

Council Package

December 13, 2022



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
December 13, 2022**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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7.3.	Recreation Agreement	
8.	ADJOURNMENT	



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
November 22, 2022
Regular Meeting of Council**

PRESENT:	Kirk Perrin	Mayor
	Jody Foulds	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Dave Taylor	Councillor
	Perry Koroluk	Councillor
	Colleen Holowaychuk	Councillor
	Rick Bastow	Chief Administrative Officer
	Dawn Nielsen	Deputy Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Robert Mu	Finance Officer
	Jaclyn Ponto	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 332/22 Councillor Holowaychuk: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – November 8, 2022

MOTION: 333/22 Councillor Sieker: That the Minutes of the November 8, 2022 Council Meeting be accepted as presented.

CARRIED

b) Governance & Priorities Committee Minutes –November 12, 2022

MOTION: 334/22 Councillor Taylor: That the Minutes of the November 12, 2022 Governance & Priorities Committee Meeting be accepted as presented.

CARRIED

DELEGATIONS:

- Glenda Farnden - STARS

MOTION: 335/22 Councillor Koroluk: That Glenda Farnden - STARS be accepted as a delegation.

CARRIED

CORRESPONDENCE:

- Alberta Municipalities – LGFF Allocation Proposal Virtual Engagement
- Go East of Edmonton Renewal

MOTION: 336/22 Councillor Sieker: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

2023 Tax Recovery Public Auction Conditions of Sale

MOTION: 337/22 Councillor Harvey: That Council approve the Terms and Conditions of the sale for the 2023 Auction as presented in Attachment 1.

CARRIED

2023 Tax Recovery Public Auction – Reserve Bids

MOTION: 338/22 Councillor Harvey: That Council approve the Reserve Bid of \$29,000 for Roll #020400 for the March 23, 2023 Tax Recovery Public Auction.

CARRIED

2023 Fees, Rates and Charges Bylaw Annual Review

MOTION: 339/22 Councillor Foulds: That Council accept the 2023 Fees and Charges Bylaw Schedule “A” as information.

CARRIED

MOTION: 340/22 Councillor Sieker: That Council accept the Year over Year Fees, Rates and Charges comparison report as information.

CARRIED

Lamont High School Christmas Dinner

MOTION: 341/22 Councillor Harvey: That Council approve a donation of \$150.00 to Lamont High School Parent Advisory Council to be put towards a Christmas dinner for the students.

CARRIED

Chipman and Lamont Bus/Train Memorial

MOTION: 342/22 Councillor Foulds: That Councillors Holowaychuk and Harvey attend the November 27, 2022, Commemoration Event.

CARRIED

MOTION: 343/22 Councillor Sieker: That Council direct Administration to conduct community engagement concerning renaming Queen's Park, with results to be presented at the January 24, 2023, Council Meeting.

CARRIED

MOTION: 344/22 Councillor Koroluk: That Council defer the matter of the promotional sign at the Mohyla Hill to the January 24, 2023 Council meeting.

CARRIED

Go East of Edmonton Letter of Support

MOTION: 345/22 Councillor Foulds: That Council direct Administration to write a letter in support of Go East of Edmonton's application for the Tourism Relief Fund.

CARRIED

County of Lamont Food Bank Christmas Hamper

MOTION: 346/22 Councillor Holowaychuk: That Council direct Administration to advise the Board of Directors for the County of Lamont Food Bank that Mayor Perrin, Deputy Mayor Foulds and Councillor Sieker will be in attendance to assemble Christmas Hampers.

CARRIED

2022 Capital Works Program Financial Update

MOTION: 347/22 Councillor Taylor: That Council accept the final 2022 Capital Works Program Financial Update as information.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin	Written report attached.
Councillor Taylor	Written report attached.
Councillor Harvey	Written report attached.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Foulds	Written report attached.
Councillor Holowaychuk	Written report attached.

Staff Reports:

CAO	Written report attached.
Finance Officer	Written report attached.

MOTION: 348/22 Councillor Sieker: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Operations Update**
 - *FOIP Section 24 – Advice from Officials*
- **AMWWP Grant**
 - *FOIP Section 24 – Advice from Officials*

- **Community Engagement**
 - *FOIP Section 24 – Advice from Officials*
- **Recreation Agreement**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 349/22 Councillor Koroluk: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 8:04 p.m.

CARRIED

MOTION: 350/22 Councillor Koroluk: That Council revert to regular Council meeting session at 9:25 p.m.

CARRIED

MOTION: 351/22 Councillor Koroluk: That Council extend the meeting past 9:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 352/22 Councillor Holowaychuk: That Council accept the November 22, 2022 Operations Update as information.

CARRIED

MOTION: 353/22 Councillor Sieker: That Council approve, subject to the results of the AMWWP grant application, a draw from reserves to complete the 2022 Sanitary Trunk Line Phase Two project.

CARRIED

MOTION: 354/22 Councillor Holowaychuk: That Council direct Administration to post the 2023 Budget Survey – What We Heard Report.

CARRIED

MOTION: 355/22 Councillor Foulds: That Council accept the Recreation Agreement update as information.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 9:30 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
October 27, 2022
Strategic Planning Committee Meeting**

PRESENT:	Kirk Perrin	Mayor/Chair
	Linda Sieker	Member
	Al Harvey	Member
	Colleen Holowaychuk	Member
	Dave Taylor	Member
	Perry Koroluk	Member
	Rick Bastow	Chief Administrative Officer
Jackii Ponto	Executive Assistant	

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Chair Perrin: called the meeting to order at 6:31 p.m.

Adoption of Agenda

MOTION: Member Holowaychuk: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – September 8, 2022

MOTION: Member Sieker: That the Minutes of the September 8, 2022 Strategic Planning Committee Meeting be accepted as presented.

CARRIED

Delegations: None.

NEW BUSINESS:

2023-2027 Strategic Plan

MOTION: Member Koroluk: That the Strategic Planning Committee take the 2023-2027 Strategic Plan document to Council for approval at the November 8, 2022 Council Meeting.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 7:29 p.m.

Chair

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
November 14, 2022, 7:00 pm
Parks and Recreation Committee
via Zoom**

Agenda

PRESENT:	David Taylor	Chair
	Jody Foulds	Vice Chair
	Kirk Perrin	Ex Officio
	Tyler Edworthy	Administrative Liaison
	Debbie Brill	Public Member at Large
	Matthew Levicki	Public Member at Large

Regrets: Krista Skinner, Linda Reid Collins

Public Attendees:

- 1) **Call to Order and Related Business: 7:01pm**
- 2) **Appointment of Recording Secretary: Kirk Perrin**
- 3) **Adoption of Agenda: Kirk Perrin**
- 4) **Adoption of Minutes:** Done Via Email.
- 5) **NEW BUSINESS:**
 - 5.1 Community Gardens Sub-Committee
Tyler to continue outreach with Susan.
 - 5.2 Committee Membership
Tyler will be advertising for two Board positions
 - 5.3 Playground Development Strategy
Accessible Playground grant application 80%
ARMA's 30th anniversary grant
 - 5.4 Park Vandalism
Received as update

6) Old Business:

6.1 Trail Connectivity – plan reviewed.

6.2 Parks & Rec Brochure - still pending.

6.3 Lamont Municipal Cemetery sign - **Tyler to complete the installation of sign and continue to work on the address.**

Round Table & Adjournment

That the committee request Council transfer the \$10,000.00 funding provided to the Parks and Recreation Committee in 2022 be moved to the Parks and Recreation Committee reserve. Moved by Kirk. Passed.

That the committee request Council provide the Parks and Recreation Committee \$20,000.00 funding for 2023. Moved by Jody. Passed.

7) Next Meeting: Feb 27th, 2023

8) Adjournment: 7:58pm



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
November 29, 2022
Governance & Priorities Committee Meeting**

PRESENT:	Kirk Perrin	Chair
	Jody Foulds	Member
	Linda Sieker	Member
	Al Harvey	Member
	David Taylor	Member
	Perry Koroluk	Member
	Rick Bastow	Chief Administrative Officer
	Tyler Edworthy	Director Operations &
	Robert Mu	Infrastructure Finance Officer

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Chair Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: Member Sieker: That the Governance & Priorities Committee Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – November 12, 2022

MOTION: Member Taylor: That the Minutes of the November 12, Governance & Priorities Committee Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

BUSINESS:

2023 Capital Budget & 5 (10) Year Capital Plan Introduction

MOTION: Member Foulds: That the Governance and Priorities Committee accept the 2023 Capital Budget as information

CARRIED

MOTION: Member Taylor: That the Governance and Priorities Committee accept the 2023-2027, 5-Year Capital Plan as information.

CARRIED

2023 Interim Operating Budget Introduction

MOTION: Member Foulds: That the Committee accepts the 2023 Interim Operating Budget introduction as information.

CARRIED

Orientation Information – Utility Cost Recovery

MOTION: Member Sieker: That the Committee receive the Utility Cost Recovery Orientation as information.

CARRIED

ADJOURNMENT: Chair Perrin adjourned the meeting at 9:36 p.m.

Chair

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
December 1, 2022
Economic Development Board Meeting**

PRESENT:	Jody Foulds	Co-Chair
	Al Harvey	Co-Chair
	Kirk Perrin	Member
	Tamara Dabels	Member
	Dale Schaub	Member
	Miles Mackow	Member
	Danielle Klooster	Guest
	 Rick Bastow	 Chief Administrative Officer

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Chair Foulds: called the meeting to order at 6:32 p.m.

Adoption of Agenda

MOTION: Member Dabels: That the Economic Development Board Meeting Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – October 24, 2022

MOTION: Member Perrin: That the Minutes of the October 24, 2022 Economic Development Board meeting be accepted as presented.

CARRIED

NEW BUSINESS:

2023 Economic Development

MOTION: Member Perrin: That the Economic Development Board receive the Request for Expressions of Interest (REOI) as information.

CARRIED

MOTION: Member Dabels: That the Economic Development Board accept the proposed 2023 economic development priorities and request Administration present the priorities to Council for final approval.

CARRIED

MOTION: Member Perrin: That the Economic Development Board establish quarterly meetings in 2023, with meetings to be held in February, May, September and November.

CARRIED

ADJOURNMENT: Chair Foulds adjourned the meeting at 8:00 p.m.

Chair

Chief Administrative Officer

**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
October 3, 2022 – 7:00pm at Lamont Public Library**

PRESENT: Kelly VanDeurzen, Erin Thomas, David Diduck, Michelle Selensky, Greg Huxley, Dinah Sudyk, Stephanie Walker, Colleen Holowaychuk

ABSENT: None

MEETING CALLED TO ORDER AT: 7:05 PM

APPROVE AGENDA:

Kelly notes that the date on the agenda is incorrect and requests corrected. Erin notes that Previous Minutes needs to be added to the agenda. Erin moves to adopt the agenda as amended. Greg seconds.

PREVIOUS MINUTES:

Colleen moves that the Previous Minutes be adopted as presented. Greg seconds.

TREASURER'S REPORT:

Chequing Account Balance: \$36,509.02

Syd Joseph Account: \$2,042.70

Dinah moves that the Treasurers Report be accepted as presented. Colleen seconds. All in favour. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. **Clerk Position** – Larissa Berlin was hired. Lots of previous experience in Camrose. Four courses left to complete LIT. Currently working Tuesdays and Thursdays 4-8pm.
2. **Policies & Procedures** – Need to complete. Greg, Kelly, Dinah, and Michelle are interested. They will connect within the next two weeks to work on.
3. **Community Awareness** – Stephanie attended the event at Lamont Elementary School. Michelle covered the library. The event was very busy. 13 people signed up for library cards while at the event.

NEW BUSINESS:

1. **Summer Students** – One student, Brianna Smadis, worked 12 hours this summer. Greg moves that we pay \$100 honorarium for summer hours that the volunteer worked. Michelle seconds. All in favour. Passed.
2. **Furniture Budget** – We have \$2000 in the furniture budget. Purchases need to be presented and approved. Stephanie is requesting the following:
 - 1) **Board book storage** – Approx cost \$1262.62 +shipping from Brodart.
 - 2) **Book cubbies** – Approx \$60.15 x3 sets from BrodartColleen moves to spend up to \$250 for the book cubbies. Dinah seconds. All in favour. Passed.

3. **Daytime Hours** – Angela’s EIPS hours have changed to Tuesday, Wednesday, Thursday. Greg C. has said that we can be in the school when Angela is there. Stephanie suggests our hours become:

Days - Monday & Tuesdays 10am-2pm (Stephanie works both day shifts)

Evenings Tuesday 4-8pm, Wednesday 5-8pm, & Thursday 4-8pm (Stephanie works Wednesday evening, Larissa works Tuesday & Thursday evenings)

Children’s programming could run on Mondays as we have been asked by EIPS to not run programs during student lunch times on Tuesdays through Thursdays.

Erin moves to accept suggested hours above. Michelle seconds. All in favour. Passed.

4. **Lamont Light Up** – Event is Saturday, November 26, 2022. We have been asked to host activities during the craft fair that runs from 10am-4pm. We have hosted a winter carnival in the past. Stephanie as spoke with Larissa about the possibility of helping. Dinah & Michelle would also be able to help. We could run for part of this time but not the whole time. Stephanie & Erin will brainstorm ideas.
5. **Stephanie Title Change** – Greg moves that Stephanie’s title change to Library Manager. Colleen seconds. All in favour. Passed.
6. **Syd Joseph Award** – Got call from school and they have chosen someone for the award, Garrett Sabourin. It will be awarded October 24, 2022 @ 6:30pm. Syd’s sister will present the award. We need to have the cheque and bookmark ready for that date. Kelly suggests we have a conversation about how the recipient is chosen going forward. There is \$2042.70 left in the fund. It is \$200.00/year award. Colleen is going to speak with Syd’s sister, Rebecca, regarding the award and the remaining amount.

LIBRARIAN’S REPORT:

From Stephanie:

Total Allotment: \$13 122.41

Expended: \$4577.90

Encumbered: \$2971.86

Approximate free balance: \$5572.65

Patron attendance : July-136

August- 155!

September - 98

New Patron registration: July – 2

August – 5

September - 18

Our printer is not always printing properly, we may need to purchase a new one/or additional printer soon. I will present some options at our next board meeting.

We have been asked to host a winter carnival for kids during Christmas light up on November 26 (Saturday), so ideally we will need a few volunteers to assist with this. Larissa and I should both be able to be there, but we will probably need 1-2 others as well. I think there will be a craft sale happening at the high school at the same time. I will confirm time.

I am thinking of purchasing some Nintendo switch games. Accepting game (and alternate system) suggestions!

September has been quieter with patrons, but very busy with hiring and training our new clerk Larissa – she is doing well and hopefully by the end of this week will be working Tues/Thurs evenings alone. I would like the board to approve daytime library hours 10-2 on Mon/Tues for now.

I made a display for Truth and Reconciliation week. I had a volunteer start over the summer and the extra help has been fantastic. I attended Library Manager's Council meeting on September 28. Lots of interesting information was shared from other libraries in our breakout room. NLLS has developed a new way for libraries to see and interpret their data on e-resources through

Power BI – it's exciting as it allows us to get easy to interpret visuals on our patron's usage of e-resources. More information on this to come!

CORRESPONDANCE:

Kelly – Board Basics courses are running again. Please check your email for information.

- Stephanie Williams interviewed for the open position but was not the successful applicant. She is interested in joining the Board. Will join the next meeting as a guest. She will need to be presented to the Town of Lamont for approval.

ROUND TABLE:

Colleen – Northern Lights Advocacy Committee is working on a letter regarding government funding to send to Provincial Government noting the lack of increase in funding for many years. One is being sent on behalf of the Town of Lamont.

- Town of Lamont will be voting on budget in November 2022
- Webinar – Preparing for Fundraising – 25-30 minutes long. We could watch as a group.

Dinah – Congratulations to Michelle on her recent nuptials.

NEXT MEETING: November 7, 2022 @ 7:00pm at the library. It will be made available via zoom for those unable to attend in person.

Erin moves that we adjourn the meeting. Michelle seconds.

MEETING ADJOURNED AT: 8:24pm

**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
November 7, 2022 – 7:00pm at Lamont Public Library**

PRESENT: Kelly VanDeurzen, Erin Thomas, Michelle Selensky, Greg Huxley, Dinah Sudyk, Stephanie Walker, Colleen Holowaychuk

ABSENT: Dave Diduck,

MEETING CALLED TO ORDER AT: 7:05 PM

APPROVE AGENDA:

Dinah requests that we add name tags or plaques for the librarians to New Business and to correct the date at the top of the agenda. Erin moves to adopt the agenda as amended. Greg seconds.

PREVIOUS MINUTES:

Change:

Spelling correction – Approve Agenda should read correct not incorrect.

4. Date should read November 26 not November 6.

6. Change aware to award. Jarett to Garrett, bookmark read to ready, chose to chosen.

Greg moves that the Previous Minutes be adopted as amended. Dinah seconds.

TREASURER’S REPORT:

Chequing Account Balance: \$36,746.89 end of September 2022, \$34,919.57 as of today

Syd Joseph Account: \$1,842.70

Dinah moves that the Treasurers Report be accepted as presented. Michelle seconds. All in favour. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. **Clerk Position** – Larissa resigned without 2-weeks notice. As per email vote, we hired the other applicant, Stephanie Williams. So far, she seems to be working out well.
2. **Policies & Procedures** – Group has gone through it. Kelly is working on typing it out. It will be sent out this month. Please read through it so that we can vote on it at the December meeting. Please message Kelly with questions/issues before the meeting.
WCB & Disaster Recovery Plan – These topics came up and we may not have them in place. Need to work with Dawn from Lamont Town Office regarding WCB coverage & Disaster Recovery Plan. Kelly will look into this, work with Dawn and Northern Lights. Stephanie will ask Greg Cruickshank, Principal, if they have a disaster recovery plan.
3. **Lamont Light Up** – Stephanie has agreed to help Stephanie with this event. Stephanie and Erin will go through some ideas.
4. **Syd Joseph Memorial Fund** – Kelly was in contact via email with Rebecca (sister). She indicated that it was supposed to be a 10-year grant and we have gone past the ten years. Rebecca would like to come to the December meeting to discuss past recipients and the grant going forward. Colleen spoke with Rebecca today, and it was supposed to be a \$500 award and not \$200. Rebecca would like to consider using the remaining money for

something else at the library, such as Nintendo Switch games. We could label these items with a donation memorial. Colleen will ask Rebecca to put the requested change in where the funds are to be allocated.

NEW BUSINESS:

1. **New Hire Binder** – We need to create this as a resource for new employees after we complete the Policies & Procedures.
2. **Fire Plan** – There was question regarding a fire plan. Discussion indicated that the school has maps printed in each room of the school, including the library. The map is adequate.
3. **Closed Session** –

LIBRARIAN’S REPORT:

From Stephanie:

Total Allotment: \$13 122.41

Expended: \$6054.20

Encumbered: \$3132.73

Approximate free balance: \$3935.48

Patron attendance: October –151 (August was 155 our highest) September - 98

New Patron registration: October -10 September - 18

I had a meeting with Tim Keulker, the TSI manager last week to go over our technology infrastructure visit/report from the summer. Most important from this meeting was that we need to secure our NLLS network equipment since it currently is not locked away - this potentially endangers the whole TRAC system if someone accesses it – he is going to send me some information about lock boxes we can install. (\$200-400). Part of the report was a technology inventory, so I have reached back out to them about printer purchasing as well.

Winter Carnival plans are coming along, Nov 26 12-3pm. We are planning a tree ornament craft, face painting, snowman snacks and scavenger hunt.

I was disappointed to see Larissa go so soon, but we have Stephanie Williams up and trained and she is doing great.

CORRESPONDANCE:

Dinah – Letter from Town of Lamont – Reorganizational Meeting Oct 25, 2022 re-appointed Colleen as our representative.

ROUND TABLE:

Potluck at the December meeting. Please bring an item for the meal.

NEXT MEETING: December 5, 2022 @ 7:00pm at the library. It will be made available via zoom for those unable to attend in person.

Erin moves that we adjourn the meeting. Greg seconds.

MEETING ADJOURNED AT: 8:22pm

LAMONT COUNTY HOUSING FOUNDATION

Summary

Regular Meeting of the Board of Directors

Date: Monday, September 26, 2022

Place: Board Room, Beaverhill Pioneer Lodge

1.0 Call to Order

Chairperson Judy Schueler called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 7:01 p.m.

2.0 Review/Approval of Agenda

The proposed agenda was reviewed and approved as corrected.

3.0 Review/Approval of Minutes

The minutes of the last regular Board meeting (July 25, 2022) were reviewed and approved as corrected.

4.0 Updates of the following matters were discussed:

- i. **COVID-19**
- ii. **Seniors' Transportation**

5.0 Highlights of the meeting discussion included:

i. Lodge Managers' and Board Committee Reports

Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.

- **Lodge Managers' Reports**
 - Building and Maintenance Issues
 - Occupancy
 - Residents/Events
 - Staff
 - Recreation
- **Board Committee Reports**
 - Buildings & Grounds
 - Finance
 - Personnel
 - Managers' Liaison

5.0 **Highlights** – continued ...

- ii. **Review/Approval of Accounts Payables for the period ending September 23, 2022**
- iii. **Review/Approval of Revenue & Expenditure Statement for the period ending August 31, 2022**
- iv. **Other Business:**
 - **October 2022 - ASCHA Northern Region meeting**
 - **Board Education/webinars for Not For Profit Board**
- v. **Community News and Upcoming Events**

6.0 **Next Meeting**

The next meeting will be held at Father Filas Manor in Mundare, AB on Monday, November 28, 2022, commencing at 7:00 p.m.

7.0 **Adjournment**

There being no other business, the meeting was adjourned at 9:30 p.m.

/sb

LAMONT HEALTH CARE CENTRE

Summary Minutes of the Regular Board Meeting

Date: Thursday, September 22, 2022

1.0 Call to Order

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 12:51 p.m.

Ten persons were in attendance in the Board Room.

2.0 Review/Approval of Agenda and Minutes

The proposed agenda was reviewed and approved as addended. Minutes of the Regular Board Meeting which was held on Thursday, June 23, 2022 were reviewed and approved as addended, corrected and 'clarified'.

3.0 Community Involvement

Members discussed their involvement in various community activities, including the following:

- 'Babas & Borshch Ukrainian Festival & Ukrainian Day' to commemorate the 130th Anniversary of Lamont County as 'The Cradle of Ukrainian Settlement in Canada' was successfully celebrated in Lamont on August 27 & 28, 2022.
- Commemoration of the Bus/Train Accident will be held at yhr memorials in Chipman and Lamont on Sunday, November 27, 2022. A Mas will be celebrated in the Chipman Church.
- On July 22, 2022, the AMH Nurses' Alumni Association's Archives were moved to the Alberta Provincia Museum.

4.0 Highlights of the meeting included discussion on the following items:

i. Update re: 'Faithful Footprints' Grant

Mrs. Trudy Harrold informed members that the 'Faithful Footprints' Grant continues to be a work in progress.

ii. Update re: COVID-19

Members discussed COVID-19 matters within LHCC.

4.0 **Highlights-** continued ...

iii. **Update re: LTC Replacement**

Mr. Bharmal informed members that at the 110th Anniversary of LHCC on September 1, 2022, he discussed a LTC replacement at LHCC with Mr. Mauro Chies, AHS Interim President & CEO.

iv. **Update re: LHCC's 110 Anniversary Celebration**

A new LHCC Logo was launched at the 110th Anniversary of LHCC Celebration that was held on September 1, 2022.

v. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Organization Chart
- Home Care Services Contract
- Community Day Care leasing space in the Archer Building
- Accreditation Survey – September 11 to 15, 2022
- Staff Retirement Gifts
- Service Recognition Awards (15 years).

5.0 **Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, October 27, 2022, commencing at 8:30 a.m.

6.0 **Adjournment**

There being no other business, the meeting was adjourned at 5:34 p.m.

LAMONT HEALTH CARE CENTRE
Summary
Minutes of the Regular Board Meeting

Date: Thursday, October 27, 2022

1.0 Call to Order

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:35 a.m.

Nine persons were in attendance in the Board Room.

2.0 Review/Approval of Agenda and Minutes

The proposed agenda was reviewed and approved as addended. Minutes of the Regular Board Meeting which was held on Thursday, September 23, 2022, were reviewed and approved as corrected.

3.0 Community Involvement

Members discussed their involvement in various community activities, including the following:

- United Church Women raised \$2000 from the Dinner
- Andrew Garlic Festival was very well attended
- St. Michael “Fish Fry” on November 12, 2022
- Smokey Lake Pumpkin Fair had approximately 15,000 people in attendance
- Lamont Day Care is open and is transforming well. The public is very happy.
- Bus/Train Accident Memorial Service will be held in Chipman followed by commemoration ceremonies in Chipman and Lamont.

4.0 Highlights of the meeting included a discussion on the following items:

i. Update re: ‘Faithful Footprints’ Grant

Mrs. Trudy Harrold informed members that we have received \$19,000 from the ‘Faithful Footprints’ Grant and we are waiting for the balance to cover the cost of the new solar panels.

ii. Update re: COVID-19

Members discussed COVID-19 matters within LHCC and the Province.

4.0 **Highlights-** continued ...

iii. **Update re: LTC Replacement**

Mr. Bharmal informed members that the Government of Alberta has a new \$204 million Continuing Care Capital Program Grant to replace, upgrade or renovate the existing aged facilities. He is reviewing the Program and will apply if Lamont Health Care Centre (LHCC) meets the eligibility criteria.

iv. **Accreditation**

Mr. Bharmal informed the Board that Lamont Health Care Centre received an “Accreditation with Commendation” from Accreditation Canada. This is 100 years of being continually accredited for LHCC and a great achievement.

v. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Lamont and Bruderheim Elementary School visits
- National Day of Truth and Reconciliation
- Rising bank interest rates
- Maintenance around the facility
- CHAA meetings
- Staff shortages
- Service recognition gifts
- Resident concerns

5.0 **Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, November 24, 2022, commencing at 8:30 a.m.

6.0 **Adjournment**


There being no other business, the meeting was adjourned at 3:18 p.m.

/sb

From: James MacDonald <jmacdonald@nlls.ab.ca>
Sent: Friday, December 2, 2022 10:54 AM
To: Municipalities <Municipalities@nlls.ab.ca>; Library Board Chairs <libraryboardchair@nlls.ab.ca>
Subject: NLLS budget

Good day mayor, council, and library boards.

The Northern Lights Library System Board met on November 25th. The board unanimously approved the adoption of the 2023 budget which includes a 1.5% levy increase to municipalities and boards. This will move the levy from \$5.23 to \$5.31 or \$10.62 (combined). Thank you to those councils that have already communicated acceptance of this increase in lead up to the vote.

You can view the budget  [at this link](#). There is a tab titled “levy” which lists the previous year’s levy amount and the new levy along with the difference between the two. This list is by municipality. Those municipalities with a library board would pay the equivalent \$5.31 as the municipality. We continue to use the 2016 Municipal Affairs population list in reflection of the province’s use of that list to calculate grants.

The Northern Lights Board is diligently working to keep costs down while maintaining quality service. While costs naturally go up with inflation, we are committed to modest increases that can help you and us budget for the future in clarity. We wish to thank you all for your continued advocacy with the provincial government. While there has not been an increase in operating grants since 2015 we continue to value our partnership with the province. All seven regional library systems recently formed an advocacy committee comprised of system chairs and directors. A consistent and clear advocacy plan is taking shape and we look forward to sharing those plans as they become available.

Thank you again for your continued support of library services in your communities.

Vicky Lefebvre

Board Chair | Northern Lights Library System
E executivechair@nlls.ab.ca | www.nlls.ab.ca
P 780.573.1926

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System
E jmacdonald@nlls.ab.ca | www.nlls.ab.ca
P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.



Office of the Mayor

November 23, 2022

Honourable Jason Copping
Minister of Health
432 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6
health.minister@gov.ab.ca

Dear Minister Copping:

I am writing to you on behalf of our Ponoka Volunteer Fire Department. Actually, I think I could be writing on behalf of most volunteer fire departments in rural Alberta. However, right now I am very concerned for the volunteer fire fighters of my community who bravely step forward and protect us all.

My main concern is with the current state that we find our ambulance service in. This is something that isn't new. It has been brewing for a number of years now and I believe we are about to hit critical mass, which means we are not too far away from doing far more damage to all of our emergency services, simply because we cannot collectively get a handle on how to manage this situation.

On November 21, 2022, we had an incident in the Town of Ponoka, where a pedestrian was hit on one of our roads by a motor vehicle. The first responders on the scene were our volunteer fire fighters. They had an ambulance dispatched from Bashaw which is about 30 minutes away. Ten minutes after the dispatch it was rerouted to Red Deer. By this time the next dispatched ambulance was to come from Leduc, 42 minutes away. In the meantime, the patient was seizing and his heartbeat had dropped to 28 beats per minute. At that time rather than continue to wait for an ambulance and lose the patient, our firefighters made the decision to pack him into the box of one of their pickups, and with a police escort got him to our local hospital. This is a summation of the report I read, and the complete absurdity of this situation I find astounding.

Two months prior, on September 21, 2022, we had a shooting in our downtown. Once again, our volunteer fire fighters were first on the scene because an ambulance had to be dispatched out of Red Deer, about 45 minutes away. In the meantime, our volunteer fire department bandaged and stabilized the victim, and some of the members learned how to deal with a person who had their ear shot off.

Follow Town of Ponoka online at:
www.ponoka.ca



Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745

In the last year our volunteer fire department has been the first to arrive on the scene of a medical event 18 times. They do this for the love of their community, and are not being paid-----I would say for them money is not the issue. What is the issue is that after they have been faced with the trauma of a catastrophic medical event, they then have to go back to their real jobs the following day. So I put it to you, that while we are trying to somehow figure our way around this ambulance crisis, we are doing it on the backs of our rural volunteer fire fighters. I represent a rural municipality, and I am telling you what I see is that my friends, neighbours, and fellow citizens are being put at risk on a daily basis because we can't figure this ambulance thing out.

We are running out of time and something needs to be done not only for our cities, but for our rural communities too.

Yours sincerely,



Kevin Ferguson
Mayor

c: Premier Danielle Smith
Rachel Notley, Leader of the Opposition
Ron Orr, MLA – Lacombe/Ponoka
Mayors – Alberta Municipalities
Reeve Paul McLauchlin, Ponoka County
Donna Noble, Protective Services Coordinator – Ponoka County



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
MLA, Calgary-West*

AR 53295

Dear Community Leader:

Over the last number of weeks, many of our Alberta municipalities have been in contact with government, requesting further information and clarification on a number of items related to the provincial changes to victim services announced July 19, 2022, and scheduled for implementation by April 1, 2024.

I have heard from the many of you about your concerns with the redesign initiative. I am writing to provide clarification on a number of points.

I would like to reassure you the move to a regional governance model for police-based victim services units has always been intended to improve the consistency, stability, and continuity of services received by victims of crime across all regions of the province - municipal, rural and remote. It was also designed to ensure that all victims would continue to be supported locally, by dedicated workers and volunteers from within and around their own communities. While board governance is moving toward integration, all front-line services remain local. I appreciate this opportunity to provide further information about the ongoing redesign work that has occurred to date as it relates to your community and others like it.

Is victim services being removed from your community?

In short, no. The new governance model will empower more than 130 paid, front-line victim caseworkers (full and part-time equivalents), each of them living and working in the communities they serve now. Our new model never contemplated centralizing front-line victim caseworkers in a regional office. They will continue to be co-located with RCMP members in their local detachments, work alongside their volunteer advocates, and be supported not only by their regional boards but also by a new, full-time centralized professional support staff (CPSS); one CPSS for each region. These CPSS teams will consist of, at minimum: an executive director; human resources professional; regional operations manager; regional court support coordinator; cultural safety specialist; admin/office manager; qualified financial management professional; and a retained legal resource.

For smaller, rural and remote communities in Alberta, the new regional governance model for police-based victim services means all areas of the province will have uniform, flexible and sustainable victim services. The new layer of full-time, professional support staff for front-line victim caseworks will stabilize and improve programs above and beyond what is offered under the current governance structure. Front-line caseworkers will have more time to focus on working alongside volunteer advocates and with their local RCMP officers to support victims in the immediate aftermath of a crime, to provide court support within an integrated and coordinated court support program, and for engaging with local and community partners.

How will our communities be represented at the regional level?

As stated, front-line staff will work in the same detachment areas in which they live, as will their cadre of volunteer advocates. The new regional governance boards themselves will be virtual in nature, and will consist of members from communities all across the region. While every detachment area will not necessarily be represented at the board level, no more than one board member per detachment area will be selected.

Did the MLA-led review ever seek to engage municipalities, and did it engage local victim services units (VSUs)?

The MLA-led review of victims services took place over 2020/21 and included participants from the Rural Municipalities of Alberta and the Alberta Municipalities. Other individuals and organizations engaged during this period included MLAs from across the political spectrum, volunteers and staff at police-based VSUs, victim-serving community organizations, a variety of police service representatives, the RCMP, legal experts and Indigenous organizations. Alberta held about 40 engagement sessions, with around 150 stakeholders and organizations attending. The Victim Service Redesign is based on feedback received during these engagements and reflects the final report and recommendations of the MLA-led review. The Victims Services Redesign team continues to meet with affected and/or interested groups and municipalities to gather any outstanding questions, concerns and suggestions. These meetings have already been instrumental in informing improvements to the model.

Will there be a reduction in scope of services provided by the new victim services model, and will this new model serve Albertans who have been traumatized by non-criminal and tragic events?

As Minister of Public Safety and Emergency Services, I recognize that services other than those provided solely to victims of crime, such as for victims of non-criminal trauma, are incredibly important to Albertans. As such, Albertans will not experience a reduction in services currently available, now nor when the new zonal model is implemented. If legislative amendments to the Victims of Crime and Public Safety Act are required to assure this, then our government will pursue those.

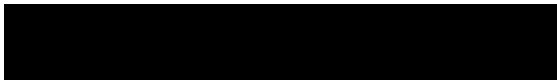
Are program managers and other staff guaranteed jobs or do they have to re-apply for positions within the new zonal model?

The hiring of the victim caseworker positions will be the responsibility of each new executive director and respective support staff group. GOAVS will collaborate with the support staff groups, preferring a process that honours the skills and experience of the current cadre of police-based victim services workers. We will be recommending that current VSU employees be invited into a stream-lined on-boarding process prior to any positions being advertised publicly.

These changes to victim services in Alberta are an exciting step forward to ensure victims in our province have the help they need when they need it most. Over the next year, we will continue to work closely with municipalities and Indigenous communities to design and implement the new service delivery model. To ensure that you continue to have the most accurate and up to date information about the new victim services redesign, I encourage you to maintain direct contact with the Director of Victim Services Trent Forsberg at Trent.Forsberg@gov.ab.ca. He would be happy meet with you should you have any future questions, concerns, or suggestions. We look forward to continuing to engage Alberta municipalities on this important initiative.

Thank you for your ongoing commitment to ensuring the needs of victims in your community continue to be met.

Sincerely,

A solid black rectangular box redacting the signature of the sender.

Honourable Mike Ellis, ECA
Minister

cc: Trent Forsberg, Director, Victims Services, Strategy, Support and Integrated Initiatives

Go East of Edmonton 10th Anniversary AGM - A Great Success with Record Attendance!

The Go East of Edmonton Regional Tourism Organization (Go East of Edmonton) held their 10th Anniversary Annual General Meeting on November 2, 2022, at Métis Crossing in Smoky Lake County, Alberta. Metis Crossing and Smoky Lake Region also assisted in sponsoring this event which was the largest ever tourism meeting in the region.

Even with the unexpected snow and icy road conditions, over 70 people of the 90 that registered for the event were in attendance. Attendees were provided a delicious full course Bison meal from Metis Crossing. Mayors, Councillors, Economic Development/ Tourism Staff plus Businesses and Non Profit Organizations were all in attendance.

The meeting was an opportunity for Go East to review their past years and plans for continuing success in the future.

Go East Chair, Jennifer Filip, led the meeting and stated, “We will continue to be supporting our members as we go forward. We will continue to develop strong partnerships with key media players and government organizations, and we will continue to build a strong network as we encourage tourism growth throughout the Go East region.”

Key Takeaways from this meeting included:

Go East of Edmonton is the most successful Tourism Organization (DMO) that has ever existed in the region. Proven successful in promoting the 3 key areas of Northeast, East and Southeast of Edmonton. Now reaching over 500,000 active users of its marketing, while over a million see advertising content about the region annually. After a decade of effective marketing and development, over 1 Million Dollars in Grants and contributions have been received to support the region delivering an ROI of 3 to 1 for its Tourism Partners.

The following resolutions were adopted at the meeting:

- Minutes of 2021 Annual General Meeting were approved and a Financial report was accepted as presented
- Election of board members - Jennifer Filip, Downtown Camrose (Chair), Jerrold Lemko, Town of Vegreville (Vice Chair), Kevin Kisilevich, (Managing Director), Alexa Prodaniuk, MD of Bonnyville (Director), Yvonne Brown, Tofield (Treasurer), Robin Brown (Recording Secretary), Lina Petkeviciene, Camrose County (*Director*), and John Anderson, Lac La Biche County (Director).

During the meeting, members were given a detailed presentation by Kevin Kisilevich about past, current, and future initiatives to expand the reach of tourism marketing in the region. Highlights included:

- Brief history with how and why the Go East Tourism organization was started
- Persevering through the pandemic
- The great success of the printed and online Travel Guide
- Collaboration with communities and Travel Alberta to produce content for tourism marketing
- Results of the highly successful Roadtrip Game Adventure
- Statistics about success and growth of the Website
- Substantial increases in reach for Social Media and all areas of marketing

Juanita Marois, CEO of Métis Crossing, also presented information about the facility and upcoming initiatives for the area, which include a solar field to be energized in 2023 that will power the facility and a vertical garden to provide food for the restaurant.

Chris Down, Area Manager – Destination Development, from Travel Alberta also gave a presentation to attendees. He outlined how Travel Alberta’s role has switched to destination development (instead of marketing), timelines for their initiatives, and tools that can be accessed to help develop tourism in the area.

Go East of Edmonton is looking forward to continuing these partnerships and continued growth expected for 2023.

Any questions or details about the presentations or Regional Destination Marketing can be directed to Kevin Kisilevich, kevin.goeast@gmail.com 780-632-6191. Follow us online at www.goeastofedmonton.com.



NOVEMBER 2, 2022
AGM
GO EAST OF
EDMONTON
REGIONAL
TOURISM

- **10 Great Years of Benefits...**
- **Tourism Marketing Update and Opportunities**
- **Grow your share of the Tourism Market with the Regional Tourism (DMO) for Northeast and East Central Alberta.**



Hello, everyone. We did have a record registration for this event, and so we are excited to say that we have 70 people who attended even though it snowed, and the roads were icy. It's the largest tourism meeting ever.



CONTENTS...

- About Us
- Importance of Tourism
- 10 Years Looking Back...
- Grants for Success
- Travel Guide Success
- An Amazing Website
- Event Promotions
- Social Media Growth
- Digital Campaigns
- Roadtrip Adventure Game
- Roadtrip Savings Passport
- Tourism Talk Radio
- Parades
- Other Promotions
- #goeastcares
- 2023 Upcoming
- Thank you...
- Contact us

The Go East Organization has reached ten years old, and you will learn about some history along the way, but mostly about a lot of successful projects.

There is a lot of content that we're happy to share with you today.



YOUR AWARD WINNING REGIONAL TOURISM ORGANIZATION



Over 50 Member
Communities



RTO/DMO model with Board
of Directors representing
Northeast, East and
Southeast.



Delivering an ROI over 3 to 1
or More to our Partners!

- **Did you know... Go East of Edmonton is the #1 promoter of Tourism Businesses, Travel and Roadtrips in the regions East of Edmonton.**
- **Every year we invest over \$100,000 to Advertise, Promote and Support NPO's, Communities, and Businesses in the region!**

We are your award-winning regional tourism organization. We are the number one promoter of road trips and other getaways in the region.

There are over 50 member communities that we do have. It is a regional tourism organization...but it is a destination marketing organization model. Communities are members of the organization.

By our account, we're delivering a return on investment of about 3 to 1, which is very significant as it is very challenging to do rural tourism. And we spend over \$100,000 every year in advertising to promote the region.

go east of Edmonton.com

Your #1 Tourism Marketing Team



Kevin D. Kisilevich
Marketing & Development

Ph: 780-632-6191
kevin.goeast@gmail.com

- NAIT Marketing & Management Diploma
- Economic Developers Alberta - numerous certificates in Community Economic Development Training Program
- Proficiency in Fund Development, Co-op Marketing and Government Grants
- Over 25 years experience in Tourism Marketing & Development



Jolene Kisilevich
Design & Digital Marketing

Ph: 780-632-6191
jolenek.design@gmail.com

- Graphic Design & Digital (Social Media) Marketing
- Facebook Ads Training
- WordPress Training - Website Design
- Google Ads Training
- Numerous seminars, courses in Social Media, Digital Marketing and Website Design
- Design & layout of the Go East of Edmonton Travel Guide plus Digital Publication
- Over 25 years of graphic experience in Design and Marketing



Robin Brown
RTO Bookkeeper

Ph: 780-632-6191
robin.goeast@gmail.com

- Joined Go East of Edmonton in July 2022
- Applied Bookkeeping Certification, Northern Alberta Institute of Technology
- Payroll Compliance Practitioner, National Payroll Institute
- Accounting & Payroll Administrator, CDI College



Kristen Gusnowski
Communications & Special Projects

Direct Line: 780-275-0103
kristen.goeast@gmail.com

- Joined Go East of Edmonton in September 2020.
- WordPress Training - Website Updating
- Database Communications & Updates
- Assisted in the Management of the 2021 and 2022 Go East of Edmonton Roadtrip Adventure Game
- Assisted in the Management of the Roadtrip Savings Passport
- Graduated with a Medical Office Administration Diploma



Board of Directors

Board of Directors
Regional Representation
from all 3 Areas
Northeast, East, Southeast

- We have a wealth of knowledge and experience in our Board of Directors who represent:**
- Community Economic Development and Tourism Officers
 - Accommodation / Campground Sector
 - Ag & Culinary Tourism
 - Non-Profit Organizations
 - Event Organizers
 - Elected Officials - Councillors



Part-time Content Creation: Faye Forges

Campaign and content coordinator this summer. Faye has a strong background in graphic design, photography and video development. She created Reels to promote the Roadtrip Adventure Game. She is also creating new videos under development funded by our existing Cares Grant program.

Part-time Content Creation: Rebecca Isbister

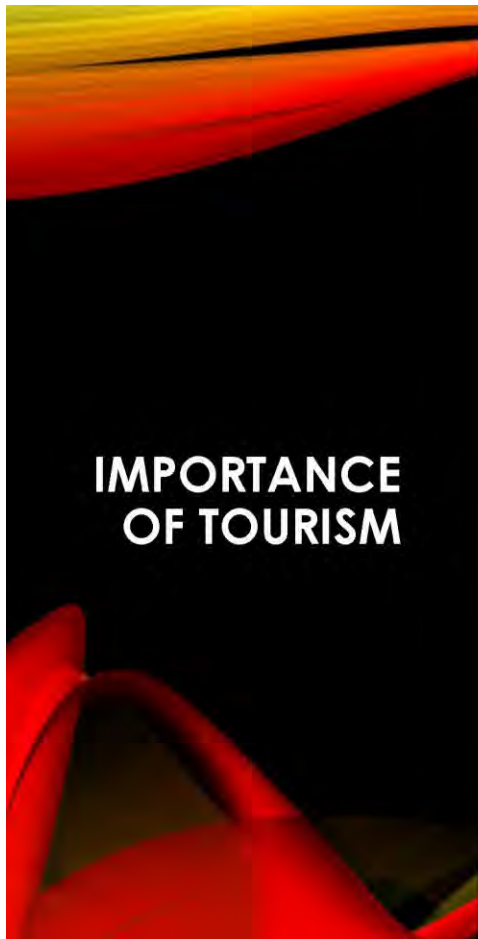
Year round, we employ part-time staff for communications, marketing, writing, social media and web design. We also work with digital marketing consultants: Strong Coffee Marketing for website and campaign development, plus others as needed.



We have a team that has grown over time.

I think that it would be fair to say that Jolene and Kevin have been doing tourism longer than anybody has been involved in tourism in this region.

Everybody puts in some extra time as we do what we do. We are managing a large number of people and a large number of projects, and we somehow make it go every year and grow.



Ongoing Ripple Effect to Grow Economy-
Everywhere for Everyone!

Tourism Jobs - #1 in Economic Recovery

Creates jobs faster than any other industry

Labour intensive – Culinary, etc.

Hires at all ages, education levels and open
access to full-time, part-time, contract.

It's the Low Hanging Fruit of Economic
Development – Quote by Roger Brooks

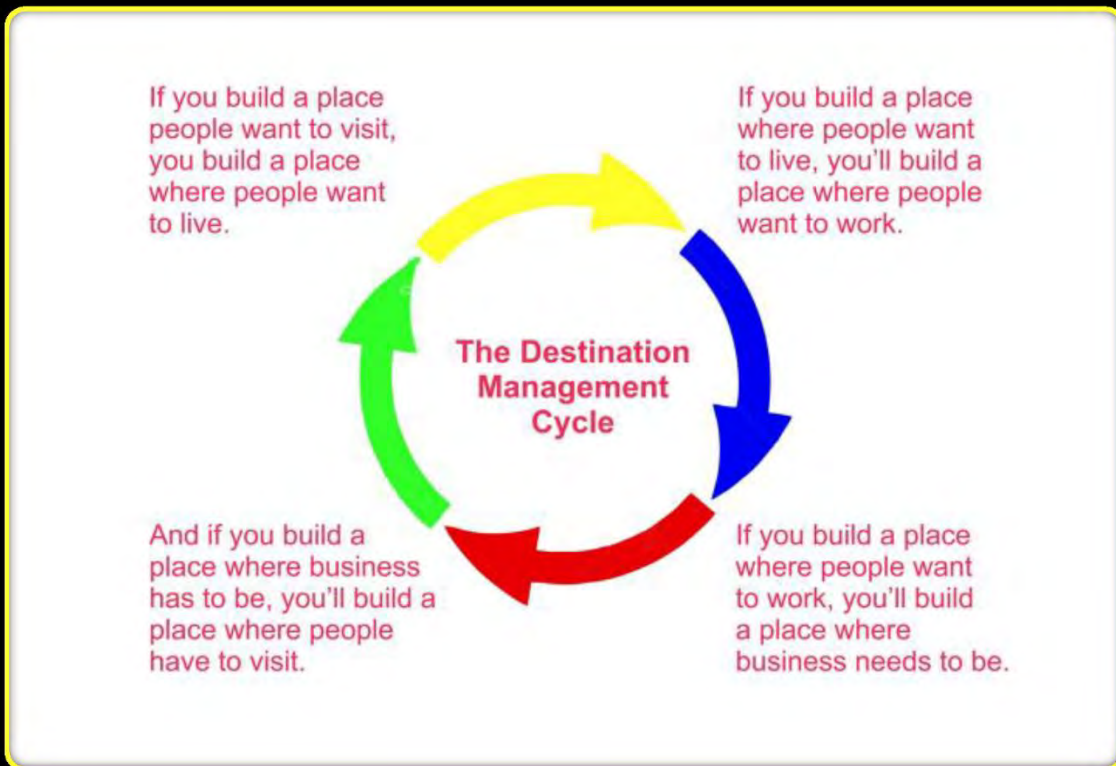
**Its worth over 8 Billion to Alberta's Economy
and over 100,000 Jobs!**

*It's important what we do here. We feel that's why
we've done what we've done for this many years, the
importance of tourism.*

*As we're coming off the COVID years and everything
is opening up...there's an ongoing ripple effect for
the economy. It's number one in economic recovery.*

*So this is a very good industry to help with economic
development in your communities...because they
have to visit first before they move there, start a
business, or do any of those kinds of different things.*

*Old statistics were that it was worth \$8 billion to
Alberta's economy...but the goal is that it grows from
there.*



If you build a place people want to visit, you build a place where they want to live. Build a place where they want to live, you build a place where they want to work. If you build a place where they want to work, you build a place that businesses need to be. And then, if you build a place a business has to be, you build a place where people want to visit, and it continues.

And it's all about tourism and it's all about economic development.



LOOKING BACK ON 10 YEARS OF SUCCESS...

- **Go East, Growing Opportunities, East Alberta Sustainable Tourism.**
 - Incorporated November 2012 based on demand from the Tourism Industry for an effective regional Destination Marketing Organization.
 - To be lead by an experienced Team...a combination of Industry businesses and Communities working together to grow tourism.
 - Collaborating with Gov't, Media and Consultants to support, develop, grow tourism.
- **A Vision we have lived up to...**
 - *GO EAST RTO is a registered non-profit corporation dedicated to be the driving force for innovative and collaborative tourism marketing and development that contributes to the sustainability, prosperity and quality of life for tourism operators and communities East of Edmonton (Northeast, East and Southeast) and across East Central Alberta.*
- **A Better call to action...**with awesome response from partners
- Go, East and Edmonton are keywords in the name and in common to everyone.

The organization was incorporated in November 2012. This was started because of demand from the tourism industry looking for an effective regional destination marketing organization.

Ultimately, when it started, it became a better call to action. There was an awesome response from partners. People would say...everybody goes to the mountains, and everybody goes to B.C. Why can't they go east? Why can't they go to my town? We noticed it as we started to do parades. People cheer when they see the car coming through. It's very interesting. It's almost a movement. It is a better call to action.

A Superior Marketing Strategy that gets you more results!

Go East of Edmonton is the one and only opportunity that takes advantage of proven effective tourism marketing Strategies used across B.C and USA.

We have the most experienced Team of Tourism Marketing Professionals.

We have developed and sustained the most effective marketing for tourism in the region:

#1 Brand for Tourism, #1 Regional Travel Guide, #1 Online Guide, #1 Tourism Website, #1 Tourism Social Media.

We work hard every day increasing traffic numbers and delivering results and growth for our partners.

The traffic just continues to increase, and now that things are opening up again, when somebody searches 'day trips around Edmonton', guess which website comes up in that? We do come up in that ranking with Explore Edmonton and all those others.

I mean, literally, twice as many people from B.C. went to our website this year, and half of them were from Vancouver.

The brand is the number one recognizable brand in our activities for tourism, and we do work every day to move up the numbers and keep the traffic flowing.

SUMMER DIGITAL CAMPAIGN SUCCESS...

Website Traffic 2019

- over 226,000 pageviews
- **Online Guides**
- over 150,000 pageviews
- **Followers Social Media**
- nearly 25,000

- **Also Won the 2018 Growing Rural Tourism Marketing Award!**

Go East of Edmonton Wins Alberta Tourism Award!

A Big Win for our Region!



2019 Travel Alberta Alto Awards – Marketing Partnership Category awarded to Go East of Edmonton Tourism Group Picture of Go East of Edmonton Campaign Partners – Pictured left to right: Shane Olson- Strathcona County, Jennifer Filip-Tourism Camrose, Christopher Smith-Travel Alberta, Jolene Kisilevich- Go East of Edmonton and The Marketer, Richard MacDonald- Strathcona County, Leon Hunter- Smoky Lake Region and Meets Crossing, Kevin D. Kisilevich- Go East of Edmonton, Jim Newman- Lamont County, Brian Siddle- Strong Coffee Marketing, Diane Jenkinson- MD of Bonnyville, Brennan Bunko- Parks Canada & Elk Island National Park, Heather Atkinson- Lamont County, Anya Langkovi- Town of Vegreville, and Trevor Tessier- Strong Coffee Marketing.

In 2018, we won the Growing Rural Tourism Marketing Award.

The year after was a big win for us at the Alto Awards with Travel Alberta. Now, this is very difficult to get in when you realize that the year that we won, everybody who won was from Edmonton or Calgary or the mountains.

So, we were the only rural tourism to win an award that year for our digital marketing campaign. And back then....the traffic was half maybe what we are now.

ROADTRIP STRATEGY...A BIG SUCCESS!

[HTTPS://GOEASTOFEDMONTON.COM/VIDEOS/](https://goeastofedmonton.com/videos/)

SINCE 2020, **OVER 640,000 VIEWS...OVER 14,000 HOURS WATCH TIME**

Highway Roadtrip Videos

Learn more about the travel routes that take you through the beautiful and inspiring East of Edmonton region.

HIGHWAY 13 - VIEW TRIP ARTICLE

HIGHWAY 14 - VIEW TRIP ARTICLE

HIGHWAY 15 & 45 - VIEW TRIP ARTICLE

HIGHWAY 16 - VIEW TRIP ARTICLE

HIGHWAY 28 - VIEW TRIP ARTICLE

One of the things that we did over time is a road trip strategy that was funded by a CARES grant.

Those videos launched in 2020, which was obviously the perfect year because everybody was online with COVID. Since 2020, we had 640,000 views on the five main videos that cover northeast to southeast, and over 14,000 hours of watch time.

People are still looking at them today, even though they are a little bit older. The content is pretty much evergreen on those, so it still works today to tie in with our itineraries.

NEW WEBSITE LAUNCHED 2020 – A SURPRISING EXPLOSION OF TRAFFIC!

- **Traffic – Comparison YOY Jan 1 to Sept 30:**
- **2016** - 22,078 Sessions
- **2020** – 118,551 Sessions, plus Viral traffic of 280,000 sessions= 398,551
- **2022** – 235,907 Sessions
- Website was launched during Covid -19 in 2020.
- **Traffic has grown by over 1000%, or more than 10x since 2016!**



In 2020, we launched a new website, and it was an explosion.

By 2020, the regular traffic that year would have been close to 120,000. But what happened during that COVID year with the new website was, the camping guidelines came out and...we were the first ones to post the camping guidelines on our website.

So, it was very unique thing that happened during the COVID time, and we saw that it did make a boost.

By the time we hit 2022, ... we'd seen about a ten times or 1,000% growth since 2016 for website traffic. So again, we used the website very well, and it continues to grow today.



2020 DEDICATED TO COVID 19 – SUPPORT & ADVOCACY

– PERSEVERING THROUGH THE PANDEMIC

- **March, April, May, June 2020**
 - Support to Communities and Businesses; promoted programs and guidelines, webinars, training
 - One on One Operator calls
 - First in Alberta to publish Camping Guidelines
 - Never stopped working
 - **Ministers Task Force for Tourism**
 - **Travel AB DMO's Working Group**
 - **Meetings with Tourism Minister and ADM**
 - **NABTN – French Bilingual Project, Tourismealberta.ca**
 - **Vermilion River, Strathcona County Tourism Strategies**
- **Since Relaunch through 2020**
 - 2020 Travel Guide
 - New Website, event updates
 - New Roadtrip Videos Launched
 - New Featured Stories, E-News
 - Everyday Social Media
 - New Roadtrip Adventure Game
 - New Camping/Outdoors Guide
 - New Drink, Eat, Shop Guide
 - **Indigenous Alberta** Collaboration
 - **Covid AHS Updates Ongoing**
 - **Safe and #ResponsibleTourism**

When we talk about the COVID years...it was a challenging time for us. We saw around Alberta some tourism organizations didn't know what to do and really weren't active.

We were doing something every day. Every day there was something coming out. So, we were sharing with the partners, the businesses, about the different programs, whatever those might be.

We were doing anything we could to help the tourism partners and operators in the region.

2020 & 2021 TRAVEL GUIDE PROVED TO BE IMPORTANT TOOLS FOR COVID RECOVERY AND IMPACT



2020 was a challenge for us too. We show you here the 2020 Guide, which was a beautiful front picture of the Vermilion Fair, but all the events got canceled due to COVID.

The travel guide, luckily, was just getting printed. And so, we figured out that we could put it in a plastic wrap. The board came up with a letter in there to explain the guide and explain that the 2020 events would be canceled.

As we went into the next year's guide, obviously we went to a cover that was a total opposite: an empty beach. 'Uncrowded and Unforgettable' was our message on the front.

In those years too, we launched the Roadtrip Adventure Game, which is a great success.

10 YEARS OF INDUSTRY LEADING TRAVEL GUIDES...



Here we see ten years of industry leading travel guides with the Go East name. You also see a logo evolution to the present.

There's an acronym from that too, that GO EAST can stand for Growing Opportunities, East Alberta Sustainable Tourism.

So, it has an interesting acronym...and we're proud to be able to be effective and promote those three key areas...from northeast to east and southeast.

OVER \$500,000 IN GRANTS RECEIVED FOR TOURISM MARKETING AND DEVELOPMENT SINCE 2013!

- **\$99,000 or more received 2 years in a row...** In 2021 and 2022 received both funding and a Travel Alberta Marketing Grant for continued projects to grow tourism.
- The **COVID RECOVERY GRANT program** (up to \$20,000) that was granted to DMOs for Recovery for staffing, or other admin needs.
- The **Travel Alberta Cooperative Investment Marketing Grant** (up to \$90,000) was used for the Summer to Fall and Winter (Current) Marketing campaigns to drive up staycations and regional travel in the region. See the results from Summer Campaigns.
- **Over 20 Grants received Since 2013.**
- Grants from various provincial Govt departments include, Agriculture, Culture, Economic Development, & Travel Alberta.
- **Over \$1 Million Net Value in Tourism Marketing and Development!** (Grant totals with In-kind and other partner fees and contributions)
- **A 3 to 1+ ROI for Partners**

I sat down for a few minutes, looked at some old documents, and realized that we've had over 20 grants. The first grant came in 2013.

I want to thank Travel Alberta over the last couple of years because we had over \$200,000 in the last two years from Travel Alberta in grants. And they really boosted our marketing grants for summer, which has done a lot for us.

When you take the grant monies and membership fees and other fees, we have done over \$1 million net value in tourism, marketing, and development. We're looking at a 3 to 1 ROI for our partners, and we're pleased to be able to do so and to make it work better than any Tourism group has before.



We have the Numbers to get you the BEST results!

Current Annual Reach and Benefits - based on the results in 2022.

Leads to Partners

- **1000+** referrals from phone calls, emails and messaging
- **35,000+** click thru from the Website to partners pages
- **200,000+** Facebook, Instagram, Twitter, E-News, engagements on content. (Clicks, comments, and shares creates leads to partners).
- **200,000+** Google, Youtube (Clicks and interactions on ad content, creates leads to partners).



Google Organic Search

The Go East of Edmonton website appeared over **7.4 Million** times (impressions) from google searches in the past year, resulting in over **140,000 clicks** to partners pages and content on **GoEastofEdmonton.com**

Travel Guide in Print & Online



It's the **#1 most popular** travel guide in the region and at Visitor Centres!



Regional Tourism Website



The **#1 highest traffic and most comprehensive** tourism website in the region.
Growth - over 100,000 Pageviews increase in 2022!

Year Round Ad Campaigns

- **Google, Facebook & Instagram Ads** - Reached over **11 Million** ad impressions annually!
- **Roadtrip Adventure Game** reached over **2.6 Million** impressions
- **Roadtrip Video Ads** reached over **642,000** views
- **Billboard Ads** seen **272,000** times all over the Edmonton area
- **Radio Ads** on **10 Stations** (Edmonton & East area)

Total Users

of Go East Website, Travel Guide, and Social Media

500,000+ people annually!!!

Print Guide

- **60,000** copies printed
- 160 pages in 2022
- 200,000+ readership
- 1 Million+ pageviews

Online Guide

- **200,000+** pageviews annually

Website

- **500,000+** pageviews
- 250,000+ sessions/visits
- 2000+ webpages of Content

Social Media & E-News



- **46,000+** combined followers
- Reaching **1.5 Million+** people annually

We call this the power of Go East of Edmonton marketing.

Ultimately, the yellow box is the one that we're pleased about. We've calculated out when we take the users of the travel guide, website, and social media, it's over 500,000 now - that's users, that's not just somebody who sees a piece of content.

We're well over a million people who see something posted online from all the people who share about Go East of Edmonton.

25TH GUIDE IS THE MOST OUTSTANDING TRAVEL GUIDE IN ALBERTA.

Launched Friday May 13!

We made Friday the 13th a Lucky Day!

61,000 copies printed! 160 pages!

Over 10,000 copies distributed every week for its first month!

Over 350 locations Edmonton area!

Over 100 locations Calgary area!

Over 500 locations Go East region!

Over 100 locations other Alberta/SK!

Total of over 1000 locations.

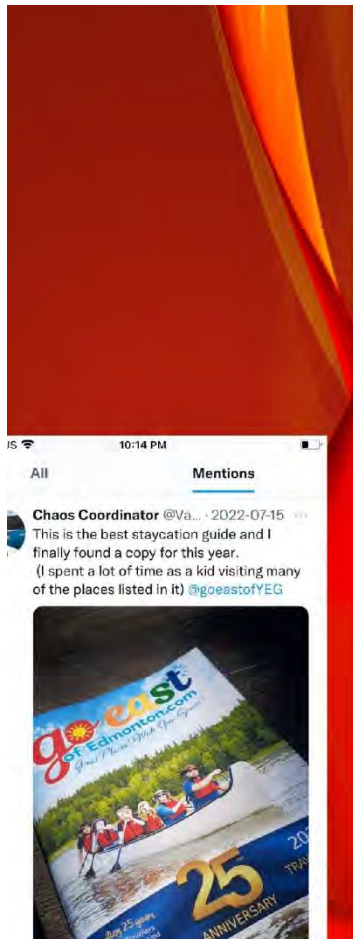


This is a great front cover!

We haven't added it up, but if we had to add up the impressions of how many times somebody saw that cover - it's in billboard ads, it's in Facebook ads, it's on counters everywhere - it would be somewhere in the hundreds and hundreds of thousands have seen that image and seen Metis Crossing on the front cover.

Once we started distributing, it was an explosion of 10,000 copies a week that went out. We've increased our locations and restocking twice as much as before. So, you're looking at over 1000 locations, mostly in Alberta that get that, and it continues to work for us all today. It is a great value for everyone.

ENDLESS TESTIMONIALS...



- **Community Futures St. Paul – Smoky Lake Region** - Hi Kevin – got our Go East Guides today and have to say that they look **as awesome as ever!**
- Please pass along to your team **how pleased we are with how you represent the region and how attractive this guide is in making people want to come and check out the many things to see and do.** Penny Fox, General Manager
- **Colette Borgun, Councillor Lac La Biche County** - "Thank you! **Especially love the 'Go East of Edmonton Travel Guide'** I know a lot of people who share the same sentiments as I do regarding the Guide!"
- **Reader, Connie** - "Thank you for one of the most complete travel guides available. **There is something for everyone** and you have captured it so well. **Love Alberta**"
- **Reader, Vivian from Vegreville** - "**Never stop doing the Go East Guide**, we used it all summer during Covid to go visit other communities, it was great!"
- **Budding Ideas, Killam** - "Did you know **tourists from other countries LOVE your magazine?** They use it to check out places in East Central Alberta to visit and then take it as a souvenir as it fits in a suitcase very easily."

There's many, many more, testimonials on our website that continue to come in and we're pleased to be able to make tourism grow in the region.

TRAVEL GUIDE – GREAT RESULTS GETTING MORE POPULAR EVERY YEAR!

- **#1 section on the Go East of Edmonton Website!**
- **#1 Way people found out about Roadtrip Adventures from 2022 Surveys!**
- #1 and only Regional Travel Guide at Visitor Centres all over the region!
- **#1 Magazine given out at Free Magazine racks across Edmonton!** Up to 2000+ copies per week were being picked up – a 100% increase over 2020.
- #1 Most Comprehensive Regional Guide to Tourism for 25 years!!
- **See more Testimonials at www.goeastofedmonton.com**
- Annually 200,000 views in the Online Guide
- 160 pages in 2022, largest ever guide...featuring the best of the Region.



A little bit more on the travel guide - when we survey, we find that it's number one in all kinds of ways.

That little snapshot of the map there shows you how we identify the region. Now we're breaking up all the highways into trips that we're promoting, and travellers love the maps and the guide.

And it's completely mobile and online as much as it's printed.

BRANDED PAGES OF EDITORIAL & PHOTO FEATURES + ADVERTISING. A GREAT VALUE FOR BIG OR SMALL COMMUNITIES...



Strathcona County

Set in the centre of Alberta's energy and agricultural heartland, Strathcona County is a thriving, successful and vibrant community of over 160,000 rural and urban residents. Only a 30-minute drive from the capital city of Edmonton, you will find Sherwood Park, the heart of Strathcona County - bustling with unique shopping and dining selections for you to choose from.

If you desire rural recreational retreats, farms, well-kept estates and smaller hamlets, Strathcona County provides you with great many country getaway options. Whatever you choose to experience, #FOUCAH in Strathcona County.

GO SEE & DO!

The **Strathcona County Museum and Archives** in Sherwood Park is a showcase of rotating exhibits that portray the County's natural and human history. Explore special exhibits, children's programs, and an Indigenous Peoples display. The museum is located at the corner of West Road and Park Street.

Visit Centre in the Park where the Community Centre is a year-round hub for events, cultural and learning activities. It includes the library, Gallery503 art gallery, indoor event spaces and outdoor plazas, located on Festival Lane, just off Sherwood Drive. Within walking distance, **Festival Place** - a vibrant multi-use centre for the arts, hosts over 100 professional performances and summer's Quilico Plaza Series each year. **Milnesium Place** is a multi-purpose recreation facility located off Broadmead Boulevard and offers family and sports activities for all ages.

Located in southeast Strathcona County on Highway 54 is The **Legion of Frontiersmen Museum**. Featuring a stone courtyard (one of 3 in the world) for the fallen 9000 Frontiersmen at the front entrance at Fort Scott, along with the museum that displays Frontiersman history, military memorabilia, antiquities and a nature display (see page 118 for more details).

Visitor Information Centre
Sherwood Park Chamber of Commerce
130 Cedar Ave off Hwy Road
Open Mon-Fri 8:30 am - 5 pm
780-464-0801



EAT DRINK SHOP!



DON'T SKIP THESE SPOTS IN STRATHCONA COUNTY!

Simply the Best for Food Options
Strathcona County is a treasure trove of local eateries and specialty food options. If you want to feel like a star and eat cookies that have been served to celebrities at the Occasions by **Candied Sweets**. Or save yourself the cost of a plane ticket and sample the international culture right here in Strathcona County - say 'hello' to the tacos at **Mexico Lindo**, send your taste buds to Italy at **Cafole Colando**, or **Pasta Party**, enjoy some Southern barbecue at **That BBQ Place**, and more! Discover the community's local flavor and taste the cultural mosaic found here.

Quench your Thirst
Strathcona County has a rich history with farming, meaning you get to reap all the rewards! The agricultural background has helped see a new breed of distilleries, wineries, cideries, and breweries opening in the area.

7th Ave Brew Co. opened last year and have hit the ground running with their beer and menu options. Stop by to check out what's on tap, and if it's not enough outside, you can enjoy their new patio. Pro tip: make sure to order a pizza, they're doing worthy.

Along with the local brewery are several distilleries that have created exciting products to enjoy, including the newest addition, **Grey Dog Distilling**. Grey Dog has a brand new product that is made by - rum (made from beer sugars), **It's All Island Spirits Co.** the Moose Milk is so good, it's the finest in Canadian cream liqueur.

The award-winning **Hawke Prohibition Distillery** boasts a full line of rum, vodka and gin (the Lady Sophie Gin is almost too pretty to drink). Pick up a few cans of cider from **Fox Hills Ciderery** - we dare you to try and say no to a truly caramel apple cider. Or, enjoy fruit wines and a tour at **Bear Estate Winery**. Find your new favourite drink in Strathcona County.

Find your new **Favourite Shopping Spots**
Sherwood Park has the stores you would expect in a big city but with the friendliness and uniqueness of a small town. There are several recognizable big brand stores here for you to stop at and pick up whatever you need. Locally owned shopping gems include clothing stores like **Revolution Boutique**, **Real Spirit Apparel**, and **Max and Maude**. You can find even more options at the **Sherwood Park Mall**. If you're looking for truly unique pieces to help your home decor stand out, **Driftwood Design**, **Fox and Willow**, and **Country in Bloom** are great places to find inspiration. The **Sherwood Park Bookstore** is another gem for any book lover to stop by and explore what's on the shelves. Whether you're looking for souvenirs to take home, looking to update your wardrobe with fashionable pieces, or even just looking for fun trends or jewelry, you're sure to find it here in Strathcona County.

With over 10 top brands of hotels, Sherwood Park is the place to stay when travelling in the area. From family favourites to premium accommodation and conference centres - book your stay today, and discover must-see restaurants and pubs to check out, places to shop, and must-visit spots to enjoy - right here in Strathcona County!

For more suggestions of great places to go, follow the weekly blog full of things to do at www.strathcona.ca/weekends

Find more details on local businesses and adventures at www.strathcona.ca/youcanvisit

While this is an example of a Community feature, this is also an example of something interesting that we did with Strathcona County, where we worked with them, and we created the article on the right side, an Advertorial feature of local businesses, who did not have to pay anything to be promoted here.

You can see there's all kinds of ways you can promote the community through the display, advertising, advertorial, and other unique ways.

AN AMAZING WEBSITE!

- Over **7.4 Million Google Searches** in the last year. A one million increase!
- Over **140,000 clicks** into the Go East Website! Increase of 23%.
- Over **2000 pages** indexed with Google!
- Some **Communities searched over 100,000x** and some **businesses over 50,000** searches from Go East Website!
- Organic Website Visitation **Doubled** in 2021, and increases annually.



The website has really grown in popularity.

In Google Search, there were 7.4 million searches in the year for the Go East of Edmonton site. It's a million more than last year.

The organic search and some other searches brings 140,000 into the website alone, without any advertising.

ROADTRIPS BY REGION...

ORGANIZED > REGION > HIGHWAY > COMMUNITY

Our Regions - Our Communities
Adventure awaits at every corner around the region. Find special features on our Communities and what each area has to offer.

NORTH EAST
Go Northeast of Edmonton and experience Amazing Culture, Lakes and Trails! Highway 28 is your main route that leads to the Lakeland Region. Along the way be sure to explore Metis Crossing and the great history and scenery throughout the North Saskatchewan River Valley.

EAST
Go East of Edmonton and see Where Culture Meets Adventure! Highways 15-45 and Highway 16 are your main routes for a scenic ride to explore the Birthplace of Ukrainian Settlement, the Beaver Hills Biosphere, Elk Island National Park, the Vermilion River Region & more.

SOUTH EAST
Go Southeast of Edmonton to enjoy Trains, Planes and Antique Automobiles. Experience great parks, shopping delights and savour the flavours of the local food and good spirits along the way. Highways 14 and 13 are your main routes through this scenic part of the Dattle River Valley.

The website is organized again that same way, from Northeast to Southeast - from region and by community.

It's an effective strategy to promote community landing pages for trip planning.


Festivals & EVENTS Things to DO Drink, EAT, SHOP Places to STAY go east of Edmonton.com Alberta Itineraries ROADTRIPS Trip Ideas STORIES Travel Guide About

Smoky Lake County

HIGHLIGHTS


Metis Crossing

Located just off Hwy 855 on the Victoria Trail, **Metis Crossing**, a 512-acre site on the banks of the North Saskatchewan River, is comprised of five river lot titles that were owned by Metis settlers in the late 1800's. It is the first – and only – major Metis Cultural Centre in Canada.



Hamlet of Bellis

Bellis is located just west of Vilna along Highway 28. Stop in and check out the huge antique selection at Heritage Corner Shoppe on the Go East Antique Tour.




SMOKY LAKE VISITOR INFORMATION

Visitor Information Centre CN Museum Train Station, Smoky Lake. Open May long to Sept long weekend.
780-556-3677

ACCOMMODATIONS


Find Places to Stay In & Around Smoky Lake County

[Learn More](#)



Victoria Settlement

History buffs will love a trip on the Victoria Trail along the North Saskatchewan River, just 10 miles south of Smoky Lake off Highway 855. Start at Victoria Settlement, where interpreters bring this former Fort and pioneer settlement to life. It is the site of the oldest building still on its original foundation in Alberta.



We have the most beautiful landing pages on a Web site for rural tourism in Alberta.

There's always a nice big photo. There's a highlights box that we can modify and change whatever we want to feature there or what a community would like to feature.

SMOKY LAKE COUNTY ATTRACTIONS & EVENTS

The **Smoky Lake Museum**, located on the north side of town, displays a number of interesting artifacts and historic photographs of the area. A large antique machinery collection and the restored Pakan ferry are also hosted here. Pakan was a Hudson's Bay Company Post opened in 1864, serving as a steam boat and ferry landing and a stopping point on the Victoria Trail. A full service RV Park, which overlooks the ravine, is situated between the museum and the agricultural complex.

Bring the family to the **Great White North Pumpkin Weigh-off and Fair**. Have your photo taken with giant pumpkins; enjoy the huge Farmers' Market, Art Show & Sale, kid's activities, the downtown Show 'n Shine, museum threshing bee, and the Giant Pumpkin Drop.

Plan on spending your August long weekend at the **Smoky Lake Stampede**.

Activities include a parade, kids' activities, dance, fireworks, and more.

Victoria Settlement hosts a Frontier Christmas - yes it's Christmas in July! For zany potato fun for all ages take in the Great Alberta Potato Derby. Sink your teeth into a baked potato, roast a hotdog and try a good old fashioned potato sack race and more!

Located just off Highway 855 on the Victoria Trail is **Métis Crossing**. It is a 512-acre site on the banks of the North Saskatchewan River. Explore one of Canada's Indigenous cultures in Métis settlers' homesteads with historical artifacts, experience the life of a voyageur on the North Saskatchewan River, and camp in their new Métis trappers' tents. The new **Métis Crossing Cultural Gathering Centre** showcases traditional Métis craftsmanship with modern energy efficiencies to be a true Place of Pride and a year-round attraction.

OUTDOORS

Smoky Lake Region is a great place to venture out on **Alberta's Iron Horse Trail**. This multi-use trail is perfect for year-round adventure. Enjoy hiking, biking, quadding or horseback riding. Bring out the snowmobile and the horse-drawn sleigh when the snow falls. Enjoy a round of golf at the beautiful Smoky Lake Golf Course and a home-cooked meal in the clubhouse. You can also stay at their full service RV Park. Take a break in local lake country to visit all that Smoky Lake has to offer.

North of Smoky Lake is the popular **Hanmore Lake** camping area that's comprised of two campgrounds. You can enjoy an assortment of watersports, a beach, and playground areas.



EAT, SHOP & STAY

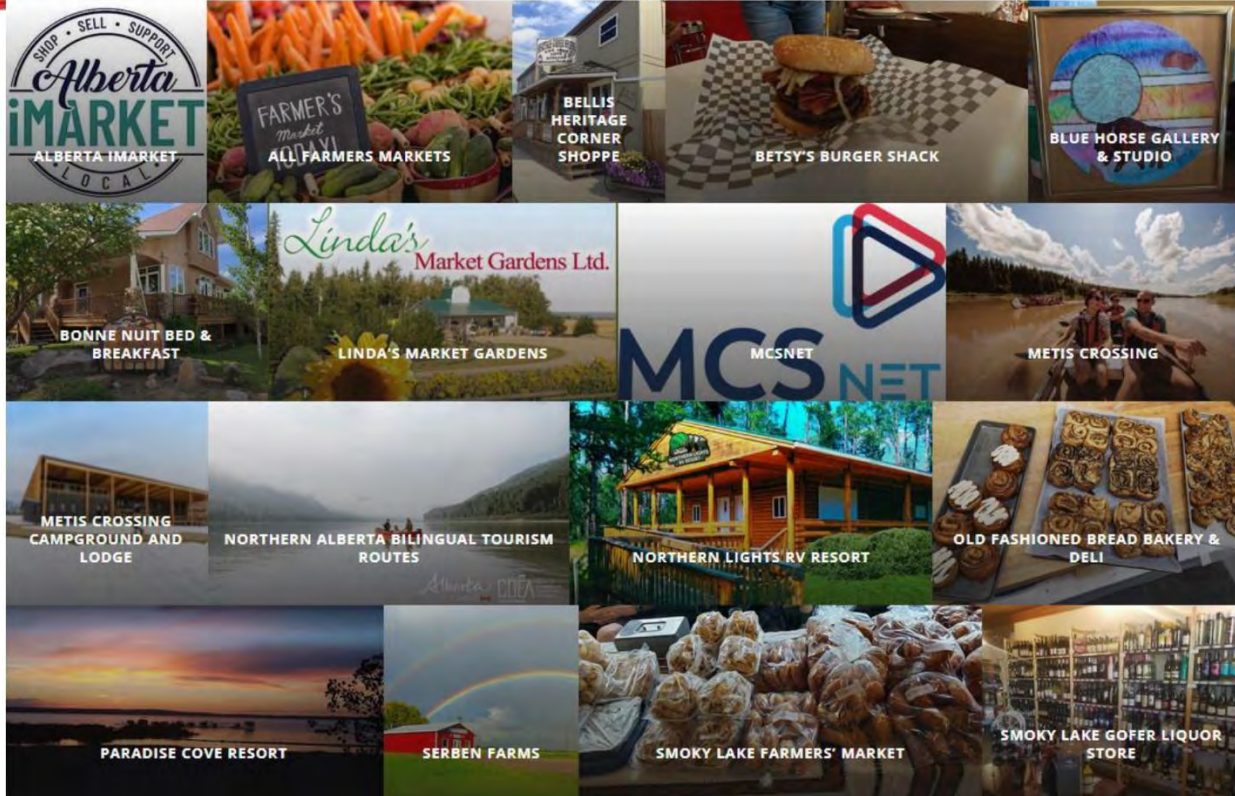
Treat yourself to the famous Shad-Attack Burger at Betty's Burger Shack and stop by the **Old Fashioned Bread Bakery & Deli** for a selection of delicious, traditional Ukrainian baked goods. For the highest quality pork, chicken, lamb, eggs, vegetables, and honey visit **Serben Farms** at their farm store to find all these, along with high quality local beef, artisan cheeses, soups, pickles, jams, Ukrainian foods and much more! Enjoy a meal at **Smoky Lake Inn** - where you'll also find the largest wine selection in northeastern Alberta - and stay the night where history and luxury converge. Also, check out the new **Super 8** along the highway for your stay in Smoky Lake and the new **Gofer Liquor** featuring a growler bar with 12 items on tap!



There is again an editorial that we use in the Travel Guide, and then we use it here to update the website - Outdoors, Eat, Shop, Stay, Attractions and Events.

ACTIVITIES & ATTRACTIONS

Nearby Along HWY 28



At the bottom of every Community page ... the businesses who participate with us, or that are featured, are promoted here. So, while this is a nice little photo box, it's like a box ad to drive traffic to that business. You can click on that, and you can see their page, and you can go learn more and click thru.



Website

ANNUAL REACH

- 500,000+ Pageviews
- 260,000+ Sessions/Visits
- 200,000+ Online Travel Guide Pageviews
- 35,000+ Leads to Partners
- Regional Tourism Directory**
- 140,000+ Pageviews
- 1000+ Featured Webpages
- 1000+ Views on each Box Ad



Lakehouse Naturals Soap Company

Featured

Creative All Natural Bath and Body products made fresh in-store.

Featured Box Ad

Handcrafted bars, bath bombs, salts or essential oils, you can be assured you are

[Read more...](#)

You Get a Webpage which is a fully Featured Mini Website that includes:

- Links to your website and social media with map & contact info
- Pictures and/or Videos
- Why Go?, What's Unique?, Description of your business
- Add a Special Offer and get more results
- Box Ads and other links throughout the website drive traffic to your business page

Lakehouse Naturals Soap Company



Featured Webpage

Details Photos

Creative All Natural Bath and Body products made fresh in-store.

Whether you choose the handcrafted bars, bath bombs, salts or essential oils, you can be assured you are selecting products made from the finest, all natural ingredients available. Indulge and let Lakehouse Naturals take you away to a completely relaxing experience.

Shop online at <https://lakehousenaturals.ca/collections>

- Bath Bombs & Shower Steamers
- Bath Salts
- Handcrafted Soap Bars & Liquid Soap
- Diffusers
- Essential & Fragrance Oils
- Face & Body Care
- All natural bulk station
- Candles
- Sprays
- Gift Baskets
- Gift Cards

Lakehouse Naturals Soap Company is participating in the Roadtrip Passport Savings promotion!

[Click here to sign up for their deals and discounts!](#)

To save your Trip Lists, register on this site. Learn more about [trip planning](#) and [how to register here](#).

Listing Map

Go East is the #1 highest traffic Regional Tourism Business Directory (Eat, Drink, Shop, Stay, Do)

Category: Camrose, Camrose County, Drink, Eat & Shop, Gifts, Health & Wellness, Highway 13, Shopping, and Southeast of Edmonton

Address: 4925 - 50 Street Camrose Alberta T4V 1R1 Canada

Phone: 780-673-7551

Website

Facebook

Instagram

Tags: Natural Products

The business webpages auto generate box ads throughout the site.

The regional business pages and Tourism Directory have over 140,000 views, thousands of views on some of those box ads that run across the website.

So, it is an effective way that we blend in the communities and businesses together throughout the website.

WEBSITE AUDIENCE GEOGRAPHIC BREAKDOWN

Total Sessions/Visits

- **256,699 Canada** (205K)
- 10,847 BC (5.6K)...Vancouver 5157
- 4186+ Saskatchewan (3.8K)
- 4911 Ontario (3.5K)
- 4515 Que, NS, MB
- **230,642+ Alberta** (189K+)
- **108,567 Edmonton Area** (94K)
- **(42.3% of CA)**
- **48,946+ Calgary Area** (30k)
- **(19% of CA)**
- **41,343 Go East Areas** (37K)
- **(16% of CA)**
- **3868 Ft Mac+Red Deer**
- **27,918 Other AB**

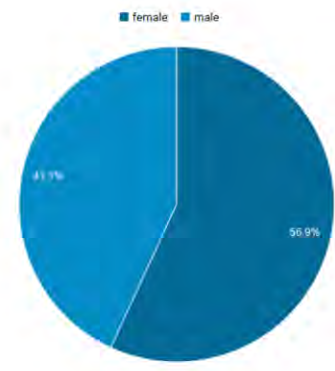
Growth + Impact

- **Top 15 locals who visit are from/near** Sherwood Park, Lloyd, Camrose, Vegreville, Fort Sask, Cold Lake, Bonnyville, Tofield, Wainwright, St Paul, Lac La Biche, Vermilion, Wetaskiwin, Athabasca, Provost.
- **Over 25% Growth Increase in Visitation...**and 100,000+ **Increase in Pageviews** in Summer (June to Sept)
- Quality of Audience is improving YOY
- **74% of users were by Mobile devices**
- **81% of Visitors were new in 2021= 219,117.**
- Overall - 49,945 visits were from returning visitors in 2021.
- **Worldwide – people from over 500 Communities visits the website !**

In Canada, there is actually over 256,000 visits and Alberta is 230,000.

Traffic is up from all areas. All areas of the region and Alberta use the site actively.

Its interesting that in 2022 BC traffic doubled. After Covid... travel is increasing. On the left side, under the Visits - the little bracket behind is actually last year's traffic.



AUDIENCE DEMOGRAPHICS OF WEBSITE AND ONLINE TRAVEL GUIDE

**All Age Groups use Go East of Edmonton.
56.9% Females, 43.1% males as per Google Analytics**

Top Interests of Visitors – Google Analytics

Food and Dining, Shopping, Entertainment, Outdoors, Travel, Accommodations, Wellness, Home and Garden

On the website, the quality of the audience is improving. They're staying on longer as well.

Mobile is very strong, and 80% were new, which is over 200,000 visits, but almost 50,000 are repeat.

So, every year the repeat visitors and the new users continue to grow. Gender is determined by google and based on interests of visitors.

People are interested in food, dining, shopping, entertainment, events, outdoors, travel, and accommodations. This is a really good audience for us to have coming to our site for tourism.



THE TOP PAGES READ ON WWW.GOEASTOFEDMONTON.COM

Top Content in 2022

1. Travel Guide & Online Guide
2. Events Calendar (100K+)
3. Camping, Accommodations
4. Businesses (Eat, Drink, Shop)
5. Itineraries/Roadtrips
6. Communities
7. Roadtrips Game & Savings Pass
8. Trip Ideas and Stories
9. Things to do/Golfing, Fishing, Outdoors
10. Things to Do/Attractions

Top Content in 2021

1. Travel Guide & Online Guide
2. Camping, Accommodations
3. Events Calendar
4. Attractions and Business Directory
5. Trip Ideas and Stories
6. Eat, Drink, Shop and Guide
7. Communities
8. Itineraries/Roadtrips
9. Roadtrip Adventure Game
10. Golfing, Fishing and Outdoors Guide

The travel guide still gets the most traffic.

Events is now over 100,000 page views. If you have an event, you need to send us those events all the time because the events traffic, it just exploded for this year.

30th Annual BUDDING IDEAS & PAW PRINTS Christmas Open House
SATURDAY, NOVEMBER 5
 10:00 - 5:00
SUNDAY, NOVEMBER 6
 NOON - 4:00

Christmas decor to make every room cozy! Unique selection of gifts and stocking stuffers for everyone on your list.

Main Street Killam, AB

Budding Ideas & Paw Prints Christmas Open House

SHARE THIS EVENT

f t in

Budding Ideas: Flowers & Gifts

Have longer arrangements? Beautiful gift baskets? Beautiful centerpieces? We have it all! We are a family of florists. From flowers to gift baskets, we have it all! We are a family of florists. From flowers to gift baskets, we have it all!

Go to #BuddingIdeas

VILNA & DISTRICT AGRICULTURAL SOCIETY

SUNDAY COMMUNITY SUPPER
 CATERED BY CARMEN

\$25 ADULTS
12 & UNDER KID'S ONLY BUFFET \$10

TICKETS AVAILABLE AT THE DOOR
 VILNA CULTURAL CENTER

FIRST SUNDAY OF EACH MONTH STARTING
 November 6 | 530 to 730pm

Vilna Community Supper

GET YOUR EVENTS IN THE CALENDARS!

SUBMIT FOR 2023 GUIDE CALENDAR.

PARADES CAR SHOWS

JUNE continued...

- 13-14 COLD LAKE STAMPEDE See ad page 64
- 13-14 WINDING CLOVERLODGE STAMPEDE See ad page 120
- 13-14 REYNOLDS-ALBERTA MUSEUM HISTORY ROAD: THE ULTIMATE CAR SHOW See ad page 126
- 14 St. Paul Museum Open House See ad page 96
- 17-21 Wainwright Stampede & Fair See ad page 123
- 19-21 Newbrook Fair
- 19-21 PARADISE VALLEY 3 CITIES FAIR & BULLRAMP See ad page 107
- 201 Laydonville Border City Barrel Racing Series
- 20 Wapiti Speedway Drag Races
- 20 Wapiti Fair
- 20 Carmichael Arts in the Park
- 20 Carmichael People's Market Festival
- 20 Wapiti Community Garage Sale & Memorial Day
- 20 ARDROSSAN PARADE & PICNIC See ad page 108
- 21 South Crossing National Indigenous People's Day
- 21 WOODVILLE FATHERS DAY EVENT See ad page 57

JULY 2020

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1 CANADA DAY CELEBRATIONS

- 1 Bonnyville, Brudenburgh, Carleton Place, Cold Lake, Elk Island National Park, Elk Point, Gibbons, Grande Prairie, Lac la Poudre, Leduc, Lloydminster, Medicine Hat, Ponoka, Red Deer, Rocky Mountain House, Vermilion, Wainwright, Wetaskiwin, Whitecourt, Wood Buffalo National Park, St. Paul, St. Albert, St. John's, Vegreville, Wainwright.
- 1 Lac La Poudre Mission Canada Day Celebration
- 1 Leduc Sports Day
- 1 Athabasca Canada Day Show & Shine
- 1 Thorsby Stampede
- 1 DAYS-AND-CANADA DAY See ad page 2, 8, 14, 18 For Saskatchewan Rotary Centre in the Park

The consumers love the events calendars online and in the guide.

We will be looking at putting the calendar again in the travel guide for major events going forward in 2023.

GO EAST of Edmonton Daytrips & Getaways
 September 20

The **GREAT WHITE NORTH WEIGH OFF AND PUMPKIN FAIR** is coming back in a big way on Saturday, October 1st!!!

From fantastic food to a fabulous farmers' market, kids midway, show n' shine, to weighing off the giant pumpkins and watching the amazing pumpkin drop -- there is tons of FUN for the whole family!

Click on the link to see the full detailed poster:
<https://bit.ly/SmokyLakePumpkinFair...> See more



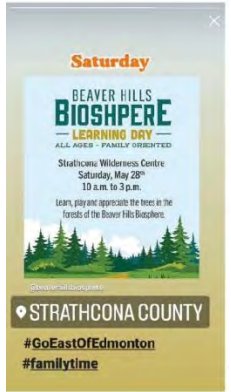
Smoky Lake Pumpkin Fair - Go East of Edmonton
 Enjoy mouth-watering food, a fabulous farmers' market, p...
 Barb Faulk, Ann Hryciw-Waters and 192 others

GO EAST of Edmonton Daytrips & Getaways
 October 17 at 8:04 AM

It's **Mark Your Calendar Monday** and we have a great mixture of events coming your way -- from Christmas Craft Shows, to a Buck event, Perogy Drive By Supper, Ranch Rodeos, Fall Suppers and Halloween events - you're guaranteed to find an event for you to enjoy!

These events and more can be found on our website at www.goeastofedmonton.com/events -- add them to your google calendar!

#goeastofedmonton #halloween2022 #christmasshopping2022



MAJOR EVENTS DRIVE TRAFFIC!

GO EAST of Edmonton Daytrips & Getaways is with Samru Tesfa in Alberta.
 Published by Instagram · July 13

Looking for something to do? We have **60 Super Summer Festivals and Events!** Want to go to the rodeo? There are 8 events happening over the next two months! The kids will have fun at the fairs, and other family-centered events And the best part? If it isn't a food-specific festival like Babas & Borschch Ukrainian Festival or Glendon Pyrogy Festival, the rest all have yummy eats to treat yourself!

Read on here: https://goeastofedmonton.com/_/60-super-summer-... See more



204 16 Comments 133 Shares

Sarah Speer
 We love your posts and reviews and reminders of the great events in our area!!!

Events are back and it's really been a big boost. Promoted through social media daily.

We've got a picture of examples of Vegreville Fair, Bonnyville Drag Race, and a number of other places. And of course, Pumpkin Fair that just happened, that was very successful.

HELP US TO HELP YOU!

Event Promotions!



Email us your Events for the Calendar!



DIY- Submit your events on our Website.



Send us your photos and event posters!



Events are promoted weekly on Web & Social, and Campaigns



RADIO PROMOTIONS every week promote events and businesses!

Social Media Promo!

- Email us monthly with your sales, events, promotions!
- Contact us to discuss any special promotions
- Get more shares if you Tag Us @goeastofedmonton
- **Every day we do what other media doesn't – we promote our partners sales, and events from across the region!**
- **TOURISM DIRECTORY** needs your updated photos and content!

Again, no lack of events that we promote on social media, radio, and the website.

Continue to engage with us at any time on these ways to promote your community.



SOCIAL MEDIA GROWS TO OVER 45,000 FOLLOWERS!

OVER 100,000 PEOPLE REACHED MONTHLY.

- **10,000 more followers** annually year after year!
- In summer Facebook+Instagram reach at **over 500,000 per month** and over 40,000 engagements.
- **Over 1.5 Million people reached and over 200,000 Engagements annually!**
- Each **E-News** Monthly promotion reaches over 8500 people.

FACTS ABOUT THE RESULTS YOU CAN GET WITH US!

- Our partners who track results say that when Go East Facebook shares or posts about their business...**they always see an increase of people reached and helped sell more product.**
- From Insights we can help you reach anywhere from **2x to 5x more people.**

Another 10,000 followers joined this year.

That's over 45,000 followers now. It means we're reaching over 100,000 people a month. It just keeps on growing.

We will reach over 50,000 followers on social media in 2023!




**Reaching over
1 Million Annually**
32,800+ Followers
 @goeastofedmonton
 #goeastofedmonton
(as of Oct 28/22)

What we do...

Featured posts include:

- Mark Your Calendar Monday!
- Tasty Tuesday
- Wild Wednesday
- Where to Stay Wednesday?
- Thrifty Thursday
- Thirsty Thursday
- What's on this Weekend?

Tag Us @goeastofedmonton

Use #goeastofedmonton

Instagram

Ask us about



- Highlights
- Stories
- Reels and more!


 GO EAST of Edmonton Daytrips & Getaways
 #TastyTuesday --CHEESE PLEASE! Starting today you can indulge in a Grilled Cheese Sandwich at Old School Chemistry in Vermilion!
 Plus they will be hosting their first wine and cheese event on October 7th in conjunction with the Coop Wine Club. Featuring Amy Flat wine consultant and in-house cheese maker Valerie Roberts to talk about cheese pairing. All this in the comfort of their cheese boutique in Vermilion. Limited spots available \$25 per person - call today at 780-853... See more


#TastyTuesday


 GO EAST of Edmonton Daytrips & Getaways
 #WheretostayWednesday -- Evergreen Birch Lodge has an ICE FISHERMEN SPECIAL!!!
 3 bedroom 4 bad lodge, private entrance, bathroom, fully equipped kitchen, living room, safe parking
 2 night package - \$499 + taxes. For bookings call 780-573-8948
 Learn more about this awesome Cold Lake accommodation here: See more


#WheretostayWednesday


 GO EAST of Edmonton Daytrips & Getaways
 #TrendyThursday -- Who else is ready to start making their home cozy? Building Ideas Flowers & Gifts in Killam now has an amazing display of beautiful fall decor, florals and dough bowl candles!


#TrendyThursday


 GO EAST of Edmonton Daytrips & Getaways
 What's on this Weekend?
 Aug 11-14: ToField Western Days
 Mainstreet Promenade / Street Fair, Rodeo Event, Pancake Breakfast, Rodeo, Rodeo Dance with Live Band
 Aug 11-14: Cold Lake Extreme Mufflet
 Aug 12-14: Viking APCCA Races at Clover!... See more


What's on this Weekend?

We do 'Mark your Calendar Monday' with a bunch of upcoming events, and we also do 'What's on this Weekend'.

Every week we promote local businesses also.

Those are very popular posts.



GO EAST AWARD WINNING DIGITAL MARKETING SUMMER-FALL-WINTER CAMPAIGN

- We can work one on one with your Community promoting your assets through Digital Marketing.
- Our experience, expertise and proven results guarantee a successful campaign year after year!
- 2022 Results are almost double 2021 in Ad impressions.
- Custom, flexible, lower cost per click than your own channels - as low as 1 cent per click.
- We are here to help you.

Year Round Ad Campaigns

- Google, Facebook & Instagram Ads - Reached over **11 Million** ad impressions annually!
- Roadtrip Adventure Game reached over **2.6 Million** impressions
 - Roadtrip Video Ads reached over **642,000** views
- Billboard Ads seen **272,000** times all over the Edmonton area
- Radio Ads on **10 Stations** (Edmonton & East area)

Summer Digital Ad Campaigns



Low cost in partnership with Travel Alberta promoting businesses and communities with Google and Facebook ads.



We are seeing huge results in terms of ad impressions - people that are seeing Go East of Edmonton promoted everywhere.

The Roadtrip Game itself was in the millions of impressions.

SUMMER AD CAMPAIGNS DRIVE TRAFFIC TO PARTNERS

Adventures...



Attractions...



Some examples of summer Ad posts...


The Adventure Park from the M.D. of Bonnyville was very popular - this post ended up reaching over 60,000 people in a very short period of time.

Attractions articles and posts also are popular.




Our Google Ads drive traffic to the different sections of the website, where the businesses or the attractions are, and make sure that people are finding their way to what attracts them to the region.

WORKING WITH INFLUENCERS

 **Play Outside Guide** 6h · 🌐

You still have a few days to take part in a Signature Experience at [Métis Crossing](#)! Learn about Metis culture and history on the site of original river lots. 1.5 hours from Edmonton.

GO EAST of Edmonton Daytrips & Getaways
[#goeastofedmonton](#) [#smokylake](#) [#metis Crossing](#)



playoutsideguide.com
Make Memories at Métis Crossing and Lac La Biche County - Play Outside Guide



We've worked with influencers for years now. An example of this, Karen with Play Outside Guide has done articles from around the region in all kinds of communities - Camrose, Wainwright, Vegreville, Strathcona County, Lac La Biche, Smoky Lake and Metis Crossing, Bonnyville, and Cold Lake.

This is an example where she has her own website, her own social media. She promotes everything that she saw. She also sends us a copy of that for our website, and we promote that also.



ATHABASCA PILOT PROMOTION

...TRIP IDEAS - STORIES

Our Tourism Knowledge + Influencer - BVP approach = **More Effective Results.** 77,000+ Reach, 2000+ PV



How We Loved "Local" in the Beautiful River Town of Athabasca

SEPTEMBER 22, 2022 / 2022 ROADTRIP ADVENTURES, ATHABASCA COUNTY, DRINK, EAT & SHOP, FALL ADVENTURES, HIGHWAY 2, HIGHWAY 55, LOCAL FOOD, NORTHEAST OF EDMONTON, SUMMER ADVENTURES

... Travel with Kevin and Jolene on a Go Northeast Alberta Roadtrip Adventure!

The first time you arrive, it's a little unexpected and a pleasant surprise as you drive toward downtown on Highway 55. The beautiful sweeping view of the Athabasca River and the downtown Athabasca scene makes us feel like we are far away or somewhere special, as if we are back in Idaho where the beautiful river towns are a sight to behold. You won't see many towns like this in Alberta. The scenery and beauty of this unique river town will captivate you right here in Northeast Alberta, just under 2 hours from Edmonton.

Spend some time by the Riverfront Park where there are an abundance of activities including picnic areas, a spray park, playgrounds, fitness equipment. Or, grab an ice cream off a food truck or a local eatery and walk the trails. You can see the large stage where the River Rats Music Festival takes place and expect to see some wedding parties taking beautiful pictures.



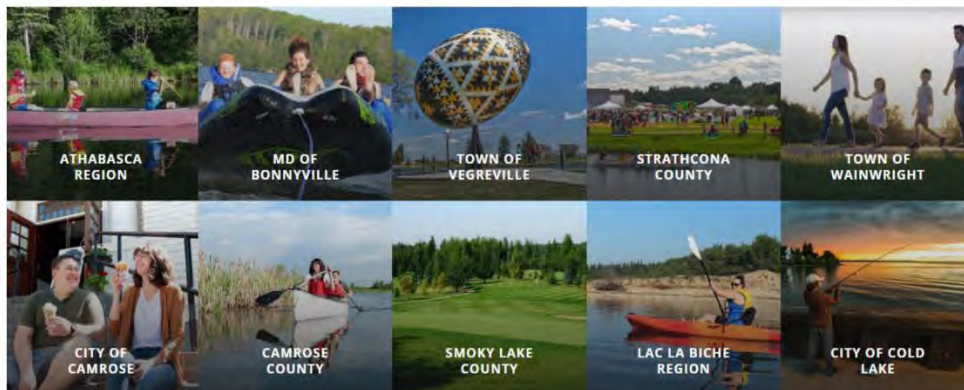
This is an interesting example of...helping a community through some of our digital marketing work. We are also strong influencers.

This is one of the most successful individual pieces that we did in terms of an article and Facebook advertising there in the community.

It's a very positive way that we can work with communities as well.

OUR THANKS TO FEATURED COMMUNITIES IN CAMPAIGNS

- Campaign partners have contributed much needed support funds for yearround Digital Campaigns.
- Over the past few years these partners traffic on Go East website has grown between **150% to 800% increase.**



We do want to thank featured communities, the larger communities. Some of these put in additional funding - it helps us cover costs that are not covered under Travel Alberta and some other activities.

SUMMER DIGITAL BILLBOARD CAMPAIGN

- An Incredible REACH- A Rotation of Images on Pattison.
- **272,000 plays** (124% of Paid) for a total vehicle circulation of **5,5 million !**
- Rotating Edmonton locations- Yellowhead Fwy, Sherwood Park Fwy, Southside and Westend.



It's a digital billboard that we rotate and change.

Millions of vehicles drove by these billboards, and it did play 272,000 times in Edmonton.

They gave us more Ad placements than we paid for.

So, it is a positive way for that destination awareness needed in the summer promotions.

INNOVATIVE TOURISM DEVELOPMENT DURING COVID

Roadtrip Adventure Game!

- A One-of-a-Kind promotion.
- Started for Covid Recovery
- A success story...

STICKER STATION



We came up with a great idea for a roadtrip project.

*What we did was ended up with a little trial in 2020.
The partners all felt it was successful from those 16
communities.*

*We really expanded in 2021 to over 40 communities.
This past year was 47 communities.*

PLAY & WIN Over \$6000 in Prizes!

Win the Awesome Roadtrip Prize Packages!
 What you can win - Fuel, Food, Dining, Beverages, Shopping, Gifts, Golf, Camping, Accommodations, Attractions/Packages, Cash and much more! See www.GoRoadtripGame.ca for complete details.

June 4 to Aug 31, 2022

Use the most STICKERS on your GAME GUIDE

GAME GUIDE

What's Included:
 Map of Participating Communities
 How to Play & How to Enter
 Northeast Gameboard
 Northeast Sticker Stations
 East Gameboard
 East Sticker Stations
 Southeast Gameboard
 Southeast Sticker Stations

MAP LEGEND
 HOW TO PLAY
 HOW TO ENTER
 HOW TO WIN

Have fun all summer long!
 You have 3 months to play the GAME!

FIND THE STICKER STATIONS AT THE HIGHLIGHTED COMMUNITIES & WATCH FOR SIGNS!

go east of Edmonton ROADTRIP ADVENTURE GAMEBOARDS

Over \$6000 in Prizes! 3 WAYS TO WIN

1. Collect stickers and enter partial or completed gameboards. Take a close up photo of your Gameboard and upload it to www.GoRoadtripGame.ca
 2. Post your trip daily with our hashtags for monthly and bonus prizes. Use #goroadtrips2022 and #goeastofedmonton
 3. Your trip photos will be automatically be entered in our 2022 Photo Contest (using our hashtags)

Complete Game Rules & Prize Details: www.GoRoadtripGame.ca

2022

2022

Name of Player: _____

Plainsman - Lac La Biche Region	Lac La Biche Region	Town of St. Paul	Town of Elk Point	Village of Glendon	Town of Bonnyville
Athabasca Region	2022	NORTHEAST OF EDMONTON			M.D. of Bonnyville
Smoky Lake Region	2022	SOUTHWEST OF EDMONTON			City of Cold Lake
Village of Wainwright	2022	SOUTHEAST OF EDMONTON			Town of Gibbons

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Complete Game Rules & Prize Details: www.GoRoadtripGame.ca

2022

2022

Name of Player: _____

Town of Bruderheim	Town of Lamont	Town of Mandare	Village of Andrew	Town of Two Hills	Village of Mymam
Fort Saskatchewan	2022	EAST OF EDMONTON			Hamlet of Clantonald
Village of Kitcoaty	2022	SOUTHWEST OF EDMONTON			Village of Marwayne
Town of Vermilion	2022	SOUTHWEST OF EDMONTON			Town of Tofteld

go east of Edmonton ROADTRIP ADVENTURE GAMEBOARDS

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 3. Your trip photos will be automatically be entered in our 2022 Photo Contest (using our hashtags)

Complete Game Rules & Prize Details: www.GoRoadtripGame.ca

2022

2022

Name of Player: _____

Camrose County	Town of Daysland	Village of Donalds	Village of Forestburg	Town of Killam	Town of Sedgwick
City of Carroon	2022	SOUTHWEST OF EDMONTON			Town of Handley
Village of Hay Lakes	2022	SOUTHWEST OF EDMONTON			Town of Tofteld
Town of Wainwright	2022	SOUTHWEST OF EDMONTON			Beaver County - West

We converted the ideas from McDonald's Monopoly into the Roadtrip Adventure Game.

You go into a town, you go to the sticker station, you get the sticker, you put it on the game board, and then you enter for prizes.



2022 Project and Marketing Report

Your community is Guaranteed to receive visitors by participating in this unique and innovative tourism promotion!

A Proven Success!

Nearly 7000 Stickers were given away between all of the Partner Communities... which is over 7000 visits from travellers.

All sizes of Communities and all areas of Northeast, East and Southeast benefited from Increased Roadtrips from Visitors.

47 communities participated in 2022, (as compared to 42 in 2021.) The average is over 100 stickers per community. This is hundreds of people and/or families who visited the communities just to play the game (not including other travellers who visited).

Over \$100,000 ROI - Return on Investment to Partners...

Total Project value is calculated at over \$30,000 to coordinate, organize, advertise and implement the 2022 Game project. Includes Partner and Grant funds received.

Over \$100,000 in spending is currently estimated from the Roadtrip Adventure Game into our region- a 3 to 1 gain in ROI for our region.

Over \$6000 in Prize Contributions is expected to return a minimum of another \$6000 in ROI to the region.

We are grateful to all our partners who generously contributed over \$6000 in prizes from their communities. These prizes will also bring back all the winners to our local businesses and attractions to redeem and visit once again - further supporting the region.

Marketing Success using the Travel Guide...

In 2021 and 2022, the Game was inserted into the Go East of Edmonton Travel Guide. Game players surveyed stated the **Travel Guide was by far the #1** way they learned about the game and that they preferred to use the Travel guide instead of just downloading the Gameboards.

How did you hear about the game? Where did people come from?

34% Go East of Edmonton Travel Guide
 32% Played Before
 14% Social Media and/or Internet
 7% Local Business / Attraction or other
 7% Friend and/or Family
 6% Advertisements / Signs
Data from people who entered.

63% Edmonton, Sherwood Park & Area
 5% Calgary, Red Deer, other AB
 32% In and around our region:
 Northeast, East, Southeast Communities
Data from people who entered.

2022 Resulted in 576 ENTRIES

Over 100 Entries from each Region of Gameboards - Northeast, East, Southeast (people who visited 15 or more Communities)

Over 40 Entries who visited 21 or more communities (multiple regions)

Ultimate Roadtrippers: once again we have confirmed 24 people have submitted all 3 Gameboards - that's visiting all **47 Communities this Summer!**

The winners are all posted on our website at www.GoRoadtripGame.ca

Special Thanks to our Corporate Sponsors



We had 576 entries versus about 900 last year. (Lower due to high gas prices.)

Every region of those three key regions still had over 100 gameboards filled out and still had...24 people or families who went to every community this summer. So, in a three-month period, they went to 47 communities, which is amazing!

OUR SUCCESS Totals for the Past 2 Years (2021-2022)

Over \$400,000 of ROI Spending Generated on Eat, Shop, Stay, Events, & Activities across all Regions!

Nearly 20,000 Stickers given away = 20,000 Visits (check-ins) across the region!

- Over 1000 people signed up on Go East Website to get Game updates, tips and more
- Over 1500 entries for prizes
- Prizes awarded to over 120 Winners
- Over \$10,000 in prizes given away!
- Over 1000 posts/pictures/videos on Social Media
- Over 3500 downloads of Gameboards and Station pages
- Over 32,000 Pageviews on the Game webpage on GoEastofEdmonton.com
- Pop-up Banner ad on Go East Website seen by over 194,000 people
- Digital Ads results of 3.41 Million Impressions
- Digital Billboards specifically about the Game, seen over 100,000 times
- **Vast majority of players said they loved it and would play again!**



FOR 2023 –

New Creative Ideas will be added to the game to get people to stay longer, spend more \$ in the region. A planning committee will work through the winter season and announce these plans to the partners.

Why YOUR COMMUNITY should Participate in 2023:

Your Community is Guaranteed to receive visitors by participating in this unique and innovative tourism promotion! **This project ensures more grant funding to Go East of Edmonton!** Your participation is important. Over the past two years you helped us get the maximum amount of Grants from Travel Alberta!

This project is trackable so we can measure the results and ROI. Year after year we achieve 3 to 1 or more ROI to our communities.

All communities had people visit from the game, with purchases at stores, restaurants and accommodations. **Many were new and never visited these communities before now!**

If your community has a Roadside Attraction, or other popular attraction or business – **people will love to come visit, and collect your sticker as a souvenir while playing the Game!**

The Roadtrip Game is exceptional - no project has ever had so much amazing enthusiastic results from visitors! See Testimonials page.

See the 2022 Winners at www.GoRoadtripGame.ca. There were over 100 Winners including our Top Prizes and Bonus Prize Winners. Word of mouth Advertising from the Winners will help grow the 2023 Game!

It's a proven success and proves that Go East of Edmonton works to grow tourism and bring travellers to every part of our region!

TO PARTICIPATE please notify us by email. Invoicing will be in 2023.
Kevin Kisilevich 780-632-6191 or kevin.goeast@gmail.com

It was very, very exciting to see the growth on this and how we were able to take something unique to make our traffic grow during COVID while other areas around the region, around Alberta, were less traffic than us.

Amazing Testimonials Year after Year!

Roadtrip Game Winners Testimonials:

Danielle Killam, Edmonton – "I am on the road quite a bit for work, and this was a **great way to add some fun** and breaks into my work day."

Sandra Pardy, Sherwood Park - "We played the road trip game as a chance for the 2 granddaughters to spend extra time with mom. She is single and works out of town. **We had lots of fun**, lots of junk food, several laughs, and ran the gas tank way too low several times."

Porscha Tomlinson, St. Paul - "Something to do in the summer- gets us out of the house! It was a challenge to collect as many as we could. My favorite thing was seeing all the monuments and attractions! **Trying local food and specialties too!**"

Rylard Steinke, Edmonton – "We had fun playing and **it was interesting to see new places**. My favorite thing was Dobbin's candy store in Wainwright."

Kasmine Dyck, Lloydminster: "**We had the best summer** with #goroadtrips2022."

Crystal Skelton, Sherwood Park - "We had so much fun doing this! We never played before. **I've never been to most of the east side of Alberta. Thank you so much for the fun memories!**"



Sticker Station Testimonials:

Mannville Confectionery 881 - "We are **looking forward to next year**. People seemed to know what they were doing more this year and it went smooth."

Wainwright Dobbin's - "It went really well and was a lot of fun!"

Buckskin's Emporium - "Had a really good turn out."

Strathcona Wilderness Centre - "Went very well and we had a lot of people come."

Fort Saskatchewan Dow Centennial Centre - "Had a great turn out and it went very well."

Marwayne Kat Tracks - "It was fun to see new people come in to play the game."

Vermilion Visitor Centre - "Lots of people came in for both stickers and guides. It went really well!"

Vegreville Visitor Centre - "We were the first sticker for many of our guests. We definitely introduced a large volume of our guests to Go East right up till closing. We have been encouraging guests to watch for this **awesome game** again next year."

Game Player Testimonials

@marcyoakes: Let the #goroadtrips2022 fun begin! **What an awesome idea** we are so excited to take my angel Aidan who has autism on these summer adventures!! He loves road-trips and we are all born Albertan's! I'm excited to see more of our local beauty and cool places!

Janelle Byma- "**We absolutely loved going exploring this summer!**"

Lisa Shires- "We had so much fun going around. **Never been to half of these places so it was fun!!**"

Jim Moran- "**I would like also to commend Go East for your work on this program. We always hear positive merchant comments about you when we mention we saw their respective ads in your booklet.**"

Campers: "We decided to go camping in Innisfree. We decided to drive around to Vegreville and saw a sticker station sign by the egg and figured we would check it out. When we entered the visitors center, we were greeted by a very excited group of ladies who were claiming we were the first people to ask for a sticker. We won a huge free swag bag and left with a good feeling about east of Edmonton. **We have been camping east all summer instead of the mountains and have been more than pleased.**"

Henry Salomons- "We had a great time with this contest. **We bought something in every place we got a sticker. We are planning a bigger trip next year.**"

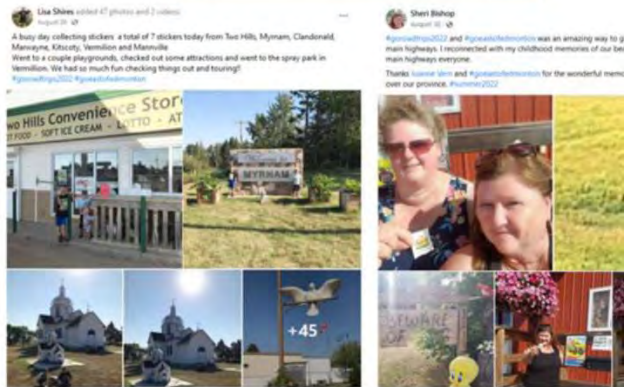
We haven't done the full survey yet of our people who played, but we estimated over the past two years \$400,000 ROI spending into all the communities, and it's over 20,000 stickers in two years time, so the numbers are just huge for this project.

The testimonials are incredible from that.

One thing that we do know is it's an important project to continue.



GAME LOVERS



#goroadtrips2022 #goeastofedmonton

Some game lovers here - there's a TikTok. There is people making their own reels, there's people posting, and ...they're not just posting about going to Vegreville or Cold Lake. The Village of Myram is popular... so it's great to see that there's the little places they go to as much as the big places, and they are happy to go everywhere.

WALL OF FAME

SHOWCASES WINNERS AND PARTICIPANTS
WWW.GOROADTRIPGAME.CA

- **Ultimate Prize Winner** - Danielle Killam, Edmonton
- **Blackjack Prize Winner** - Sandra Parly, Sherwood Park
- **Northeast Prize Winner** - Porscha Tomlinson, St. Paul
- **East Prize Winner** - Kasmine Dyck, Lloydminster
- **Southeast Prize Winner** - Ryland Steinke, Edmonton



2022 WINNERS
NORTHEAST
PRIZE WINNER

Porscha Tomlinson
St. Paul, AB



Why did you play the Roadtrip Game?
Something to do in the summer- gets us out of the house! It was a challenge to collect as many stickers as we could.

What was your most memorable moment or favourite thing from the game? My favorite thing was seeing all the monuments and attractions! Trying local food and specialties too!

The Northeast Prize is a Prize Package valued at \$500 of local Prizes and Gifts from Businesses and Attractions, in our Partner Communities including Gift Certificates, Gifts, Cards, Souvenirs and more!



Participant Wall of Fame



We do have a Wall of Fame - it shows you all the winners.

Now children are able to participate. We have the parents sign off on it. So, this girl who was our northeast area winner from St. Paul, she's very excited, holding up the sign and her basket of prizes that she got from the community partners.

Shop, Save & Win with the Savings Pass!



Go on a Roadtrip Adventure.

Sign up for FREE!

Eat, Drink, Shop and Save. Get Roadtrip Rewards.

A project that we did this year and it really started for COVID recovery, was the Savings Pass. And so, this was like an app that works on the phone, and we did receive funding for this as well.

NORTHEAST OF EDMONTON DEALS

EAST OF EDMONTON DEALS

SOUTHEAST OF EDMONTON DEALS

Go East of Edmonton Roadtrip Savings Pass



A business card for Rustic Stars featuring a photo of Christmas decorations (gnomes, candles). The card includes contact information (Phone, Map, Website), a 'Check-In' button, and a '10% Off Home Decor And Christmas Items' coupon with a 'Redeem' button.

Northeast of Edmonton



Anglers Bait Tackle & More
[View Website](#)

We are a small local bait and tackle shop specializing in T. C. Moto Custom lures. We also do boat tours and have ice fishing shacks to rent as well as overnight shacks.

What's Included

- 10% Off Everything In Store

There's deals here from businesses all over the region.

There's an example of what it would look like when you go inside, and you could just show them at the till, or press the button, and there's the 10% coupon.

INNOVATIVE TOURISM SUCCESS DURING COVID

Roadtrip Savings Passport

- Covid & Inflation Recovery
- 90+ Businesses provide offers 10% to 50% off
- October 2021 – Oct 2022
- **Free and No Commissions**

Results:

- Over 1300 check ins or redemptions at businesses
- Over \$25,000 in spending estimated



And this picture just happens to be Crystal, who played our game and was using the Savings Pass. She checked in 150 times at local businesses around the region with that app.

There's a number of people who checked in over 50 times at local businesses.

Another successful way to help businesses.

MORE WAYS WE PROMOTE THE REGION!

Annual Photo Contest shows off the region!

#goroadtrips2022

See them at photo-contests on the website.



Weekly Radio Talk Show Friday 8:15 am
www.Country106.ca

- **Milestone Reached Over #300 Shows in January 2022!** (Since April 2016)
- 10+ Minutes of Regional Tourism Talk and Promotion.
- Promotes Events, Attractions and Businesses Weekly.



There's a photo contest. It's in play right now, and the deadline for that photo contest is November 30th.

How we got on the radio every week...

In April 2016...there was a new local radio station coming out. And so, we just reached out to the manager at that time and he said...would we want to come and do a tourism talk? And it has been going since then. We have done over 300 shows on Country 106.ca.



BRANDED CAR FOR PARADES...

(WON 1ST PLACE IN 2021 VEGREVILLE FAIR PARADE)

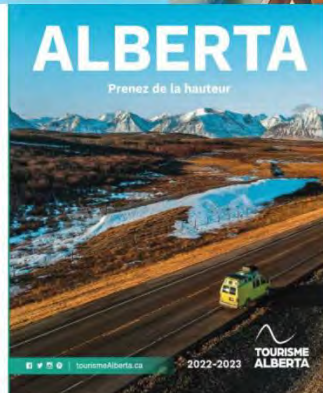


We did a couple of parades this year. We'll be looking at what more we can do in the future.

It is popular at times, and this is a shot from the Vegreville Fair, where we actually won first last year.

CDEA- COLLABORATION

BILINGUAL ROUTES + TOURISME ALBERTA



Another collaboration that we do is we share some advertising with the CDEA, the Tourisme Alberta, is the French Bilingual guide to Alberta, and our ad in French basically is promoting...that we are Alberta's road trip adventures.

SPECIAL CAMPAIGNS VEGREVILLE CORN MAZE

- **7 Facebook Ads =**
- **221,000 Reach**
- 17,052 Engagements
- 585 Shares
- 809 Link clicks
- 259 Comments
- Plus Radio, Video, Billboards
- Visitors confirmed Go East was one of the top ways why they attended.



While we promoted all the corn mazes this year in the region, this is something extra where Vegreville provided some extra budget, and we did some dedicated advertising for that.

This is an example of a special campaign that we can do.

What you'll see is we saw a huge response to that - from seven Facebook ads, a 221,000 reach.

A number of visitors did confirm that we were one of the main ways that it brought people in.

#GOEASTCARES GRANT PROGRAM EXTENDED THRU 2022

Content development and creation - Videos and itineraries

- **3 Community Hub content developments**
- Bonnyville-Cold Lake
- Vegreville and area
- Tourism Camrose area
- Enhance Roadtrips and Community Landing pages
- Indigenous Experiences Development
- Attractions and Outdoor Activities- Trails

- The CARES is a \$60,000 project continuation of our successful Roadtrips strategy, developing videos and itineraries.
- **Community- Tourism operator Videos**
- Eat, Drink, Shop



We want to just mention that our CARES grant program is continuing. We have a number of videos that the footage was shot and is being developed.

We're developing Indigenous experiences and some other attractions.

Again those top three community hubs put in some matching dollars for us to work with, to do some work in these areas.

NEW CONTENT IN 2023

ENHANCING ROADTRIPS...

Indigenous Experiences...
Itinerary, Video



Must Do Parks and Trails...
Itineraries, Directory



Some of the new content coming up - a whole section on parks and trails. You could look at a trail of what's at Elk Island National Park and see all the trails there, and then go to Sir Winston Churchill Provincial Park, and see all the trails there.

The great thing about our website is that when we have these assets there that people can look at, they can also plan their trip completely on the website.

2023 UPCOMING...

- **Travel Alberta Tourism Development zone work to be announced.**
- **Submit Christmas Events and Winter Adventures to us!**
- **December through March- Roadtrip Adventure Game and Go East Marketing Planning Meetings.**
- **2022 saw heavy competition for tourism dollars. 2023 will be a very competitive year for tourism advertising.**
- **February- 2023 Edmonton RV SHOW-** Promoting all areas for Camping, Adventures and Activities.



We're excited about the Travel Alberta development zone work that will take place.

We do know that they have noticed us over these many years. It's hard not to notice the work we've been doing with Go East of Edmonton, and it has really positioned our region for some of this development growth.

JOIN US FOR **DIGITAL MARKETING DAYS...**

- **With a lack of Conferences and learning opportunities...**
- **Do you remember the Rural Tourism Conference?**
- Partnering, Packaging...
- Digital Marketing...
- Social media...
- **How to take advantage of the Successful Go East Roadtrip Marketing and grow tourism in your business and community!**
- **Proposed Dates in Feb and March 2023...**
- **Supporting the Tourism growth for Businesses and Communities.**
- Advance Courses and a Conference day.
- Tentatively based on Prairiescan –Tourism Relief Funding.
- Full details TBA.



We're continuing to be creative and positive, moving forward with our promotions and our collaborations.

We're putting together...the possibility of tourism related funding for a training series that starts late February and goes into March.

We'll have full details coming up.

THANK YOU FOR BEING A PART OF OUR SUCCESS!

- **We are looking forward to the future...**and we are pleased to **Promote, Develop, Support** and help your Community, Businesses, and NPO's to have the greatest potential for **Tourism Growth** and **Potential Economic Development** annually.
- **Contact us:** info@goeastofedmonton.com
- Kevin.goeast@gmail.com 780-632-6191

It's Time to...
go east
of **Edmonton.com**



ATTRACTIONS • CAMPING • EVENTS • ROADTRIPS

We want to continue working with everyone and we're pleased to promote and help support all the communities and all the local businesses that are here. Thanks to everyone.

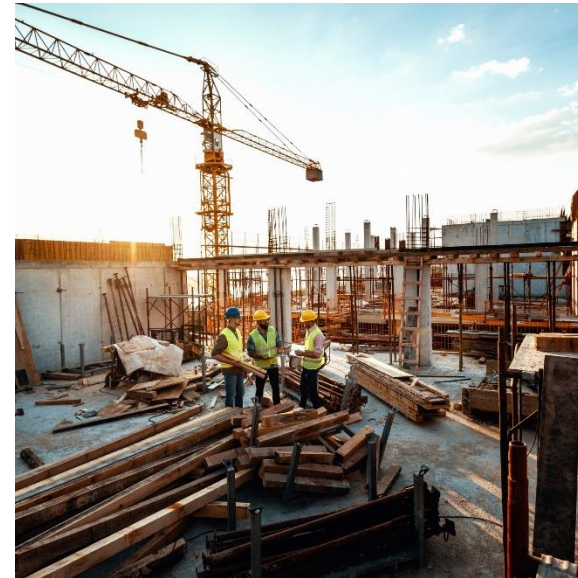
Proposal to Allocate the Local Government Fiscal Framework (LGFF) Funding for the Non-Charter Municipalities

Virtual Engagement | November 24, 2022

Confidential to ABmunis' Regular Members



Agenda Item: 3.10



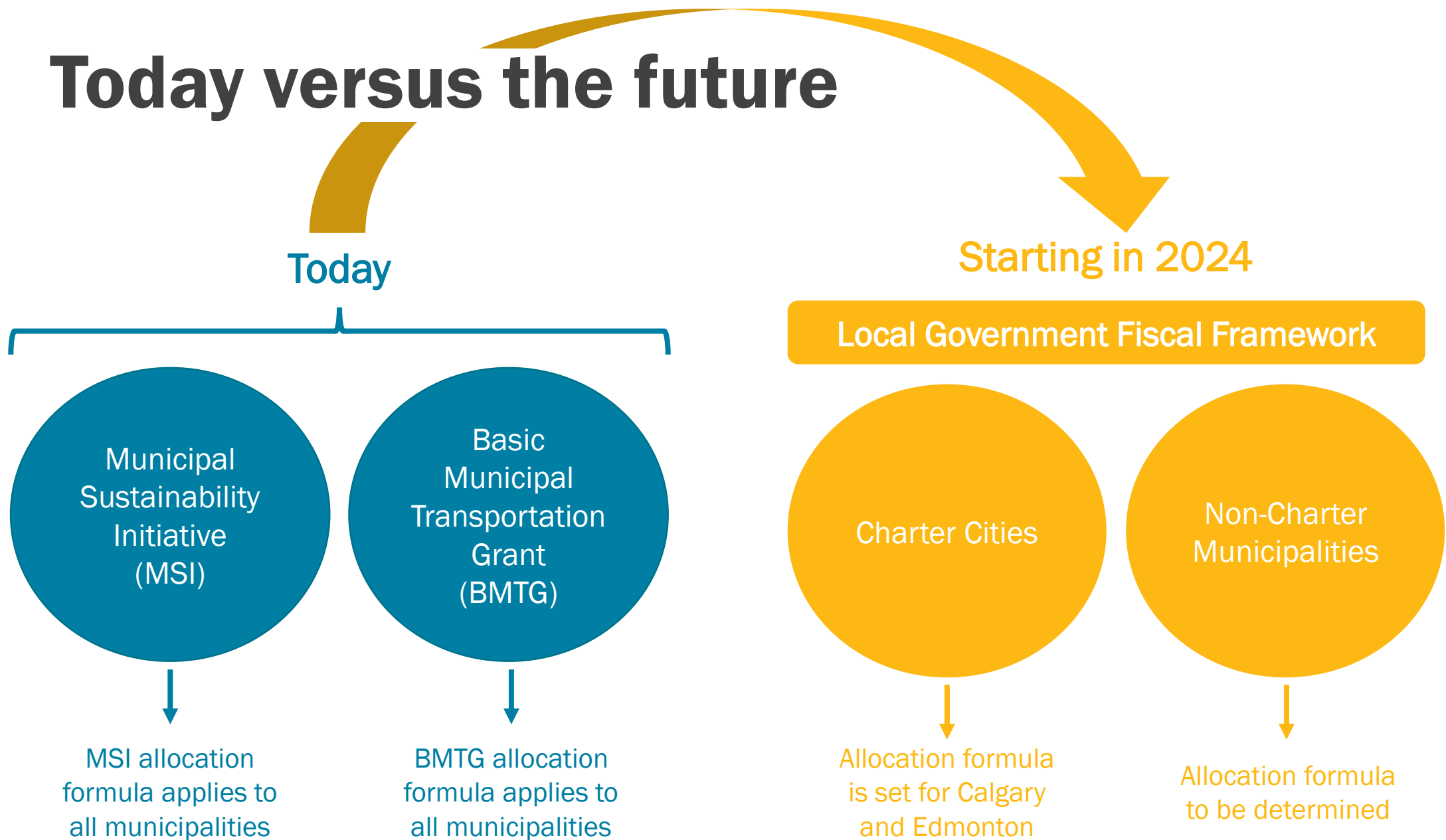
Agenda

1. The LGFF Funding Pot
2. Process to Develop Our Proposal
3. Principles, Goals and a Benchmark for Allocation
4. Proposal for LGFF Allocation
5. Justification of Our Proposal
6. Estimated Allocation Results
7. Related Issues and Next Steps
8. Questions and Answers

The Funding Pot



Today versus the future



The LGFF Funding Pots

Starting in 2024

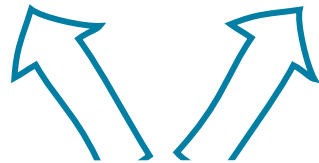
Local Government Fiscal Framework

Charter Cities

**\$382
million**

Non-Charter
Municipalities

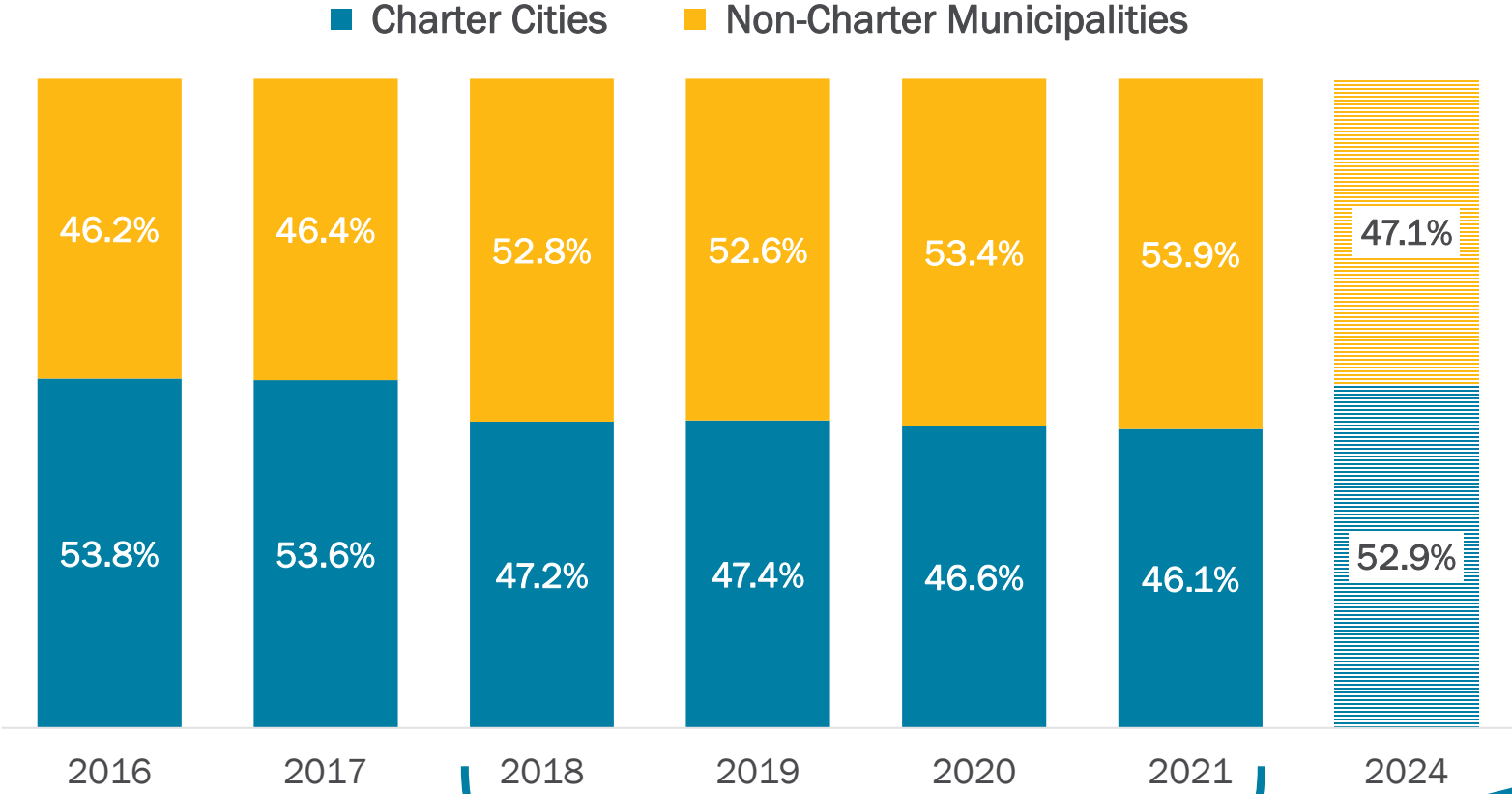
**\$340
million**



Funding pots set by the province
without ABmunis' input.

While ABmunis continues to advocate for an increase in the funding pot and removal of the 50% revenue limitation factor, this presentation focuses on how to allocate the non-charter funding pot.

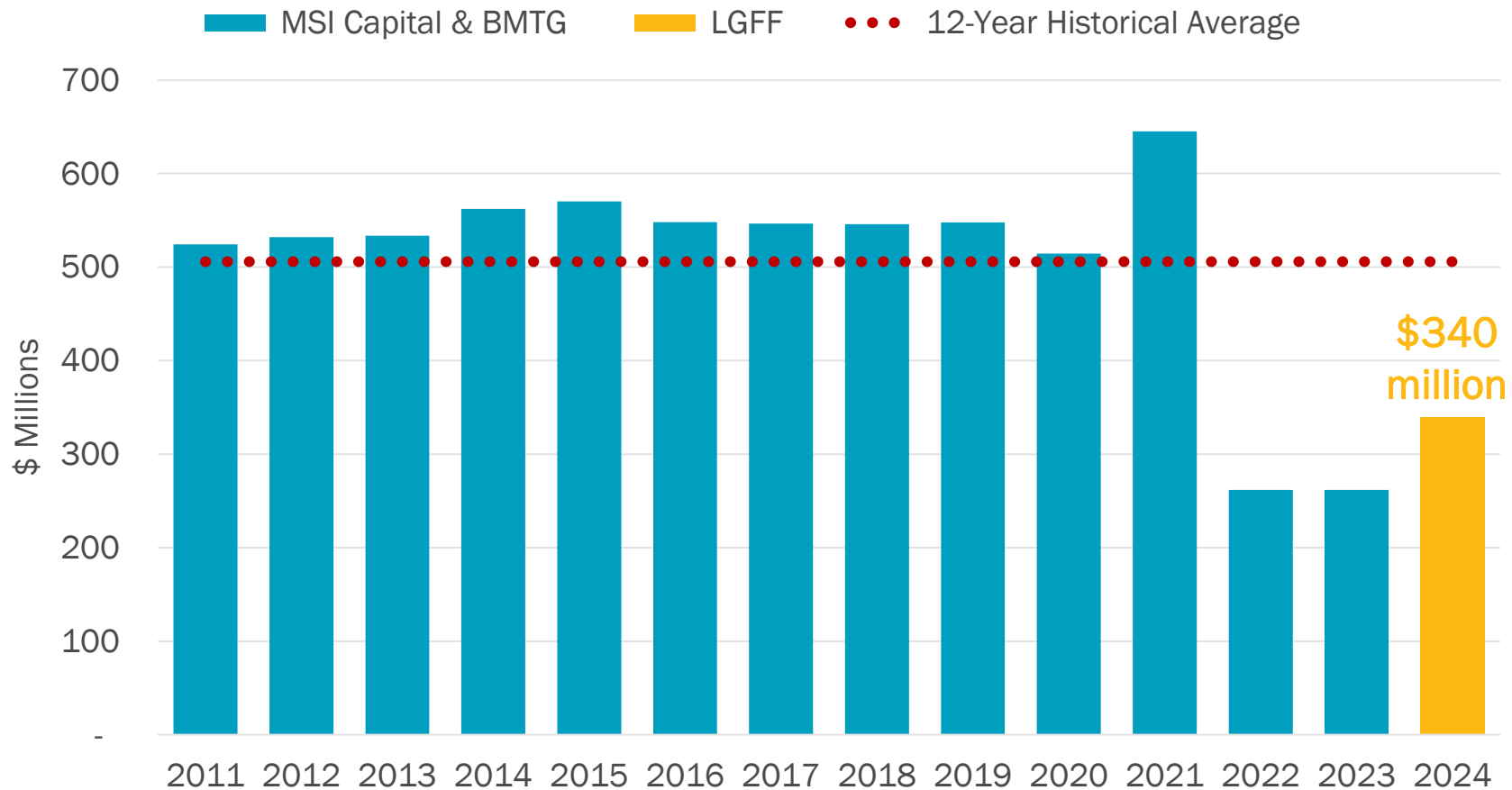
Under LGFF, the proportion of total funding for the non-charter municipalities will return to MSI's pre-2018 level



Calgary and Edmonton's MSI Capital was reduced by \$152 million annually

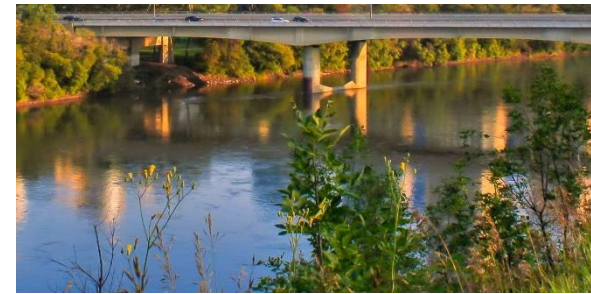


Non-charter municipalities will receive 33% less funding in the first year of LGFF compared to the annual average of MSI and BMTG over the previous 12 years



Note: The annual average is based on funding levels between 2012 and 2023.

Process to Develop Our Proposal



How We Engaged Members on LGFF Formula Allocation



- 2019-2021 Preliminary input collected at events
- Feb 2022 Board received recommendations from the Municipal Financial Health Working Group
- March 2022 Spring Municipal Leaders' Caucus
- April 2022 Mid-sized Cities Mayors' Caucus
- May 2022 Virtual engagement with all members
- June 2022 Engagements with CAOs/CFOs from the Mid-Sized Cities Caucus
- June 2022 Summer Municipal Leaders' Caucus

Municipal Affairs provides direction on LGFF allocation & program design

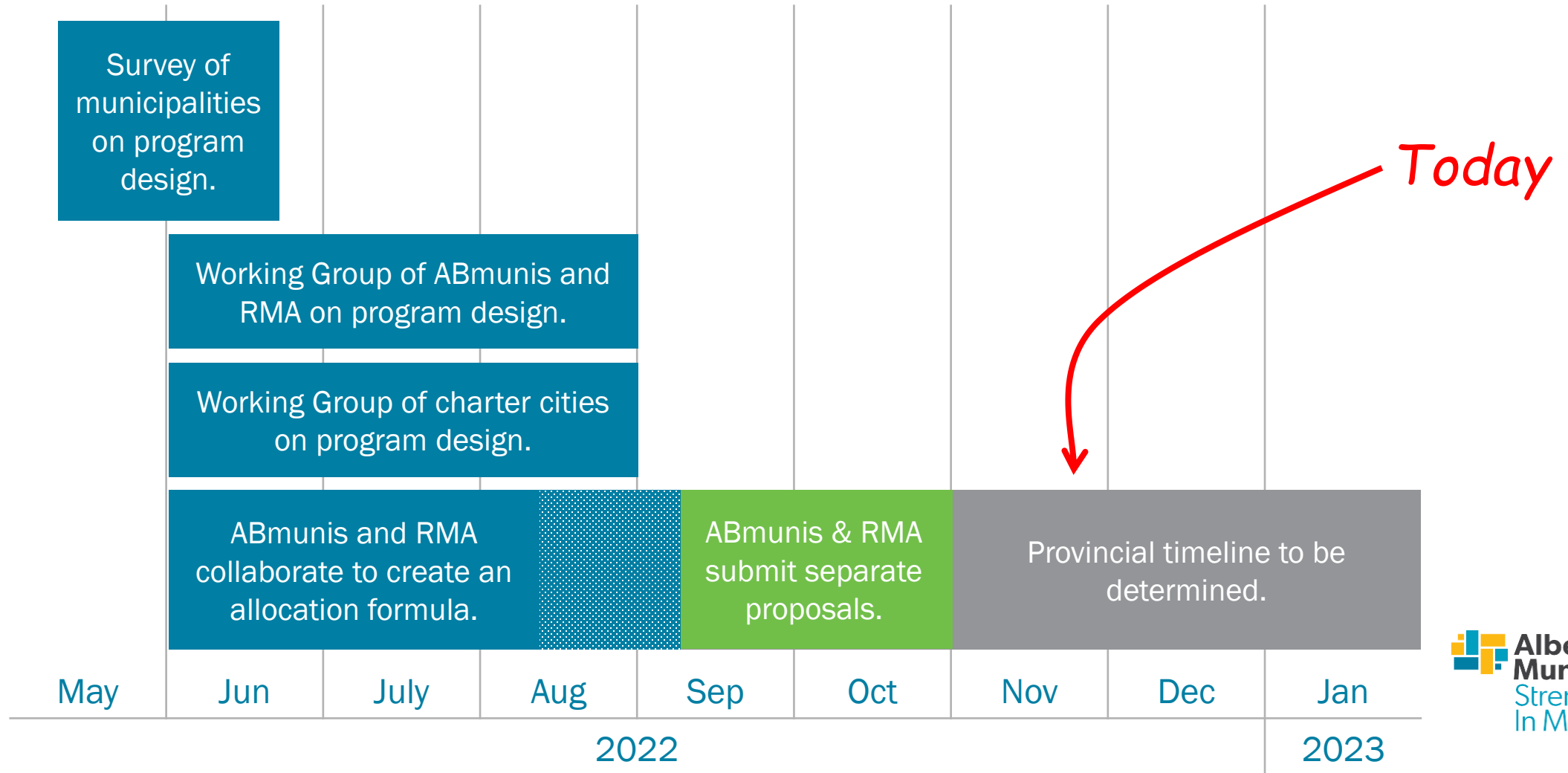


Parameters set by Municipal Affairs

Key Objectives for LGFF:

1. Maximize transparency, comprehensibility, predictability, and equity;
2. Prioritize municipal asset management and resiliency of community infrastructure; and
3. Consider municipalities with the greatest needs.

Timeline



ABmunis & RMA Working Group on LGFF Formula Allocation

- Participants
 - Six representatives from each association.
 - Facilitated by an independent party.
 - Municipal Affairs staff attended as outside observers .
- Met eight times between July and September 2022.
- Discussions focused on:
 - Principles
 - Goals
 - Formula Factors
 - Formula Weightings

Outcome of the Collaboration with RMA

Both ABmunis and RMA:

- Gained an understanding of each other's views.
- Demonstrated a willingness to shift perspectives on the principles and goals for allocation.
- Accepted the use of different formula factors.

Despite the efforts by the working group, ABmunis and RMA could not come to an agreement on a final allocation formula.

Principles, Goals, and a Benchmark for LGFF Allocation



ABmunis' principles for LGFF allocation

Transparent

- Based on public information and is easy for municipal officials to understand.
- Easily linked to the broader goals of the program.

Equitable funding

- The formula considers the fiscal capacity of each municipality to fund local infrastructure needs.
- All municipalities that have infrastructure assets shall receive a meaningful amount of funding.
- Funding should correspond to each municipality's scope of infrastructure need including maintenance and replacement of infrastructure and growth needs.

Balance predictability and stability with responsiveness to changing needs

- Formula factors should be responsive to evolving needs within individual municipalities such as community growth or significant loss in assessment compared to other municipalities.
- Municipalities accept that funding allocations will change year-to-year based on changes in municipalities and the size of the funding pool. The formula avoids the creation of any additional unreasonable volatility in year-to-year allocations to support predictability in planning.

Neutral to local decisions

- There is respect for municipal autonomy in local decision-making; however, the formula should not incentivize practices that would unreasonably increase a municipality's funding.
- In cases of municipal restructuring, LGFF is designed to minimize its influence on local decisions regarding dissolution or amalgamation.

Challenges with Designing a Funding Allocation Formula

- Formula factors can impact municipalities in different ways.
- Formula weightings are highly subjective.
- Risk of creating a formula that under or over-funds certain types of municipalities.
- High level of complexity considering the vast difference in funding needs between municipalities.
- **A perfect formula is not possible...but we can improve upon the existing formula.**

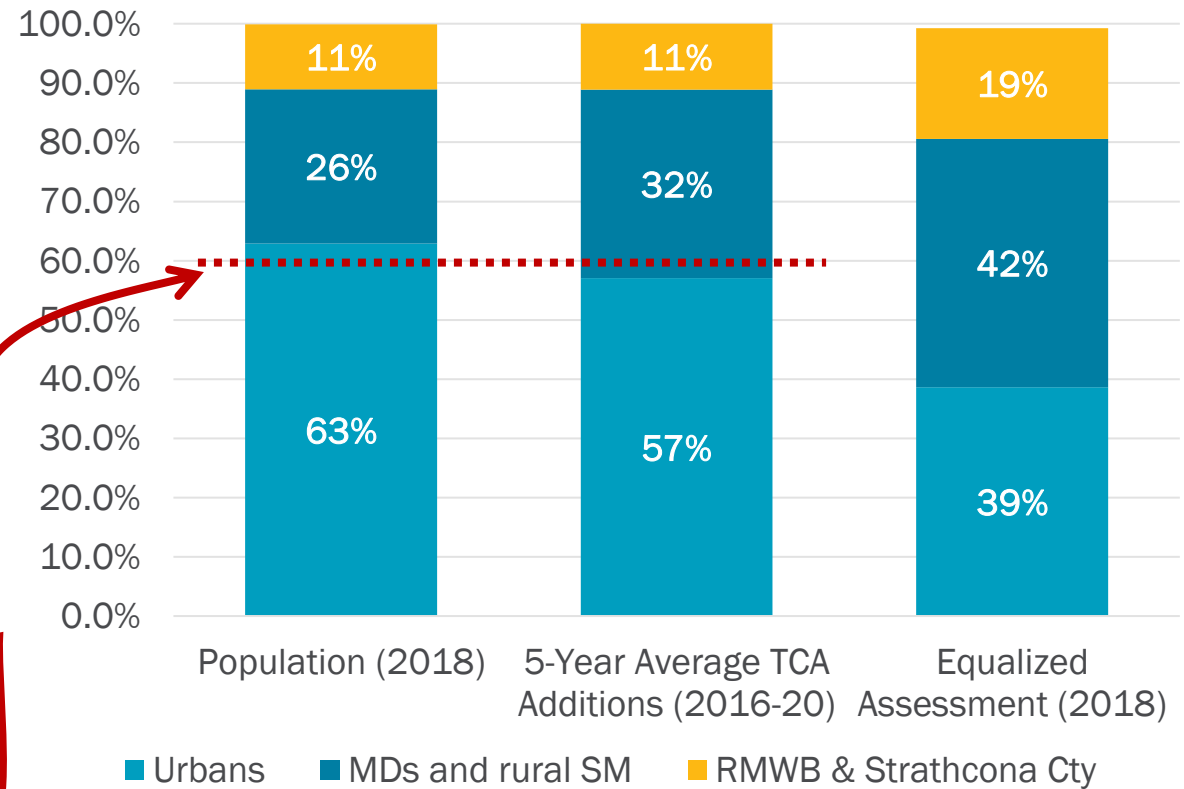
Recommend that the Government of Alberta Use a Benchmark for Distribution of Funding

Benchmark Data

- Population
- Prior 5-year average of TCA additions
- Equalized assessment

This three-prong benchmark sets a foundation that any allocation formula chosen by the province should deliver approximately 60% of LGFF to the mid-sized, cities, towns, villages, and summer villages.

60% target for funding to urban municipalities



Note 1: 5-Year average of TCA additions represents the book value of purchases and donated/contributed assets excluding land, electricity systems, gas systems, and machinery and equipment.
Note 2: Equalized assessment is included because of its inverse relationship to the need for infrastructure funding. The graph demonstrates that 57% of TCA investments over 2016-2020 have been in urban municipalities but those same municipalities only have 39% of assessment to fund the replacement of those assets.

The 60% benchmark is ABmunis' floor, but there is an argument for it to be higher

Our analysis found that on average, municipal districts generally have greater fiscal capacity based on:

- Significantly lower residential property taxes in terms of dollar amounts and as a percentage of median household income.
- Lower use of debt limits.
- Higher levels of reserves as a percentage of expenditures or TCA.

Proposal for the LGFF Allocation Formula



ABmunis has proposed two options to Municipal Affairs

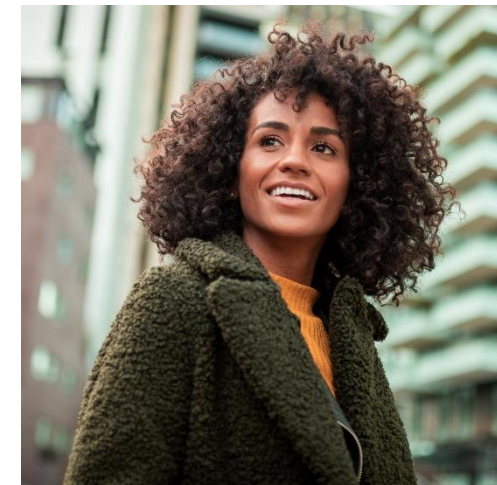
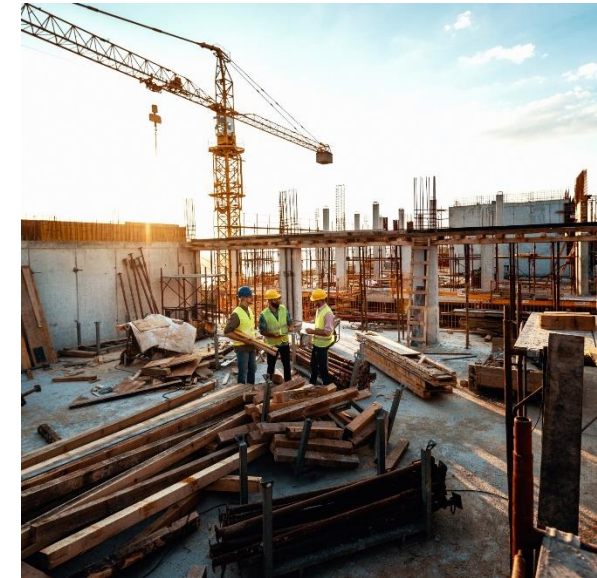
Option 1 *(RECOMMENDED)*

A single formula that applies to all municipalities.

Option 2

Create separate funding pools for urban municipalities and municipal districts and use a separate allocation formula for each pool.

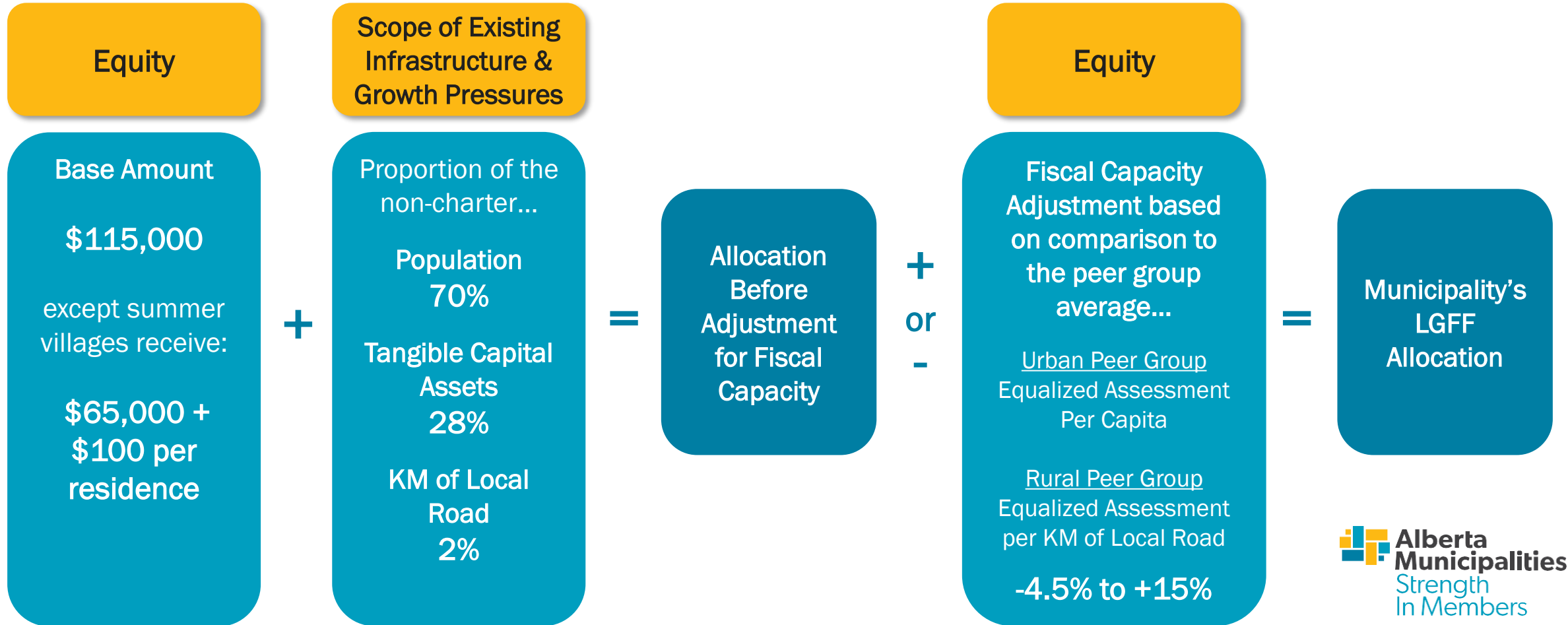
Note: The urban pool would consist of the mid-sized cities, towns, villages, summer villages and the Municipality of Jasper. The municipal districts, Special Areas Board, and remaining specialized municipalities would be grouped in a rural pool.



Option

1

Recommendation: Allocation Formula



Note 1: Tangible capital assets = book value (historical cost) excluding values for land, electricity systems, gas systems, and machinery and equipment.

Note 2: KM of Local Roads = Linear kilometres of roads. This does not account for the width or type of surface. Page 16 of 315

Option 2 recommends two pools of funding with separate formulas for each pool

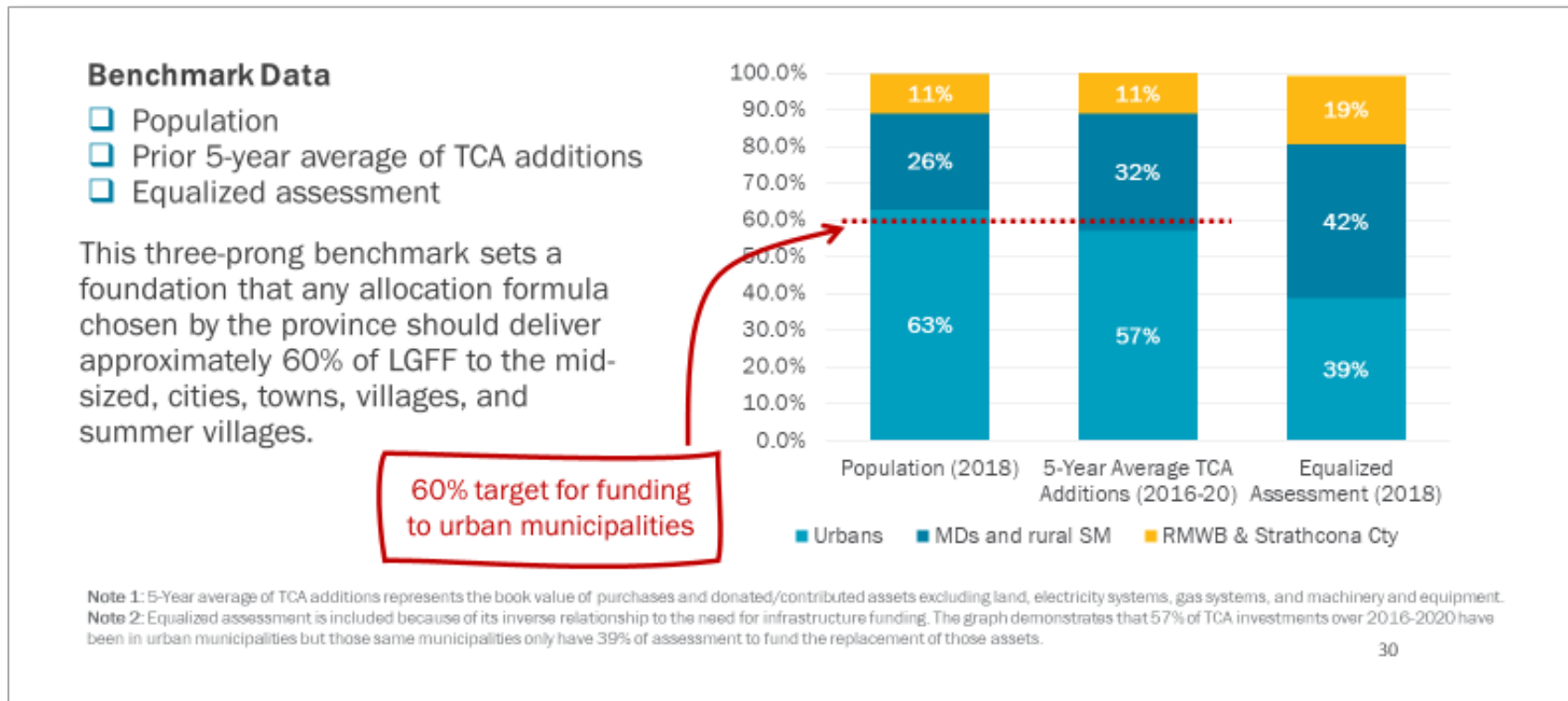
Urban Funding Pool

- Mid-sized cities
- Towns
- Villages
- Summer villages
- Municipality of Jasper

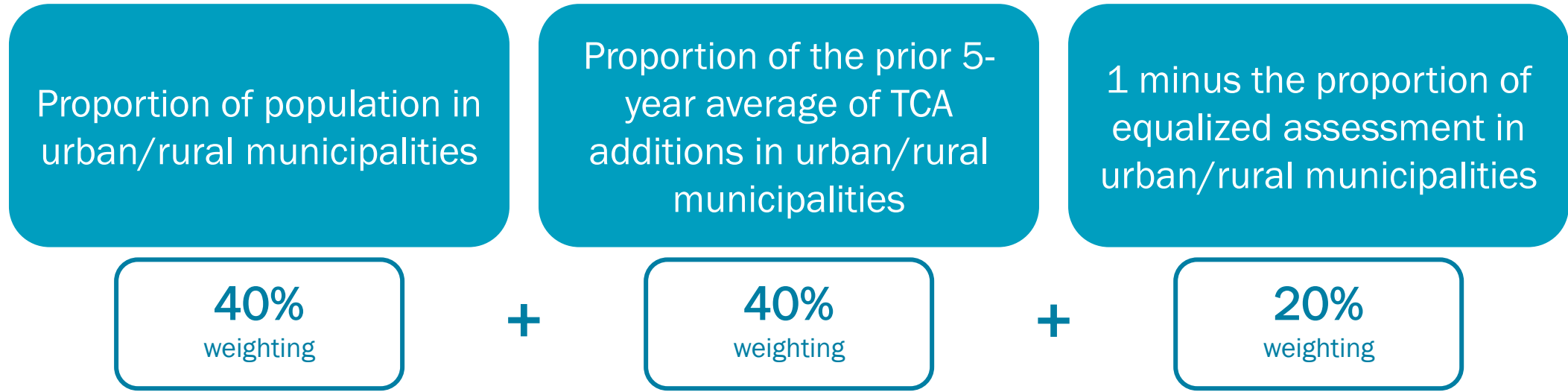
Rural Funding Pool

- Municipal districts
- Counties
- Special Areas Board
- Specialized municipalities (except for Jasper)

Since LGFF funding will change annually based on changes in provincial revenue, ABmunis recommends a formula be used to set the dollar amount of the urban and rural pools annually.



Recommendation: Formula to Set the Amount of Funding in the Urban and Rural Pools Annually



✓ **Example:** Using 2020 data, this formula would designate 60.3 per cent of the non-charter LGFF for the urban pool.

Recommendation: Formula Weightings for the Urban Pool

Base Amount – Standard	\$115,000
Base Amount – Summer Villages	\$65,000 + \$100 per residence
Population	70%
Tangible Capital Assets (book value)	30%
Fiscal Capacity Adjustment Municipalities that score above the average have their allocation reduced and municipalities below the average have their allocation increased. <ul style="list-style-type: none"> Urban Peer Group – Equalized Assessment Per Capita Rural Peer Group – Equalized Assessment per KM of Road 	Maximum increase = +15.0% Maximum decrease = -4.5%

- > If Option 2 is used, ABmunis recommends that Municipal Affairs work with RMA to determine an appropriate allocation formula for the municipal districts and rural specialized municipalities.

Additional Recommendations

Applies to Option 1 and 2

Allocation Formula

1. That the base amount per municipality should be updated every 3-5 years based on changes in Alberta's consumer price index (CPI).
2. That improvement districts with less than \$1 million in TCA be excluded from receiving LGFF.

Overall Funding Pot

3. That the starting amount of LGFF in 2024 be increased.
4. That the 50 per cent limitation in the revenue index factor calculation be removed so that annual changes in LGFF funding is equivalent to the annual percentage changes in provincial revenue.

Justification of Our Proposal



Base Amount

Standard **\$115,000**

- 4.5% higher than the MSI Capital base amount.
- Supports equity for smaller municipalities.

Summer Villages **\$65,000 + \$100 per residence**

- \$66,900 - \$108,500 (*based on 2018 data*).
- 6% to 72% higher than the MSI Capital/BMTG base amount.
- Provides increasingly higher funding support based on the size of the summer village.

Fiscal Capacity Adjustment

Equalized Assessment Per Capita (urbans) and
Equalized Assessment Per KM of Road (municipal districts)

Maximum Increase	+15.0%
Maximum Reduction	-4.5%

- Supports the principle of equity.
- Aligns with Municipal Affairs’ objective that LGFF support municipalities with the greatest needs.
- Maintains neutrality in local decision-making.
- Easy to understand.
- Uses a sliding scale of 26 levels to avoid significant swings in allocations (predictability).

Excerpt of the
Sliding Scale:
Percentage Reduction
of LGFF Allocation
based on Rating with
the Peer Average

Rating Scale	Multiplier
>200%	-4.5%
180 to 200%	-4.2%
160 to 180%	-3.9%
140 to 160%	-3.6%
120 to 140%	-3.3%
100 to 120%	-3.0%
90 to 100%	-2.7%
80 to 90%	-2.4%
70 to 80%	-2.1%
60 to 70%	-1.8%
50 to 60%	-1.5%
40 to 50%	-1.2%
30 to 40%	-0.9%
20 to 30%	-0.6%
10 to 20%	-0.3%
0 to 10%	-

Population

Weighting

70%

- Indicator of the scope of infrastructure.
- Indicator of growth pressures.
- Indicator of the wear and tear on infrastructure
 - > More people = higher traffic counts, pressure on water and wastewater systems, pressure on recreation facilities, etc.
- Well accepted practice for distribution of funding.

Tangible Capital Assets (book value/historical cost)

Weighting

28%

- High correlation with the scope of a municipality's infrastructure.
- Encompasses all infrastructure and capital assets.
- Accounts for cost differences between the types of infrastructure in each municipality.
- Updated and audited annually.
- Our recommendation excludes TCA values for:
 - Land
 - Electricity and gas systems
 - Machinery and equipment

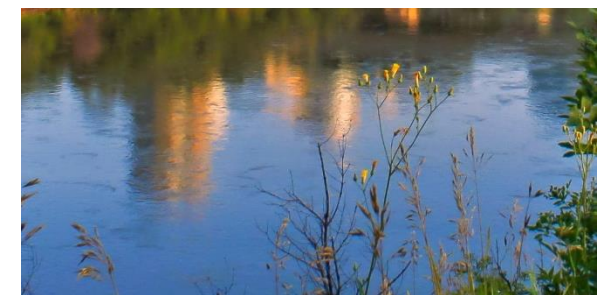
KM of Road

Weighting

2%

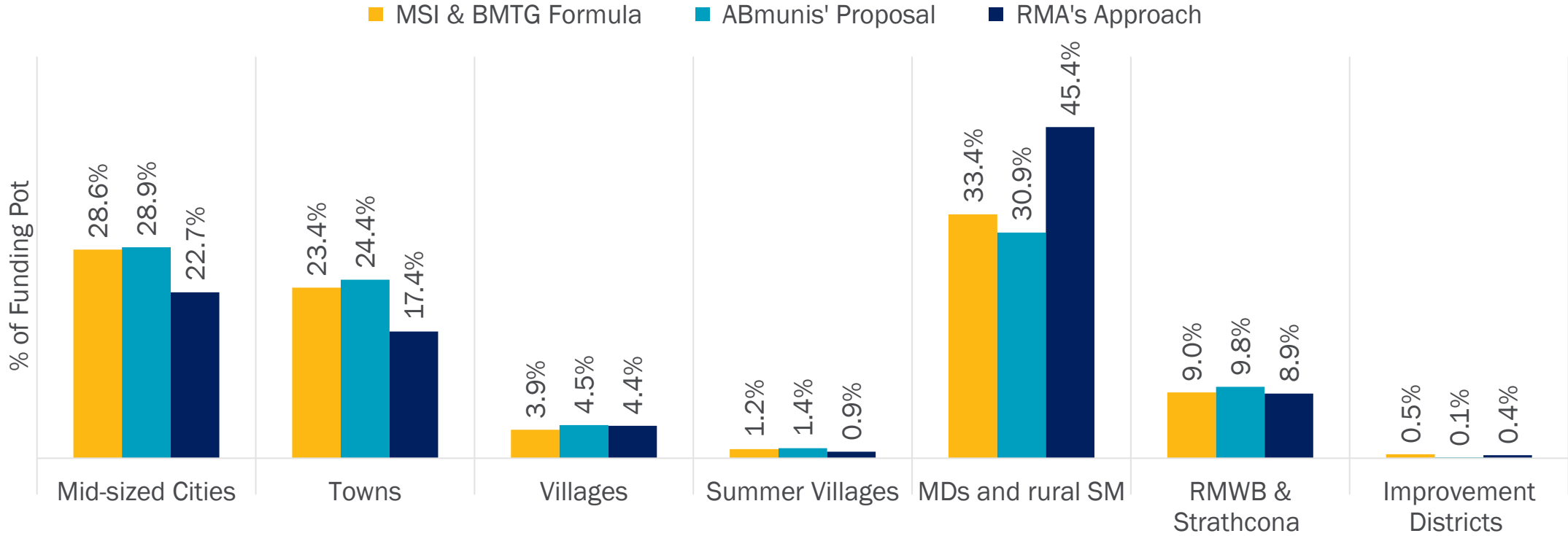
- Indicator of the scope of road infrastructure.
- Helps to offset a weakness of TCA.
- Low weighting due to its inherent shortfalls:
 - Only accounts for one type of infrastructure.
 - Does not account for the width of the road.
 - Does not account for the type of road surface.

Estimated Allocation Outcomes



Option
1

How our proposal compares against keeping the MSI & BMTG formula with the \$340 million non-charter LGFF funding...



Note 1: MSI/BMTG formula is based on allocation of \$340 million using the existing MSI and BMTG formulas.
 Note 2: Calculated using Municipal Affairs' 2018 Financial Information Return data.
 Note 3: 'Towns' include the Municipality of Jasper.
 Note 4: 'MDs and rural SM' consists of all municipal districts and counties, Special Areas Board, Crowsnest Pass, Lac La Biche County, and Mackenzie County

Allocations by municipality will change from MSI because...

- Smaller funding pot.
- Education property tax requisitions (MSI) are no longer used as a formula factor – replaced by tangible capital assets.
- Elimination of the BMTG formula means less of the funding to municipal districts is linked to KM of road.
- The higher base amount and lower funding pot means more of the total funding is tied to the base amount (for the short term).
- The new fiscal capacity adjustment increases funding for municipalities that have below average fiscal capacity and reduces funding for municipalities with above-average fiscal capacity.
- Formula factors are calculated based on the proportion of non-charter data whereas MSI included the charter cities in all proportional calculations.



Related Issues and Next Steps



Our Understanding of RMA's Approach

RMA's Category	RMA's Proposed Formula Factors for LGFF Allocation
Capital Stock	Tangible Capital Assets (book value)
	KM of Local Road
Capital Maintenance	5-Year Average Annual Future Asset Management Plan Spend If a municipality does not have a 5-year asset management plan then the formula defaults to using the municipality's 5-Year Average Annual TCA Amortization
Growth Pressure	Population
	5-Year Average of Development Permit Values
Fiscal Capacity	Each municipality's allocation is adjusted based on their ranking with municipalities of the same type (e.g. a town is ranked against other towns). <ul style="list-style-type: none"> • Equalized Assessment per Capita <ul style="list-style-type: none"> > Applies to the mid-sized cities, towns, villages, summer villages • Equalized Assessment per KM of Road <ul style="list-style-type: none"> > Applies to the municipal districts, specialized municipalities, Special Areas Board
Minimum Amount	Any municipality with a funding allocation below the set minimum amount will receive the minimum amount as their LGFF allocation.

LGFF Program Rules

- Between June and September 2022, ABmunis and RMA participated in a Municipal Affairs' working group to review options for the design of the program rules for LGFF.
- The discussions suggested that the MSI program rules are generally well accepted, but some minor changes may be made under LGFF.

Key Messages to the Province on LGFF Allocation

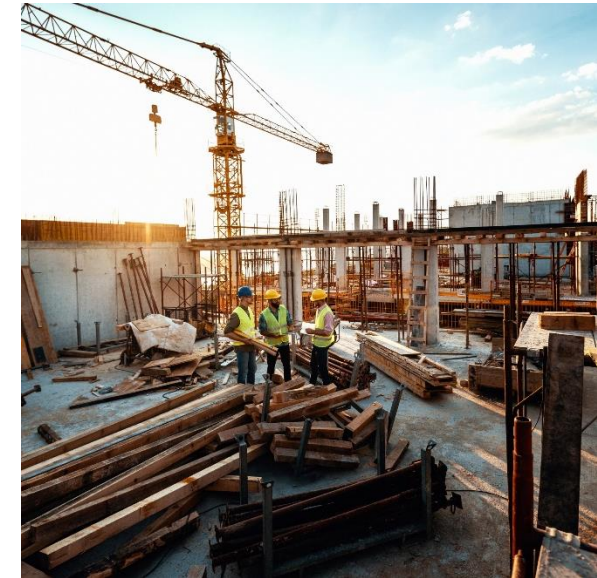
1. ABmunis' proposal meets Municipal Affairs' objectives that LGFF be transparent, predictable, equitable, and supports municipalities with the greatest needs.
2. When investors/visitors come to Alberta, they primarily spend their time in the cities, towns, villages, and summer villages and therefore, it is imperative that those communities have sufficient funding to showcase that Alberta offers a vibrant and high quality of life that will help attract businesses and needed workers to our province.
3. Any formula chosen for LGFF should deliver at least 60 per cent of the funding to the mid-sized cities, towns, villages, and summer villages based on population and current trends in infrastructure investment.

ABmunis' Proposal Offers the Best Solution for Future Infrastructure Needs

- Supports small and large municipalities.
- Establishes LGFF to fund municipalities based on need:
 - Infrastructure needs to attract and retain business investment and workers.
 - Infrastructure needs to attract families to come and stay in Alberta.
- Supports municipalities with lower fiscal capacity.
- Aligns with Municipal Affairs' objectives for LGFF.

Next Steps

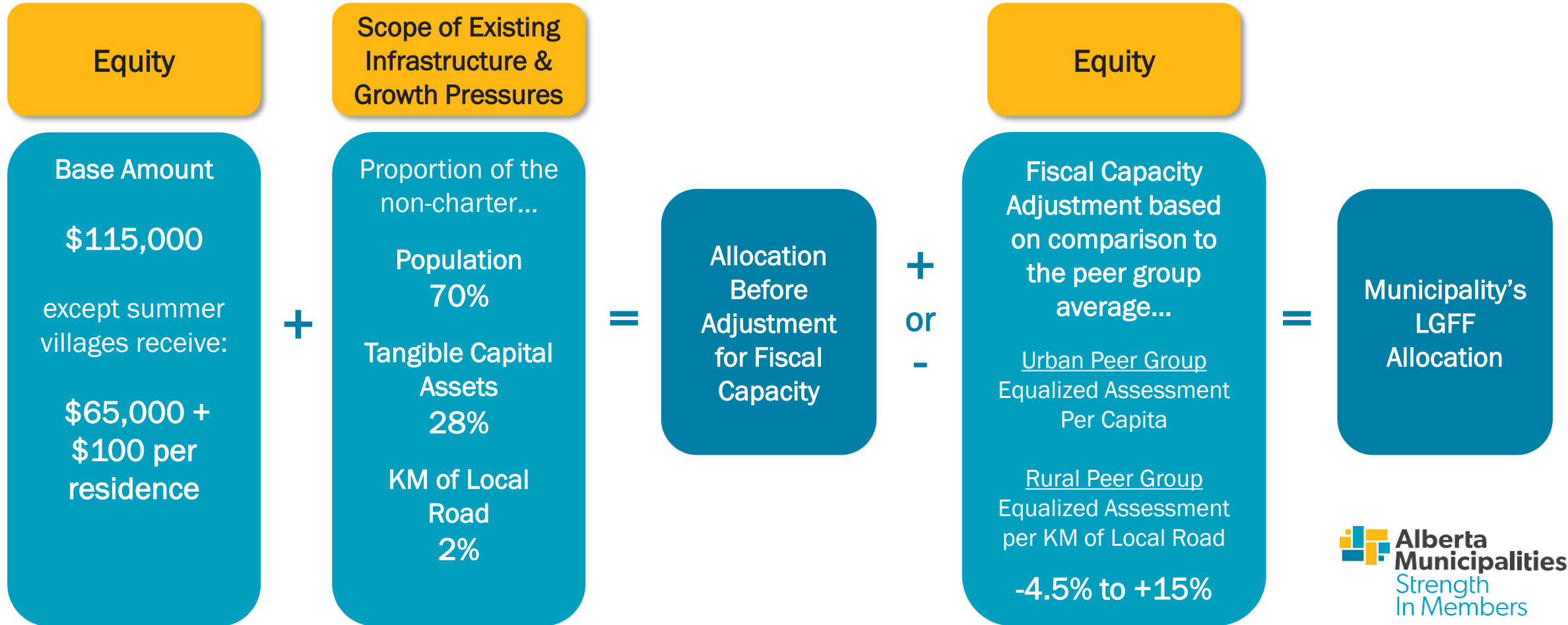
- Your municipality will receive a copy of this presentation and our proposal by November 25th.
- ABmunis is waiting for feedback from Municipal Affairs on our proposal.
- Help us to advocate for improvements to the LGFF Act:
 - Increase the starting amount of the LGFF funding pot, and
 - Remove the 50 per cent limitation on the revenue index factor so that the LGFF funding pot grows at the same rate as provincial revenue.



Option

1

Summary: Proposal for LGFF Allocation

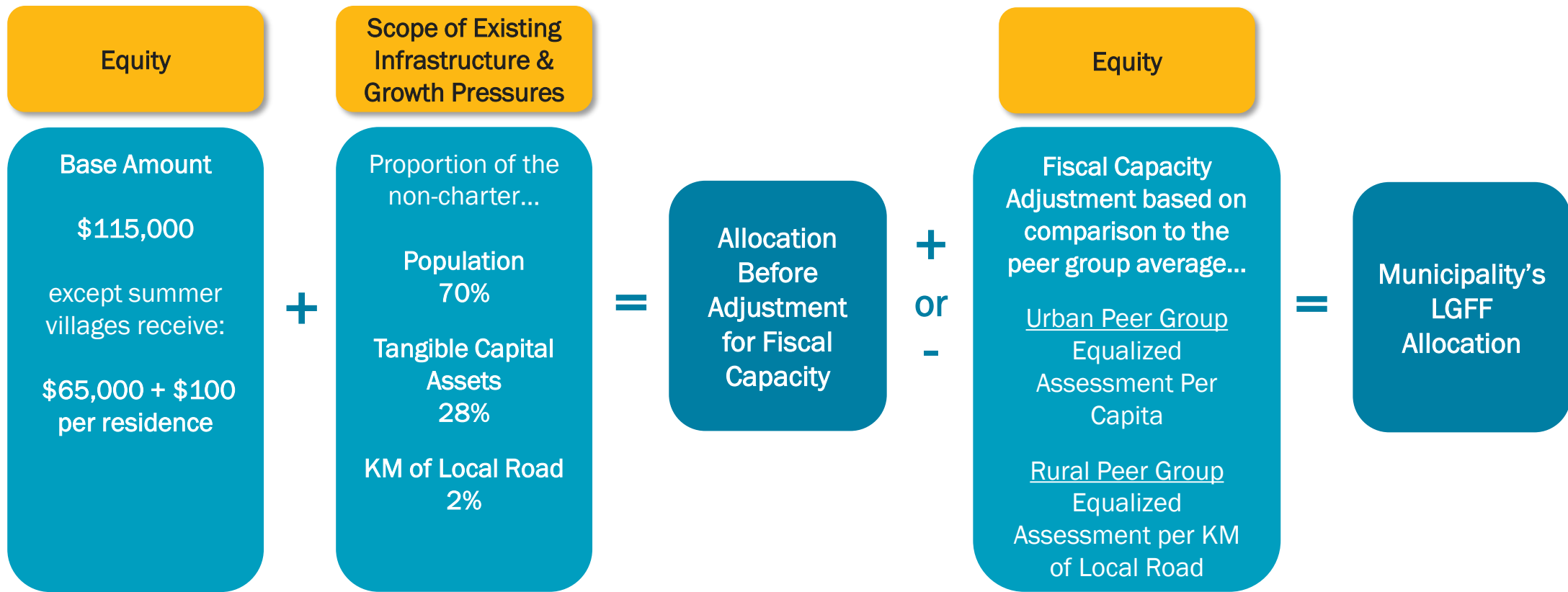


Note 1: Tangible capital assets = book value (historical cost) excluding values for land, electricity systems, gas systems, and machinery and equipment.

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Questions?



Questions?

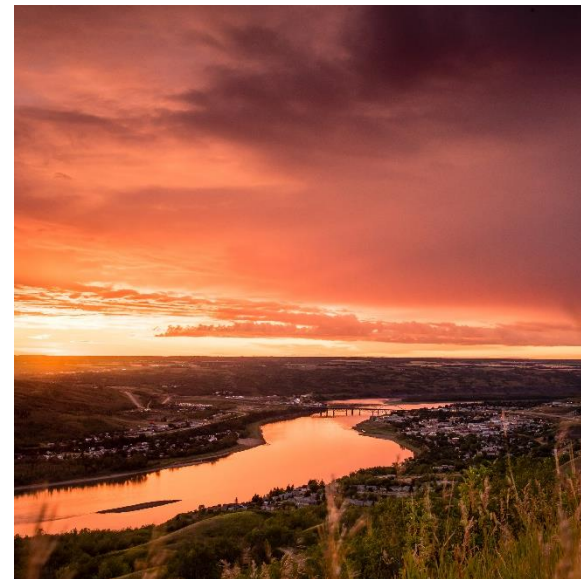
**Send questions to:
advocacy@abmunis.ca**

300, 8616 51 Avenue NW
Edmonton, AB T6E 6E6

abmunis.ca

hello@abmunis.ca

310-MUNI



Local Government Fiscal Framework: Allocation Formula Proposal



Confidential to Alberta Municipalities' Regular Members

November 25, 2022

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Executive Summary

Starting in 2024, the Municipal Sustainability Initiative will be replaced by the Local Government Fiscal Framework (LGFF) as the Government of Alberta’s primary infrastructure funding program for municipal governments. In May 2022, Alberta Municipal Affairs asked Alberta Municipalities (ABmunis) and the Rural Municipalities of Alberta to work together to design a formula to allocate LGFF for the non-charter municipalities.

The Ministry of Municipal Affairs also set guidelines that LGFF must be designed to meet three key objectives:

- maximize transparency, comprehensibility, predictability, and equity;
- prioritize municipal asset management and resiliency of community infrastructure; and
- consider municipalities with the greatest needs.

Between July and September 2022, ABmunis and the Rural Municipalities of Alberta met eight times to discuss potential principles, goals, formula factors, and formula weightings for an LGFF allocation formula. While there was general alignment on the principles, the associations were unable to agree on a final allocation formula resulting in the need for separate proposals to the Minister of Municipal Affairs.

ABmunis Proposal for LGFF Allocation

ABmunis’ proposal for allocation of LGFF is based on meeting the overarching objectives and the principles of:

- Transparency
- Equitable funding
- Balance predictability and stability with responsiveness to changing needs
- Neutral to local decisions

A key challenge in designing an allocation formula is to ensure the formula inputs produce the intended outcome. Each formula factor will impact the allocation of funding differently and the weightings of each formula factor can be highly subjective. For these reasons, ABmunis recommends that the Government of Alberta use the following three-prong benchmark to test that the LGFF allocation formula produces funding outcomes that are justified by underlying data regarding funding need.

Benchmark	Reason	Proportion in Urban Non-Charter Municipalities ¹
Population	Population is a primary driver of need for public investment in infrastructure.	63%
Prior 5-year average of additions to tangible capital assets (TCA)	Current TCA data indicates where infrastructure investment is currently being made in the province so that funding follows that investment trend.	57%
Equalized assessment	Indicates the proportion of revenue generating capacity available in comparison to the proportion of a municipality’s scope of infrastructure.	39%

This three-prong benchmark sets a foundation for ABmunis’ position that the LGFF allocation formula should create a funding outcome where approximately 60 per cent of the non-charter LGFF funding is delivered to non-charter urban municipalities. This is based on the fact that non-charter urban municipalities have 63 per cent of the non-charter population and 57 per cent of current investment in infrastructure is in those same municipalities. While urban municipalities have the majority of people and infrastructure, the non-charter urban municipalities only have 39 per cent of the non-charter equalized assessment, which demonstrates a greater need for funding.

¹ Figures for population and equalized assessment are based on 2018 data. TCA figures are based on the average of 2016-2020 excluding values for land, gas systems, electricity systems, and machinery and equipment.

Proposed Allocation Formula

ABmunis’ proposal provides two formula options for the Government of Alberta to consider for allocation of LGFF:

1. A single formula that applies to all municipalities (**recommended**)
2. Create two pools of funding – one pool for urban municipalities² and one pool for municipal districts and rural specialized municipalities and use a custom allocation formula for each pool.

Formula Factor	Principle	Option 1 Single Formula (Recommended)	Option 2 Formula for Urban Pool ³
1. Base amount – Standard Base amount – Summer Village	<ul style="list-style-type: none"> ▪ Equity 	<ul style="list-style-type: none"> ▪ \$115,000 ▪ \$65,000 + \$100 per residence 	<ul style="list-style-type: none"> ▪ \$115,000 ▪ \$65,000 + \$100 per residence
2. Population	<ul style="list-style-type: none"> ▪ Infrastructure scope ▪ Growth needs 	70%	70%
3. Tangible Capital Assets (book value) ⁴	<ul style="list-style-type: none"> ▪ Infrastructure scope 	28%	30%
4. Kilometres of Local Road (linear)	<ul style="list-style-type: none"> ▪ Infrastructure scope 	2%	-
5. Fiscal Capacity Adjustment (range from -4.5% to +15%) This factor supports the principle of equity and helps meet the objective that LGFF support municipalities with the greatest needs by reallocating funding based on each municipality’s fiscal capacity compared to their peer group. <ul style="list-style-type: none"> ▪ Urban Peer Group - Equalized Assessment per Capita ▪ Rural Peer Group - Equalized Assessment per KM of Road 			

Outcomes of the Funding Formula

When evaluated by municipal type, the proposed allocation formula produces an outcome similar to if the Municipal Sustainability Initiative formulas were continued under LGFF. However, at the individual level, the funding allocations are more equitable because the funding is more strongly linked to the scope of local infrastructure and fiscal capacity of each municipality.

Overall, ABmunis’ proposal is structured to support municipalities to replace their existing infrastructure while also prioritizing where new investments need to be made to create communities that will be attractive to outside investors and workers that are looking to make Alberta their home. The funding outcomes align with the benchmark data that justifies ABmunis’ position that the non-charter urban municipalities should receive 60 per cent of the non-charter funding when LGFF starts. This ensures that urban infrastructure is sufficiently supported so that Alberta’s urban communities are positioned to help enable future growth in this province by offering a high quality of life to attract and retain families and workers.

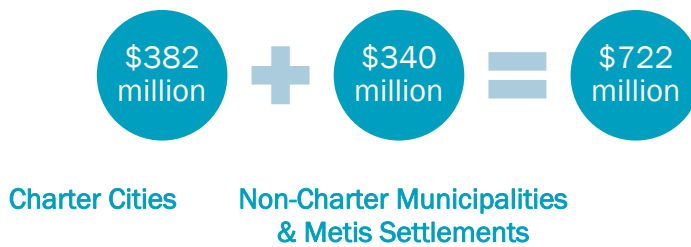
² Includes the non-charter cities, towns, villages, summer villages, and the Municipality of Jasper.
³ If option 2 is used, ABmunis recommends that the Ministry of Municipal Affairs work with RMA to determine an appropriate allocation formula for the rural funding pool.
⁴ Book value excluding land, electricity systems, gas systems, and machinery and equipment.

Introduction

Alberta Municipalities (ABmunis) is pleased to submit this proposal outlining ABmunis' recommendation for how the Government of Alberta should allocate the Local Government Fiscal Framework capital funding to all non-charter municipalities in Alberta beginning in 2024.

Background

In 2019, the Government of Alberta passed the *Local Government Fiscal Framework Act*, which set a plan to replace the Municipal Sustainability Initiative (MSI) with a new municipal capital funding program in the 2024-25 fiscal year. The Local Government Fiscal Framework (LGFF) will involve the creation of two capital funding pools, currently totaling \$722 million for the 2024 year. Each year thereafter, the funding pools will increase or decrease based on a formula link to changes in the Government of Alberta's revenue.



In May 2022, the Honourable Ric McIver, Minister of Municipal Affairs, asked ABmunis and the Rural Municipalities of Alberta (RMA) to collaborate to develop a joint proposal for how to allocate the LGFF funding for the non-charter municipalities. Between July and September 2022, ABmunis and RMA worked together on a proposal; however, the associations were unable to agree on a formula and opted to submit independent proposals to the Government of Alberta. This document represents ABmunis' proposal.

Parameters Set by Municipal Affairs

On May 4, 2022, the Minister of Municipal Affairs set out the following requirements for an allocation formula.

Key Objectives for LGFF

- Maximize transparency, comprehensibility, predictability, and equity;
- Prioritize municipal asset management and resiliency of community infrastructure; and
- Consider municipalities with the greatest needs.

The allocation formula must:

- Provide funding to all eligible local governments, excluding Metis Settlements, Calgary, and Edmonton;
- Be responsive to the unique funding needs of local governments as they go through changes over time, such as restructuring, where municipalities have greater need for funding than others;
- Be based on data that is publicly available, verifiable, consistently determined, and updated regularly; and
- Not require a new data collection process (data must be collected through an existing process or could be reasonably included in an existing formula process such as the Financial Information Return).

Process Used to Develop ABmunis’ Proposal

Between 2019 and 2021, ABmunis’ collected preliminary input from its members regarding potential principles and options for a new allocation formula. In summer 2021, ABmunis created a Municipal Financial Health Working Group⁵ to develop a recommendation to ABmunis’ Board on proposed principles, goals, and formula factors to allocate LGFF to the non-charter municipalities.

In February 2022, ABmunis received the recommendation from the Municipal Financial Health Working Group and then proceeded to engage members for input. Formal engagements included:

- March 10, 2022 Spring Municipal Leaders’ Caucus (300+ attendees)
- April 20, 2022 Mid-sized Cities Mayors Caucus (40+ attendees)
- May 17, 2022 Virtual engagement for all members (100+ attendees)
- June 20, 2022 CAOs and financial leaders from the Mid-sized Cities Caucus (20+ attendees)
- June 2022 (4 dates) Summer Municipal Leaders’ Caucus (200+ attendees)

ABmunis’ broad engagements confirmed that members were generally supportive of the principles, goals, and formula factors that ABmunis’ was proposing.

Collaboration with RMA

In July 2022, ABmunis and RMA began working together on the development of an LGFF allocation formula using the parameters set by Municipal Affairs. The twelve-member working group was supported by an external facilitator and met eight times between July and September 2022. The process led both associations to adjust their positions on principles and goals as well as shift ideas for potential formula factors; however, the associations were unable to agree on a final allocation formula.

Final Step to Develop ABmunis’ Proposal

Following the collaboration process with RMA, ABmunis reflected on the input collected from its members as well as the ideas and concerns put forth by RMA during the collaboration meetings.

The result of that review led ABmunis to change several aspects of its original proposal that was presented to members in spring and summer 2022. Those changes are reflected in this proposal, which include refinements to the principles and goals for LGFF allocation and a new approach to address the fiscal capacity within the formula.

Terminology

Due to the diversity of types of municipalities in Alberta, this paper attempts to simplify the references to municipal types by using three categories.

Urban municipalities	Municipal Districts (MDs)	RMWB & Strathcona County
<ul style="list-style-type: none"> ▪ Cities (excluding Calgary and Edmonton) ▪ Towns ▪ Villages ▪ Summer Villages ▪ Municipality of Jasper 	<ul style="list-style-type: none"> ▪ Municipal Districts ▪ Counties ▪ Crowsnest Pass ▪ Lac La Biche County ▪ Mackenzie County ▪ Special Areas Board 	<ul style="list-style-type: none"> ▪ Regional Municipality of Wood Buffalo ▪ Strathcona County

⁵ The Municipal Financial Health Working Group consisted of eleven (11) administrative and elected representatives from urban municipalities of varying sizes (6), the Association of Summer Villages of Alberta (1), the Government Finance Officers Association of Alberta (1) and Alberta Municipalities (3).

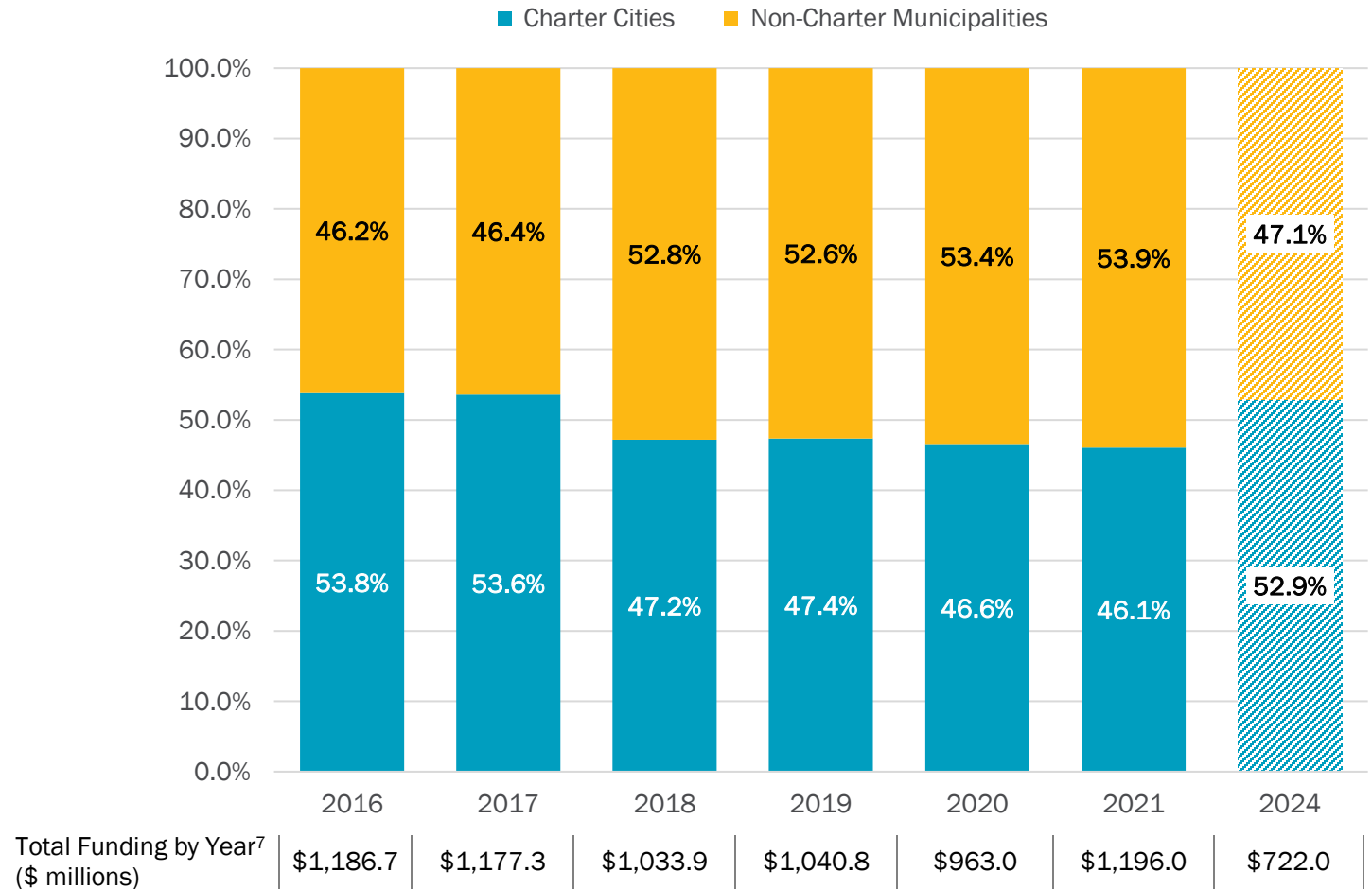
Separation of the Charter Cities

All figures and graphs in this document exclude Calgary and Edmonton for the purpose of accuracy in funding comparisons. This approach was used because the *Local Government Fiscal Framework Act* separates Calgary and Edmonton from all other municipalities through a separate funding pot and allocation formula.

Note that any comparison of funding allocations including Calgary and Edmonton can be misleading depending on the year of comparison⁶. This is due to the Government of Alberta’s budget reduction decision to reduce Calgary and Edmonton’s MSI Capital allocations by a total of \$152 million annually between 2018 and 2021. Graph A shows how prior to 2018, the charter cities received almost 54 per cent of MSI and BMTG funding but this dropped to 46 per cent between 2018 and 2021.

When LGFF starts, the charter cities’ portion will be \$382 million, representing 53 per cent of the total funding. This will be similar to the funding split between the charter and non-charter municipalities that was in place prior to 2018. Without this context, any comparisons of LGFF funding allocations as a percentage of the total funding can be misleading if it is compared to the 2018 to 2021 years.

Graph A: MSI Capital & BMTG Funding (2016-2021) compared to LGFF (2024)



⁶ References to MSI include the MSI Capital Component and the Basic Municipal Transportation Grant (BMTG) component, both of which will be replaced by LGFF. The MSI Operating component is not addressed in this paper.

⁷ The March 2018 advance of \$800 million in MSI Capital is split into equal amounts of \$400 million in 2018 and \$400 million in 2019 as per the Government of Alberta’s messaging when the funding was delivered.

Principles and Goals

ABmunis proposes that the following principles and goals serve as the foundation for the LGFF allocation formula.

Principles

1. **Transparent**
 - a) The formula is based on public information and is easy for municipal officials to understand.
 - b) The formula is easily linked to the broader goals of the program.
2. **Equitable funding**
 - a) The formula considers the fiscal capacity of each municipality to fund local infrastructure needs.
 - b) All municipalities that have infrastructure assets shall receive a meaningful amount of funding.
 - c) Funding should correspond to each municipality's scope of infrastructure need including maintenance and replacement of infrastructure and growth needs.
3. **Balance predictability and stability with responsiveness to changing needs**
 - a) Formula factors should be responsive to evolving needs within individual municipalities such as community growth or significant loss in assessment compared to other municipalities.
 - b) Municipalities accept that funding allocations will change year-to-year based on changes in municipalities and the size of the funding pool. The formula is designed to avoid the creation of any additional unreasonable volatility in year-to-year allocations to support predictability in financial planning.
 - c) Formula factors should be common to municipalities, and it is accepted that the formula will not be able to address factors that may be unique to a limited number of communities (e.g. tourism).
4. **Neutral to local decisions**
 - a) There is respect for municipal autonomy in local decision-making; however, the formula should not incent practices that would unreasonably increase a municipality's funding.
 - b) In cases of municipal restructuring, LGFF is designed to minimize its influence on local decisions regarding dissolution or amalgamation.

Goals for Allocation

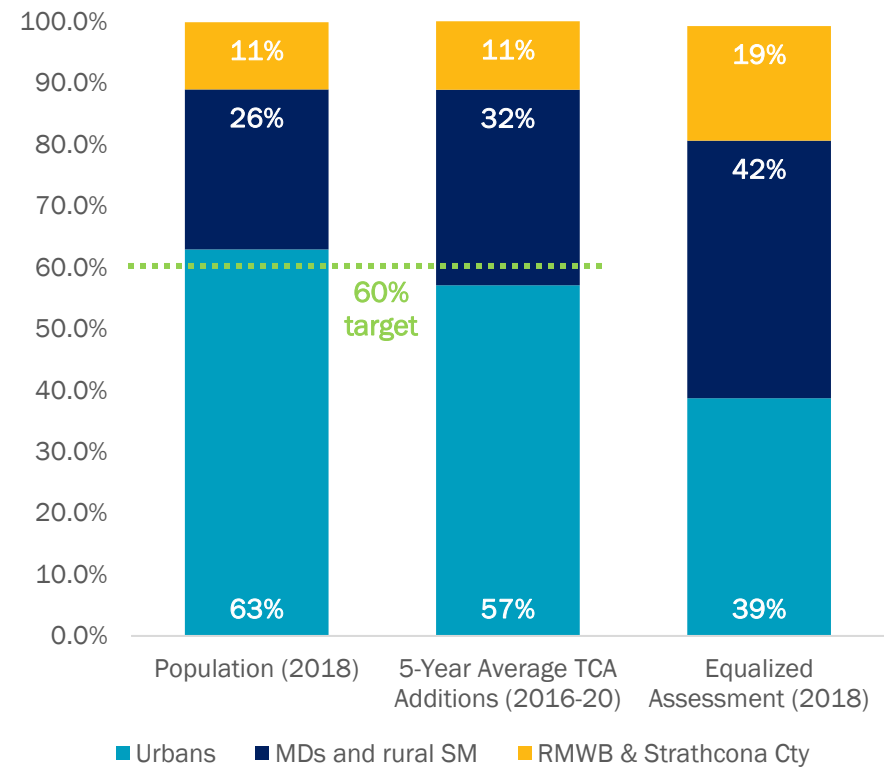
1. Account for the scope of existing municipal assets and infrastructure and the maintenance cost differences in each municipality.
2. Account for growth pressures in each municipality.
3. Provide equitable funding relative to capital need.
4. Account for each municipality's fiscal capacity to fund infrastructure.
5. Support the principles of effective asset management.

Targeted Benchmark for Funding Distribution

A risk of a funding formula is the design can lead to under or over-funding of certain types of municipalities without reasonable justification. This is particularly relevant as it relates to differences in infrastructure need between urban municipalities and municipal districts. To overcome this risk, ABmunis proposes using a combination of three types of data to serve as a target benchmark for measuring the reasonableness of the overall funding outcomes from the proposed LGFF formula factors and weightings.

Benchmark	Reason
1. Population	Population is a key driver of need for public investment in infrastructure. Sixty-three per cent of population is in urban non-charter municipalities.
2. Prior 5-Year Average of Tangible Capital Asset Additions ⁸	TCA is a strong indicator of infrastructure scope by municipality. One challenge is the TCA value of older assets may not be reflective of current day infrastructure needs. Using the prior 5-year average of TCA additions provides an overall indicator of where infrastructure investment is currently being made in the province so that funding follows with that investment trend. Over the last five years, 57 per cent of the non-charter TCA additions were in urban municipalities.
3. Equalized Assessment	This measure is included because of its inverse relationship to the need for infrastructure funding. Equalized assessment is an indicator of the capacity to generate tax revenue. Graph A demonstrates that 57 per cent of TCA investments over the past five years have been in urban municipalities but those same municipalities only have 39 per cent of assessment to fund the replacement of those assets. This supports an argument that most urban municipalities are in greater need of LGFF funding.

Graph B: Benchmark for LGFF Funding to Urban Municipalities



This three-prong benchmark sets a foundation for ABmunis' position that the combination of formula factors and formula weightings should support an outcome where approximately 60 per cent of LGFF funding is delivered to urban municipalities.

⁸ 5-Year average of TCA represents the book value of purchases and contributed assets excluding land, electricity and gas systems, and machinery and equipment.

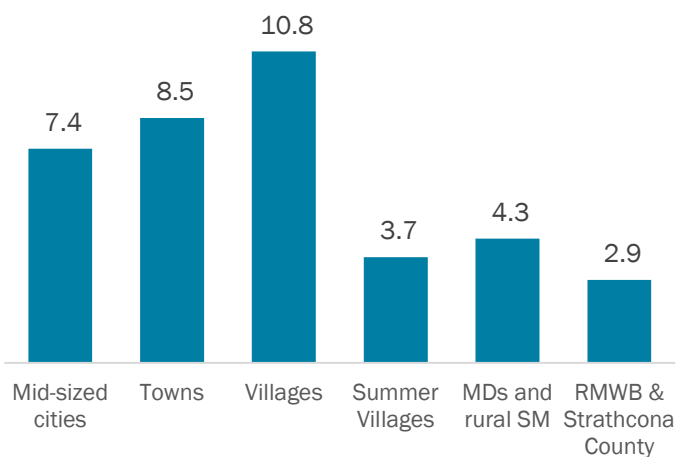
60 per cent benchmark is ABmunis' floor, but there is an argument for it to be higher

A broader review of various financial indicators suggests that most municipal districts have greater fiscal capacity because of their access to greater levels of assessment associated with development in rural areas. Examples of these are seen when comparing average residential property taxes, debt levels, and reserve levels.

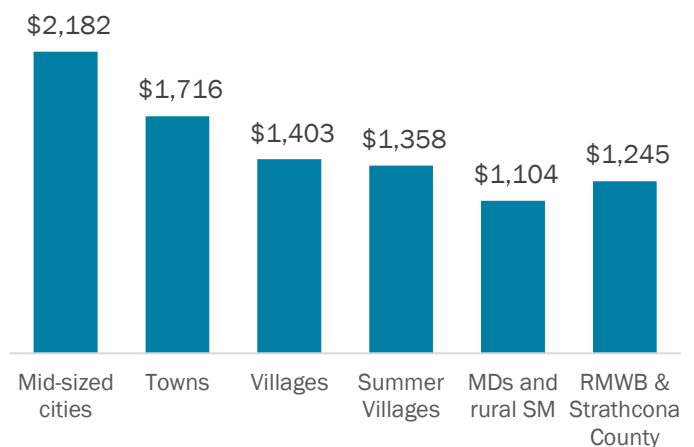
Residential property taxes are notably lower in municipal districts

On average, residential tax rates are significantly lower in municipal districts despite those residents having access to the same social, cultural, and recreation services available in urban municipalities. While there is a valid argument for residents of municipal districts to pay less property tax due to less convenience and lower levels of service for fire and emergency service, the significant gap in property taxes between urban municipalities and municipal districts highlights the higher fiscal capacity available to most municipal districts.⁹

Graph C: Average Residential Property Tax Rate
(mill rate excluding non-municipal requisitions)

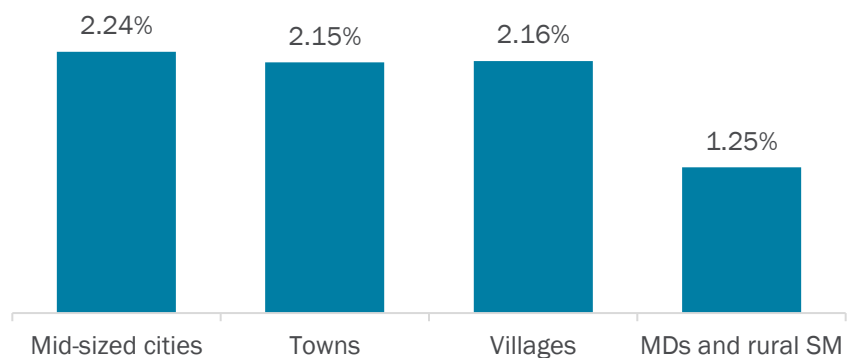


Graph D: Average Residential Property Tax
(2020 excluding non-municipal requisitions)



The difference in residential property taxes between urban municipalities and municipal districts is more notable when comparing residential property taxes to the median household income in each municipality¹⁰. Graph E shows that municipal residential property taxes as a percentage of the median household income averages 2.24 per cent in the mid-sized cities. For towns, that figure is 2.15 per cent and villages it is an average of 2.16 per cent. The data shows a different story in municipal districts where on average, residential property tax is only 1.25 per cent of median household income.¹¹

Graph E: Average Municipal Residential Property Tax per Household as a Percentage of Median Household Income



⁹ Some municipalities subsidize the utility cost of water and wastewater services through property taxes, which will inflate residential property taxes compared to municipalities that price their water and wastewater utilities on a cost-recovery basis.

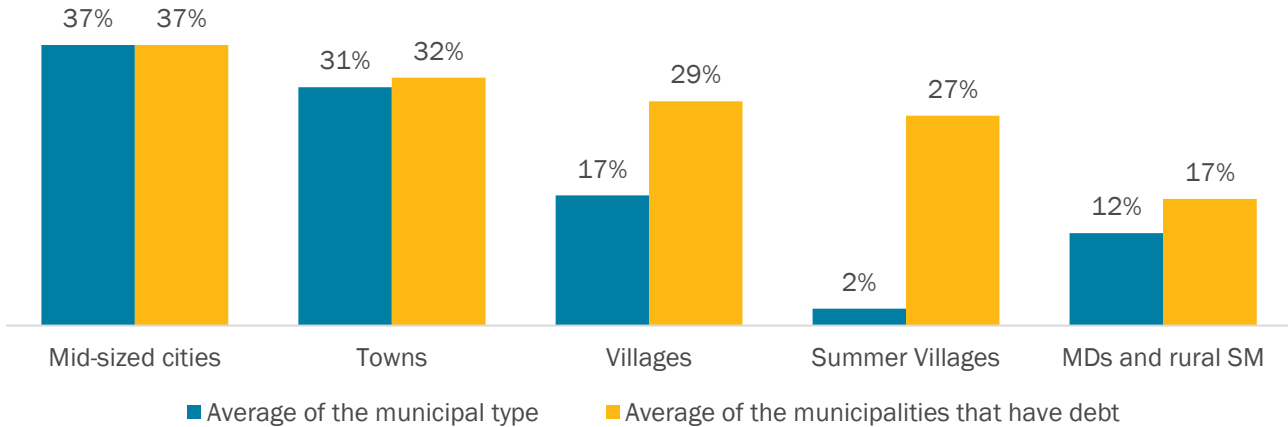
¹⁰ ABmunis' calculations using Municipal Affairs' Financial Information Return data of residential equalized assessment (2020), the number of dwellings or residences for summer villages (2020), municipal residential property tax rate (2020) and median household income from Statistics Canada (2015).

¹¹ Summer villages are not presented due to lack of income data and RMWB and Strathcona County are excluded due to significant differences in each municipality's data, which would be misleading to present as an average.

Municipal districts have less debt compared to urban municipalities

The average mid-sized city is carrying debt equal to 37 per cent of their total debt limit. For towns, that figure averages about 32 per cent. Only about 2 out of 3 villages carry debt, likely due to concerns with avoiding long-term risks associated their less stable financial position. Of the villages that do have debt, on average those villages are using 27 per cent of their debt limit. In comparison, the average municipal district is only using 17 per cent of their debt limit, which is well below all other municipalities.

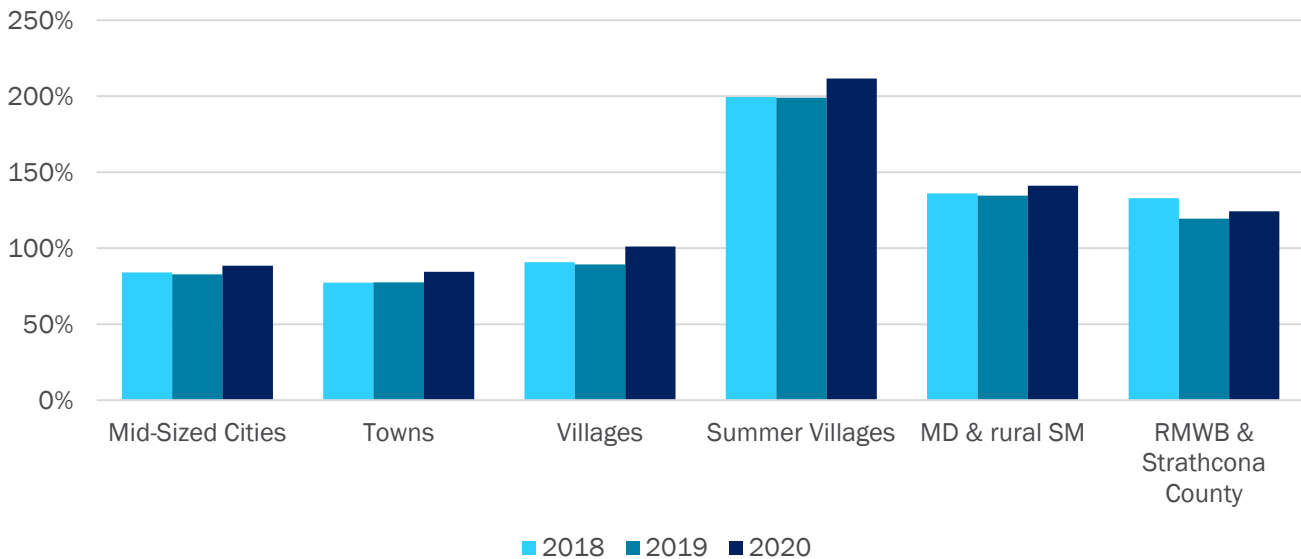
Graph F: Average Percentage of Debt Limit Used (2020)



Municipal districts have more reserves available to fund infrastructure

The use of reserves to save for the replacement of infrastructure is a prudent approach to managing public sector resources. Reserve levels can also serve as an indicator of a municipality’s ability to cover unexpected emergencies for infrastructure and indicate the fiscal capacity available to save funding for the future. Graph G shows that on average, municipal districts have higher reserves, averaging about 140 per cent of total expenditures.

Graph G: Total Reserves to Expenditures: Average by Municipal Type

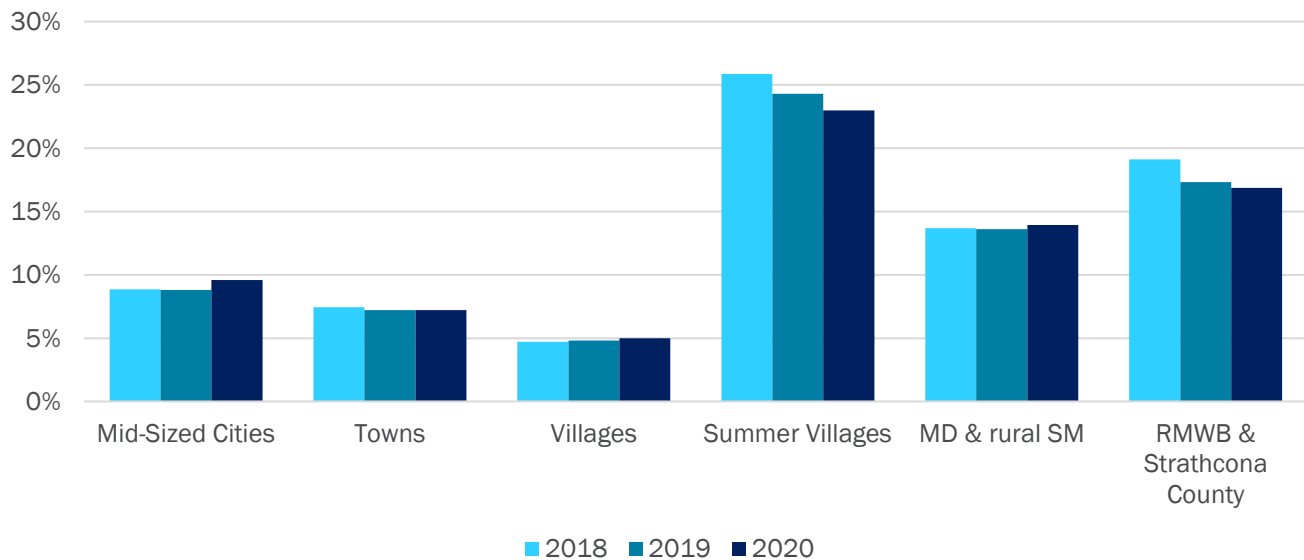


Local Government Fiscal Framework: Allocation Formula Proposal

Graph H shows a similar trend where municipal districts, on average, have restricted reserves equal to about 14 per cent of their TCA. Comparatively, the cities on average only have about 9 per cent of their TCA covered by restricted reserves and villages have only 5 per cent.

Overall, this data demonstrates that the cities, towns, and villages have less savings for the replacement of infrastructure. This is a general indicator that cities, towns, and villages have less fiscal capacity to generate the revenue needed to save reserves.

Graph H: Restricted Reserves to TCA: Average by Municipal Type



Summary of the Need for a Benchmark for Comparing Overall Funding Allocations

The challenge with designing the LGFF formula allocation is to ensure the formula inputs produce the intended outcome. Each formula factor will impact the allocation of funding differently and the weightings of each formula factor can materially impact the level of funding to different types of municipalities. The weighting of each formula factor can also be highly subjective. For these reasons, ABmunis' recommends that the Government of Alberta use a benchmark as a test to ensure the chosen formula factors and weightings result in an equitable distribution of overall funding.

This analysis supports ABmunis' proposal for why the Government of Alberta should use population, the five-year average of TCA additions, and the inverse of equalized assessment as a benchmark to compare funding outcomes with any allocation formula that is used for LGFF. This benchmark and the supporting data shown above demonstrates how urban municipalities have less fiscal capacity and that ABmunis is justified in recommending that the LGFF allocation formula deliver a minimum of 60 per cent of the non-charter LGFF funding pot to urban municipalities.

Recommended Allocation Factors & Weightings

This proposal provides two options for the Government of Alberta to consider for allocation of LGFF:

- Option 1** A single formula that applies to all municipalities. *(RECOMMENDED)*
- Option 2** Create separate funding pools for urban municipalities and municipal districts and use a separate allocation formula for each pool.

ABmunis is recommending Option 1 but Option 2 is provided as a secondary alternative for the Minister’s consideration.

Option 1: Single Formula for All Municipalities

Formula Factor	Principle	Weighting / Amount																																																						
1. Base amount – Standard Base amount – Summer Village The base amount is adjusted every 3-5 years based on Alberta’s consumer price index.	<ul style="list-style-type: none"> ▪ Equity 	<ul style="list-style-type: none"> ▪ \$115,000 ▪ \$65,000 + \$100 per residence 																																																						
2. Population	<ul style="list-style-type: none"> ▪ Infrastructure scope ▪ Growth needs 	70%																																																						
3. Tangible Capital Assets (book value) ¹²	<ul style="list-style-type: none"> ▪ Infrastructure scope 	28%																																																						
4. Kilometres of Local Road (linear) ¹³	<ul style="list-style-type: none"> ▪ Infrastructure scope 	2%																																																						
5. Fiscal Capacity Adjustment Urban - Equalized Assessment per Capita Increase or decrease each urban municipality’s funding allocation based on the extent to which each municipality’s assessment per capita is above or below the average for the urban peer group. Rural - Equalized Assessment per KM of Road Increase or decrease each municipal district’s funding allocation based on the extent to which each municipality’s assessment per KM of road is above or below the average for the rural peer group. Note: The rating scale does not equate to the exact adjustment applied to each municipality. For municipalities above the peer average, the Fiscal Capacity Multiplier represents the percentage decrease applied to each municipality’s funding allocation. For municipalities below the average, the Fiscal Capacity Multiplier is used to calculate each municipality’s proportional top-up based on the total funding deducted from municipalities that are above the peer group average. The resulting calculation means the maximum deduction applied to a municipality is -4.5% and the maximum top-up is about +15%.	<ul style="list-style-type: none"> ▪ Equity 	Multiplier based on the Average of the Peers <table border="1"> <thead> <tr> <th>Rating Scale</th> <th>Multiplier</th> </tr> </thead> <tbody> <tr><td>>200%</td><td>-4.5%</td></tr> <tr><td>180 to 200%</td><td>-4.2%</td></tr> <tr><td>160 to 180%</td><td>-3.9%</td></tr> <tr><td>140 to 160%</td><td>-3.6%</td></tr> <tr><td>120 to 140%</td><td>-3.3%</td></tr> <tr><td>100 to 120%</td><td>-3.0%</td></tr> <tr><td>90 to 100%</td><td>-2.7%</td></tr> <tr><td>80 to 90%</td><td>-2.4%</td></tr> <tr><td>70 to 80%</td><td>-2.1%</td></tr> <tr><td>60 to 70%</td><td>-1.8%</td></tr> <tr><td>50 to 60%</td><td>-1.5%</td></tr> <tr><td>40 to 50%</td><td>-1.2%</td></tr> <tr><td>30 to 40%</td><td>-0.9%</td></tr> <tr><td>20 to 30%</td><td>-0.6%</td></tr> <tr><td>10 to 20%</td><td>-0.3%</td></tr> <tr><td>0 to 10%</td><td>-</td></tr> <tr><td>0 to -10%</td><td>0.5%</td></tr> <tr><td>-10 to -20%</td><td>1.0%</td></tr> <tr><td>-20 to -30%</td><td>1.5%</td></tr> <tr><td>-30 to -40%</td><td>2.0%</td></tr> <tr><td>-40 to -50%</td><td>2.5%</td></tr> <tr><td>-50 to -60%</td><td>3.0%</td></tr> <tr><td>-60 to -70%</td><td>3.5%</td></tr> <tr><td>-70 to -80%</td><td>4.0%</td></tr> <tr><td>-80 to -90%</td><td>4.5%</td></tr> <tr><td><-90%</td><td>5.0%</td></tr> </tbody> </table>	Rating Scale	Multiplier	>200%	-4.5%	180 to 200%	-4.2%	160 to 180%	-3.9%	140 to 160%	-3.6%	120 to 140%	-3.3%	100 to 120%	-3.0%	90 to 100%	-2.7%	80 to 90%	-2.4%	70 to 80%	-2.1%	60 to 70%	-1.8%	50 to 60%	-1.5%	40 to 50%	-1.2%	30 to 40%	-0.9%	20 to 30%	-0.6%	10 to 20%	-0.3%	0 to 10%	-	0 to -10%	0.5%	-10 to -20%	1.0%	-20 to -30%	1.5%	-30 to -40%	2.0%	-40 to -50%	2.5%	-50 to -60%	3.0%	-60 to -70%	3.5%	-70 to -80%	4.0%	-80 to -90%	4.5%	<-90%	5.0%
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Refer to Appendix C for a detailed summary on how to calculate the allocation formula.

¹² Book value of TCA excluding land, electricity systems, gas systems, and machinery and equipment.

¹³ Linear KM of roads is the only length-specific data currently available for roadway systems.

Option 2: Separate Funding Pools for Urban Municipalities and Municipal Districts

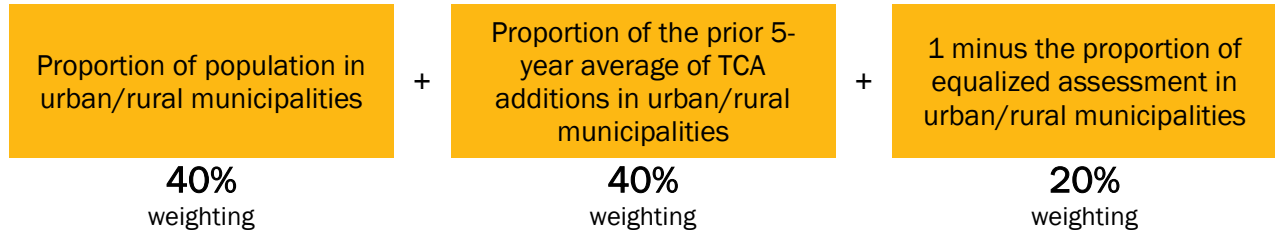
A secondary option for LGFF allocation is to create two pools of funding for the non-charter municipalities.



1. One pool for urban municipalities consisting of the mid-sized cities, towns, villages, summer villages and the Municipality of Jasper.
2. One pool for rural municipalities consisting of the municipal districts, counties, Special Areas Board, and specialized municipalities, excluding the Municipality of Jasper.

This allows for the customization of the allocation formula for different types of municipalities. Since the LGFF funding pot will change annually based on provincial revenues, ABmunis recommends that Option 2 use the following formula to determine the split of funding between the urban and rural pools each year.

Formula to Set the Amount in the Urban and Rural Funding Pools



Example

If the funding pools are calculated based on 2020 data, the calculation would be:

Pool Type	Factor	Proportion	Calculation		Weighting	Total
Urban	Population	62.9%	62.9%	X	40%	25.2%
	5-year average of TCA additions	57.0%	57.0%	X	40%	22.8%
	1 minus equalized assessment	38.2%	61.8%	x	20%	12.4%
Proportion of funding designated for the urban pool					Sum =	60.3%
Total LGFF funding (non-charter municipalities)					x	\$340,000,000
Urban pool fund					=	\$205,020,000
Proportion of funding designated for the rural pool						39.7%
Rural pool fund						\$134,980,000

Allocation Formula: Urban Pool

Under Option 2, ABmunis is recommending that the formula factors for the urban pool be the same as Option 1 except that KM of road is removed from the formula and the two per cent weighting is added to the TCA formula factor bringing it up to 30 per cent.

Formula Factor	Principle	Weighting / Amount
1. Base amount – Standard Base amount – Summer Village The base amount is adjusted every 3-5 years based on Alberta’s consumer price index.	<ul style="list-style-type: none"> Equity 	<ul style="list-style-type: none"> \$115,000 \$65,000 + \$100 per residence
2. Population	<ul style="list-style-type: none"> Infrastructure scope Growth needs 	70%
3. Tangible Capital Assets (book value) ¹⁴	<ul style="list-style-type: none"> Infrastructure scope 	30%
4. Fiscal Capacity Adjustment The fiscal capacity adjustment is calculated the same as Option 1 wherein each urban municipality’s funding allocation is increased or decreased based on their assessment per capita compared to the average assessment per capita for the urban peer group.	<ul style="list-style-type: none"> Equity 	Same as Option 1

Types of Municipalities in the Urban Pool

The urban pool would be specific to:

- Cities (excluding Calgary and Edmonton)
- Towns
- Villages
- Summer Villages
- Municipality of Jasper

All other municipalities would receive funding under the rural pool. Some level of customization may be required for specialized municipalities that have a large urban centre.

Allocation Formula: Rural Pool

If Option 2 is used, ABmunis recommends that the Ministry of Municipal Affairs work with RMA to determine an appropriate allocation formula for the rural funding pool.

¹⁴ Book value excluding land, electricity systems, gas systems, and machinery and equipment.

Justification of ABmunis' Allocation Proposal

Comparisons to Historical Funding

Over the last twelve years, MSI has delivered capital funding averaging about \$1.1 billion per year¹⁵. When LGFF replaces MSI in 2024, the capital funding will be 34 per cent lower at \$722 million in the first year¹⁶. This change in the funding pot presents a challenge in terms of how to evaluate an LGFF allocation formula compared to the historical MSI and BMTG allocation formulas.

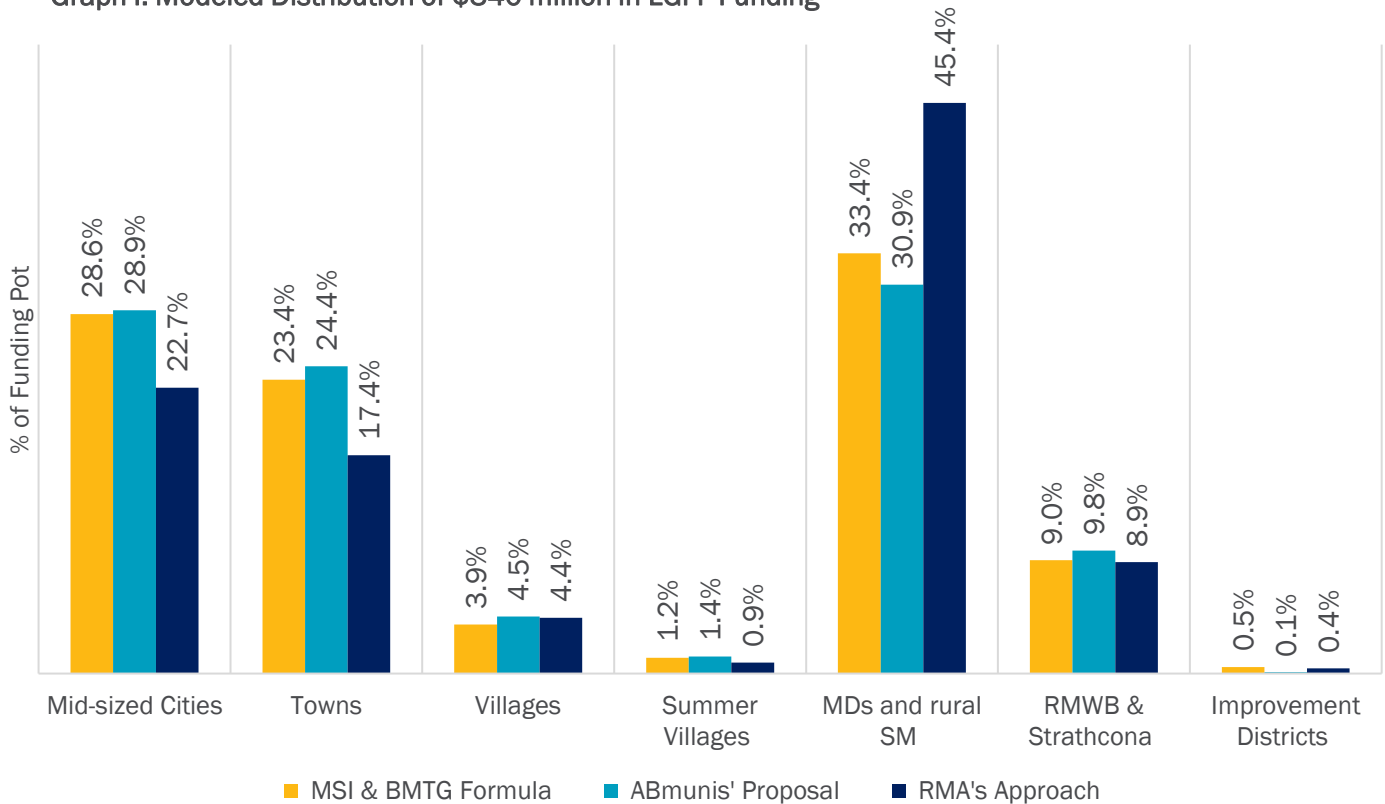
Since the LGFF funding pool will change annually based on changes in the Government of Alberta's revenue, ABmunis' approach has focused on comparing outcomes if the MSI formula was continued to be used at the lower LGFF funding level versus new formula options.

Graph I outlines the estimated allocation of the \$340 million funding pool based on three different formulas:

- The existing MSI Capital and BMTG formula,
- ABmunis' proposal, and
- RMA's approach.

Graph I shows how ABmunis' proposal for LGFF allocation results in funding outcomes that are similar to the distribution under the MSI program. While total funding by municipal type may be similar, funding by individual municipality will change, in some cases notably, to align with the principles and objectives of LGFF.

Graph I: Modeled Distribution of \$340 million in LGFF Funding



¹⁵ Based on the total of MSI Capital component and the BMTG component for 2011-2022.

¹⁶ \$722 million includes the \$382 funding pool for the charter cities and \$340 million for the non-charter municipalities.

How ABmunis' Proposal Supports the Objectives and Principles

At the outset of this project, the Minister of Municipal Affairs' set the key objectives for LGFF, which are to:

- maximize transparency, comprehensibility, predictability, and equity;
- prioritize municipal asset management and resiliency of community infrastructure; and
- consider municipalities with the greatest needs.

ABmunis' proposal is principle-based and achieves the Ministry's objectives as follows:

Transparency and Comprehensibility

The formula factors are transparent, easy to understand, and can be easily communicated to municipal leaders so that municipalities can reasonably understand the formula, its intent, and why a municipality's funding allocation is higher or lower than other municipalities.

Predictability

Population, TCA, and KM of road represent data sets that are updated annually but are generally consistent and not subject to volatile swings. This will support predictability as it relates to annual changes in funding allocations that are external to any annual changes driven by changes in the overall funding pot.

While it is possible that a municipality's ranking under the Fiscal Capacity Adjustment factor may change year-to-year, the proposed sliding scale has 26 levels to limit the potential for volatile year-to-year swings.

Equity and Consideration of Municipalities with the Greatest Needs

Equity is achieved through using the combination of population, TCA, and KM of local road to account for the scope of existing municipal assets and infrastructure while being responsive to future growth pressures.

The weightings for each formula factor are proposed at levels that achieve the targeted benchmark whereby approximately 60 per cent of total LGFF funding is delivered to urban municipalities. As outlined on page 10, the benchmark is designed to support equity by overcoming the subjective nature of formula weightings by using a comparison of data points that demonstrate overall funding needs based on:

- where Alberta's population is located as an indicator of infrastructure demand,
- current trends in infrastructure investment need (5-year average of TCA additions), and
- an indication of fiscal capacity based on access to property assessment.

A. Base amount

ABmunis is proposing a base amount of \$115,000, which represents a 4.5 per cent increase over the base amount used in the MSI program. The increase is to recognize that inflation has eroded the purchasing power of the base amount over the last 15 years, which has had a notable impact on small municipalities where the base amount represents a significant portion of their funding. Based on the last 15 years of inflation, there is an argument for the base amount to be much higher but ABmunis is proposing the \$115,000 level because LGFF will deliver less overall funding compared to MSI.

A base amount of \$115,000, except for summer villages receive \$65,000 plus \$100 per residence

The proposed base amount for summer villages is unique from other municipalities because of the varied differences in size and infrastructure needs by summer village. Some summer villages have less than 10 residences and others are increasingly becoming year-round communities with populations comparable to some villages. For this reason, ABmunis is proposing a base amount of \$65,000 plus a fixed rate of \$100 per residence so that larger summer villages are more equitably funded. The use of residences instead of population is intended to reflect the scale of development in each community that needs to be serviced, which is not always captured through population counts because of status of residency in summer villages.

B. Population

Population serves as a multi-faceted indicator for municipal infrastructure needs because it is an indicator of both the scope of infrastructure that exists in a municipality as well as an indicator of growth pressures. It is also a well-accepted practice for distribution of funding at all levels of government.

Population is representative of the pressure placed on existing capital assets through wear and tear of infrastructure. More people lead to higher traffic counts, expanded pressure on water systems, higher expectations for social and recreational infrastructure, and broadened need for emergency services.

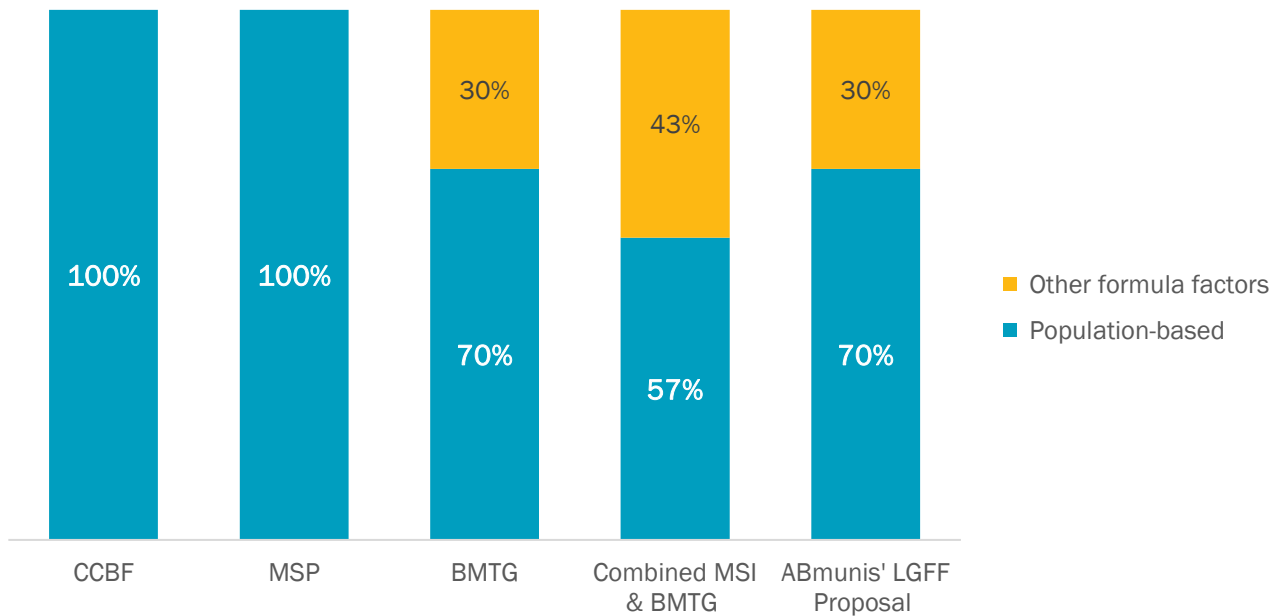
As population grows, it places pressure on the municipality to expand local infrastructure whether it be roads, water, wastewater, fire services, parks, recreation facilities, pathways, or other local needs. Population growth also drives new housing developments, which can be more affordable if municipalities have the funding to support infrastructure for new developments.

70% weighting

Based on a municipality's proportion of the total of the non-charter municipalities

Graph J highlights how population is trusted as the primary weighting factor in other capital funding programs in Alberta. For example, after base funding is deducted, 100 per cent of the Canada Community Building Fund (CCBF) and the former Municipal Stimulus Program (MSP) are based on population¹⁷. Under BMTG, about 70 per cent of the non-charter funding is population based and if the MSI Capital and BMTG formulas were used under a \$340 million LGFF funding pot, then 57 per cent of the funding would be population-based. This demonstrates how ABmunis' recommendation that population be weighted at 70 per cent is in alignment with other funding programs.

Graph J: Proportion of Program Funding Allocated based on Population
(after deduction of base funding)



¹⁷ The calculations are based on the deduction of any base amount funding to be comparable to how population is weighted under ABmunis' LGFF proposal wherein the 70% population weighting applies after the base funding is allocated.

Response to concerns about the weighting of population

Some stakeholders may argue that population does not adequately capture growth pressures in municipal districts and therefore, should be a lower weighting. It is ABmunis' view that development in municipal districts typically doesn't carry the same infrastructure burden as seen in urban centres.

Industrial projects in municipal districts typically require limited upgrades in infrastructure because the road network is in place and municipal water and wastewater lines do not always need to be brought to the site. Inversely, these large industrial projects lead to workers and their families settling in nearby urban centres, who then place pressure on the need to expand or upgrade social, cultural, recreational, emergency, and core infrastructure.

In addition, these large industrial projects substantially increase the tax base of the municipal district, with little corresponding infrastructure expenditures – while the neighboring urban centers receive little or no industrial tax assessment but are faced with increased demand on infrastructure to enhance quality of life in the community.

Example: New Aircraft Manufacturing Facility

In September 2022, the Government of Alberta announced that Wheatland County will be the home of a new aircraft manufacturing facility located 30 minutes outside of Calgary. The development will create 1,500 jobs for workers. Most of those workers are likely to live in Calgary, Strathmore, Chestermere, and surrounding urban communities. While the manufacturing facility will require minimal additional municipal infrastructure, the surrounding urban municipalities will face growth pressures without the benefit of tax revenue generated from the manufacturing facility.

Lastly, a unique aspect of development in municipal districts is that the impact on infrastructure can more easily be separated from other community uses. For example, an industrial or agricultural development in a municipal district is only likely to impact select sections of road where the primary traffic use will be related to the development. In those instances, municipal districts have the flexibility to enter into road-use agreements so that the developer is responsible for a portion or full cost of the municipal road upgrade or maintenance.

C. Tangible Capital Assets (Book Value)

TCA is a valuable indicator because it has a high correlation with the scope of infrastructure in each municipality that will need to be replaced over time. The comprehensive nature of TCA reporting encompasses everything that municipalities need to manage including roads, water systems, wastewater systems, pathways, parks, buildings, vehicles, and other capital assets.

TCA also accounts for the cost differences between the types of infrastructure in each municipality. For example, TCA will capture the cost of a paved road with space for parking and a sidewalk versus a narrower road that has a gravel top and ditching. This difference will then be reflected in the formula to ensure the municipality with the more costly infrastructure receives higher funding.

TCA data is updated annually and audited by external accounting firms to ensure the accuracy and reliance of the data.

With the intent of being equitable, there are several inclusions and exclusions of data that should be factored into TCA as a formula factor including the need to:

- Exclude land value because it is not an indicator of infrastructure need.
- Exclude electricity systems and gas systems because they are unique to only a few municipalities and there is a competitive market that allows for recovery of costs through utility fees.

28% weighting

Based on a municipality's proportion of the total of the non-charter municipalities

- Exclude machinery and equipment based on the different approaches used by municipalities to contract out road maintenance and construction versus in-house management using their own equipment. Keeping machinery and equipment in the formula would violate the principle of neutrality as it may encourage municipalities to purchase road building equipment and manage infrastructure maintenance in-house with the intent of receiving higher LGFF funding.
- Include estimates or source TCA data for water and wastewater assets that are not reported in the municipal financial information returns because the systems are managed by outside entities.¹⁸

D. Kilometres of Local Road

The formula factor of KM of road helps to offset a weakness of TCA where municipalities with significantly older gravel roads that have not been upgraded since construction will have an understated book value for TCA.

The issue of understated values in TCA is common to all municipalities because every municipality has certain types of infrastructure that will have not had some form of rehabilitation since initial construction (e.g. water lines in urban municipalities); however, roads can represent the bulk of infrastructure for some municipal districts so this formula factor helps provide a balance with the TCA formula factor.

The weighting of KM of road is proposed at two per cent because of its inherent shortfalls of:

- only representing one type of infrastructure,
- only accounting for linear roads without regard for the number of lanes or width of lanes, and
- does not account for the type of road surface (e.g. paved or gravel).

Despite these shortcomings, ABmunis considers it to be a value-add component to help offset weaknesses of TCA. More information about KM of road is presented in Appendix D.

E. Fiscal Capacity Adjustment

The fiscal capacity adjustment factor is included to support the principle of equity whereby the allocation formula supports municipalities with less fiscal capacity to fund infrastructure. This aligns with Municipal Affairs' objective that LGFF supports municipalities with the greatest needs.

ABmunis evaluated numerous options for how fiscal capacity could be measured and found alignment with RMA that the best options are:

- Assessment per capita for urban municipalities
- Assessment per KM of road for municipal districts

The fiscal capacity adjustment assesses which municipalities have more or less fiscal capacity compared to the average of their peer group and then either increases or decreases each municipality's allocation based on a sliding scale adjustment. It has similarities to the calculation used in the Sustainable Investment component of MSI Operating but improvements are made by:

- having more levels on the sliding scale for predictability,
- applying the formula factor to all municipalities,
- adding the feature whereby a municipality's allocation will be reduced if their fiscal capacity is above the average, and
- the adjustment is applied to a municipality's total allocation instead of being allocated based on a weighted proportion of the overall funding.

2% weighting

Based on a municipality's proportion of the total of the non-charter municipalities

Applied to each municipality's allocation based on scoring against the average within urban and rural peer groups.

Max decrease: -4.5%
Max increase: ~+15%

¹⁸ ABmunis' current understanding is this applies to the City of Chestermere, City of Grande Prairie, County of Grande Prairie, and Town of Sexsmith.

Local Government Fiscal Framework: Allocation Formula Proposal

For urban municipalities, the concept of assessment per capita is used to indicate which municipalities have higher levels of assessment compared to their population, which indicates a municipality's capacity to generate tax revenue to fund infrastructure. Those with assessment per capita above the peer average will have their funding allocation reduced. Municipalities with assessment per capita below the peer average will receive a top-up of funding based on a calculation allocating the total amount of funds being redistributed from urban municipalities that are above the peer average.

For municipal districts, the same concept and approach applies except the formula calculation is based on assessment per KM of road.

Separate treatment of urban municipalities from municipal districts

Some stakeholders may argue that the treatment of urban municipalities and municipal districts as separate peer groups is not equitable if one of the peer groups generally has more fiscal capacity and less need of funding. Through its review, ABmunis identified various formula factors that would allow for the comparison of all municipalities based on fiscal capacity, but in each case, those formula factors would violate the principle of neutrality of local decisions where municipalities could be incented to change their financial practices to increase their funding from the province. This environment should be avoided.

ABmunis determined that a fair approach to measure fiscal capacity is at the peer group level: urban municipalities as one peer group and municipal districts as a separate peer group. The issue of whether urban municipalities or municipal districts have more fiscal capacity overall is addressed by using ABmunis' proposed benchmark that about 60 per cent of LGFF should be delivered to urban municipalities based on:

- population,
- the prior 5-average of TCA additions, and
- the inverse of equalized assessment as an indicator of revenue generating capacity.

Overall benefit of the fiscal capacity adjustment

The fiscal capacity adjustment factor will help create equitable outcomes across the province by increasing the level of funding to municipalities who have less capacity to fund infrastructure. This helps level the playing field so that the quality and safety of infrastructure of each community is more equitable across all regions of the province.

Prioritization of Municipal Asset Management and Resiliency of Community Infrastructure

It is ABmunis' view that prioritization of asset management and infrastructure resiliency can be addressed through the program rules and guidelines. Refer to Appendix D for more information on this matter.

Conclusion

ABmunis' proposal for formula allocation of LGFF is principle-based and represents a balanced approach to meet Municipal Affairs' objectives. The province's goal that LGFF be transparent, easy to understand, predictable, and equitable is achieved through ABmunis' proposed formula factors of:

- a base amount for each municipality and the remainder of funding allocated based on,
 - population,
 - tangible capital assets,
 - KM of road, and
- an adjustment factor to shift funding from municipalities with higher fiscal capacity to municipalities with lower fiscal capacity.

ABmunis' proposal provides about 60 per cent of the funding to urban municipalities, which is justified by the three-prong benchmark that:

- 63 per cent of population is in urban municipalities,
- 57 per cent of the last five-years of TCA additions have been made in urban municipalities, which indicates current trends in infrastructure need, and
- Urban municipalities only have 39 per cent of property assessment to generate the revenue required for maintenance and replacement of municipal infrastructure.

The formula factors and weightings are structured to support municipalities to replace their existing infrastructure while also prioritizing where new investments need to be made to create communities that will be attractive to investors and workers that are looking to make Alberta their home.

The ability to attract new businesses and workers to Alberta is hinged on the experience that investors and visitors have when visiting urban centres. Therefore it is important that LGFF prioritize urban infrastructure including roads, transit, pathways, water, wastewater, and social, cultural, and recreational facilities so that Alberta's urban communities are positioned to help enable future growth in this province.

Supplementary Recommendations

In addition to ABmunis' proposal for how LGFF is allocated to the non-charter municipalities, ABmunis presents the following supplementary recommendations:

1. Improvement districts with TCA below \$1 million in book value should be excluded from the LGFF allocation formula.
2. To increase the quality of data for future funding formulas, ABmunis recommends that Municipal Affairs' expand the collection of road data to include:
 - a. Kilometres of linear road (existing)
 - b. Kilometres of road lanes
 - c. Kilometres of road lanes with loose surface (e.g. gravel)
 - d. Kilometres of road lanes with fixed surface (e.g. asphalt)
3. ABmunis is highly concerned that LGFF's replacement of MSI will result in a 37 per cent reduction in the funding pool compared to the previous 10-year average of MSI funding.¹⁹ As Alberta looks to attract new people and support business investment, there is a need for infrastructure funding to keep pace with community infrastructure needs and therefore, ABmunis recommends:
 - a. The removal of the 50 per cent limitation in the revenue index factor calculation so that annual changes in LGFF funding is equivalent to annual changes in provincial revenue.
 - b. That the starting baseline amount of LGFF be increased.

¹⁹ Ten-year average calculated based on MSI Capital and BMTG funding from 2012-2021.

Appendices

Appendix A

A. Allocation Results by Municipality – Option 1

The following allocation figures are based on the allocation of the non-charter municipal funding pool of \$340 million using ABmunis' proposal for LGFF versus maintaining the existing MSI and BMTG formulas.

Data used for the allocation estimates

1. The allocation estimates are based on using 2018 data sourced from Municipal Affairs' database of Financial Information Returns. The 2018-year was used because the 2019, 2020, and 2021 data sets are currently incomplete due to lack of reporting by some municipalities.
2. In cases of municipal dissolutions between 2018 and 2021, the calculations for the receiving municipality have been adjusted to include the data from the dissolved municipality.

Notes on specific municipalities

3. The City of Beaumont is presented under Towns because the modeling was conducted using 2018 data when Beaumont was still classified as a town.
4. The City of Chestermere, City of Grande Prairie, and Town of Sexsmith do not report TCA values for water and wastewater systems because their systems are managed by external entities. To create a complete data set, ABmunis estimated the TCA value of water and wastewater systems for these municipalities using per capita comparisons with similar sized municipalities. As a result, the allocation estimates for these municipalities may differ based on actual TCA values for their water and wastewater systems.
5. Allocation figures for the City of Lloydminster may change depending on how its TCA data is reported between the Alberta and Saskatchewan sides of the municipality.

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Cities

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding		
					MSI 5-Year Average	LGFF Proposal	
AIRDRIE	9,108,161	(109,298)	-1.2%	8,998,863	2.747%	2.647%	
BROOKS	2,072,766	94,821	4.6%	2,167,587	0.554%	0.638%	
CAMROSE	2,778,206	(25,004)	-0.9%	2,753,203	0.793%	0.810%	
CHESTERMERE	2,871,753	(43,076)	-1.5%	2,828,676	0.862%	0.832%	Note 4
COLD LAKE	2,443,503	(29,322)	-1.2%	2,414,181	0.669%	0.710%	
FORT SASKATCHEWAN	3,919,107	(117,573)	-3.0%	3,801,534	1.161%	1.118%	
GRANDE PRAIRIE	9,679,635	(58,078)	-0.6%	9,621,557	2.755%	2.830%	Note 4
LACOMBE	1,940,465	(11,643)	-0.6%	1,928,822	0.547%	0.567%	
LEDUC	5,393,742	(97,087)	-1.8%	5,296,655	1.434%	1.558%	
LETHBRIDGE	14,463,555	(43,391)	-0.3%	14,420,165	3.855%	4.241%	
LLOYDMINSTER	3,436,282	(51,544)	-1.5%	3,384,738	0.862%	0.996%	Note 5
MEDICINE HAT	9,584,851	(57,509)	-0.6%	9,527,341	2.483%	2.802%	
RED DEER	15,447,254	(185,367)	-1.2%	15,261,887	4.196%	4.489%	
SPRUCE GROVE	4,958,178	(59,498)	-1.2%	4,898,680	1.476%	1.441%	
ST. ALBERT	9,135,231	(164,434)	-1.8%	8,970,797	2.823%	2.638%	
WETASKIWIN	1,873,957	42,863	2.3%	1,916,820	0.497%	0.564%	

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Towns

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
ATHABASCA	537,346	(1,612)	-0.3%	535,734	0.135%	0.158%
BANFF	1,460,081	(52,563)	-3.6%	1,407,518	0.498%	0.414%
BARRHEAD	804,290	-	0.0%	804,290	0.189%	0.237%
BASHAW	237,877	10,882	4.6%	248,759	0.049%	0.073%
BASSANO	287,622	6,579	2.3%	294,201	0.063%	0.087%
BEAUMONT	2,669,671	(24,027)	-0.9%	2,645,644	0.752%	0.778%
BEAVERLODGE	461,915	-	0.0%	461,915	0.112%	0.136%
BENTLEY	276,462	12,647	4.6%	289,109	0.058%	0.085%
BLACK DIAMOND	485,834	(2,915)	-0.6%	482,919	0.122%	0.142%
BLACKFALDS	1,560,173	(4,681)	-0.3%	1,555,492	0.399%	0.457%
BON ACCORD	322,646	14,760	4.6%	337,405	0.073%	0.099%
BONNYVILLE	1,163,198	(17,448)	-1.5%	1,145,750	0.303%	0.337%
BOW ISLAND	394,031	27,038	6.9%	421,069	0.090%	0.124%
BOWDEN	278,306	12,731	4.6%	291,038	0.062%	0.086%
BRUDERHEIM	303,015	-	0.0%	303,015	0.069%	0.089%
CALMAR	421,808	-	0.0%	421,808	0.102%	0.124%
CANMORE	2,276,362	(102,436)	-4.5%	2,173,926	0.921%	0.639%
CARDSTON	682,561	46,837	6.9%	729,398	0.151%	0.215%
CARSTAIRS	679,466	(6,115)	-0.9%	673,350	0.175%	0.198%
CASTOR	250,428	17,184	6.9%	267,612	0.051%	0.079%
CLARESHOLM	692,254	15,834	2.3%	708,088	0.158%	0.208%
COALDALE	1,243,345	28,439	2.3%	1,271,784	0.321%	0.374%
COALHURST	477,876	21,861	4.6%	499,737	0.113%	0.147%
COCHRANE	4,008,760	(84,184)	-2.1%	3,924,576	1.198%	1.154%
CORONATION	256,175	17,578	6.9%	273,753	0.052%	0.081%
CROSSFIELD	566,602	(8,499)	-1.5%	558,103	0.156%	0.164%
DAYSLAND	236,224	10,806	4.6%	247,031	0.048%	0.073%
DEVON	1,021,102	(6,127)	-0.6%	1,014,976	0.273%	0.299%
DIDSBURY	851,876	-	0.0%	851,876	0.211%	0.251%

Note 3

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Towns ...continued

Municipality	LGFF	Fiscal	Fiscal	LGFF	Proportion of the Non-Charter Funding	
	Before Fiscal Adjustment \$	Capacity Adjustment \$	Capacity Adjustment %	Total Allocation \$	MSI 5-Year Average	LGFF Proposal
DRAYTON VALLEY	1,229,853	(22,137)	-1.8%	1,207,716	0.338%	0.355%
DRUMHELLER	1,369,286	-	0.0%	1,369,286	0.326%	0.403%
ECKVILLE	271,947	12,440	4.6%	284,387	0.060%	0.084%
EDSON	1,323,069	(15,877)	-1.2%	1,307,192	0.368%	0.384%
ELK POINT	335,237	(1,006)	-0.3%	334,231	0.076%	0.098%
FAIRVIEW	548,206	12,539	2.3%	560,746	0.130%	0.165%
FALHER	270,117	18,535	6.9%	288,652	0.056%	0.085%
FORT MACLEOD	554,703	-	0.0%	554,703	0.132%	0.163%
FOX CREEK	495,767	(10,411)	-2.1%	485,356	0.116%	0.143%
GIBBONS	543,146	-	0.0%	543,146	0.136%	0.160%
GRIMSHAW	527,334	12,062	2.3%	539,396	0.117%	0.159%
HANNA	470,825	21,538	4.6%	492,363	0.112%	0.145%
HARDISTY	197,205	(3,550)	-1.8%	193,655	0.043%	0.057%
HIGH LEVEL	881,471	20,162	2.3%	901,633	0.167%	0.265%
HIGH PRAIRIE	544,613	12,457	2.3%	557,070	0.115%	0.164%
HIGH RIVER	2,112,477	(19,012)	-0.9%	2,093,465	0.560%	0.616%
HINTON	1,581,786	(28,472)	-1.8%	1,553,314	0.425%	0.457%
INNISFAIL	1,219,828	(7,319)	-0.6%	1,212,509	0.331%	0.357%
IRRICANA	280,885	6,425	2.3%	287,309	0.063%	0.085%
KILLAM	269,180	6,157	2.3%	275,337	0.055%	0.081%
LAMONT	370,957	8,485	2.3%	379,442	0.083%	0.112%
LEGAL	297,047	13,589	4.6%	310,636	0.066%	0.091%
MAGRATH	439,331	30,146	6.9%	469,478	0.102%	0.138%
MANNING	320,772	7,337	2.3%	328,109	0.062%	0.097%
MAYERTHORPE	327,682	22,485	6.9%	350,167	0.065%	0.103%
MCLENNAN	221,233	30,362	13.7%	251,595	0.045%	0.074%
MILK RIVER	242,839	16,663	6.9%	259,502	0.048%	0.076%
MILLET	372,858	-	0.0%	372,858	0.092%	0.110%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Towns ...continued

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
MORINVILLE	1,592,321	(4,777)	-0.3%	1,587,544	0.397%	0.467%
MUNDARE	239,259	-	0.0%	239,259	0.051%	0.070%
NANTON	450,457	(2,703)	-0.6%	447,754	0.103%	0.132%
NOBLEFORD	290,310	6,640	2.3%	296,950	0.063%	0.087%
OKOTOKS	4,055,154	(60,827)	-1.5%	3,994,326	1.225%	1.175%
OLDS	1,369,631	(12,327)	-0.9%	1,357,304	0.389%	0.399%
ONOWAY	259,937	-	0.0%	259,937	0.058%	0.076%
OYEN	292,162	20,048	6.9%	312,209	0.055%	0.092%
PEACE RIVER	1,215,043	(7,290)	-0.6%	1,207,753	0.297%	0.355%
PENHOLD	580,156	-	0.0%	580,156	0.140%	0.171%
PICTURE BUTTE	381,329	17,444	4.6%	398,773	0.082%	0.117%
PINCHER CREEK	633,868	-	0.0%	633,868	0.157%	0.186%
PONOKA	1,091,363	-	0.0%	1,091,363	0.287%	0.321%
PROVOST	423,358	-	0.0%	423,358	0.096%	0.125%
RAINBOW LAKE	284,224	6,501	2.3%	290,725	0.050%	0.086%
RAYMOND	660,964	60,473	9.1%	721,437	0.161%	0.212%
REDCLIFF	946,068	(2,838)	-0.3%	943,229	0.237%	0.277%
REDWATER	406,674	(4,880)	-1.2%	401,794	0.106%	0.118%
RIMBEY	476,825	(1,430)	-0.3%	475,394	0.116%	0.140%
ROCKY MOUNTAIN HOUSE	1,072,378	(6,434)	-0.6%	1,065,944	0.286%	0.314%
SEDGEWICK	226,478	-	0.0%	226,478	0.049%	0.067%
SEXSMITH	515,515	-	0.0%	515,515	0.117%	0.152%
SLAVE LAKE	1,221,825	(7,331)	-0.6%	1,214,494	0.287%	0.357%
SMOKY LAKE	249,748	11,425	4.6%	261,173	0.054%	0.077%
SPIRIT RIVER	270,548	18,565	6.9%	289,113	0.054%	0.085%
ST. PAUL	976,716	-	0.0%	976,716	0.246%	0.287%
STAVELY	194,775	4,455	2.3%	199,230	0.039%	0.059%
STETTLER	1,078,468	(6,471)	-0.6%	1,071,997	0.253%	0.315%

Note 4

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Towns ...continued

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
STONY PLAIN	2,464,828	(29,578)	-1.2%	2,435,250	0.715%	0.716%
STRATHMORE	2,013,115	(18,118)	-0.9%	1,994,997	0.556%	0.587%
SUNDRE	500,597	(3,004)	-0.6%	497,594	0.126%	0.146%
SWAN HILLS	333,260	15,245	4.6%	348,505	0.068%	0.103%
SYLVAN LAKE	2,198,614	(26,383)	-1.2%	2,172,231	0.621%	0.639%
TABER	1,390,867	-	0.0%	1,390,867	0.333%	0.409%
THORSBY	277,353	12,688	4.6%	290,041	0.056%	0.085%
THREE HILLS	579,628	26,516	4.6%	606,144	0.135%	0.178%
TOFIELD	393,168	-	0.0%	393,168	0.098%	0.116%
TROCHU	261,107	17,917	6.9%	279,024	0.056%	0.082%
TURNER VALLEY	507,069	(4,564)	-0.9%	502,505	0.120%	0.148%
TWO HILLS	316,317	36,176	11.4%	352,493	0.066%	0.104%
VALLEYVIEW	436,466	-	0.0%	436,466	0.091%	0.128%
VAUXHALL	277,707	25,408	9.1%	303,115	0.060%	0.089%
VEGREVILLE	1,001,054	(3,003)	-0.3%	998,051	0.245%	0.294%
VERMILION	733,867	(4,403)	-0.6%	729,464	0.187%	0.215%
VIKING	294,572	13,475	4.6%	308,047	0.057%	0.091%
VULCAN	460,613	-	0.0%	460,613	0.090%	0.135%
WAINWRIGHT	993,701	(5,962)	-0.6%	987,738	0.265%	0.291%
WEMBLEY	337,694	-	0.0%	337,694	0.075%	0.099%
WESTLOCK	823,763	-	0.0%	823,763	0.213%	0.242%
WHITECOURT	1,642,318	(34,489)	-2.1%	1,607,829	0.466%	0.473%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Villages

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
ACME	204,232	9,343	4.6%	213,574	0.042%	0.063%
ALBERTA BEACH	244,103	(3,662)	-1.5%	240,441	0.061%	0.071%
ALIX	223,147	(1,339)	-0.6%	221,808	0.047%	0.065%
ALLIANCE	143,315	16,390	11.4%	159,705	0.025%	0.047%
AMISK	143,899	16,457	11.4%	160,356	0.026%	0.047%
ANDREW	177,193	12,159	6.9%	189,352	0.034%	0.056%
ARROWWOOD	144,427	13,214	9.1%	157,641	0.026%	0.046%
BARNWELL	241,321	16,559	6.9%	257,880	0.052%	0.076%
BARONS	160,987	22,094	13.7%	183,081	0.030%	0.054%
BAWLF	175,213	12,023	6.9%	187,235	0.033%	0.055%
BEISEKER	236,080	(708)	-0.3%	235,371	0.050%	0.069%
BERWYN	185,962	17,014	9.1%	202,976	0.037%	0.060%
BIG VALLEY	163,351	14,945	9.1%	178,296	0.031%	0.052%
BITTERN LAKE	156,019	7,137	4.6%	163,156	0.027%	0.048%
BOYLE	273,740	-	0.0%	273,740	0.053%	0.081%
BRETON	195,865	4,480	2.3%	200,345	0.040%	0.059%
CARBON	183,053	12,561	6.9%	195,614	0.037%	0.058%
CARMANGAY	153,178	14,015	9.1%	167,193	0.028%	0.049%
CAROLINE	198,706	18,180	9.1%	216,886	0.036%	0.064%
CHAMPION	165,873	18,970	11.4%	184,844	0.030%	0.054%
CHAUVIN	165,210	18,894	11.4%	184,104	0.031%	0.054%
CHIPMAN	157,339	7,198	4.6%	164,536	0.030%	0.048%
CLIVE	210,966	4,825	2.3%	215,792	0.044%	0.063%
CLYDE	172,786	15,808	9.1%	188,594	0.034%	0.055%
CONSORT	235,062	16,130	6.9%	251,192	0.045%	0.074%
COUTTS	161,957	7,409	4.6%	169,366	0.028%	0.050%
COWLEY	147,408	10,115	6.9%	157,522	0.027%	0.046%
CREMONA	177,584	4,062	2.3%	181,646	0.035%	0.053%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Villages...continued

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
CZAR	144,616	16,539	11.4%	161,155	0.026%	0.047%
DELBURNE	235,348	10,766	4.6%	246,114	0.050%	0.072%
DELIA	148,842	13,618	9.1%	162,460	0.027%	0.048%
DONALDA	145,732	16,667	11.4%	162,399	0.027%	0.048%
DONNELLY	168,194	15,388	9.1%	183,582	0.030%	0.054%
DUCHESS	273,234	12,499	4.6%	285,733	0.056%	0.084%
EDBERG	140,817	19,325	13.7%	160,142	0.024%	0.047%
EDGERTON	175,786	16,083	9.1%	191,869	0.033%	0.056%
ELNORA	156,149	10,715	6.9%	166,864	0.029%	0.049%
EMPRESS	141,475	19,416	13.7%	160,891	0.025%	0.047%
FOREMOST	208,524	14,309	6.9%	222,832	0.038%	0.066%
FORESTBURG	248,173	22,706	9.1%	270,879	0.049%	0.080%
GIROUXVILLE	160,600	22,040	13.7%	182,640	0.028%	0.054%
GLENDON	187,328	8,569	4.6%	195,897	0.037%	0.058%
GLENWOOD	163,367	11,210	6.9%	174,577	0.030%	0.051%
HALKIRK	135,124	15,453	11.4%	150,577	0.024%	0.044%
HAY LAKES	181,170	8,288	4.6%	189,458	0.036%	0.056%
HEISLER	138,239	18,972	13.7%	157,210	0.025%	0.046%
HILL SPRING	140,976	6,449	4.6%	147,425	0.025%	0.043%
HINES CREEK	179,870	20,571	11.4%	200,441	0.030%	0.059%
HOLDEN	167,292	15,306	9.1%	182,598	0.031%	0.054%
HUGHENDEN	151,057	20,731	13.7%	171,788	0.027%	0.051%
HUSSAR	148,888	10,217	6.9%	159,105	0.026%	0.047%
INNISFREE	151,087	17,279	11.4%	168,366	0.027%	0.050%
IRMA	186,108	12,771	6.9%	198,879	0.037%	0.058%
KITSCOTY	242,640	5,550	2.3%	248,190	0.054%	0.073%
LINDEN	223,728	10,235	4.6%	233,963	0.048%	0.069%
LOMOND	142,618	13,048	9.1%	155,666	0.025%	0.046%
LONGVIEW	171,239	(2,569)	-1.5%	168,671	0.031%	0.050%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Villages...continued

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
LOUGHEED	151,938	13,901	9.1%	165,839	0.028%	0.049%
MANNVILLE	237,139	21,696	9.1%	258,835	0.047%	0.076%
MARWAYNE	210,195	14,423	6.9%	224,618	0.040%	0.066%
MILO	132,360	-	0.0%	132,360	0.024%	0.039%
MORRIN	152,871	17,483	11.4%	170,354	0.027%	0.050%
MUNSON	146,325	6,694	4.6%	153,019	0.026%	0.045%
MYRNAM	162,541	18,589	11.4%	181,130	0.030%	0.053%
NAMPA	205,618	(1,234)	-0.6%	204,384	0.033%	0.060%
PARADISE VALLEY	149,744	20,551	13.7%	170,294	0.025%	0.050%
ROCKYFORD	215,296	9,849	4.6%	225,145	0.030%	0.066%
ROSALIND	144,339	13,206	9.1%	157,544	0.026%	0.046%
ROSEMARY	172,467	19,724	11.4%	192,191	0.032%	0.057%
RYCROFT	219,252	15,045	6.9%	234,296	0.041%	0.069%
RYLEY	185,106	16,936	9.1%	202,042	0.036%	0.059%
SPRING LAKE	199,384	(3,589)	-1.8%	195,795	0.047%	0.058%
STANDARD	170,114	(510)	-0.3%	169,604	0.033%	0.050%
STIRLING	281,949	25,796	9.1%	307,745	0.061%	0.091%
VETERAN	148,951	20,442	13.7%	169,393	0.027%	0.050%
VILNA	155,939	21,401	13.7%	177,340	0.028%	0.052%
WARBURG	220,528	20,177	9.1%	240,705	0.045%	0.071%
WARNER	178,493	20,413	11.4%	198,906	0.032%	0.059%
WASKATENAU	145,737	10,000	6.9%	155,737	0.027%	0.046%
YOUNGSTOWN	142,249	16,268	11.4%	158,517	0.025%	0.047%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Summer Villages

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
ARGENTIA BEACH	82,330	(3,705)	-4.5%	78,625	0.018%	0.023%
BETULA BEACH	72,125	(3,246)	-4.5%	68,880	0.014%	0.020%
BIRCH COVE	78,578	(2,829)	-3.6%	75,749	0.013%	0.022%
BIRCHCLIFF	97,927	(4,407)	-4.5%	93,521	0.026%	0.028%
BONDISS	96,065	(4,323)	-4.5%	91,742	0.018%	0.027%
BONNYVILLE BEACH	81,501	(3,668)	-4.5%	77,834	0.015%	0.023%
BURNSTICK LAKE	73,034	(3,287)	-4.5%	69,747	0.014%	0.021%
CASTLE ISLAND	68,761	(3,094)	-4.5%	65,667	0.013%	0.019%
CRYSTAL SPRINGS	92,521	(4,163)	-4.5%	88,358	0.018%	0.026%
GHOST LAKE	85,170	(3,833)	-4.5%	81,337	0.017%	0.024%
GOLDEN DAYS	117,071	(5,268)	-4.5%	111,803	0.023%	0.033%
GRANDVIEW	105,748	(4,759)	-4.5%	100,989	0.020%	0.030%
GULL LAKE	112,824	(5,077)	-4.5%	107,747	0.021%	0.032%
HALF MOON BAY	76,155	(3,427)	-4.5%	72,728	0.015%	0.021%
HORSESHOE BAY	86,732	(2,342)	-2.7%	84,390	0.014%	0.025%
ISLAND LAKE	123,168	(5,543)	-4.5%	117,626	0.024%	0.035%
ISLAND LAKE SOUTH	83,488	(3,757)	-4.5%	79,731	0.014%	0.023%
ITASKA BEACH	75,501	(3,398)	-4.5%	72,104	0.015%	0.021%
JARVIS BAY	105,734	(4,758)	-4.5%	100,976	0.028%	0.030%
KAPASWIN	72,051	(3,242)	-4.5%	68,809	0.014%	0.020%
LAKEVIEW	74,122	(3,335)	-4.5%	70,787	0.013%	0.021%
LARKSPUR	77,860	(3,504)	-4.5%	74,356	0.015%	0.022%
MA-ME-O BEACH	113,233	(5,095)	-4.5%	108,138	0.020%	0.032%
MEWATHA BEACH	93,032	(4,186)	-4.5%	88,846	0.017%	0.026%
NAKAMUN PARK	91,726	(4,128)	-4.5%	87,598	0.015%	0.026%
NORGLLENWOLD	124,125	(5,586)	-4.5%	118,539	0.032%	0.035%
NORRIS BEACH	83,652	(3,764)	-4.5%	79,888	0.015%	0.023%
PARKLAND BEACH	108,451	(4,880)	-4.5%	103,571	0.020%	0.030%
PELICAN NARROWS	98,285	(4,423)	-4.5%	93,862	0.019%	0.028%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Summer Villages...continued

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
POINT ALISON	69,929	(3,147)	-4.5%	66,782	0.013%	0.020%
POPLAR BAY	100,991	(4,545)	-4.5%	96,446	0.020%	0.028%
ROCHON SANDS	93,292	(4,198)	-4.5%	89,093	0.018%	0.026%
ROSS HAVEN	102,692	(4,621)	-4.5%	98,071	0.019%	0.029%
SANDY BEACH	136,033	(816)	-0.6%	135,217	0.020%	0.040%
SEBA BEACH	132,402	(5,958)	-4.5%	126,444	0.026%	0.037%
SILVER BEACH	84,869	(3,819)	-4.5%	81,050	0.018%	0.024%
SILVER SANDS	109,597	(4,932)	-4.5%	104,665	0.019%	0.031%
SOUTH BAPTISTE	82,572	(2,973)	-3.6%	79,599	0.014%	0.023%
SOUTH VIEW	83,749	(3,015)	-3.6%	80,734	0.014%	0.024%
SUNBREAKER COVE	99,988	(4,499)	-4.5%	95,489	0.023%	0.028%
SUNDANCE BEACH	88,068	(3,963)	-4.5%	84,105	0.017%	0.025%
SUNRISE BEACH	97,712	(1,466)	-1.5%	96,247	0.016%	0.028%
SUNSET BEACH	82,980	(3,734)	-4.5%	79,245	0.015%	0.023%
SUNSET POINT	122,789	(5,526)	-4.5%	117,263	0.020%	0.034%
VAL QUENTIN	112,407	(2,361)	-2.1%	110,047	0.020%	0.032%
WAIPAROUS	78,790	(3,546)	-4.5%	75,245	0.015%	0.022%
WEST BAPTISTE	79,106	(3,560)	-4.5%	75,546	0.015%	0.022%
WEST COVE	110,739	(4,983)	-4.5%	105,756	0.018%	0.031%
WHISPERING HILLS	100,691	(3,927)	-3.9%	96,764	0.017%	0.028%
WHITE SANDS	111,976	(5,039)	-4.5%	106,937	0.022%	0.031%
YELLOWSTONE	96,054	(3,170)	-3.3%	92,884	0.017%	0.027%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Municipal Districts

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
ACADIA NO. 34, M.D. OF	213,592	22,652	10.6%	236,244	0.082%	0.069%
ATHABASCA COUNTY	1,437,215	91,453	6.4%	1,528,668	0.539%	0.450%
BARRHEAD NO. 11, COUNTY OF	1,001,239	74,330	7.4%	1,075,569	0.350%	0.316%
BEAVER COUNTY	1,042,591	88,456	8.5%	1,131,047	0.422%	0.333%
BIG LAKES COUNTY	1,317,976	41,933	3.2%	1,359,909	0.357%	0.400%
BIGHORN NO. 8, M.D. OF	409,308	(18,419)	-4.5%	390,889	0.126%	0.115%
BIRCH HILLS COUNTY	658,598	62,862	9.5%	721,460	0.196%	0.212%
BONNYVILLE NO. 87, M.D. OF	2,805,559	(16,833)	-0.6%	2,788,725	0.845%	0.820%
BRAZEAU COUNTY	1,728,714	(46,675)	-2.7%	1,682,038	0.533%	0.495%
CAMROSE COUNTY	1,352,873	86,086	6.4%	1,438,960	0.548%	0.423% Note 2
CARDSTON COUNTY	787,918	66,849	8.5%	854,767	0.263%	0.251%
CLEAR HILLS COUNTY	762,851	56,632	7.4%	819,483	0.305%	0.241%
CLEARWATER COUNTY	2,672,556	(48,106)	-1.8%	2,624,450	0.934%	0.772%
CYPRESS COUNTY	1,603,912	-	0.0%	1,603,912	0.773%	0.472%
FAIRVIEW NO. 136, M.D. OF	409,953	34,782	8.5%	444,734	0.157%	0.131%
FLAGSTAFF COUNTY	912,893	77,452	8.5%	990,346	0.455%	0.291%
FOOTHILLS COUNTY	3,428,484	(102,855)	-3.0%	3,325,630	1.191%	0.978%
FORTY MILE NO. 8, COUNTY OF	859,994	82,085	9.5%	942,079	0.434%	0.277%
GRANDE PRAIRIE NO. 1, COUNTY OF	3,827,610	(22,966)	-0.6%	3,804,645	1.369%	1.119% Note 2
GREENVIEW NO. 16, M.D. OF	2,481,777	(89,344)	-3.6%	2,392,433	1.079%	0.704% Note 2
KNEEHILL COUNTY	1,083,735	68,960	6.4%	1,152,696	0.458%	0.339%
LAC STE. ANNE COUNTY	1,645,804	104,726	6.4%	1,750,530	0.553%	0.515%
LACOMBE COUNTY	2,556,326	(38,345)	-1.5%	2,517,982	0.708%	0.741%
LAMONT COUNTY	794,647	58,993	7.4%	853,640	0.353%	0.251%
LEDUC COUNTY	3,511,235	(105,337)	-3.0%	3,405,898	1.134%	1.002%
LESSER SLAVE RIVER NO. 124, M.D. OF	805,606	(4,834)	-0.6%	800,772	0.249%	0.236%
LETHBRIDGE COUNTY	1,979,656	104,975	5.3%	2,084,631	0.529%	0.613%
MINBURN NO. 27, COUNTY OF	760,392	72,578	9.5%	832,970	0.345%	0.245%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Municipal Districts...continued

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
MOUNTAIN VIEW COUNTY	2,457,360	52,122	2.1%	2,509,483	0.794%	0.738%
NEWELL, COUNTY OF	1,453,325	(13,080)	-0.9%	1,440,246	0.673%	0.424%
NORTHERN LIGHTS, COUNTY OF	790,218	58,664	7.4%	848,882	0.339%	0.250%
NORTHERN SUNRISE COUNTY	747,625	-	0.0%	747,625	0.321%	0.220%
OPPORTUNITY NO. 17, M.D. OF	1,294,526	(58,254)	-4.5%	1,236,272	0.414%	0.364%
PAINTEARTH NO. 18, COUNTY OF	549,526	46,623	8.5%	596,149	0.272%	0.175%
PARKLAND COUNTY	4,899,192	(191,068)	-3.9%	4,708,124	1.498%	1.385%
PEACE NO. 135, M.D. OF	356,193	30,220	8.5%	386,413	0.121%	0.114%
PINCHER CREEK NO. 9, M.D. OF	830,913	35,249	4.2%	866,162	0.240%	0.255%
PONOKA COUNTY	1,487,932	31,560	2.1%	1,519,492	0.572%	0.447%
PROVOST NO. 52, M.D. OF	812,667	43,093	5.3%	855,760	0.376%	0.252%
RANGLAND NO. 66, M.D. OF	155,130	9,871	6.4%	165,001	0.058%	0.049%
RED DEER COUNTY	4,330,181	(12,991)	-0.3%	4,317,191	1.135%	1.270%
ROCKY VIEW COUNTY	6,324,071	(284,583)	-4.5%	6,039,488	2.311%	1.776%
SADDLE HILLS COUNTY	720,379	30,560	4.2%	750,939	0.368%	0.221%
SMOKY LAKE COUNTY	540,649	45,870	8.5%	586,519	0.255%	0.173%
SMOKY RIVER NO. 130, M.D. OF	597,769	57,056	9.5%	654,825	0.299%	0.193%
SPIRIT RIVER NO. 133, M.D. OF	336,296	28,532	8.5%	364,828	0.102%	0.107%
ST. PAUL NO. 19, COUNTY OF	1,185,117	62,843	5.3%	1,247,960	0.439%	0.367%
STARLAND COUNTY	560,273	47,535	8.5%	607,808	0.257%	0.179%
STETTLER NO. 6, COUNTY OF	1,148,492	97,441	8.5%	1,245,934	0.483%	0.366%
STURGEON COUNTY	3,091,758	(92,753)	-3.0%	2,999,005	1.008%	0.882%
TABER, M.D. OF	1,237,534	78,747	6.4%	1,316,281	0.508%	0.387%
THORHILD COUNTY	783,343	58,153	7.4%	841,496	0.282%	0.247%
TWO HILLS NO. 21, COUNTY OF	781,892	74,630	9.5%	856,522	0.354%	0.252%
VERMILION RIVER, COUNTY OF	2,073,503	153,932	7.4%	2,227,434	0.693%	0.655%
VULCAN COUNTY	964,786	71,623	7.4%	1,036,409	0.419%	0.305%
WAINWRIGHT NO. 61, M.D. OF	1,573,763	100,142	6.4%	1,673,905	0.444%	0.492%
WARNER NO. 5, COUNTY OF	750,184	71,604	9.5%	821,788	0.345%	0.242%

Note 2

Note 2

Note 2

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Municipal Districts...continued

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
WESTLOCK COUNTY	1,236,098	104,874	8.5%	1,340,972	0.440%	0.394%
WETASKIWIN NO. 10, COUNTY OF	1,770,005	56,315	3.2%	1,826,320	0.606%	0.537%
WHEATLAND COUNTY	2,156,493	45,741	2.1%	2,202,234	0.679%	0.648%
WILLOW CREEK NO. 26, M.D. OF	1,216,377	90,301	7.4%	1,306,678	0.420%	0.384%
WOODLANDS COUNTY	1,133,914	(27,214)	-2.4%	1,106,700	0.333%	0.325%
YELLOWHEAD COUNTY	3,503,914	(105,117)	-3.0%	3,398,796	1.090%	1.000%
SPECIAL AREAS BOARD	1,321,165	98,080	7.4%	1,419,245	0.963%	0.417%

Note 2

Note 2

Option 1: Specialized Municipalities

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
JASPER, Municipality of	770,535	(30,051)	-3.9%	740,484	0.270%	0.218%
CROWSNEST PASS, Municipality of	1,106,106	(46,456)	-4.2%	1,059,649	0.351%	0.312%
LAC LA BICHE COUNTY	2,112,240	(63,367)	-3.0%	2,048,873	0.613%	0.603%
MACKENZIE COUNTY	2,247,293	95,333	4.2%	2,342,627	0.597%	0.689%
STRATHCONA COUNTY	14,424,276	(649,092)	-4.5%	13,775,183	4.543%	4.052%
WOOD BUFFALO, Regional Municipality of	20,390,433	(917,569)	-4.5%	19,472,864	5.113%	5.727%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 1: Improvement Districts²⁰

Municipality	LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	LGFF Total Allocation \$	Proportion of the Non-Charter Funding	
					MSI 5-Year Average	LGFF Proposal
I.D. NO. 04 (WATERTON)	-	-	0.0%	-	0.041%	0.000%
I.D. NO. 09 (BANFF)	239,481	(10,777)	-4.5%	228,704	0.121%	0.067%
I.D. NO. 12 (JASPER NATIONAL PARK)	-	-	0.0%	-	0.028%	0.000%
I.D. NO. 13 (ELK ISLAND)	-	-	0.0%	-	0.023%	0.000%
I.D. NO. 24 (WOOD BUFFALO)	-	-	0.0%	-	0.037%	0.000%
I.D. NO. 25 (WILLMORE WILDERNESS)	-	-	0.0%	-	0.022%	0.000%
IMPROVEMENT DISTRICT NO. 349	-	-	0.0%	-	0.047%	0.000%
KANANASKIS IMPROVEMENT DISTRICT	144,100	(6,484)	-4.5%	137,615	0.041%	0.040%

²⁰ Under ABmunis' proposal, 6 of 8 improvement districts are not eligible to receive LGFF because each has less than \$1 million in TCA.

Local Government Fiscal Framework: Allocation Formula Proposal

Appendix B

B. Allocation Results by Municipality – Option 2

Option 2 involves the creation of a separate funding pool for urban municipalities. Using 2020 data and the formula outlined on page 15, the urban pool is determined to be \$205,020,000 and is allocated using the formula of:

- Base amount of \$115,000 except for summer villages receive \$65,000 plus \$100 for each residence.
- 70% population
- 30% TCA

Under this approach the total amount of funding delivered to urban municipalities increases by \$3.7 million because of the formula used to determine the size of the funding pools.

Option 2: Cities

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
AIRDRIE	9,050,132	(108,602)	-1.2%	8,941,531	8,998,863	(57,333)	-0.6%
BROOKS	2,074,238	95,789	4.6%	2,170,027	2,167,587	2,440	0.1%
CAMROSE	2,818,865	(25,370)	-0.9%	2,793,495	2,753,203	40,293	1.5%
CHESTERMERE	2,859,731	(42,896)	-1.5%	2,816,835	2,828,676	(11,841)	-0.4% <i>Note 4</i>
COLD LAKE	2,543,098	(30,517)	-1.2%	2,512,580	2,414,181	98,399	4.1%
FORT SASKATCHEWAN	4,002,008	(120,060)	-3.0%	3,881,947	3,801,534	80,413	2.1%
GRANDE PRAIRIE	9,756,037	(58,536)	-0.6%	9,697,501	9,621,557	75,944	0.8% <i>Note 4</i>
LACOMBE	1,960,781	(11,765)	-0.6%	1,949,016	1,928,822	20,194	1.0%
LEDUC	5,692,883	(102,472)	-1.8%	5,590,411	5,296,655	293,756	5.5%
LETHBRIDGE	14,750,471	(44,251)	-0.3%	14,706,220	14,420,165	286,055	2.0%
LLOYDMINSTER	3,653,551	(54,803)	-1.5%	3,598,748	3,384,738	214,010	6.3% <i>Note 5</i>
MEDICINE HAT	9,884,683	(59,308)	-0.6%	9,825,374	9,527,341	298,033	3.1%
RED DEER	16,047,199	(192,566)	-1.2%	15,854,633	15,261,887	592,746	3.9%
SPRUCE GROVE	4,965,665	(59,588)	-1.2%	4,906,077	4,898,680	7,397	0.2%
ST. ALBERT	9,171,967	(165,095)	-1.8%	9,006,871	8,970,797	36,074	0.4%
WETASKIWIN	1,888,432	43,604	2.3%	1,932,036	1,916,820	15,216	0.8%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Towns

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
ATHABASCA	542,937	(1,629)	-0.3%	541,308	535,734	5,574	1.0%
BANFF	1,510,279	(54,370)	-3.6%	1,455,909	1,407,518	48,392	3.4%
BARRHEAD	826,364	-	0.0%	826,364	804,290	22,074	2.7%
BASHAW	240,484	11,106	4.6%	251,589	248,759	2,830	1.1%
BASSANO	289,984	6,696	2.3%	296,679	294,201	2,479	0.8%
BEAUMONT	2,675,661	(24,081)	-0.9%	2,651,580	2,645,644	5,936	0.2%
BEAVERLODGE	465,607	-	0.0%	465,607	461,915	3,692	0.8%
BENTLEY	281,366	12,994	4.6%	294,360	289,109	5,250	1.8%
BLACK DIAMOND	487,295	(2,924)	-0.6%	484,371	482,919	1,452	0.3%
BLACKFALDS	1,585,168	(4,756)	-0.3%	1,580,412	1,555,492	24,920	1.6%
BON ACCORD	322,774	14,906	4.6%	337,680	337,405	275	0.1%
BONNYVILLE	1,219,748	(18,296)	-1.5%	1,201,452	1,145,750	55,702	4.9%
BOW ISLAND	393,921	27,287	6.9%	421,208	421,069	138	0.0%
BOWDEN	276,381	12,763	4.6%	289,144	291,038	(1,894)	-0.7%
BRUDERHEIM	302,245	-	0.0%	302,245	303,015	(770)	-0.3%
CALMAR	423,923	-	0.0%	423,923	421,808	2,114	0.5%
CANMORE	2,368,010	(106,560)	-4.5%	2,261,450	2,173,926	87,524	4.0%
CARDSTON	694,613	48,116	6.9%	742,730	729,398	13,332	1.8%
CARSTAIRS	683,993	(6,156)	-0.9%	677,837	673,350	4,487	0.7%
CASTOR	253,356	17,550	6.9%	270,906	267,612	3,294	1.2%
CLARESHOLM	713,730	16,480	2.3%	730,210	708,088	22,122	3.1%
COALDALE	1,249,541	28,852	2.3%	1,278,393	1,271,784	6,609	0.5%
COALHURST	474,087	21,894	4.6%	495,981	499,737	(3,757)	-0.8%
COCHRANE	4,049,989	(85,050)	-2.1%	3,964,939	3,924,576	40,363	1.0%
CORONATION	260,084	18,016	6.9%	278,101	273,753	4,347	1.6%
CROSSFIELD	567,534	(8,513)	-1.5%	559,021	558,103	918	0.2%
DAYSLAND	239,046	11,039	4.6%	250,085	247,031	3,055	1.2%
DEVON	1,026,734	(6,160)	-0.6%	1,020,573	1,014,976	5,598	0.6%
DIDSBURY	858,477	-	0.0%	858,477	851,876	6,602	0.8%

Note 3

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Towns...continued

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
DRAYTON VALLEY	1,273,529	(22,924)	-1.8%	1,250,605	1,207,716	42,889	3.6%
DRUMHELLER	1,423,401	-	0.0%	1,423,401	1,369,286	54,114	4.0%
ECKVILLE	271,446	12,535	4.6%	283,981	284,387	(406)	-0.1%
EDSON	1,344,020	(16,128)	-1.2%	1,327,892	1,307,192	20,700	1.6%
ELK POINT	342,329	(1,027)	-0.3%	341,302	334,231	7,071	2.1%
FAIRVIEW	556,111	12,841	2.3%	568,951	560,746	8,206	1.5%
FALHER	273,901	18,973	6.9%	292,874	288,652	4,222	1.5%
FORT MACLEOD	566,265	-	0.0%	566,265	554,703	11,561	2.1%
FOX CREEK	532,705	(11,187)	-2.1%	521,519	485,356	36,163	7.5%
GIBBONS	543,405	-	0.0%	543,405	543,146	259	0.0%
GRIMSHAW	541,044	12,493	2.3%	553,537	539,396	14,141	2.6%
HANNA	473,350	21,859	4.6%	495,210	492,363	2,847	0.6%
HARDISTY	198,731	(3,577)	-1.8%	195,154	193,655	1,499	0.8%
HIGH LEVEL	955,041	22,052	2.3%	977,093	901,633	75,460	8.4%
HIGH PRAIRIE	571,333	13,192	2.3%	584,525	557,070	27,455	4.9%
HIGH RIVER	2,167,105	(19,504)	-0.9%	2,147,601	2,093,465	54,137	2.6%
HINTON	1,624,096	(29,234)	-1.8%	1,594,862	1,553,314	41,548	2.7%
INNISFAIL	1,226,734	(7,360)	-0.6%	1,219,373	1,212,509	6,864	0.6%
IRRICANA	280,777	6,483	2.3%	287,260	287,309	(49)	0.0%
KILLAM	275,017	6,350	2.3%	281,367	275,337	6,030	2.2%
LAMONT	376,037	8,683	2.3%	384,720	379,442	5,278	1.4%
LEGAL	296,739	13,704	4.6%	310,443	310,636	(193)	-0.1%
MAGRATH	437,612	30,314	6.9%	467,926	469,478	(1,552)	-0.3%
MANNING	335,812	7,754	2.3%	343,566	328,109	15,457	4.7%
MAYERTHORPE	338,695	23,462	6.9%	362,157	350,167	11,990	3.4%
MCLENNAN	220,034	30,484	13.9%	250,517	251,595	(1,078)	-0.4%
MILK RIVER	247,509	17,145	6.9%	264,654	259,502	5,152	2.0%
MILLET	370,063	-	0.0%	370,063	372,858	(2,796)	-0.7%
MORINVILLE	1,639,809	(4,919)	-0.3%	1,634,889	1,587,544	47,345	3.0%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Towns...continued

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
MUNDARE	241,677	-	0.0%	241,677	239,259	2,418	1.0%
NANTON	463,879	(2,783)	-0.6%	461,095	447,754	13,341	3.0%
NOBLEFORD	290,910	6,717	2.3%	297,627	296,950	678	0.2%
OKOTOKS	4,066,050	(60,991)	-1.5%	4,005,059	3,994,326	10,732	0.3%
OLDS	1,372,375	(12,351)	-0.9%	1,360,024	1,357,304	2,720	0.2%
ONOWAY	261,409	-	0.0%	261,409	259,937	1,472	0.6%
OYEN	304,239	21,075	6.9%	325,314	312,209	13,104	4.2%
PEACE RIVER	1,272,302	(7,634)	-0.6%	1,264,668	1,207,753	56,915	4.7%
PENHOLD	587,540	-	0.0%	587,540	580,156	7,384	1.3%
PICTURE BUTTE	388,204	17,927	4.6%	406,132	398,773	7,359	1.8%
PINCHER CREEK	641,711	-	0.0%	641,711	633,868	7,844	1.2%
PONOKA	1,090,937	-	0.0%	1,090,937	1,091,363	(426)	0.0%
PROVOST	434,858	-	0.0%	434,858	423,358	11,500	2.7%
RAINBOW LAKE	304,053	7,021	2.3%	311,074	290,725	20,349	7.0%
RAYMOND	650,253	60,058	9.2%	710,310	721,437	(11,126)	-1.5%
REDCLIFF	969,693	(2,909)	-0.3%	966,783	943,229	23,554	2.5%
REDWATER	408,945	(4,907)	-1.2%	404,038	401,794	2,244	0.6%
RIMBEY	480,715	(1,442)	-0.3%	479,273	475,394	3,879	0.8%
ROCKY MOUNTAIN HOUSE	1,092,497	(6,555)	-0.6%	1,085,942	1,065,944	19,998	1.9%
SEDGEWICK	226,742	-	0.0%	226,742	226,478	265	0.1%
SEXSMITH	530,542	-	0.0%	530,542	515,515	15,027	2.9%
SLAVE LAKE	1,291,242	(7,747)	-0.6%	1,283,495	1,214,494	69,001	5.7%
SMOKY LAKE	250,336	11,561	4.6%	261,896	261,173	723	0.3%
SPIRIT RIVER	277,016	19,189	6.9%	296,205	289,113	7,092	2.5%
ST. PAUL	993,871	-	0.0%	993,871	976,716	17,154	1.8%
STAVELY	194,910	4,501	2.3%	199,410	199,230	180	0.1%
STETTLER	1,129,072	(6,774)	-0.6%	1,122,298	1,071,997	50,300	4.7%
STONY PLAIN	2,472,308	(29,668)	-1.2%	2,442,641	2,435,250	7,391	0.3%
STRATHMORE	2,036,250	(18,326)	-0.9%	2,017,924	1,994,997	22,927	1.1%

Note 4

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Towns...continued

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
SUNDRE	506,072	(3,036)	-0.6%	503,035	497,594	5,442	1.1%
SWAN HILLS	346,480	16,001	4.6%	362,481	348,505	13,976	4.0%
SYLVAN LAKE	2,226,849	(26,722)	-1.2%	2,200,126	2,172,231	27,896	1.3%
TABER	1,435,498	-	0.0%	1,435,498	1,390,867	44,631	3.2%
THORSBY	284,421	13,135	4.6%	297,556	290,041	7,515	2.6%
THREE HILLS	588,848	27,193	4.6%	616,041	606,144	9,897	1.6%
TOFIELD	391,684	-	0.0%	391,684	393,168	(1,484)	-0.4%
TROCHU	261,786	18,134	6.9%	279,920	279,024	897	0.3%
TURNER VALLEY	522,057	(4,699)	-0.9%	517,358	502,505	14,853	3.0%
TWO HILLS	318,116	36,727	11.5%	354,843	352,493	2,350	0.7%
VALLEYVIEW	458,629	-	0.0%	458,629	436,466	22,163	5.1%
VAUXHALL	276,662	25,553	9.2%	302,214	303,115	(901)	-0.3%
VEGREVILLE	1,035,803	(3,107)	-0.3%	1,032,696	998,051	34,645	3.5%
VERMILION	751,272	(4,508)	-0.6%	746,764	729,464	17,300	2.4%
VIKING	305,286	14,098	4.6%	319,384	308,047	11,337	3.7%
VULCAN	488,413	-	0.0%	488,413	460,613	27,800	6.0%
WAINWRIGHT	1,001,554	(6,009)	-0.6%	995,544	987,738	7,806	0.8%
WEMBLEY	343,637	-	0.0%	343,637	337,694	5,943	1.8%
WESTLOCK	828,555	-	0.0%	828,555	823,763	4,792	0.6%
WHITECOURT	1,690,660	(35,504)	-2.1%	1,655,156	1,607,829	47,327	2.9%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Villages

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
ACME	204,295	9,434	4.6%	213,729	213,574	155	0.1%
ALBERTA BEACH	239,074	(3,586)	-1.5%	235,487	240,441	(4,954)	-2.1%
ALIX	225,513	(1,353)	-0.6%	224,160	221,808	2,352	1.1%
ALLIANCE	145,439	16,791	11.5%	162,231	159,705	2,526	1.6%
AMISK	144,100	16,636	11.5%	160,737	160,356	381	0.2%
ANDREW	178,080	12,336	6.9%	190,416	189,352	1,064	0.6%
ARROWWOOD	144,725	13,367	9.2%	158,092	157,641	452	0.3%
BARNWELL	240,689	16,673	6.9%	257,362	257,880	(518)	-0.2%
BARONS	160,830	22,282	13.9%	183,111	183,081	30	0.0%
BAWLF	176,072	12,197	6.9%	188,269	187,235	1,033	0.6%
BEISEKER	239,242	(718)	-0.3%	238,524	235,371	3,153	1.3%
BERWYN	185,010	17,088	9.2%	202,098	202,976	(878)	-0.4%
BIG VALLEY	163,125	15,066	9.2%	178,191	178,296	(104)	-0.1%
BITTERN LAKE	159,212	7,352	4.6%	166,565	163,156	3,409	2.1%
BOYLE	283,562	-	0.0%	283,562	273,740	9,821	3.6%
BRETON	196,608	4,540	2.3%	201,148	200,345	802	0.4%
CARBON	182,937	12,672	6.9%	195,609	195,614	(5)	0.0%
CARMANGAY	154,254	14,247	9.2%	168,501	167,193	1,308	0.8%
CAROLINE	203,436	18,789	9.2%	222,225	216,886	5,339	2.5%
CHAMPION	167,804	19,373	11.5%	187,178	184,844	2,334	1.3%
CHAUVIN	166,004	19,165	11.5%	185,169	184,104	1,065	0.6%
CHIPMAN	157,402	7,269	4.6%	164,671	164,536	135	0.1%
CLIVE	210,509	4,861	2.3%	215,370	215,792	(422)	-0.2%
CLYDE	172,369	15,920	9.2%	188,289	188,594	(305)	-0.2%
CONSORT	241,511	16,730	6.9%	258,240	251,192	7,048	2.8%
COUTTS	166,126	7,672	4.6%	173,797	169,366	4,431	2.6%
COWLEY	148,555	10,290	6.9%	158,845	157,522	1,323	0.8%
CREMONA	178,419	4,120	2.3%	182,538	181,646	893	0.5%
CZAR	145,256	16,770	11.5%	162,026	161,155	871	0.5%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Villages...continued

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
DELBURNE	234,680	10,838	4.6%	245,517	246,114	(597)	-0.2%
DELIA	149,934	13,848	9.2%	163,782	162,460	1,322	0.8%
DONALDA	145,931	16,848	11.5%	162,779	162,399	380	0.2%
DONNELLY	170,392	15,738	9.2%	186,130	183,582	2,548	1.4%
DUCHESS	277,082	12,796	4.6%	289,878	285,733	4,145	1.5%
EDBERG	142,354	19,722	13.9%	162,076	160,142	1,934	1.2%
EDGERTON	176,648	16,315	9.2%	192,963	191,869	1,094	0.6%
ELNORA	155,909	10,800	6.9%	166,709	166,864	(155)	-0.1%
EMPRESS	141,946	19,665	13.9%	161,612	160,891	721	0.4%
FOREMOST	214,512	14,859	6.9%	229,371	222,832	6,539	2.9%
FORESTBURG	252,702	23,340	9.2%	276,041	270,879	5,163	1.9%
GIROUXVILLE	162,742	22,546	13.9%	185,288	182,640	2,648	1.4%
GLENDON	188,338	8,698	4.6%	197,036	195,897	1,139	0.6%
GLENWOOD	164,785	11,415	6.9%	176,199	174,577	1,622	0.9%
HALKIRK	136,669	15,779	11.5%	152,448	150,577	1,870	1.2%
HAY LAKES	180,760	8,348	4.6%	189,107	189,458	(350)	-0.2%
HEISLER	138,571	19,198	13.9%	157,769	157,210	559	0.4%
HILL SPRING	142,131	6,564	4.6%	148,694	147,425	1,270	0.9%
HINES CREEK	185,338	21,397	11.5%	206,735	200,441	6,294	3.1%
HOLDEN	168,446	15,558	9.2%	184,004	182,598	1,406	0.8%
HUGHENDEN	151,849	21,037	13.9%	172,886	171,788	1,099	0.6%
HUSSAR	151,486	10,494	6.9%	161,980	159,105	2,875	1.8%
INNISFREE	152,836	17,645	11.5%	170,481	168,366	2,115	1.3%
IRMA	186,184	12,897	6.9%	199,081	198,879	203	0.1%
KITSCOTY	240,933	5,563	2.3%	246,497	248,190	(1,693)	-0.7%
LINDEN	222,596	10,280	4.6%	232,876	233,963	(1,087)	-0.5%
LOMOND	144,252	13,323	9.2%	157,575	155,666	1,909	1.2%
LONGVIEW	176,179	(2,643)	-1.5%	173,536	168,671	4,865	2.9%
LOUGHEED	152,333	14,070	9.2%	166,403	165,839	564	0.3%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Villages...continued

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
MANNVILLE	239,921	22,159	9.2%	262,081	258,835	3,245	1.3%
MARWAYNE	213,953	14,821	6.9%	228,773	224,618	4,155	1.8%
MILO	133,865	-	0.0%	133,865	132,360	1,505	1.1%
MORRIN	154,511	17,838	11.5%	172,350	170,354	1,996	1.2%
MUNSON	147,648	6,818	4.6%	154,466	153,019	1,448	0.9%
MYRNAM	162,824	18,798	11.5%	181,622	181,130	492	0.3%
NAMPA	219,138	(1,315)	-0.6%	217,823	204,384	13,439	6.6%
PARADISE VALLEY	153,007	21,198	13.9%	174,205	170,294	3,910	2.3%
ROCKYFORD	234,181	10,815	4.6%	244,995	225,145	19,850	8.8%
ROSALIND	145,289	13,419	9.2%	158,708	157,544	1,163	0.7%
ROSEMARY	173,737	20,058	11.5%	193,795	192,191	1,604	0.8%
RYCROFT	225,759	15,638	6.9%	241,398	234,296	7,101	3.0%
RYLEY	186,044	17,183	9.2%	203,228	202,042	1,186	0.6%
SPRING LAKE	195,726	(3,523)	-1.8%	192,203	195,795	(3,592)	-1.8%
STANDARD	172,352	(517)	-0.3%	171,835	169,604	2,231	1.3%
STIRLING	279,833	25,846	9.2%	305,679	307,745	(2,066)	-0.7%
VETERAN	149,320	20,687	13.9%	170,007	169,393	614	0.4%
VILNA	156,151	21,633	13.9%	177,785	177,340	445	0.3%
WARBURG	220,706	20,385	9.2%	241,091	240,705	386	0.2%
WARNER	182,297	21,046	11.5%	203,344	198,906	4,438	2.2%
WASKATENAU	145,581	10,084	6.9%	155,665	155,737	(72)	0.0%
YOUNGSTOWN	144,129	16,640	11.5%	160,769	158,517	2,252	1.4%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Summer Villages

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
ARGENTIA BEACH	83,103	(3,740)	-4.5%	79,363	78,625	738	0.9%
BETULA BEACH	72,287	(3,253)	-4.5%	69,034	68,880	155	0.2%
BIRCH COVE	78,952	(2,842)	-3.6%	76,110	75,749	361	0.5%
BIRCHCLIFF	98,341	(4,425)	-4.5%	93,916	93,521	395	0.4%
BONDISS	95,426	(4,294)	-4.5%	91,132	91,742	(610)	-0.7%
BONNYVILLE BEACH	80,889	(3,640)	-4.5%	77,249	77,834	(585)	-0.8%
BURNSTICK LAKE	73,032	(3,286)	-4.5%	69,745	69,747	(2)	0.0%
CASTLE ISLAND	68,825	(3,097)	-4.5%	65,727	65,667	61	0.1%
CRYSTAL SPRINGS	93,587	(4,211)	-4.5%	89,376	88,358	1,018	1.2%
GHOST LAKE	85,048	(3,827)	-4.5%	81,221	81,337	(117)	-0.1%
GOLDEN DAYS	116,416	(5,239)	-4.5%	111,177	111,803	(626)	-0.6%
GRANDVIEW	106,468	(4,791)	-4.5%	101,677	100,989	688	0.7%
GULL LAKE	112,338	(5,055)	-4.5%	107,283	107,747	(464)	-0.4%
HALF MOON BAY	76,022	(3,421)	-4.5%	72,601	72,728	(127)	-0.2%
HORSESHOE BAY	86,788	(2,343)	-2.7%	84,445	84,390	54	0.1%
ISLAND LAKE	122,213	(5,500)	-4.5%	116,713	117,626	(913)	-0.8%
ISLAND LAKE SOUTH	83,264	(3,747)	-4.5%	79,517	79,731	(214)	-0.3%
ITASKA BEACH	75,587	(3,401)	-4.5%	72,186	72,104	82	0.1%
JARVIS BAY	105,112	(4,730)	-4.5%	100,382	100,976	(594)	-0.6%
KAPASIWIN	72,278	(3,253)	-4.5%	69,026	68,809	217	0.3%
LAKEVIEW	74,247	(3,341)	-4.5%	70,906	70,787	119	0.2%
LARKSPUR	77,885	(3,505)	-4.5%	74,380	74,356	23	0.0%
MA-ME-O BEACH	114,716	(5,162)	-4.5%	109,554	108,138	1,416	1.3%
MEWATHA BEACH	92,463	(4,161)	-4.5%	88,302	88,846	(543)	-0.6%
NAKAMUN PARK	91,098	(4,099)	-4.5%	86,999	87,598	(600)	-0.7%
NORGLLENWOLD	124,401	(5,598)	-4.5%	118,803	118,539	264	0.2%
NORRIS BEACH	84,797	(3,816)	-4.5%	80,981	79,888	1,093	1.4%
PARKLAND BEACH	108,090	(4,864)	-4.5%	103,226	103,571	(345)	-0.3%
PELICAN NARROWS	97,668	(4,395)	-4.5%	93,273	93,862	(589)	-0.6%

Local Government Fiscal Framework: Allocation Formula Proposal

Option 2: Summer Villages...continued

Municipality	Option 2 LGFF Before Fiscal Adjustment \$	Fiscal Capacity Adjustment \$	Fiscal Capacity Adjustment %	Option 2 LGFF Total Allocation \$	Option 1 LGFF Total Allocation \$	Difference from Option 1 \$	Difference from Option 1 %
Total to Urban Municipalities	205,020,000			205,020,000	201,310,497		
POINT ALISON	69,882	(3,145)	-4.5%	66,737	66,782	(45)	-0.1%
POPLAR BAY	101,117	(4,550)	-4.5%	96,566	96,446	120	0.1%
ROCHON SANDS	93,066	(4,188)	-4.5%	88,878	89,093	(216)	-0.2%
ROSS HAVEN	102,564	(4,615)	-4.5%	97,949	98,071	(122)	-0.1%
SANDY BEACH	135,090	(811)	-0.6%	134,280	135,217	(937)	-0.7%
SEBA BEACH	132,499	(5,962)	-4.5%	126,537	126,444	93	0.1%
SILVER BEACH	85,082	(3,829)	-4.5%	81,253	81,050	203	0.3%
SILVER SANDS	108,961	(4,903)	-4.5%	104,058	104,665	(607)	-0.6%
SOUTH BAPTISTE	82,586	(2,973)	-3.6%	79,613	79,599	13	0.0%
SOUTH VIEW	83,588	(3,009)	-3.6%	80,579	80,734	(155)	-0.2%
SUNBREAKER COVE	99,761	(4,489)	-4.5%	95,272	95,489	(217)	-0.2%
SUNDANCE BEACH	87,991	(3,960)	-4.5%	84,031	84,105	(74)	-0.1%
SUNRISE BEACH	97,407	(1,461)	-1.5%	95,946	96,247	(301)	-0.3%
SUNSET BEACH	82,866	(3,729)	-4.5%	79,137	79,245	(109)	-0.1%
SUNSET POINT	122,104	(5,495)	-4.5%	116,609	117,263	(654)	-0.6%
VAL QUENTIN	110,871	(2,328)	-2.1%	108,543	110,047	(1,504)	-1.4%
WAIPAROUS	78,713	(3,542)	-4.5%	75,171	75,245	(74)	-0.1%
WEST BAPTISTE	78,781	(3,545)	-4.5%	75,236	75,546	(310)	-0.4%
WEST COVE	111,096	(4,999)	-4.5%	106,097	105,756	341	0.3%
WHISPERING HILLS	99,789	(3,892)	-3.9%	95,897	96,764	(866)	-0.9%
WHITE SANDS	111,095	(4,999)	-4.5%	106,096	106,937	(841)	-0.8%
YELLOWSTONE	95,195	(3,141)	-3.3%	92,054	92,884	(830)	-0.9%

Option 2: Specialized Municipalities

JASPER, Municipality of	781,370	(30,473)	-3.9%	750,897	740,484	10,413	1.4%
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Appendix C

C.Data Sources and Method of Calculation for Allocation Estimates

The following information was used to the calculate allocation estimates presented in Appendix A.

Data Sources (Option 1)

Formula Factor	Data Source	Source Year ²¹	Exclusions & Notes
Population	<ul style="list-style-type: none"> FIR Schedule POPL 	2018	n/a
Tangible capital assets (TCA)	<ul style="list-style-type: none"> FIR Schedule G – Balance at End of Year (column 03260) 	2018	Excluded: <ul style="list-style-type: none"> Land (column 03240) Gas distribution systems (column 03208) Electricity systems (column 03207) Machinery & equipment (column 03230) Note: The City of Grande Prairie, City of Chestermere and Town of Sexsmith do not report TCA values for water and wastewater systems due to those systems being delivered by separate entities. ABmunis estimated the value of water/wastewater TCA for those municipalities using per capital comparisons with similar sized municipalities. ²²
KM of local road	<ul style="list-style-type: none"> FIR Schedule ST – Statistics (column 05520) 	2018	n/a
Fiscal capacity adjustment <ul style="list-style-type: none"> Equalized assessment per capita/KM of road 	<ul style="list-style-type: none"> FIR Schedule EA (column 08260) FIR Schedule POPL – Population FIR Schedule ST – Statistics (column 05520) 	2018	Excluded: <ul style="list-style-type: none"> Summer villages are excluded from the determination of the average assessment per capita for the urban peer group.²³ The Regional Municipality of Wood Buffalo and Strathcona County are excluded from the determination of the average assessment per KM of road for the rural peer group.²⁴
Base amount for summer villages (number of residences)	<ul style="list-style-type: none"> FIR Schedule ST – Statistics (column 05590) 	2018	n/a

²¹ 2018 data was used for modeling of the formula because the 2019, 2020, and 2021 data sets are currently incomplete due to lack of reporting by some municipalities.

²² Comparators used for the City of Grande Prairie were Airdrie, Lethbridge, Medicine Hat, and St. Albert. Comparators used for the City of Chestermere were Beaumont, Camrose (city), Cochrane, Fort Saskatchewan, and Stony Plain. Comparators used for the Town of Sexsmith were Fairview (town), Fort Macleod, Athabasca (town), Rimbey, High Prairie, Hanna, Turner Valley, and Magrath.

²³ Based on 2018 data, the inclusion of summer villages would raise the urban peer group average of assessment per capita from \$109,521 to \$240,330 and result in most municipalities being less than the urban peer average.

²⁴ Based on 2018 data, the inclusion of RMWB and Strathcona County would raise the rural peer group average of assessment per KM of road from \$1,831,060 to \$3,395,040 and result in most municipalities being less than the rural peer average.

Local Government Fiscal Framework: Allocation Formula Proposal

Calculation Method (Option 1)

Step	Step Title	Method of Calculation
1	Base amount	<p>Assign the base amount to each municipality:</p> <ul style="list-style-type: none"> ▪ \$115,000 for all municipalities except summer villages. ▪ \$65,000 plus \$100 per residence for summer villages.
2	Population	<p>Weighted proportion of the total</p> <ul style="list-style-type: none"> ▪ $[\text{Municipality's population}] / [\text{Total population of all municipalities}] \times [\text{Funding assigned to this formula factor}]$
3	Tangible capital assets (TCA)	<p>Weighted proportion of the total</p> <ul style="list-style-type: none"> ▪ $[\text{Municipality's TCA}] / [\text{Total TCA of all municipalities}] \times [\text{Funding assigned to this formula factor}]$
4	KM of local road	<p>Weighted proportion of the total</p> <ul style="list-style-type: none"> ▪ $[\text{Municipality's KM of road}] / [\text{Total KM of road of all municipalities}] \times [\text{Funding assigned to this formula factor}]$
5	Subtotal allocation	<p>Calculate the subtotal before the fiscal capacity adjustment Sum the figures from steps 1-4 to determine each municipality's funding allocation before the fiscal capacity adjustment.</p>
6	<p>Fiscal capacity adjustment</p> <ul style="list-style-type: none"> ▪ Equalized assessment per capita ▪ Equalized assessment per KM of road 	<p>Calculate the fiscal capacity adjustment <u>Urban Peer Group: Assessment Per Capita</u></p> <ol style="list-style-type: none"> a. Calculate the assessment per capita of each urban municipality. b. Calculate the average assessment per capita across all urban municipalities excluding figures for summer villages. c. Calculate how each municipality's assessment per capita compares to the peer average (percentage above or below the peer average). d. Using the scoring scale, assign the Fiscal Capacity Multiplier to each municipality based on their scoring above or below the peer average. e. Multiply each municipality's subtotal allocation (step 5) by their Fiscal Capacity Multiplier. f. Calculate the total amount of funding deducted from municipalities that are above the peer average (those with a negative Fiscal Capacity Multiplier). g. Calculate the total increase in funding for municipalities that are below the peer average. <i>To avoid a having a leftover balance, the total amount deducted from municipalities above the peer average must be allocated across the peer group municipalities that are below the peer average.</i> h. For municipalities below the average (those with a positive multiplier), calculate their fiscal capacity adjustment by dividing each municipality's calculated increase (step 6.e.) by the total increase (step 6.g.) to determine their weighted proportion of the total increase. Multiply that figure by the total reduction (step 6.f.) and multiply by -1. <p><u>Municipal District (rural) Peer Group: Assessment Per KM of Road</u> Repeat steps a-h for the rural peer group using assessment per KM of road and excluding the RM of Wood Buffalo and Strathcona County from the calculation of the rural peer average.</p>
7	Total allocation	<p>Calculate each municipality's total funding allocation</p> <ol style="list-style-type: none"> a. For municipalities above the average (those with a negative multiplier), deduct the amount calculated in step 6.e. from their subtotal allocation (step 5) to determine their total funding allocation. b. For municipalities below the average (those with a positive multiplier), add the amount calculated in step 6.h. to their subtotal allocation (step 5) to determine their total funding allocation.

Appendix D

D. Concerns with RMA's Approach to LGFF Allocation

Appendix D represents a summary of ABmunis' viewpoints and concerns with the ideas and proposals presented by RMA during the collaboration process on LGFF allocation.

Summary of RMA's Approach for the LGFF Formula Allocation

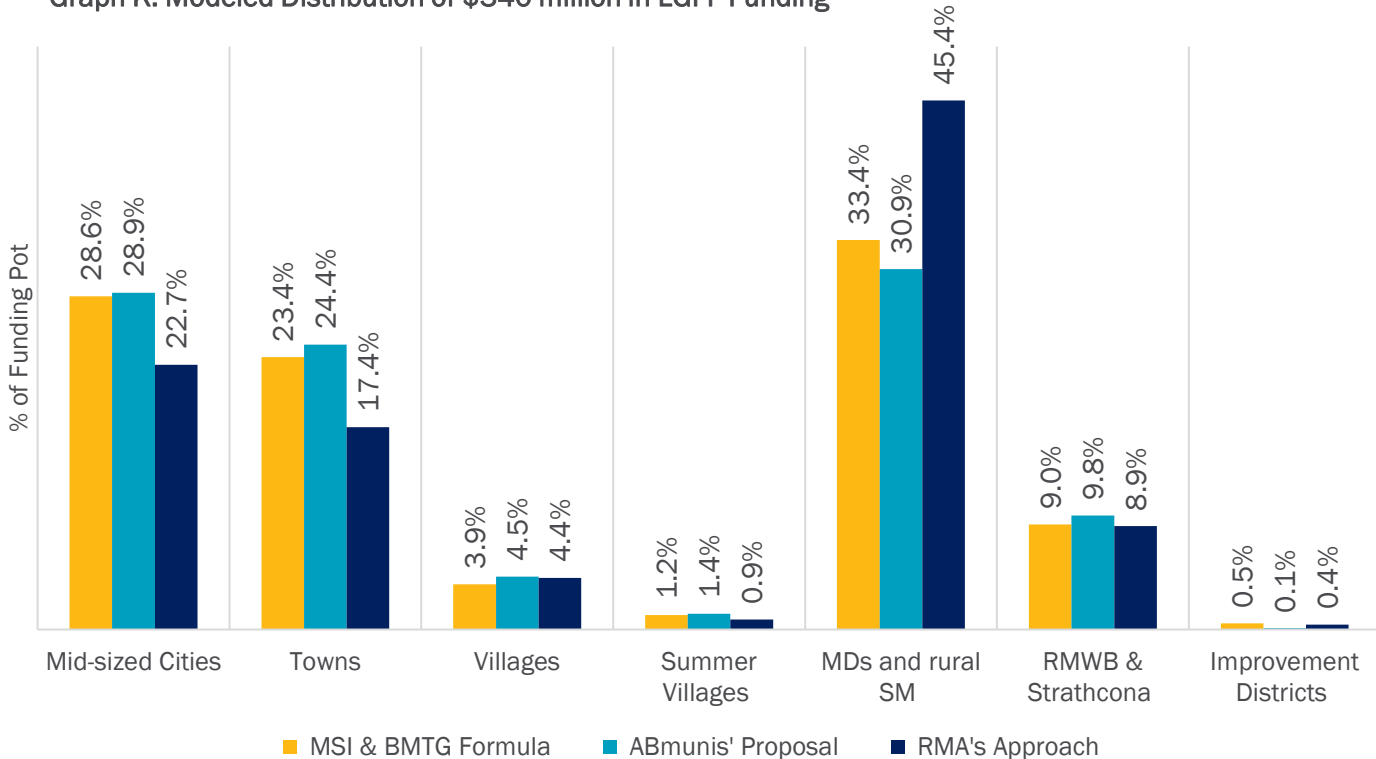
Category	Formula Factor
Capital Stock	Tangible capital assets (book value)
	KM of local road
Capital Maintenance	Forecast of the five-year average annual asset management plan future spend. or If a municipality does not have a 5-year asset management plan, then the formula defaults to using the municipality's five-year average annual TCA amortization.
Growth Pressure	Population
	Five-year average of development permit values
Fiscal Capacity	Increase or decrease each municipality's allocation based on their percentage ranking with municipalities of the same type (type of incorporation) using: <ul style="list-style-type: none"> ▪ Equalized assessment per capita <ul style="list-style-type: none"> ○ Cities, towns, villages, and summer villages ▪ Equalized assessment per KM of local road <ul style="list-style-type: none"> ○ Municipal districts and specialized municipalities
Minimum amount	Any municipality with a funding allocation below the stated minimum amount will receive the minimum amount as their total allocation.

Issue 1: Overall Funding Outcomes

Graph K shows a comparison of funding outcomes by using the existing MSI and BMTG formulas with the \$340 million funding pool versus LGFF proposals from ABmunis and RMA. ABmunis' understanding is that RMA's approach leads to a 12 per cent increase in total funding to municipal districts compared to using the MSI formulas. This leads to significant reductions in funding for the mid-sized cities and towns where growth is most prevalent.

ABmunis' acknowledges the importance that rural road networks play in resource development but ABmunis is not aware of data that would justify an increase of this amount. This is an example of why ABmunis is proposing the use of the three-prong data benchmark to ensure that funding outcomes of any LGFF formula and its weightings can be compared to and justified by supporting data.

Graph K: Modeled Distribution of \$340 million in LGFF Funding



Issue 2: Minimum Amount

A foundation of LGFF is that the funding pot will grow with provincial revenues so that municipal capital funding is more directly linked to Alberta's economy and the needs of communities. The key intent of this approach is that municipal governments share in the risk of Alberta's economy that funding will increase when the economy is strong and decline when the economy weakens.

ABmunis does not support the use of a minimum amount in the LGFF allocation formula because:

- a. It stands against the overarching intent that municipalities share in the risk and reward of Alberta's economy because a significant portion of municipalities would be protected from the risk of their funding declining when the funding pot declines.
- b. The complexity of the minimum amount calculation is difficult for municipalities to replicate if they want to forecast their future funding because the calculation requires the user to know how many municipalities qualify for the minimum amount.

Due to these issues, ABmunis is recommending a base plus model to ensure that all municipalities share in the risk when the LGFF funding pot declines in lower economic times.

Issue 3: Weighting of Kilometres of Roads

Similar to ABmunis, RMA is proposing the use of TCA and KM of local road as indicators of scope of infrastructure. While roads account for about 50 per cent of total non-charter TCA book value²⁵, there are shortcomings with the formula factor of KM of local road because it only represents linear KM and does not take into account:

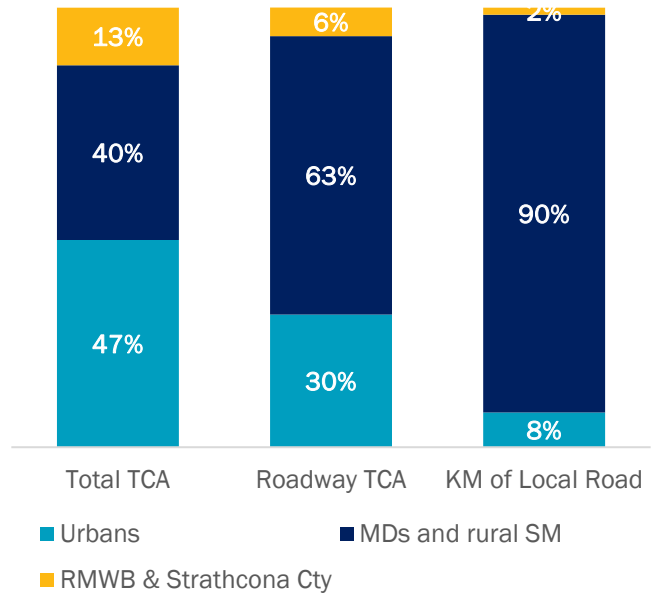
- the number of lanes,
- type of surface layer (e.g. gravel vs. pavement),
- width of the road, or
- engineered capacity to handle heavy traffic.

Each of these characteristics will have significant impacts on the cost to replace each KM of road. While each municipality is different, roads in municipal districts are typically single lane gravel roadways and roads in urban municipalities are typically wider, paved, and often multiple lanes wide to support traffic needs.

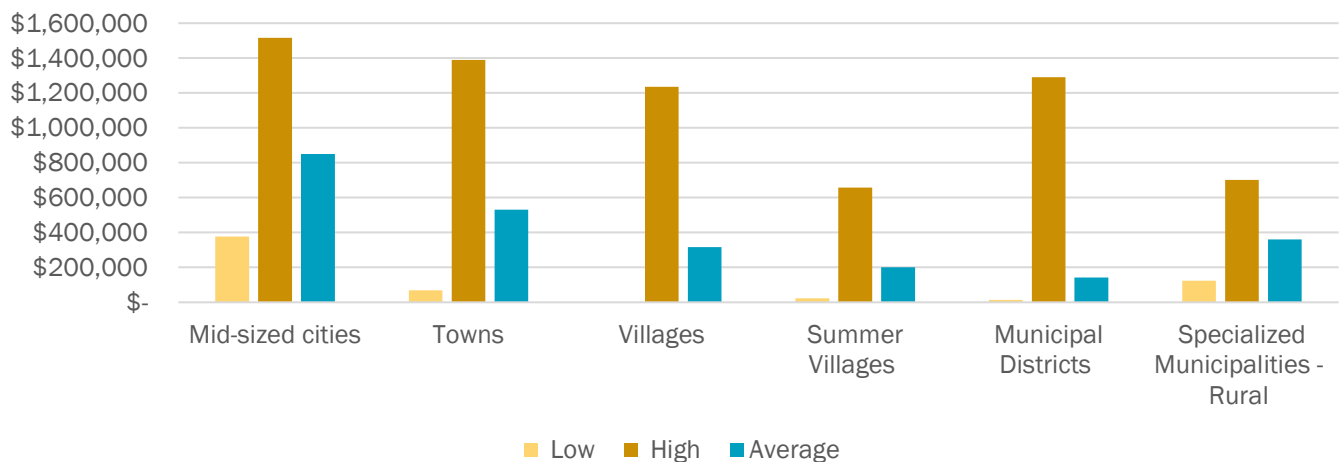
ABmunis’ primary concern with the KM of local road formula factor is that 90 per cent of KM of linear road is in municipal districts and therefore, 90 per cent of funding allocated through this formula factor will flow to municipal districts. This does not align with TCA data that shows that only 63 per cent of the value of roadway infrastructure among non-charter municipalities is in municipal districts. As a result, a high weighting of this formula factor will lead to overfunding of municipal districts.

Moreover, if KM of local road is intended to act as a proxy for other types of municipal infrastructure, then it should be noted that municipal districts only account for 40 per cent of total non-charter municipal TCA.²⁵

Graph L: Differentiation of road data



Graph M: Roadway TCA (2018 book value) per KM of Road: Average by Municipal Type



Despite the inequity of the KM of road formula factor, ABmunis is proposing it be used in combination with TCA because the TCA value for some roadways will be understated due to the cost of construction of gravel roads at the time of development (60-100 years ago) that have not been upgraded.

²⁵ Based on 2018 Financial Information Return data excluding values for land, electricity and gas systems, and machinery and equipment.

The key concern is the risk of applying too large of a weighting, which will lead to excessive funding to municipal districts. This is why ABmunis is proposing that the funding outcomes resulting from the formula factors and weightings be tested against the benchmark data of:

- Population by municipal type,
- 5-Year average tangible capital assets by municipal type, and
- The inverse of equalized assessment by municipal type.

Issue 4: Classification that Population is Only Representative of Growth Needs

The analysis conducted by ABmunis and RMA has highlighted that all formula factors considered to-date have individual shortcomings in serving as effective proxies for capital infrastructure need. One area of concern is RMA's proposal that population only serves as an indicator of growth needs. It is ABmunis' position that population primarily serves as an indicator of the existing scope of infrastructure but in cases where a municipality is experiencing change in its population, the formula factor also serves as an effective indicator of local growth pressures.

Issue 5: Future Asset Management Plan Spend

Municipalities across Alberta are acknowledging the value of asset management planning as a more effective and cost-efficient method to infrastructure planning. To-date, some municipalities have implemented asset management in their daily operations but most municipalities have yet to source the necessary resources for staffing and engineering to support asset management planning.

Using a 5-Year Average of Future Asset Management Plan Spend as an LGFF formula factor would likely be effective in spurring greater adoption of asset management practices; however, ABmunis does not support the use of the formula factor because:

- a. The use of asset management plan data would violate the principle of 'neutral to local decisions' because municipalities would be incented to overstate their future spending needs and thereby be rewarded with higher LGFF funding each year. Examples may include:
 - i. a municipality including wish list projects that it does plan to fund unless they are successful in securing a competitive grant. There is a risk that municipalities may carry large value projects on their asset management plan indefinitely,
 - ii. a municipality rolling year 6 and year 7+ projects into the five-year plan, or
 - iii. overstating the estimated cost to replace assets or construct new assets.
- b. It would be administratively burdensome and costly to expect municipalities to have engineered estimates for all projects that are planned in the next five years. Particularly when construction costs can change significantly on a year-to-year basis based on prices of materials and labour market demands.
- c. Asset management is primarily a tool for internal tracking and planning for performance management purposes. The assumptions and practices inherent in asset management will not be consistent between municipalities, and therefore, presents inequities if used for funding allocation.
- d. Asset management plans are not auditable. It would be costly for Municipal Affairs or an independent body to ensure accountability in the accuracy of asset management plans because there is no level of scrutiny in the development of the data compared to other currently available data sources such as TCA.

If the province considers using such a formula factor, ABmunis suggests that a 5-year average of TCA additions would be more comparable to a 5-year average of the future asset management spend rather than using the 5-year average of TCA amortization.

Overall, ABmunis is supportive of Municipal Affairs' objective to prioritize asset management under LGFF. Based on the analysis presented here, ABmunis suggests that a link to asset management is best accomplished in the program rules rather than through the allocation formula.

Issue 6: Five-Development Permit Value

The use of development permit values as an indicator of growth pressures presents multiple concerns as it relates to transparency and equitability of LGFF funding. Example concerns include:

- The value of major industrial developments is likely to surpass the relative impact on municipal infrastructure (see example A).
- The approval of a development permit does not guarantee that the applicant proceeds with the development meaning municipalities may receive extra funding when no development occurred.
- Clarity would be needed to ensure municipalities are not double-reporting development permit values in consecutive years when an applicant is approved for a time extension in the next calendar year.
- The value assigned to development permits is self-reported by the applicant (unaudited) and in some municipalities, the applicant may have an incentive to understate the value of the project if the permit fee is tied to the value of the project.
- The Financial Information Return data currently has numerous inconsistencies in reporting of development permit values.

Example A:

Using the 3-year average (2017-2019) of development permit values, approximately 38 per cent of funding under this formula factor would flow to only five municipalities. In some cases this was driven by residential development and other cases it was a result of a major industrial development. For example, in 2019, Sturgeon County had development permits valued at \$4.7 billion, which was almost entirely specific to major industrial development(s). It represented 45 per cent of all development permit values in Alberta²⁶ that year and when using a 3-year average (2017-2019), Sturgeon County would receive 21% of all funding allocated using this formula factor. ABmunis deems this problematic for the purposes of funding allocation.

Issue 7: Fiscal Capacity Adjustment

The fiscal capacity adjustment can serve as an effective method to address inequities in fiscal capacity differences between municipalities based on access to taxable assessment. However, ABmunis has some concerns with how this formula factor is calculated based on what was presented by RMA during the work group discussions.

- The proposed sliding scale may be too broad of a range in terms of the maximum downward modification and maximum top-up of each municipality's allocation. It could create inequities between municipalities that are relatively comparable because one municipality happens to be near the threshold for downward or upward modifications.
- The use of the PERCENTRANK formula calculation will rank municipalities based on their respective assessment per capita or assessment per KM of road within their respective peer groups. ABmunis' analysis noted that depending on the structure of this formula factor and the structure of the peer groups, there is a risk that municipalities with above average assessment per capita still qualify for a top-up of funding.
- A comparison by municipal type is too narrow for comparison purposes, which is why ABmunis is proposing to compare all urban municipalities as a peer group and all municipal districts as a peer group.

Issue 8: Principle of Fiscal Responsibility

During the working group discussions, RMA proposed that 'fiscal responsibility' be considered an overarching principle for the LGFF allocation formula. ABmunis acknowledges the importance that fiscal responsibility has in municipal government operations; however, it is not clear to ABmunis how fiscal responsibility can be addressed directly through the allocation formula factors.

ABmunis believes in local autonomy and that the concept of fiscal responsibility is best addressed in the program rules and guidelines for LGFF program.

²⁶ Excluding Calgary and Edmonton.

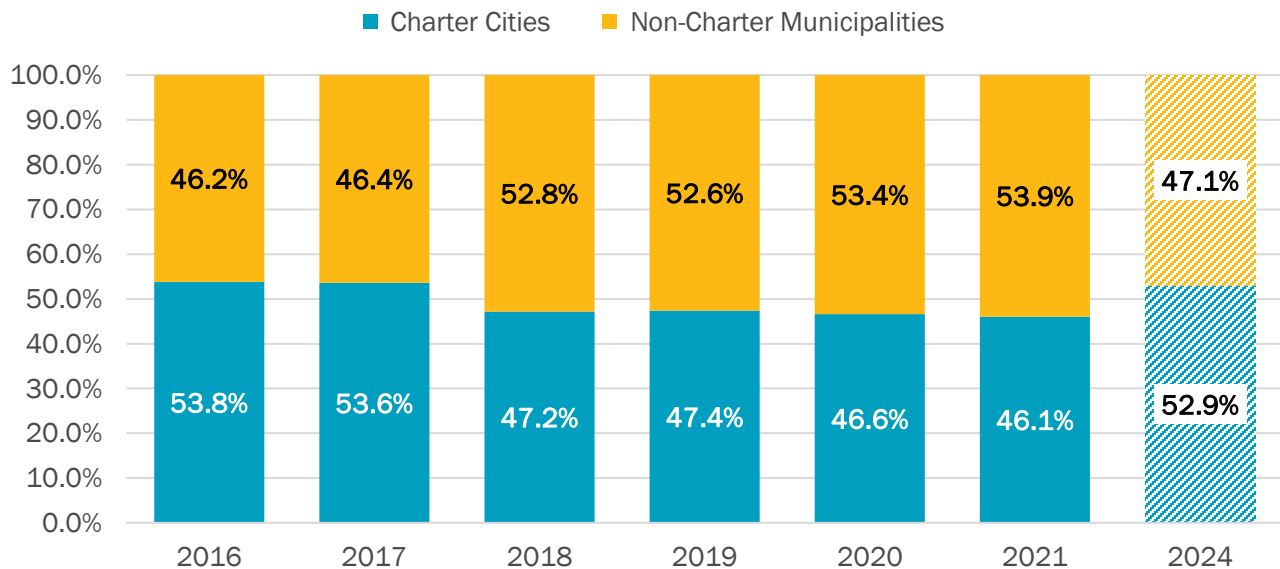
Issue 9: Comparisons Including the Charter Cities

RMA’s approach to evaluating the change in funding allocations under LGFF has been to compare against the 2020 MSI allocations including the charter cities. This is problematic because:

1. The charter cities are unique under LGFF as they will receive a separate pool of funding and separate allocation formula already defined in the *Local Government Fiscal Framework Act*. As a result, it is outside the scope of this review because the non-charter allocation formula will have no impact on the funding amounts for the charter cities.
2. Comparing to the 2020 year does not provide an accurate comparison because 2020 was during the four-year period when the Government of Alberta was reducing the charter cities MSI Capital funding by \$152 million annually. Graph N shows how when LGFF starts in 2024, the split between the charter cities and non-charter municipalities will return to the pre-2018 levels when the charter cities’ funding was not being reduced and it accounted for about 53 per cent of the total program funding.
3. The total funding pool will be 25 per cent lower under LGFF at only \$722 million compared to the 2020 MSI of \$963 million. The decline in the funding pool is even more notable for the non-charter municipalities as it will drop from \$514.4 million (2020 MSI) to \$340 million under LGFF, representing a 34 per cent reduction. This is problematic for comparison purposes because the mechanics of the MSI and BMTG formulas will impact how much of the total pool each municipality receives depending on the size of the total funding pool.

This is why ABmunis’ approach has been to compare funding outcomes using an apples-to-apples comparison where all formulas are calculated using the same \$340 million funding pool and exclude the charter cities.

Graph N: MSI Capital & BMTG Funding (2016-2021) compared to LGFF (2024)



Issue 10: Alignment with Municipal Affairs’ Objectives

ABmunis is concerned that RMA’s approach does not align with Municipal Affairs’ objective that LGFF should support municipalities with the greatest needs. As shown in Graph K (page 53), RMA’s approach would result in a significant shift of funding from the mid-sized cities and towns to the municipal districts. This would not be good for rural Alberta – rural meaning the regions outside of Calgary and Edmonton. When investors or visitors come to Alberta, they primarily spend their time in the cities, towns, villages, and summer villages and therefore it is imperative that those communities showcase that Alberta can offer a vibrant and high quality of life that will help attract businesses and needed workers including migrants and immigrants. By shifting funding away from urban municipalities, those centres would face significant financial strain leading to lower service levels or higher property taxes – both of which would hurt attraction of businesses and workers to rural areas.

Appendix E

E. Details of the MSI Allocation Formula

The MSI Program included two capital funding components with two distinct allocation formulas: the MSI Capital component and the BMTG component. The BMTG formula was calculated first and the remainder of capital funding was then allocated using the MSI Capital formula.

Allocation Formula for BMTG

Municipality	Formula
Mid-sized Cities	<ul style="list-style-type: none"> \$60 per capita \$1,959 per lane KM of primary highway under the municipality's jurisdiction
Towns, Villages, Summer Villages, Improvement Districts, and Municipality of Jasper	<ul style="list-style-type: none"> Greater than 300 population: \$60 per capita Less than 300 population: \$8,000 base amount plus \$33.33 per capita
Municipal Districts, Special Areas Board, Crowsnest Pass, Lac La Biche County, Mackenzie County	<ul style="list-style-type: none"> \$60 per capita based on population in eligible hamlets A fixed amount based on the former Rural Transportation Grant
Strathcona County and Regional Municipality of Wood Buffalo	<ul style="list-style-type: none"> \$60 per capita based on urban service area population \$60 per capita based on population in eligible hamlets \$1,959 per lane KM of primary highway under the municipality's jurisdiction A fixed amount based on the former Rural Transportation Grant

Allocation Formula for MSI Capital

Municipality	Formula
All municipalities	<ul style="list-style-type: none"> A base amount of \$110,000 each (except for summer villages) The remainder is allocated based on: <ul style="list-style-type: none"> 48 per cent based on population. 48 per cent based on education property tax requisitions. 4 per cent based on linear kilometres of local road.
Summer Villages	<ul style="list-style-type: none"> The same formula as all other municipalities except the base amount is \$55,000 each instead of \$110,000.

Appendix F

F. Issues with the MSI Allocation Formula

Education Tax Requisitions as a Formula Factor

There is limited correlation between education tax requisitions and infrastructure funding needs. Education tax requisitions is determined based on the level of assessment in a municipality that is taxed under provincial education property taxes. This creates an environment where municipalities with higher assessment values receive more funding even if they have similar or less infrastructure needs than other municipalities. ABmunis' review noted how in some cases, urban municipalities of similar population have significantly different MSI allocations because of differences in the size of education tax requisitions.

The use of education tax requisitions was based on a political priority when MSI was created in 2007 and ABmunis does not support this approach for LGFF.

Kilometres of Road as a Formula Factor

This formula factor treats each linear kilometre of road equally even though road replacement costs will vary significantly depending on whether the road:

- is single lane or multiple lanes,
- the type of surface layer material (gravel, seal coat, pavement, etc.),
- the standard to which the road was built to accommodate light or heavy weight traffic, or
- the type of soil and terrain can also impact construction costs.

Therefore, there is limited correlation between KM of road and the actual cost to replace a KM of road. As such, there should be caution in how much weighting is applied to this formula factor.

No Adjustment for Fiscal Capacity

The MSI Capital formula did not account for differences in fiscal capacity between municipalities. In fact, the use of education tax requisitions led to higher levels of funding to municipalities with higher levels of assessment without regard for their scope of infrastructure. The MSI Operating component featured a fiscal capacity adjustment called the Sustainable Investment component; however, this did not apply to the MSI capital funding, which represented the majority of MSI funding.

Base Amount Not Linked to Inflation

The MSI Capital program began in 2007 using a base amount of \$110,000, except for summer villages received \$55,000. To-date, the base amounts have remained unchanged meaning that municipalities who are more reliant on the base amount have seen their purchasing power erode over the last fifteen years. For context, if the base amount had been adjusted annually based on Alberta's consumer price index, the base amount would be \$146,242 in 2021²⁷. This represents a 33 per cent loss in purchasing power to accomplish key infrastructure goals.

Basic Municipal Transportation Grant (BMTG)

BMTG represents an outdated consolidation of former grant programs that treats municipalities differently without clear reason and a portion of the funding delivered to municipal districts is based on a fixed amount each year.

²⁷ Calculations using Statistics Canada table 18-10-0005-01 for Alberta region between 2006 and 2021.

Evaluation of the MSI Allocation Against ABmunis’ Principles and Goals for LGFF Allocation

Principles for LGFF Funding Allocation	MSI Capital	BMTG
Transparent.	✓	X
Equitable funding for all municipalities.	X	X
Balance predictability and stability with responsiveness to changing needs.	✓	X
Neutral to local decisions.	✓	✓
Goals for LGFF Funding Allocation		
Account for the scope of existing municipal assets and infrastructure in each municipality.	Partial	Partial
Account for growth pressures in each municipality.	X	Partial
Provide equitable funding relative to capital need.	Partial	Partial
Account for each municipality’s fiscal capacity to fund infrastructure.	X	X
Support the principles of effective asset management.	X	✓



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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110130

Subject: 2022/23 Fire Services Training Program Grant

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs has reinstated the Fire Services Training Program. This program will provide \$500,000 in grant funding annually starting in 2022/23. Public safety is always a priority and, while we respect that fire services is a municipal responsibility, the Government of Alberta recognizes that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses that may be approved for delivery under this grant will align with key outcomes below:

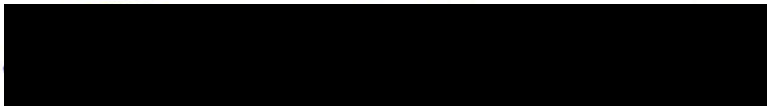
- Alberta communities are supported in developing capacity to prevent, prepare for, and respond to identified risks.
- Training of fire services remains current and is updated as required.
- Training aligns with and supports community planning.

The grant guidelines and application form are available at www.alberta.ca/fire-services-training-grant.aspx. If interested, please forward this information to your chief administrative officers and fire chiefs so they may complete the application form. Collaboration involving multiple municipalities is permitted but not required.

If you have any questions regarding the grant applications or the program guidelines, feel free to contact Municipal Affairs at 1-866-421-6929 or firecomm@gov.ab.ca.

This government recognizes the important work of fire services, and the grant program will help fire departments across the province be prepared with knowledge and skills to protect their communities.

Sincerely,



Rebecca Schulz
Minister

MEMORANDUM

DATE:	December 5, 2022
TO:	Municipal Partners and MLA's
FROM:	Tammy Hofer, Chief Operating Officer, Alberta Precision Laboratories Dr. Carolyn O'Hara, Interim Chief Medical Laboratory Officer, Alberta Precision Laboratories
RE:	Community Lab Services Transition

Today, community lab services in larger urban centres in the North, Edmonton, Central and Calgary Zones of the province have transitioned from Alberta Precision Laboratories to DynaLIFE Medical Labs.

In addition, DynaLIFE labs are now testing specimens from hospitals throughout the province.

This is the first of three phases of the provincial transition that will improve lab services for Albertans and create savings that will be reinvested into other healthcare services.

About two-thirds of provincial lab work, or 50 million tests per year, is generated from the community and will be delivered by DynaLIFE under contract to AHS. The contract includes operating community labs and mobile collection facilities in urban centres and large rural communities who have more than 25,000 patient visits per year.

APL in-hospital laboratories will continue to serve patients who have a requisition generated at a hospital or urgent care site, either through inpatient, emergency or ambulatory clinics. Hospital labs in rural areas that do not have a stand-alone community lab will also continue to serve rural community clients.

DynaLIFE has built and is continuing to develop additional capacity in Calgary and Edmonton, which will enable increased volume of tests to be processed every day. New community labs are also opening in several communities across the province

Albertans will see an improvement to the online appointment booking system with the launch of the new Q.Me centralized online appointment system that is mobile friendly and provides additional options for Albertans accessing lab services. This includes options for pre-booked or same day appointments using "Save My Place", a queue management feature that informs patients when their appointment time is becoming available. Albertans can book appointments online at qme.dynalife.ca, can call the DynaLIFE appointment booking line at 1-877-702-4486, or walk into a DynaLIFE lab.

South Zone community laboratory services in Brooks, Lethbridge and Medicine Hat will transition in Phase 2, beginning Feb. 28, 2023.

We appreciate your understanding through the lab transition process. If you are hearing anything in your community, or have any questions now or in the future, please feel free to reach out to us any time communications@albertaprecisionlabs.ca

NOV. 17, 2022

Agenda Item: 3.14



Chair's Report

RECENT EVENTS

Board Chair Trina Boymook highlighted several recent events:

- On October 26, the Board attended the first of four public-consultation meetings about the Division's French Immersion programming. Chair Boymook thanked the school community for participating and providing feedback. Trustees will use all the input gathered to strengthen the program divisionwide.
- On October 31 and November 1, the Board participated in the department Assurance Reviews, a divisionwide forum for schools and departments to share their individual results, annual plans, budgets, successes and challenges with the Board. The school Assurance Reviews take place in early December—open to EIPS families and community members. Collectively, the reviews allow trustees to gain a holistic understanding of what's happening throughout the Division.
- On November 4, trustees attended school Remembrance Day Ceremonies throughout the Division. Chair Boymook thanked all the schools that invited trustees to participate.
- On November 8, Chair Boymook met with Jordan Walker, the Member of the Alberta Legislative Assembly for Sherwood Park. The two discussed the replacement school for Sherwood Heights Junior High and École Campbelltown and the Division's reserve use.
- On November 11, Trustees attended their municipal Remembrance Day Services and placed wreaths on behalf of Elk Island Public Schools (EIPS).

Superintendent's Report

RECENT EVENTS

Superintendent Mark Liguori highlighted some recent events:

- On October 26, Superintendent Liguori attended the French Immersion public-engagement meeting at Heritage Hills Elementary. It was great to speak with school families and community members who attended about ways to improve programming within EIPS.
- On October 31 and November 1, the Division conducted Assurance Reviews for EIPS departments. He appreciates the work that goes into preparing for each review session. Collectively, it helps the Board and Division better understand how departments perform and develop plans to improve student learning.

Association and Employee Relations Reports

ASBA ZONE 2/3 MEETING

Trustee Cathy Allen presented highlights from the Alberta School Boards Association (ASBA) Zone 2/3 meeting held on October 28. Highlights include:

- EIPS Vice-Chair Colleen Holowaychuk was acclaimed as an ASBA Director;
- Various reports from association representatives and committees, including an Alberta Education representative—always informative and much appreciated; and
- a standing agenda topic to share with other trustees local challenges and successes.

ATA LOCAL REPORT

The Board received for information the Alberta Teachers' Association (ATA) Local No. 28 report from Deneen Zielke, the Local President:

- On October 22, the ATA kicked off [Stand for Education](#), a three-phase campaign to encourage more Albertans to advocate for a strong public education system. The launch was a huge success and included a rally, where crowds gathered at the Alberta Legislative building to show support for a better system.

- On November 6, the ATA held a political engagement conference, which included details for Phase 2 of the Stand for Education campaign—four roundtable discussions to develop a goal and vision for public education in Alberta. The first roundtable event takes place on December 1. Educators, school families, community members and local businesses are all encouraged to attend. To register visit [Stand for Education](#).
- The Local ATA hopes to complement Phase 2 by hosting its own roundtable event. Zielke will share more information with the Board once details are finalized.

EMPLOYEE RELATIONS GROUP REPORT

The Board received for information the Employee Relations Group (ERG) report from its Chair, Dulcie Jarvin:

- The ERG's pleased to see a drop in the number of school outbreaks—declared by Alberta Health Services.
- Recently, the ERG welcomed new member Angie Fortin, who works in EIPS Student Transportation. Fortin represents EIPS Central Services.
- The ERG's also looking for a new temporary member to represent Fort Saskatchewan.

New Business

UNAUDITED ACCUMULATED SURPLUS

The Board approved the transfer of \$753,419 million to the Division's unrestricted surplus from its internally restricted operating reserves to offset the net results in 2021-22.

AUDITED FINANCIAL STATEMENTS: 2022

The Board approved the Audited Financial Statements for Aug. 31, 2022. MNP LLP, a national accounting firm, audited the statements and provided the opinion: The statements present the Division's financial position and results fairly. Briefly, the statements indicate a net financial asset position of \$14.1 million, which signifies adequate financial assets to cover liability balances. Non-financial assets include \$151.1 million in capital assets and \$1.9 million in prepaid expenses. Meanwhile, spent deferred capital contributions total \$144.4 million, which is comprised of provincial funding spent on capital assets. Overall, the Division ended the 2021-22 school year with an accumulated surplus of \$22.7 million and an operating deficit of \$1.7 million.

EIPS 2022-23 FALL BUDGET

The Board approved the EIPS 2022-23 Fall Budget for the period of Sept. 1, 2022 to Aug. 31, 2023. The Board originally approved the 2022-23 operating budget on May 25, 2022. Every fall, the budget is updated to account for current information regarding enrolment numbers, revenue changes, actual carry-forward amounts, expenses and planned reserve spending. Overall, the EIPS 2022-23 budget provides stability for schools and maintains essential services (see pg. 54, "[2022-23 Fall Budget](#)").

Highlights from the Fall Budget Report: 2022-23, include:

- operating budget* – \$206.21 million, which includes an \$8.23-million draw from operating reserves
- student enrolment* – 17,460, as of Sept. 29, 2022
- employees (full-time equivalent)* – 1,351.97, as of Sept. 29, 2022
- compensation* – 1.75% increase to salaries, as per the certificated settlement, ratified on June 10, 2022
- operating reserves* – \$4.93 million, as of Aug. 31, 2023.
- capital reserves* – \$460,000, as of Aug. 31, 2023
- instructional spending* – 78.4% of the total budget, equating to \$9,560 per student.
- system administration spending* – \$4.59 million, 2.2%, of total expenses.

NOTE: System administration spending is within the \$6.3 million provided by Alberta Education. EIPS will distribute the surplus funds for other uses, as allowed in the *Funding Manual for School Authorities 2022-23 School Year*.

JAMES MOWAT ELEMENTARY: ENROLMENT PRESSURES

Over the last few years, Fort Saskatchewan has experienced substantial residential growth. In fact, the growth is at a point where it affects the Division's ability to provide accommodation for students living in the area. For EIPS, addressing enrolment pressures at James Mowat Elementary is most critical. That's because, despite adding one modular classroom, the school reached full capacity in 2022-23. The key factor to the school's student growth is it's the designated receiving school for the city's Westpark neighbourhood. As such, the Division anticipates the high enrolment to continue at the school as Westpark develops and families move in.

To determine how best to address the school's enrolment pressures, the Division conducted a series of public consultations with the school community, including three public meetings and two online surveys. Using all the feedback gathered through the public consultations and background resources, EIPS proposed four recommendations for trustees to consider. After a thorough review, the Board approved the following recommendations:

1. introduce a Random Selection Process Pilot to address the enrolment pressures at James Mowat Elementary, based on a Closed-Boundary Priority Scale—effective for the 2023-24 school year;
2. make Fort Saskatchewan Elementary the alternate-designated school for the James Mowat Elementary attendance area;
3. allow grandfathering for all current students enrolled at James Mowat Elementary; and
4. apply busing fees as outlined in the Transportation Fee Schedule.

Essentially, if registrations exceed the available space for a specific grade, James Mowat Elementary will use a random selection process to accept new children to the school. Students currently attending James Mowat Elementary, regardless of where they live, can continue attending the school. Children with a sibling attending the school, and returning the following year, can register to attend the school. Those selected through the random selection process can stay at the school until they transition to junior high. Those not selected attend their alternate-designated school—Fort Saskatchewan Elementary.

Committee Reports

STUDENT EXPULSION COMMITTEE

The Board received for information a report from the Student Expulsion Committee meeting held on October 27. The committee reviewed all submitted information and upheld school administration's recommendations.

AUDIT COMMITTEE

The Board received for information the report from the Audit Committee meeting held on November 2. The committee reviewed the audited financial statements, the Local Authorities Pension Plan compliance report, the new asset retirement obligation standard, and the Division's internal audit report.

Reports for Information

THREE-YEAR ENGAGEMENT STRATEGY: ATTENDANCE AREA

The Board received for information an update on one of the projects listed in the Division's Three-Year Engagement Plan. In May 2022, EIPS developed a Three-Year Engagement Strategy. The plan identifies areas where the Division can improve operations to best serve students. In total, there are four engagement projects listed within the plan. Project 1 is a three-year engagement strategy for Strathcona County, including an attendance area cleanup, French Immersion review, System Program review and balancing senior high enrolments. All are interconnected strategies and require a phased approach.



BOARD HIGHLIGHTS

The first focus area is a junior high attendance area cleanup. Specifically, the Division's exploring possible changes to the junior high attendance boundaries in Sherwood Park:

- moving the feeder school for all regular program students at Brentwood Elementary to F.R. Haythorne Junior High for grades 7 to 9; and
- moving the feeder school for students living within Lakeland Village, Summerwood and Summerwood North to Clover Bar Junior High for grades 7 to 9.

To facilitate public consultations, EIPS contracted Western Management Consultants (WMC). Working collaboratively with EIPS, WMC drafted various advertising materials, hosted four drop-in public consultations, conducted two surveys and collected additional feedback from the school community. WMC then analyzed all the data and compiled four What We Heard Reports. EIPS created two Frequently Asked Questions resources.

[What We Heard Report: Brentwood Elementary Junior High Attendance Area -- spring 2022](#)

[What We Heard Report: Brentwood Elementary Junior High Attendance Area -- fall 2022](#)

[Frequently Asked Questions: Brentwood Elementary Junior High Attendance Area](#)

[What We Heard Report: Northeast Sherwood Park Junior High Attendance Area – spring 2022](#)

[What We Heard Report: Northeast Sherwood Park Junior High Attendance Area – fall 2022](#)

[Frequently Asked Questions: Northeast Sherwood Park Junior High Attendance Area](#)

Initially, EIPS planned to bring forward a recommendation for the Attendance Area Cleanup in November 2022. However, more time is needed before making a decision, as public consultations are still ongoing for several Division programs. Any decisions made about the junior high attendance areas will take effect in 2024-25, at the earliest. EIPS remains committed to ensuring the final Attendance Area Cleanup recommendation respects the feedback collected during the public consultations.

Special Board Meeting: Nov. 24, 2022

ANNUAL EDUCATION RESULTS REPORT 2021-22

The Board approved EIPS' *Annual Education Results Report 2021-22*, an Alberta Education reporting requirement that provides school families and community members with easy-to-understand information about the Division. It also serves as a mechanism to improve accountability and transparency with local stakeholders. The *Annual Education Results Report 2021-22* features detailed information about how EIPS is doing relative to Alberta Education's performance measures; how the Division's supporting students to achieve the best possible outcomes; and highlights its successes, challenges and priorities moving forward. Now approved, the Division will submit the report to Alberta Education on November 29. After sending it to the province, EIPS will also post it online and share it with the Committee of School Councils and the school community. To read the report visit, eips.ca—available November 29.

Board Members

Trina Boymook, *Chair* | Colleen Holowaychuk, *Vice-Chair* | Cathy Allen | Randy Footz | Don Irwin | Susan Miller | Jim Seutter | Jacqueline Shotbolt | Ralph Sorochan

FOR MORE INFORMATION CONTACT:

Trina Boymook, *Board Chair* | P 780 417 8101

Laura McNabb, *Director, Communication Services* | P 780 417 8204

www.eips.ca | Twitter: [@eips](#) | Facebook: [elkislandpublicschools](#)



TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

AGENDA ITEM: 4.1

MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE

Councillor Absence

RECOMMENDATION

THAT Council accept Councillor Dave Taylor's absence at the December 13, 2022, Council meeting due to a professional commitment.

BACKGROUND

Town Bylaw 11/18 outlines the expectation that Councilors make reasonable effort to attend regularly scheduled. In instances where a Councilor cannot appear, a motion can be passed by Council to accept the absence.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Councillor absence is approved.

FINANCIAL IMPLICATIONS

There are no associated costs.

POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 11/18 – Code of Conduct

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

**COUNCIL MEETING DATE:
December 13, 2022**

ITEM DESCRIPTION OR TITLE

Alberta Recycling Management Authority Agreement

RECOMMENDATION

THAT Council accept the update as information.

BACKGROUND

The Town of Lamont has been selected as a recipient of a free plastic park bench. Alberta Recycling Management Authority (ARMA) is celebrating their 30th Anniversary by giving away 100% recycled plastic park benches to 25 communities in Alberta. The giveaway is open to all urban and rural municipalities within Alberta. The giveaway was designed to help communities beautify their public space and to celebrate the recycling efforts of Albertans over the past 30 years.

ARMA will arrange and pay the associated shipping costs based on specific delivery windows of the Town's choosing.

COMMUNICATIONS

A photo of the bench will be sent to ARMA prior to September 30, 2023.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

Estimated \$700.00 expense for town to install the bench.

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

Funding Approval Agreement

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

Applicant: Town of Lamont

Funding Program: 2022/23 ARMA's 30th Anniversary Community Bench Giveaway Application

Approval Number: 30ANNBENCH-18

Based upon the proposal from Town of Lamont (the "Applicant"), the terms of which were relied upon by the Alberta Recycling Management Authority (ARMA) and are incorporated by reference, we confirm your proposal has been approved for funding, and the approved proposal is hereinafter referred to as the "project". This approval is subject to the following terms and conditions:


1. The giveaway is open to all urban and rural municipalities (including cities, towns, villages and summer villages, counties, Métis settlements, and reservations) within Alberta, that are improving their community and would have a place to install a bench for public use.
2. Alberta Recycling Management Authority (ARMA) will provide one (1) recycled plastic park bench to 25 successful applicants on a first-come, first-served basis.
3. This giveaway is designed to help communities beautify their public space and to celebrate the recycling efforts of Albertans over the past 30 years.
4. ARMA will arrange and pay the associated shipping costs (arranged through supplier) based on specific delivery windows of our choosing.
5. Applications must be received by end of day, Friday, March 31, 2023.
6. Successful applicants will be contacted through email and be provided approval in writing, specifying further details. Applicants will have 30 days to confirm notification and delivery instructions.
7. Failure to confirm notification within 30 days of approval will result in the cancellation of the application/approval, and the bench will be awarded to the next community on our waiting list.
8. Municipalities are only eligible to receive one bench from ARMA. They are not permitted to apply for additional benches.
9. The applicant guarantees to ARMA that they are applying on behalf of the municipality, are authorized to do so, and that any information supplied in connection with the application is accurate, complete, true, and not misleading.
10. Successful applicants will be contacted by ARMA, however, if you have questions about the status of your application you can contact grants@albertarecycling.ca.
11. Please note, ARMA holds no responsibility for any added costs associated with the giveaway. Assembly, installation, maintenance, etc., is the responsibility of the successful municipality.

- 12. ARMA is not responsible for damaged goods once received.
- 13. Benches must be installed in a publicly accessible space and be in place by September 30th, 2023. Please take a photo of the bench and send to grants@albertarecycling.ca and info@albertarecycling.ca. In recognition and to celebrate your project, ARMA will share on social media.
- 14. Benches are made with 100% recycled plastic and are grey in colour, with a steel frame (in black) and are supplied through Full Circle Plastics Ltd. They are free-standing and must be bolted to a suitable surface.

This approval expires if not accepted prior to the end of close of business on **December 23, 2022**. The obligation of ARMA to provide any grant funds or other funding for the project **expires without notice March 31, 2023**.

We agree to the above Terms and Conditions of this funding approval:

Town of Ramont
(Applicant)

Per: 
(Signature of Applicant)

Date: Nov 29/22

Rick Baston
(Print Name)

Alberta Recycling Management Authority

Per: _____
(Signature)

Date: _____

(Print Name)

Alberta Recycling Management Authority

Per: _____
(Signature)

Date: _____

(Print Name)



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

**COUNCIL MEETING DATE:
December 13, 2022**

**ITEM DESCRIPTION OR TITLE
Town Office and Banking Institutions**

RECOMMENDATION

THAT the Municipal Office for the Town of Lamont is physically located at 5307 50 Avenue and its mailing address is PO Box 330, Lamont, Alberta.

THAT ATB Financial and Servus Credit Union Ltd. are the designated banking institutions for the Town of Lamont.

BACKGROUND

As per section 204 of the *MGA*, a resolution of council is required to name a place as the town's municipal office.

The Town is required to designate the financial institutions by council resolution to meet legislative requirement.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Ensures compliance with requisite conditions.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Section 204 of the *MGA*

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE

New Server and Enhanced Arena Lighting

RECOMMENDATION

THAT Council approve \$30,000.00 towards the purchase of a new server and approve \$10,000.00 towards enhanced arena lighting.

BACKGROUND

Owed to in year savings, the Town of Lamont has flexibility within its 2022 budget to advance the purchase of a new server and address the lighting issue at the arena.

Requested funds would be repurposed from within the existing 2022 administration and recreation categories. The \$30,000.00 would be drawn from remaining portions in the goods and supplies budget line and salaries line, while the \$10,000.00 would be drawn from building repair/maintenance line.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Ensures compliance with requisite conditions.

FINANCIAL IMPLICATIONS

Sourced from 2022 Budget

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

AGENDA ITEM: 4.5

MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE

Highway 28

RECOMMENDATION

THAT the Town of Lamont continue to support efforts to address concerns over Highway 28.

BACKGROUND

On November 8, 2022 the Northeast Regional Mayors, Reeves, Indigenous Leaders Caucus sent correspondence to the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors regarding concerns over Highway 28. The Ministers' response is included as an attachment.

The Town of Lamont is a member of the regional caucus.

COMMUNICATIONS

Continue to work with the Northeast Regional Mayors, Reeves, Indigenous Leaders Caucus regarding resolution of Highway 28 concerns.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

Response Letter

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

December 1, 2022

AR 91816

His Worship Craig Copeland
Mayor
City of Cold Lake
5513 – 48 Avenue
Cold Lake, AB T9M 1A1
mayor@coldlake.com

Dear Mayor Copeland:

Thank you for your November 8, 2022 letter to the Premier regarding the condition of Highway 28. As the Minister of Transportation and Economic Corridors, I am able to provide the following information.

Highway safety is a top priority for Transportation and Economic Corridors, and the department's goal is to balance funding challenges with the need for maintenance activities that relate to public safety while still providing an acceptable overall level of service.

In 2018, the department completed a Highway 28 corridor study from Edmonton to Cold Lake. The study recommended several improvements to the highway to be implemented as part of future rehabilitation projects. The improvements include intersection upgrades, grade widening, curve reconstruction, passing lanes, and safety rest areas. The intent of the recommendations was to improve the safety and performance of the highway corridor, while also prioritizing improvements in order to maximize the lifespan of the existing infrastructure.

Although portions of Highway 28 near Edmonton are already twinned, the portion of Highway 28 between Bonnyville and Cold Lake is nearing the threshold for twinning, and the department is monitoring and planning accordingly. Twinning will be considered for prioritization and funding along with similar projects from across the province.

The section of Highway 28 between Smoky Lake and Bonnyville is approaching the warrants for consideration of passing/climbing lanes, and the department is monitoring and planning accordingly for this section as well. Passing/climbing lane projects will be considered annually, along with all other projects from across the province for prioritization and funding.

.../2

The department reviews several factors when evaluating pavement condition, including traffic volumes, pavement quality, roughness, existing structure, local information, visual inspections and surface distress. This data is used to determine when the road is expected to need rehabilitation. The data is also used to prioritize rehabilitation projects from across the province for inclusion in the Provincial Construction Program in order to ensure a fair process for all regions.

There has also been considerable investment in the Highway 28 corridor over the past several years. Projects that have been completed are as follows:

- intersection improvements at Highway 28 and Highway 892 at the Hamlet of Ardmore, intersection improvements at Highway 28 and Highway 657 at the Hamlet of Fort Kent, and signalization at Highway 28 and 54 Avenue in Bonnyville;
- construction of the roundabout at Highways 28 and 831;
- grade widening, including passing lanes, north of Highway 28A to Highway 651 (10 kilometres);
- reconstruction of three curves in the Redwater area;
- overlay of Highway 651 to west of Highway 827 (15 kilometres);
- overlay west of Highway 827 to Highway 829 (nine kilometres);
- overlay east of Highway 831 to west of Smoky Lake (eight kilometres);
- intersection improvements at Highways 28 and 855; and
- intersection improvements at the Highway 28/Smoky Lake access.

The Government of Alberta has placed a priority on creating jobs by moving forward with Alberta's Recovery Plan, and a large part of that is focused on developing and enhancing economic corridors throughout the province. As part of future planning, economic benefits will be an additional consideration going forward. As such, I can confirm that the condition of Highway 28 will be considered as part of the capital planning process. In the meantime, the highway maintenance contractors will continue to monitor the condition of Highway 28 to ensure safety-related issues, such as potholes and smaller pavement failures, are addressed in a timely manner.

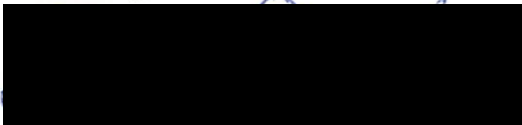
We recognize the important role that Northeastern Alberta and Highway 28 plays in our provincial economy. Our government is committed to making the best use of our resources and striking a strategic balance between building for today and ensuring future sustainability. My department carefully considers a variety of factors when assessing and prioritizing provincial highway projects across the province. For highway projects, safety and technical factors like traffic type and volume, as well as the physical state of the highway are considered. Socio-economic factors, such as revenue generation and other provincial priorities also factor into funding allocations for highway projects.

.../3

If you have any further questions, please contact Mr. Michael Botros, Regional Director. Mr. Botros can be reached toll-free at 310-0000, then 780-305-2405, or at michael.botros@gov.ab.ca.

Thank you for taking the time to share your support for provincial investment for Highway 28.

Sincerely,



Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Brian Jean, MLA for Fort McMurray-Lac La Biche
Honourable Jackie Armstrong-Homeniuk, MLA for Fort Saskatchewan-Vegreville
Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock
David Hanson, MLA for Bonnyville-Cold Lake-St. Paul
Garth Rowswell, MLA for Vermilion-Lloydminster-Wainwright
Michael Botros, Regional Director, Transportation and Economic Corridors



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.6

**COUNCIL MEETING DATE:
December 13, 2022**

ITEM DESCRIPTION OR TITLE

Committee Member Appointment – Economic Development

RECOMMENDATION

THAT Council appoint Danielle Klooster, Fort Saskatchewan and District Chamber of Commerce, to replace Craig Berry, to the Economic Development Board for a term expiring December 31, 2023.

BACKGROUND

As per the Council Committee Bylaw 08/19, appointments to committees require Council approval.

COMMUNICATIONS

The Committee and the applicant will be advised of the appointment made by Council.

IMPLICATIONS OF DECISION

Enhances economic development and diversification efforts.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Municipal Government Act, RSA 2000 c.M-26, as amended Section 145
Bylaw 08-19, Council Committee

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

**COUNCIL MEETING DATE:
December 13, 2022**

**ITEM DESCRIPTION OR TITLE
Strategic Planning Committee**

RECOMMENDATION

THAT Council approve the revisions to Policy #11-06, Council Remuneration and Expense Policy.

THAT Council give first reading to Bylaw 02-22, Council Committee.

THAT Council give second reading to Bylaw 02-22, Council Committee.

THAT Council give unanimous consent to proceed to third reading of Bylaw 02-22, Council Committee.

THAT Council give third reading to Bylaw 02-22, Council Committee.

BACKGROUND

As identified within the approved Strategic Plan, Administration continuously reviews and identifies priority policies as time allows. It is beneficial for both the employees and the employer to regularly review these types of policies.

The Council Remuneration and Expense Policy was identified as needing update. The following update is proposed:

1. The addition of the following committee to paragraph 1(b):
 - Strategic Planning Committee

The Council Committee Bylaw was identified as needing update. The following update is proposed:

1. The additions of the following committee to paragraph 3:
 - Strategic Planning Committee – To serve as an advisory body to Council.

COMMUNICATIONS

This policy once approved would be circulated to all staff.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

IMPLICATIONS OF DECISION

Ensures policy is up to date.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Policy #11-06

ATTACHMENTS

1. Updated Council Remuneration and Expense Policy #11-06
2. Updated Bylaw 02/22, Council Committee

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

A handwritten signature in black ink, appearing to be "JP", is written over the text "Approved by CAO:".



Town Of Lamont Policy Manual

Council Remuneration and Expense Policy
Policy # 11-06
Governance and Priorities Committee
December 13/2022

11-06 Council Remuneration and Expense policy

1. Honorariums

- a) Mayor and Council will receive a monthly honorarium as approved in the annual budget for attending regular and special approved meetings.
- b) Members of Council attend meetings of the following Committees of Council:
 - Governance and Priorities Committee (including sub-committees)
 - Parks and Recreation Committee (including sub-committees)
 - Emergency Management Committee (including sub-committees)
 - Weed Control Act Appeal Committee (including sub-committees)
 - Agricultural Pest Act Appeal Committee (including sub-committees)
 - Economic Development Board
 - Strategic Planning Committee

And External Committees:

- Lamont Catering Club
 - Lamont County Housing Foundation
 - Lamont Public Library System Board
 - Northern Lights Library System Board
 - St. Michael Regional Solid Waste Commission
 - John S. Batiuk Regional Water Commission
 - Lamont County Regional Mayors & Administrators Committee
 - Lamont County Inter-Municipal FCSS Regional Board
 - Educational Liaison Elementary
 - Educational Liaison Secondary
 - Fort Saskatchewan & District Chamber of Commerce Liaison
 - Alberta HUB
 - Regional Emergency Management Committee
- and any other committees that may be established to assist in managing the execution of town business.
- c) Members of Council will not be paid honorariums for Appointments, Boards, Commissions or external committee meetings.

2. Travel and Accommodation Expenses



Town Of Lamont Policy Manual

Council Remuneration and Expense Policy
Policy # 11-06
Governance and Priorities Committee
December 13/2022

- a) Members of Council will be paid mileage as per Canada Revenue Agency automobile allowance rates when utilizing privately owned vehicles or the cost of economy airfare for Town business outside of Town.
 - b) Members of Council will be reimbursed for accommodations and meal expenses at approved cost recovery with receipts for multi-day meetings, workshops, seminars, conventions, conferences and Town duties.
3. Convention and Conference Registration
- a) Members of Council attending Council approved workshops, seminars, conventions and conferences shall be reimbursed for all registration fees and materials required for such events.

Adopted by Council:	December 13, 2022	Initials:
Motion Number:		
Supersedes:	Motion Number 304/21	



Town of Lamont

A BYLAW OF THE TOWN OF LAMONT
IN THE PROVINCE OF ALBERTA

BYLAW 02/22

BEING A BYLAW OF THE TOWN OF LAMONT FOR THE PURPOSE OF ESTABLISHING COUNCIL COMMITTEES.

WHEREAS the *Municipal Government Act*, R.S.A. 2000 C.M.-26, and amendments thereto provides that a Council may establish by bylaw standing and special committees of Council and delegate powers and duties;

WHEREAS the Council of the Town of Lamont recognizes the value of committees to support and facilitate the achievement of Town of Lamont Strategic Plan;

NOW THEREFORE the Council of the Town of Lamont, hereby enacts the Council Committees Bylaw as follows:

BYLAW TITLE

1. This Bylaw is to be cited as the "Council Committee Bylaw".

DEFINITIONS

2. In this Bylaw, the following terms shall have the following meanings, unless the context specifically requires otherwise:
 - a. "Act" means the *Municipal Government Act*, R.S.A 2000, c. M-26, as amended;
 - b. "Agenda" is the order of items of business for a Meeting and the associated reports, bylaws or other document;
 - c. "Bylaw" is a Bylaw of the Town;
 - d. "Chair" means a person who has authority to preside over a Meeting;
 - e. "Committee" means a Council Committee, board, commission or other body established by Council under the *Municipal Government Act*;
 - f. "Council" means the Mayor and Councillors of the Town of Lamont duly elected pursuant to the provisions of the *Local Authorities Election Act*;
 - g. "Meeting" means a Meeting of Committee;
 - h. "Member" means an individual appointed under this bylaw as a member of the Council Committee;
 - i. "Member at Large" means a member of the public appointed by Council to a Committee of Council;
 - j. "Minutes" are the record of proceedings of a Meeting recorded in English language without note or comment;
 - k. "Municipal Representative" is a Town Staff person who is functionally responsibly for the work and provides administrative and technical support to the committee chair and its membership;
 - l. "Public Meeting" means a meeting of committee at which members of the public may attend, but which is not a public hearing; and
 - m. "Quorum" is a majority of those members appointed and serving on Committee.



Town of Lamont

ESTABLISHMENT

3. Council hereby establishes the following committees:
 - a. **Governance and Priorities Committee**
Serves as an advisory body to Council. Meetings serve as an opportunity for Council to be provided with information on governance and policy matters and as an opportunity for Council to seek clarification on matters relating to Council business.
 - b. **Parks and Recreation Committee**
Recommending body to Council relating to planning and design of parks and recreation use areas within the municipality.
 - c. **Emergency Management Committee**
Under the terms of the provincial Emergency Management Act, a municipality is responsible for the direction and control of its emergency response and is required to appoint an Emergency Management Committee. Bylaw No. 09-15, Town of Lamont’s Municipal Emergency Management Bylaw establishes this committee as well as including provisions for the other requirements as noted in the Emergency Management Act.
 - d. **Economic Development Board**
Serves as an advisory body to Council and Administration of policies and potential actions or advice related to strategic goals and objectives of public services in the municipality.
 - e. **Town Wide Clean-up**
Recommending body to Council relating to planning and coordination of the annual Town Wide Clean-up.
 - f. **Weed Control Act Appeal Committee**
To hear and make decisions on an appeal concerning a notice issued against any land and/or personal property for the destruction or control of the named weed.
 - g. **Agricultural Pest Act Appeal Committee**
To hear and make decisions on an appeal concerning a notice issued against the land, property, or livestock that contains or is likely to contain a pest or should be protected against a pest.
 - h. **Strategic Planning Committee**
To serve as an advisory body to Council.

AUTHORITY OF COMMITTEES

4. A Committee shall have the authority to form ad hoc committees and task forces from among its members, to assist in carrying out its objectives and responsibilities under this Bylaw.
5. Ad hoc committees and task forces established by a Committee shall report to the Committee in a manner determined by the Committee.
6. A Committee shall not have the power to pledge credit of the Town of Lamont, to pass bylaws or to enter into any contractual agreements.

MEMBERSHIP

7. Committees shall be comprised of a number of participants, both Councillors and Members at Large, as indicated in the Committee Terms of Reference and approved by resolution of Council.



Town of Lamont

- 8. All Members of a Committee shall be appointed by Council, unless otherwise provided in the Committees Terms of Reference, shall be a resident in the Town of Lamont.
- 9. Member at Large shall be appointed by Council to a Committee for a term specified in the Committee Terms of Reference that becomes effective January 1.
- 10. The Mayor shall be an ex-officio member of all committees and the Mayor, as such member of the committees, shall have all the powers and privileges of any member of the same, including the right to vote upon all questions to be dealt with by such committees.
- 11. It shall be the duty of the Municipal Representative to give notice of all meetings to all members of each committee, to attend, and ensure accurate minutes are kept.
- 12. The Municipal Representative shall not be a member of a Committee and may not vote on any matter.

TERM

- 13. Members at Large shall be appointed by Council for a two (2) year term, unless otherwise provided in the Committee Terms of Reference.
 - a. In order to ensure the continuity of membership appointments will be filled on a rotational basis.
- 14. Members at Large shall be encouraged to serve no more than two (2) consecutive terms.
- 15. Councillors shall be appointed to Committees annually at the Organizational meeting.
- 16. Where a Committee position is left vacant for any reason, Council may appoint a replacement for the remainder of that term.

COMMITTEE MEETINGS

- 17. At the first meeting of the Committee following the Organizational meeting of Council the committee will:
 - a. Appoint a Chair and Vice Chair; and
 - b. Create or review Committee Terms of Reference.
- 18. Committee meetings must be held in public.
- 19. Council Committees may close all or part of the Committee Meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*, Chapter F-25 RSA 2000.
- 20. When a Meeting is closed to the public no recommendation may be passed, except a recommendation to revert to a Meeting held in public.
- 21. In accordance with the MGA, all Members are required to keep in confidence matters discussed in closed session until the item is discussed at a Meeting held in public.

GENERAL PROVISIONS

- 22. Each Committee hereby established is deemed to be a Committee of Council shall be responsible and accountable to Council.



Town of Lamont

23. This Bylaw shall govern meetings of Committees hereby established by Council and shall be binding upon all Committee members whether Councillors or Members-at-Large.
24. Each Committee is hereby authorized to prepare a "Terms of Reference" document for recommendation to Council. The Terms of Reference must be approved by Council and will include, at a minimum, the requirements for quorum and voting, number and composition of membership, roles of members, process for preparation and circulation of an agenda and minutes, and a role of an appointment of the Chair of the Committee. The Terms of Reference may also provide guidance to roles, methods and frequency of communication between Council and Committees.
25. All members of the Committee, regardless of how they voted on an issue, should accept and support it as a Committee recommendation.
26. Committee Members who have a reasonable belief that they have a pecuniary interest (as defined in the MGA) in any matter before a committee or any board, commission, committee or agency to which they are appointed as a representative of, shall, if present, declare and disclose the general nature of the pecuniary interest prior to any discussion of the matter, abstain from discussions and voting on any question relating to the matter. Members of Committee shall remove themselves from the meeting room until the matter is concluded. The minutes shall indicate the declaration of disclosure, the general nature of pecuniary interest, the time at which the member left the room and the time they returned.
27. Reports by all active committees may be made to Council on an annual basis.
 - a. The reports of all committees shall be made to the Council prior to the same being given to the public. The powers of the Committees established by this Bylaw are restricted to providing recommendations to Council, unless the Committee's approved Terms of Reference, or legislation, specifically provides otherwise.
28. Nothing included in this Bylaw shall restrict or prevent Council from creating or constituting further or other committees not referenced in this Bylaw.

CHAIR

29. The Chair shall only hold office for one (1) year unless otherwise specified in the Committee Terms of Reference.
30. The Chair shall preside over all meetings for the Committee and decide on all points of order that arise.
31. In the absence of the Chair, one of the other Members shall be elected to preside and shall discharge the duties of the Chair during the Meeting, or until the arrival of the Chair.

Town of Lamont



EFFECTIVE DATE

32. That this Bylaw shall come into force and take effect upon the date of third reading.

MISCELLANEOUS

33. Bylaw No. 08/19 and any amendments are hereby repealed upon receipt of the Ministerial Order that makes this Bylaw enforceable.

34. This Bylaw shall come into force and effect December 13, 2022.

READ A **FIRST** TIME THIS _____ DAY OF _____, 20____ A.D.

Mayor

Chief Administrative Officer

READ A **SECOND** TIME THIS _____ DAY OF _____, 20____ A.D.

Mayor

Chief Administrative Officer

READ A **THIRD** TIME THIS _____ DAY OF _____, 20____ A.D.

Mayor

Chief Administrative Officer



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.8

**COUNCIL MEETING DATE:
December 13,2022**

ITEM DESCRIPTION OR TITLE

Disposal of Surplus Property

RECOMMENDATION

THAT Council approve the disposal of the 2009 320 John Deere Skid Steer for \$22,100.00

BACKGROUND

Annually Administration reviews assets and places excess, obsolete and/or unusable items for auction according to Disposal of Surplus Property Policy 11-20.

The policy states any sale greater than \$10,000 shall require prior approval by Council. According to Administration, the estimated fair market value of the 2009 John Deer Skid Steer was \$7,000. Due to the current purchasing constraints of used equipment, this asset had a significantly higher sale price than expected, with the final auction price realized of \$21,100.

Administration recommends approval of disposal of the 2009 John Deer Skid Steer for final sale price of \$21,100

COMMUNICATIONS

The successful bidder will be notified of accepted sale.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

The Town will realize a gain on the sale of asset.

POLICY AND/OR LEGISLATIVE REFERENCES

Disposal of Surplus Property Policy #11-20

ATTACHMENTS

Disposal of Surplus Property Policy #11-20

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:



Town of Lamont Policy Manual

Disposal of Surplus Property
Policy # 11-20
Corporate Services Committee
June 11, 2019

Disposal of Surplus Property

Policy Statement

The Town of Lamont will provide a fair and equitable process for the disposal of the Town's surplus property. This policy establishes guidelines for the disposal of surplus property excluding land.

Procedures/Guidelines/Responsibilities

1. Department Heads may dispose of all materials, supplies, equipment or other property if it has become excess to the Town's requirements, becomes obsolete and/or is unusable by the Town. Sale, transfer or other disposal of any single item realized with a then current book or fair market value of more than \$1,000.00 shall require prior approval of disposition by the Chief Administrative Officer; and if greater than \$10,000.00 shall require prior approval of disposition by Council.
2. Materials, supplies, equipment or other property which are not recorded as a fixed asset and have a current book or fair market value of less than \$1,000.00 may be disposed of at the end of their useful life at the discretion of the Department Head.

Reporting of Surplus Property and Equipment:

1. A Department Head will report on the form prescribed by the Finance Officer all items of surplus supplies, materials, equipment or other property to which the Department has no further need, including trade-in of any equipment items. The Finance Officer will report final disposition to the Chief Administrative Officer. The report submitted shall include:
 - a) Description of item disposed of.
 - b) Original value (if known).
 - c) Method of disposal:
 - i. Transfer
 - ii. Trade-in
 - iii. Sale
 - iv. Donation
 - v. Scrap
 - d) Value realized (if applicable) or Council resolution number (if donated).
 - e) Name of person or organization receiving the item.
 - f) Date of disposal.
 - g) Signature of Department Head.



Town of Lamont Policy Manual

Disposal of Surplus Property
Policy # 11-20
Corporate Services Committee
June 11, 2019

Unless otherwise directed by Council, methods for disposal of surplus property shall be managed in the following descending order:

1. **Transfers:** Items may be transferred to another Department.
2. **Trade-in:** Items may be traded-in on the purchase of the equipment of the same commodity class which has been approved through the budgetary process.
3. **Sales:** Items may be sold. All sales of property pursuant to this section shall be sold on the basis of:
 - a. Competitive bids or quotations as governed by small dollar procedures; or
 - b. Public auction. The Department Head shall use whichever method believed will raise the highest revenue for the Town. Public notice shall be given for any sale of surplus property including in Town Hall for a minimum of three (3) business days and advertising for two (2) consecutive weeks with the last advertisement being at least five (5) days before the auction.

In the event that no offer is received in response to methods (a) or (b), within thirty days thereafter, the Department Head may accept any subsequent offer to purchase said surplus property deemed to be in the Town's best interest.
4. **Donation:** With the approval of Council, any surplus property may be donated to any non-profit organization.
5. **Scrap:** Should any item not be disposed of in the above referenced manner, the item shall be disposed of in the landfill.

Adopted by Council:	June 11 2019	Initials:
Motion Number:	108/19	
Supersedes:		



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM:

4.9

**COUNCIL MEETING DATE:
December 13, 2022**

ITEM DESCRIPTION OR TITLE

Transfer of Utilities to Property Taxes

RECOMMENDATION

That Council authorize the transfer of outstanding utilities over 90-days to their individual tax rolls as per schedule "A".

BACKGROUND

As per Section 553 of the MGA, the transfer of unpaid utilities to the tax rolls on any outstanding accounts over 90-days should be completed on a regular basis. This is a recommended practice as identified by our Auditors. A list of utility accounts and the associated roll numbers has been attached as Schedule "A".

COMMUNICATIONS

Notification is provided to the affected account holders.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

With the costs transferred, it is possible that costs may be recovered.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 42(1)
MGA Section 553 (1)

ATTACHMENTS

Schedule "A" - Utilities to Tax Roll as of December 7, 2022

Report Prepared By: Betty Malica, Utility Clerk

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

**Schedule “A”
Utilities to Tax Roll
As of December 7, 2022
90 > days**

Utility Account Number	\$ Amount	Property Tax Roll #
0036-003	\$470.45	26500
0099-000	\$328.24	15600
112-003	\$555.99	16000
137-010	\$328.24	12600
139-002	\$328.24	29000
186-006	\$328.24	21000
203-002	\$353.35	5900
295-001	\$328.24	48400
334-005	\$739.29	41700
336-002	\$366.94	34000
341-003	\$328.24	34600
356-002	\$729.57	43500
367-005	\$599.54	36600
376-009	\$248.39	35600
378-004	\$325.94	16900
393-004	\$343.32	38900
394-002	\$499.92	39000
422-008	\$614.61	66900
445-002	\$492.36	62400
464-002	\$579.44	64100
471-002	\$363.40	60900
541-002	\$559.89	72600
563-002	\$434.70	74600
579-007	\$590.46	76200
637-002	\$639.72	84900
701-007	\$328.24	94800
782-002	\$322.34	101900
824-001	\$913.91	105700
9378-015	\$504.92	17000
Total	\$13,546.13	



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.10

**COUNCIL MEETING DATE:
December 13, 2022**

ITEM DESCRIPTION OR TITLE

Transfer of Tax Recovery Costs to Tax Rolls

RECOMMENDATION

THAT Council authorize the costs to be transferred to the tax rolls as itemized in the attached Schedule "A".

BACKGROUND

Costs associated with tax recovery proceedings related parcels can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated costs with tax recovery proceedings has been attached as Schedule "A". The costs are related to legal expenses, appraisals, and all tax recovery related expenses.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

With the costs transferred, it is possible that costs may be recovered.

FINANCIAL IMPLICATIONS

Reimbursement of costs to the Town.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 553 (1)(f)

ATTACHMENTS

Schedule "A"- Transfer of Tax Recovery Costs to Tax Rolls

Report Prepared By: Betty Malica, Tax Clerk

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

Schedule "A"			
Transfer of Tax Recovery Costs to Tax Rolls			
Roll Number		Total	
21800		\$10.00	
45100		\$10.00	
48400		\$10.00	
60700		\$10.00	
64100		\$10.00	
78300		\$10.00	
91500		\$10.00	
91600		\$10.00	
98700		\$10.00	
201011		\$10.00	
Total		\$100.00	
Tax Recovery Legal Fees			
20400		\$2,486.77	



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.11

COUNCIL MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE
Bylaw 07/22, 2023 Fees and Charges

RECOMMENDATION

1. **THAT** Council give first reading to Bylaw 07/22, 2023 Fees and Charges.
2. **THAT** Council give second reading to Bylaw 07/22, 2023 Fees and Charges.
3. **THAT** Council give unanimous consent to proceed to third reading of Bylaw 07/22, 2023 Fees and Charges.
4. **THAT** Council give third reading to Bylaw 07/22, 2023 Fees and Charges.

BACKGROUND

User fees are a critical element of a municipality's revenue source. Together with government transfers and property taxation, they represent a portion of the Town's revenue stream. The Fees and Charges Bylaw establishes rates, fees, and charges payable for municipal services provided by the Town.

Administration recommends approval of Bylaw 07/22, 2023 Fees and Charges.

COMMUNICATIONS

2023 Fees and Charges Bylaw will be posted on the website.

IMPLICATIONS OF DECISION

The 2023 Fees and Charges will take effect on January 1, 2023.

FINANCIAL IMPLICATIONS

Revenue projections will be brought forward within the 2023 Operating Budget.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 8




**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

1. Bylaw 07/22, 2023 Fees and Charges.
2. Schedule "A" Fees, Rates & Charges 2023.

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO: 

**TOWN OF LAMONT
BYLAW 07/22**



BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA, TO ESTABLISH FEES, RATES AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS pursuant to the *Municipal Government Act*, R.S.A. 2000, c.M-26 as amended, authorizes that Council may pass a Bylaw for the purpose of establishing fees, rates, and charges for services provided by the Municipality;

AND WHEREAS, the *Municipal Government Act*, RSA 2000, c.M-26 as amended, provides for the provision of municipal utility services subject to the terms, costs or charges established by Council; and

AND WHEREAS the Safety Codes Act, R. S. A. 2000, Chapter S-i, as amended from time to time, authorizes an accredited municipality to make bylaws respecting fees for services provided pursuant to the Safety Codes Act; and

AND WHEREAS, the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25 (“the FOIP Act”), as amended from time to time, authorizes a local public body to, by bylaw, set any fees the local public body requires to be paid under the FOIP Act, which must not exceed the fees provided for in the regulations;

NOW THEREFORE the Council of the Town of Lamont, hereby enacts as follows:

1. BYLAW TITLE

- a. This Bylaw is known as the “2023 Fees and Charges Bylaw”.

2. GENERAL

- a. The fees, rates and charges contained in the attached Schedule “A” and forming part of this Bylaw, shall be the fees, rates and charges in effect for the provision of goods and services as stated.
- b. Where this bylaw establishes a fee that also exists in another Bylaw or policy that predates the effective date of this bylaw, the fee in this Bylaw shall be the applicable fee and the other Bylaw or policy is hereby effectively amended.

**TOWN OF LAMONT
BYLAW 07/22**



3. SEVERABILITY

- a. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.

4. TRANSITIONAL

- a. That Bylaw 06/21 is hereby repealed.

5. EFFECTIVE DATE

- a. That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A FIRST TIME THIS ____ DAY OF _____, 20____ .

READ A SECOND TIME THIS ____ DAY OF _____, 20____ .

READ A THIRD TIME AND PASSED THIS ____ DAY OF _____, 20____ .

Mayor

Chief Administrative Officer

Date signed

**Bylaw 07/22 Schedule "A"
FEES, RATES AND CHARGES**

DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)	
ADMINISTRATION FEES				
Official FOIP Request	\$25.00	Per Request	E	
Tax Certificate	\$50.00	Per Request	E	
Verbal Tax Search	\$20.00	Per Request	E	
Letter of Compliance (<i>Single Family Residential</i>)	\$100.00	Per Roll Number	E	
Letter of Compliance (<i>Commercial, Industrial, institutional Multi-Family</i>)	\$200.00	Per Roll Number	E	
Assessment Roll	\$10.00	Per Roll Number	E	
Research Fee (minimum \$25.00)	\$25.00	Per Hour	E	
Tax Recovery Administration Fee (<i>All costs for tax recovery notifications will be automatically applied to the tax roll) Additional costs subject to GST as applicable.</i>)	\$100 + any additional associated expenses to complete the recovery process	Per Roll Number	E	
Bylaw Enforcement Administration Fee	\$50.00	Per order	E	
Unightly Grass Cutting, Snow Removal, Property Maintenance and Clean Up	\$100 Admin Fee + any associated expenses to remedy Bylaw contravention	Per Roll Number	E	
Tax Assessment Appeal	\$50.00	Per Complaint/Tax Roll Number	E	
Photocopying Charges (Town Paper)				
	Non-Profit	\$0.25	Per Page	E
	All Others	\$0.35	Per Page	E
Laminating	\$2.00	Per Page	E	
Fax Services				
	In Province	\$2.00	Per Page	E
	Out of Province	\$4.00	Per Page	E
NSF – Returned Cheque	\$35.00	Per Cheque	E	
PUBLIC WORKS				
Labour	\$110.00	Per Hour/ Per Person	T	
Tractor with Blower/Operator	\$330.00	Per Hour	T	
Sweeper/Operator	\$345.00	Per Hour	T	
Frost Plate	\$20.00	Per Plate	T	
Frost Plate - Installation	\$55.00	Per Installation	T	
Smart Water Meter and Head Installed (<i>if new development, damaged or tampered with</i>)	\$420.00	Per Meter	T	
Smart Water Meter Head Only	\$250.00	Per Meter	T	
Labour for Replacing Meter Head	\$60.00	Per Hour	T	
Check Water Meters (readings only)	\$35.00	Per Meter	T	
Opening Sewer lines with Steamer	\$180.00	Per Hour	T	
Service Call to Open Sewer Lines (minimum 2 hours)	\$120.00	Per Hour / Per Person	T	
After Hours Service Call (minimum 2 hours)	\$240.00	Per Hour / Per Person	T	
Camera Sewer Lines/Operator	Contracted Service fee plus 10% Administration fee	Per Service	T	
Manual Snake Rental	\$55.00	Per Day	T	

DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
LAMONT ARENA - ICE RENTAL			
<i>Prime or Non-Prime time rates (one rate for all times) ** Games are billed from thirty (30) minutes before the game to thirty (30) minutes after the game.</i>			
Youth Local	\$110.00	Per Hour	T
Youth Non-Local	\$135.00	Per Hour	T
Adults - Local	\$135.00	Per Hour	T
Adult - Non-Local (Outside of Lamont County)	\$145.00	Per Hour	T
Other			
Party Pack Ice Rental and Meeting Room	Page 238 of 315 \$125.00	1 hour Ice & 1 hour Meeting Room	T

Arena Surface No Ice (Sports)	\$35.00	Per Hour	T
Arena Surface No Ice (Sports)	\$350.00	Per Day	T
Arena Surface No Ice (Event, includes tables and chairs)	\$750.00	Per Day	T
Curling Rink Area No Ice	\$750.00	Per Day	T
LAMONT RECREATION FACILITIES			
<i>All Facility rentals must enter into a facility rental agreement with Town.</i>			
Hall			
Capacity: Standing - 1085 People Non fixed seats (no tables) - 545 People Non fixed seats (with Tables) - 430 People Includes podium, microphone and stand			
Hall Deposit	\$500.00	Per Agreement	E
Hall (4 hours)	\$225.00	1/2 day rental (Meetings)	T
Hall (4 to 9 hours daytime)	\$425.00	1-day rental	T
Hall (11 hours Noon - 3 am)	\$575.00	1 day rental (Dinner/Dance)	T
Hall (15 hours)	\$775.00	2-day rental	T
Hall (20 hours) Weekend Incentive	\$975.00	3-day rental	T
Additional Time	\$30.00	Per Hour	T
Hall Overtime Charges (past 3 am)	\$100.00	Per Hour	T
Catering Deposit (payable to Lamont Catering Club)	\$600.00	Per Agreement	E
Kitchen <i>(unavailable - exclusivity agreement with Lamont Catering Club)</i>	n/a	n/a	n/a
Meeting Room			
Capacity: Standing - 320 People Non fixed seats (no tables) - 175 People Non fixed seats (with Tables) - 135 People			
Meeting Room Rental Fees	\$150.00	Per Day	T
Meeting Room Rental Fees	\$60.00	4 Hours	T
Arena Concession - Under Contract	October 1 - April 15		
DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
Curling Rink (Upstairs Lounge)			
Capacity: 125			
CR Lounge (4 hours)	\$100.00	1/2 day rental (Meetings)	T
CR Lounge (4 to 9 hours daytime)	\$225.00	1-day rental	T
CR Lounge (11 hours Noon - 3 am)	\$275.00	1 day rental (Dinner/Dance)	T
CR Lounge (15 hours)	\$375.00	2-day rental	T
CR Lounge (20 hours) Weekend Incentive	\$475.00	3-day rental	T
Supply Purchase or Rental (applicable to all venues)			
Screen and Projector: Individual Unit	\$15.00	Each	T
Corkage – Includes Ice, Pop and Glasses	\$1.75	Per person	T
Glasses - Wine and Water	\$0.80	Each	T
Glasses - Replacement	\$6.00	Each	T
Table Cloths - Large (rectangular), White Only	\$5.00	Each	T
Table Cloths -Small (round) White/Black/Red /Beige	\$4.00	Each	T
Napkins	\$0.50	Each	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T
Additional Cleaning Charge upon request	\$100.00	Per Hour	T
Hall Lobby Furniture Removal upon request	\$100.00	one time	T
Ball Diamonds			
Minor Ball League	\$300.00	Season	T
Adult Ball League	\$200.00	Per Team/ Per Season	T
3 Diamonds (Tournaments)	\$300.00	Weekend Rental	T
1 Diamond	\$100.00	Per Day	T
1 Game	\$25.00	Per Diamond	T
Weekend RV parking (Tournaments Only)	\$20.00	Per Unit/Per Night	T
Hillside Park Picnic Pavilion	Page 239 of 315	\$150.00	Per Day

Damage Deposit	\$100.00	Damage Deposit	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T
DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
DEVELOPMENT PERMITS AND FEES			
<i>All Development requires a permit. Failure to obtain a permit prior to commencement of work will result in the assessment of double fees, where fees apply.</i>			
Residential			
Single Family Dwelling, including Modular Homes and Semi-Detached	\$125.00	Per Permit	E
Additions/Renovations – Structural (increase in useable floor area.)	\$75.00	Per Permit	E
Multi-Family Dwellings, includes row housing, apartments, etc.	\$200.00 plus \$50.00	Per Dwelling Unit (to a maximum of \$5,000.00)	E
Accessory Buildings (Garage/Shop)	\$75.00	Per Permit	E
Accessory Building (Movable Sheds) One Hundred (100) sq. ft or greater	\$25.00	Per Permit	E
Decks (Two (2) feet or higher)	\$25.00	Per Permit	E
Home Occupation, Minor (as per Land Use Bylaw)	\$50.00	Per Permit	E
Home Occupation, Major (as per Land Use Bylaw)	\$100.00	Per Permit	E
Interior Renovations: Non-structural / Maintenance and/or repair (no increase in useable floor area)	Safety Code permits as required		
Exterior renovations: Non-structural/ Maintenance and/or repair	Safety Code permits as required		
Demolition (Residential)	\$100.00 plus security fee \$1,000.00		E
To Leave as Sited - Dwelling	\$75.00	Per Roll Number	E
To Leave as Sited - Multi-Family	\$100.00	Per Roll Number	E
Variances, Dwelling	\$50.00	Per Roll Number	E
Variances, Accessory	\$25.00	Per Roll Number	E
Commercial, Industrial, Institutional			
Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$200.00 Application Fee plus \$1.00/m ² (to the maximum of \$7,500.00)		E
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$300.00 Application Fee plus \$1.00/m ² (to the maximum of \$7,500.00)		E
Additions/Alterations/Renovations	\$200.00 Application Fee plus \$1.00/m ² (to the maximum of \$7,500.00)		E
New Tenant in Existing Building (Permitted Uses)	\$100.00	Per Permit	E
New Tenant in Existing Building (Discretionary Uses)	\$200.00	Per Permit	E
Change in tenancy (no change in use)	\$100.00	Per Permit	E
Change to Business use amendment	\$50.00	Per Permit	E
Demolition (Non-Residential)	\$100.00 plus security fee \$1,000.00		E
To Leave as Sited - Commercial, Industrial, Institutional	\$100.00	Per Roll Number	E
Variances (Commercial, Industrial, Institutional, Multi-Family)	\$75.00	Per Roll Number	E
Dwelling Unit within Commercial Building (Discretionary Use)	\$150.00	Per Permit	E
DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
Signs			
Permanent (determined by Development Officer)	\$75.00	Per Permit	E
Temporary (greater than two (2) weeks)	\$25.00	Per Permit	E
Other Planning and Development			
Land Use Bylaw Text Copy	Online Only		
Municipal Development Plan Text Copy	Online Only		
Land Use Bylaw Search (Confirmation of Zoning)	\$50.00	Per Roll Number	E
General File Search	\$125.00	Per Roll Number	E
Subdivision Plan Cancellation Bylaw	\$500.00 plus advertising costs		E
Land Use Bylaw Amendment	\$500.00 plus advertising costs		E

Subdivision Application Fees	As per fees established by Subdivision Authority		E
Subdivision and Development Appeal Board – Application Fee (non-refundable)	\$200.00	Per Application	E
Development Agreement	\$1,500 plus any legal costs incurred in preparation of agreement		T
Encroachment Agreement, Minor (e.g. fence, retaining wall)	\$100.00	Per Roll Number	E
Encroachment Agreement, Major (e.g. building structure)	\$250.00	Per Roll Number	E
Area Structure Plan	TBD		
Development Bond (Refundable) – Collected at the time of Development Permit as a damage deposit against damages to municipal road and sidewalk infrastructure	\$2,000 minimum, or as determined by Development Authority		T
Landscaping Bond (Refundable) – To ensure completion of landscaping projects	\$1,000 minimum, or as determined by Development Authority		T
Advertising and Notification - Single Family residential uses (in addition to applicable development fees)	\$50.00	Per Application	T
Advertising and Notification - Multi-Family residential uses (in addition to applicable development fees)	\$100.00	Per Application	T
Advertising and Notification - Commercial/Industrial/Institutional (in addition to applicable development fees)	\$150.00	Per Application	T
LICENSING			
Hawker/Peddler	\$40.00	Per Day	E
	\$75.00	Per Week	E
	\$100.00	Seasonal (May - October)	E
Dog Licensing: Spayed/Neutered (Unable to reproduce)	\$20.00	Per Year	E
Unaltered	\$30.00	Per Year	E
Lifetime Spayed/Neutered	\$120.00	Lifetime	E
Lifetime Unaltered	\$200.00	Lifetime	E
CEMETERY			
Plot	\$500.00	Per Plot	T
Perpetual Care	\$100.00	one time fee upon purchase	
Veteran/Social Service Plot (as per Cemetery Act)	Per plot at 50% off original cost		T
DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
UTILITIES			
Garbage Collection Rates			
Residential Container (roll cart)	\$62.70	Per Residence	E
Commercial Garbage Bin	\$101.88	Per Business	E
Restaurants - Garbage Bin	\$182.46	Per Business	E
Replacement Fee for lost or stolen container (as per GFL)	\$100.00	Per Occurrence	E
Extra residential container delivery charge (as per GFL)	\$25.00	One time fee per extra container	T
Extra residential container collection charge	as per GFL Rates	Monthly	T
Garbage Bins - Front Load			
2 yard	\$230.42	Per Bin	E
4 yard	\$365.65	Per Bin	E
6 yard	\$536.56	Per Bin	E
8 yard	\$715.05	Per Bin	E
Water Charges			
Minimum rate for 3000 gallons	\$65.58	Bi-monthly Flat Rate	E
Each additional 1000 gallons	\$17.14	Per 1000 gallons	E
Capital Investment	\$7.90	Bi-monthly Flat Rate	E
Cost Recovery	Page 241 of 315 \$7.15	Bi-monthly Flat Rate	E

Water Meter Bench Test	\$150.00 deposit plus a \$25.00 removal fee of the existing meter		E
Construction Water			
Deposit - payable upon request	\$950.00	Per New Development	E
Breakdown as follows:			
<i>Town Satisfaction</i>	\$600.00	<i>Refundable</i>	<i>E</i>
<i>Three (3) months construction water prior to meter being installed</i>	\$250.00	<i>First 3 months</i>	<i>E</i>
<i>Labour installation of meter and inspection of service installation</i>	\$100.00	<i>Per Unit</i>	<i>E</i>
<i>If not completed after 3 months the CAO has the authority to charge a monthly fee thereafter or request that a meter be installed immediately to ensure accurate usage.</i>	\$75.00	<i>Per Month</i>	<i>E</i>
Sewer Charges			
Properties connected to both water and sewer system	30%	of the water consumption billing	E
Properties that are only connected to the sewer system	\$39.00	Flat Rate	E
Utility Penalties			
Disconnection and/or Reconnection Fee	\$100.00	Per Each Occurrence	T
Any utility invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E
Any utility service invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.12

COUNCIL MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE

Canada Post Office-Accessibility Upgrades Request

RECOMMENDATION

THAT Council allow Canada Post Corporation to undertake the off-site accessibility upgrades as requested.

BACKGROUND

Administration received a request from YEG Architectural INC. on behalf of Canada Post Corporation concerning an update to the accessibility standards for their facility located at 4809-51 Street in Lamont. Their proposed project focuses on improving accessibility from the parking stall to the main entrance including new signage, accessible ramp, accessible curb, entrance width, and parking stall identification and location.

Canada Post Corporation is requesting the Town of Lamont approve the off-site upgrades including the parking stall painting, accessible signage, and accessible curb installation in place of the current straight-faced curb. A second request is to have the Town address the off-site upgrades as part of the municipal efforts to improve community accessibility. The off-site upgrades would include:

- Line painting to identify parking stalls.
- 2 painted handicap parking stalls with painted decal.
- 5 foot drop down curb with painted pedestrian approach.
- 2 handicap parking signs.

The off-site accessibility upgrade location 4809-51 Street was part of the 2020 Capital Works program where a new curb and sidewalk was installed. The closest accessible ramp is located at the corner of 48th Avenue and 51 Street with a drop-down alley way approach directly beside the Post Office.

COMMUNICATIONS

Notify YEG Architectural INC. of Councils Decision.

Coordinate off-site work and ensure construction meets municipal standards.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

IMPLICATIONS OF DECISION

Improve municipal accessibility.
Change in service levels to support accessibility improvements.

FINANCIAL IMPLICATIONS

\$7,000 to supply signage, required painting and install accessible curb.
Annual maintenance and repair cost.

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 6. Ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with progressive, transparent and effective governance practices.

ATTACHMENTS

YEG Architectural INC. Letter of request.

Report Prepared By: Tyler Edworthy, Director Operations and Infrastructure

Approved by CAO:

A handwritten signature in black ink, appearing to be "TE", written over a light blue horizontal line.

2022-11-25

Tyler Edworthy
Director, Operations & Infrastructure
Town of Lamont
5307-50 Ave Lamont,
Alberta
T0B 2R0

Tyler:

Canada Post Corporation is planning to update the accessibility standards for their facility located within your municipality/ local authority.

The proposed upgrades follow Canada Post National Accessibility Design Standards (2022 Edition), as well as CSA standards and is based on an accessibility audit completed through the Rick Hansen Foundation and subsequent report.

The proposed project focuses on improving accessibility from the parking stall to the main entrance with attention giving to signage, parking stall location, ramps, steps, and entrance door clear widths.

A significant challenge within the accessibility upgrade is the off-site (Municipal) access from the existing or proposed accessible parking stalls to the on-site provided/proposed steps and ramps.

Canada Post Corporation would like to confirm if the proposed off-site upgrades will be allowed and if the municipality would address the off-site upgrades directly as part of their efforts to improve community accessibility?

As an introduction to the project, please find enclosed the conceptual design documentation as well as the Rick Hansen Foundation rating summary.

We look forward to working with you.

Sincerely,



Jaco Erwee AAA, AIBC, SAA, CAPS
Principal, Architect



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.13

COUNCIL MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE

School Zone Extension

RECOMMENDATION

THAT Council approve extending the 50 Ave school zone transition area based on the findings in this report.

BACKGROUND

Council approved the extension of the 50th Ave school zone West from 50 Street to 50 A Street on October 11, 2022. Administration has learned moving the school zone would not follow Alberta Infrastructure and Transportation Guidelines for School and Playground Zones due to several factors:

- Distance from the high school.
- Fencing around the play area of the play school.
- Designation falls under day care not school.
- Limited access to the play school from 50th Ave.

Following the Alberta Infrastructure and Transportation guidelines, administration is recommending extending the current school zone transition area to the maximum of 250 meters. This would allow for warning signage to be moved to 5007-50 Ave that would provide warning signage directly in front of the play school.

COMMUNICATIONS

Move school zone transition area signage
Communicate the findings and decision with the Lamont Community Playschool.
Communicate the transition zone changes with the public through social media and website.

IMPLICATIONS OF DECISION

Promote pedestrian and traffic safety on 50th Ave.

FINANCIAL IMPLICATIONS

N/A



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 5. Develop and deliver quality services and amenities for all residents.

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy, Director Operations and Infrastructure

Approved by CAO:

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**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.14

**COUNCIL MEETING DATE:
December 13, 2022**

ITEM DESCRIPTION OR TITLE

Policy Update – Unbudgeted or Over-Budgeted Expenditures Approval

RECOMMENDATION

THAT Council approve the revisions to Policy #12-17, Unbudgeted or Over-Budgeted Expenditures Approval.

BACKGROUND

As identified within the approved Strategic Plan, Administration continuously reviews and identifies priority policies as time allows. It is beneficial for both the employees and the employer to regularly review these types of policies.

The Unbudgeted or Over-Budgeted Expenditures Approval Policy was identified as needing updates. The following updates were made:

1. Paragraph 3:
 - Addition of the word Regional in front of Director of Emergency Management.
2. Paragraph 4:
 - Budgeted expenditure was changed to budgeted category (e.g. department);
 - 10% of the budgeted allocation was changed to 10% of the allotted category allocation;
 - The maximum amount was changed from \$5,000.00 to \$10,000.00;
 - A note was added stating that Budget category includes all associated budget line-item expenditures;
 - The example chart was updated to reflect the previous changes made in this paragraph.
3. Paragraph 5:
 - The combined total maximum was changed from \$8,000.00 within each department, annually to \$30,000.00 annually.

COMMUNICATIONS

This policy once approved would be circulated to all staff.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

IMPLICATIONS OF DECISION

Provides enhanced operational responsiveness.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Policy #12-17

ATTACHMENTS

Updated Unbudgeted or Over-Budgeted Expenditures Approval Policy #12-17

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

A handwritten signature in black ink, appearing to be "JP", is written over the text "Approved by CAO:".



12-17 Unbudgeted or Over-Budgeted Expenditures Approval

Statement

Any proposed expenditure of funds which exceeds the current year’s approved budget or procedure to authorize and verify expenditures not included in the budget.

Definitions

Emergency Expenditure – an occurrence or situation that could jeopardize the safety, health or welfare of people or the protection of property in the municipality.

Over-Budgeted Expenditure – a budgeted item which actual price exceeds the budget allocation amount.

Unbudgeted Expenditure –an expenditure not included in the interim operating budget, the operating budget or the capital budget for the year.

Policy

Unbudgeted Expenditure

1. If the proposed unbudgeted expenditure is not an emergency nature and does not exceed \$2,500.00, the Chief Administrative Officer or designate may approve the expenditure.
2. If the proposed unbudgeted expenditure is not an emergency nature and exceeds \$2,500.00 (i.e. \$2,501 or more), the expenditure must be approved or ratified by Town Council.

Example

Amount	CAO Approval	Council Approval
\$300.00	Yes	No
\$2,500.00	Yes	No
\$2,501.00	No	Yes
\$2,600.00	No	Yes

3. If the proposed unbudgeted expenditure is for an emergency as determined by the Chief Administrative Officer or the Regional Director of Emergency Management, the Chief Administrative Officer, Regional Director of Emergency Management or designate may approve the expenditure. A formal written report regarding the approval of the expenditure(s) must be provided to Council in an upcoming Council meeting.



Town Of Lamont Policy Manual

Unbudgeted or Over-Budgeted Expenditures Approval
 Policy # 12-17
 Governance & Priorities Committee
 December 13, 2022

Budgeted Expenditure

- If a budgeted category (e.g. department) is over-budget and does not exceed 10% of the allotted category allocation amount to a maximum of \$10,000.00, the Chief Administrative Officer or designate may approve the expenditure. **Note:** Budget category includes all associated budget line-item expenditures.

Ex.

Budget Category Amount	10% of the Budget	Overage	CAO Approval	Council Approval
Category 1200 \$760,696	\$76,069.60	\$9,000.00	Yes	No – Doesn't exceed 10% or the \$10,000 threshold
Category 2300 \$55,154	\$5,515.40	\$7,000.00	No	Yes – exceeds the 10% threshold.
Category 7202 \$144,956	\$14,495.60	\$14,000.00	No	Yes – exceeds \$10,000 maximum.

Unbudgeted & Budgeted Expenditures

- The CAO can only approve unbudgeted or over-budgeted expenditures to a combined total maximum of \$30,000.00 annually.
- All other unbudgeted or over-budgeted situations must be brought to council for approval prior to the expenditure occurring.

Adopted by Council:		Initials:
Updated:		
Motion Number:		
Supersedes:	109/14	



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.15

COUNCIL MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE

2022 November Financial Statement and Over Budget Analysis

RECOMMENDATION

THAT Council receive the 2022 November financial statement and over budget analysis as information.

THAT Council approve the current over-budget expenditures.

BACKGROUND

In accordance with Policy # 12-17, titled Unbudgeted or Over-Budgeted Expenditures Approval, if a budgeted expenditure is over-budget and does not exceed 10% of the budgeted allocation amount to a maximum of \$5,000, the Chief Administrative Officer (CAO) or designate may approve the expenditure, otherwise, all other unbudgeted or over-budgeted situations must be approved by Council.

The Section 5 of the Policy further states that the CAO can only approve unbudgeted or over-budget expenditures to a combined total maximum of \$8,000 within each department annually.

During the preparation of November Financial Report, the administration notes that the below accounts were over-budget and needed to be presented to Council for approval.

	2022 Budget	2022 Actual Nov.	Over Budgeted Amount	% of Completion	Notes
P.W. Electricity	3,500	8,751	(5,251)	250%	a
Hall Employers Contributions	20,584	23,068	(2,484)	112%	b
Water Salaries - Overtime	3,000	4,709	(1,709)	157%	c
Administration Postage & Freight	8,500	9,381	(881)	110%	d
Curling Rink Natural Gas	2,500	3,137	(637)	125%	e
P.W. Training & Development	4,000	4,465	(465)	112%	f
Arena Overtime	1,500	1,732	(232)	115%	g
Total	43,584	55,244	(11,660)	127%	

- Note a – the budget for the P.W. Electricity was based on the historical information. However, the electricity distributor, Fortis, advised the Town that the meters were mixed up between the two buildings at the time of TOL purchase. To correct this



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

mistake, Fortis advised the Town that they will back bill for one year for the understated billing.

- Note b – This is an allocation issue. The total amount of the employer’s contribution is within the budgeted amount overall. The administration reallocated payroll during the year. However, due to the system limitation, we can not adjust the employer’s contribution accordingly and resulted an artificial over/under budgeted amounts at employer’s contribution accounts.

	2022 Budget	2022 Actual Nov.	Variance	% of Completion
Admin_Employer Contribution	85,219	71,751	13,468	84%
P.W._Employer Contribution	20,688	14,703	5,985	71%
Street and Road_Employer Contribution	33,723	33,791	(68)	100%
Water_Employer Contribution	38,131	36,700	1,431	96%
Hall_Employers Contribution	11,529	10,269	1,260	89%
Arena_Employer Contribution	20,584	23,068	(2,484)	112%
Park_Employer Contribution	14,865	14,252	613	96%
Total	224,739	204,534	20,205	91%

- Note c – The budget for Water Salaries overtime was based on historical information. However, this year has seen an increase in overtime due to the emergency responses occurring on weekends and statutory holidays. The 52 Ave alley way sanitary line that was replaced required several responses and the 50A Ave emergency responses accounted for the majority of overtime.
- Note d – Due to unsightly registered mail.
- Note e – The budget was based on historical information. However, the first half of 2022 saw a significant increase in natural gas costs.
- Note f – The budget for P.W. Training and Development was over budget due to all staff training and First Aid renewal, the Water and Arena Training budgets were both under budget covering the shortfall in P.W.
- Note g - The budget for arena overtime was based on historical information. The first quarter of 2022 saw an increase in work absence due to illness requiring last minute coverage and overtime.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

FINANCIAL IMPLICATIONS

There is no additional funding required at this time. As per below summary each of the department are within budget.

Description	2022 Budget	2022 Actual Nov.	Variance	% of Completion
EXPENSE				
Council	126,262	111,911	14,351	89%
Administration	735,696	612,215	123,481	83%
Fire	36,554	26,853	9,701	73%
Disaster Service	1,500	307	1,193	20%
By-Law	93,491	28,481	65,010	30%
Public Work	266,896	198,502	68,394	74%
Street & Road	577,359	428,299	149,060	74%
Storm Sewer	15,472	9,641	5,831	62%
Water	700,478	502,319	198,159	72%
Sewer	127,184	109,555	17,629	86%
Garbage	302,044	267,505	34,539	89%
Family Community & Cemetery	27,126	26,675	451	98%
Town Beautification	8,500	6,940	1,560	82%
Planning & Subdivision	92,235	30,857	61,378	33%
Hall	144,956	106,530	38,426	73%
Arena	327,105	266,388	60,717	81%
Park	180,554	146,821	33,733	81%
Curling Rink	46,150	39,249	6,901	85%
FCSS & School Fund	555,682	432,848	122,834	78%
Total Expense	4,365,244	3,351,897	1,013,347	77%

POLICY AND/OR LEGISLATIVE REFERENCES

- Policy# 12-17 – Unbudgeted or Over-Budgeted Expenditures Approval.

ATTACHMENTS

- 2022 monthly PL reports- November.

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

Description	2022 Budget	Targeted		Variance	% of Completion	2022 -		Increase/ (Decrease)	Percentage	Note
		Amount Nov.	2022 Actual Nov.			Nov.	2021 - Nov.			
REVENUE										
General Revenue	(2,831,611)	(2,800,416)	(2,823,844)	(7,767)	100%	(19,802)	(19,444)	-358	2%	
Administration	(160,862)	(147,457)	(173,676)	12,814	108%	(19,734)	(425)	(19,308)	4540%	
By Law	(5,967)	(5,470)	(5,536)	(431)	93%	(1,508)	(768)	(740)	96%	
Strs. & Road	(316,496)	(290,121)	(314,798)	(1,698)	99%	(1,000)	0	(1,000)	0%	
Water	(620,698)	(568,973)	(439,527)	(181,171)	71%	(86,651)	(95,233)	8,582	-9%	
Sewer	(164,622)	(150,904)	(129,034)	(35,588)	78%	(25,774)	(28,175)	2,401	-9%	
Garbage	(349,415)	(320,297)	(289,467)	(59,948)	83%	(57,641)	(58,299)	658	-1%	
Cemetery	(1,248)	(1,144)	(1,300)	52	104%	0	(800)	800	-100%	
Planning & Subdivision	(2,143)	(1,964)	(1,478)	(665)	69%	(104)	(329)	225	-68%	
Hall	(10,528)	(9,651)	(12,661)	2,133	120%	(646)	(609)	(37)	6%	
Arena	(143,893)	(131,902)	(124,006)	(19,887)	86%	(13,199)	(9,055)	(4,144)	46%	
Park	(10,734)	(9,840)	(9,150)	(1,584)	85%	0	0	0	0%	
Curling Rink	(277)	(254)	(600)	323	217%	0	0	0	0%	
TOTAL REVENUE	(4,618,494)	(4,438,392)	(4,325,078)	(293,416)	94%	(226,058)	(213,137)	(12,922)	0%	

EXPENSE										
Council	126,262	115,740	111,911	14,351	89%	8,112	10,775	(2,663)	-25%	
Administration	735,696	674,388	612,215	123,481	83%	49,821	50,462	(641)	-1%	
Fire	36,554	33,508	26,853	9,701	73%	1,475	1,394	81	6%	
Disaster Service	1,500	1,375	307	1,193	20%	0	0	0	0%	
By-Law	93,491	85,700	28,481	65,010	30%	1,638	2,110	(472)	-22%	
Public Work	266,896	244,655	198,502	68,394	74%	12,292	12,695	(403)	-3%	
Street & Road	577,359	529,246	428,299	149,060	74%	41,679	33,333	8,346	25%	
Storm Sewer	15,472	14,183	9,641	5,831	62%	2,604	0	2,604	0%	
Water	700,478	642,105	502,319	198,159	72%	52,974	39,020	13,954	36%	
Sewer	127,184	116,585	109,555	17,629	86%	636	10,654	(10,018)	-94%	
Garbage	302,044	286,143	267,505	34,539	89%	13,493	23,642	(10,150)	-43%	
Family Community & Cemetery	27,126	24,866	26,675	451	98%	0	0	0	0%	
Town Beautification	8,500	7,792	6,940	1,560	82%	2,669	11,880	(9,211)	-78%	
Planning & Subdivision	92,235	84,549	30,857	61,378	33%	1,981	2,955	(974)	-33%	
Hall	144,956	132,876	106,530	38,426	73%	13,183	8,035	5,148	64%	
Arena	327,105	299,846	266,388	60,717	81%	30,139	32,430	(2,291)	-7%	
Park	180,554	165,508	146,821	33,733	81%	7,785	6,207	1,579	25%	
Curling Rink	46,150	42,304	39,249	6,901	85%	409	4,109	(3,700)	-90%	
FCSS & School Fund	555,682	509,375	432,848	122,834	78%	0	0	0	0%	
Total Expense	4,365,244	4,010,743	3,351,897	1,013,347	77%	240,889	249,700	(8,811)	-4%	

Description	2022 Budget	Targeted		Variance	% of Completion	2022 -		Increase/ (Decrease)	Percentage	Note
		Amount Nov.	2022 Actual Nov.			Nov.	2021 - Nov.			
Amortization Expense										
Administration Amorti	25,000	22,917	0	25,000	0%	0	0	0	0	0
Fire Amortization	18,600	17,050	0	18,600	0%	0	0	0	0	0
Public Works Amortiza	48,000	44,000	0	48,000	0%	0	0	0	0	0
Road Amortization	345,000	316,250	0	345,000	0%	0	0	0	0	0
Storm Sewer Amortization	700	642	0	700	0%	0	0	0	0	0
Water Amortization	191,000	175,083	0	191,000	0%	0	0	0	0	0
Sewer Amortization	191,000	175,083	0	191,000	0%	0	0	0	0	0
Recreation Amortizari	110,000	100,833	0	110,000	0%	0	0	0	0	0
Total Amortization Expense	929,300	851,858	0	929,300	0%	0	0	0	0	0%
Capital Programs										
Administration	0	0	0	0	0%	0	0	0	0	0
Fire	0	0	0	0	0%	0	0	0	0	0
Public Work	244,000	223,667	139,216	104,784	57%	12,148	0	12,148	0	0
Street and Road	2,361,311	2,164,535	2,183,320	177,991	92%	163,342	0	163,342	0	0
Storm Sewer	0	0	0	0	0%	0	2,250	-2,250	-1	
Water	55,000	50,417	0	55,000	0%	0	0	0	0	0
Sewer	670,773	614,875	632,149	38,625	94%	59,265			Carried from 2021	
Planning & Subdivision	0	0	0	0	0%	0	0	0	0	0
Hall	0	0	0	0	0%	0	0	0	0	0
Arena	0	0	0	0	0%	0	0	0	0	0
Park	0	0	0	0	0%	0	70,189	-70,189	-1	
Curling Rink	0	0	0	0	0%	0	0	0	0	0
Total Capital Programs	3,331,084	3,053,494	2,954,684	376,400	89%	234,755	72,439			
Grand Total	8,625,628	7,916,095	6,306,581	2,319,047	73%	475,643	322,139	(8,811)		



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.16

**COUNCIL MEETING DATE:
December 13, 2022**

**ITEM DESCRIPTION OR TITLE
2023 Interim Operating Budget**

RECOMMENDATION

THAT Council approve the 2023 Interim Operating Budget as presented.

BACKGROUND

The administration presented an introduction of the 2023 interim budget to Governance and Priorities Committee on November 29, 2022, and the committee accepted the representation as information during the Committee meeting.

2023 operating budget process includes an interim budget in December 2022 and the final budget in the spring 2023.

COMMUNICATIONS

Notice will be prepared announcing the approval of an Interim Operating Budget.

IMPLICATIONS OF DECISION

The benefits of having an interim budget in place include the ability to provide a temporary financial document that helps the Town get through a period until the final budget is approved in early April after, amounts of funding from Province, final assessments, and requisition amounts are known.

FINANCIAL IMPLICATIONS

An interim budget is a temporary financial document that gives the Town administration spending rights for incurring expenditure in 2023 until a full budget is passed.

The spending is limited to a predetermined amount, or a percentage that is approved by Council. For example, the spending limitation of 2023 for the first four months' operation, could be 40% of the amount last year's approved budget with few exceptions, such as insurance, audit fees, debenture repayments, etc., at least until the full budget is passed in the April 2023.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**


POLICY AND/OR LEGISLATIVE REFERENCES

- Subsection 242(1) of the Municipal Government Act (MGA) states each council must adopt an operating budget for each calendar year.
- Subsection 242(2) of the MGA states a council may adopt an interim operating budget for part of a calendar year.

ATTACHMENTS

- 2023 Interim Operation Budget

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO: 

**2023 Operation
Interim Budget**

Notes

REVENUE

Administration	(133,613)	No tax revenue
By Law	(1,969)	
Strs. & Road	(1,072)	
Storm Sewer	0	
Water	(204,830)	
Sewer	(54,325)	
Garbage and Other	(116,426)	
Hall	(3,474)	
Arena	(25,252)	
Park	(424)	
Curling Rink	(91)	
TOTAL REVENUE	(541,477)	33% of 2022 Budgeted amount in general

EXPENSE

Council	50,874	
Administration	327,781	Server upgrades of \$14,000 need to be paid in Jan/Feb
Fire	19,394	
Disaster Service	600	
By-Law	37,396	
Public Work	116,804	Debenture payment was budgeted at 50%
Street & Road	266,273	
Storm Sewer	4,189	
Water	257,645	
Sewer	51,835	
Garbage	187,924	Solid Waste Commission payment and Insurance 100%
Family Community & Cemetery	7,592	
Town Beautification	3,400	
Planning & Subdivision	36,894	
Hall	67,602	
Arena	143,422	
Park	68,089	Insurance was budgeted at 100%
Curling Rink	32,830	60% as Curling Rink Club pay their bill from Oct to April
FCSS & School Fund	192,464	Lamont County Senior Requisition 100%
Total Expense	1,873,008	40% of 2022 Budgeted amount in general

Net	1,331,531	Forecasted Cash Flow needed
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Forecasted Cash Flow Needed	\$	1,331,531 (B)
Identified Cash Available		
Servus Chequing	\$ 752,809	
ATB Chequing	100,712	
GIC matured on Jan 30, 2023	500,000	
Total funds available is greater than amount needed (A>B)		1,353,521 (A)



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.17

**COUNCIL MEETING DATE:
December 13, 2022**

ITEM DESCRIPTION OR TITLE

Bylaw 08/22, Borrowing Bylaw

RECOMMENDATION

1. That Council give first reading to Bylaw 08/22, Borrowing Bylaw.
2. That Council give second reading to Bylaw 08/22, Borrowing Bylaw.
3. That Council give unanimous consent to proceed to third reading of Bylaw 08/22 Borrowing Bylaw.
4. That Council give third reading to Bylaw 08/22, Borrowing Bylaw.

BACKGROUND

For cash flow and the purposes of financing operating expenditures, it is common practice for a municipality to have a Borrowing Bylaw that allows for an operating line of credit. The last Borrowing Bylaw was approved by Council in January 2021. The attached Bylaw authorizes that the that the Town may borrow, for the purpose of financing operating expenses, from Servus Credit Union, up to the principal sum of \$800,000. Also identified is the Mastercard with a limit of \$35,000.

Section 256 of the MGA provides the authorization for a municipality to borrow funds for the purpose of financing operating expenditures:

Section 256

- (1) This section applies to a borrowing made for the purpose of financing operating expenditures.
- (2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.
- (3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

COMMUNICATIONS

If approved, a copy of the Bylaw will be provided to the Servus Credit Union.

IMPLICATIONS OF DECISION

This gives certainty to the municipality that they have sufficient funds to cover all expenditures until taxes are levied and received. This is a precautionary measure.

FINANCIAL IMPLICATIONS

Cost is the interest charged at the time of borrowing. The interest rate within our agreement with Servus Credit Union is prime less 0.25%. Servus' prime rate is currently 5.95% as per the latest updates effected on October 27, 2022.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Sections 251(1) & 256 (1)

ATTACHMENTS

Bylaw 08/22, Borrowing Bylaw

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

A handwritten signature in black ink, appearing to be "RM", is written over a light blue horizontal line.



**A BYLAW OF THE TOWN OF LAMONT
IN THE PROVINCE OF ALBERTA**

BYLAW 08/22

BEING A BYLAW OF THE TOWN OF LAMONT FOR THE PURPOSE OF GIVING AN AUTHORIZATION OF BORROWING FOR FINANCING OPERATING EXPENDITURES OF THE TOWN OF LAMONT.

WHEREAS the *Municipal Government Act*, R.S.A. 2000 C.M.-26, and amendments thereto provides that a Council may establish the borrowing Bylaw.

NOW THEREFORE the Council of the Town of Lamont, hereby enacts the following:

BYLAW TITLE

1. This bylaw is to be cited as “The Borrowing By-law”.

DEFINITIONS

2. Unless the context otherwise requires, or is otherwise defined herein, the words and phrases contained in this bylaw shall have the same meaning as in the MGA. In this bylaw:

- (a) “Corporation” means the Town of Lamont

BORROWING

3. The Corporation may borrow, for the purpose of financing operating expenses, from Servus Credit Union, up to the principal sum of \$ 800,000.00 repayable upon demand at a rate of interest per annum not to exceed the prime lending rate plus one percent and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
4. The Corporation may borrow, for the purpose of purchasing, from Servus Credit Union Master Card by way of a Business No Fee Mastercard Credit Card, up to a maximum combined limit of \$35,000 to be shared between two cards, as per Servus Credit Union Master Card terms and conditions agreement.
The Mayor and the Chief Administrative Officer are authorized:
 - (a) to apply to Servus Credit Union for the aforesaid loan to the Corporation and to arrange with Servus Credit Union the amount, terms and conditions of the loan and securities to be given to Servus Credit Union;
 - (b) as security for any money borrowed from Servus Credit Union:
 - (i) to execute promissory notes and other negotiable instruments or evidence of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to Servus Credit Union all such securities and promises as Servus Credit Union may require to secure payment of such loans and interest hereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favor of Servus Credit Union of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have an interest, and any other documents or contracts necessary to give or to furnish to Servus Credit Union the security or securities required by it.
5. The source or sources of money to be used to repay the principal and interest owing under the borrowing from Servus Credit Union are:

Monthly payments of interest to be debited from account 31349-607011531143



BYLAW 08/22

Town of Lamont

- 6. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
- 7. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and Servus Credit Union is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 4 hereof and delivered to Servus Credit Union will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms or such renewal or extension, bill debenture, promissory note, or other obligation and Servus Credit Union will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.

THAT By-law 01/21 is hereby repealed.

THAT this By-law shall remain in force from the time of passing until repealed.

THAT the Mayor and Chief Administrative Officer are hereby authorized to sign this By-law.

EFFECTIVE DATE

- 8. That this Bylaw shall come into force and take effect upon the date of third reading.

READ A **FIRST** TIME THIS _____ DAY OF _____, 20_____ .

Mayor	Chief Administrative Officer
-------	------------------------------

READ A **SECOND** TIME THIS _____ DAY OF _____, 20_____ .

Mayor	Chief Administrative Officer
-------	------------------------------

READ A **THIRD** TIME THIS _____ DAY OF _____, 20_____ .

Mayor	Chief Administrative Officer
-------	------------------------------



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.18

**COUNCIL MEETING DATE:
December 13, 2022**

ITEM DESCRIPTION OR TITLE

2023 Capital Budget & 5 Year Capital Plan

RECOMMENDATION

1. **THAT** Council approve priority 1 of 2023 Capital Budget as presented.
2. **THAT** Council approve the 5-Year Capital Plan as presented.

BACKGROUND

The 2023 Capital Budget and 5-Year Capital Plan identifies forecasted capital expenses the Town of Lamont will require over the next 5 years, the current financial position, sources of funding, and grants that have been applied for.

In preparation of the 2023 Capital Budget and 5-Year Capital Plan, administration has identified priority projects in the amount of \$4,401,000 for years 2023 to 2027, with an average annual cost of \$880,200. The 2023 Capital Budget identifies 3 priority projects with a total cost of \$870,000, and 4 options based on available funding for Council’s consideration.

TOWN OF LAMONT 2023-2027 CAPITAL PLAN					
	2023	2024	2025	2026	2027
Annual Investment	\$ 870,000.00	\$ 700,000.00	\$ 1,050,000.00	\$ 801,000.00	\$ 980,000.00
Average Investment					880,200.00

The previous 5-year 2017-2021 Capital Plan received an average annual investment of \$915,416 as shown below.

TOWN OF LAMONT 2017-2021 CAPITAL INVESTMENT					
	2017	2018	2019	2020	2021
Annual Investment	\$ 1,031,500.00	\$ 1,092,960.00	\$ 1,020,700.00	\$ 694,400.00	\$ 737,526.00
Average Investment					915,416.00

With Council’s approved reallocation of funding and transfer from reserves in 2022, the infrastructure work identified as Campbell Stage 2 Phase 2 of the 2022 – 2026, 5-year Capital plan was also initiated, saving on the proposed 2023 Capital Budget of approximately \$600,000.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

Municipalities have seen a significant reduction in provincial funding for capital investment, combined with inflationary pressure, this has resulted in administration presenting a phased approach to the 2023 Capital Budget. Priorities set in the phased approach will be based on grant funding approvals, risk and impacts of service failure, and other funding confirmation.

Details on the 2023 Capital Budget and 2023- 2027, 5-year Capital Plan projects and sources of funding are being presented to Council.

COMMUNICATIONS

Once Council approves the 2023 Capital Budget and 5-Year Capital Plan, the reports will be posted on the Town website.

IMPLICATIONS OF DECISION

The reduction in provincial funding and increased costs due to inflation has impacted capital planning. The proactive savings on the Campbell stage 2 phase 2 project has enabled a phased approach to complete the project and maintain the 5-year Capital Plan.

The proposed projects identify required infrastructure investment that put the Town in a position to support the Town of Lamont Strategic Plan.

FINANCIAL IMPLICATIONS

Project costs and funding sources for each option have been provided in the presentations.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 283
Town of Lamont Strategic Plan 2023-2027

ATTACHMENTS

2023 Capital Budget
2023-2027 Capital Plan

Report Prepared By:

- Tyler Edworthy, Director, Operations & Infrastructure
- Robert Mu, Finance Officer

Approved by CAO:



2023 Capital Budget Presentation

Presented to the Council of Town of Lamont on December
13, 2022

Review and Approved by: Rick Bastow, CAO

Prepared by: Tyler Edworthy, Director, Operations & Infrastructure and Robert Mu, Finance Officer

The Purpose of the Presentation

Further to the Introduction Presentation and the feedback received from the Governance and Priorities Committee, administration has prepared the 2023 Capital Budget presentation for Council's consideration.



**INVESTMENT IN INFRASTRUCTURE IS
A LONG-TERM REQUIREMENT FOR
GROWTH AND LONG-TERM FACTOR
THAT WILL MAKE GROWTH
SUSTAINABLE.
CHANDA KOCHHAR**

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01 Background-Factors
Considered during the
Budget Preparation

02 The Town's Current
Financial Position

03 Suggested 2023 Capital
Projects & Priorities

04 Grants

05 Financial

Section 1 - Factors Considered Part I – Business’s Needs

During the preparation of the 2023 capital budget, 3 capital projects in the amount of \$870,000 have been identified for council’s consideration. These proposed projects have been identified and prioritized based on the following criteria.

- Available Funding for capital projects, and possible grants to offset costs. Some projects will be confirmed as operating surplus and grant funding is approved.
- A detailed risk analysis evaluating the current condition and the risk of delaying the projects.
- The organizations business and operational requirements.

Although the 3 projects are identified as the top priorities on the 2023 proposed capital budget, the Town also needs to consider affordability from a financial perspective in order to achieve the Town's long-term goals. A detailed financial analysis is presented in following slides



Section 1 - Factors Considered Part II – Financial Affordability



SECTION 2 FINANCIAL POSITION PART I - COMPARISON

Financial Position Jan 1, 2022

Financial Position Comparison								
Municipalities	Population	Cash on Hand	Unrestricted Surplus	Reserve	Long-term Debt	Cash on Hand vs Debts	Unused Debt Limits	
Lamont	1,744	\$5,867,161	\$2,924,191	\$2,556,896	(\$1,042,881)	\$4,824,280	4,532,097	
Bruderheim	1,329	\$1,307,659	\$63,053	\$1,127,638	(\$1,331,590)	(\$23,931)	3,011,839	
Tofield	2,045	\$4,639,842	\$98,277	\$5,321,149	(\$4,674,566)	(\$34,724)	3,579,985	
Redwater	2,115	\$3,701,242	\$1,865,014	\$3,126,340	(\$4,316,823)	(\$615,581)	6,687,453	
Mundare	689	\$1,106,284	\$180,369	\$349,421	(\$1,599,165)	(\$492,881)	1,340,673	

Note:

1. the population was based on 2021 Census
2. the rest of the information was from their 2021 audited financial statements
3. Based on the Town's strong financial position in comparison with the other municipalities identified, a future recommendation to adjust reserve levels may be provided.



SECTION 2
FINANCIAL POSITION PART II-
CURRENT POSITION

Financial Position November 22, 2022

Updated as of end of Nov 22, 2022	Chequing Act	GICs	Total Unrestricted Funds	Restricted Funds
Lamont	\$838,752	\$4,000,000	\$4,838,752	\$488,271

Town of Lamont Capital Plan 2023

Project Description	Priority 1	Possible Grant
Roads and Utilities		
50 Ave/ 53 Street Sewer Line Replacement	160,000	96,000
Campbell Improvement Stage 2-Phase 2 Full Project	585,000	292,500
Parks & Recreation		
Accessible Playground	25,000	100,000
Bridge (Approved in 2022)		33,000
Total	770,000	521,500

Section 03 - Suggested 2023 Capital Projects

Town of Lamont Capital Plan 2023 Prioritization

Project Description	Priority 1	Priority 2	Priority 3	Priority 4
Roads and Utilities				
50 Ave/ 53 Street Sewer Line Replacement	160,000	160,000	160,000	160,000
Campbell Improvement Stage 2-Phase 2 Full Project	585,000	585,000		
Campbell phase 2 Replace water mainline connections (2) & CC replacement (5) 6" watermain will remain.			30,000	30,000
Campbell phase 2 replace watermain with 8" - 5 service connections & CC Replacements				
Sidewalk Curb and Gutter Reconstruction & Replacement			150,000	150,000
Campbell phase 2 Road Reconstruction				260,000
Parks & Recreation				
Accessible Playground (Contingent on grant approval)	25,000	125,000	25,000	25,000
Total	770,000	870,000	365,000	625,000

Section 03 - Suggested 2023 Capital Project Priorities

Section 04 – Source of Capital Revenue from Grants, Part 1

Grants

Administration is actively seeking grants and funding through all levels of government and enterprise that support municipal infrastructure repairs and upgrades. However, due to recent provincial and federal budget constraints, there is a very limited number of grants available to support the municipalities' infrastructure programs.

The current grants: Enabling Accessibility Fund, Local Road Bridge Program, Local Municipal Initiative, and Strategic Transportation Infrastructure Program (STIP) are currently under the administration's study, with others identified for 2023.



Section 04 – Source of Capital Revenue from Grants, Part 2

Grants	2022	2023 <i>Estimated</i>
MSI Capital (Including BMTG)	206,782	206,782
Gas Tax Funds (GTF), now called CCBF	106,309	106,309
Total	\$ 313,091	\$ 313,091



Position as of Dec 31, 2021

GL Account Code Name	Balance	GL Account Code Name	Balance
General	\$322,128.86	Planning and Subdivision	1,420,939
Administration	\$461,127.12	Recreation General	52,500
Fire	\$7,986.00	Hall	10,000
P.W.	\$62,072.98	Arena	34,358
Strom Sewer	\$15,000.00	Park	17,615
Water	\$14,000.00	Curling Rink	10,000
Sewer	\$77,500.00	TOTAL	2,505,227



Accumulated Surplus - Deficit			2,167,721
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Section 05 – Source of Capital Revenue from Reserve and Accumulated Surplus

	<u>2022</u>	<u>Sanitary</u>	<u>M#166/22 51 Ave alley</u>		<u>As per 2022</u>		
<u>Bal as of Jan 1, 2022</u>	<u>contribution</u>	<u>Trunk Line</u>	<u>Sewer line replacement</u>	<u>M#167/22 47</u>	<u>Capital</u>	<u>Adjusted</u>	
	<u>from Surplus</u>	<u>May 10 RFD</u>	<u>(Operation)</u>	<u>St. extension</u>	<u>Budget</u>	<u>Balance</u>	
\$	2,505,227	1,000,000	-670,773	-60,000	-61,000	-750,000	1,963,454



Section 05 – Source of Capital Revenue from Reserve and Accumulated Surplus

Debt Limits

	<u>**2022</u>	<u>2021</u>	<u>2020</u>
Total Debt Limit	\$ 5,574,978	\$ 5,574,978	\$ 5,324,825
Total Debt	(2,652,590)	(1,042,881)	(1,143,002)
Total Debt Limit Remaining	<u>\$ 2,922,388</u>	<u>\$ 4,532,097</u>	<u>\$ 4,181,823</u>



Annual Debt Repayments

<u>Project Name</u>	<u>Date Issued</u>	<u>Term</u>	<u>Interest Rate</u>	<u>Loan Amount</u>	<u>Annual Payment</u>	<u>Bal as Dec 31, 2022</u>
P.W. Workshop	2009-03-16	25	5.066	\$ 675,000	\$ 47,913	\$ 464,415
Water and Sewer Cross Hwy15	2013-12-16	15	3.295	\$ 1,143,000	\$ 97,189	\$ 678,607
2022 Capital Projects	2022-03-15	20	3.62	\$ 1,536,063	\$ 108,596	\$ 1,509,568
Total				\$ 3,354,063	\$ 253,698	\$ 2,652,590

Annual Debt Repayments



Loans to Local Authorities - Indicative Interest Rates

Indicative Interest Rates

- The following indicative interest rates are set semi-monthly and will be the basis of calculating prepayment penalties when necessary.
- Borrowing rates are calculated based on current market conditions and represent an estimate of the interest rates the Government of Alberta could construct in the financial markets.
- Dates noted with an asterisk (*) are actual rates.

Loans to Local Authorities Office resources

- [Loans to Local Authorities Office website and contact information](#)
- [Historical Indicative Interest Rates](#) (updated yearly)

<u>As of</u>	<u>3 Year</u>	<u>5 Year</u>	<u>10 Year</u>	<u>15 Year</u>	<u>20 Year</u>
15-Nov-22	4.94%	4.74%	4.77%	4.99%	5.15%

Annual Debt Repayments

<u>Project Name</u>	<u>Date Issued</u>	<u>Term</u>	<u>Interest Rate</u>	<u>Loan Amount</u>	<u>Annual Payment</u>	<u>Borrow Cost</u>
2022 Capital Projects	2022	20	3.62	\$ 1,536,063	\$ 108,596	\$ 635,848
2023 Capital Projects	2023	20	5.15	\$ 1,536,063	\$ 123,933	\$ 942,591
Increased Borrowing Cost					\$ 15,337	\$ 306,743

Summary Of Required Funding

Source of Funding	Amounts
1. Allocation based Grants	
MSI Capital (Including BMTG)	206,782
Gas Tax Funds (GTF), now called CCBF	106,309
Subtotal:	<u>313,091</u>
2. Project Based Grants (Application will be submitted before Nov 30)	
50 Ave/ 53 Street Sewer Line Replacement	96,000
Campbell Improvement Stage 2-Phase 2 Full Project	292,500
Accessible Playground (Contingent on grant approval)	100,000
	<u>488,500</u>
3. Contribution from Operation : TBD	

Town of Lamont Capital Plan 2023 Prioritization

Project Description	Priority 1	Priority 2	Priority 3	Priority 4
Required Funding	770,000	870,000	365,000	625,000
Allocation Based Grants	313,090	313,091	313,091	313,091
<i>Funding Required without below grants</i>	<i>\$ 456,910</i>	<i>\$ 556,909</i>	<i>\$ 51,909</i>	<i>\$ 311,909</i>
Project Based Grants Applied	388,500	388,500	96,000	96,000
Funding Required from Operation if Grants application successful	\$ 68,410	\$ 168,409	\$ -	\$ 215,909

Summary
Of
Required
Funding

Admin will notify Council of grant application outcomes.



RICK BASTOW, CAO
TYLER EDWORTHY, DIRECTOR, OPERATIONS & INFRASTRUCTURE
ROBERT MU, FINANCE OFFICER



5307 50 Ave, Lamont, AB T0B 2R0



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www.lamont.ca



THANK YOU!

Do you have any questions?



2023 – 2027 Capital Plan

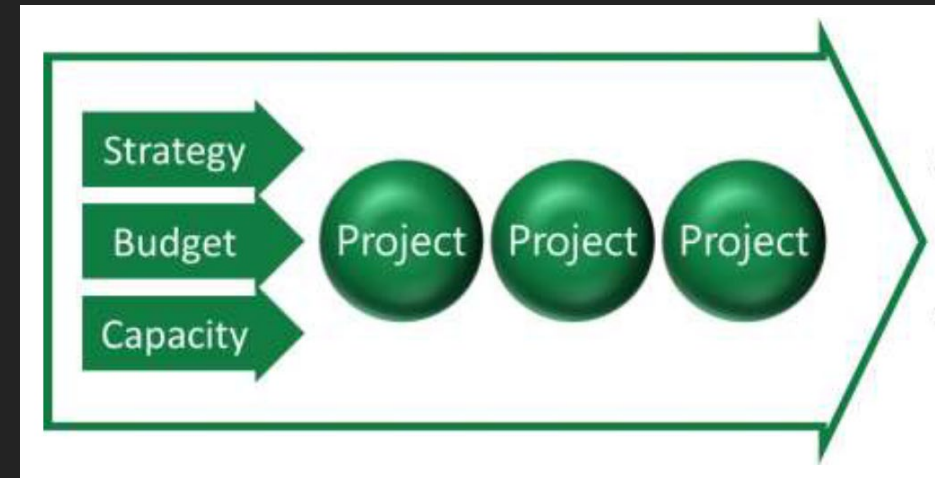
Presented to the Town of Lamont Council on
December 13, 2022

Review and Approved by: Rick Bastow, CAO

Prepared by: Tyler Edworthy, Director, Operations & Infrastructure and Robert Mu, Finance Officer

The Purpose of the Presentation

Further to the Introduction Presentation and the feedback received from the Governance and Priorities Committee administration has prepared the 2023- 2027 5-year Capital Plan.



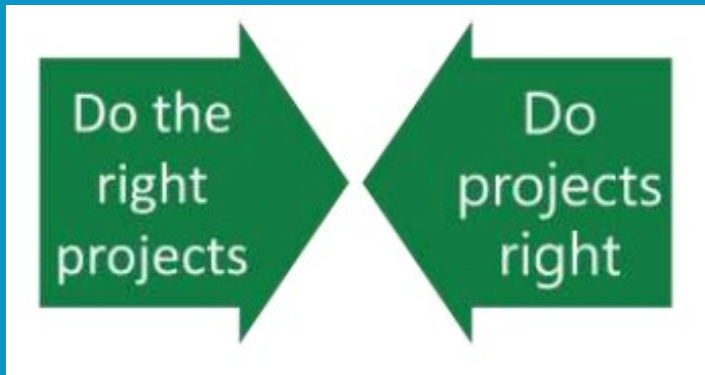


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TOWN OF LAMONT CASH POSITION

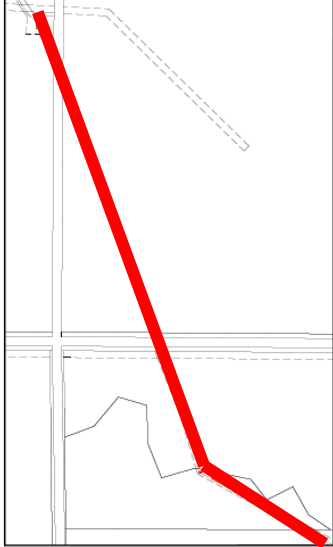
Updated as of end of Nov 22, 2022	Chequing Act	GICs	Total Unrestricted Funds	Restricted Funds
Lamont	\$838,752	\$4,000,000	\$4,838,752	\$488,271

Section 1

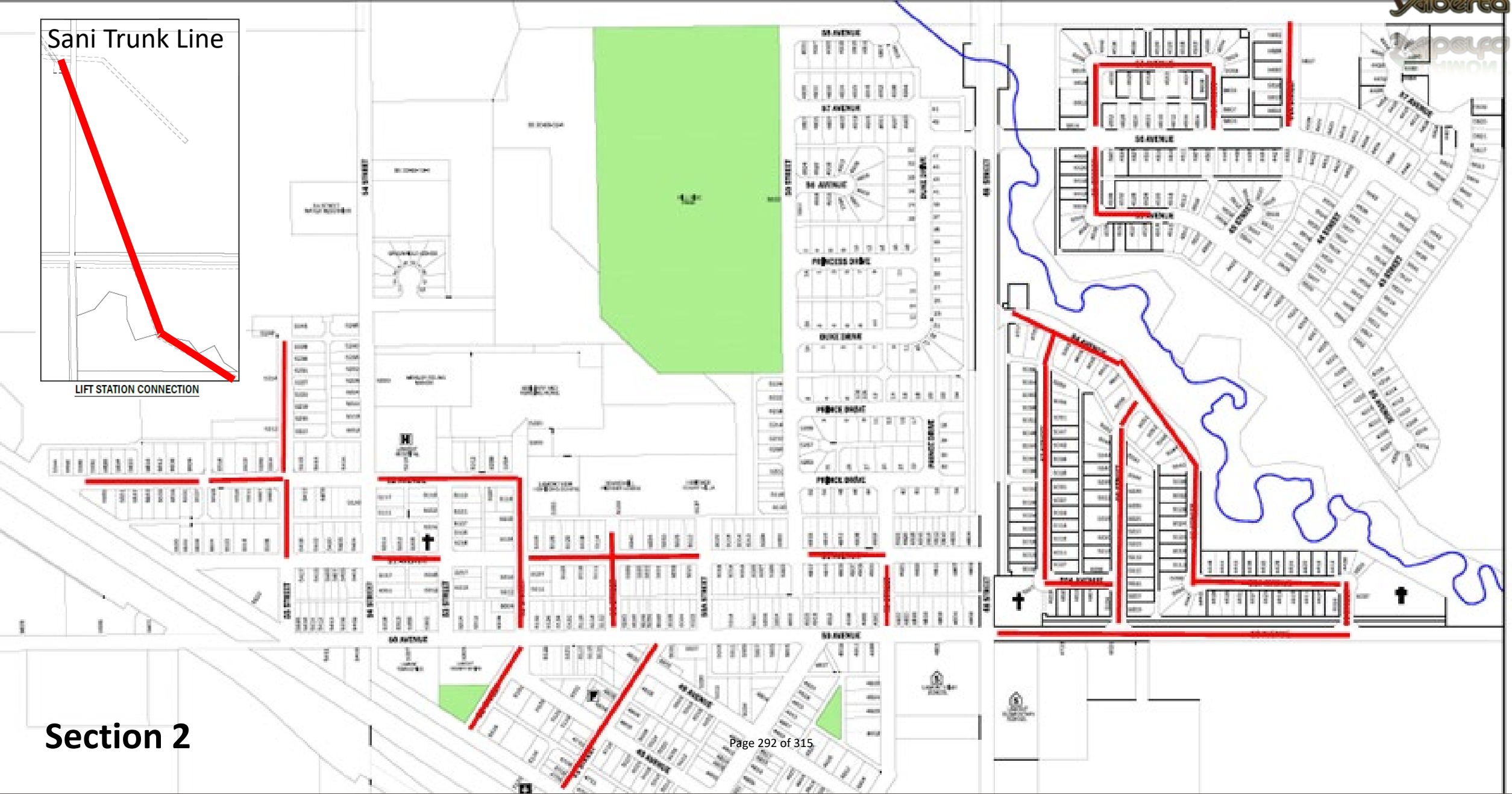
Infrastructure Projects Identified since 2016



Sani Trunk Line



LIFT STATION CONNECTION

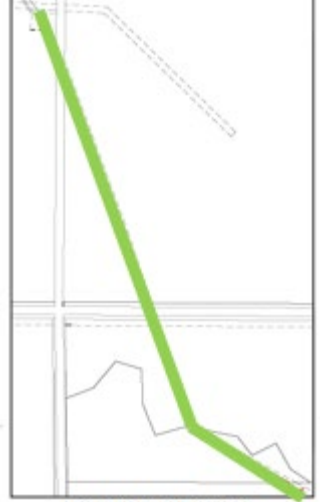


Section 2

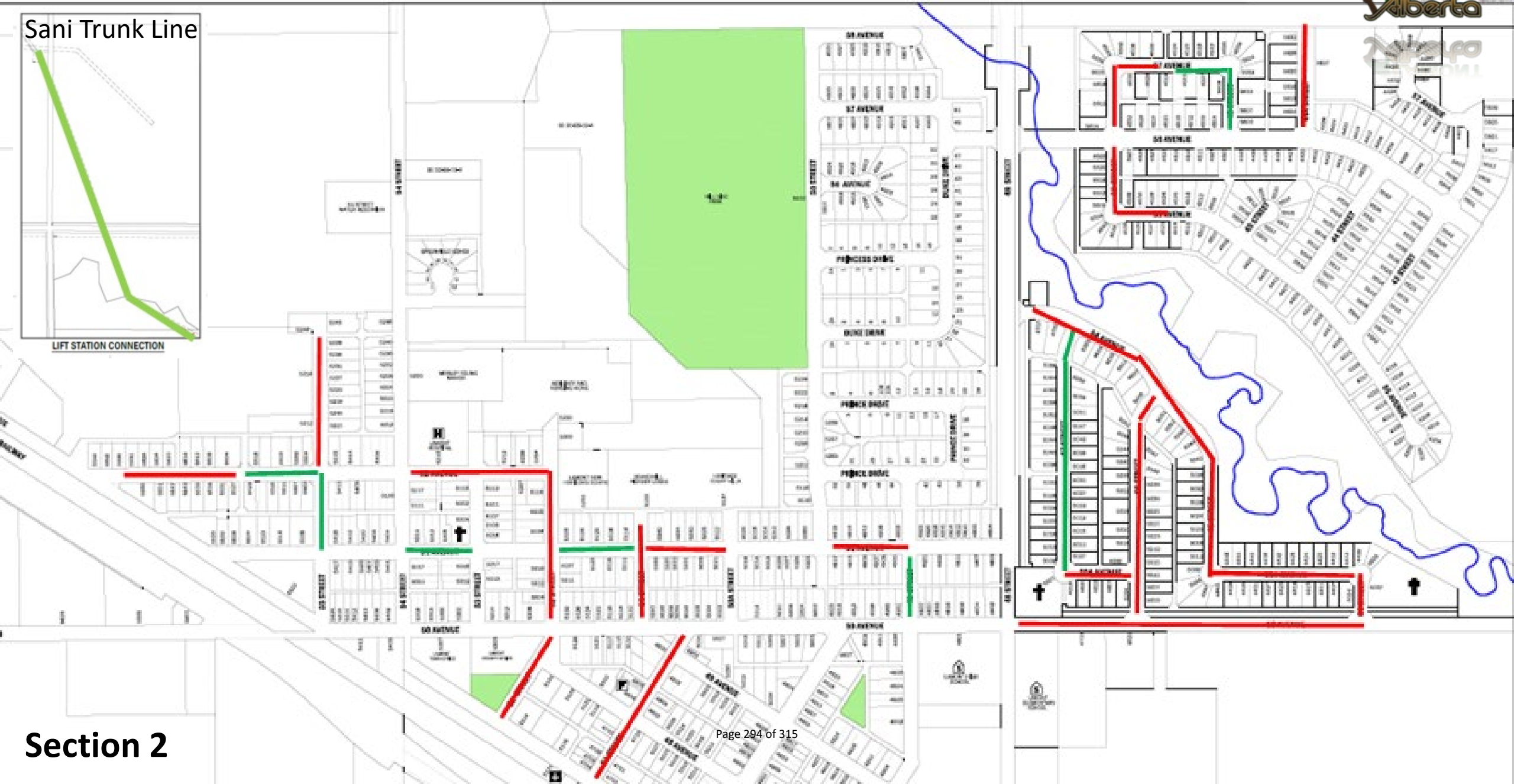
Projects Completed 2022



Sani Trunk Line



LIFT STATION CONNECTION



Section 2

2023-2027 ASSET GROUPS

Town of Lamont Capital Plan 2023- 2027

ASSET GROUP	2023	2024	2025	2026	2027
Equipment & Fleet		300,000	400,000	240,000	240,000
Infrastructure	745,000	200,000	250,000	461,000	740,000
Parks & Recreation	125,000	200,000	400,000	100,000	
Total	870,000	700,000	1,050,000	801,000	980,000



2017- 2021 CAPITAL INVESTMENT



TOWN OF LAMONT 2017-2021 CAPITAL INVESTMENT					
	2017	2018	2019	2020	2021
Annual Investment	\$ 1,031,500.00	\$ 1,092,960.00	\$ 1,020,700.00	\$ 694,400.00	\$ 737,526.00
Average Investment					\$ 915,416.00

INFRASTRUCTURE

Project Description	2023	2024	2025	2026	2027
50 Ave/ 53 Street Sewer Line Replacement	160,000				
Campbell Improvement Stage 2-Phase 2	585,000				
44 Street Road Improvements (56 Ave to Ally North)				310,600	
Storm System Improvements 50 Ave as per study Minor Improvements		200,000			
Storm System Improvements 50 Ave as per study Acquisition			250,000		
Avenue Between Greenfield Echoes & Lamont Health Care Centre				150,400	
55 Street (52 ave North to Alley)					340,000
52 Street (50 Ave to 47 Ave)					400,000
TOTAL	745,000	200,000	250,000	461,000	740,000

INFRASTRUCTURE

Project Description	2028	2029	2030	2031	2032
Campbell Stage 3 (46 Street)	2,025,000				
Campbell Stage 4 (54 Ave & 45 St)			1,700,000		
Campbell Stage 5 (50 A Ave)		1,100,000			
Storm System Improvements 50 Ave as per study Major Improvements (possible to phase plan)					2,264,000
Storm Trunk Line Replacement with 1600 mm CSP pipe (South of 51 Ave 580 M)				480,000	
52 Ave (From alley West to 47 Ave)				405,000	
Duke Drive Storm Line upgrade (South 56 Ave) 300mm to 450mm		250,000			
44 St Edna Storm line increase 450 mm Cement to 600 mm PVC (55 Ave North 110 M)		100,000			
TOTAL	2,025,000	1,450,000	1,700,000	885,000	2,264,000

EQUIPMENT & FLEET

Project Description	2023	2024	2025	2026	2027
Operations 1/2 Ton truck replacement (2007)			60,000		
Operations 3/4 Ton truck 1/2 ton replacement (2006)		80,000			
Ford F-550 Super Duty (White Dump Bed) (2007)					100,000
Back Hoe & attachment Replacement (2007)		180,000			
John Deere 872D - Grader (2008)			300,000		
Tennant Sentinel Sweeper (2005)				200,000	
Olympia Millenium Ice Resurfacer (2009)					140,000
Kubota F2690 #1 (2013)		40,000			
Kubota F2690 #2 (2014)			40,000		
Kubota F2560E #3 (2016)				40,000	
TOTAL		300,000	400,000	240,000	240,000

EQUIPMENT & FLEET

Project Description	2028	2029	2030	2031	2032
GMC Sierra 1500 (Grey Reg Cab) (2013)	60,000				
Chevrolet Silverado 1500 4x4 (White Crew Cab) (2015)			60,000		
Ford F550 Super Duty Desel Dump Bed (2005)		100,000			
Kubota M9000	120,000				
Husqvarna Z254 Mower (2018)	30,000				
New Holland Boomer 20 (2012)				50,000	
Genie Scissor Lift			8,000		
TOTAL	210,000	100,000	68,000	50,000	

PARKS & RECREATION

Project Description	2023	2024	2025	2026	2027
Arena Roof Repair		200,000			
Curling Rink Ice Plant			400,000		
Arena Hall HVAC replacement				100,000	
Accessible Playground	125,000				
Playground Development Strategy Parks & Recreation Committee					
TOTAL	125,000	200,000	400,000	100,000	

PARKS & RECREATION

Project Description	2028	2029	2030	2031	2032
Hillside Playground				250,000	
Hillside Spray Park					200,000
Hillside park Pavillion					150,000
Arena Ice Plant				600,000	
TOTAL	-	-	-	850,000	350,000



RICK BASTOW, CAO
TYLER EDWORTHY, DIRECTOR, OPERATIONS & INFRASTRUCTURE
ROBERT MU, FINANCE OFFICER



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THANK YOU!

Do you have any questions?



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.19

COUNCIL MEETING DATE:
December 13, 2022

ITEM DESCRIPTION OR TITLE

Lamont Creek Bridge Repair Update

RECOMMENDATION

THAT Council accept the Lamont Creek Bridge Repair Update as information.

BACKGROUND

On October 25, 2022, Council approved a budgetary cost of \$50,000 to complete the required Lamont Creek bridge repair work. Administration secured the repair work agreement with Diverse Bridges on October 26, 2022.

Diverse Bridges mobilized onsite December 5th, 2022, to complete the bridge repair. With the onset of falling temperature (e.g. cold warning), heating measures were used as the bridge deck could not be lifted without causing damage. This delayed the repair with the revised anticipated completion date of December 12, 2022.

The bridge inspector has been scheduled and is in contact with the contractor to be onsite before the repair is complete and ensure the bridge can be used safely.

COMMUNICATIONS

Social Media and Website update for bridge repair and closure.
Notice signs and barricades.
Council updates on completed work.

IMPLICATIONS OF DECISION

Ensure traffic safety over Lamont Creek Bridge.
Provide unrestricted traffic access to Lamont on 50 Avenue.

FINANCIAL IMPLICATIONS

\$50,000 from contingency savings identified in the approved 2022 Capital Works Program budget and/or approved operational budget for Streets and Roads repair and maintenance.

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 1. Manage, invest, and plan for sustainable municipal infrastructure.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy, Director Operations and Infrastructure

Approved by CAO:

A handwritten signature in black ink, appearing to be the initials "TE", is written over the text "Approved by CAO:".



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: December 13, 2022

ELECTED OFFICIAL: Kirk Perrin

REPORT PERIOD: November 16, 2022 to December 8, 2022

Boards and Committees:

- **Governance and Priorities Committee – November 29, 2022**
- **Parks and Recreation Committee – November 14, 2022**

Town of Lamont Business:

- **Recreation agreement meeting with Urban Mayors
- December 5th and November 28, 2022**
- **CEO/CAO meeting November 21, 2022**

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

- **- Ribbon Cutting new business's**
- **Remembrance Day Services in Lamont – November 11, 2022**
-



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: December 13, 2022

ELECTED OFFICIAL: Jody Foulds

REPORT PERIOD: November 17, 2022 to December 7, 2022

Boards and Committees:

- **Governance and Priorities Committee – November 29, 2022**
- **Economic Development Committee – December 1, 2022**

Town of Lamont Business:

-

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

- **Christmas Light Up – November 26, 2022**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: December 13, 2022

ELECTED OFFICIAL: Al Harvey

REPORT PERIOD: Nov. 17 to Dec. 7

Boards and Committees:

- Nov. 17 Community Policing Committee (closed training session)
- Nov 24 Regional Emergency Advisory Committee
- Nov. 30 Alberta Hub meeting in St. Paul
- Dec. 1 Economic Development

Items for Council Discussion:

(Requires Input from Council to Take Back to Boards and Committees)

Just a note that the budget should include the contribution to the Regional Emergency Advisory Committee.

Town of Lamont Business:

- Nov. 12 Governance and Priorities.
- Nov. 22 Council
- Nov. 29 Governance and Priorities

Professional Development (Workshops & Conferences):

- none

Lamont Functions and Events:

- Nov. 19 ATB meet and greet
- Nov. 26 Lamont Lights Up
- Nov. 27 Bus train Memorial Chipman and Lamont



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: December 13, 2022

ELECTED OFFICIAL: Linda Sieker

REPORT PERIOD, November 20 – December 3, 2022

Boards and Committees:

- **Nov 28 – Lamont County Housing Foundation Meeting**

Town of Lamont Business:

Professional Development (Workshops & Conferences)

- **Nov 29 – Governance and Priorities Meeting**

Lamont Functions and Events:

- **Nov 23 – Mental Health Information Session - Community**
- **Nov 24 – Mental Health Information Session – High School**
- **Nov 26 – Christmas Lite – Up Event**
- **Nov 27 – Queens Platinum Jubilee Medal Ceremony**
- **Dec 3 – Town of Lamont Annual Christmas Event**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: December 13, 2022

ELECTED OFFICIAL: Colleen Holowaychuk

REPORT PERIOD: November 23-December 12, 2022

Boards and Committees:

- *November 25, 2022 – Northern Lights Library System Board Meeting, Meeting Highlights included:*
 - NNLS Board Chair’s challenge to Board Members to encourage all Councillors to sign up for a library card to their local library.
 - Motion approved to adopt the “Stronger Together” library conference as the NLLS main conference.
 - Advocacy and congratulatory letters were sent to new Premier and Minister of Municipal Affairs.
 - Province has agreed to providing funding to ensure all libraries have increased band width to minimum of 20MB connection. Lamont Public Library was at 5MB and has now been increased to 20MB connection.
 - New winter reading theme is “Adventure Awaits at the Library”.
 - Recommended policy changes were adopted.
 - Budget was approved with a 1.5% increased as presented.
- *December 5, 2022 – Lamont Public Library Board Meeting*
 - Tuesday/Thursday evening hours will be 4:30-8:30pm (slight change from the original 4:00-8:00pm)
 - Public Library will be closed December 23, 2022-January 3, 2023, for Christmas break. Minutes will follow when approved.

Town of Lamont Business:

- N/A

Professional Development (Workshops & Conferences):

- N/A

Lamont Functions and Events:

- *November 26, 2022 -Town of Lamont Christmas Light Up!*
- *December 3, 2022 – Town of Lamont Christmas Party*

CAO REPORT

FOR THE PERIOD ENDING DECEMBER 7, 2022

HIGHLIGHTS:

November 17, 2022

- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.

November 18, 2022

- 2023 Capital Budget preparation.

November 21, 2022

- 2023 Budget Survey review.
- CEO-CAO meeting.

November 22, 2022

- Weekly meeting with Deputy CAO.
- Weekly finance meeting.

November 23, 2022

- Mental health community session.

November 24, 2022

- Weekly meeting with Director of Operations.

November 29, 2022

- Sponsorship meeting.
- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Governance and Priorities Committee meeting.

December 1, 2022

- Economic Development Board Meeting

December 7, 2022

- Economic development planning.

MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- N/A

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING December 13, 2022

HIGHLIGHTS

STAFF

- Weekly Operations team meetings Thursday.
- Operations and safety meeting November 23, 2022.

Facilities

- Season ice bookings.
- Remembrance Day Ceremony
- 1 Hockey Tournament
- Christmas Light Up Festival.
- 14 other facility bookings since November 8, 2022.

Transportation Maintenance

- Snow Fence has been installed in areas identified in 2021.
- Street sanding as required.
- Snow clearing as required.
- Bridge Repair completed.

Parks & Recreation

- Outdoor rink preparation and installation.
- Parks and Recreation Committee Meeting November 14, 2022.
- Christmas Lights installed.

Utilities

- SCADA System project initiated.
- PRV Solenoid replaced at 54 Street Reservoir.

Projects & Requests:

- Bridge Repair Completed.
- Bi-Weekly lagoon planning meetings.
- Winter Wonder Lights coordination.
- Cost share agreement meetings Nov7 & 21, 2022.
- Coordinate possible Policy Studies project with MacEwan University.
- Governance & Priorities Meetings Nov 12 & 29, 2022.

Description	Targeted		2022 Actual	Variance	% of Completion	2022 -		Increase/ (Decrease)	Percentage	Note
	2022 Budget	Amount Nov.				Nov.	Nov.			
REVENUE										
General Revenue	(2,831,611)	(2,800,416)	(2,823,844)	(7,767)	100%	(19,802)	(19,444)	-358	2%	
Administration	(160,862)	(147,457)	(173,676)	12,814	108%	(19,734)	(425)	(19,308)	4540%	
By Law	(5,967)	(5,470)	(5,536)	(431)	93%	(1,508)	(768)	(740)	96%	
Strs. & Road	(316,496)	(290,121)	(314,798)	(1,698)	99%	(1,000)	0	(1,000)	0%	
Water	(620,698)	(568,973)	(439,527)	(181,171)	71%	(86,651)	(95,233)	8,582	-9%	
Sewer	(164,622)	(150,904)	(129,034)	(35,588)	78%	(25,774)	(28,175)	2,401	-9%	
Garbage	(349,415)	(320,297)	(289,467)	(59,948)	83%	(57,641)	(58,299)	658	-1%	
Cemetery	(1,248)	(1,144)	(1,300)	52	104%	0	(800)	800	-100%	
Planning & Subdivision	(2,143)	(1,964)	(1,478)	(665)	69%	(104)	(329)	225	-68%	
Hall	(10,528)	(9,651)	(12,661)	2,133	120%	(646)	(609)	(37)	6%	
Arena	(143,893)	(131,902)	(124,006)	(19,887)	86%	(13,199)	(9,055)	(4,144)	46%	
Park	(10,734)	(9,840)	(9,150)	(1,584)	85%	0	0	0	0%	
Curling Rink	(277)	(254)	(600)	323	217%	0	0	0	0%	
TOTAL REVENUE	(4,618,494)	(4,438,392)	(4,325,078)	(293,416)	94%	(226,058)	(213,137)	(12,922)	0%	

EXPENSE										
Council	126,262	115,740	111,911	14,351	89%	8,112	10,775	(2,663)	-25%	
Administration	735,696	674,388	612,215	123,481	83%	49,821	50,462	(641)	-1%	
Fire	36,554	33,508	26,853	9,701	73%	1,475	1,394	81	6%	
Disaster Service	1,500	1,375	307	1,193	20%	0	0	0	0%	
By-Law	93,491	85,700	28,481	65,010	30%	1,638	2,110	(472)	-22%	
Public Work	266,896	244,655	198,502	68,394	74%	12,292	12,695	(403)	-3%	
Street & Road	577,359	529,246	428,299	149,060	74%	41,679	33,333	8,346	25%	
Storm Sewer	15,472	14,183	9,641	5,831	62%	2,604	0	2,604	0%	
Water	700,478	642,105	502,319	198,159	72%	52,974	39,020	13,954	36%	
Sewer	127,184	116,585	109,555	17,629	86%	636	10,654	(10,018)	-94%	
Garbage	302,044	286,143	267,505	34,539	89%	13,493	23,642	(10,150)	-43%	
Family Community & Cemetery	27,126	24,866	26,675	451	98%	0	0	0	0%	
Town Beautification	8,500	7,792	6,940	1,560	82%	2,669	11,880	(9,211)	-78%	
Planning & Subdivision	92,235	84,549	30,857	61,378	33%	1,981	2,955	(974)	-33%	
Hall	144,956	132,876	106,530	38,426	73%	13,183	8,035	5,148	64%	
Arena	327,105	299,846	266,388	60,717	81%	30,139	32,430	(2,291)	-7%	
Park	180,554	165,508	146,821	33,733	81%	7,785	6,207	1,579	25%	
Curling Rink	46,150	42,304	39,249	6,901	85%	409	4,109	(3,700)	-90%	
FCSS & School Fund	555,682	509,375	432,848	122,834	78%	0	0	0	0%	
Total Expense	4,365,244	4,010,743	3,351,897	1,013,347	77%	240,889	249,700	(8,811)	-4%	

Description	2022 Budget	Targeted		Variance	% of Completion	2022 -		Increase/ (Decrease)	Percentage	Note
		Amount Nov.	2022 Actual Nov.			Nov.	2021 - Nov.			
Amortization Expense										
Administration Amorti	25,000	22,917	0	25,000	0%	0	0	0	0	0
Fire Amortization	18,600	17,050	0	18,600	0%	0	0	0	0	0
Public Works Amortiza	48,000	44,000	0	48,000	0%	0	0	0	0	0
Road Amortization	345,000	316,250	0	345,000	0%	0	0	0	0	0
Storm Sewer Amortization	700	642	0	700	0%	0	0	0	0	0
Water Amortization	191,000	175,083	0	191,000	0%	0	0	0	0	0
Sewer Amortization	191,000	175,083	0	191,000	0%	0	0	0	0	0
Recreation Amortizari	110,000	100,833	0	110,000	0%	0	0	0	0	0
Total Amortization Expense	929,300	851,858	0	929,300	0%	0	0	0	0	0%
Capital Programs										
Administration	0	0	0	0	0%	0	0	0	0	0
Fire	0	0	0	0	0%	0	0	0	0	0
Public Work	244,000	223,667	139,216	104,784	57%	12,148	0	12,148	0	0
Street and Road	2,361,311	2,164,535	2,183,320	177,991	92%	163,342	0	163,342	0	0
Storm Sewer	0	0	0	0	0%	0	2,250	-2,250	-1	
Water	55,000	50,417	0	55,000	0%	0	0	0	0	0
Sewer	670,773	614,875	632,149	38,625	94%	59,265			Carried from 2021	
Planning & Subdivision	0	0	0	0	0%	0	0	0	0	0
Hall	0	0	0	0	0%	0	0	0	0	0
Arena	0	0	0	0	0%	0	0	0	0	0
Park	0	0	0	0	0%	0	70,189	-70,189	-1	
Curling Rink	0	0	0	0	0%	0	0	0	0	0
Total Capital Programs	3,331,084	3,053,494	2,954,684	376,400	89%	234,755	72,439			
Grand Total	8,625,628	7,916,095	6,306,581	2,319,047	73%	475,643	322,139	(8,811)		

CLOSED SESSION NOTICE

December 13, 2022

- 7.1 Chief Administrative Officer Annual Performance Appraisal***(Advice from Officials)*
 - *FOIP Section 24 – Advice from Officials*
- 7.2 Operations Update** *(Advice from Officials)*
 - *FOIP Section 24 – Advice from Officials*
- 7.3 Recreation Agreement** *(Advice from Officials)*
 - *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."