

# Council Package

March 14, 2023



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**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
March 14, 2023**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

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**2. DELEGATIONS**

**2.1. MOTION FOR ACCEPTANCE OF DELEGATION**

**3. CORRESPONDENCE**

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**3.4. FCSS – Volunteer Appreciation Invitation.....Page 12**

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7.1. Chief Administrative Officer Annual Review	
7.2. Recreation	
<b>8. ADJOURNMENT</b>	



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
February 28, 2023  
Regular Meeting of Council**

<b>PRESENT:</b>	Kirk Perrin	Mayor
	Jody Foulds	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Perry Koroluk	Councillor
	Rick Bastow	Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Jaclyn Ponto-Lloyd	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Mayor Perrin:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

- Addition of Item 4.6 – Councillor Absence

**MOTION: 69/23 Councillor Foulds:** That the Council Agenda be accepted as amended.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**ADOPTION OF MINUTES:**

- a) Meeting Minutes – February 14, 2023

**MOTION: 70/23 Councillor Sieker:** That the Minutes of the February 14, 2023 Council Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS:**

- Allen Antoniuk
- Shayne Milliken – Lamont County Emergency Services Report

**MOTION: 71/23 Councillor Foulds:** That Allen Antoniuk be accepted as a delegation.

**CARRIED**

**MOTION: 72/23 Councillor Sieker:** That Shayne Milliken – Lamont County Emergency Services be accepted as a delegation.

**CARRIED**

**CORRESPONDENCE:**

- **AGLC Response – Letter of Support Camrose Casino**

**MOTION: 73/23 Councillor Harvey:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS:**

**Municipal Development Plan**

**MOTION: 74/23 Councillor Koroluk:** That Council give first reading to Bylaw 06/23, Municipal Development Plan Amendment.

**CARRIED**

**MOTION: 75/23 Councillor Sieker:** That the Public Hearing for Bylaw 06/23 be scheduled for March 23, 2023, at 6:30 p.m.

**CARRIED**

**School Zone Extension Update**

**MOTION: 76/23 Councillor Koroluk:** That Council accept the School Zone Extension update as information.

**CARRIED**

**Canada Post Office – Accessibility Upgrades Update**

**MOTION: 77/23 Councillor Sieker:** That Council accept the Canada Post Office – Accessibility Upgrade update as information.

**CARRIED**

**Seniors' Week Declaration**

**MOTION: 78/23 Councillor Sieker:** That Council declare June 5-11, 2023, to be Seniors' Week.

**CARRIED**

**MOTION: 79/23 Councillor Harvey:** That Council direct Administration to meet with FCSS and inquire about opportunities to partner or assist with Seniors' Week activities.

**CARRIED**

**Fort Air Partnership – Air Quality Monitoring Report December 2022**

**MOTION: 80/23 Councillor Koroluk:** That Council accept the Fort Air Partnership – Air Quality Monitoring Report as information.

**CARRIED**

**Councillor Absence**

**MOTION: 81/23 Councillor Sieker:** That Council accept Councillor Colleen Holowaychuk's absence and Councillor Dave Taylor's absence, due to prior professional commitments.

**CARRIED**

**REPORTS:**

**Council Reports:**

<b>Mayor Perrin</b>	Nothing to report.
<b>Councillor Harvey</b>	Written report attached.
<b>Councillor Koroluk</b>	Nothing to report.
<b>Councillor Sieker</b>	Written report attached.
<b>Councillor Foulds</b>	Written report attached.
<b>Councillor Holowaychuk</b>	Written report attached.

**Staff Reports:**

**CAO** Written report attached.

**MOTION: 82/23 Councillor Foulds:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:** None.

**CLOSED SESSION:**

- **Bylaw Enforcement Report**
  - *FOIP Section 24 – Advice from Officials*
- **Northeast Regional Mayors, Reeves, Indigenous Leaders Caucus**
  - *FOIP Section 24 – Advice from Officials*
- **Specific Use Regulations**
  - *FOIP Section 24 – Advice from Officials*
- **2023 Municipal Requisition**
  - *FOIP Section 24 – Advice from Officials*

**MOTION: 83/23 Councillor Koroluk:** That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:45 p.m.

**CARRIED**

**MOTION: 84/23 Councillor Foulds:** That Council revert to regular Council meeting session at 8:39 p.m.

**CARRIED**

**MOTIONS ARISING FROM CLOSED SESSION:**

**MOTION: 85/23 Councillor Foulds:** That Council accept the Bylaw Enforcement Report as information.

**CARRIED**

**MOTION: 86/23 Councillor Sieker:** That Council accept the Northeast Regional Mayors, Reeves, Indigenous Leaders Caucus update as information.

**CARRIED**



**MOTION: 87/23 Councillor Harvey:** That Council direct Administration to advise the proponent of the Land Use Bylaw process.

**CARRIED**

**MOTION: 88/23 Councillor Foulds:** That Council accept the 2023 Municipal Requisition discussion as information.

**CARRIED**

**ADJOURNMENT:** Mayor Perrin adjourned the meeting at 8:44 p.m.

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Mayor

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Chief Administrative Officer

**LAMONT HEALTH CARE CENTRE  
Summary  
Minutes of the Regular Board Meeting**

**Date: Thursday, November 24, 2022**



**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:34 a.m.

Nine persons were in attendance in the Board Room.

**2.0 Review/Approval of Agenda and Minutes**

The proposed agenda was reviewed and approved as addended. Minutes of the Regular Board Meeting which was held on Thursday, October 27, 2022, were reviewed and approved as corrected.

**3.0 Community Involvement**

Members discussed their involvement in various community activities, including the following:

- St. Michael “Fish Fry” on November 12, 2022
- Reeve’s Golf Tournament raised approximately \$26,000 and 2/3 of that was donated to Lamont Food Bank and 1/3 to Mundare Easter Basket
- Bus/Train Accident Memorial Service will be held in Chipman followed by commemoration ceremonies in Chipman and Lamont on November 27, 2023
- Lamont Christmas light up was on November 26, 2022.

**4.0 Highlights of the meeting included a discussion on the following items:**

**i. Update re: ‘Faithful Footprints’ Grant**

Mrs. Trudy Harrold informed members that we have received the balance of \$10,000 from the ‘Faithful Footprints’ Grant. We will be required to provide Faithful Footprints Grant Program with the details of LHCC’s consumption and saving in the fall.

**ii. Update re: COVID-19**

Members discussed COVID-19 matters and process changes within LHCC; an update regarding the current local outbreak was also discussed. Screening at the entrances was stopped starting November 1, 2022; everybody needs to hand sanitize and wear a mask in the facility.

4.0 **Highlights-** continued ...

iii. **Update re: LTC Replacement**

Mr. Bharmal reviewed the grant program and its requirements with the Board. Lamont Health Care Centre (LHCC) meets the eligibility criteria and will be applying for the replacement of the long term care wings. The deadline is on January 6, 2022.

iv. **Service Recognition**

LHCC had 31 Staff being recognized for their long service. Two staff members have worked in LHCC for 40 years.

v. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Dr. Mohamed's intention to leave LHCC
- Day of Mourning grievances
- Covid 19 changes
- Helipad review and audit
- CHAA meetings
- Staff shortages
- Resident concerns
- LHCC Emergency plan

5.0 **Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, December 22, 2022, commencing at 8:30 a.m.

6.0 **Adjournment**

There being no other business, the meeting was adjourned at 3:46 p.m.

/sb

**LAMONT HEALTH CARE CENTRE**  
**Summary**  
**Minutes of the Regular Board Meeting**  
**Date: Thursday, December 22, 2022**



**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:48 a.m.

Nine persons were in attendance in the Board Room.

**2.0 Review/Approval of Agenda and Minutes**

The proposed agenda was reviewed and approved as presented. Minutes of the Regular Board Meeting, which was held on Thursday, November 24, 2022, were reviewed and approved as corrected.

**3.0 Community Involvement**

Members discussed their involvement in various community activities, including the following:

- Bus/Train Accident Memorial Service will be held in Chipman followed by commemoration ceremonies in Chipman and Lamont on November 27, 2023, was beautifully done and everything went well.
- Members talked about different initiatives by our Staff to collect clothing and donate to the homeless shelters
- LHCC Community Newsletter – Winter Edition.

**4.0 Highlights of the meeting included a discussion on the following items:**

**i. Update re: 'Faithful Footprints' Grant**

Members inquired if there was a possibility to apply for more donations from this grant. Mrs. Trudy Harrold will contact the grant program lead to find out.

**ii. Update re: COVID-19**

Members discussed COVID-19 matters and agreed that this will be an ongoing matter for a foreseeable future. LHCC will have to be prepared to deal with COVID-19 and other respiratory outbreaks as and when they occur.

**4.0 Highlights- continued ...**

**iii. Update re: LTC Replacement**

Mr. Bharmal provided an update on the progress of the application and assured the members that we will be able to submit our application before the deadline.

**iv. Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- 2023 doctors' privileges
- Covid 19 update
- Building maintenance
- Helipad update
- CHAA meetings
- Connect Care and Oracle conversion
- Christmas events
- Board/Staff Breakfast in January

**5.0 Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, January 26, 2023, commencing at 10:30 a.m. after the Patient Care Committee meeting.

**6.0 Adjournment**

There being no other business, the meeting was adjourned at 1.39 p.m.

/sb

**LAMONT COUNTY HOUSING FOUNDATION**

**Summary**

**Regular Meeting of the Board of Directors**

**Date: Monday, November 28, 2022**

**Place: Board Room, Beaverhill Pioneer Lodge**



**1.0 Call to Order**

Chairperson Judy Schueler called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 7:00 p.m.

**2.0 Review/Approval of Agenda**

The proposed agenda was reviewed and approved as presented.

**3.0 Review/Approval of Minutes**

The minutes of the last regular Board meeting (September 26, 2022) were reviewed and approved as corrected.

**4.0 Updates of the following matters were discussed:**

- i. **COVID-19**
- ii. **Seniors' Transportation**
- iii. **Board Education/Webinars**

**5.0 Highlights of the meeting discussion included:**

**i. Lodge Managers' and Board Committee Reports**

Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.

- **Lodge Managers' Reports**
  - Building Attic Insulation
  - Snow removal
  - Residents/Events
  - Recreation Staff
  - Donations
- **Board Committee Reports**
  - Buildings & Grounds
  - Finance
    - Discussions re: Union negotiations, Municipal Requisitions and 2023 Foundation Budget
  - Personnel
  - Managers' Liaison

**5.0 Highlights – continued ...**

- ii. **Review/Approval of Accounts Payables for the period ending November 26, 2022**
- iii. **Review/Approval of Revenue & Expenditure Statement for the period ending October 31, 2022**
- iv. **Community News and Upcoming Events**
- v. **Risk Management**
  - Discussions re: Flu Season and Covid 19

**6.0 Next Meeting**

The next meeting will be held at Father Filas Manor in Mundare, AB on Monday, January 30, 2023, commencing at 7:00 p.m.

**7.0 Adjournment**

There being no other business, the meeting was adjourned at 9:50 p.m.

/sb.



March 1, 2022

Town of Lamont Council Members

Dear Town of Lamont Council Members,

Family & Community Support Services, Lamont County Region respectfully request your presence at our **Annual Volunteer Appreciation Dinner**.

**Lamont Volunteer Appreciation** will be held on Wednesday April 19, 2023 from 5:30 p.m.-9:00p.m. at the Lamont Hall.

The Evening includes a free Supper, entertainment, great conversation, laughs and memories with the local volunteers from our community.

We hope you can come celebrate with us as we honor our **Community Volunteers**. **Please RSVP to Darlene at 780-895-2233. Ext 226.**  
Thank you for your consideration of our request.

We look forward to hearing from you.

Sincerely,



Jodie Conley  
Board Chair  
Family & Community Support Services  
Lamont County Region





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

**The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).**

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

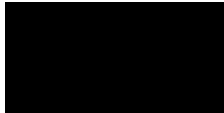
**The 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).**

.../2

Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,



Rebecca Schulz  
Minister

cc: Chief Administrative Officers  
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council  
Cathy Heron, President, Alberta Municipalities  
Paul McLauchlin, President, Rural Municipalities of Alberta  
Dave Lamouche, President, Metis Settlements General Council  
Dan Rude, Chief Executive Officer, Alberta Municipalities  
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta

FEB. 16, 2023

Agenda Item: 3.6

## Chair's Report

### RECENT EVENTS

Board Chair Trina Boymook highlighted recent events:

- On January 30, Board Chair Boymook attended an Alberta School Board Association's (ASBA) Board Chairs meeting. Topics discussed: the upcoming election, advocacy strategies for the election and the forthcoming ASBA budget for 2023. ASBA plans to host another Board Chairs meeting in the coming weeks.
- On January 31, the Board met with the Town of Bruderheim Council. The two groups shared focus areas, successes, challenges and upcoming opportunities. They also discussed ways to continue working together.
- On February 4, Chair Boymook and trustees Cathy Allen and Don Irwin attended the Northern Alberta First Tech Challenge Robotics Championship at Bev Facey Community High. Both Bev Facey and Salisbury Composite High tied for second place. They now advance to provincials—March 4-5. Chair Boymook congratulated both teams and wishes them the best at the next competition.
- On February 10, Chair Boymook and trustees Jacqueline Shotbolt and Ralph Sorochan met with Jackie Armstrong-Homeniuk, the member of the legislative assembly of Alberta for Fort Saskatchewan-Vegreville. Topics discussed: EIPS' Fort Saskatchewan infrastructure needs and the rising student socio-economic challenges in the city.
- On February 10, Chair Boymook and trustees Allen and Irwin attended the Alberta Teachers' Association (ATA) Partners in Education Luncheon. The highlight: Keynote speaker Tareq Hadhad, a Syrian refugee and founder of Peace by Chocolate, based in Nova Scotia. Hadhad shared a motivational story about his journey to Canada, risk-taking, entrepreneurship and giving back. Chair Boymook thanked Deneen Zielke, the President of the ATA Local No. 28, for the invitation.



### THREE-YEAR ENGAGEMENT STRATEGY: FRENCH IMMERSION

On February 7, the Board attended the second in-person public engagement session about EIPS' French Immersion program. The Board is exploring ways to enhance French Immersion programming, address anticipated enrolment pressures and increase program retention. Chair Boymook thanked the French Immersion school community for participating and their feedback. Trustees will use the input gathered to help inform the next engagement session and future decision-making.

### NEW SCHOOL NUTRITION PROGRAM: VEGREVILLE

On February 13, Chair Boymook and Trustee Randy Footz attended the launch of a new school nutrition program in Vegreville. Through the program, students attending Vegreville schools receive healthy snacks during the school day. The program is funded through a new Alberta Education School Nutrition Program grant and supplied by the Community Association for Lasting Success in Vegreville.

### TRUSTEES' SCHOOL TOURS

On February 16, after the Board meeting, Trustees plan to visit Fultonvale Elementary Junior High and Uncas Elementary as part of its 2022-23 Trustees' School Tours. The Board extends thanks to all the staff and students at the schools for hosting the tours. Everyone looks forward to learning more about each school and the programs offered.

## Superintendent's Report

### RECENT EVENTS

Superintendent Mark Liguori highlighted recent events:



- On January 31, Superintendent Liguori joined the Board to meet with the Town of Bruderheim Council. Being in Bruderheim and seeing the community's ongoing support of EIPS school initiatives is always a pleasure. He also wishes former town Chief Administrative Officer, Patty Podoborzny, all the best in her future endeavours.
- On February 7, Superintendent Liguori attended the second in-person public engagement session about the Division's French Immersion program. Those who attended offered valuable feedback, which EIPS will use to prepare for the next in-person consultation on April 13. In June, EIPS will present the Board with a report detailing the French Immersion engagement efforts to date.
- On February 16, Superintendent Liguori will join the Board on two school tours—Fultonvale Elementary Junior High and Uncas Elementary.

## Association and Employee Group Reports

### ASBA ZONE 2/3 REPORT

Trustee Jacqueline Shotbolt attended the Alberta School Boards Association (ASBA) Zone 2/3 meeting on January 20. The highlight: the collaborative discussions about the 2023-24 ASBA budget, including strategies to develop it and understand its terminology. Trustee Shotbolt also shared with trustees two upcoming information sessions. The first, a speakers' corners session focused on strategic thinking on February 23 at 6:30 p.m. The second, an ASBA-hosted conversation about election priorities for school boards and key messaging to share with school councils on February 28 at 7 p.m.

### ATA LOCAL REPORT

The Board received for information the Alberta Teachers' Association (ATA) Local No. 28 report from the association's President, Deneen Zielke:

- On February 10, the ATA hosted its annual Partners in Education Luncheon. Zielke thanked Chair Boymook and trustees Allen and Irwin for attending. The highlight was the keynote speaker, Tareq Hadhad, who offered both an inspirational story and important message.
- On February 10-11, Zielke attended an ATA Local President meeting. The meeting focused on the provincial election and included details about upcoming engagement efforts, work plans and strategies to promote strong public education.

## New Business

### 2023 ASCA SCHOOL COUNCIL CONFERENCE AND AGM: REGISTRATION SPONSORSHIP

The Board approved sponsoring the registration fee for school council members to take part in the 2023 Alberta School Councils' Association (ASCA) School Council Conference and Annual General Meeting on April 21-23—for one member per school council up to a maximum of \$5,000. To qualify, members must be part of a school council with an active ASCA membership and apply before the registration deadline, April 6.

### POLICY AMENDMENTS

The Board approved amendments to:

- [Board Policy 3: Role of the Trustee](#);
- [Board Policy 11: Board Delegation of Authority](#);
- [Board Policy 13: Appeals and Hearings Regarding Student Matters](#); and
- [Board Policy 17: Student Transportation](#)

Overall, the approved changes strengthen the policies' clarity, definitions, language and readability.





# BOARD HIGHLIGHTS

## **AUDITOR REAPPOINTMENT: MNP LLP**

The Board approved reappointing MNP LLP, a national accounting firm, as the Division's external auditor for EIPS' year-end financial statements for Aug. 31, 2023.

## **BORROWING RESOLUTION: 2022-23**

The Board approved the Division's borrowing resolution to meet expenditures during the 2022-23 school year. Annually, the Division submits a borrowing resolution to the Bank of Montreal to support the credit-facility agreements in place.

## **Committee Report**

### **STUDENT EXPULSION COMMITTEE**

The Board received for information a report from the Student Expulsion Committee meetings held on January 18 and February 1. The committee reviewed all relevant information and upheld the recommendations put forward by school administration.

### **ADVOCACY COMMITTEE**

The Board received for information a report from the Advocacy Committee meeting held on February 1. The topics discussed: the Board's advocacy strategy, upcoming election advocacy efforts, and the forthcoming education budget. The committee will review its plans after the province releases its Budget 2023, and make revisions where necessary.

### **AUDIT COMMITTEE**

The Board received for information a report from the Audit Committee meeting held on February 9. The meeting focus: MNP LLP's reappointment as EIPS' external auditor for its financial statements for Aug. 31, 2023.

### **POLICY COMMITTEE**

The Board received for information a report from the Policy Committee meeting held on February 14. The committee reviewed five policies—several will come forward to the Board at the next Caucus meeting in March.

## **Board Members**

Trina Boymook, *Chair* | Colleen Holowaychuk, *Vice-Chair* | Cathy Allen | Randy Footz | Don Irwin | Susan Miller | Jim Seutter | Jacqueline Shotbolt | Ralph SoroChan

### **FOR MORE INFORMATION CONTACT:**

**Trina Boymook**, *Board Chair* | P 780 417 8101

**Laura McNabb**, *Director, Communication Services* | P 780 417 8204

[www.eips.ca](http://www.eips.ca) | Twitter: [@eips](https://twitter.com/eips) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.1

**COUNCIL MEETING DATE:**  
March 14, 2023

**ITEM DESCRIPTION OR TITLE**

**Addition of Bylaw Enforcement Costs to Tax Rolls**

**RECOMMENDATION**

**THAT** Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule "A" totalling \$600.00.

**BACKGROUND**

Costs associated with bylaw enforcement process can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated cost, as per Bylaw 07/22, 2023 Fees and Charges, has been attached as Schedule "A". The fee is related to Bylaw, Administration, and Contractor costs.

**COMMUNICATIONS**

The property owners will be notified of the fees added to their tax roll.

**IMPLICATIONS OF DECISION**

With the charges added to the tax roll, it is possible that costs may be recovered.

**FINANCIAL IMPLICATIONS**

Collection of fees through the tax roll could result in reimbursement of costs to the Town.


**POLICY AND/OR LEGISLATIVE REFERENCES**

Bylaw 01/23, Community Standards Bylaw  
Bylaw 07/22, 2023 Fees and Charges

**ATTACHMENTS**

Schedule "A"- Bylaw Enforcement Costs to Tax Rolls

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO: 

<b>Schedule "A"</b>	
<b>Bylaw Enforcement Costs to Tax Rolls</b>	
<b><u>Roll #</u></b>	<b><u>Total Cost</u></b>
3300	\$600.00
<b>TOTAL</b>	<b>\$600.00</b>



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

**COUNCIL MEETING DATE:  
March 14, 2023**

**ITEM DESCRIPTION OR TITLE**

**Transfer of Tax Recovery Costs to Tax Rolls**

**RECOMMENDATION**

**THAT** Council authorize the costs to be transferred to the tax rolls as itemized in the attached Schedule "A".

**BACKGROUND**

Costs associated with tax recovery proceedings related parcels can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated costs with tax recovery proceedings has been attached as Schedule "A". The costs are related to legal expenses, appraisals, and all tax recovery related expenses.

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

With the costs transferred, it is possible that costs may be recovered.

**FINANCIAL IMPLICATIONS**

Reimbursement of costs to the Town.

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Section 553 (1)(f)

**ATTACHMENTS**

Schedule "A"- Transfer of Tax Recovery Costs to Tax Rolls

Report Prepared By: Betty Malica, Tax Clerk

Approved by CAO:







**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.3

**COUNCIL MEETING DATE:  
Mach 14, 2023**

**ITEM DESCRIPTION OR TITLE  
Municipal Development Plan**

**RECOMMENDATION**

**THAT** the Public Hearing for Bylaw 06/23 be scheduled for April 11, 2023 at 7:15 p.m.

**BACKGROUND**

To meet updated legislative requirements, the Town’s Municipal Development Plan will need to be updated to include policies relating to the preservation of agricultural land.

Notice must be provided of the amending bylaw and a public hearing must be held in accordance with the Municipal Government Act. The public hearing must be held at a regular or special council meeting.

**COMMUNICATIONS**

The Public Hearing will be advertised as required in the *Municipal Government Act*, once a week for two (2) consecutive weeks in the local newspaper. The advertisement will also be shared on the Town’s website and social media platforms.

**IMPLICATIONS OF DECISION**

By providing first reading, the details for scheduling the Public Hearing will be prepared to gain any information from the public on the amendments proposed.

Following the Public Hearing a Request for Decision would be brought forward with the proposed Bylaw for further readings.

**FINANCIAL IMPLICATIONS**

\$500.00 - advertising

**POLICY AND/OR LEGISLATIVE REFERENCES**

Municipal Development Plan  
Municipal Government Act (MGA)



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

Bylaw 06/23, Municipal Development Plan Amendment

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in black ink, appearing to be "JP", is written over the text "Approved by CAO:".

TOWN OF LAMONT  
BYLAW 06/23



**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING THE MUNICIPAL DEVELOPMENT PLAN OF THE TOWN OF LAMONT.**

**WHEREAS** the *Municipal Government Act*, RSA 2000, as amended (the “Act”) provides that a Municipal Council may amend its Municipal Development Plan;

**AND WHEREAS** the Council of the Town of Lamont deems it advisable to amend the Municipal Development Plan;

**NOW THEREFORE** the Council of the Town of Lamont, hereby enacts as follows:

1. That Bylaw 06/07 be amended as follows:

- a. Section 8 shall be renamed “The Environment and Agricultural Land”.
- b. Addition of paragraph 11 under Section 8 to read, “The Town will work to protect agricultural operations by ensuring land within town is used to its best potential before expansion into agricultural areas; and, by undertaking approved land uses within town so as not to create adverse effects on existing agricultural operations that may be located on adjacent lands in Lamont County.”

**2. EFFECTIVE DATE**

- a. That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A FIRST TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_ .

READ A SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_ .

READ A THIRD TIME AND PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_ .

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date signed



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM:

4.4

**COUNCIL MEETING DATE:**  
March 14, 2023

## ITEM DESCRIPTION OR TITLE

**2022-2023 Council Appointments to Boards, Committees and Commissions**

## RECOMMENDATION

**THAT** Council approve the appointment of Councillor \_\_\_\_\_ as an alternate on the Northern Lights Library Board.

## BACKGROUND

Council annually approves the appointment of members of Council to the Council Boards, Committees and Commissions at the annual Organizational Meeting of Council.

The Northern Lights Library Board recommended the Town appoint an alternate to the board.

## COMMUNICATIONS

A letter would be sent to the Northern Lights Library Board with the updated information.

## IMPLICATIONS OF DECISION

N/A

## FINANCIAL IMPLICATIONS

N/A

## POLICY AND/OR LEGISLATIVE REFERENCES

N/A

## ATTACHMENTS

2022-2023 Council Boards, Committees and Commissions Appointment Listing

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

<b>2022/2023 EXTERNAL BOARDS, COMMITTEES AND COMMISSIONS APPOINTMENTS</b>		
<b>Committee Name</b>	<b>Committee/Commission Purpose</b>	<b>Council Representatives</b>
Lamont Catering Club	Decision making and running of the Hall Kitchen	P. Koroluk Alternate: C. Holowaychuk
Lamont County Housing Foundation	We commit ourselves to provide safe, quality and affordable group housing to those in need, and offer an environment which promotes equality, and enhanced healthy lifestyle, in a cost-effective manner.	L. Sieker Alternate: A. Harvey
Lamont Public Library Board	The initial function of the Board was to access municipal and provincial funding to be distributed among our four local libraries in Andrew, Bruderheim, Lamont and Mundare	C. Holowaychuk
Northern Lights Library System Board	The board members participate in making important decisions, and bring their knowledge, experience, time and energy to this task.	C. Holowaychuk Alternate: XXXX
St. Michael Regional Solid Waste Commission	The St. Michael Regional solid Waste Commission has been established by the Lieutenant Governor in council under Alberta Regulation 232/99 as amended by the Lamont County Regional Solid Waste Commission Amendment Regulation AR 177/2014 pursuant to the Municipal Government Act (Alberta); to provide solid waste service to its Member Municipalities and to other customers as approved by the Board.	J. Foulds Alternate: K. Perrin
John S. Batiuk Regional Water Commission	John S. Batiuk Regional Water commission which supplies water services to the counties of Strathcona and Lamont and AB Central East.	D. Taylor Alternate: J. Foulds
Lamont County Regional Mayors and Administrators Committee	Discussion on what other municipalities are doing and to help each other.	K. Perrin Alternate: Deputy Mayor
Lamont County Inter-Municipal FCSS Regional Board	Regional programming	P. Koroluk Alternate: L. Sieker
Educational Liaison Elementary	The mission of our school council is to enhance the educational experience at Lamont Elementary School through actively supporting staff, students, programs, facilities, parents, school events and the Elk Island Public School Division.	C. Holowaychuk Alternate: P. Koroluk

Educational Liaison Secondary	The Lamont High School Foundation raises and distributes money to support the school programming and enhance the education of our students. These meetings are run by Parents and need volunteers. It is always informative, sometimes challenging but always fun to be involved in our children's educational experience through attending and supporting the Parent Council and Foundation meetings.	C. Holowaychuk Alternate: J. Foulds
Fort Saskatchewan & District Chamber of Commerce Liaison	Fort Saskatchewan & District Chamber of Commerce is an advocate for today's business community and our future business leaders.	A. Harvey Alternate: J. Foulds
Alberta Hub		A. Harvey Alternate: J. Foulds
Regional Emergency Management Committee		A. Harvey Alternate: K. Perrin

<b>Committee Name</b>	<b>Appointed Representative</b>
Governance and Priorities Committee	ALL
Parks and Recreation Committee	D. Taylor, J. Foulds, Ex-officio K. Perrin
Emergency Management Committee	P. Koroluk, J. Foulds, A. Harvey
Economic Development Board	A. Harvey, J. Foulds, Ex-officio K. Perrin
Weed Control Act Appeal Committee	ALL
Agricultural Pest Act Appeal Committee	ALL
Strategic Planning Committee	ALL



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.5

**COUNCIL MEETING DATE:**  
March 14, 2023

**ITEM DESCRIPTION OR TITLE**

**Committee Member Appointment – Economic Development**

**RECOMMENDATION**

**THAT** Council appoint Greg Cruickshank, Principal, Lamont High School to the Economic Development Board for a term expiring December 31, 2023.

**BACKGROUND**

As per the Council Committee Bylaw 08/19, appointments to committees require Council approval.

**COMMUNICATIONS**

The Committee and the applicant will be advised of the appointment made by Council.

**IMPLICATIONS OF DECISION**

Enhances economic development and diversification efforts.

**FINANCIAL IMPLICATIONS**

N/A


**POLICY AND/OR LEGISLATIVE REFERENCES**

Municipal Government Act, RSA 2000 c.M-26, as amended Section 145  
Bylaw 08-19, Council Committee

**ATTACHMENTS**

N/A

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO: 





# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.6

**COUNCIL MEETING DATE:**  
March 14, 2023

**ITEM DESCRIPTION OR TITLE**  
Economic Development Week

### RECOMMENDATION

**THAT** Council proclaim the week of May 8-12, 2023 as Economic Development Week.

### BACKGROUND

For the third year in a row Alberta Municipalities and Rural Municipalities of Alberta are joining EDA to amplify the importance of economic development by inviting you to take part in the 2023 Community Challenge.

Involvement in the 2023 Community Challenge gives communities the opportunity to show their commitment to economic development, and strengthen support for the work of economic development staff.

### COMMUNICATIONS

Alberta Municipalities and Rural Municipalities of Alberta would be notified of the proclamation.

### IMPLICATIONS OF DECISION

N/A

### FINANCIAL IMPLICATIONS

N/A

### POLICY AND/OR LEGISLATIVE REFERENCES

Policy 11-25, Proclamation, if passed.

### ATTACHMENTS

Sample Proclamation

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

## **SAMPLE PROCLAMATION**

### **ECONOMIC DEVELOPMENT WEEK**

May 8 - May 12, 2023

**Whereas**, communities rely on economic development professionals to promote economic well-being and quality of life; for communities like \_\_\_\_ that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable tax base; and

**Whereas**, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

**Whereas**, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

**Whereas**, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

**Whereas**, economic developers work in the City/Town/Community of \_\_\_\_ within the Province of Alberta.

**NOW THEREFORE BE IT RESOLVED**, that \_\_\_\_, Alberta recognizes May 8 through May 12, 2023 as Economic Development Week, and reminds individuals of the importance of this community celebration which supports expanding business opportunities and making lives better.



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: March 14, 2023**

**ELECTED OFFICIAL: Kirk Perrin**

**REPORT PERIOD: Feb 10, 2023 – March 8, 2023**

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### **Boards and Committees:**

- **Economic Development Board meeting – February 21<sup>st</sup>**
- **Lamont Parks and Recreation Committee – February 27<sup>th</sup>**

### **Town of Lamont Business:**

- **Hospital board lunch and plaque presentation – February 23<sup>rd</sup>**
- **ABmunis Budget report – March 1<sup>st</sup>**

### **Professional Development (Workshops & Conferences):**

- **Emerging trends in Municipal Law – February 16<sup>th</sup>**

### **Lamont Functions and Events:**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: March 14, 2023**

**ELECTED OFFICIAL: Jody Foulds**

**REPORT PERIOD: February 24, 2023 to March 8, 2023**

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### **Boards and Committees:**

- **Parks and Recreation Meeting – February 27, 2023**

### **Town of Lamont Business:**

- 

### **Professional Development (Workshops & Conferences):**

- 

### **Lamont Functions and Events:**

-



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:** March 14, 2023

**ELECTED OFFICIAL:** Al Harvey

**REPORT PERIOD:** Feb. 28 to March 7, 2023

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### **Boards and Committees:**

- 

### **Items for Council Discussion:**

*(Requires Input from Council to Take Back to Boards and Committees)*

### **Town of Lamont Business:**

- Feb. 28 – Lamont Town Council

### **Professional Development (Workshops & Conferences):**

- March 1 – Biosphere (Beaver Hills Moraine)

### **Lamont Functions and Events:**

- March 2 – RCMP Town Hall



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: March 14, 2023**

**ELECTED OFFICIAL: Linda Sieker**

**REPORT PERIOD, February 24, 2023 – March 13 ,2023**

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### **Boards and Committees:**

- 

### **Town of Lamont Business:**

#### **Professional Development (Workshops & Conferences)**

### **Lamont Functions and Events:**

- **Mar 2 - RCMP Town Hall Open House**
- **Mar 11 – County of Lamont Firefighters Gala**

# CAO REPORT

FOR THE PERIOD ENDING March 8, 2023

## HIGHLIGHTS:

February 23, 2023

- Weekly meeting with Director of Operations.
- Catering Club - Lamont Supper Club concept discussion
- 2023 budget development.

February 27, 2023

- Meeting with legal.

February 28, 2023

- Weekly meeting with Deputy CAO.
- Weekly finance meeting.
- JUPA review.

March 6, 2023

- JUPA review.
- Weekly meeting with Deputy CAO.

March 7, 2023

- Weekly finance meeting.
- Weekly meeting with Deputy CAO.

March 8, 2023

- 2023 budget development.
- Meeting with Fortis.

## MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- N/A

# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING March 14, 2023

## HIGHLIGHTS

### STAFF

- Weekly Operations team meetings Thursday.
- Operations and safety meeting February 23, 2023.
- Summer Staffing Positions Posted.
- Internal training meter reading software and GIS data entry.

### Facilities

- Season ice bookings.
- 23 facility bookings since February 14, 2023.
- 2 Hockey Tournaments.

### Transportation Maintenance

- Street sanding as required.
- Boulevard tree trimming.
- Snow hauling from boulevards.

### Parks & Recreation

- Park Pavilion vandalism 2 occasions.
- Boulevard tree removal due to black knot.
- Flowers ordered.

### Utilities

- Water break 50 A Ave
- Catch basin clearing.
- Culvert and Storm line thawing.

### Projects & Requests:

- Grant investigation meetings.
- MacEwan University Policy Studies start-up meeting March 3, 2023.
- GIS System Training- Address Mapping Implementation.
- Completed application for Climate Resilience Capacity Building Program.



Description	2023 Budget (Jan to Apr)	Targeted Amount Feb.	2023 Actual Feb.	Variance	% of Completion	2023 - Feb.	2022 - Feb.	Increase/ (Decrease)	Percentage	Note
<b>REVENUE</b>										
General Revenue	(123,533)	(61,767)	(106,871)	(16,662)	87%	(37,772)	(44,064)	6,292	-14%	
Administration	(10,080)	(5,040)	(4,907)	(5,173)	49%	(447)	(2,174)	1,727	-79%	
By Law	(1,969)	(985)	(3,190)	1,221	162%	(1,730)	(559)	(1,171)	209%	
Strs. & Road	(1,072)	(536)	0	(1,072)	0%	0	0	0	0%	
Water	(204,830)	(102,415)	(803)	(204,027)	0%	(803)	(586)	(218)	37%	
Sewer	(54,325)	(27,163)	22	(54,347)	0%	(70)	316	(386)	-122%	
Garbage	(115,307)	(57,654)	(77)	(115,230)	0%	(77)	0	(77)	0%	
Cemetery	(412)	(206)	0	(412)	0%	0	0	0	0%	
Planning & Subdivision	(707)	(354)	(24)	(683)	3%	0	(146)	146	-100%	
Hall	(3,474)	(1,737)	(1,350)	(2,124)	39%	(748)	(657)	(91)	14%	
Arena	(25,252)	(12,626)	(13,191)	(12,061)	52%	(230)	(8,865)	8,635	-97%	
Park	(424)	(212)	0	(424)	0%	0	0	0	0%	
Curling Rink	(91)	(46)	0	(91)	0%	0	0	0	0%	
<b>TOTAL REVENUE</b>	<b>(541,476)</b>	<b>(270,738)</b>	<b>(130,391)</b>	<b>(411,085)</b>	<b>24%</b>	<b>(41,877)</b>	<b>(56,735)</b>	<b>14,858</b>	<b>0%</b>	
<b>EXPENSE</b>										
Council	50,874	25,437	19,294	31,580	38%	9,445	8,885	560	6%	
Administration	327,781	163,891	118,605	209,176	36%	70,019	58,247	11,771	20%	
Fire	19,394	9,697	10,027	9,367	52%	9,891	9,705	187	2%	
Disaster Service	600	300	0	600	0%	0	0	0	0%	
By-Law	37,396	18,698	1,679	35,717	4%	1,679	2,845	(1,166)	-41%	
Public Work	116,804	58,402	35,141	81,663	30%	24,147	21,785	2,363	11%	
Street & Road	266,274	133,137	63,554	202,720	24%	41,672	35,162	6,510	19%	
Storm Sewer	4,189	2,095	16	4,173	0%	16	0	16	0%	
Water	257,644	128,822	59,228	198,416	23%	40,937	57,860	(16,923)	-29%	
Sewer	51,835	25,918	3,761	48,074	7%	3,696	2,852	844	30%	
Garbage	187,924	149,576	13,342	174,582	7%	13,342	25,396	(12,055)	-47%	
Family Community & Cemetery	7,592	3,796	0	7,592	0%	0	0	0	0%	
Town Beautification	3,400	1,700	360	3,040	11%	360	510	(150)	-29%	
Planning & Subdivision	36,894	18,447	2,550	34,344	7%	2,341	2,720	(379)	-14%	
Hall	67,602	33,801	32,714	34,888	48%	26,078	25,228	851	3%	
Arena	143,421	71,711	62,072	81,349	43%	45,211	43,616	1,595	4%	
Park	68,089	34,045	12,294	55,795	18%	6,613	6,788	(175)	-3%	
Curling Rink	32,830	16,415	18,333	14,497	56%	18,333	18,005	328	2%	
FCSS & School Fund	192,464	96,232	9,931	182,533	5%	622	9,735	(9,113)	-94%	
<b>Total Expense</b>	<b>1,873,007</b>	<b>992,118</b>	<b>462,900</b>	<b>1,410,107</b>	<b>25%</b>	<b>314,403</b>	<b>329,339</b>	<b>(14,936)</b>	<b>-5%</b>	



## REQUEST FOR DECISION

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### REGULAR COUNCIL MEETING AGENDA

**MEETING DATE:** March 14, 2023

**SUBJECT:** Notice of Motion – Elk Island National Park Golf Course

### RECOMMENDATION

**THAT** Council direct Administration on how to proceed.

### BACKGROUND

*“WHEREAS Elk Island National Park is currently conducting the public engagement part of its Management Plan, a document spanning the next ten years to provide “management priorities”, “long term vision”, “sets objectives for achieving the vision”;*

*And WHEREAS within the public engagement is a survey, and within the survey is a question related to the golf course;*

*And WHEREAS the golf course was closed for the previous season,*

*And WHEREAS it could be presented that due to the lack of a “proper” irrigation system and necessary water volumes that the operation of the golf course is quite difficult,*

*And WHEREAS the operation of the golf course over the years has been an important regional recreation asset, an option for youth development, and a destination for golfers of all ages in the region,*

*And WHEREAS according to a posting in the clubhouse, and the Stanley Thompson web site, the renowned golf course architect (of many famous golf courses including the ones in Jasper and Banff) had provided assistance to the Elk Island Golf Course,*

*NOW THEREFORE that the Council for the Town of Lamont, directs the Mayor to provide a letter to Elk Island National Park, copied to Parks Canada and our MP, outlining the importance of the retention of the golf course at Elk Island National Park with the development of proper infrastructure for its operation.”*

### PREVIOUS COUNCIL/COMMITTEE DIRECTIONS

Not applicable.

### ANALYSIS/RATIONALE

In accordance with Section 13(1), Procedural Bylaw 12-13, a Notice of Motion may be received by the CAO prior to the closing of the meeting. In this event, the member shall read the Notice of Motion which shall be recorded in the minutes and shall form part of the agenda for the subsequent meeting.

### **Response Options/Alternatives**

1. THAT Council direct Administration on how to proceed.

### **Relevant Statutes/Master Plans/Documents**

Not applicable.

**Legislative Authority**

*Bylaw 12-13 – Procedural Bylaw*

**STAKEHOLDER ENGAGEMENT/COMMUNICATION**

Not applicable.

**BUDGET/FINANCIAL IMPACT**

Not applicable.

**ATTACHMENTS**

Not applicable.

# CLOSED SESSION NOTICE

March 14, 2023

## **7.1 Chief Administrative Officer Annual Review**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

## **7.2 Recreation Agreement**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

### **Motion to go into Closed Session:**

*"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."*