2020	4,295,122	333,862	8.4%
2021	4,186,523	(108,599)	-2.5%
2022	4,365,244	178,721	4.3%
2023	4,322,997	(42,247)	-1.0%

# HISTORICAL TAXATION REVENUES

Year	Taxation	\$ Change	% Change
2016	2,423,218	134,807	5.9%
2017	2,448,979	25,761	1.1%
2018	2,464,087	15,107	0.6%
2019	2,497,779	33,692	1.4%
2020	2,523,509	25,730	1.0%
2021	2,325,561	(197,947)	-7.8%
2022	2,461,616	136,055	5.9%
2023	2,566,308	104,692	4.25%





# PRESENT VALUE OF HISTORICAL TAXATION AMOUNTS CALCULATED BY BANK OF CANADA

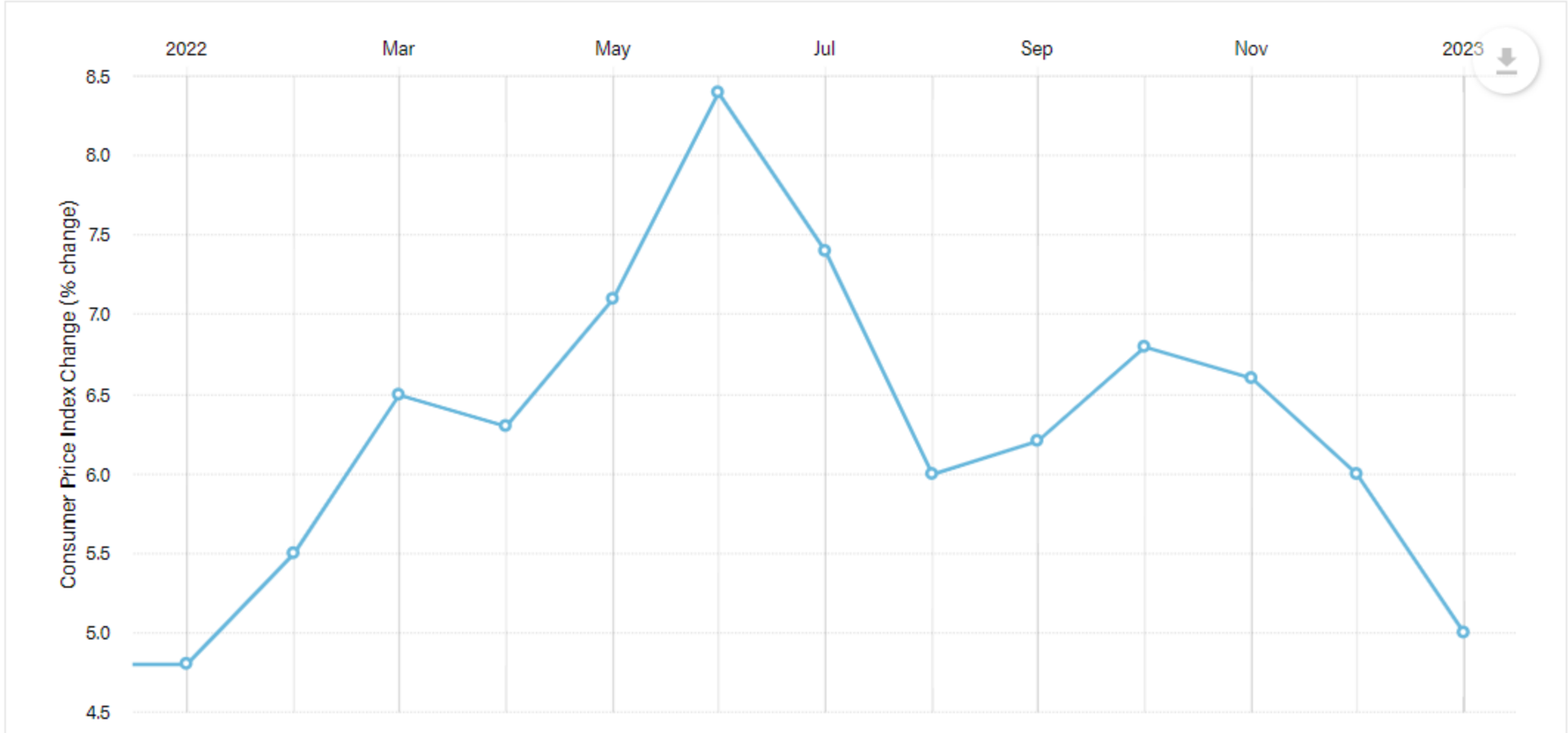
Year	Taxation	PV (2023)	\$ Change	% Change
2016	2,423,218	2,945,611	379,303	14.8%
2017	2,448,979	2,917,249	350,941	13.7%
2018	2,464,087	2,873,218	306,910	12.0%
2019	2,497,779	2,869,196	302,888	11.8%
2020	2,523,509	2,837,570	271,262	10.6%
2021	2,325,561	2,586,747	20,439	0.8%
2022	2,461,616	2,590,733	24,425	1.0%
2023	2,566,308	2,566,308	-	0.0%



Mouse over the graph for more detail or use the sliders below to zoom

Jan 2022 to Jan 2023

**1 year** 5 year 10 year All available



# Municipal Price Index

	2020	2021f	2022f	2023f	2024f	2025f
<b>Municipal Inflation</b>	0.11	2.61	0.95	1.51	2.06	2.14
<b>Consumer Inflation</b>	1.04	1.50	2.00	1.95	2.12	2.23
<b>Difference (in percentage points)</b>	-0.93	1.11	-1.05	-0.44	-0.06	-0.09

Source: City of Edmonton and the Conference Board of Canada

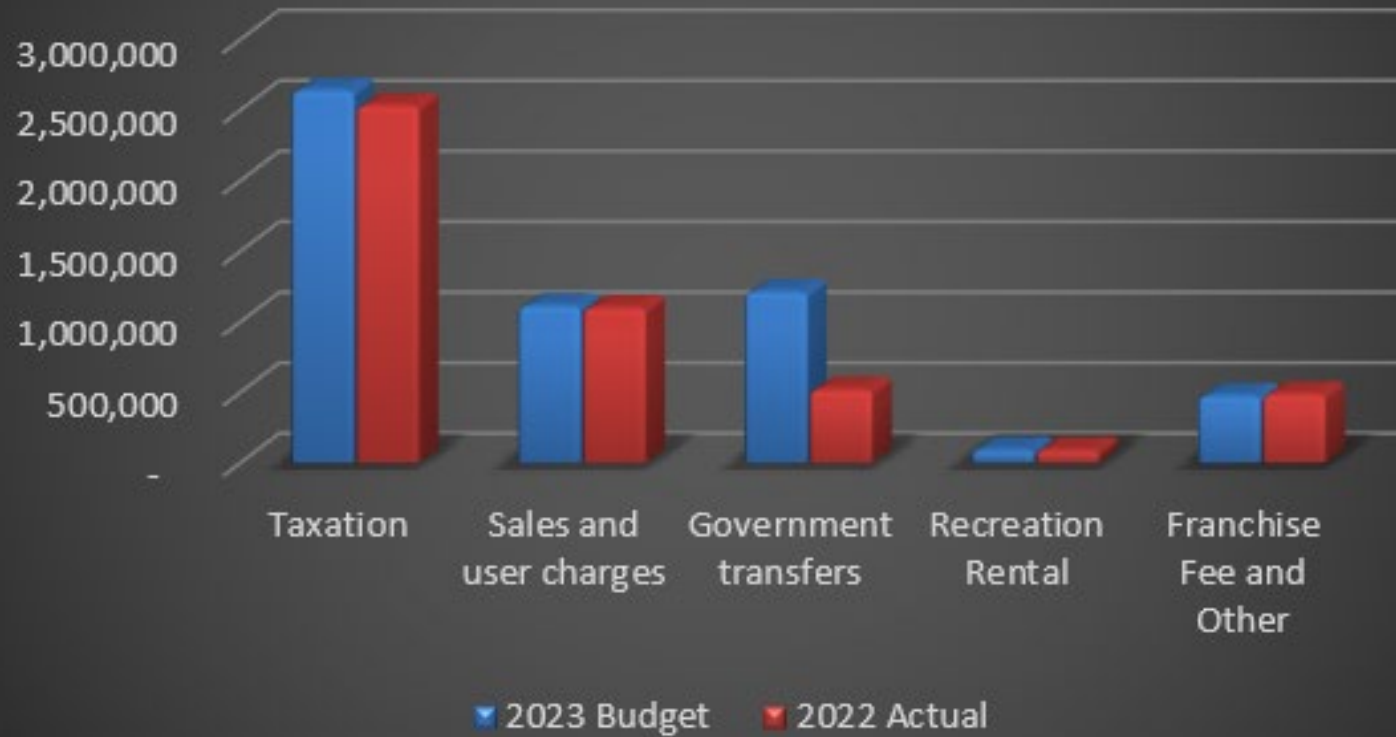
# PART II – REVENUE & EXPENSE

# Part II – Revenues

Revenues	2023 Budget	2022 Actual	\$	%
			Change	Change
Taxation	2,637,339	2,529,584	107,754	4.3%
Sales and user charges	1,109,687	1,096,435	13,252	1.2%
Government transfers	1,210,089	517,079	693,010	134.0%
Recreation Rental	90,432	88,124	2,308	2.6%
Franchise Fee and Other	472,840	485,772	(12,931)	-2.7%
<b>Total</b>	<b>5,520,386</b>	<b>4,716,993</b>	<b>803,393</b>	<b>17.0%</b>

Note: Taxation amount here also include Penalties and cost recovery

## 2023 Budget vs. 2022 Actual



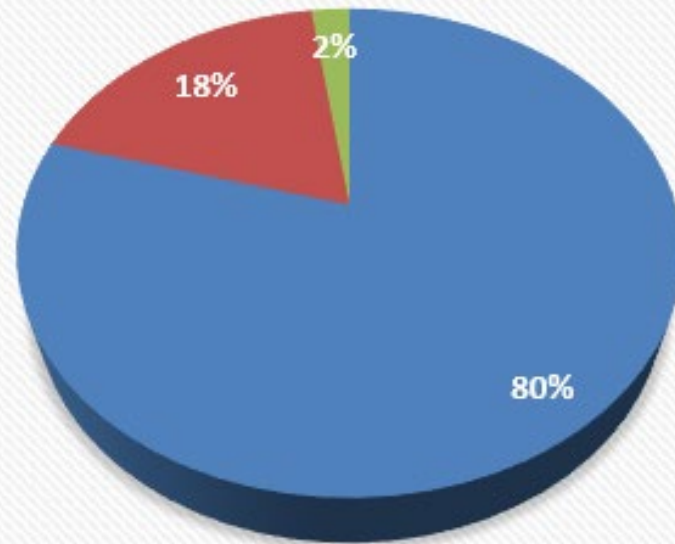
## Part II – Revenues

# Part II – Revenues

	<b>2023</b>	<b>2022</b>	<b>\$</b>	<b>%</b>
<b>Taxation</b>	<b>Budget</b>	<b>Actual</b>	<b>Change</b>	<b>Change</b>
Residential and Farm Land	2,038,172	1,956,311	81,861	4.18%
Commercial	470,488	453,541	16,946	3.74%
Equipment and Machinery	57,650	51,764	5,886	11.37%
<b>Total</b>	<b>2,566,309</b>	<b>2,461,616</b>	<b>104,693</b>	<b>4.25%</b>



## 2023 Budget Component



■ Residential and Farm Land   ■ Commercial   ■ Equipment and Machinery

## Part II – Revenues



# Part II – Revenues

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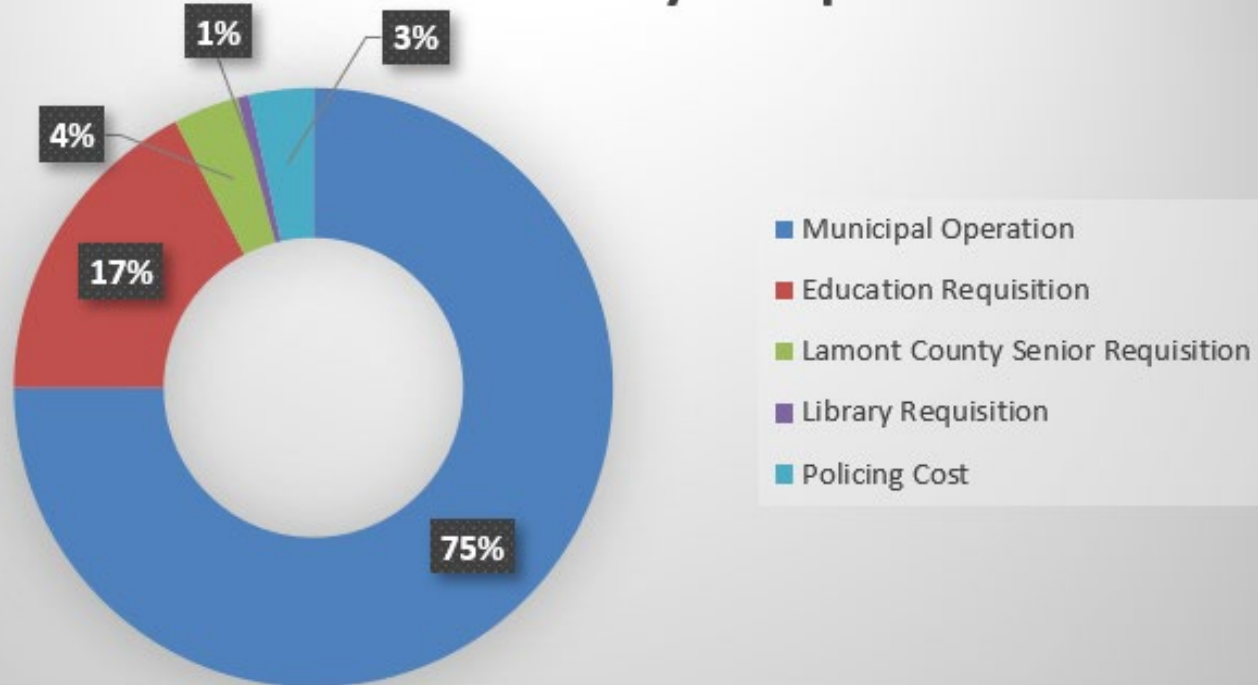
<b>Taxation vs Requisition (Fees)</b>	<b>2023 Budget</b>
Municipal Operation	1,936,352
Education Requisition	449,042
Lamont County Senior Requisition	91,135
Library Requisition	15,765
Policing Cost	89,781
<b>Total</b>	<b>2,566,309</b>

Note: awaiting update re: RCMP back pay

# Part II - 2023 Policing Costs

<u>Policing Actual Invoiced Amt</u>	<u>Amount</u>	<u>Model</u>	<u>Apr-Dec</u>	<u>Jan-Mar</u>
2022/2023	\$ 65,295	20%	\$ 48,971	\$ 16,324
2021/2022	\$ 48,628	15%	\$ 36,471	\$ 12,157
2020/2021	\$ 32,399	10%	\$ 24,299	\$ 8,100
2023/2024 (Estimated)	\$ 97,943	30%	\$ 73,457	\$ 24,486
2023 Budget	\$ 89,781			
2022 Actual	\$ 61,128			

## Where Will The Money Be Spent ?



## Part II – Revenues



<b>Expenses by Departments</b>	<b>2023 Budget</b>	<b>2022 Budget</b>	<b>Change %</b>	<b>Change \$</b>
Storm Sewer	91,404	16,172	465%	75,232
Bylaw	122,914	93,491	31%	29,423
Arena	347,494	327,105	6%	20,389
Council	133,832	126,262	6%	7,570
Curling Rink	178,357	172,152	4%	6,205
Garbage	306,729	302,044	2%	4,685
Park	183,963	180,554	2%	3,409
Disaster Services	3,860	1,500	157%	2,360
Fire	55,081	55,154	0%	(73)
Hall	140,708	144,956	-3%	(4,248)
P.W.	308,326	314,896	-2%	(6,570)
Street and Road	907,630	922,359	-2%	(14,729)
Administration	744,497	760,696	-2%	(16,199)
Communities and Subdivision Planning	647,302	667,541	-3%	(20,239)
Sewer	259,035	318,184	-19%	(59,149)
Water	828,795	891,478	-7%	(62,683)
<b>Grand Total</b>	<b>5,259,927</b>	<b>5,294,544</b>	<b>-0.65%</b>	<b>(34,617)</b>

## Part II – Expenses

## Part II – Expenses



Expense by Categories	2023 Budget	2022 Budget	Change %	Change \$
Contracted Services	682,254	597,343	14%	84,911
Salary and Wage	1,458,061	1,420,164	3%	37,897
Fuel	53,635	41,572	29%	12,063
Natural Gas	78,300	67,800	15%	10,500
Insurance	102,348	93,457	10%	8,891
Amortization	936,930	929,300	1%	7,630
Legal, Audit, Bank	63,784	56,643	13%	7,141
Telus, Freight, Ad.	60,665	55,089	10%	5,576
Electricity	263,100	259,300	1%	3,800
Training and Travel	36,460	36,815	-1%	(355)
Other	619,396	619,783	0%	(387)
Solid Waste Commission	110,153	111,228	-1%	(1,075)
Water Purchase	221,562	222,840	-1%	(1,278)
Water	16,000	26,250	-39%	(10,250)
Goods & Supplies	86,511	103,682	-17%	(17,171)
Repair and Maintenance	379,343	453,878	-16%	(74,535)
Debenture repayment	91,425	199,400	-54%	(107,975)
<b>Grand Total</b>	<b>5,259,927</b>	<b>5,294,544</b>	<b>-0.65%</b>	<b>(34,617)</b>



# Part II – Wage Analysis

2023 13 Full-time Employee (without CAO) Wage Costs	\$ 860,360	\$_Increase	%_Increase	Benefits (25% of W) Increased	Wages and Benefits Increased
COLA 3%+ Merit 0%	\$ 886,170	\$ 25,811	3%	\$ 6,453	\$ 32,263
COLA 3%+ Merit 2%	\$ 903,378	\$ 43,018	5%	\$ 10,754	\$ 53,772
COLA 3%+ Merit 4%	\$ 920,585	\$ 60,225	7%	\$ 15,056	\$ 75,281
COLA 3%+ Merit 5%	\$ 929,188	\$ 68,829	8%	\$ 17,207	\$ 86,036



# Part II – Wage Analysis Cont...

2023 vs 2022	Wage Costs	Benefits	Total Costs
2022 (without CAO)	\$ 860,360	\$207,070	\$ 1,067,430
2023(without CAO)	\$ 895,449	\$215,843	\$ 1,111,291
Increase (\$)	\$ 35,089	\$ 8,772	\$ 43,861
Increase (%)	4.1%	4.2%	4.1%

# Part II – Wage Analysis Cont...



2023 vs 2022	Wage Costs	Benefits	Total Costs
2022 (without CAO)	\$ 860,360	\$207,070	\$ 1,067,430
2023(without CAO)	\$ 880,828	\$212,187	\$ 1,093,016
Increase (\$)	\$ 20,469	\$ 5,117	\$ 25,586
Increase (%)	2.4%	2.5%	2.4%

Note: Proposed increase as of June 1st, 2023





# Part II – Historical Adjustments



Years	Council Monthly Pay	\$ Increase (monthly)	% Increase
2018	\$ 700		
2019	\$ 800	\$ 100	14%
2020	\$ 800	\$ -	0%
2021	\$ 804	\$ 4	0.5%
2022	\$ 804	\$ -	0%
2023	\$ 904	\$ 100	12%

## Part II – Summary of Revenues vs Expenses

2023 Operation Budget		2023 Budget	2022 Actual	Increase/ (Decrease)	% Increase/ (Decrease)
Revenues:					
	Administration	(3,840,786)	(3,097,875)	742,910	23.98%
	Disaster and By-Law:	(5,621)	(5,872)	(251)	-4.28%
	Road/Street:	(318,993)	(338,143)	(19,149)	-5.66%
	Water	(593,454)	(590,782)	2,672	0.45%
	Sewer	(234,091)	(155,591)	78,500	50.45%
	Others (Garbage):	(360,641)	(350,062)	10,579	3.02%
	Hall	(12,792)	(12,792)	-	0.00%
	Arena	(145,338)	(145,929)	(591)	-0.40%
	Park	(8,150)	(19,348)	(11,198)	-57.88%
	Curling Rink	(520)	(600)	(80)	-13.33%
<b>Total Revenue:</b>		<b>(5,520,386)</b>	<b>(4,716,993)</b>	<b>803,393</b>	<b>17.03%</b>

## Part II – Summary of Revenues vs Expenses

2023 Operation Budget	2023 Budget	2022 Actual	Increase/ (Decrease)	% Increase/ (Decrease)
Expenses:				
Council	133,832	120,747	13,086	10.8%
Administration	744,497	684,917	59,580	8.7%
Fire	55,081	50,474	4,607	9.1%
Disaster Service	3,860	307	3,553	1156.8%
By-Law	122,914	73,883	49,031	66.4%
Public Work	308,326	293,179	15,147	5.2%
Street & Road	907,630	845,965	61,666	7.3%
Storm Sewer	91,404	10,417	80,986	777.4%
Water	828,795	874,919	(46,124)	-5.3%
Sewer	259,035	307,154	(48,119)	-15.7%
Garbage	306,729	292,614	14,115	4.8%
FCSS	21,275	21,275	-	0.0%

## Part II – Summary of Revenues vs Expenses

2023 Operation Budget		2023 Budget	2022 Actual	Increase/ (Decrease)	% Increase/ (Decrease)
Expenses:					
	Cemetery	5,400	5,400	-	0.0%
	Town Beautification	8,650	6,940	1,710	24.6%
	Planning & Subdivision	71,800	37,204	34,596	93.0%
	Hall	140,708	121,594	19,113	15.7%
	Arena	347,494	318,830	28,664	9.0%
	Park	183,963	152,984	30,978	20.2%
	Curling Rink	161,970	158,377	3,593	2.3%
	School Fund & Senior Requisition	556,564	544,091	12,474	2.3%
<b>Expenses Total:</b>		<b>5,259,927</b>	<b>4,921,272</b>	<b>338,655</b>	<b>6.9%</b>
<b>Deficit/(Surplus)</b>		<b>(260,459)</b>			

## Part II – Grants Summary

Project Description	Programs	Grants Applied
50 Ave/ 53 Street Sewer Line Replacement	Alberta Municipal Water/Wastewater Partnership	\$ 96,000
Campbell Improvement Stage 2-Phase 2 Full Project	Local Municipal Initiative (LMI)	\$ 292,500
Accessible Playground (Contingent on grant approval)	Employment and Social Development Canada	\$ 100,000
Bridge (Approved in 2022)	Local Road Bridge Program	\$ 33,000
<b>Amounts of Grants Applied</b>		<b>521,500</b>
	MSI Operation	\$ 220,630
	MSI Capital	\$ 206,782
	Canada Community-Building Fund (CCBF)	\$ 106,309
	Climate Resilience Capacity Building Program(CRCB)	\$ 78,500
	Lamont County	\$ 70,068
	Summer Students (Deemed)	\$ 6,300
	<b>Grants Amounts Confirmed (Deemed)</b>	<b>\$ 688,589</b>
<b>Grants Total</b>		<b>\$ 1,210,089</b>

# Part III – Potential Projects

## Part III – Potential Projects

<b><u>Nub</u></b>	<b><u>Projects Name</u></b>	<b><u>Amount</u></b>	<b><u>Ref</u></b>	<b><u>Note</u></b>
2	Ice Painting Machine	\$ 12,500	Appendix B	Included in the draft
3	Road Painting Machine	\$ 10,000	Appendix C	Included in the draft
4	Pilot Road Stabilization and Dust Suppression Project.	\$ 13,000	Appendix D	Included in the draft
6	Shop Overhead Door Replacement	\$ 15,000	Appendix F	Included in the draft
	PT/UB Online Customer facing portal on Town Website.			
7	PT E-billing	\$ 5,000	Appendix G	Included in the draft
14	Storm Water Plan	\$ 30,000	Appendix N	In the budget (Grants received)
20	Arena Improvements	\$ 10,000	Appendix T	Included in the draft
21	Black Knot Removal	-	Appendix U	Included in the draft
22	Downtown Beautification	\$ 2,000	Appendix V	Included in the draft
24	Lamont Farmers Market	-	Appendix X	Included in the draft
25	Lamont Hall Renovation	-	Appendix Y	Included in the draft

## Part III – Potential Projects Cont...

<u>Nub</u>	<u>Projects Name</u>	<u>Amount</u>	<u>Ref</u>	<u>Note</u>
27	Parade	\$ 5,000	Appendix ZA	Included in the draft
29	Remembrance Day	\$ 500	Appendix ZC	Included in the draft
30	Seniors Transportation	\$ 1,500	Appendix ZD	Included \$2K in the draft
32	Tax Brochure	-	Appendix ZF	Included in the draft
33	Truth and Reconciliation Ceremony	\$ 300	Appendix ZG	Included in the draft
<b>Total amounts included in the Budget</b>		<b>\$ 104,800</b>		



## Part III – Potential Projects Cont...

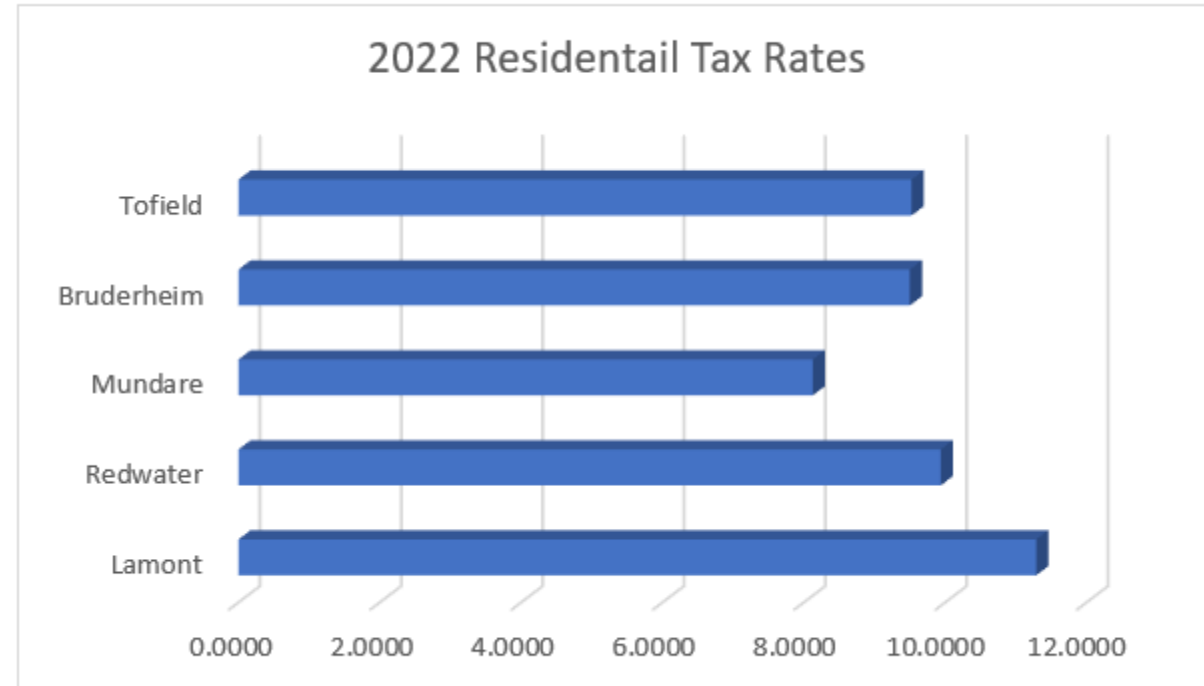
<u>Nub</u>	<u>Projects Name</u>	<u>Amount</u>	<u>Ref</u>	<u>Note</u>
1	Parks and Recreation Committee Family School Liaison Worker (FSLW) term support for	\$ 10,000	Appendix A	Current Park Reserve is \$27,813
12	elective programming.	\$ 10,000	Appendix L	Pilot Project. \$10,000 per year for a 5-year term.
9	Pole mount Christmas decorations	\$ 10,000	Appendix I	Reduced from \$15K to \$10K
10	Alley Plan	-		Under Road Construction Plan
11	Cold Mix Alley Pilot Project	\$ 60,000	Appendix K	
13	Road construction plan	\$ 35,000	Appendix M	
15	Lamont High school Citizenship award	\$ 2,500	Appendix O	
31	Stars	\$ 1,800	Appendix ZE	
36	Lamont Supper Club	-		
37	Communities Investment Program	-		
<b>Total Amounts of Projects waiting to add into Budget</b>		<b>\$ 129,300</b>		

# PART IV – Options – Mill Rate

# Part IV– 2022 Residential Mill Rates Comparison



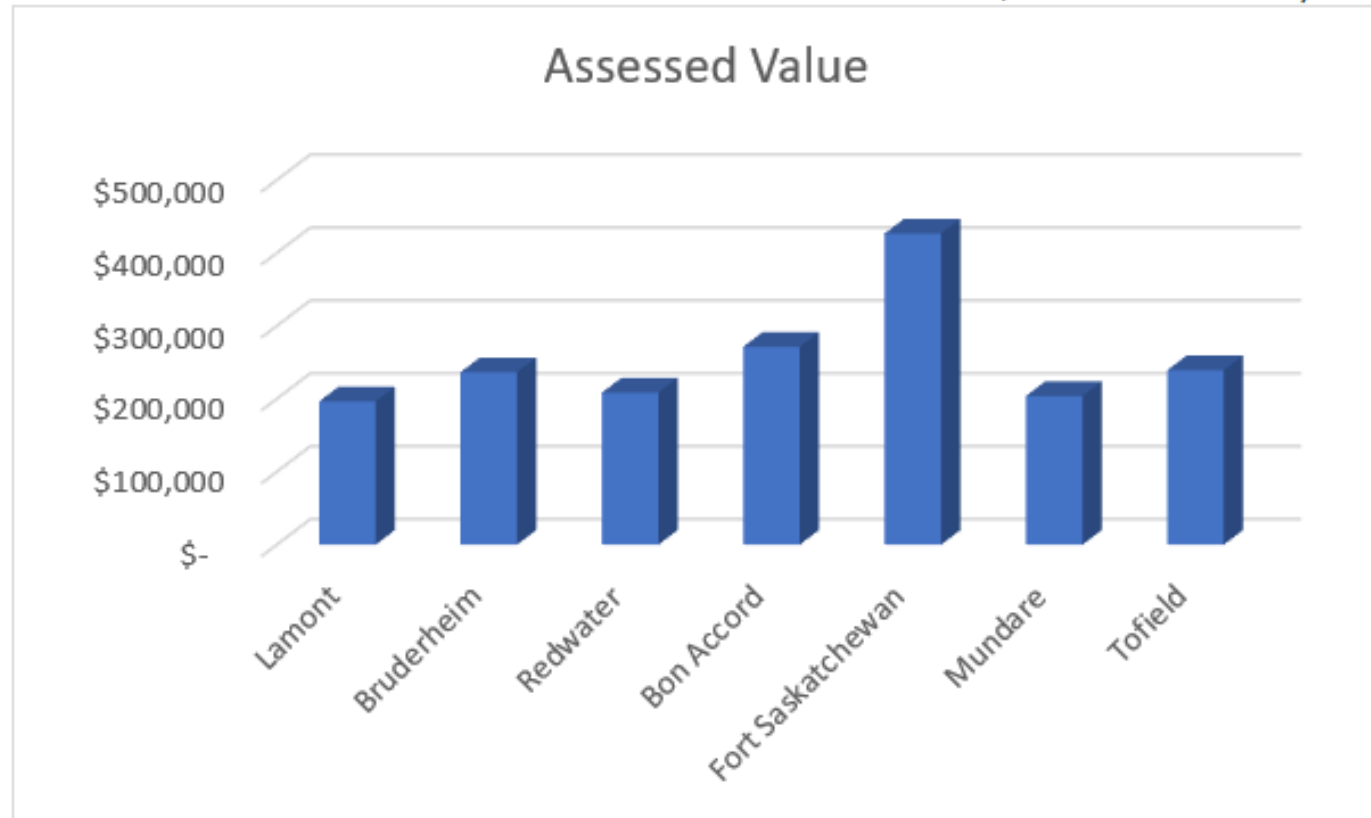
<u>General Municipal Residential Mill Rates</u>	<u>2022</u>
Tofield	9.5245
Bruderheim	9.5
Mundare	8.125
Redwater	9.9361
<b>Lamont</b>	<b>11.288</b>



**Average Single Family Dwelling Assessment**

**Assessed Value**

Lamont	\$	196,430
Bruderheim	\$	236,500
Redwater	\$	208,500
Bon Accord	\$	271,400
Fort Saskatchewan	\$	426,600
Mundare	\$	203,900
Tofield	\$	239,320



## Part IV— Residential Assessment Comparison

## Actual Municipal Tax Comparison

<u>General Municipal Residential Mill Rates</u>	<u>2022</u>	<u>Average Assessment</u>	<u>Actual Tax Amounts</u>
Mundare	8.1250	\$ 203,900	\$ 1,657
Redwater	9.9361	\$ 208,500	\$ 2,072
<b>Lamont</b>	<b>11.2875</b>	<b>\$ 196,430</b>	<b>\$ 2,217</b>
Bruderheim	9.5000	\$ 236,500	\$ 2,247
Tofield	9.5245	\$ 239,320	\$ 2,279
Fort Saskatchewan	5.4480	\$ 426,660	\$ 2,324
Bon Accord	10.3275	\$ 271,400	\$ 2,803



# Part IV – 2023 Assessments

<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>2023</u>	<u>2022</u>	<u>Difference</u>	<u>Percentage</u>
	Taxable Total:	882	163,707,010	161,506,460	2,200,550	1.36%
	Grant-In-Lieu Total:	1	253,100	248,900	4,200	1.69%
	<b>Taxable &amp; Grant-in-Lieu Total</b>	<b>883</b>	<b>163,960,110</b>	<b>161,755,360</b>	<b>2,204,750</b>	<b>1.36%</b>

Source: Tanmar Consulting

# Part IV – Assessments

## Assessment Summary

Assessment Year: 2022



### Municipal Assessment

<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
101	Residential Farm	2	T	202,600	260,200	0	462,800
102	Residential Improved	661	T	22,301,830	106,089,970	229,650	128,621,450
103	Residential Vacant	47	T	2,664,600	0	0	2,664,600
110	Multi Family Improved	7	T	0	0	4,281,800	4,281,800
151	Farmland	53	T	198,000	0	0	198,000
202	* Commercial Improved	64	T	935,500	2,769,450	9,395,450	13,100,400
203	* Industrial Improved	15	T	2,332,400	7,782,100	0	10,114,500
252	* Commercial Vacant	12	T	735,600	0	0	735,600
253	* Industrial Vacant	2	T	202,100	0	0	202,100
402	* Machinery/Equip.	1	T	0	74,970	0	74,970
<b>Taxable Total:</b>		<b>864</b>		<b>29,572,630</b>	<b>116,976,690</b>	<b>13,906,900</b>	<b>160,456,220</b>

<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
701	* Federal NR/Imp GIPOT	1	G	0	0	253,100	253,100

**Grant-In-Lieu Total: 1 0 0 253,100 253,100**

**Sub Total: 865 29,572,630 116,976,690 14,160,000 160,709,320**

**Taxable Total: 882 29,624,160 117,163,240 16,919,610 163,707,010**

**Grant-In-Lieu Total: 1 0 0 253,100 253,100**

**Taxable & Grant-in-Lieu Total: 883 29,624,160 117,163,240 17,172,710 163,960,110**

## Part IV – Utilities Comparison

Monthly Bill If 13.6 m <sup>3</sup> of Water Consumed in Every Two Months				
<u>Lamont</u>	<u>Bruderheim</u>	<u>Redwater</u>	<u>Bon Accord</u>	<u>Gibbons</u>
\$ 81.50	\$ 115.51	\$ 109.39	\$ 133.47	\$ 111.28



## Part IV – 2022 Utility Analysis

<u>2022 Actual</u>	<u>Water</u>	<u>Sewer</u>	<u>Garbage</u>	<u>Total</u>
Revenues	\$ 590,782	\$ 155,591	\$ 350,062	\$ 1,096,435
Expense	\$ 684,172	\$ 116,161	\$ 292,614	\$ 1,092,947
<b>Net Profits (Losses)</b>	<b>(93,390)</b>	<b>39,430</b>	<b>57,448</b>	<b>3,487</b>

Note: without amortization

## Part IV – Minimum Tax Levy

- ❖ The Minimum tax levy was started in 2010 at \$750.
- ❖ then reduced to \$500 in 2011 until present.



# Minimum Tax Levy at \$700

- ❖ It will generate additional revenue of \$20,753 if Minimum Tax Levy update to \$700 from \$500.
- ❖ 112 tax rolls will be impacted potentially if changes made. Currently, 90 tax rolls at \$500 minimum tax levy. It will be increased to 112 rolls at \$700 level.

## Part IV – Mill Rates Analysis

% of Mill Rate Increase	Minimum Tax Levy \$500		Minimum Tax Levy \$700	
	<u>Tax (\$) Increase</u>	<u>Tax (%) Increase</u>	<u>Tax (\$) Increase</u>	<u>Tax (%) Increase</u>
0%	\$ 37,763	1.53%	\$ 53,185	2.16%
<b>1.62%</b>	<b>\$ 77,530</b>	<b>3.15%</b>	<b>\$ 98,496</b>	<b>4.00%</b>
<b>1.87%</b>	<b>\$ 83,667</b>	<b>3.40%</b>	<b>\$ 104,620</b>	<b>4.25%</b>
2.12%	\$ 89,805	3.65%	\$ 110,709	4.50%

# Part IV – Residential Property

*Example: a residential property at assessed value of \$194,900*

% of Mill Rate Increase	<u>2023</u>		<u>2022</u>		Tax (\$)	Increase	Tax (%) Increase
	<u>(\$194,900)</u>		<u>(\$192,285)</u>				
0%	\$	2,799	\$	2,761	\$	38	1.36%
1.62%	\$	2,844	\$	2,761	\$	83	3.00%
1.87%	\$	2,851	\$	2,761	\$	90	3.26%
2.12%	\$	2,858	\$	2,761	\$	97	3.51%

# Part IV – Commercial Property

Example: a commercial property at assessed value of \$310,100

<b>% of Mill Rate</b>	<b><u>2023</u></b>		<b><u>2022</u></b>				
<b>Increase</b>	<b><u>(\$310,100)</u></b>		<b><u>(\$305,939)</u></b>		<b><u>Tax (\$) Increase Tax (%) Increase</u></b>		
0%	\$	5,802	\$	5,724	\$	78	1.36%
1.62%	\$	5,896	\$	5,724	\$	172	3.00%
1.87%	\$	5,911	\$	5,724	\$	186	3.26%
2.12%	\$	5,925	\$	5,724	\$	201	3.51%



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# THANK YOU!

Do you have any questions?

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