

# Council Package

## November 22, 2022



Page left intentionally blank



**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
November 22, 2022**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

**1.4.1. November 8, 2022 Council Meeting Minutes .....Page 1**

**1.4.2. November 12, 2022 Governance & Priorities Committee Minutes .....Page 6**

**2. DELEGATIONS**

**2.1. MOTION FOR ACCEPTANCE OF DELEGATION**

**2.1.1. Glenda Farnden - STARS**

**3. CORRESPONDENCE**

**3.1. Alberta Municipalities – LGFF Allocation Proposal Virtual Engagement .....Page 8**

**3.2. Go East of Edmonton Renewal .....Page 10**

**4. NEW BUSINESS**

**4.1. 2023 Tax Recovery Public Auction Conditions of Sale .....Page 21**

**4.2. 2023 Tax Recovery Public Auction – Reserve Bids .....Page 24**

**4.3. 2023 Fees, Rates and Charges Bylaw Annual Review .....Page 26**

4.4. Lamont High School Christmas Dinner .....	Page 41
4.5. Chipman and Lamont Bus/Train Memorial.....	Page 43
4.6. Go East of Edmonton Letter of Support.....	Page 49
4.7. County of Lamont Food Bank Christmas Hamper.....	Page 52
4.8. 2022 Capital Works Program Financial Update .....	Page 54
<b>5. REPORTS</b>	
5.1. Mayor & Council.....	Page 56
5.2. CAO .....	Page 62
5.3. Finance.....	Page 63
<b>6. NOTICES OF MOTION</b>	
<b>7. CLOSED SESSION.....</b>	<b>Page 65</b>
7.1. Operations Update	
7.2. AMWWP Grant	
7.3. Community Engagement	
7.4. Recreation Agreement	
<b>8. ADJOURNMENT</b>	





5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
November 8, 2022  
Regular Meeting of Council**

<b>PRESENT:</b>	Kirk Perrin	Mayor
	Jody Foulds	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Dave Taylor	Councillor
	Perry Koroluk	Councillor
	Colleen Holowaychuk	Councillor
	Rick Bastow	Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Jaclyn Ponto	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Mayor Perrin:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**MOTION: 314/22 Councillor Sieker:** That the Council Agenda be accepted as presented.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**ADOPTION OF MINUTES:**

a) Organizational Meeting Minutes – October 25, 2022

**MOTION: 315/22 Councillor Holowaychuk:** That the Minutes of the October 25, 2022 Organizational Meeting be accepted as presented.

**CARRIED**

b) Meeting Minutes – October 25, 2022

**MOTION: 316/22 Councillor Taylor:** That the Minutes of the October 25, 2022 Council Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS:**

- Northern Lights Library Board – James & Vicky

**MOTION: 317/22 Councillor Holowaychuk:** That James & Vicky from the Northern Lights Library Board be accepted as a delegation.

**CARRIED**

**CORRESPONDENCE:**

- EIPS Board Highlights – October 20, 2022
- NE Regional Mayors, Reeves, Indigenous Leaders Caucus
- Introductory Letter from Municipal Affairs – October 28, 2022
- Letter from the Town of Fox Creek – Victim Services Redesign
- Provincial Health Tour – Camrose – October 12, 2022
- Wireless Broadband Virtual Information Session Invite
- Fort Saskatchewan RCMP Quarterly Community Policing Report

**MOTION: 318/22 Councillor Taylor:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS:**

**Strategic Plan**

**MOTION: 319/22 Councillor Koroluk:** That Council accept the 2023-2027 Strategic Plan.

**CARRIED**

**Brownlee Emerging Trends in Municipal Law**

**MOTION: 320/22 Councillor Holowaychuk:** That Council approve Mayor Perrin's and Deputy Mayor Fold's attendance at the Emerging Trends in Municipal Law Seminar.

**CARRIED**

**Planned Water Interruption**

**MOTION: 321/22 Councillor Sieker:** That Council receive the Planned Water Interruption Report as information.

**CARRIED**

**Lamont Creek Bridge Repair**

**MOTION: 322/22 Councillor Koroluk:** That Council receive the Lamont Creek Bridge Repair Update as information.

**CARRIED**

**2022 Capital Works Program Update**

**MOTION: 323/22 Councillor Koroluk:** That Council accept the 2022 Capital Works Program Update as information.

**CARRIED**

**Friends of Lamont Elementary School Society Fundraiser**

**MOTION: 324/22 Councillor Holowaychuk:** That Council direct Administration to contact Friends of Lamont Elementary School Society and indicate that the Town would be happy to assist with in-kind donations such as playground structure removal services, playground border removal services and sand removal/new sand installation and further Council directs Administration to invite our neighbouring municipality, the County, to participate in next year's installation event.

**CARRIED**

**REPORTS:**

**Council Reports:**

<b>Mayor Perrin</b>	Written report attached.
<b>Councillor Taylor</b>	October 27, 2022 Strategic Planning Committee Meeting.
<b>Councillor Harvey</b>	Written report attached.
<b>Councillor Koroluk</b>	Nothing to report.
<b>Councillor Sieker</b>	Written report attached.
<b>Councillor Foulds</b>	Written report attached.
<b>Councillor Holowaychuk</b>	Written report attached.

**Staff Reports:**

**CAO**  
**Director, Operations & Infrastructure**

Written report attached.  
Written report attached.

**MOTION: 325/22 Councillor Foulds:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:** None.

**CLOSED SESSION:**

- **Operations Update**
  - *FOIP Section 24 – Advice from Officials*
- **Economic Development Action Plan**
  - *FOIP Section 24 – Advice from Officials*
- **Recreation Agreement**
  - *FOIP Section 24 – Advice from Officials*

**MOTION: 326/22 Councillor Harvey:** That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 8:06 p.m.

**CARRIED**

**MOTION: 327/22 Councillor Holowaychuk:** That Council revert to regular Council meeting session at 9:23 p.m.

**CARRIED**

**MOTION: 328/22 Councillor Harvey:** That Council extend the meeting past 9:00 p.m.

**CARRIED**

**MOTIONS ARISING FROM CLOSED SESSION:**

**MOTION: 329/22 Councillor Sieker:** That Council accept the Operations Update as information.

**CARRIED**

**MOTION: 330/22 Councillor Taylor:** That Council accept the Economic Development Action Plan.

**CARRIED**

**MOTION: 331/22 Councillor Sieker:** That Council authorize Mayor Perrin to negotiate a three year Recreation Agreement with the County of Lamont.

**CARRIED**

**ADJOURNMENT:** Mayor Perrin adjourned the meeting at 9:26 p.m.

---

Mayor

---

Chief Administrative Officer



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
November 12, 2022  
Governance & Priorities Committee Meeting**

**PRESENT:**

Kirk Perrin	Chair
Jody Foulds	Member
Linda Sieker	Member
Al Harvey	Member
David Taylor	Member
Perry Koroluk	Member
Colleen Holowaychuk	Member
Rick Bastow	Chief Administrative Officer
Tyler Edworthy	Director Operations & Infrastructure
Robert Mu	Finance Officer

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Chair Perrin:** called the meeting to order at 1:00 p.m.

**Adoption of Agenda**

**MOTION: Member Sieker:** That the Governance & Priorities Committee Agenda be accepted as presented.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**DELEGATIONS:** None.

**BUSINESS:**

**2023 Capital Budget & 5 Year Capital Plan**

**MOTION: Member Taylor:** That the Governance and Priorities Committee accept the 2023 Capital Budget as information

**CARRIED**

**MOTION: Member Sieker:** That the Governance and Priorities Committee accept the 2023-2027, 5-Year Capital Plan as information

**CARRIED**

**ADJOURNMENT:** Chair Perrin adjourned the meeting at 2:33 p.m.

---

Chair

---

Chief Administrative Officer

**From:** Cathy Heron <[president@abmunis.ca](mailto:president@abmunis.ca)>

**Sent:** Tuesday, November 15, 2022 9:30 AM

**To:** Rick Bastow <[Rick.B@lamont.ca](mailto:Rick.B@lamont.ca)>

**Subject:** Learn What ABmunis is Proposing for LGFF Allocation – Member Engagements on November 23 and 24

Dear Mayors and CAOs:

In May 2022, Alberta Municipal Affairs asked Alberta Municipalities (ABmunis) and the Rural Municipalities of Alberta (RMA) to work together to develop an allocation formula for the 2024 start of the Local Government Fiscal Framework (LGFF) funding program for the non-charter municipalities. ABmunis and RMA met over the summer and early fall but could not come to an agreement on a final allocation formula. As a result, the associations agreed to submit separate proposals to the Minister of Municipal Affairs. ABmunis recently submitted its proposal to the Minister and is now hosting virtual engagements to inform members about our proposal for LGFF allocation.

We invite you to attend a virtual engagement where we will cover information on:

- the engagement process,
- principles and goals for LGFF allocation,
- recommended formula factors and weightings,
- reasoning for our recommendations,
- potential impact on municipalities, and
- provide an opportunity to answer your questions.

### **Who should attend?**

This virtual engagement is open to municipal elected officials, CAOs, and senior finance managers. Attendance is limited to individuals that are elected to or employed with municipalities that are a Regular Member of ABmunis.

### **Dates**

To help with your scheduling, we are offering two timeslots for this engagement. The information will be the same at each session.

- November 23 | 7:00 – 8:30 p.m. | [Register for this session](#)
- November 24 | 3:00 – 4:30 p.m. | [Register for this session](#)

### **Materials**

A copy of the presentation and ABmunis' written proposal on LGFF allocation will be shared with members after the engagements.



We look forward to hosting these sessions and continuing to keep you up-to-date on the transition from the Municipal Sustainability Initiative to the new LGFF program in 2024.

Thank you,

**Cathy Heron** | President

**Mayor, City of St. Albert**

---

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



---

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

*Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*



## 2023 Tourism Programs Renewal Form: Town of Lamont

Based on your participation in 2022 (This is not an Invoice).

### 1) Annual Regional Tourism (DMO) Membership Program -

Your Membership Fee includes: **Year-round Tourism Marketing Benefits in the #1 Most Effective Regional Tourism Website and Social Media and other Destination Marketing Promotions.**

- **Full Colour Detailed Webpages: Community profile, listings and webpages, photos, ads,** (including museums, farmers markets, community events, golf courses, campgrounds etc.) Updated regularly.
- **Ongoing Social Media promotion of Events, Activities and Non-Profit Organizations.**
- **Weekly Radio plus other Digital Marketing and effective Marketing Programs year-round.**
- **Ongoing Tourism Development and Grant Funds** to include and help your community.
- **Ongoing Communications, Advocacy, Support Programs** to help grow Tourism in your area.

**Membership Fee: \$400** (same rate as last year)

### 2) Annual Travel Guide Advertising -

- **Display ad** runs in both print magazine, and online guide <https://goeastofedmonton.com/travel-guide/>
- With the purchase of your display ad you receive a **Feature editorial**, photo(s), and includes all listings on many pages of events, campgrounds, attractions, etc.
- **Low Cost...**Member rate for your ad (ad design included).
- **Bonus Advertising** - your Display Ad and /or Editorial may also run in other promotions at No Extra Charge.
- With these Benefits, your **Advertising Value** is more than double your investment.

**Travel Guide Investment: 1/2 page ad \$1300 + gst** If you wish to change ad size please contact to discuss.

### 3) Roadtrip Adventure Game – May to September

Your community is guaranteed to receive visitors by participating in this unique and innovative tourism promotion. This was a great success in the past and we invite you to participate once again. Please see the section on our website <https://goeastofedmonton.com/itineraries-roadtrips/roadtrip-adventure-game/>. (Membership required).

**Roadtrip Game Investment: \$450 + \$50 prize contribution.** (See attached document.)

**Total Investment for 2023 Budget: \$2200** (plus applicable gst)

**A Great Value and ROI. The value of these programs are 2X that of your investment due to our low cost and support from Travel Alberta. It is an exceptional value and great potential for returns into your community!**

**Note: You will not be invoiced till the new year for these programs, unless you request it to be sent in the current year.**

**Our Deadline is December 15, 2022.** Please sign and email form back to authorize these programs.

Signature:

Date:

**Questions or if you would like more details?** Contact Kevin D. Kisilevich [kevin.goeast@gmail.com](mailto:kevin.goeast@gmail.com)  
Phone: 780-632-6191 or 1-888-632-8755

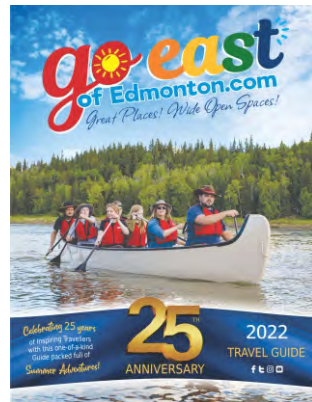
Current Annual Reach and Benefits - based on the results in 2022.

Leads to Partners

- **1000+** referrals from phone calls, emails and messaging
- **50,000+** click thrus from the Website to partners pages
- **200,000+** Facebook, Instagram, Twitter, E-News, engagements on content. (Clicks, comments, and shares creates leads to partners).
- **200,000+** Google, Youtube (Clicks and interactions on ad content, creates leads to partners).



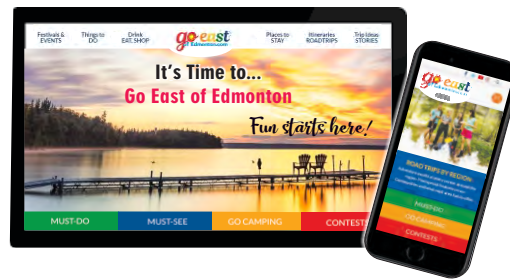
Travel Guide in Print & Online



It's the #1 most popular travel guide in the region and at Visitor Centres!



Regional Tourism Website



The #1 highest traffic and most comprehensive tourism website in the region.

**Growth - over 100,000 Pageviews increase in 2022!**

Total Users

of Go East Website, Travel Guide, and Social Media

**500,000+** people annually!!!

Print Guide

- **60,000** copies printed
- 160 pages in 2022
- 200,000+ readership
- 1 Million+ pageviews

Online Guide

- **200,000+** pageviews annually

Website

- **500,000+** pageviews
- 250,000+ sessions/visits
- 2000+ webpages of Content

Google Organic Search

The Go East of Edmonton website appeared over **7.4 Million** times (impressions) from google searches in the past year, resulting in over **140,000 clicks** to partners pages and content on [GoEastofEdmonton.com](http://GoEastofEdmonton.com)

Year Round Ad Campaigns

- **Google, Facebook & Instagram Ads** - Reached over **11 Million** ad impressions annually!
- **Roadtrip Adventure Game** reached over **2.6 Million** impressions
- **Roadtrip Video Ads** reached over **642,000** views
- **Billboard Ads** seen **272,000** times all over the Edmonton area
- **Radio Ads** on **10 Stations** (Edmonton & East area)

Social Media & E-News



- **46,000+** combined followers
- Reaching **1.5 Million+** people annually



# 2022 Project and Marketing Report

Your community is Guaranteed to receive visitors by participating in this unique and innovative tourism promotion!

**A Proven Success!**

*Nearly 7000 Stickers were given away between all of the Partner Communities... which is over 7000 visits from travellers.*

*All sizes of Communities and all areas of Northeast, East and Southeast benefited from Increased Roadtrips from Visitors.*

**47 communities participated in 2022**, (as compared to 42 in 2021.)

The average is over 100 stickers per community. This is hundreds of people and/or families who visited the communities just to play the game (not including other travellers who visited).

*Over \$100,000 ROI - Return on Investment to Partners...*

Total Project value is calculated at over \$30,000 to coordinate, organize, advertise and implement the 2022 Game project. Includes Partner and Grant funds received.

**Over \$100,000 in spending is currently estimated from the Roadtrip Adventure Game into our region- a 3 to 1 gain in ROI for our region.**

*Over \$6000 in Prize Contributions is expected to return a minimum of another \$6000 in ROI to the region.*

We are grateful to all our partners who generously contributed over \$6000 in prizes from their communities. These prizes will also bring back all the winners to our local businesses and attractions to redeem and visit once again - further supporting the region.

*Marketing Success using the Travel Guide...*

In 2021 and 2022, the Game was inserted into the Go East of Edmonton Travel Guide. Game players surveyed stated the **Travel Guide was by far the #1** way they learned about the game and that they preferred to use the Travel guide instead of just downloading the Gameboards.

**How did you hear about the game? Where did people come from?**

34% Go East of Edmonton Travel Guide

32% Played Before

14% Social Media and/or Internet

7% Local Business / Attraction or other

7% Friend and/or Family

6% Advertisements / Signs

*Data from people who entered.*

Page 12 of 65

63% Edmonton, Sherwood Park & Area

5% Calgary, Red Deer, other AB

32% In and around our region:

Northeast, East, Southeast Communities

*Data from people who entered.*

## 2022 Resulted in 576 ENTRIES

Over 100 Entries from each Region of Gameboards - Northeast, East, Southeast (people who visited 15 or more Communities)

Over 40 Entries who visited 21 or more communities (multiple regions)

**Ultimate Roadtrippers:** once again we have confirmed 24 people have submitted all 3 Gameboards - that's visiting all **47 Communities this Summer!**

The winners are all posted on our website at [www.GoRoadtripGame.ca](http://www.GoRoadtripGame.ca)

Special Thanks  
to our  
Corporate  
Sponsors





## OUR SUCCESS Totals for the Past 2 Years (2021-2022)

Over \$400,000 of ROI Spending Generated on Eat, Shop, Stay, Events, & Activities across all Regions!

Nearly 20,000 Stickers given away = 20,000 Visits (check-ins) across the region!

- Over 1000 people signed up on Go East Website to get Game updates, tips and more
- Over 1500 entries for prizes
- Prizes awarded to over 120 Winners
- Over \$10,000 in prizes given away!
- Over 1000 posts/pictures/videos on Social Media
- Over 3500 downloads of Gameboards and Station pages
- Over 32,000 Pageviews on the Game webpage on GoEastofEdmonton.com
- Pop-up Banner ad on Go East Website seen by over 194,000 people
- Digital Ads results of 3.41 Million Impressions
- Digital Billboards specifically about the Game, seen over 100,000 times
- **Vast majority of players said they loved it and would play again!**

### FOR 2023 –

**New Creative Ideas** will be added to the game to get people to stay longer, spend more \$ in the region. A planning committee will work through the winter season and announce these plans to the partners.



## Why YOUR COMMUNITY should Participate in 2023:

**Your Community is Guaranteed to receive visitors** by participating in this unique and innovative tourism promotion! **This project ensures more grant funding to Go East of Edmonton!** Your participation is important. Over the past two years you helped us get the maximum amount of Grants from Travel Alberta!

This project is trackable so we can measure the results and ROI. **Year after year we achieve 3 to 1 or more ROI to our communities.**

All communities had people visit from the game, with purchases at stores, restaurants and accommodations. **Many were new and never visited these communities before now!**

If your community has a Roadside Attraction, or other popular attraction or business – **people will love to come visit, and collect your sticker as a souvenir while playing the Game!**

**The Roadtrip Game is exceptional - no project has ever had so much amazing enthusiastic results from visitors!**  
[See Testimonials page.](#)

See the 2022 Winners at [www.GoRoadtripGame.ca](http://www.GoRoadtripGame.ca). There were over 100 Winners including our Top Prizes and Bonus Prize Winners. Word of mouth Advertising from the Winners will help grow the 2023 Game!

**It's a proven success and proves that Go East of Edmonton works to grow tourism and bring travellers to every part of our region!**

TO PARTICIPATE please notify us by email. Invoicing will be in 2023.

Kevin Kisilevich 780-632-6191 or [kevin.goeast@gmail.com](mailto:kevin.goeast@gmail.com)

# How We Promoted Communities and the Game in 2022

## Website

[www.GoEastofEdmonton.com](http://www.GoEastofEdmonton.com)

Recorded nearly **15,000 pageviews** of Game pages. There were nearly **1600 Downloads** of Gameboards and Sticker station pages from the website and over **114,000 impressions** on the Game Pop-up banner.

**Featured Blog articles**, photos and videos were promoted on Go East, Partner and other media websites and through e-newsletter.



Go Southeast on the Roadtrip Adventure Game – Your Guide to Sticker Stations & Much More! #goroadtrips2022

■ JUNE 15, 2022 /  
■ 2022 ROADTRIP ADVENTURES. ■ BEAVER COUNTY. ■ CAMROSE. ■ CAMROSE COUNTY. ■ DAYSLAND. ■ DONALD. ■ FLAGSTAFF COUNTY. ■ FORESTBURG. ■ HARDISTY. ■ HAY LAKES. ■ HIGHWAY 13. ■ HIGHWAY 14. ■ HMA. ■ ITINERARY. ■ KILAM. ■ RYLEY. ■ SEDGWICK. ■ SOUTHEAST OF EDMONTON. ■ SUMMER ADVENTURES. ■ TOFFIELD. ■ VIKING. ■ WAINWRIGHT

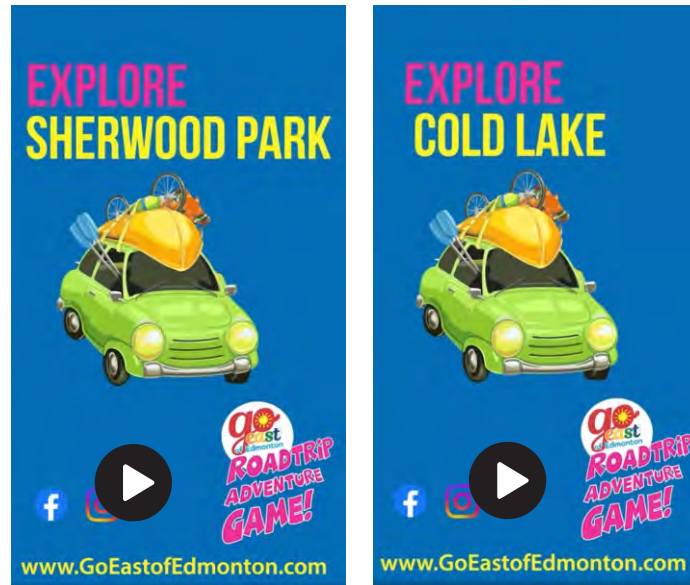
Use this as your complete guide to areas East of Edmonton on your 2022 Roadtrips! Don't forget to post your photos on social media with the hashtags #goroadtrips2022 and #goeastofedmonton. Within One Hour from Edmonton Town of Toffield Toffield is located just forty minutes southeast of Edmonton on Hwy 14. Start your visit at the Beaverhill Lake Nature Centre and Museum facility. The facility is home to numerous interactive displays on the rich natural and cultural history of the area. Head outdoors ...

[Read More](#)

## Social Media

There have been over **500 Posts and Ads on Social Media!** Every Community was featured and promoted on Facebook & Instagram!

**NEW - 47 Video Reels** were created to promote participating Communities!



**All Reels can be edited and used again!**

See posts, photos and more at  
**#goroadtrips2022** and  
**#goeastofedmonton**

## Ad Campaigns

**Digital Ad Results - we reached 2.61 Million Impressions from Google and Meta Roadtrip Game Advertised content! (3X more than 2021)**



Pattison Billboard advertising was seen over 50,000 times in Edmonton.



**Radio campaigns** ran each month on CFCW, Country 106 and 8 local radio stations.



**Over 100,000 people were reached through Advertising campaigns!**



# Amazing Testimonials Year after Year!

## Roadtrip Game Winners Testimonials:

Danielle Killam, Edmonton – “I am on the road quite a bit for work, and this was a **great way to add some fun** and breaks into my work day.”

Sandra Pardy, Sherwood Park - “We played the road trip game as a chance for the 2 granddaughters to spend extra time with mom. She is single and works out of town. **We had lots of fun**, lots of junk food, several laughs, and ran the gas tank way too low several times.”

Porscha Tomlinson, St. Paul - “Something to do in the summer- gets us out of the house! It was a challenge to collect as many as we could. My favorite thing was seeing all the monuments and attractions! **Trying local food and specialties too!**”

Ryland Steinke, Edmonton – “We had fun playing and **it was interesting to see new places**. My favorite thing was Dobbin's candy store in Wainwright.”

Kasmine Dyck, Lloydminster: “**We had the best summer** with #goroadtrips2022.”

Crystal Skelton, Sherwood Park - “We had so much fun doing this! We never played before. **I've never been to most of the east side of Alberta. Thank you so much for the fun memories!**”



## Game Player Testimonials

@marcyoakes: Let the #goroadtrips2022 fun begin! **What an awesome idea** we are so excited to take my angel Aidan who has autism on these summer adventures!! He loves road-trips and we are all born Albertan's! I'm excited to see more of our local beauty and cool places!

Janelle Byma- “**We absolutely loved going exploring this summer!**”

Lisa Shires- “We had so much fun going around. **Never been to half of these places so it was fun!!**”

Jim Moran- “**I would like also to commend Go East for your work on this program. We always hear positive merchant comments about you when we mention we saw their respective ads in your booklet.**”

## Sticker Station Testimonials:

**Mannville Confectionery 881** - “We are **looking forward to next year**. People seemed to know what they were doing more this year and it went smooth.”

**Wainwright Dobbin's** - “It went really well and was a lot of fun!”

**Buckskin's Emporium** - “Had a really good turn out.”

**Strathcona Wilderness Centre** - “Went very well and we had a lot of people come.”

**Fort Saskatchewan Dow Centennial Centre** - “Had a great turn out and it went very well.”

**Marwayne Kat Tracks** - “It was fun to see new people come in to play the game.”

**Vermilion Visitor Centre** - “Lots of people came in for both stickers and guides. It went really well!”

**Vegreville Visitor Centre** - “We were the first sticker for many of our guests. We definitely introduced a large volume of our guests to Go East right up till closing. We have been encouraging guests to watch for this **awesome game** again next year.”

Campers: “We decided to go camping in Innisfree. We decided to drive around to Vegreville and saw a sticker station sign by the egg and figured we would check it out. When we entered the visitors center, we were greeted by a very excited group of ladies who were claiming we were the first people to ask for a sticker. We won a huge free swag bag and left with a good feeling about east of Edmonton. **We have been camping east all summer instead of the mountains and have been more than pleased.**”

Henry Salomons- “We had a great time with this contest. **We bought something in every place we got a sticker. We are planning a bigger trip next year.**”



# Signs, Posters, Gameboards from 2022

## STICKER STATION



[GoEastofEdmonton.com](http://GoEastofEdmonton.com)

**PLAY & WIN**

June 4 to August 31, 2022

**OVER \$6000 IN PRIZES!**

**3 WAYS TO WIN!**

POST YOUR TRIP DAILY WITH #goroadtrips2022 and #goeastofedmonton

@GoEastofEdmonton  
@GoEastofEdmonton  
@GoEastofYEG

Sponsored by MCSNET CANALTA HOTELS

Plamondon - Lac La Biche Region 	Lac La Biche Region 	Town of St. Paul 	Town of Elk Point 	Village of Glendon 	Town of Bonnyville 
 <b>NORTHEAST OF EDMONTON</b> <b>Over \$6000 in Prizes!</b> <b>3 WAYS TO WIN</b>					
<p>1. Collect stickers and enter partial or completed gameboards. Take a close up photo of your Gameboard and upload it to: <a href="http://www.GoRoadtripGame.ca">www.GoRoadtripGame.ca</a></p> <p>2. Post your trip daily with our hashtags for monthly and bonus prizes: Use #goroadtrips2022 and #goeastofedmonton</p> <p>3. Your trip photos will be automatically be entered in our 2022 Photo Contest (using our hashtags)</p>					
<p>2022</p> <p>Complete Game Rules &amp; Prize Details: <a href="http://www.GoRoadtripGame.ca">www.GoRoadtripGame.ca</a></p> <p>Use #goroadtrips2022 and #goeastofedmonton</p> <p>MCSNET CANALTA HOTELS</p> <p>STICKER STATION HERE</p> <p>Name of Player: _____</p> <p></p>					
Village of Waskatenau 	Thorhill County 	Town of Redwater 	Town of Legal 	Town of Ben Accord 	Town of Gibbons 

Town of Bruderheim 	Town of Lamont 	Town of Mundare 	Village of Andrew 	Town of Two Hills 	Village of Myram 
 <b>EAST OF EDMONTON</b> <b>Over \$6000 in Prizes!</b> <b>3 WAYS TO WIN</b>					
<p>1. Collect stickers and enter partial or completed gameboards. Take a close up photo of your Gameboard and upload it to: <a href="http://www.GoRoadtripGame.ca">www.GoRoadtripGame.ca</a></p> <p>2. Post your trip daily with our hashtags for monthly and bonus prizes: Use #goroadtrips2022 and #goeastofedmonton</p> <p>3. Your trip photos will be automatically be entered in our 2022 Photo Contest (using our hashtags)</p>					
<p>2022</p> <p>Complete Game Rules &amp; Prize Details: <a href="http://www.GoRoadtripGame.ca">www.GoRoadtripGame.ca</a></p> <p>Use #goroadtrips2022 and #goeastofedmonton</p> <p>MCSNET</p> <p>STICKER STATION HERE</p> <p>Name of Player: _____</p> <p></p>					
Town of Vermilion 	Village of Mannville 	Town of Vegreville 	Strathcona County 	Sherwood Park 	

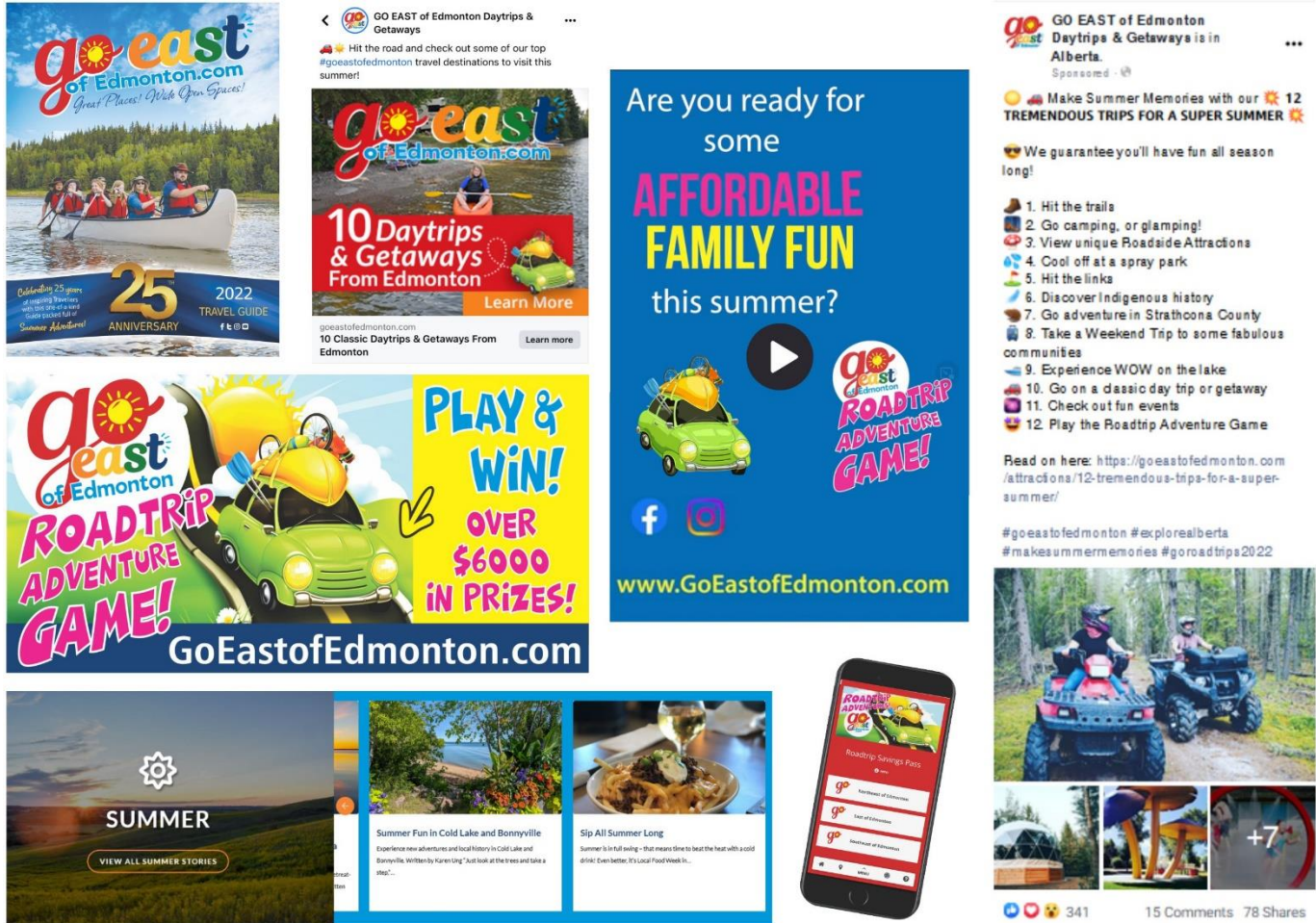
Camrose County 	Town of Daysland 	Village of Donaldia 	Village of Forestburg 	Town of Killam 	Town of Sedgewick 
 <b>SOUTHEAST OF EDMONTON</b> <b>Over \$6000 in Prizes!</b> <b>3 WAYS TO WIN</b>					
<p>1. Collect stickers and enter partial or completed gameboards. Take a close up photo of your Gameboard and upload it to: <a href="http://www.GoRoadtripGame.ca">www.GoRoadtripGame.ca</a></p> <p>2. Post your trip daily with our hashtags for monthly and bonus prizes: Use #goroadtrips2022 and #goeastofedmonton</p> <p>3. Your trip photos will be automatically be entered in our 2022 Photo Contest (using our hashtags)</p>					
<p>2022</p> <p>Complete Game Rules &amp; Prize Details: <a href="http://www.GoRoadtripGame.ca">www.GoRoadtripGame.ca</a></p> <p>Use #goroadtrips2022 and #goeastofedmonton</p> <p>MCSNET CANALTA HOTELS</p> <p>STICKER STATION HERE</p> <p>Name of Player: _____</p> <p></p>					
Town of Wainwright 	Village of Irma 	Beaver County - East 	Town of Viking 	Village of Ryley 	Beaver County - West 



# Unprecedented Tourism Success with Go East of Edmonton 2022!

Hello all Tourism Partners,

Here is a Summary of Marketing Success as we have had a successful summer promoting the region. (Updated data from May thru Sept 2022) Read below the Graphic: 10 Important Updates



## Grants from Travel Alberta...

**New Milestone reached-** for 2 years in a row we have earned \$99,000 or more in grant funds from Travel Alberta.

In 2022 we received a \$19,000 Covid recovery grant and an \$80,000 Marketing Grant. Our Summer Marketing grant came late (in August) which affected our campaign, but in spite of that we are seeing significant increases in traffic to Go East website and social media.

## Travel Guide is another great success in 2022

**New Milestone reached** – The 2022 Travel Guide is actually the 25<sup>th</sup> annual guide published for regional tourism- an achievement almost no one will ever achieve anymore.

Testimonials continue to come in about the guide, its great content, and numerous operators have stated the positive return on investment received from it. It was our best guide ever with many new attractive

design features. A unique testimonial came in that International Tourists love to take home the Go East Guide as a souvenir because it fits easily in their suitcase.

In 2022, we increased to over 100 outlets in Calgary, over 350 in Edmonton area plus key locations and visitor centres around Alberta, in addition to complete distribution in our area at key outlets. With 60,000 copies printed it was running out early in August as there is only a limited number of boxes left.

*Year after year, the Travel Guide has proven itself as an effective unique marketing tool- many have said it is the Best and most popular Travel Guide in Alberta!*

## Website Traffic Sees Huge Growth this Summer!

**New Milestone reached-** *it's the highest traffic ever for the Go East website. No Website promoting Tourism East of Edmonton has ever achieved this high of Traffic! Over 500,000 pageviews in the past year!!*

**Over 26% increase+/- in overall traffic** as both sessions and pageviews for the past year. (From October 1, 2021 to Sept 30, 2022, from our Google analytics). Nearly 270,000 visits (sessions) to the website and over 504,000 pageviews. *That's almost 220,000 users of our website Annually and growing !!*

**Over 1000% increase** in traffic for the Events Calendar and over 1800% increase to Major Events section.

Partner leads (click thrus) in summer is over 27,000 an increase of 38% year over year.

**An outstanding result considering the Pandemic and inflation that affected us all - this is an Unequaled achievement in tourism promotion!**

These numbers also do not include the Annual online version of the printed travel guide. So far for 2022 the online travel guide has reached...over 120,000 pageviews in 5 months from mid May to mid October which is very successful once again. Online guide is expected to reach 200,000 pageviews annually.

*Total Pageviews for the website and Online Guide is projected to reach over 650,000 pageviews by the end of 2022.*

*Total users of the Website, Travel guide, Social media is calculated to Over 500,000 people annually!*

**Go East of Edmonton Website is where your content, events and activities need to be. Be sure to send us your events and updates every month to [info@goeastofedmonton.com](mailto:info@goeastofedmonton.com)!**

## Social Media Success

**New Milestones reached** – *not only did we reach over 30,000 followers on Facebook, we have surpassed over 45,000 total followers from all social channels.*

- Interesting fact: that is approx. 29 new people per day every day following us or approx. over 850 people per month this summer

- *Over 590,000 reached between mid July and mid August. Highest ever monthly reach from Facebook and Instagram combined.*

Example- Over 100,000 reached on the What's on this Weekend Events post on August 12<sup>th</sup>.

In 2022 so far, we have reached approximately 1 million people combined from Facebook and Instagram. **Be sure to always Tag us @goeastofedmonton so we can get notifications.**

## Outstanding Digital Marketing Results... (From May till Sept 30)

Nearly double that of 2021 – we reached over 11 Million Impressions on Ads !

Facebook/Instagram Ads– Impressions has reached over 5.83 Million.

Google Display, Search and Retargeting Ads- Impressions on Ads over 5.48 million.

Interactions and clicks on both Facebook, Instagram and Google content of over 544,659

Video views of Go East Roadtrip Videos in 2022 so far is over 300,000!

Pattison Edmonton Digital Billboards- over 200,000 plays reaching over 5 Million total vehicles.

**It's clear Go East of Edmonton is the #1 promoter of this region with a strong impact for tourism and economic development.**

## Staff Changes

We have been affected by a staff change through the summer of 2022.

Our Administrator Danielle Charette lost her husband and went on partial leave since May 2022. Danielle has since resigned and so we have hired a New Administrator- Bookkeeper, Robin Brown, who has since helped to upgrade us to a more efficient accounting system.

Through this process we have actually been short staffed and it is another significant achievement that we have been able to keep up to the work for our Tourism Programs and we are seeing increases in marketing results. Currently for any general inquiries you can email us at [info@goeastofedmonton.com](mailto:info@goeastofedmonton.com).

For projects and Communications you can continue to email Kristen or myself at [kevin.goeast@gmail.com](mailto:kevin.goeast@gmail.com) or [Kristen.goeast@gmail.com](mailto:Kristen.goeast@gmail.com)

*A New Staff Member added...*

To help activate our Summer Digital Marketing campaigns we welcomed Faye Forges as a campaign and content coordinator this summer. Faye has a strong background in graphic design, photography and video development. She has been assisting Jolene with the many social media posts and creating new videos and reels to promote the Roadtrip Adventure Game. Check out her excellent Reels promoting local communities on our Facebook or Instagram page... <https://www.facebook.com/GoEastofEdmonton>

Faye is also helping create new videos under development funded by our existing Cares Grant program. *Want to know more about reel, videos and our social media...contact us for more details.*

## Roadtrip Adventure Game 2022...

**Continued Success for 2022 – nearly 7000 stickers picked up in this A One-of-a-kind Promotion in Alberta!**

Nearly 1000 had signed up for the 2022 Roadtrip Adventure Game and we received 576 submitted entries. Current data shows a significant amount of visitors collecting stickers around the region was almost 7000 check ins/stickers that have been picked up in total. While we may achieve less sticker pickup this summer – we feel this is due to the high gas prices and the fact that all events and attractions have reopened after Covid, giving many choices for tourism this summer. The visitor feedback is once again very positive making this another successful project. The Game winners were recently announced on our website in October.

Many thanks go to sponsors MCSNET Internet services and Canalta Hotels, as well as the participating communities. **See the separate report on the Roadtrip Adventure Game for more details.** See the winners and more at <https://goeastofedmonton.com/itineraries-roadtrips/roadtrip-adventure-game/>

### Two of the Many Fantastic Testimonials about the Game...

1. "Would you mind telling us how you heard about the Road Trip Game? We decided to go camping in Innisfree. We decided to drive around to Vegreville and saw a sticker station sign by the egg and figured we would check it out. When we entered the visitor's center, we were greeted by a very excited group of ladies who were claiming we were the first people to ask for a sticker. We won a huge free swag bag and left with a good feeling about east of Edmonton. **We have been camping east all summer instead of the mountains and have been more than pleased.**"

2. *We had a great time with this contest. **We bought something in every place we got a sticker.** We are planning a bigger trip next year!*

We are seeing lots of "travel guide" and "played last year" as a reason for hearing about this year's game. **Many have said, loved it, had so much fun, would like to do it again!**

### Roadtrip Savings Passport...

#### **Positive Results for Recovery- over \$25,000 Dollars spent at local businesses.**

This project was started for Covid Recovery to help local businesses but also to help fight inflation that could affect tourism. Over 100 businesses signed up at No charge to them, each with a deal or discount offer for consumers. It works like an app on your phone to redeem offers.

Based on our interim data, over \$25,000 Dollars calculated at local businesses. Results are showing over 1300 check ins or Redemptions at local businesses. One person has checked in or redeemed over 150 times using the app repeatedly over and over again at local businesses. Many others used it over 50 times. <https://goeastofedmonton.com/drink-eat-shop/roadtrip-savings-passport/>

The Savings Pass program ended in October, 2022. A future version of this pass for 2023 is under review with details to be announced after the data from the current pass is analyzed.

### High Gas prices affected June and July visitation...

We have surveyed numerous communities and businesses across the region and the consensus is that the high gas prices in June and July had a negative effect slowing down tourism. In August, the trend is that traffic picked up but we plan to survey operators through the off season for in depth reporting results.

### **A Full presentation will be made at the AGM for Go East of Edmonton Regional Tourism.**

We will make the presentation available for members after the AGM also.

We are looking forward to promoting your communities in 2023!

*Sincerely from, Kevin Kisilevich on behalf of the Go East Team Members.*



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

**COUNCIL MEETING DATE:**  
November 22, 2022

## ITEM DESCRIPTION OR TITLE

**2023 Tax Recovery Public Auction Conditions of Sale**

## RECOMMENDATION

**THAT** Council approve the Terms and Conditions of the sale for the 2023 Public Auction as presented in Attachment 1.

## BACKGROUND

As required by the Municipal Government Act (MGA), a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears *for more than one year* as of March 31. Further to this, any parcel of land shown on the 2021 tax arrears list which remains in arrears as of March 31, 2022, must be offered for sale by public auction between April 1, 2022, and March 31, 2023. The 2023 Tax Recovery Public Auction date has been scheduled for Thursday, March 23, 2023, at 10:00 a.m., at the Town of Lamont Council Chambers.

An additional report will be brought forward to request that Council set the reserve bid amount during this Council meeting as per the MGA.

## COMMUNICATIONS

Attempts have been made to contact/notify the landowners of the tax recovery public auction.

The Tax Recovery Auction will be advertised in the Lamont Leader on March 8, 2023, and the Alberta Gazette on January 30, 2023, as per the MGA.

## IMPLICATIONS OF DECISION

Setting the terms and conditions allows the process to be compliant with the MGA.

## FINANCIAL IMPLICATIONS

The Town of Lamont can retain from sale proceeds the amount of tax arrears as well as a 5% administration fee.

## POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 417, 418, 419 & 421





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

Terms and Conditions of Sale

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "DN", is written over the text "Approved by CAO:".

# Attachment #1

## Town of Lamont

### COUNCIL RESOLUTION – 2023 TAX SALE

Be it resolved that the Council of the Town of Lamont, having considered the report of the Chief Administrative Officer regarding unpaid tax arrears, hereby approves proceeding with the Tax Sale pursuant to the provisions of the *Municipal Government Act* for the following properties subject to the conditions described below:

<b>LINC Number</b>	<b>Legal Description</b>	<b>Title Number</b>
0021 112 974	Plan 499R; Block 1; Lot 7,8	092 272 444

1. The tax sale shall proceed by auction at the Town of Lamont Council Chambers, 5307 - 50 Avenue, Lamont, Alberta on Thursday, March 23, 2023 at 10:00 a.m.
2. The properties shall be offered for sale on an "as is, where is" basis and the Town of Lamont makes no representation and gives no warranty whatsoever including as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by Town of Lamont.
3. The properties listed above shall be subject to the tax sale if the total outstanding property tax arrears remain outstanding prior to the tax sale.
4. The properties will be offered for sale by auction, subject to a reserve bid and to certain registrations shown on the existing certificate of title as described in section 423(1) of the *Municipal Government Act*.
5. Payments by certified cheque or bank draft only. The successful bidder must, at the time of the sale, make a non-refundable ten percent (10%) deposit payable to the municipality, with the balance of the purchase price within 30 days of the public auction.
6. Successful bidders agree to be bound by the terms and conditions of the Town of Lamont's standard Tax Sale Agreement, a copy of which shall be made available to prospective bidders at the Town of Lamont Office prior to the tax sale.



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.2

**COUNCIL MEETING DATE:**  
**November 22, 2022**

**ITEM DESCRIPTION OR TITLE**

**2023 Tax Recovery Public Auction – Reserve Bids**

**RECOMMENDATION**

**THAT** Council approve the Reserve Bid of \$29,000 for Roll #020400 for the March 23, 2023 Tax Recovery Public Auction.

**BACKGROUND**

Council was previously provided information for the property that remains on the tax arrears list and will therefore be offered for public auction as per the Municipal Government Act (MGA).

The MGA requires Council to set a reserve bid that is as close as reasonably possible to the market value of the property. Tanmar Consulting and Cossey Appraisal Services were engaged to provide a valuation of the property.

The proposed reserve bid is:

<u>Property</u>	<u>Legal Address</u>	<u>Estimated Market Value</u>
Roll 020400	Plan 499R, Block 1, Lot 7,8	\$29,000

All parties who hold registration against the title to the property are advised of the tax recovery proceedings in accordance with legislation to ensure that they are aware and have the full opportunity to protect their interests.

**COMMUNICATIONS**

The required advertisement of the Tax Recovery Public Auction will be placed in the Alberta Gazette on the January 30, 2023 edition as well as within the Lamont Leader on March 8, 2023 edition as per the MGA.

**IMPLICATIONS OF DECISION**

The Municipality must act in the best interest of the person responsible to pay the tax and to protect the rights of the landowner throughout the entire process. It is critical that the Municipality ensures that all steps are followed in accordance with legislation; failure to do so may result in the tax recovery process being set aside by the Courts and the municipality being directed to begin the process all over again. Council setting the reserve bids is the next step in the process.





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Sections 418, 419, 421, 422

**ATTACHMENTS**

N/A

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "DN", is written over the text "Approved by CAO:".



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.3

**COUNCIL MEETING DATE:  
November 22, 2022**

**ITEM DESCRIPTION OR TITLE**

**2023 Fees, Rates and Charges Bylaw Annual Review**

**RECOMMENDATION**

1. **THAT** Council accept 2023 Fees and Charges Bylaw Schedule “A” as information.
2. **THAT** Council accept Year over Year Fees, Rates and Charges comparison report as information.

**BACKGROUND**

User fees are a critical element of a municipality’s revenue source. Together with government transfers and property taxation, they represent a portion of the Town’s revenue stream. The Fees and Charges Bylaw establishes rates, fees and charges payable for municipal services provided by the Town.

During the 2022 annual review, Council directed Administration to provide a Year over Year comparison report. This report allows for easy comparison to previous years and provides the opportunity for Council to provide feedback.

Administration reviews the fees and charges annually, compares them to the neighbouring municipalities and recommends the following changes showing in red on Schedule A:

- Research fee will provide cost recovery for Administration.
- Garbage Collection rates increase by 3% as per COLA on the GFL contract.
- Bylaw Enforcement Administration Fee; cost to the ratepayer to administer bylaw enforcement orders has been reduced to better reflect the actual cost.
- Unsightly Property Maintenance and Clean up has been amended to ensure full cost recovery and streamlines all unsightly issues into one fee.
- Curling Rink Lounge rental fees have been amended to provide flexibility for the renter and is more comparable to other facility rental fees.
- Cemetery Perpetual Care fee has been added as per Bylaw 05/22 Municipal Cemetery.
- Other minor changes to better reflect the costs associated with each item.

The 2023 Fees and Charges Bylaw will be presented for final approval with any recommended changes at the December 13, 2022 Council Meeting.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

Revenue projections will be brought forward within the 2023 Operating Budget.

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Section 8

**ATTACHMENTS**

1. 2023 Fees and Charges Bylaw Schedule "A with changes
2. Year Over Year Schedule "A" Fees and Charges Comparison Report

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

**Bylaw 07/22 Schedule "A"  
FEES, RATES AND CHARGES**

DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)	
<b>ADMINISTRATION FEES</b>				
Official FOIP Request	\$25.00	Per Request	E	
Tax Certificate	\$50.00	Per Request	E	
Verbal Tax Search	\$20.00	Per Request	E	
Letter of Compliance ( <i>Single Family Residential</i> )	\$100.00	Per Roll Number	E	
Letter of Compliance ( <i>Commercial, Industrial, institutional Multi-Family</i> )	\$200.00	Per Roll Number	E	
Assessment Roll	\$10.00	Per Roll Number	E	
<b>Research Fee (minimum \$25.00)</b>	<b>\$25.00</b>	<b>Per Hour</b>	E	
Tax Recovery Administration Fee ( <i>All costs for tax recovery notifications will be automatically applied to the tax roll) Additional costs subject to GST as applicable.</i> )	\$100 + any additional associated expenses to complete the recovery process	Per Roll Number	E	
Bylaw Enforcement Administration Fee	\$50.00	Per order	E	
Unightly- <del>Grass-Cutting</del> Property Maintenance and Clean up	\$100 Admin Fee + any associated expenses to remedy Bylaw contravention	Per Roll Number	E	
Tax Assessment Appeal	\$50.00	Per Complaint/Tax Roll Number	E	
Photocopying Charges (Town Paper)				
	Non-Profit	\$0.25	Per Page	E
	All Others	\$0.35	Per Page	E
<b>Laminating</b>	<b>\$2.00</b>	Per Page	E	
Fax Services				
	In Province	\$2.00	Per Page	E
	Out of Province	\$4.00	Per Page	E
NSF – Returned Cheque	\$35.00	Per Cheque	E	
<b>PUBLIC WORKS</b>				
Labour	\$110.00	Per Hour/ Per Person	T	
Tractor with Blower/Operator	\$330.00	Per Hour	T	
Sweeper/Operator	\$345.00	Per Hour	T	
Frost Plate	\$20.00	Per Plate	T	
Frost Plate - Installation	\$55.00	Per Installation	T	
Smart Water Meter and Head Installed ( <i>if new development, damaged or tampered with</i> )	\$420.00	Per Meter	T	
Smart Water Meter Head Only	\$250.00	Per Meter	T	
Labour for Replacing Meter Head	\$60.00	Per Hour	T	
Check Water Meters (readings only)	\$35.00	Per Meter	T	
Opening Sewer lines with Steamer	\$180.00	Per Hour	T	
Service Call to Open Sewer Lines (minimum 2 hours)	\$120.00	Per Hour / Per Person	T	
After Hours Service Call (minimum 2 hours)	\$240.00	Per Hour / Per Person	T	
Camera Sewer Lines/Operator	Contracted Service fee plus 10% Administration fee	Per Service	T	
Manual Snake Rental	\$55.00	Per Day	T	

DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>LAMONT ARENA - ICE RENTAL</b>			
<i>Prime or Non-Prime time rates (one rate for all times) ** Games are billed from thirty (30) minutes before the game to thirty (30) minutes after the game.</i>			
Youth Local	\$110.00	Per Hour	T
Youth Non-Local	\$135.00	Per Hour	T
Adults - Local	\$135.00	Per Hour	T
Adult - Non-Local (Outside of Lamont County)	\$145.00	Per Hour	T
<b>Other</b>			
Party Pack Ice Rental and Meeting Room	\$125.00	1 hour Ice & 1 hour Meeting Room	T
Arena Surface No Ice (Sports)	\$35.00	Per Hour	T
Arena Surface No Ice (Sports)	\$350.00	Per Day	T
Arena Surface No Ice (Event, includes tables and chairs)	\$750.00	Per Day	T
Curling Rink Area No Ice	\$750.00	Per Day	T
<b>LAMONT RECREATION FACILITIES</b>			
<i>All Facility rentals must enter into a facility rental agreement with Town.</i>			
<b>Hall</b>			
Capacity: Standing - 1085 People Non fixed seats (no tables) - 545 People Non fixed seats (with Tables) - 430 People Includes podium, microphone and stand			
Hall Deposit	\$500.00	Per Agreement	E
Hall (4 hours)	\$225.00	1/2 day rental (Meetings)	T
Hall (4 to 9 hours daytime)	\$425.00	1-day rental	T
Hall (11 hours Noon - 3 am)	\$575.00	1 day rental (Dinner/Dance)	T
Hall (15 hours)	\$775.00	2-day rental	T
Hall (20 hours) Weekend Incentive	\$975.00	3-day rental	T
Additional Time	\$30.00	Per Hour	T
Hall Overtime Charges (past 3 am)	\$100.00	Per Hour	T
Catering Deposit (payable to Lamont Catering Club)	\$600.00	Per Agreement	E
<b>Kitchen</b> <i>(unavailable - exclusivity agreement with Lamont Catering Club)</i>	n/a	n/a	n/a
<b>Meeting Room</b>			
Capacity: Standing - 320 People Non fixed seats (no tables) - 175 People Non fixed seats (with Tables) - 135 People			
Meeting Room Rental Fees	\$150.00	Per Day	T
Meeting Room Rental Fees	\$60.00	4 Hours	T
Arena Concession - Under Contract		October 1 - April 15	

DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Curling Rink (Upstairs Lounge)</b>			
Capacity: 125			
CR Lounge (4 hours)	\$100.00	1/2 day rental (Meetings)	T
CR Lounge (4 to 9 hours daytime)	\$225.00	1-day rental	T
CR Lounge (11 hours Noon - 3 am)	\$275.00	1 day rental (Dinner/Dance)	T
CR Lounge (15 hours)	\$375.00	2-day rental	
CR Lounge (20 hours) Weekend Incentive	\$475.00	3-day rental	T
<b>Supply Purchase or Rental (applicable to all venues)</b>			
Screen and Projector: Individual Unit	\$15.00	Each	T
Corkage – Includes Ice, Pop and Glasses	\$1.75	Per person	T
Glasses - Wine and Water	\$0.80	Each	T
Glasses - Replacement	\$6.00	Each	T
Table Cloths - Large (rectangular), White Only	\$5.00	Each	T
Table Cloths -Small (round) White/Black/Red /Beige	\$4.00	Each	T
Napkins	\$0.50	Each	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T
Additional Cleaning Charge upon request	\$100.00	Per Hour	T
Hall Lobby Furniture Removal upon request	\$100.00	one time	T
<b>Ball Diamonds</b>			
Minor Ball League	\$300.00	Season	T
Adult Ball League	\$200.00	Per Team/ Per Season	T
3 Diamonds (Tournaments)	\$300.00	Weekend Rental	T
1 Diamond	\$100.00	Per Day	T
1 Game	\$25.00	Per Diamond	T
Weekend RV parking (Tournaments Only)	\$20.00	Per Unit/Per Night	T
Hillside Park Picnic Pavilion	\$150.00	Per Day	T
Damage Deposit	\$100.00	Damage Deposit	T
Additional Cleaning Charge	\$100.00	Per Hour If Required	T

DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>DEVELOPMENT PERMITS AND FEES</b>			
<i>All Development requires a permit. Failure to obtain a permit prior to commencement of work will result in the assessment of double fees, where fees apply.</i>			
<b>Residential</b>			
Single Family Dwelling, including Modular Homes and Semi-Detached	\$125.00	Per Permit	E
Additions/Renovations – Structural (increase in useable floor area.)	\$75.00	Per Permit	E
Multi-Family Dwellings, includes row housing, apartments, etc.	\$200.00 plus \$50.00	Per Dwelling Unit (to a maximum of \$5,000.00)	E
Accessory Buildings (Garage/Shop)	\$75.00	Per Permit	E
Accessory Building (Movable Sheds) One Hundred (100) sq. ft or greater	\$25.00	Per Permit	E
Decks (Two (2) feet or higher)	\$25.00	Per Permit	E
Home Occupation, Minor (as per Land Use Bylaw)	\$50.00	Per Permit	E
Home Occupation, Major (as per Land Use Bylaw)	\$100.00	Per Permit	E
Interior Renovations: Non-structural / Maintenance and/or repair (no increase in useable floor area)	Safety Code permits as required		
Exterior renovations: Non-structural/ Maintenance and/or repair	Safety Code permits as required		
Demolition (Residential)	\$100.00 plus security fee \$1,000.00		E
To Leave as Sited - Dwelling	\$75.00	Per Roll Number	E
To Leave as Sited - Multi-Family	\$100.00	Per Roll Number	E
Variances, Dwelling	\$50.00	Per Roll Number	E
Variances, Accessory	\$25.00	Per Roll Number	E
<b>Commercial, Industrial, Institutional</b>			
Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$300.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
Additions/Alterations/Renovations	\$200.00 Application Fee plus \$1.00/m <sup>2</sup> (to the maximum of \$7,500.00)		E
New Tenant in Existing Building (Permitted Uses)	\$100.00	Per Permit	E
New Tenant in Existing Building (Discretionary Uses)	\$200.00	Per Permit	E
Change in tenancy (no change in use)	\$100.00	Per Permit	E
<b>Change to Business use amendment</b>	<b>\$50.00</b>	<b>Per Permit</b>	<b>E</b>
Demolition (Non-Residential)	\$100.00 plus security fee \$1,000.00		E
To Leave as Sited - Commercial, Industrial, Institutional	\$100.00	Per Roll Number	E
Variances (Commercial, Industrial, Institutional, Multi-Family)	\$75.00	Per Roll Number	E
Dwelling Unit within Commercial Building (Discretionary Use)	\$150.00	Per Permit	E

DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>Signs</b>			
Permanent (determined by Development Officer)	\$75.00	Per Permit	E
Temporary (greater than two (2) weeks)	\$25.00	Per Permit	E
<b>Other Planning and Development</b>			
Land Use Bylaw Text Copy	Online Only		
Municipal Development Plan Text Copy	Online Only		
Land Use Bylaw Search (Confirmation of Zoning)	\$50.00	Per Roll Number	E
General File Search	\$125.00	Per Roll Number	E
Subdivision Plan Cancellation Bylaw	\$500.00 plus advertising costs		E
Land Use Bylaw Amendment	\$500.00 plus advertising costs		E
Subdivision Application Fees	As per fees established by Subdivision Authority		E
Subdivision and Development Appeal Board – Application Fee (non-refundable)	\$200.00	Per Application	E
Development Agreement	\$1,500 plus any legal costs incurred in preparation of agreement		T
Encroachment Agreement, Minor (e.g. fence, retaining wall)	\$100.00	Per Roll Number	E
Encroachment Agreement, Major (e.g. building structure)	\$250.00	Per Roll Number	E
<b>Area Structure Plan</b>	<b>TBD</b>		
Development Bond (Refundable) – Collected at the time of Development Permit as a damage deposit against damages to municipal road and sidewalk infrastructure	\$2,000 minimum, or as determined by Development Authority		T
Landscaping Bond (Refundable) – To ensure completion of landscaping projects	\$1,000 minimum, or as determined by Development Authority		T
Advertising and Notification - Single Family residential uses (in addition to applicable development fees)	\$50.00	Per Application	T
Advertising and Notification - Multi-Family residential uses (in addition to applicable development fees)	\$100.00	Per Application	T
Advertising and Notification - Commercial/Industrial/Institutional (in addition to applicable development fees)	\$150.00	Per Application	T
<b>LICENSING</b>			
Hawker/Peddler	\$40.00	Per Day	E
	\$75.00	Per Week	E
	\$100.00	Seasonal (May - October)	E
Dog Licensing: Spayed/Neutered (Unable to reproduce)	\$20.00	Per Year	E
Unaltered	\$30.00	Per Year	E
Lifetime Spayed/Neutered	\$120.00	Lifetime	E
Lifetime Unaltered	\$200.00	Lifetime	E
<b>CEMETERY</b>			
Plot	\$500.00	Per Plot	T
Perpetual Care	\$100.00	one time fee upon purchase	
Veteran/Social Service Plot (as per <i>Cemetery Act</i> )	Per plot at 50% off original cost		T



DESCRIPTION	2023 RATE	UNIT OF MEASURE	GST TAXABLE (T) EXEMPT (E) INCLUDED (I)
<b>UTILITIES</b>			
<b>Garbage Collection Rates</b>			
Residential Container (roll cart)	\$62.70	Per Residence	E
Commercial Garbage Bin	\$101.88	Per Business	E
Restaurants - Garbage Bin	\$182.46	Per Business	E
Replacement Fee for lost or stolen container (as per GFL)	\$100.00	Per Occurrence	E
Extra residential container delivery charge (as per GFL)	\$25.00	One time fee per extra container	T
Extra residential container collection charge	as per GFL Rates	Monthly	T
<b>Garbage Bins - Front Load</b>			
2 yard	\$230.42	Per Bin	E
4 yard	\$365.65	Per Bin	E
6 yard	\$536.56	Per Bin	E
8 yard	\$715.05	Per Bin	E
<b>Water Charges</b>			
Minimum rate for 3000 gallons	\$65.58	Bi-monthly Flat Rate	E
Each additional 1000 gallons	\$17.14	Per 1000 gallons	E
Capital Investment	\$7.40	Bi-monthly Flat Rate	E
Cost Recovery	\$6.60	Bi-monthly Flat Rate	E
Water Meter Bench Test	\$150.00 deposit plus a \$25.00 removal fee of the existing meter		E
<b>Construction Water</b>			
Deposit - payable upon request	\$950.00	Per New Development	E
<b>Breakdown as follows:</b>			
<i>Town Satisfaction</i>	\$600.00	<i>Refundable</i>	<i>E</i>
<i>Three (3) months construction water prior to meter being installed</i>	\$250.00	<i>First 3 months</i>	<i>E</i>
<i>Labour installation of meter and inspection of service installation</i>	\$100.00	<i>Per Unit</i>	<i>E</i>
<i>If not completed after 3 months the CAO has the authority to charge a monthly fee thereafter or request that a meter be installed immediately to ensure accurate usage.</i>	\$75.00	<i>Per Month</i>	<i>E</i>
<b>Sewer Charges</b>			
Properties connected to both water and sewer system	30%	of the water consumption billing	E
Properties that are only connected to the sewer system	\$39.00	Flat Rate	E
<b>Utility Penalties</b>			
Disconnection and/or Reconnection Fee	\$100.00	Per Each Occurrence	T
Any utility invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E
Any utility service invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	Per Month	E

DESCRIPTION	2023 RATE	2022 RATE	2021 RATE	2020 RATE	2019 RATE	2018 RATE	UNIT OF MEASURE
<b>ADMINISTRATION FEES</b>							
Official FOIP Request	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	New	New	Per Request
Tax Certificate	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	Per Request
Verbal Tax Search	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	Per Request
Letter of Compliance ( <i>Single Family Residential</i> )	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Roll Number
Letter of Compliance ( <i>Commercial, Industrial, institutional Multi-Family</i> )	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	Per Roll Number
Assessment Roll	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	Per Roll Number
Research Fee (minimum \$25.00)	\$ 25.00						Per hour
Tax Recovery Administration Fee ( <i>All costs for tax recovery notifications will be automatically applied to the tax roll) Additional costs subject to GST as applicable.</i> )	\$100 + any associated expenses to complete the recovery process	\$100 + any additional expenses to complete the recovery process		New	New	New	Per Roll Number
Bylaw Enforcement Administration Fee	\$ 50.00	\$ 100.00		New	New	New	Per order
Unightly Property Maintenance and Clean up	\$100 Admin Fee + any associated expenses to remedy Bylaw contravention	Changed from flat fee for grass cutting \$500					Per Roll Number
Tax Assessment Appeal	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	New	Per Complaint/Tax Roll Number
Photocopying Charges (Town Paper)							
Non-Profit	\$ 0.25	\$ 0.35	\$ 0.35	\$ 0.35	\$ 0.35	\$ 0.35	Per Page
All Others	\$ 0.35	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	Per Page
Laminating	\$ 2.00						
Fax Services							
In Province	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	Per Page
Out of Province	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	Per Page
NSF – Returned Cheque	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	Per Cheque
<b>PUBLIC WORKS</b>							
Labour	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	Per Hour/ Per Person
Tractor with Blower/Operator	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	Per Hour
Sweeper/Operator	\$ 345.00	\$ 345.00	\$ 345.00	\$ 345.00	\$ 345.00	\$ 345.00	Per Hour
Gravel Truck/Operator (Tandem Axle)	Removed	Removed	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	Per Hour
Water Tank with Trailer/Truck/Operator	Removed	Removed	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00	Per Hour
One Ton Truck/Operator	Removed	Removed	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	Per Hour
Bobcat/Operator	Removed	Removed	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	Per Hour
Backhoe/Operator	Removed	Removed	\$ 175.00	\$ 175.00	New	New	Per Hour
Tandem with Plow, Sander and Operator	Removed	Removed	\$ 295.00	\$ 295.00	\$ 295.00	\$ 295.00	Per Hour
Sand	Removed	Removed	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	Per Yard
Frost Plate	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	Per Plate
Frost Plate - Installation	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	Per Installation
Smart Water Meter and Head Installed ( <i>if new development, damaged or tampered with</i> )	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	Per Meter

Smart Water Meter Head Only	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	Per Meter
Labour for Replacing Meter Head	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	Per Hour
Check Water Meters (readings only)	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	Per Meter
Opening Sewer lines with Steamer	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	Per Hour
Service Call to Open Sewer Lines (minimum 2 hours)	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	Per Hour / Per Person
After Hours Service Call (minimum 2 hours)	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00	Per Hour / Per Person
Camera Sewer Lines/Operator	Contracted Service fee plus 10% Administration fee	Contracted Service fee plus 10% Administration fee	Contracted Service fee plus 10% Administration fee	Contracted Service fee plus 10% Administration fee	Contracted Service fee plus 10% Administration fee	Contracted Service fee plus 10% Administration fee	Per Service
Manual Snake Rental	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	Per Day
Unsanitary Grass Cutting (Moved to admin)	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	Per Lot

DESCRIPTION	2023 RATE	2022 RATE	2021 RATE	2020 RATE	2019 RATE	2018 RATE	UNIT OF MEASURE
-------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------------

**LAMONT ARENA - ICE RENTAL**

*Prime or Non-Prime time rates (one rate for all times) \*\* Games are billed from thirty (30) minutes before the game to thirty (30) minutes after the game.*

Youth Local	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	Per Hour
Youth Non-Local	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	Per Hour
Adults - Local	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	Per Hour
Adult - Non-Local (Outside of Lamont County)	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00	Per Hour

**Other**

Party Pack Ice Rental and Meeting Room	\$ 125.00	\$ 125.00	New	New	New	New	1 hour Ice & 1 hour Meeting Room
Arena Surface No Ice (Sports)	\$ 35.00	\$ 35.00	New	New	New	New	Per Hour
Arena Surface No Ice (Sports)	\$ 350.00	\$ 350.00	New	New	New	New	Per Day
Arena Surface No Ice (Event, includes tables and chairs)	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	Per Day
Curling Rink Area No Ice	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	Per Day

**LAMONT RECREATION FACILITIES**

*All Facility rentals must enter into a facility rental agreement with Town.*

**Hall**

Capacity: Standing - 1085 People  
 Non fixed seats (no tables) - 545 People  
 Non fixed seats (with Tables) - 430 People  
 Includes podium, microphone and stand

Hall Deposit	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00			Per Agreement
Hall (4 hours)	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	(Meetings)
Hall (4 to 8 hours daytime)	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	1-day rental
Hall (11 hours Noon - 3 am)	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	New	(Dinner/Dance)
Hall (15 hours)	\$ 775.00	\$ 775.00	\$ 775.00	\$ 775.00	\$ 775.00	\$ 775.00	2-day rental
Hall (20 hours) Weekend Incentive	\$ 975.00	\$ 975.00	\$ 975.00	\$ 975.00	\$ 975.00	\$ 975.00	3-day rental
Additional Time	\$ 30.00	\$ 30.00	New	New	New	New	Per Hour

Hall Overtime Charges (past 3 am)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	New	New	Per Hour
Catering Deposit (payable to Lamont Catering Club)	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00			Per Agreement
<b>Kitchen</b> <i>(unavailable - exclusivity agreement with Lamont Catering Club)</i>		n/a	n/a	n/a			n/a
<b>Meeting Room</b>							
Capacity: Standing - 320 People Non fixed seats (no tables) - 175 People Non fixed seats (with Tables) - 135 People							
Meeting Room Rental Fees	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	Per Day
Meeting Room Rental Fees	\$ 60.00	\$ 60.00	New	New	New	New	4 Hours
<b>Arena Concession - Under Contract</b>	<b>October 1 - April 15</b>						
<b>DESCRIPTION</b>	<b>2023 RATE</b>	<b>2022 RATE</b>	<b>2021 RATE</b>	<b>2020 RATE</b>	<b>2019 RATE</b>	<b>2018 RATE</b>	<b>UNIT OF MEASURE</b>
<b>Curling Rink (Upstairs Lounge)</b>							
Capacity: 125							
CR Lounge (4 hours)	\$ 100.00	New					1/2 day rental (Meetings)
CR Lounge (4 to 9 hours daytime)	\$ 225.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	1-day rental
CR Lounge (11 hours Noon - 3 am)	\$ 275.00	New					1 day rental (Dinner/Dance)
CR Lounge (15 hours)	\$ 375.00	New					2-day rental
CR Lounge (20 hours) Weekend Incentive	\$ 475.00	New					3-day rental
<b>Supply Purchase or Rental (applicable to all venues)</b>							
Screen and Projector: Individual Unit	\$ 15.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	Each
Corkage – Includes Ice, Pop and Glasses	\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75	Per person
Glasses - Wine and Water	\$ 0.80	\$ 0.80	\$ 0.80	\$ 0.80	\$ 0.80	\$ 0.80	Each
Glasses - Replacement	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	Each
Table Cloths - Large (rectangular), White Only	\$ 5.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	Each
Table Cloths -Small (round) White/Black/Red /Beige	\$ 4.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	Each
Napkins	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	New	New	Each
Additional Cleaning Charge	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	New	New	Per Hour If Required
Additional Cleaning Charge upon request	\$ 100.00	\$ 100.00	New	New	New	New	Per Hour
Hall Lobby Furniture Removal upon request	\$ 100.00	\$ 100.00	New	New	\$ 100.00	\$ 100.00	one time
<b>Ball Diamonds</b>							
Minor Ball League	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	Season
Adult Ball League	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	Per Team/ Per Season
3 Diamonds (Tournaments)	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 200.00	Weekend Rental
1 Diamond	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Day
1 Game	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	Per Diamond
Weekend RV parking (Tournaments Only)	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	New	New	Per Unit/Per Night

Hillside Park Picnic Pavilion	\$ 150.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00 or \$200.00 for weekend with tournament	\$ 100.00	Per Day
Damage Deposit	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	Damage Deposit
Additional Cleaning Charge	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Hour If Required
<b>DESCRIPTION</b>	<b>2023 RATE</b>	<b>2022 RATE</b>	<b>2021 RATE</b>	<b>2020 RATE</b>	<b>2019 RATE</b>	<b>2018 RATE</b>	<b>UNIT OF MEASURE</b>
<b>DEVELOPMENT PERMITS AND FEES</b>							
<i>All Development requires a permit. Failure to obtain a permit prior to commencement of work will result in the assessment of double fees, where fees apply.</i>							
<b>Residential</b>							
Single Family Dwelling, including Modular Homes and Semi-Detached	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	Per Permit
Additions/Renovations – Structural (increase in useable floor area.)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	Per Permit
Multi-Family Dwellings, includes row housing, apartments, etc.	\$200.00 plus \$50.00	\$200.00 plus \$50.00	\$200.00 plus \$50.00	\$200.00 plus \$50.00	\$200.00 plus \$50.00	\$200.00 plus \$50.00	Per Dwelling Unit (to a maximum of \$5,000.00)
Accessory Buildings (Garage/Shop)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	Per Permit
Accessory Building (Movable Sheds) One Hundred (100) sq. ft or greater	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	Per Permit
Decks (Two (2) feet or higher)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	Per Permit
Home Occupation, Minor (as per Land Use Bylaw)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 50.00	Per Permit
Home Occupation, Major (as per Land Use Bylaw)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Permit
Interior Renovations: Non-structural / Maintenance and/or repair (no increase in useable floor area)	Safety Code permits as required						
Exterior renovations: Non-structural/ Maintenance and/or repair	Safety Code permits as required						
Demolition (Residential)	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00
To Leave as Sited - Dwelling	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	Per Roll Number
To Leave as Sited - Multi-Family	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Roll Number
Variances, Dwelling	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	Per Roll Number
Variances, Accessory	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	Per Roll Number
<b>Commercial, Industrial, Institutional</b>							
Commercial, Industrial, Institutional (includes Accessory Structures) Permitted Uses	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)
Commercial, Industrial, Institutional (includes Accessory Structures) Discretionary Uses	\$300.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$300.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$300.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$300.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$300.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$300.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$300.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)

Additions/Alterations/Renovations	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)	\$200.00 Application Fee plus \$1.00/m2 (to the maximum of \$7,500.00)
New Tenant in Existing Building (Permitted Uses)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Permit
New Tenant in Existing Building (Discretionary Uses)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	Per Permit
Change in tenancy (no change in use)	\$ 100.00	\$ 100.00			\$ 100.00	\$ 100.00		Per Permit
Change to Business use amendment	\$ 50.00	New						Per Permit
Demolition (Non-Residential)	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00	\$100.00 plus security fee \$1,000.00
To Leave as Sited - Commercial, Industrial, Institutional	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Roll Number
Variances (Commercial, Industrial, Institutional, Multi-Family)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	Per Roll Number
Dwelling Unit within Commercial Building (Discretionary Use)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	New	New	New	Per Permit
<b>DESCRIPTION</b>	<b>2023 RATE</b>	<b>2022 RATE</b>	<b>2021 RATE</b>	<b>2020 RATE</b>	<b>2019 RATE</b>	<b>2018 RATE</b>	<b>2017 RATE</b>	<b>UNIT OF MEASURE</b>
<b>Signs</b>								
Permanent (determined by Development Officer)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	Per Permit
Temporary (greater than two (2) weeks)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	Per Permit
<b>Other Planning and Development</b>								
Land Use Bylaw Text Copy	Online Only	Online Only	Online Only	Online Only	Online Only	Online Only	Online Only	
Municipal Development Plan Text Copy	Online Only	Online Only	Online Only	Online Only	Online Only	Online Only	Online Only	
Land Use Bylaw Search (Confirmation of Zoning)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	Per Roll Number
General File Search	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	Per Roll Number
Subdivision Plan Cancellation Bylaw	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs
Land Use Bylaw Amendment	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs	\$500.00 plus advertising costs
Subdivision Application Fees	As per fees established by Subdivision Authority							
Subdivision and Development Appeal Board – Application Fee (non-refundable)	\$ 200.00	\$ 200.00						Per Application
Development Agreement	\$1,500 plus any legal costs incurred in preparation of agreement	\$1,500 plus any legal costs incurred in preparation of agreement	\$1,500 plus any legal costs incurred in preparation of	\$1,500 plus any legal costs incurred in preparation of	\$1,500 plus any legal costs incurred in preparation of	\$1,500 plus any legal costs incurred in preparation of	\$1,500 plus any legal costs incurred in preparation of	\$1,500 plus any legal costs incurred in preparation of
Encroachment Agreement, Minor (e.g. fence, retaining wall)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Roll Number
Encroachment Agreement, Major (e.g. building structure)	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	Per Roll Number
<b>Area Structure Plan</b>	<b>TBD</b>							
Development Bond (Refundable) – Collected at the time of Development Permit as a damage deposit against damages to municipal road and sidewalk infrastructure	\$2,000 minimum, or as determined by Development Authority	\$2,000 minimum, or as determined by Development Authority	\$2,000 minimum, or as determined by Development Authority	\$2,000 minimum, or as determined by Development Authority	\$2,000 minimum, or as determined by Development Authority	\$2,000 minimum, or as determined by Development Authority	\$2,000 minimum, or as determined by Development Authority	\$2,000 minimum, or as determined by Development Authority
Landscaping Bond (Refundable) – To ensure completion of landscaping projects	\$1,000 minimum, or as determined by Development Authority	\$1,000 minimum, or as determined by Development Authority	\$1,000 minimum, or as determined by Development Authority	\$1,000 minimum, or as determined by Development Authority	\$1,000 minimum, or as determined by Development Authority	\$1,000 minimum, or as determined by Development Authority	\$1,000 minimum, or as determined by Development Authority	\$1,000 minimum, or as determined by Development Authority

Advertising and Notification - Single Family residential uses (in addition to applicable development fees)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	Per Application
Advertising and Notification - Multi-Family residential uses (in addition to applicable development fees)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Application
Advertising and Notification - Commercial/Industrial/Institutional (in addition to applicable development fees)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	Per Application
<b>LICENSING</b>								
Hawker/Peddler	\$ 40.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	Per Day
	\$ 75.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	Per Week
	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Seasonal (May - October)
Dog Licensing:								
Spayed/Neutered (Unable to reproduce)	\$ 20.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	Per Year
Unaltered	\$ 30.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	Per Year
Lifetime Spayed/Neutered	\$ 120.00	\$ 120.00	New	New	New	New	New	Lifetime
Lifetime Unaltered	\$ 200.00	\$ 200.00	New	New	New	New	New	Lifetime
<b>CEMETERY</b>								
Plot	\$ 500.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	Per Plot
Perpetual Care	\$ 100.00	New						
Veteran/Social Service Plot (as per Cemetery Act)	Per plot at 50% off original cost	Per plot at 50% off original cost	Per plot at 50% off original cost	Per plot at 50% off original cost	Per plot at 50% off original cost	Per plot at 50% off original cost	Per plot at 50% off original cost	Per plot at 50% off original cost
<b>DESCRIPTION</b>	<b>2023 RATE</b>	<b>2022 RATE</b>	<b>2021 RATE</b>	<b>2020 RATE</b>	<b>2019 RATE</b>	<b>2018 RATE</b>	<b>UNIT OF MEASURE</b>	
<b>UTILITIES</b>								
<b>Garbage Collection Rates</b>								
Residential Container (roll cart)	\$ 62.70	\$ 60.87	\$ 60.87	\$ 59.75	\$ 58.98	\$ 57.98		Per Residence
Commercial Garbage Bin	\$ 101.88	\$ 98.91	\$ 98.91	\$ 97.09	\$ 95.85	\$ 94.85		Per Business
Restaurants - Garbage Bin	\$ 182.46	\$ 177.15	\$ 177.15	\$ 173.90	\$ 171.67	\$ 170.67		Per Business
Replacement Fee for lost or stolen container (as per GFL)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00				Per Occurrence
Extra residential container delivery charge (as per GFL)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00				One time fee per extra container
Extra residential container collection charge	as per GFL Rates	as per GFL Rates	same as monthly rate per container	same as monthly rate per container				Monthly
<b>Garbage Bins - Front Load</b>								
2 yard	\$ 230.42	\$ 223.71	\$ 223.71	\$ 219.60	\$ 219.60	\$ 219.60		Per Bin
4 yard	\$ 365.65	\$ 355.00	\$ 355.00	\$ 348.48	\$ 348.48	\$ 348.48		Per Bin
6 yard	\$ 536.56	\$ 520.94	\$ 520.94	\$ 511.38	\$ 511.38	\$ 511.38		Per Bin
8 yard	\$ 715.05	\$ 694.23	\$ 694.23	\$ 681.49	\$ 681.49	\$ 681.49		Per Bin
<b>Water Charges</b>								
Minimum rate for 3000 gallons	\$ 65.58	\$ 65.58	\$ 65.58	\$ 64.38	\$ 63.56	\$ 62.68		Bi-monthly Flat Rate
Each additional 1000 gallons	\$ 17.14	\$ 17.14	\$ 17.14	\$ 16.83	\$ 16.61	\$ 16.38		Per 1000 gallons

Capital Investment	\$ 7.40	\$ 7.40	New	New			Bi-monthly Flat Rate
Cost Recovery	\$ 6.60	\$ 6.60	New	New			Bi-monthly Flat Rate
Water Meter Bench Test	\$150.00 deposit plus a \$25.00 removal fee of the existing meter	\$150.00 deposit plus a \$25.00 removal fee of the existing meter	\$150.00 deposit plus a \$25.00 removal fee of the existing meter	\$150.00 deposit plus a \$25.00 removal fee of the existing meter	\$150.00 deposit plus a \$25.00 removal fee of the existing meter	\$150.00 deposit plus a \$25.00 removal fee of the existing meter	\$150.00 deposit plus a \$25.00 removal fee of the existing meter
<b>Construction Water</b>							
Deposit - payable upon request	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	Per New Development
<b>Breakdown as follows:</b>							
<i>Town Satisfaction</i>	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	Refundable
<i>Three (3) months construction water prior to meter being installed</i>	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	First 3 months
<i>Labour installation of meter and inspection of service installation</i>	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Unit
<i>If not completed after 3 months the CAO has the authority to charge a monthly fee thereafter or request that a meter be installed immediately to ensure accurate usage.</i>	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	Per Month
<b>Sewer Charges</b>							
Properties connected to both water and sewer system	30%	30%	30%	30%	30%	30%	of the water consumption billing
Properties that are only connected to the sewer system	\$ 39.00	\$ 39.00	\$ 39.00	\$ 39.00	\$ 39.00	\$ 39.00	Flat Rate
<b>Utility Penalties</b>							
Disconnection and/or Reconnection Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	Per Each Occurrence
Any utility invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	Per Month
Any utility service invoice amount outstanding after the date fixed for payment shall incur a penalty	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	Per Month





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

**COUNCIL MEETING DATE:  
November 22, 2022**

**ITEM DESCRIPTION OR TITLE**  
**Lamont High School Christmas Dinner**

**RECOMMENDATION**

**THAT** Council approve a donation of \$150.00 to Lamont High School Parent Advisory Council to be put towards a Christmas dinner for the students.

**BACKGROUND**

A request has been received to consider a donation to help provide a Christmas dinner for the students of Lamont High School.

**COMMUNICATIONS**

Provide the decision to the Lamont High School Parent Advisory Council.

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

One time cost of \$150.00. Funds to be sourced from Council budget item: public relations/donations. Council has approximately \$2,000 remaining in the budget.

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

1. Letter from Lamont High School Parent Advisory Council

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:



Lamont High School Parent Advisory Council  
4811 - 50 Avenue  
Lamont, Alberta T0B 2R0

November 15, 2022

Dear Community Business Owner ,

The Lamont High School Parent Advisory Council is providing a Christmas dinner for the students on December 19th.

The Lamont High School Parent Advisory Council is seeking community based support for the meal. Monetary donations are preferred however other donation ideas include; mixed vegetables, buns, butter, juice, cups cutlery and plates.

Please consider a donation to our event and kindly respond by calling Sylvia McDonald at [REDACTED]

Best regards,

[REDACTED]  
Sylvia McDonald  
Vice Chair, Lamont High School Parent Advisory Council



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.5

**COUNCIL MEETING DATE:**  
**November 22, 2022**

**ITEM DESCRIPTION OR TITLE**  
**Chipman and Lamont Bus/Train Memorial**

### **RECOMMENDATION (S)**

**THAT** Councillors (insert names) attend the November 27, 2022, Commemoration Event.

**THAT** Council direct Administration to conduct community engagement concerning renaming Queens Park, with results to be presented at the January 24, 2023, Council meeting.

**THAT** Council defer the matter of the promotional sign at the Mohyla Hill to the January 24, 2023 Council meeting.

### **BACKGROUND**

The Chipman and Lamont Bus/Train Memorial Committee has invited Council to attend the November 27, 2022, Commemoration Event.

The Committee requested consideration be given to rename the Queen's Park in Lamont to become the Memorial Park. Naming or renaming is subject to Town Policy 11-21. The park is currently named to commemorate the August 2, 1978, visit by Queen Elizabeth II and the Duke of Edinburgh.

The Committee has requested access to the promotional sign at the Mohyla Hill be granted. Council may also consider:

#### Options:

1. Accept the update for information.
3. Defer to a future Council meeting.
4. Refer to administration for further follow up.
5. Assign to Governance and Priorities committee for further review.
6. Other.

### **COMMUNICATIONS**

Provide the decision to the Chipman and Lamont Bus/Train Memorial Committee.

### **IMPLICATIONS OF DECISION**

N/A



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

Policy 11-21 Town Asset Commemorative Naming

**ATTACHMENTS**

1. Letter from Chipman and Lamont Bus/Train Memorial
2. Policy 11-21 Town Asset Commemorative Naming

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

November 15, 2022

Dear Members of Lamont Town Council and Town Administration,

The Chipman and Lamont Bus/Train Memorial Committee wishes to express their appreciation for the support received from the Town of Lamont for the Monument Project, and to invite you to attend the Commemoration Event to be held on Sunday, November 27, 2022. The day will begin with a Church Service at the St. John Russo Orthodox Church in Chipman at 10 a.m. and be followed by the Commemoration of the Chipman Monument in Chipman at 12 noon. A social time will follow at the National Hall and will include a short program. The Commemoration of the Lamont Monument will take place at 3 p.m. in Lamont. Please join us for this important milestone.

In addition, the Committee would like to put forward a request to rename the original Queen's Park in Lamont, to become the MEMORIAL PARK. It has also been suggested that the Committee create some signage to direct people to the Monument site, and to that end, the Committee would like to explore the possibility of utilizing the signs that were created for the Perogy Festival several years ago as part of that signage initiative. It is our understanding that the signs are Town property now and it would be helpful if you could direct these requests to the appropriate persons or committees on our behalf.

Any further questions you may have may be directed to Tom Hrehorets, Chairperson, at [REDACTED]

Thank you for your consideration and we hope to see you at the Commemoration Event.

[REDACTED]

Trudy Harrold  
Secretary/Treasurer  
Chipman and Lamont Bus/Train Memorial Committee



## Town Asset Commemorative Naming

### Policy Statement:

The Council of the Town of Lamont recognizes the value to the community in ensuring that Town assets are named in a way that honours our history, recognizes significant contributions from residents, celebrates our accomplishments, supports efforts to promote our community and/or monetize our Town assets. This policy establishes procedures and guidelines for the naming of assets owned by the Town of Lamont.

### DEFINITIONS

1. **“Town Asset”** means a Town owned facility, building, park or green space, equipment, amenity, or property.

### Procedure

#### Naming or Renaming Assets

Town Administration may assign a temporary name for new assets to assist in the procurement and/or development stages.

The naming or renaming request must meet the guidelines attached to this policy as Schedule A to be accepted.

Upon receipt of an acceptable request, Administration will publish an asset naming or renaming notice on the Town’s social media for 21 days and in the local newspaper, to inform residents and allow for feedback. At the end of 21 days, Administration will review the feedback and if more information is required, staff may contact the resident or may invite them to present at the next available Council Meeting. The request, along with any feedback, will be provided to Council at the next available Council Meeting.

Names will only be approved by a motion of Council.

Council will determine if the cost associated with naming or renaming (including but not limited to signage, ceremonial costs, legal costs, etc.) will be the responsibility of the initiating party.

---

If a named Town asset is being disposed of or replaced, Council will determine if it is appropriate to rename another Town asset or transfer the existing name to a new asset.

Council, at its discretion, may alter, amend, or waive any requirements of this policy to meet clearly unique or extenuating circumstances.



## Signs, Plaques and Markers

The CAO must approve any signs, plaques, or markers. All signs, plaques or markers must be designed to compliment the existing signs, plaques, or markers.

<b>Adopted by Council:</b>	July 13, 2021	Initials: _____ ) [Redacted]
<b>Motion Number:</b>	169/21	
<b>Supersedes:</b>		



## Guidelines

### Proposals

All proposals should include:

- 1) Proposed name and qualifications.
- 2) Location of the asset.
- 3) Detailed information on the individual being recommended for a name.
- 4) Description explaining the justification of the naming of the asset.

### Naming Criteria

Names being submitted for consideration should be connected to at least one of the following:

- 1) Geographic location of the asset.
- 2) Features of the asset or names that reflect the assets intended usage.
- 3) A commonly recognized historical event, group, organization or individual (living or deceased).
- 4) Proposed names should not be already used for naming a different asset.
- 5) An individual or organization that contributed significantly to the procurement or development of the asset being named.
- 6) Outstanding accomplishments by an individual for the good of the community. Quality of the contribution should be considered along with the length of service by the individual – this is to be fully verified by the person making the recommendation.
- 7) Unique, appropriate, and not easily confused with other names already in use.

### Significant Names Criteria

- 1) An individual who risks his or her life to save or protect others.
- 2) An individual who volunteers and gives extraordinary help or care to individuals, families or groups, or supports community services.
- 3) An original inhabitant, pioneer, or settler from the Town of Lamont.
- 4) An individual who demonstrates excellence, courage, or exceptional dedication to service in ways that bring special credit to the Town of Lamont, Province of Alberta, Canada or internationally.
- 5) An individual who achieves a deed or activity performed in an outstanding professional manner that brings considerable benefit to the Town of Lamont, Province of Alberta, Canada or internationally.

Names that might offend groups in our community will be given careful consideration.

---

Names that are derogatory, discriminatory, political in nature, use profanity or inappropriate humour, contain sexual overtones, slang, or double meanings, will be disqualified.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.6

**COUNCIL MEETING DATE:  
November 22, 2022**

**ITEM DESCRIPTION OR TITLE**

**Go East of Edmonton Letter of Support**

**RECOMMENDATION**

**THAT** Council direct Administration to write a letter in support of Go East of Edmonton's application for the Tourism Relief Fund.

**BACKGROUND**

Go East of Edmonton is applying for the (TRF) Tourism Relief Fund for Road trip Game product development and the upcoming Tourism Operator Training. They intend to host training sessions in March to a fill a void that exists to help Tourism Operators around the region. Local business in and around the community will be invited to participate.

**COMMUNICATIONS**

Letter of support for the Tourism Relief Fund

**IMPLICATIONS OF DECISION**

Support regional promotion.

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

1. Email request from Go East of Edmonton
2. Sample letter of support

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

**From:** Kevin Kisilevich <[kevin.goeast@gmail.com](mailto:kevin.goeast@gmail.com)>  
**Sent:** November 14, 2022 12:56 PM  
**To:** Go East of Edmonton <[info@goeastofedmonton.com](mailto:info@goeastofedmonton.com)>  
**Subject:** Letter of Support Request for Go East Regional Tourism

Hello Tourism Partners,

We are asking your Community to help us by providing a letter of support.

We are applying for the TRF Tourism Relief Fund for Roadtrip Game product development and the upcoming Tourism Operator Training.

It is our intention to host training sessions in March to fill a void that exists to help Tourism Operators around the region. We intend to work with Strong Coffee marketing to plan and host the training related to rural tourism enhancement and digital marketing. Local businesses in and around the community will be invited to participate.

Step 1 is getting in this application and some letters of support.

We ask if you are able to use the attached sample of a letter of support and please email us the letter in a pdf format asap.

We look forward to supporting and assisting as many operators as possible with this Training Project, and continuing our Product development for the successful Roadtrip Adventure Game.

Sincerely,

Kevin D. Kisilevich  
- Award Winning Tourism Marketing and Development,  
**GO EAST of Edmonton Regional Tourism**  
[Kevin.goeast@gmail.com](mailto:Kevin.goeast@gmail.com)  
780-632-6191  
#Guruofgo #Goeastofedmonton  
Like us on Facebook.com/GoEastofEdmonton  
Follow us on Instagram.com/GoEastofEdmonton  
See our Amazing Travel Guide online: [www.GoEastofEdmonton.com](http://www.GoEastofEdmonton.com)

***Your Letterhead***

November 10, 2022

Jennifer Filip, Chairperson  
Go East Regional Tourism Organization (RTO)  
Box 211, Vegreville, Alberta  
T9C 1R2

Ms. Filip,

The ***name of organization or municipality*** is pleased to offer our support for Go East Regional Tourism for its application to the Tourism Relief Fund from Prairies Economic Development Canada for the Go East RTO Tourism Operator Training and Roadtrip Adventure Game Product Development.

It is our understanding that Go East RTO has applied for funding of over \$50,000 to support this project. We see this application as supportive of the RTO's long term plans to continue to support, develop and grow tourism which is beneficial to overall economic diversification in north-east and east-central Alberta.

As a participating community in the Roadtrip Adventure Game we saw the successful results of increased traffic and increased expenditures in our community, and in this region. The upcoming Tourism Operator Training is very timely to strengthen local businesses and organizations for the 2023 tourism season. Enhancing their knowledge and operations will assist with retention and expansion of local businesses, employment as well as increased revenues in this region.

We wish you every success in the application process and look forward to Go East RTO's continued support for our regional tourism industry.

Sincerely,

*Your Officials Name (Mayor, Cao, or other staff)*

*Title*



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

**COUNCIL MEETING DATE:  
November 22, 2022**

**ITEM DESCRIPTION OR TITLE**

**County of Lamont Food Bank Christmas Hamper**

**RECOMMENDATION**

**THAT** Council direct Administration to advise the Board of Directors for the County of Lamont Food Bank that Councillors \_\_\_\_\_ will be in attendance to assemble Christmas Hampers.

**BACKGROUND**

A request has been received for Council to join the Board of Directors for the County of Lamont Food Bank in assembling Christmas Hampers. The group will congregate at noon on Sunday, December 18, 2022 to assemble the hampers.

**COMMUNICATIONS**

Provide the decision to the Board of Directors for the County of Lamont Food Bank

**IMPLICATIONS OF DECISION**

Supports community engagement.

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

Letter from the Board of Directors for the County of Lamont Food Bank

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

-----Original Message-----

From: County of Lamont Food Bank <[countylamontfoodbank@gmail.com](mailto:countylamontfoodbank@gmail.com)>

Sent: Thursday, November 17, 2022 8:27 AM

To: Kirk Perrin <[Kirk.p@lamont.ca](mailto:Kirk.p@lamont.ca)>; David Diduck <[david.d@lamontcounty.ca](mailto:david.d@lamontcounty.ca)>

Subject: Christmas Hamper

Greetings Mayor Perrin and Reeve Diduck,

The Board of Directors for the County of Lamont Food Bank would like to invite you and your councils to join us assembling Christmas hampers this year. We will congregate at noon on Sunday, December 18 to put the hampers together. It would be wonderful to see our elected representatives there to help us bring holiday cheer to the people in our neighborhood.

We would love to see you there!

Yours in service,

Jody Zachoda  
Board Chair CLFB  
Sent from my iPhone



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.8

**COUNCIL MEETING DATE:  
November 22, 2022**

**ITEM DESCRIPTION OR TITLE**

**2022 Capital Works Program Financial Update**

**RECOMMENDATION**

**THAT** Council accept the final 2022 Capital Works Program Financial Update as information.

**BACKGROUND**

Administration is providing Council with this financial update outlining costs of the 2022 Capital Works Program.

Owed to a reallocation of funds, the Town of Lamont was able to commence work originally scheduled for the 2023 operational year. The reallocation of funds along with a transfer from reserves enabled 47 Street, 50A Ave, additional cement work, and surface repairs to be undertaken in 2022 as opposed to in 2023. This saved the Town approximately \$436,990 in future budgeted expenses. Total project costs are detailed below.

**2022 Capital Works Program Financial Statement**

<b>Budget</b>	
Capital Works Program	\$ 2,300,311.00
Reallocation of Funds	\$ 143,410.00
Reserve Transfer	\$ 61,000.00
<b>Total Revenue</b>	<b>\$ 2,504,721.00</b>
<b>Expenses</b>	
Construction/ Testing to-date	\$ 2,022,075.36
Additional Work 2023	\$ 4,166.00
Costruction Holdback	\$ 221,937.53
Misc	\$ 635.46
Engineering Costs	\$ 182,100.00
<b>Project Total</b>	<b>\$ 2,430,914.35</b>
<b>Variance</b>	
Total Revenue	\$ 2,504,721.00
Project Total	-\$ 2,430,914.35
<b>Identified Savings</b>	<b>\$ 73,806.65</b>





# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

## COMMUNICATIONS

Final Inspection to be held in 2023.

## IMPLICATIONS OF DECISION

Supports the identified 2022 Capital Works Project timeline and budget impacts.

## FINANCIAL IMPLICATIONS

2022 Capital Budget, Approved November 23, 2021.

2022 Capital Works Program- 2022 Capital Budget Reallocation, Approved May 10, 2022.

Motion 167/22 That Council direct Administration to use the remaining portion of the 2022 Capital Works Program contingency funds and permit a draw of up to \$61,000 from reserves to complete the extension of work on 47 Street. Approved July 14, 2022.

Contingency savings to cover the cost of required emergency bridge repair, without drawing from reserves.

## POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 1. Manage, invest, and plan for sustainable municipal infrastructure.

## ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO:



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: November 22, 2022**

**ELECTED OFFICIAL: Kirk Perrin**

**REPORT PERIOD: November 4, 2022 to November 16, 2022**

---

### **Boards and Committees:**

- **Governance and Priorities Committee – November 12, 2022**
- **Parks and Recreation Committee – November 14, 2022**

### **Town of Lamont Business:**

- **Recreation agreement meeting with Urban Mayors**

### **Professional Development (Workshops & Conferences):**

- **N/A**

### **Lamont Functions and Events:**

- **Remembrance Day Services in Lamont – November 11, 2022**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:** November 22, 2022

**ELECTED OFFICIAL:** Al Harvey

**REPORT PERIOD:** November 1-16, 2022

---

### **Boards and Committees:**

- Nov. 10 REAC (Regional Emergency Advisory Committee) agenda with Mr. Miliken

### **Items for Council Discussion:**

*(Requires Input from Council to Take Back to Boards and Committees)*

### **Town of Lamont Business:**

- Nov. 8 Council

### **Professional Development (Workshops & Conferences):**

- 

### **Lamont Functions and Events:**

- Nov. 11 Remembrance Day



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: November 22, 2022**

**ELECTED OFFICIAL: Linda Sieker**

**REPORT PERIOD, November 5 – November 19, 2022**

---

### **Boards and Committees:**

- **Nov 17 -Lamont County Housing Foundation Finance Meeting**

### **Town of Lamont Business:**

#### **Professional Development (Workshops & Conferences)**

- **Nov 12 – Governance and Priorities Meeting**

### **Lamont Functions and Events:**

- **Nov 6 – Remembrance Day Set-up**
- **Nov 9 – Remembrance Day Planning - FCSS**
- **Nov 10 – Remembrance Day Set - up**
- **Nov 11 – Remembrance Day Ceremony**
- **Nov 19 – ATB Open House**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: Nov. 22, 2022**

**ELECTED OFFICIAL: Dave Taylor**

**REPORT PERIOD: Nov 8-22, 2022**

---

### **Boards and Committees:**

- **Nov. 10: JSBRWC meeting – Organizational meeting; regular meeting.  
New manager, transition and office plan**
- **Nov. 12: Governance and Priorities Committee meeting**
- **Nov. 14: Parks and Recreation Committee meeting**

### **Town of Lamont Business:**

### **Professional Development (Workshops & Conferences):**

### **Lamont Functions and Events:**

- **Nov. 11: Lamont Community Remembrance Day Service**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: November 22, 2022**

**ELECTED OFFICIAL: Jody Foulds**

**REPORT PERIOD: November 4, 2022 to November 16, 2022**

---

### **Boards and Committees:**

- **Governance and Priorities Committee – November 12, 2022**
- **St. Michael Regional Waste Site Tour/Orientation – November 15, 2022**
- **Parks and Recreation Committee – November 14, 2022**

### **Town of Lamont Business:**

- 

### **Professional Development (Workshops & Conferences):**

- 

### **Lamont Functions and Events:**

- **Remembrance Day Services in Lamont – November 11, 2022**
-



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:** November 22, 2022

**ELECTED OFFICIAL:** Colleen Holowaychuk

**REPORT PERIOD:** November 9 – November 22, 2022

---

### **Boards and Committees:**

- November 14, 2022 - Lamont High School Council Meeting
- November 21, 2022 – Lamont Elementary School Council Meeting

### **Town of Lamont Business:**

- October 27, 2022 – Governance and Priorities Meeting

### **Professional Development (Workshops & Conferences):**

- N/A

### **Lamont Functions and Events:**

- November 11, 2022 - Lamont Remembrance Day Ceremony



# CAO REPORT

FOR THE PERIOD ENDING November 16, 2022

## HIGHLIGHTS:

November 3, 2022

- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Safety meeting

November 4, 2022

- Workshop Planning – Mental Health

November 7, 2022

- Remembrance Day planning.
- Recreation Agreement meeting.

November 8, 2022

- Strategic planning meeting.
- Weekly meeting with Deputy CAO.
- Weekly finance meeting.

November 9 - 16, 2022

- Vacation

## MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- N/A

Description	2022 Budget	Targeted		Variance	% of Completion	2022 -		Increase/		Note
		Amount Oct	2022 Actual Oct			Oct	2021 - Oct	(Decrease) Percentage		
<b>REVENUE</b>										
General Revenue	(2,831,611)	(2,769,221)	(2,802,319)	(29,292)	99%	(26,388)	(18,750)	-7,638	41%	
Administration	(160,862)	(134,052)	(152,351)	(8,511)	95%	(4,293)	(3,990)	(303)	8%	
By Law	(5,967)	(4,973)	(4,028)	(1,939)	68%	(40)	(118)	78	-66%	
Strs. & Road	(2,602,559)	(2,168,799)	(313,798)	(2,288,761)	12%	0	0	0	0%	
Water	(620,698)	(517,248)	(352,877)	(267,821)	57%	(1,157)	(975)	(182)	19%	
Sewer	(835,395)	(696,163)	(103,260)	(732,135)	12%	(65)	(207,716)	207,651	-100%	
Garbage	(349,415)	(291,179)	(231,826)	(117,589)	66%	(201)	0	(201)	0%	
Cemetery	(1,248)	(1,040)	(1,300)	52	104%	(900)	0	(900)	0%	
Planning & Subdivision	(2,143)	(1,786)	(1,375)	(768)	64%	(399)	0	(399)	0%	
Hall	(10,528)	(8,773)	(12,015)	1,487	114%	(1,593)	0	(1,593)	0%	
Arena	(143,893)	(119,911)	(110,807)	(33,086)	77%	(3,886)	(27,025)	23,139	-86%	
Park	(10,734)	(8,945)	(9,150)	(1,584)	85%	(1,000)	0	(1,000)	0%	
Curling Rink	(277)	(231)	(600)	323	217%	(200)	0	(200)	0%	
<b>TOTAL REVENUE</b>	<b>(7,575,330)</b>	<b>(6,722,320)</b>	<b>(4,095,705)</b>	<b>(3,479,625)</b>	<b>54%</b>	<b>(40,121)</b>	<b>(258,574)</b>	<b>218,453</b>	<b>0%</b>	

<b>EXPENSE</b>										
Council	126,262	105,218	103,799	22,463	82%	13,568	8,769	4,799	55%	
Administration	735,696	613,080	562,356	173,340	76%	57,086	42,596	14,490	34%	
Fire	36,554	30,462	25,379	11,175	69%	1,268	1,004	263	26%	
Disaster Service	1,500	1,250	307	1,193	20%	0	0	0	0%	
By-Law	93,491	77,909	26,843	66,648	29%	1,638	1,576	62	4%	
Public Work	266,896	222,413	186,210	80,686	70%	14,530	10,497	4,033	38%	
Street & Road	577,359	481,133	386,620	190,739	67%	26,546	24,865	1,681	7%	
Storm Sewer	15,472	12,893	7,037	8,435	45%	0	0	0	0%	
Water	700,478	583,732	449,345	251,133	64%	43,853	39,408	4,445	11%	
Sewer	127,184	105,987	108,919	18,265	86%	12,495	8,105	4,390	54%	
Garbage	302,044	270,241	254,012	48,032	84%	13,820	23,642	(9,822)	-42%	
Family Community & Cemetery	27,126	22,605	26,675	451	98%	900	0	900	0%	
Town Beautification	8,500	7,083	4,271	4,229	50%	0	0	0	0%	
Planning & Subdivision	92,235	76,863	28,876	63,359	31%	1,711	10,605	(8,893)	-84%	
Hall	144,956	120,797	93,348	51,608	64%	6,064	6,093	(28)	0%	
Arena	327,105	272,588	236,249	90,856	72%	33,254	12,444	20,810	167%	
Park	180,554	150,462	139,035	41,519	77%	7,917	15,488	(7,570)	-49%	
Curling Rink	46,150	38,458	38,840	7,310	84%	1,616	1,352	263	19%	
FCSS & School Fund	555,682	463,068	316,475	239,207	57%	0	0	0	0%	
<b>Total Expense</b>	<b>4,365,244</b>	<b>3,656,241</b>	<b>2,994,597</b>	<b>1,370,647</b>	<b>69%</b>	<b>236,267</b>	<b>206,445</b>	<b>29,822</b>	<b>14%</b>	

Description	2022 Budget	Targeted		Variance	% of Completion	2022 -		Increase/ (Decrease)	Percentage	Note
		Amount Oct	2022 Actual Oct			Oct	2021 - Oct			
<b>Amortization Expense</b>										
Administration Amorti	25,000	20,833	0	25,000	0%	0	0	0	0	0
Fire Amortization	18,600	15,500	0	18,600	0%	0	0	0	0	0
Public Works Amortiza	48,000	40,000	0	48,000	0%	0	0	0	0	0
Road Amortization	345,000	287,500	0	345,000	0%	0	0	0	0	0
Storm Sewer Amortization	700	583	0	700	0%	0	0	0	0	0
Water Amortization	191,000	159,167	0	191,000	0%	0	0	0	0	0
Sewer Amortization	191,000	159,167	0	191,000	0%	0	0	0	0	0
Recreation Amortizari	110,000	91,667	0	110,000	0%	0	0	0	0	0
<b>Total Amortization Expense</b>	<b>929,300</b>	<b>774,417</b>	<b>0</b>	<b>929,300</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Capital Programs</b>										
Administration	0	0	0	0	0%	0	0	0	0	0
Fire	0	0	0	0	0%	0	0	0	0	0
Public Work	244,000	203,333	127,068	116,932	52%	0	0	0	0	0
Street and Road	2,361,311	1,967,759	2,019,978	341,333	86%	10,171	3,713	6,458	2	
Storm Sewer	0	0	0	0	0%	0	6,000	-6,000	-1	
Water	55,000	45,833	0	55,000	0%	0	0	0	0	0
Sewer	670,773	558,978	572,884	97,889	85%	0				Carried from 2021
Planning & Subdivision	0	0	0	0	0%	0	0	0	0	0
Hall	0	0	0	0	0%	0	0	0	0	0
Arena	0	0	0	0	0%	0	0	0	0	0
Park	0	0	0	0	0%	0	710	-710	-1	
Curling Rink	0	0	0	0	0%	0	0	0	0	0
<b>Total Capital Programs</b>	<b>3,331,084</b>	<b>2,775,903</b>	<b>2,719,929</b>	<b>611,155</b>	<b>82%</b>	<b>10,171</b>	<b>10,423</b>			
<b>Grand Total</b>	<b>8,625,628</b>	<b>7,206,561</b>	<b>5,714,527</b>	<b>2,911,101</b>	<b>66%</b>	<b>246,438</b>	<b>216,868</b>	<b>29,822</b>		

# CLOSED SESSION NOTICE

November 22, 2022

- 7.1 Operations Update** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*
- 7.2 AMWWP Grant** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*
- 7.3 2023 Community Engagement** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*
- 7.4 Recreation Agreement** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*

**Motion to go into Closed Session:**

*"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."*