

# Council Package

November 8, 2022



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**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
November 8, 2022**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

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**2. DELEGATIONS**

**2.1. MOTION FOR ACCEPTANCE OF DELEGATION**

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<b>7.2. Economic Development Action Plan</b>	
<b>7.3. Recreation Agreement</b>	
<b>8. ADJOURNMENT</b>	



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
October 25, 2022  
Organizational Meeting of Council**

**PRESENT:**

Jody Foulds	Deputy Mayor
Linda Sieker	Councillor
Al Harvey	Councillor
Dave Taylor	Councillor
Perry Koroluk	Councillor
Colleen Holowaychuk	Councillor
Rick Bastow	Chief Administrative Officer
Tyler Edworthy	Director, Operations & Infrastructure
Robert Mu	Finance Officer
Jaclyn Ponto	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Deputy Mayor Foulds:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**MOTION: 278/22 Councillor Taylor:** That the Council Agenda be accepted as presented.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**BUSINESS:**

**2023 Regular Council Meeting Schedule**

**MOTION: 279/22 Councillor Sieker:** That Council set a schedule of the second and fourth Tuesday of each month at 7:00 p.m. for the 2023 Regular Council Meetings with the exception of July 25, 2023 and August 8, 2023 (Summer Break) and December 26, 2023 (Seasonal Break).

**CARRIED**

**Appointment of Director of Emergency Management/Deputy Director of Emergency Management**

**MOTION: 280/22 Councillor Koroluk:** That Council appoint Shayne Milliken as Regional Director of Emergency Management, and Herman Sieker and Colin Zyla as Regional Deputy Directors of Emergency Management.

**CARRIED**

**Appointment of Municipal Inspector**

**MOTION: 281/22 Councillor Holowaychuk:** That Council appoint Leslie Jans as Municipal Inspector under the *Alberta Agricultural Pest Act* and *Alberta Weed Control Act*.

**CARRIED**

**Deputy Mayor Appointment**

**MOTION: 282/22 Councillor Koroluk:** That Council appoint Councillor Jody Foulds as Deputy Mayor for a period of 1 year.

**CARRIED**

**2022-2023 Council Appointments to Boards, Committees and Commissions**

**MOTION: 283/22 Councillor Taylor:** That Council approve the membership list for the 2022-2023 Council appointments to Boards, Committees and Commissions as presented.

**CARRIED**

**Professional Appointments**

**MOTION: 284/22 Councillor Sieker:** That Council appoint Metrix LLP as auditors for the Town of Lamont for 2023.

**CARRIED**

**MOTION: 285/22 Councillor Holowaychuk:** That Council appoint Select Engineering Consultants Ltd. For engineering services for the Town of Lamont for 2023.

**CARRIED**

**MOTION: 286/22 Councillor Taylor:** That Council appoint Ronald W. Poitras and Brownlee LLP to provide legal services to the Town of Lamont for 2023.

**CARRIED**

**MOTION: 287/22 Councillor Koroluk:** That Council appoint Mike Krim, Tanmar Consulting Inc. as designated officer to carry out the functions, duties and powers of a municipal assessor for the Town of Lamont for 2023.

**CARRIED**

**MOTION: 288/22 Councillor Harvey:** That Council appoint Lamont County to provide Intermunicipal Subdivision and Development Appeal Board (ISDAB) services to the Town of Lamont for 2023.

**CARRIED**

**MOTION: 289/22 Councillor Harvey:** That Council appoint the Capital Region Assessment Services Commission for Assessment Review Board services for the Town of Lamont for 2023.

**CARRIED**

**MOTION: 290/22 Councillor Sieker:** That Council appoint Laraine Stuart for Planning and Development Officer services for the Town of Lamont for 2023.

**CARRIED**

**MOTION: 291/22 Councillor Sieker:** That Council appoint the Inspection Group for Building Permit services for the Town of Lamont for 2023.

**CARRIED**

**Access and Signing Authority**

**MOTION: 292/22 Councillor Holowaychuk:** That Council authorize access for all ATB Financial and Servus Credit Union accounts to the following members of staff: Chief Administrative Officer Rick Bastow; Deputy Chief Administrative Officer Dawn Nielsen; Finance Officer Robert (Guofu) Mu and Administrative Assistant Betty Malica.

**CARRIED**

**MOTION: 293/22 Councillor Harvey:** That Council authorize access for the Credit Union Payment Services (CUPS) to the following members of staff: Deputy Chief Administrative Officer Dawn Nielsen and Administrative Assistant Betty Malica.

**CARRIED**

**MOTION: 294/22 Councillor Sieker:** That Council authorize Servus Credit Union Credit Cards in the limit of \$35,000.00 in the names of Chief Administrative Officer Rick Bastow and Director Operations and Infrastructure Tyler Edworthy.

**CARRIED**

**MOTION: 295/22 Councillor Taylor:** That Council authorize BMO Corporate (AMSC) Credit Card in the limit of \$15,000.00 in the name of Chief Administrative Officer Rick Bastow.

**CARRIED**

**MOTION: 296/22 Motion to Amend: Councillor Holowaychuk:** That Council add Councillor Linda Sieker as an authorized signing authority.

**CARRIED**

**MOTION: 297/22 Councillor Taylor:** That Council appoint the signing authority, any two (2) to sign, consisting of one elected official and one town employee for all ATB Financial and Servus Credit Union accounts to the following members of Council and staff: Mayor Kirk Perrin; Councillor Perry Koroluk; Councillor Linda Sieker; Chief Administrative Officer Rick Bastow; Deputy Chief Administrative Officer Dawn Nielsen.

**CARRIED**

**ADJOURNMENT:** Deputy Mayor Foulds adjourned the meeting at 7:20 p.m.

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Deputy Mayor

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Chief Administrative Officer





5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
October 25, 2022  
Regular Meeting of Council**

<b>PRESENT:</b>	Jody Foulds	Deputy Mayor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Dave Taylor	Councillor
	Perry Koroluk	Councillor
	Colleen Holowaychuk	Councillor
	Rick Bastow	Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Robert Mu	Finance Officer
	Jaclyn Ponto	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Deputy Mayor Foulds:** called the meeting to order at 7:20 p.m.

**Adoption of Agenda**

**MOTION: 298/22 Councillor Harvey:** That the Council Agenda be accepted as presented.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**ADOPTION OF MINUTES:**

a) Meeting Minutes – October 11, 2022

**MOTION: 299/22 Councillor Taylor:** That the Minutes of the October 11, 2022 Council Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS:** None.

**CORRESPONDENCE:**

- Letter from Town of Redwater – Library Funding
- Letter from Municipal Affairs – Library Funding

- EIPS Quarterly Update – October 2022
- Alberta Health Services – Health Engagement Tour Update

**MOTION: 300/22 Councillor Holowaychuk:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS:**

**No Stone Left Alone Commemoration**

**MOTION: 301/22 Councillor Taylor:** That Council direct Staff to have the Town of Lamont become a member of No Stone Left Alone (NSLA) Memorial Foundation.

**CARRIED**

**Remembrance Day – Hall Donation**

**MOTION: 302/22 Councillor Koroluk:** That Council donate use of the Hall in support of the 2022 Remembrance Day service.

**CARRIED**

**Designated Officer Bylaw 06-22**

**MOTION: 303/22 Councillor Harvey:** That Council give first reading to Bylaw 06/22, Designated Officer.

**CARRIED**

**MOTION: 304/22 Councillor Sieker:** That Council give second reading to Bylaw 06/22, Designated Officer.

**CARRIED**

**MOTION: 305/22 Councillor Holowaychuk:** That Council provide unanimous consent to proceed to third reading.

**UNANIMOUSLY CARRIED**

**MOTION: 306/22 Councillor Koroluk:** That Council give third reading to Bylaw 06/22, Designated Officer.

**CARRIED**

**Lamont Christmas Light UP! Donation Request**

**MOTION: 307/22 Councillor Harvey:** That Council provide the Lamont Christmas Light UP! Committee with a \$350.00 donation to support the event, donate use of the Meeting Room and Hall on November 26, 2022, and Council participate in the Festival of Trees and Afternoon of Music event.

**CARRIED**

**Addition of Bylaw Enforcement Costs to Tax Rolls**

**MOTION: 308/22 Councillor Sieker:** That Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule “A” totalling \$2,500.00.

**CARRIED**

**Lamont Creek – Bridge Repair**

**MOTION: 309/22 Councillor Taylor:** That Council approve the Lamont Creek Bridge Repair as presented.

**CARRIED**

**REPORTS:**

**Council Reports:**

<b>Deputy Mayor Foulds</b>	Nothing to report.
<b>Councillor Taylor</b>	Nothing to report.
<b>Councillor Harvey</b>	Written report attached.
<b>Councillor Koroluk</b>	Nothing to report.
<b>Councillor Sieker</b>	Written report attached.
<b>Councillor Holowaychuk</b>	Nothing to report.

**Staff Reports:**

<b>CAO</b>	Written report attached.
<b>Director, Operations &amp; Infrastructure</b>	Written report attached.

**MOTION: 310/22 Councillor Koroluk:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:** None.

**CLOSED SESSION:**

- **Recreation Agreement**
  - *FOIP Section 24 – Advice from Officials*

**MOTION: 311/22 Councillor Holowaychuk:** That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:40 p.m.

**CARRIED**

**MOTION: 312/22 Councillor Taylor:** That Council revert to regular Council meeting session at 8:44 p.m.

**CARRIED**

**MOTIONS ARISING FROM CLOSED SESSION:**

**MOTION: 313/22 Councillor Taylor:** That Council accept the Recreation Agreement as information.

**CARRIED**

**ADJOURNMENT:** Deputy Mayor Foulds adjourned the meeting at 8:46 p.m.

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Mayor

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Chief Administrative Officer

# 2021 NLLS VALUE STATEMENT



HOW STATS ARE CALCULATED

This value statement highlights the benefits of belonging to Northern Lights Library System. It is a snapshot of the health of your library and the value of your investment. For questions or concerns please contact James MacDonald, Executive Director, (780)-545-5072 or jmacdonald@nlls.ab.ca

NAME OF LIBRARY: **LAMONT PUBLIC LIBRARY**  
 NAME OF COUNTY/TOWN: **TOWN OF LAMONT**  
 POPULATION: **1,753**  
 LIBRARY USERS: **217**

NLLS REP: **COLLEEN HOLOWAYCHUK**  
 BOARD CHAIR: **KELLY VAN DEURZEN**  
 LIBRARY MANAGER: **STEPHANIE WALKER**  
 NLLS CONSULTANT: **ALLIAH KRAHN**

**\$81,367**  
TOTAL LIBRARY SAVINGS

**32%** book allotment spent    **\$39,816**    **\$26,400**    **\$12,325**    **\$2,826**



**DOLLAR VALUES**  
 LEVY COST **9,168**  
 BOOK ALLOTMENT **3,769**  
 RURAL SERVICES GRANT **X**  
 RETURN ON INVESTMENT **15.07**



**eBOOK CIRCULATION**  
**711**  
 95%  
 0.28%  
 4%



**eAUDIOBOOK CIRCULATION**  
**275**  
 83%  
 0.36%  
 16%



**PRINT CIRCULATION**  
**493**  
**Net Borrower**  
 Resource Sharing  
 825 lent  
 928 borrowed



**PROFESSIONAL VALUE**  
**38 tickets**  
 12 MLS tickets \$408 VALUE  
 26 TSI tickets \$2,418 VALUE

**ACQUISITION & CATALOGUING: 264** items purchased with NLLS    **\$2,255** saved via acquisition    **\$1,056** cataloguing & processing value

# SYSTEM WIDE VALUE

TRAC = 200 Alberta libraries, public catalog, mobile app, access to **3.5 million** library items.

**122,052**  
ELECTRONIC CIRCULATION

**831,950**  
PHYSICAL CIRCULATION

**\$29,314,422**  
CIRCULATION VALUE



E-RESOURCES

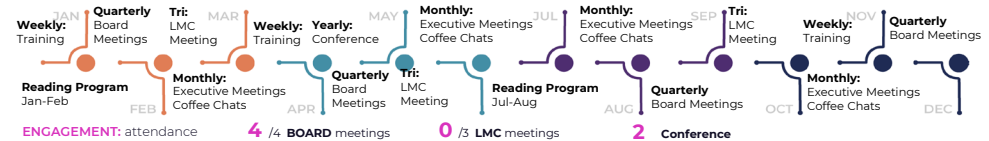


SERVICE CATALOGUE



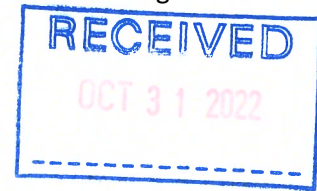
## HOW WE ARE FUNDED

LIBRARY **\$5.23** PER CITIZEN + MUNICIPAL LEVY **\$5.23** PER CITIZEN + PROVINCIAL GRANTS **\$4.70** PER CITIZEN = **\$15.16** PER CITIZEN - LOCAL LIBRARY BOOK ALLOTMENT **\$2.15** = **\$2,463,049** OPERATING BUDGET



OCT. 20, 2022

Agenda Item: 3.1



## Chair's Report

### RECENT EVENTS

Board Chair Trina Boymook highlighted several recent events:

- On September 20, Trustee Jaqueline Shotbolt, on behalf of the Elk Island Public Schools (EIPS) Board of trustees, attended a Division-hosted meeting with Andrew School families. The meeting focused on needed repairs to the school building—the fire suppression system and roof.
- On October 3-7, EIPS celebrated Read In Week, a divisionwide initiative that takes place annually to promote a lifelong love of reading in students. Chair Boymook thanked EIPS schools for inviting trustees to be part of the week. It's always special to read to students and celebrate the power of storytelling.
- On October 5, the Board and Division celebrated World Teachers' Day. Boymook thanked teachers for their commitment to students and the incredible professionalism shown throughout the pandemic.
- On October 5, trustees hosted a Meet-and-Greet with the Committee of School Councils (COSC), followed by the first COSC meeting of the school year. The Board was pleased with the turnout, and Chair Boymook thanked the executive for their work leading the group. The Board looks forward to another great year of discussions with COSC members.
- On October 6, trustees attended the Sherwood Heights Junior High's inaugural Student Wellness Conference, which was excellent in terms of project displays, resources and student turnout.
- On October 6, trustees attended EIPS Connect the Fort, a community event highlighting Fort Saskatchewan-based EIPS schools, programs, supports and services for students and family members. Chair Boymook thanked the schools for inviting the Board to the event.
- On October 14, Trustee Randy Footz represented the Board at the Alberta Teachers' Association Local No. 28 Induction Ceremony to welcome first-year teachers to the Division.

### Board Evaluation

On September 19, trustees took part in a Board Self-Evaluation Report workshop. In November, the Board will reconvene to finalize the evaluation recommendations before approving it at the next Board meeting.

### Public Engagement

The Board attended several public engagement sessions as part of its Three-Year Public Engagement Plan:

*James Mowat Elementary* – enrolment pressures engagement; September 22.

*Northeast Sherwood Park* – junior high attendance boundary engagement; October 3

*Logos Christian Program* – program enrolment concerns; October 6.

Chair Boymook thanked the school community for participating and for their feedback. Trustees will use the input gathered to help inform decision-making.

## Superintendent's Report

### RECENT EVENTS

Associate Superintendent Sandra Stoddard highlighted several recent events:

- On October 5, the Division celebrated World Teachers' Day. Associate Superintendent Stoddard thanked all staff for their commitment and the work they do to support students.
- On October 5, the Board hosted a Meet-and-Greet with COSC representatives. The first COSC meeting followed. At the meeting, the Division discussed new EIPS-developed resources being used to support the rollout of the new kindergarten to Grade 6 curriculum. Overall, members were pleased with the quality of resources and how they weave in the competencies.

- On October 3-7, schools throughout EIPS participated in Read In Week, a divisionwide initiative that takes place annually to promote a lifelong love of reading in students and enhance literacy awareness among students, staff, families and community members. It's always rewarding to watch students as they engage in storytelling and witness where stories can take them.

## Public Engagement

Associate Superintendent Stoddard highlighted recent public engagement events—all part of the Division's Three-Year Engagement Strategy.

### James Mowat Elementary

On September 22, the Division held a public engagement session about James Mowat Elementary's enrolment pressures. The Division collected feedback about introducing a random selection process for new students, starting in the 2023-24 school year.

### Northeast Sherwood Park

On October 3, the Division held a public engagement session about potential changes to the junior high attendance area in Sherwood Park—redesignating regular program junior high students living in Lakeland Village, Summerwood and Summerwood North to Clover Bar Junior High.

### Logos Christian Program

On October 6, the Division held a public engagement session about EIPS' Logos Christian Program. The Division's exploring ways to ensure it continues providing high-quality educational experiences to students enrolled in the Logos program.

## Association and Employee Relations Reports

### ASBA ZONE 2/3 MEETING

Trustee Jacqueline Shotbolt presented highlights from the Alberta School Boards Association (ASBA) Zone 2/3 meeting held on September 23. Two key highlights:

- The generative discussions were both informative and productive.
- The fall general meeting takes place November 20-22.

### ATA LOCAL REPORT

The Board received for information the Alberta Teachers' Association (ATA) Local No. 28 report from Deneen Zielke, the Local President:

- On October 4, the Local held its second in-person council meeting of the year. In attendance was Jason Shilling, the ATA President, who spoke about the Stand for Education and the upcoming rally—all are encouraged to attend.
- On October 14, the Local hosted its annual Induction Ceremony to welcome first-year teachers to the association. She thanked Trustee Footz for attending and welcoming new teachers to the Division.
- Currently, the Local is busy working on plans for the Stand for Education Rally, taking place on October 22. Throughout the last month, the Local connected with members, teachers, classified staff, retirees and community members to invite them to attend the rally. The local also secured four buses to transport individuals to and from the rally—all are full. Zielke is looking forward to a strong showing to ensure education is a top priority in the next election.

### EMPLOYEE RELATIONS GROUP REPORT

The Board received for information the Employee Relations Group (ERG) report from Dulcie Jarvin, the committee's Chair:

- This year's EIPS Classified Professional Learning Day Conference takes place on May 5.



# BOARD HIGHLIGHTS

- The theme: “With Diversity Comes Opportunity.”
- The keynote speaker: Tina Varughese, a nationally renowned motivational speaker and leading expert on cultural diversity and inclusion.
- Jarvin also thanked Steve Schaar, the Director of Human Resources, and Kaurie Landry, the Human Resource Assistant, for their work in rolling out the Division’s new professional learning web page.

## New Business

### BOARD POLICY AMENDMENTS: POLICY 8

The Board approved an amendment to [Board Policy 8: Board Committees](#). The change allows community members on the Audit Committee to apply to serve additional two-year terms—removing a maximum of serving two consecutive terms.

### MODULAR CLASSROOM REQUEST: 2022-23

The Board directed EIPS administration to request funding from Alberta Education to address needed changes to several modular classroom units in the 2023-24 school year. If approved, the Division will:

- relocate two modular classrooms to SouthPointe School from École Campbelltown;
- add two new modular classrooms to SouthPointe School; and
- demolish three ageing modular classrooms at Uncas Elementary—followed by a site reclamation.

The Board also directed administration to explore the viability of adding new modular classrooms at James Mowat Elementary. EIPS hopes a decision from the province comes before the end of the 2022-23 school year.

### DIVISION CALENDAR

The Board approved the Division calendars for the next two upcoming school years (see pg. 43, [“2023-24 and 2024-25 Calendars”](#)). Highlights include:

#### 2023-24

- first day of school – Aug. 31, 2023
- November break – November 6-10
- Christmas break – December 25 to January 5
- second semester starts – February 1
- Teachers’ Convention – February 8-9
- spring break – March 25-29
- last day of classes – June 26, 2024

#### 2024-25

- first day of school – Aug. 29, 2024
- November break – November 11-15
- Christmas break – December 23 to January 3
- second semester starts – January 30
- Teachers’ Convention – February 6-7
- spring break – March 24-28
- last day of classes – June 25, 2025

## Committee Reports

### POLICY COMMITTEE

The Board received for information a report from the Policy Committee meeting held on October 6. The committee reviewed Policy 8. The recommended amendments were approved by the Board during this meeting in the New Business section.

### STUDENT EXPULSION COMMITTEE

The Board received for information a report from the Student Expulsion Committee meeting held on October 18. The committee reviewed all submitted information and upheld school administration’s recommendations.



## Reports for Information

### UNAUDITED FINANCIAL REPORT

The Board received for information the Unaudited Financial Report for the 2021-22 school year—September 1 to August 31. The Division ended the 2021-22 school year with an overall operating deficit of \$1.76 million, which was less than budgeted by \$4.58 million. The primary reasons the deficit was lower than budgeted: cautious budgeted COVID-19 costs, changes to grant funding, and school and department surpluses. The planned deficit was offset by operating reserves to cover costs to support schools and departments, post-pandemic recovery efforts and the new curriculum work (see page 49, [“Unaudited Financial Report”](#)).

### UNAUDITED ACCUMULATED SURPLUS

The Board received for information the Unaudited Accumulated Surplus Report as of Aug. 31, 2022. The Division’s accumulated surplus totals \$22.69 million, which includes investment in Board funded tangible capital assets (\$5.97 million); unrestricted surplus, operating reserves (\$15.01 million); and capital reserves (\$1.71 million). Included in the operating reserves is the Division Unallocated Reserve, which EIPS maintains to cover emergent issues, price fluctuations and stabilize funding in the future. The Division Unallocated Reserve is at \$10.11 million. (see page 65, [“Unaudited Accumulated Surplus at Aug. 31, 2022”](#)).

### EIPS ENROLMENT: 2022-23

The Board received for information the Division’s Enrolment Report for the 2022-23 school year. Enrolment numbers were collected from the PowerSchool database on Sept. 29, 2022. In total, 17,460 students are registered within EIPS—an increase of 336 students from fall 2021.

## Board Members

Trina Boymook, *Chair* | Colleen Holowaychuk, *Vice-Chair* | Cathy Allen | Randy Footz | Don Irwin | Susan Miller | Jim Seutter | Jacqueline Shotbolt | Ralph Sorochan

### FOR MORE INFORMATION CONTACT:

**Trina Boymook**, *Board Chair* | P 780 417 8101

**Laura McNabb**, *Director, Communication Services* | P 780 417 8204

[www.eips.ca](http://www.eips.ca) | Twitter: [@eips](https://twitter.com/eips) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)

## NOTES FOR:

NE Regional Mayors, Reeves, Indigenous Leaders Caucus Meeting-Hosted by Lac La Biche County

## DATE &amp; LOCATION:

Friday, October 14, 2022 @10:00 a.m., at the Bold Center, Lac La Biche, AB

## Call to Order

Mayor Reutov called the meeting to order at 10:17 a.m.

## Opening Remarks &amp; Introductions

Mayor Reutov provided opening remarks followed by round table introductions.

## NEW BUSINESS

a. Alberta Games

Lac La Biche County CAO, Dan Small, verbally presented to the NE Regional Mayors, Reeves, and Indigenous Leaders Caucus on Sports Tourism, in addition to remarks about the incoming Lac La Biche new aquatic centre. The Alberta Games 2026 would be a great opportunity for the NE region. Municipalities would need to collaborate and provide joint bids for the event.

**This item was accepted as information.**

b. Health Care

Members of the NE Regional Mayors, Reeves and Indigenous Leaders Caucus shared a multitude of concerns impacting their communities ranging from: hospital (emergency/acute) closures, lack of cellular services for emergencies, shortage of medical staff, red-tape for doctors from outside the Country and nurse practitioners, detrimental impacts to the RESIDE Program, lack of communication amongst Alberta Health Services, Emergency Medical Services (EMS) and Health Care Providers, Non-Acute Transportation Vehicle, and overall concerns with Alberta Health (Ministry).

Mayor of Vermillion shared their Handi Van concept which is offered to anyone in the community in need of a special accessibility vehicle. Mayor Thronson offered to sharing the Handi Van concept with NE Caucus Members.

It was the consensus of the NE Caucus that they need to come together with solution. The idea of a sub-committee of the Caucus was also discussed which will lobby the government on behalf of the NE Caucus, but it's imperative that every Community endorses.

The following useful information should be obtained:

- Organizational Chart of Alberta Health Services (AHS)
- Population numbers for each community

**Action items:**

- Letter to the Premier, Minister & Deputy Minister of Health highlighting the following three issues, and endorsed by Members of the NE Caucus:
  1. Decentralization of Alberta Health Services
  2. Recruitment and Red Tape Reduction (the ability to utilize nurse practitioners to assist doctors)
  3. Transportation (dispatch and joint ambulance services/efficiencies)
- Establishment of a Sub Committee- The sub-committee will connect with government respecting health care, on behalf of the NE Caucus. The following Caucus Members will form the sub-committee:
  - ⊕ Mayor Colin Derko (Spokesperson)
  - ⊕ Mayor Paul Reutov
  - ⊕ Mayor Maureen Miller
  - ⊕ Councillor Shauna McIntyre
  - ⊕ Councillor Lee Thom
  - ⊕ President James Cardinal
  - ⊕ First Nations Representative

[c. Highway 28 and 881](#)

Alberta HUB Executive Director, Bob Bezpalko presented information on Highway 28 and on broadband to the Caucus. Mr. Bezpalko shared that MCSNET will be presenting at the next HUB Meeting.

Members of the Caucus shared concerns and challenges respecting a lack of broadband service which impacts emergency response.

Mayor Copeland presented the draft “Call for Action-Highway 28 significant investment requirement immediately by the Alberta Government Letter”. The Caucus endorsed the draft letter with minor revisions.

Issues regarding signage (e.g., borders of Lac La Biche and Smoky Lake) and fences in need of repair on HWY 36 were also discussed.

The Caucus discussed inviting the Minister and Deputy Minister of Transportation to the next NE Regional Mayors, Reeves and Indigenous Leaders Caucus Meeting. It would be valuable to build a project list of the region given the region is the energy corridor.

**Action items:**

- Mayor Copeland, City of Cold Lake, to update the draft letter and will circulate via email to the Caucus. Should a Municipality endorse the letter, their community's name will be added to the letter demonstrating endorsement.
- A second letter will be drafted by, Mayor Aalbers, City of Lloydminster, on behalf of the NE Caucus requesting that \$500 Million for roads (maintenance) be committed by the provincial government for the next 5 years, with focus on Highway 28 and Highway 16. The draft letter will be circulated to the Caucus, and if endorsed, the signature and/or logo of the Community will be added to represent regional support.
- During the RMA conference – ensure Minister meetings capture the concerns.

d. Policing

Members of the NE Regional Mayors, Reeves, and Indigenous Leaders Caucus shared concerns about rural crime, increase in synthetic drugs, RCMP challenged with the judicial system, and shortage of RCMP/CPO's. Discussion ensued regarding the importance of concurrently addressing social issues.

The transition from RCMP policing to provincial policing was also discussed, in addition to taxation model as it relates to police costing. It was noted that members felt that the provincial government needs to explain the provincial policing program better and provide more information.

It was discussed that this is a federal issue and needs to be actioned to the federal government.

**This item was accepted as information at this time.**

e. Municipal Sustainability Initiative (MSI)

Members of the NE Regional Mayors, Reeves and Indigenous Leaders Caucus discussed the MSI funding model and how little is allocated to the NE region.

Questions of why the MSI has not increased due to the surplus? Need to inquire to the premier. Need to bring the MSI back to where it was.

Caucus wants to see a 3-year or 5-year plan to know how much money will be allocated for future years and long term planning.

**Action item:**

- That the NE Caucus request the Provincial Government-Premier and respective Minister to reinstate MSI funding levels to the amount it previously was.

f. Election and New Premier

Members of the NE Regional Mayors, Reeves and Indigenous Leaders Caucus discussed inviting Premier Danielle Smith, Minister & Deputy Minister of Health, Minister and Deputy Minister of Justice and Solicitor General, Minister and Deputy Minister of Transportation, and respective Members of Legislative Assembly (MLA’s) to the next NE Regional Mayor, Reeves and Indigenous Leaders Caucus Meeting.

g. General Discussion/Regional Needs

This agenda item enveloped into each previously mentioned agenda items. Priorities are the healthcare letter and transportation letter.

**Next Host**

The City of Cold Lake-Mayor Copeland will host the next meeting, to be held at the Cold Lake Chalet, with the City of Cold Lake extending invitations to Premier Danielle Smith, Minister & Deputy Minister of Health, Minister and Deputy Minister of Justice and Solicitor General, Minister and Deputy Minister of Transportation, and respective Members of Legislative Assembly (MLA’s) for the following two dates: January 13, 2023 and January 20, 2023 (the final date will be pending availability of the invited Government Representatives).

**Closing Prayer**

President Cardinal delivered a closing prayer.

**Adjournment:** The meeting adjourned at 3:12 p.m.

**MUNICIPALITIES IN ATTENDANCE:**

- |  |                                    |
|--|------------------------------------|
| Mayor Paul Reutov  | Lac La Biche County Chair          |
| President James Cardinal &<br>Vice President Jason Ekeberg | Metis Nation of Alberta Region One |
| Mayor Amy Cherniwchan                                      | Town of Smoky Lake                 |
| Mayor Colin Derko  | Village of Boyle                   |
| Mayor Maureen Miller                                       | Town of St. Paul                   |

Mayor Leonard Ewanishan	Town of Two Hills
Mayor Robert Balay	Town of Athabasca
Deputy Mayor Merwin Haight	Village of Andrew
Reeve Glen Ockerman	County of St. Paul
Councillor Kevin Wirsta	County of St. Paul/RMA
Councillor Lee Thom	Kikino Metis Settlement
Reeve David Diduck	Lamont County
Mayor Donna Rudolf	Village of Myrnam
Mayor Jennifer Johnson	Village of Innisfree
Mayor Joyce Pierce	Thorhild County
Reeve Don Gulayec	County of Two Hills
Deputy Reeve Murray Phillips	County of Two Hills
Reeve Stacey Hryciuk	County of Vermillion River
Mayor Gerald Aalbers	City of Lloydminster
Mayor Cheryl Calinoiu	Town of Mundare
Mayor Craig Copeland	City of Cold Lake
Mayor Timothy Paul MacPhee	Town of Vegreville
Councillor Shauna McIntyre	Village of Chipman
Mayor Kirk Perrin	Town of Lamont
Reeve David Diduck	County of Lamont
Mayor Elisa Brosseau	Town of Bonnyville
Mayor Gregory Thronson	Town of Vermillion
Mayor Karl Hauch	Town of Bruderheim
Deputy Mayor Judy Schueler	Town of Bruderheim
Reeve Lorne Halisky	Smoky Lake County
Reeve Barry Kalinski	M.D. of Bonnyville
Mayor Rex Smith	Village of Mannville
Councillor Clifford Wowdzia	County of Minburn
Mayor Brian Hall	Athabasca County
Deputy Mayor Ashtin Anderson	Athabasca County
Councillor Tammy Thompson	Village of Vilna

**Staff and Guest:**

CAO, Dan Small-Lac La Biche County  
 CAO Executive Assistant, Alanna Wowk-Lac La Biche County  
 Legislative Services Coordinator, Danielle Patenaude-Lac La Biche County  
 Mr. Bob Bezpalko, Executive Director- NE Alberta HUB



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

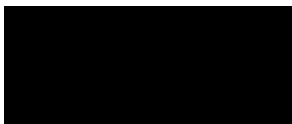
I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,



Rebecca Schulz  
Minister of Municipal Affairs



October 19, 2022

The Honorable Tyler Shandro  
Minister of Justice and Solicitor General, Deputy House Leader  
Office of the Minister  
204 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6  
[ministryofjustice@gov.ab.ca](mailto:ministryofjustice@gov.ab.ca)

**RE: Victim Services Redesign**

Dear Minister Shandro,

The Town of Fox Creek has recently become aware of the proposed Victim Services Redesign and is greatly concerned about the negative impacts it would have on our community. Losing the incredibly valuable service the Victim Services Unit provides our residents to a centralized area, would prove to be detrimental.

We realize efforts and resources were put into the MLA review; however, we strongly believe conversations and discussions should have been held with municipalities and Victim Services Units while putting this plan together. Municipal consultation should have been considered an integral component of a redesign.

Potential negative effects could leave our community and its people without the much-needed resources and support the Victim Services Unit provides. In rural Alberta, Victim Services Staff are as critical as First Responders and their ground zero efforts are invaluable. The proposed areas in the redesign are incredibly large, we are very concerned about where our services would be provided from, and the amount of time victims would have to wait to receive such valuable services. We have been made aware that it is being proposed to replace 17 police-based Victim Services Units in Western Alberta with one board that will more than likely be based in an Urban Center. Once again, Rural Albertans will be the one's to suffer from the decisions made by the Government. Rural Alberta has different needs than urban centers, one's that often do not go hand in hand with the needs of our urban neighbours. We firmly believe that these needs should be addressed in the proposed redesign.

We have also been informed that in the proposal is the loss of support for non-criminal trauma. Victim Services Units work closely and collaboratively with local RCMP to handle any trauma that requires support. Not all trauma involves a criminal nature, and often these traumas are felt throughout a close-knit community. We are a small community, one where people know each other, look out for each other, and support each other. I am sure you can imagine how a tragedy can very quickly touch the lives of many in Rural Alberta. In a community that has lost many of its previously supported programs, having the support of the Victim Services Unit is more valuable now than ever and once again, the loss of this support or change of how the support is being offered will have huge negative impacts.



Our Victim Services Unit is a non-profit unit serving victims of trauma by offering information and referrals to agencies or programs and helping with court preparation. Our advocates are volunteers having experience in dealing with trauma, shock and unexpected loss, who, in the middle of the night, get up to deal with people at the worst time in their lives who need support immediately. The people offering these supports are local. They are part of the fabric that makes up the Community that we love and the ones that support us in times of need. Centralizing these services means we lose the people who know the ins and outs of how Rural Alberta Works, the people who spend time caring about their neighbours, and dedicate countless hours to keeping them safe, checking in on them and being the olive branch they need.

Our Victim Services Unit has not received any funding increases since 2008 yet have still managed to fully service and support victims of crime. Additional fundraising is done throughout the year to support victims of non-criminal trauma to fill the void in our communities and now this would end under the proposed redesign.

The Town of Fox Creek agrees with Woodlands County's suggestion of looking at a Crown model (Alberta Crown prosecution office zones). This would increase the areas of service, but not as drastically as the current proposal and we believe these smaller areas could be managed more effectively allowing rural communities' voices to be heard and considered.

We sincerely hope that the province delays moving forward with the current redesign proposal and stops to consult with the municipalities and current Victim Services Units. This is an opportunity to build and create a better plan that will benefit all Albertans and Victim Services Units throughout the Province.

Sincerely,

  
Sheila Gilmour  
Mayor  
[sheila@foxcreek.ca](mailto:sheila@foxcreek.ca)

cc: The Honourable Danielle Smith, Premier of Alberta  
Arnold Viersen, MP, Peace River – Westlock  
Todd Loewen, MLA, Central Peace – Notley  
Alberta Municipalities Members  
Tina Prodaniuk, Program Manager - Eagle Tower Victim Services

# Provincial Health Tour | Fall 2022

## Camrose – October 12, 2022

### What We Heard Summary

The Government of Alberta and Alberta Health Services are jointly hosting a series of engagement conversations across Alberta over Summer and Fall 2022. The Provincial Health Tour has been designed to allow for Alberta Health and Alberta Health Services to engage with our healthcare staff, partners and stakeholders in communities from across the province; to share current approach and priorities, discuss current state and future opportunities, celebrate our successes and work together to identify strategies to address challenges within the healthcare system.

## Camrose

**16** Stakeholders participated, representing municipal and community leaders

MLA Garth Rowswell (Vermilion-Lloydminster-Wainwright) welcomed stakeholders. MLA Jackie Lovely (Camrose) participated in the session.

Minister of Health Jason Copping provided an update on healthcare including sharing successes and an update on Government investment and areas of focus.

AHS President and CEO Mauro Chies shared the AHS Health Plan and priority areas, as well as the challenges and opportunities for our future vision.

## The power of partnerships

Over the last two years, Alberta Health Services and Covenant Health have worked together to respond to the ongoing pressures of the COVID-19 pandemic. The successes of the response and recovery efforts to date is a testament to the strong partnership of the two organizations.

The St. Mary's Hospital, Camrose Foundation is an excellent example of a partnership that enhances care for patients. The Foundation supports staff growth and development by sponsoring education; funds many essential instruments for surgeries and routine procedures, as well as labour and delivery equipment and palliative care supplies; and helps to update furnishings and comfort care items for patients.



# What We Heard – Provincial Tour Fall 2022

## Camrose

### Alberta Health Highlights

#### Budget

Alberta Health’s budget is \$22B, and anticipated to increase by \$600M a year over the next three years including key investments as follows:

- \$64M increase to EMS budget
- \$60M in new funding over three years to expand recovery-oriented support for people experiencing addiction and mental health issues
- \$3.7B for continuing care, community care and home care programs
- \$3.5B over three years in capital funding for health facilities, equipment and IT systems across the province.
  - The Health Capital plan also includes \$45M over three years for the Rural Health Facilities Revitalization Program.

#### Physician Recruitment

Approximately \$90M is being spent in 2022 including:

Rural Remote Northern Program:	~\$57M	Rural Medical Education:	~\$6M
Rural Integrated Community Clerkship Program:	~\$4M	Rural Health Professions Action Plan (RhPAP):	~\$9M
Locum Program:	~\$3M	Rural Physician On-Call program:	~\$12M

Alberta Health is working with RhPAP on its Rural Education Supplement and Integrated Doctor Experience (RESIDE) program to help address challenges in rural and remote areas.

#### System Recovery

Over the next three years, AHS will perform between 20 and 23 per cent more surgeries compared to 2018-19 to reduce surgical wait lists.

AHS will return to pre-pandemic surgery wait list status by the end of 2022-23.

AHS is resuming many regular public health activities in 2022-23.

AHS will add 50 permanent, fully staffed ICU spaces by the second quarter of 2022-23.

Government is providing funding for more ground ambulances and additional EMS staff.

In each of the next three years, AHS will add about 1,000 new continuing care spaces and increase the number of unique home care clients by four per cent.

# What We Heard – Provincial Tour Fall 2022

## Camrose

### AHS Health Plan 2022-25

AHS is entering a new era of transformation and innovation. The Health Plan 2022-25 is the roadmap for this exciting journey. At the heart of this plan are the 10 priorities that align with direction from the Minister of Health and reflect feedback from patients, clients and families who have received care from AHS.

The 10 priorities are:



#### 1. Alberta Surgical Initiative

Implementation of the Alberta Surgical Initiative, ensuring that, by 2025, all Albertans receive their scheduled surgeries within clinically approved wait times.



#### 6. Rural Initiatives and Engagement

Rural engagement and rural initiatives, to strengthen partnerships with rural communities, to better support the rural healthcare workforce and to better meet the unique needs of Albertans living in non-urban communities.



#### 2. EMS 10-Point Plan

Implementation of the EMS 10-Point Plan, designed to improve EMS services and availability, especially in rural and remote communities.



#### 7. Continuing Care

Continuing care, increasing the numbers of continuing care spaces and living options, expanding home care hours, and shifting reliance from facility – to home-based care when appropriate.



#### 3. Mental Health and Substance Use Recovery

Mental health and opioid recovery, which includes adding AHS-managed treatment spaces, and expanding in-person and virtual recovery-oriented programs and services.



#### 8. Workforce Recruitment and Retention

Workforce recruitment and retention, which involved supporting our current workforce following more than two years of pandemic response, as well as recruiting and retaining needed healthcare workers.



#### 4. Pandemic Response and Recovery

Pandemic recovery, which involves adding acute care spaces (ICE beds), supporting continued access to vaccines and treatments to COVID-19, and establishing specialty clinics to support Albertans with ongoing COVID-19 symptoms.



#### 9. Quality of Patient Outcomes

Quality of Patient Outcomes, ensuring patient safety and high-quality care are maintained and enhanced during a period of transformative change in the organization.



#### 5. Digital Health Evolution and Innovation

Digital health evolution and innovation, including the ongoing rollout of Connect Care and continued expansion of virtual health to support more community – and home-based care, programs and services.



#### 10. Sustainability

Financial sustainability, ensuring that AHS is run efficiently, with Albertans getting full value for every health dollar.

## What We Heard – Provincial Tour Fall 2022

### Camrose

At the event, we held a working session where participants reflected on the following questions:

- *What is our healthcare system doing well?*
- *What challenges currently exist within the system?*
- *In addition to what is currently being done, how can we better address challenges?*



Here's a sampling of what we heard in Camrose.

### What we are doing well

Camrose stakeholders stressed that, once in the system, residents feel they are receiving necessary healthcare services. Urgent care is provided immediately, and the majority of services people require are available in Camrose.

Camrose residents report **technology** has advanced care, with HealthLink and virtual follow-up being noted as success stories. Staff are expanding their **scope of practice** and interdisciplinary teams are being created for the benefit of local residents.

Participants cited the **community paramedic program** as an example of an improvement in local care.

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“The system is really there when you need it and the triaging is effective.”

“Patients are able to access state of the art, quality care.”

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### Top healthcare challenges and opportunities

Camrose residents say **funding, staffing** and **access** are significant challenges, limiting care in their community. They would like to see more efforts to **recruit and retain** staff - including a focus on rural living. **Enhanced incentives** and **educational programs**, such as collaborations with local schools and colleges, and career fairs to promote the healthcare profession and local opportunities, were raised as potential solutions. An increase in communication between multidisciplinary care teams was also highlighted as an opportunity to improve local healthcare.

Camrose stakeholders urged more funding for **seniors' health programs and care**, and improvements in access to homecare and long-term care.

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“Focus on meeting the social and cultural needs of new recruits - ask what the needs are and listen.”

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Stakeholders also identified a lack of proper **infrastructure** in Camrose as a challenge and identified a need for more **walk-in** clinic access. They say a **shortage of physicians** has equated in a lack of availability and access.

# What We Heard – Provincial Tour Fall 2022

## Camrose

Camrose participants called for a reinvestment in local **programs** that were cut as well as local **recruitment** initiative programs in collaboration with community partners.

“Reinvest in FCCS and in programs that work.”

As has been consistent throughout the tour, Camrose residents shared numerous accounts of the experience of a **shortage** of nurses and physicians and called for a community response that builds partnerships and seeks to meet the needs of both existing staff, and new recruits.

### Evaluation of event

Of the 22 individuals who completed a survey (both internal and external events in Camrose):

- 20 (91%) responded that the topic was highly relevant, and something they wanted to know more about (13 ranked as 5 out of 5; 7 as 4)
- 19 (86%) felt strongly that the session was a good use of their time (14 ranked as 5 out of 5; 5 as 4)

Residents of Camrose say there has been an increase in attention to rural matters in their community and overall, as one participant noted, the quality of care is excellent.

“[The most valuable part of the session was the] ability to speak/share - feel we can be part of the solutions.”

### Next steps

- All notes and partnership ideas generated from the Provincial Health tour will be shared with Alberta Health and Alberta Health Services leadership.
- A regular newsletter is being distributed to event registrants and participants.
- A report and recommendations will be produced by Alberta Health.

## Thank you

We are grateful to all who took the time to meet with Alberta Health and Alberta Health Services leadership to discuss the future of healthcare in Alberta. Your experience and personal insights will inform future planning and changes that will improve healthcare for all Albertans.

Contact us: [community.engagement@ahs.ca](mailto:community.engagement@ahs.ca)

# You're invited to a virtual info session

WEDNESDAY, NOV. 23, 2022

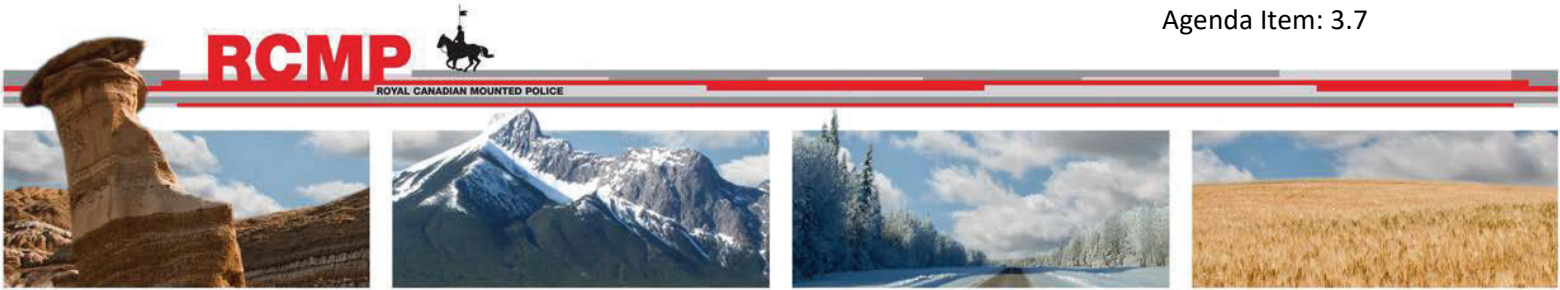
10:30 a.m. - 12 p.m.

## HOW CAN BROADBAND HELP YOUR COMMUNITY THRIVE INTO THE FUTURE?

Did you know that wireless broadband devices can help increase internet speed and coverage in your community, sometimes only at a fraction of the cost and deployed at a fraction of the time as compared to fibre?

We invite you to virtually attend an online information session, co-hosted by FortisAlberta, Connect Mobility Inc. and Cambium Networks. This session will provide an overview of wireless broadband technology and the network implementation process. Topics will include:

- **The experience of implementing broadband technology to a municipality, presented by former Vermilion, AB. Mayor, Caroline McAuley**
- **A general overview of wireless broadband compared to fibre technologies**
- **A demonstration of wireless broadband design and implementation process**
- **How the utility industry can play an integral role in supporting wireless broadband deployment**
- **The successful broadband implementation project in the Village of Standard, AB.**



November 1, 2022

Inspector Barry LaRocque  
Detachment Commander, Fort Saskatchewan Detachment  
Fort Saskatchewan, Alberta

Dear Mayor Kirk Perrin,

Attached you will find the quarterly Community Policing Report that encompasses the July 1<sup>st</sup> to September 30<sup>th</sup>, 2022 reporting period, and will provide you a quarterly snapshot of the human resources, financial data and crime statistics for the Fort Saskatchewan Detachment (Provincial). These quarterly reports contribute greatly to ensuring that the police services provided by the Alberta Royal Canadian Mounted Police (RCMP) to you, and the citizens you represent, are meeting your needs on an ongoing basis.

This quarter I want to update you on the status of Body Worn Cameras (BWC), which are set to be field tested early in 2023 at three different pilot locations in Alberta. A total of 191 cameras will be distributed amongst front line officers in Grand Prairie, Parkland, and St. Paul Detachments respectively; the objectives of this Field Test will be as follows:

- Confirm the Contractor is able to deliver the required services as defined within the SOW (Statement of Work) and Request for Proposal (RFP).
- Provide an early opportunity to get cameras in the hands of 191 frontline officers who will be the primary users of the BWC and the accompanying Digital Evidence Management System (DEMS) Service.
- Capture preliminary “lessons-learned” to help refine service delivery processes for full implementation in Alberta.

Should the top vendor demonstrate they can meet our requirements, the next step will be full implementation later in 2023. The introduction of body-worn cameras and digital evidence management service will become a new national standard to enhance public trust, confidence and public safety. Although preliminary estimates were provided within the 2023/24 to 2027/28 Multi-Year Financial Plan for your community, the field test results may impact the estimated costs. As details are refined the forecast will be updated and shared with your community.





Your ongoing engagement and the feedback you provide guides our Detachment team in responding to the priorities of our citizens. It solidifies our strong community partnership that supports your Alberta RCMP Detachment in providing flexible and responsive policing services that reflect the evolving needs of those who we are proud to serve.

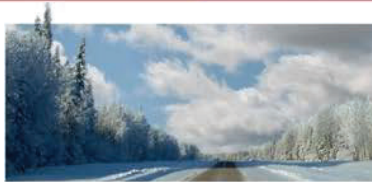
As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

Larocque, Barry  
John, 000044180



Inspector Barry LaRocque  
Detachment Commander  
Fort Saskatchewan Detachment



## RCMP Provincial Policing Report

<b>Detachment</b>	Fort Saskatchewan Provincial
<b>Detachment Commander</b>	Inspector Barry LaRocque
<b>Quarter</b>	Q2 2022
<b>Date of Report</b>	2022-11-01

### Community Consultations

<b>Date</b>	2022-08-09
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting
<b>Notes/Comments</b>	Meeting with Lamont County Council to discuss first quarter policing report and address community concerns.

<b>Date</b>	2022-08-18
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting
<b>Notes/Comments</b>	Meeting with the Mayor and Town Council of Bruderheim to present first quarter policing report, summary of the APP, and address questions about police visibility, attendance to calls for service and community questions.

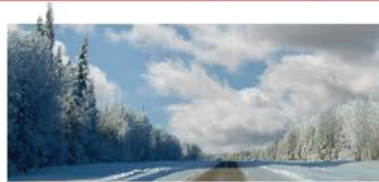
<b>Date</b>	2022-09-03
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Education
<b>Notes/Comments</b>	Attended the Bruderheim Family Festival. Police Dog Services provided a demonstration with the dog and handler.



<b>Date</b>	2022-09-13
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting
<b>Notes/Comments</b>	Attended the Village of Chipman Council meeting to provide quarterly policing report overview and information on current statistics.

<b>Date</b>	2022-09-14
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting
<b>Notes/Comments</b>	Meeting with the Town of Lamont Council to provide quarterly policing report overview and information on current statistics.

<b>Date</b>	2022-09-22
<b>Meeting Type</b>	Town Hall
<b>Topics Discussed</b>	Education session
<b>Notes/Comments</b>	Attended a Town Hall for Lamont and Lamont County to discuss crime statistics and address questions from the community.



## Community Priorities

<b>Priority 1</b>	Enhance Road Safety
<b>Current Status &amp; Results</b>	<p>In the City of Fort Saskatchewan the Traffic/Crime Reduction Unit (T/CRU) completed multiple JFOs with Municipal Enforcement during this reporting period including an Option 4 program for distracted driver awareness. Two educational sessions totaling 40 people were conducted by T/CRU to raise awareness about the dangers of Distracted Driving for individuals issued violation tickets. T/CRU continued to maintain visibility in order to enforce road safety.</p> <p>In Lamont County, including the communities, enforcement was conducted to enhance road safety. In this quarter Detachment and Highway patrol resources issued 247 traffic violations for various contraventions of provincial statutes.</p> <p>In the next two quarters Fort Saskatchewan Detachment will research hosting some education sessions for citizens of Lamont County and the communities.</p>
<b>Priority 2</b>	Community Relations - Enhance Police Visibility
<b>Current Status &amp; Results</b>	<p>In the City of Fort Saskatchewan, members conducted 35 traffic operations (ie: check stops , laser radar). Members focused on speeding, impaired driving and school zones given the start of the new school year. Community Policing/ Victim Services (CP/VS) and School Resource Officer (SRO) have been involved in planning the PARTY program for schools. CP/VS has been involved in community groups completing fundraisers for the homeless. CP/VS and SRO are participated in educational presentations to schools on Internet safety. CPVS continues to engage with at risk youth in the community through community events and the Bridge program.</p> <p>In Lamont County, including the communities, detachment members participated in public events including parades, festivals and celebrations. Schools in the county will be assigned a member as a resource that they can call upon to visit the kids and when applicable arrange for presentations on topics.</p>
<b>Priority 3</b>	Crime Reduction - Property Crime : Focus on Prolific Offenders
<b>Current Status &amp; Results</b>	<p>In the City of Fort Saskatchewan, the Detachment had 5 Offender Management files but only 2 were relevant as the subjects in the other 3 were either incarcerated or away working with permission. 7 curfew checks were completed this quarter. Moving forward in the next quarter the Detachment offender management program will be enhanced to include a more comprehensive and holistic manner to help the subjects engage supports that direct them away from the criminal element.</p> <p>In Lamont County, including the communities, there were focused patrols on areas where property crime happened. The Fort Saskatchewan Detachment Crime Analyst prepared heat maps where calls for service occurred and that will guide proactive patrols in the next quarter. The detachment will also assess whether any candidates for the offender management program.</p>
<b>Priority 4</b>	Domestic Violence - Communicate Effectively



<p><b>Current Status &amp; Results</b></p>	<p>The Domestic Violence (DV) Coordinator has been working in partnership with Families First to identify how both can work together to jointly support victims needs and the criminal investigation. The DV Coordinator along with Community Policing/ Victim Services, Victim Services Unit and the K Division Hate Crimes Coordinator completed a presentation on Community Safety and Resilience in mid October. This event was hosted at the detachment. The DV Coordinator has also joined the Fort Family Violence Prevention Committee comprised of representatives from different agencies. We are currently planning all of the events for Family Violence Prevention Month in November.</p>
<p><b>Priority 5</b></p>	<p>Employee Wellness and Respect</p>
<p><b>Current Status &amp; Results</b></p>	<p>Detachment wellness is a priority. The Wellness Committee has been engaged in providing activities and competitions to keep the employees at this detachment engaged. Quarter 2 was successful, however Member activity was not as engaged as the committee would like. Quarter 3 focus will be to encourage more Member involvement</p>



## Crime Statistics<sup>1</sup>

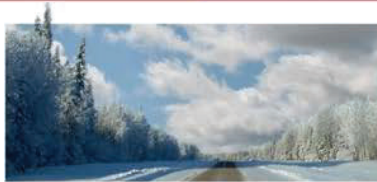
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
<b>Total Criminal Code</b>	168	186	11%	671	643	-4%
<i>Persons Crime</i>	36	31	-14%	114	157	38%
<i>Property Crime</i>	94	128	36%	438	386	-12%
<i>Other Criminal Code</i>	38	27	-29%	119	100	-16%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	13	17	31%	110	62	-44%
<i>Provincial Code Traffic</i>	668	653	-2%	2,780	3,065	10%
<i>Other Traffic</i>	1	0	-100%	17	6	-65%
<b>CDSA Offences</b>	8	1	-88%	31	30	-3%
<b>Other Federal Acts</b>	10	7	-30%	34	34	0%
<b>Other Provincial Acts</b>	88	70	-20%	317	293	-8%
<b>Municipal By-Laws</b>	13	9	-31%	20	34	70%
<b>Motor Vehicle Collisions</b>	43	61	42%	255	239	-6%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest

The increase in the property crime statistic between 2021 and 2022 is significant and will be further analyzed by the Fort Saskatchewan Crime Analyst to identify trends to guide the detachment enforcement efforts.



## Provincial Police Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	8	7	1	0
Detachment Support	2	1	1	0

<sup>2</sup>Data extracted on September 30, 2022 and is subject to change over time.

<sup>3</sup>Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

<sup>4</sup>Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

## Comments

Police Officers: Out of the 8 established positions, 7 officers are currently working. 1 member is on parental leave.

Detachment Support - Of the 2 established support positions one is currently filled and the second is a soft vacancy.

## Quarterly Financial Drivers

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## Fort Saskatchewan Provincial Detachment Crime Statistics (Actual) Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	2	0	0	0	-100%	N/A	-0.4
Sexual Assaults		5	0	0	6	3	-40%	-50%	0.2
Other Sexual Offences		5	1	1	2	2	-60%	0%	-0.5
Assault		27	14	17	17	15	-44%	-12%	-2.1
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	1	0	0	1	N/A	N/A	0.1
Criminal Harassment		3	2	6	7	6	100%	-14%	1.1
Uttering Threats		4	3	8	4	4	0%	0%	0.1
<b>TOTAL PERSONS</b>		<b>45</b>	<b>23</b>	<b>32</b>	<b>36</b>	<b>31</b>	<b>-31%</b>	<b>-14%</b>	<b>-1.5</b>
Break & Enter		30	25	23	11	18	-40%	64%	-3.8
Theft of Motor Vehicle		18	35	19	8	19	6%	138%	-2.5
Theft Over \$5,000		5	4	1	3	4	-20%	33%	-0.3
Theft Under \$5,000		41	31	24	16	26	-37%	63%	-4.5
Possn Stn Goods		17	18	13	15	11	-35%	-27%	-1.5
Fraud		14	5	10	12	10	-29%	-17%	-0.1
Arson		2	2	2	0	1	-50%	N/A	-0.4
Mischief - Damage To Property		0	33	19	23	31	N/A	35%	5.2
Mischief - Other		29	8	7	6	8	-72%	33%	-4.4
<b>TOTAL PROPERTY</b>		<b>156</b>	<b>161</b>	<b>118</b>	<b>94</b>	<b>128</b>	<b>-18%</b>	<b>36%</b>	<b>-12.3</b>
Offensive Weapons		1	7	3	4	9	800%	125%	1.3
Disturbing the peace		11	7	7	5	7	-36%	40%	-1.0
Fail to Comply & Breaches		11	15	8	15	6	-45%	-60%	-1.0
<b>OTHER CRIMINAL CODE</b>		<b>3</b>	<b>7</b>	<b>7</b>	<b>14</b>	<b>5</b>	<b>67%</b>	<b>-64%</b>	<b>1.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>26</b>	<b>36</b>	<b>25</b>	<b>38</b>	<b>27</b>	<b>4%</b>	<b>-29%</b>	<b>0.4</b>
<b>TOTAL CRIMINAL CODE</b>		<b>227</b>	<b>220</b>	<b>175</b>	<b>168</b>	<b>186</b>	<b>-18%</b>	<b>11%</b>	<b>-13.4</b>





## Fort Saskatchewan Provincial Detachment

### Crime Statistics (Actual)

Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	1	0	0	0	N/A	N/A	-0.1
Drug Enforcement - Possession		8	6	6	8	1	-88%	-88%	-1.2
Drug Enforcement - Trafficking		2	1	0	0	0	-100%	N/A	-0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>10</b>	<b>8</b>	<b>6</b>	<b>8</b>	<b>1</b>	<b>-90%</b>	<b>-88%</b>	<b>-1.8</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		3	2	0	2	6	100%	200%	0.6
<b>TOTAL FEDERAL</b>		<b>13</b>	<b>10</b>	<b>6</b>	<b>10</b>	<b>7</b>	<b>-46%</b>	<b>-30%</b>	<b>-1.2</b>
Liquor Act		10	10	8	7	4	-60%	-43%	-1.5
Cannabis Act		0	3	8	1	4	N/A	300%	0.6
Mental Health Act		18	10	16	25	11	-39%	-56%	0.1
Other Provincial Stats		30	40	45	55	51	70%	-7%	5.7
<b>Total Provincial Stats</b>		<b>58</b>	<b>63</b>	<b>77</b>	<b>88</b>	<b>70</b>	<b>21%</b>	<b>-20%</b>	<b>4.9</b>
Municipal By-laws Traffic		1	0	3	1	0	-100%	-100%	-0.1
Municipal By-laws		9	6	5	12	9	0%	-25%	0.6
<b>Total Municipal</b>		<b>10</b>	<b>6</b>	<b>8</b>	<b>13</b>	<b>9</b>	<b>-10%</b>	<b>-31%</b>	<b>0.5</b>
Fatals		0	2	0	1	0	N/A	-100%	-0.1
Injury MVC		9	10	5	5	11	22%	120%	-0.1
Property Damage MVC (Reportable)		52	35	41	32	39	-25%	22%	-2.9
Property Damage MVC (Non Reportable)		5	6	7	5	11	120%	120%	1.1
<b>TOTAL MVC</b>		<b>66</b>	<b>53</b>	<b>53</b>	<b>43</b>	<b>61</b>	<b>-8%</b>	<b>42%</b>	<b>-2.0</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	7	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>486</b>	<b>472</b>	<b>1,090</b>	<b>668</b>	<b>653</b>	<b>34%</b>	<b>-2%</b>	<b>53.0</b>
<b>Other Traffic</b>		<b>5</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-1.2</b>
<b>Criminal Code Traffic</b>		<b>25</b>	<b>26</b>	<b>30</b>	<b>13</b>	<b>17</b>	<b>-32%</b>	<b>31%</b>	<b>-2.9</b>
<b>Common Police Activities</b>									
False Alarms		30	12	13	8	8	-73%	0%	-4.8
False/Abandoned 911 Call and 911 Act		49	25	48	20	6	-88%	-70%	-9.1
Suspicious Person/Vehicle/Property		46	56	53	58	30	-35%	-48%	-3.0
Persons Reported Missing		3	1	2	1	1	-67%	0%	-0.4
Search Warrants		0	0	0	1	1	N/A	0%	0.3
Spousal Abuse - Survey Code (Reported)		31	29	25	11	22	-29%	100%	-3.6
Form 10 (MHA) (Reported)		0	2	4	0	3	N/A	N/A	0.4



# TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

AGENDA ITEM: 4.1

**MEETING DATE:**  
November 8, 2022

## ITEM DESCRIPTION OR TITLE

2023-2027 Strategic Plan

## RECOMMENDATION

**THAT** Council accept the 2023-2027 Strategic Plan.

## BACKGROUND

In April 2022, the Town of Lamont began working on a new Strategic Plan to guide the work of Council and Administration for 2023 – 2027.

This Strategic Plan provides Council, Administration, and Town of Lamont residents clear direction on the Mission and Vision of the Town and Strategic Priorities to guide Council’s agenda and Administration’s day-to-day work.

## COMMUNICATIONS

Post to Town website

## IMPLICATIONS OF DECISION

The Plan identifies the vision, values, goals and priorities to drive growth.

## FINANCIAL IMPLICATIONS

N/A

## POLICY AND/OR LEGISLATIVE REFERENCES

N/A

## ATTACHMENTS

- 2023-2027 Strategic Plan

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

2023 - 2027

# Strategic Plan



*Authentically Rural,  
Uniquely Lamont*

# Message from Town Council

In April 2022, the Town of Lamont began working on a new Strategic Plan to guide the work of Council and Administration for 2023 – 2027. The Town accomplished many of its objectives and projects identified in its previous Strategic Plan (2019-2022) and celebrated several successes. However, the coronavirus pandemic and public health restrictions halted much of this work in its tracks and there is much that Council and Administration want to accomplish over the next 4 years.

This Strategic Plan provides Council, Administration, and Town of Lamont residents clear direction on the Mission and Vision of the Town and Strategic Priorities to guide Council's agenda and Administration's day-to-day work.

Strategic Priorities presented in this Plan are informed by public engagement findings and tested by Council and Administration to ensure that priorities align with the Town's Mission and Vision, and are realistic, fiscally prudent, and achievable within the Plan's four-year timeframe. **Town Council is proud to serve you and is excited to lead Lamont into the future.**



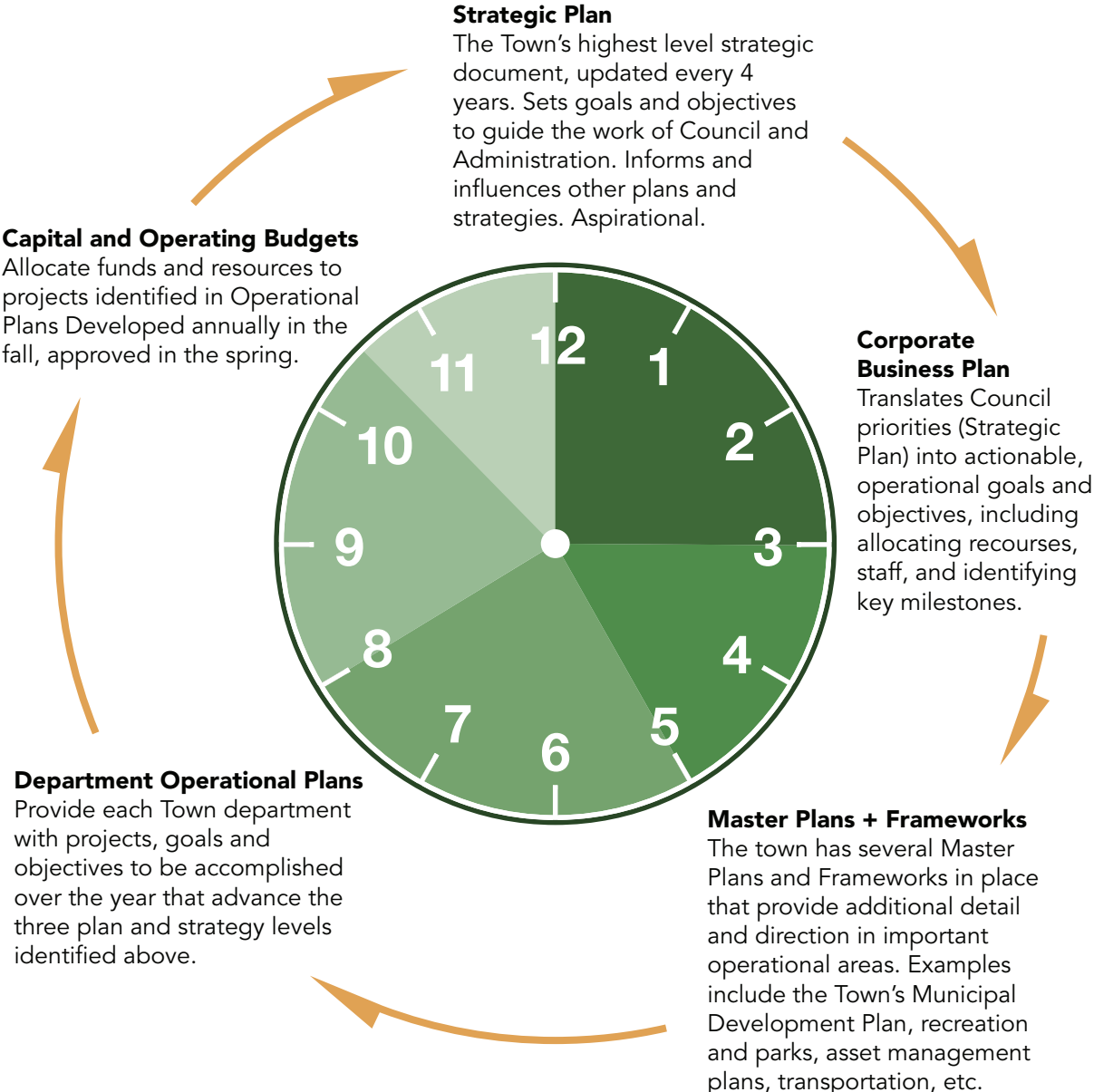
**Town of Lamont Council,**  
2021 - 2025. Left to Right.  
Back:  
Councilor Perry Koroluk,  
Councilor Dave Taylor,  
Councilor Al Harvey,  
Councilor Jody Foulds.  
Front:  
Councilor Linda Sieker,  
Mayor Kirk Perrin,  
Councilor Colleen Holowaychuk

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# Introduction

Strategic Plans identify the activities that need to be achieved that go beyond the day-to-day operational duties of Administration. They are 'living documents' that should grow, change, and adapt over time. As a living document, it is important for Council and Administration to regularly review and update this Plan, and report back to residents on progress made towards achieving goals.



# How Do Our Plans and Strategies Work Together?

The Town of Lamont has many different plans and strategies that help guide our work and express what our goals and priorities are in the short and long term. The graphic below illustrates how they fit together and our overall planning process. This Strategic Plan is at the top of the Town’s Plan and Strategy hierarchy and provides aspirational direction over a long-term period.

Plan or Strategy	Description	Timelines	Level of Detail
<b>Strategic Plan</b>	The Town’s highest level strategic document that establishes the mission, vision, values, and goals for Council and Administration for a 4 year period. Informs and influences all Town plans and strategies. Aspirational.	Long-term (4+ years), updated as needed or with the election of a new Council	Low, provides an aspirational and inspirational long-term vision for the Town.
<b>Corporate Business Plan</b>	Translates Council’s strategic priorities (i.e. Strategic Plan) into actionable, operational goals and objectives, allocating resources, staff, timelines, and milestones with a moderate level of detail.	Medium- to long-term (2-4+ years), updated annually	Moderate, identifies high-level projects to guide Department Operational Planning and may include timelines and high-level resources.
<b>Master Plans + Frameworks</b>	Provide additional or more specific levels of detail on key Town matters and operational areas, including land use planning, recreation and parks, transportation, asset management, etc. Works in conjunction with the Strategic Plan to provide additional direction at a moderate level of detail.	Medium- to long-term (2-4+ years), updated as needed	Moderate, identifies key projects or decision-making criteria in relation to its focus area, which make include timelines.

Plan or Strategy	Description	Timelines	Level of Detail
<b>Department Operational Plans</b>	Each Town Department is guided by an Operational Plan that identifies projects and goals to be accomplished each year that help to advance the plans and strategies detailed above.	Medium-term (2-3 years), updated annually	High, identifies projects each Town Department is to focus on each year and may identify some resources.
<b>Capital and Operating Budgets</b>	Allocates resources to projects identified in other plans and strategies. Developed each year in the fall and approved in the spring. Provides the tangible resources needed to advance Town goals and objectives.	Short-term developed annually	High, identifies projects and funds and other resources to be allocated each year.





## Roles and Responsibilities

Everyone has an important role to play in working to achieve the goals set out in this Strategic Plan. By working together, each shared success and accomplishment will bring us closer to our Vision.

### MAYOR AND COUNCIL

- Elected by Town of Lamont residents to represent them on Council
- Responsible for all aspects of governance of the Town by setting policy and priorities for programs, infrastructure investments, services, and for ensuring that appropriate resources are provided to achieve desired goals and outcomes
- Set and approve budgets, borrowing, and spending decisions
- Advocate for Town interests with other levels of government, including the Provincial and Federal governments, businesses, and Indigenous communities
- Provide oversight and direction to Administration
- Serve on various Boards and Committees to help inform decision making and policy development
- Review and approve Bylaws, Plans, and Strategies
- Monitor progress made on this Strategic Plan

### ADMINISTRATION

- Responsible for the day-to-day operations of the Town through its various departments
  - These departments include Chief Administrative Officer, Operations and Infrastructure, Utilities and Taxes, Public Works, Parks and Recreation, Finance, and Municipal Enforcement
- Provide direct services to residents and works to ensure prudent use of Town resources
- Responsible for maintaining administrative systems and processes that keep the Town operating
- Implement strategies and take action to achieve goals and objectives presented in this Plan
- Regularly update Council on progress made on the Strategic Plan
- Communicate with residents on progress and solicit feedback and input

### RESIDENTS

- Elect Mayor and Council every four years
- Serve on various Boards and Committees to inform and guide decision-making
- Provide feedback and input to Council and Administration on how services and policies can be improved, including this Strategic Plan
- Participate in engagement activities and suggest better and more appropriate ways for residents to engage in governance

### BUSINESSES

- Provide feedback and input to Council and Administration on how services and policies can be improved, including this Strategic Plan
- Deliver programs, services, products, and employment opportunity for residents of the Town and region



# Plan Foundations

The best plans are built on solid foundations.

## Vision (where we want to be)

The Town of Lamont is a growing, authentic, and ambitious rural community that is forward-thinking and inclusive.

## Mission (how we work together)

By working collaboratively, the Town strives to provide the quality infrastructure, services, and progressive governance needed to support a prosperous, vibrant, and safe community.

## Guiding Principles (what is important to us)

**Flexibility and Adaptiveness** – we pride ourselves on our ability to adapt to changing circumstances to provide our residents with the highest quality of life and service standards.

**Collaboration** – by working together we can get more done. We work closely with other municipalities and levels of government, non-profits and volunteer groups, and others to ensure we are all pulling in the same direction and sharing in our successes.

**Transparency** – what you see is what you get. We maintain an open-door policy and provide regular opportunities for engagement and communication with our ratepayers. We promise to keep you informed of all decisions and provide opportunities for you to shape our future.



Source: Town of Lamont Facebook Page

**Respect** – we treat others as we wish to be treated. Our decision-making is guided by a sense of shared respect between our residents, businesses, service providers, and other organizations.

**Togetherness** – we celebrate the diversity and history of our community and are committed to inclusion and reconciliation. We cherish the volunteers that help make our Town a great place to live and strive to provide support and encouragement whenever possible.

**Growth** – we understand the importance of growth and development to the future of our Town. Fostering economic development and attracting new residents to our community is fundamental to our long-term prosperity and vibrancy.



## How to Read this Strategic Plan

Strategic Priorities presented on the following pages are organized into goals/objectives, potential actions, timelines, and indicators of success.

**Strategic Priority:** a high-level theme that goals are organized into

**Goals:** What Town Council and Administration hopes to achieve

**Actions:** What Town Council and Administration can potentially do to achieve the goal

**Timelines:** When Town Council and Administration hopes to achieve goals, with short- (within two years), medium- (two to four years), and long-term (more than four years) categories.

**Indicators:** What Town Council and Administration will monitor to understand progress made and what we will review to determine if/when we have accomplished our goals





*A Note on COVID-19 Recovery: The Town of Lamont recognizes the significant impact that the COVID-19 pandemic has had on our residents and our operations as a Town. While we are firmly in a recovery and rebuilding phase, there is still much work to do, and it may be some time before we return to some sense of normal when it comes to Town revenues and expenses. This is a living document and will be regularly updated.*

# 2023-2027 Strategic Priorities

Town of Lamont Council has selected six Strategic Priorities to guide our efforts over the next four years. Working closely with Town Administration, Council will closely monitor progress made and will keep our residents and businesses informed of key actions taken and outcomes achieved. Strategic priorities are listed below in alphabetical order.



Community  
Connection +  
Vibrancy



Environmental  
Leadership



Fiscal Responsibility



Infrastructure



Organizational  
Excellence



Safety + Wellbeing



## Community Connection + Vibrancy

is about creating a strong sense of place in Lamont and maintaining a high quality of life for residents, positive experiences for visitors, and fostering community pride.

### Goal: Promote community beautification and sense of place

Potential Actions	Timelines	Indicators
Work with Bylaw enforcement officers to address community concerns, including unsightly properties and animal control issues	Short	<ul style="list-style-type: none"> <li>• Community satisfaction survey results</li> <li>• Number of bylaw complaints received</li> <li>• Awards and other recognitions received</li> </ul>
Explore and identify ways to encourage and celebrate residents that work to improve the curb appeal of their properties	Medium	
Participate in Communities in Bloom initiative	Medium	
Explore community interest in and feasibility of creating community gardens	Medium	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years

## Goal: Support, recognize and celebrate our residents and community organizations

Potential Actions	Timelines	Indicators
Annually recognize community residents by implementing a 'Uniquely Lamont' initiative that highlights community accomplishments, heritage, and strengthens community ties	Short	<ul style="list-style-type: none"> <li>• Community satisfaction survey results</li> <li>• Number of special events held per year</li> <li>• Participant feedback collected after workshops</li> <li>• Number of participants attending community events and celebrations</li> <li>• Number of articles written featuring Town events and people</li> </ul>
Work with local community organizations to build capacity by organizing workshops, programs, and other opportunities exploring best practices within the sector (e.g. finances, volunteer recruitment and retention)	Medium to Long	
Establish a Community Events Committee to support the organization, delivery, and sustainability of community events (e.g. Remembrance Day, Canada Day, Parade)	Medium	
Establish a Placemaking Grant Program to encourage residents and community groups to organize block parties, create public art, and purchase equipment	Medium	
Develop a Communications Strategy to enhance how we communicate and engage with residents, e.g. develop a Welcome to Lamont community package	Short	

## Goal: Provide quality public spaces and opportunities for recreation

Potential Actions	Timelines	Indicators
Develop a Recreation Master Plan that inventories Town parks, trails, recreation facilities, and other public spaces, and identifies and prioritizes investment to maximize year-round utilization, maintenance standards and program delivery usage	Medium	<ul style="list-style-type: none"> <li>• Community satisfaction survey results</li> <li>• Program diversity and participation numbers</li> <li>• Utilization of Town facilities and spaces</li> </ul>
Explore feasibility of creating a Recreation and Community Events Programmer position to deliver programming at Town facilities and support event organization and execution	Medium	
Maximize lifecycles of recreational assets through regular maintenance and capital investments	Long	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years



## Environmental Leadership

is about understanding and reducing impacts of municipal operations and our exposure to risk/disasters.

### Goal: Reduce impacts and increase efficiency of municipal operations

Potential Actions	Timelines	Indicators
Replace / upgrade municipal equipment with energy efficient and/or cost saving alternatives where feasible	Medium to Long	<ul style="list-style-type: none"> <li>• Emissions</li> <li>• Energy consumption</li> <li>• Water consumption</li> <li>• Wastewater generation</li> <li>• Number of grants applied for and success rate</li> </ul>
Retrofit municipal facilities and assets to incorporate energy and water saving technologies, improve building performance, and reduce emissions	Long	
Identify and apply for all funding streams available to the Town to help it reduce environmental impacts	Long	
Incorporate low-impact vegetation (i.e. low maintenance and watering requirements, pollinator friendly, etc.) into Town landscaping and seasonal planting efforts	Short	
Develop a strategy for managing residential organic waste, exploring feasibility of municipal collection	Long	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years



## Goal: Increase resiliency of municipal infrastructure to extreme and unpredictable weather events

Potential Actions	Timelines	Indicators
Evaluate core municipal infrastructure systems, including roads, water, electricity, gas, sewer, drainage, to identify potential vulnerabilities and develop mitigation strategies	Long	<ul style="list-style-type: none"> <li>• Emissions</li> <li>• Energy consumption</li> </ul>
Access funding programs provided by Provincial and Federal governments to support infrastructure adaptation projects (e.g. Municipal Climate Change and Action Centre, Federation of Canadian Municipalities, etc.)	Long	<ul style="list-style-type: none"> <li>• Water consumption</li> <li>• Wastewater generation</li> <li>• Number of grants applied for and success rate</li> </ul>

## Goal: Promote environmentally friendly practices

Potential Actions	Timelines	Indicators
Identify and promote Provincial and Federal programs that assist residents and businesses to improve efficiencies (e.g. Canada Greener Homes Grant, Emissions Reduction Alberta)	Medium	<ul style="list-style-type: none"> <li>• Emissions</li> <li>• Energy consumption</li> <li>• Water consumption</li> </ul>
Continue to hold an annual Town wide cleanup event and expand promotional/educational materials to promote waste diversion and proper disposal of hazardous goods	Short	<ul style="list-style-type: none"> <li>• Wastewater generation</li> <li>• Participation in Town wide cleanup event</li> </ul>
Explore feasibility of creating a household hazardous waste drop off site in Town to collect goods for bulk transport to Eco Stations in the region	Long	<ul style="list-style-type: none"> <li>• Volume of recycling collected</li> <li>• Volume of household hazardous waste collected</li> </ul>

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years



## Fiscal Responsibility

is about ensuring our long-term fiscal sustainability and that our financial decision-making is prudent and guided by municipal best practices.

### Goal: Grow and diversify municipal revenue streams

Potential Actions	Timelines	Indicators
Develop an Economic Development Action Plan to foster economic growth, business expansion, entrepreneurship, and investment in Lamont	Short	<ul style="list-style-type: none"> <li>• Corporate sponsorship revenues</li> <li>• Number and value of development permits issued</li> <li>• Revenues generated from municipal investments in land and properties</li> <li>• Year/year increase in municipal revenues</li> </ul>
Pursue corporate sponsorships for municipal assets such as recreation facilities to generate additional revenues for operations and maintenance	Medium	
Identify municipal land and properties available for greenfield or infill development and develop servicing strategies to make them 'shovel ready' with a goal to grow to 2,500 residents within the next 10 years	Long	
Identify opportunities for the Town to purchase land and properties that enhance services for ratepayers, lead to new partnerships, support economic development, and/or bolster tourism	Medium to Long	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years

## Goal: Prioritize affordability for our ratepayers and deliver good value for money

Potential Actions	Timelines	Indicators
Develop a long-term Tax Strategy that involves regularly reviewing regional mill rates to ensure competitiveness and communicates to residents and businesses how tax dollars are being used effectively to deliver services	Short	<ul style="list-style-type: none"> <li>• Community satisfaction survey results</li> <li>• Number of properties in tax arrears</li> <li>• Cost savings achieved through contract renegotiations</li> <li>• Cost savings realized through joint purchasing agreements</li> <li>• Annual mill rate changes and competitiveness within the region</li> <li>• Number of affordable housing units available</li> </ul>
Regularly monitor fiscal indicators and develop contingency strategies for periods of economic uncertainty and/or volatile inflationary pressures	Short	
Review contracts and agreements with service providers when up for renewal to find operational efficiencies and cost savings	Short	
Collaborate with regional municipalities to identify and leverage joint purchasing opportunities and savings	Medium	
Develop an Affordable Housing Strategy to diversify housing options within Lamont, including innovative housing forms like tiny homes	Long	

## Goal: Demonstrate leadership in fiscal management and prioritization

Potential Actions	Timelines	Indicators
Build municipal reserves to support timely renewal of community infrastructure and services by dedicating a percentage of annual revenues towards these activities	Long	<ul style="list-style-type: none"> <li>• Municipal reserve value</li> <li>• Percentage of revenues dedicated to reserves</li> <li>• Municipal borrowing costs</li> <li>• Municipal savings rates</li> </ul>
Enhance Town budgeting processes by exploring results based budgeting methods and utilizing transparent, weighted evaluation criteria to understand the appropriateness of different financing strategies, including when borrowing is appropriate	Long	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years



# Infrastructure

is about investing in critical infrastructure needed to maintain service levels and drive growth and investment, through both reinvesting in our existing infrastructure and developing new infrastructure where needed.

## Goal: Enhance roadways and transportation connectivity

Potential Actions	Timelines	Indicators
Work with regional partners like the County to advocate for improvements to Highway 15, enhancing connectivity to the Industrial Heartland and improving access to Lamont	Long	<ul style="list-style-type: none"> <li>• Number of meetings held on Highway 15 improvements</li> <li>• Number of meetings held on rail development</li> <li>• Length of roads and alleys enhanced or upgraded</li> </ul>
Work with local and regional businesses and railways to understand long-term potential of rail freight service in Lamont	Long	
Conduct a road and alley study that identifies priority projects and resurfacing options to improve durability and reduce maintenance requirements	Short	
Study parking options on Main Street to improve user access	Long	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years

## Goal: Improve capacity and reliability of our water and wastewater systems

Potential Actions	Timelines	Indicators
Conduct a study of our sanitary system and work to improve performance and capacity by upgrading aged infrastructure and increasing capacity of our lagoons	Medium	<ul style="list-style-type: none"> <li>• Number and length of disruptions to our water and wastewater systems</li> <li>• Number of water line valves upgraded</li> <li>• Overall capacity of systems to accommodate growth</li> </ul>
Conduct a study of our water infrastructure and proactively upgrade the system by identifying project priorities and pursuing available funding opportunities	Long	
Annually modernize water line valves to minimize community impact and disruption caused by watermain breaks	Medium	

## Goal: Continue to follow to best practices in asset management

Potential Actions	Timelines	Indicators
Regularly review and update condition assessments of municipal assets, including buildings and equipment and prioritize lifecycle maintenance and replacement of assets through operational and capital plans	Short, Medium, Long	<ul style="list-style-type: none"> <li>• Condition of municipal assets</li> <li>• Amount of funding dedicated to operational and capital maintenance</li> <li>• Numbers of equipment repaired or replaced</li> <li>• Cost savings realized through infill development</li> </ul>
Identify funding streams and opportunities to support innovative infrastructure renewal and development, including use of emerging technologies and materials	Medium	
Expand inventory of developable residential, commercial, and industrial lands by balancing greenfield development with infill and intensification to maximize efficient use of existing infrastructure	Medium	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years



## Organizational Excellence

is about providing the best possible customer service to our residents and businesses, delivered by professionals working in a modern organization with up-to-date policies, plans, and bylaws.

### Goal: Build our regional profile and increase awareness of Town programs and supports

Potential Actions	Timelines	Indicators
Update promotional material for our Municipal Property Tax Rebate Program and identify key communication channels to grow awareness of this innovative program	Short	<ul style="list-style-type: none"><li>• Number of properties and developments leveraging the Municipal Property Tax Rebate Program</li><li>• Number of conversations or leads generated through the Chamber of Commerce</li></ul>
Work with the Fort Saskatchewan & District Chamber of Commerce to increase awareness of Lamont within the region and promote development and investment opportunities	Short	
Pursue a seat on the Board of Directors of Community Futures Elk Island Region to increase Town awareness of regional developments and Town influence on regional decision-making	Short	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years

## Goal: Update and modernize plans, policies, strategies, and bylaws

Potential Actions	Timelines	Indicators
Update our existing Municipal Development Plan or develop a new Plan to guide the Town's long-term growth, with an objective to reach a population of 2,500 within the next 10 years	Medium	<ul style="list-style-type: none"> <li>• Community satisfaction survey results</li> <li>• Number of plans, policies, strategies, and bylaws developed or updated</li> <li>• Municipal Accountability Program audit results and recommendations</li> </ul>
Develop a review schedule for Town plans, policies, and bylaws to ensure they are regularly updated and compliant with the Municipal Government Act	Short, Medium, Long	
Identify what Town services are most important to ratepayers through regular engagement and surveying and prioritize investment in these areas, including contracted services where feasible	Medium	

## Goal: Be an employer of choice in the region and cultivate a culture of excellence

Potential Actions	Timelines	Indicators
Provide municipal staff with ongoing professional development and training opportunities to build service capacity and skill sets, helping to attract and retain talented individuals across the organization	Medium	<ul style="list-style-type: none"> <li>• Staff recruitment and retention</li> <li>• Number of professional development opportunities pursued by staff and Council</li> <li>• Employee satisfaction surveys</li> </ul>
Review and update Council orientation process to enhance Councilor onboarding, providing information on key dates, processes, and municipal assets through on-the-ground tours	Long	
Develop succession plans and protocols to ensure skills and knowledge of staff and Council are retained within the organization	Medium	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years



## Safety + Wellbeing

is about ensuring a safe and healthy community for all, with high levels of wellbeing, inclusion, educational achievement, and access to supports and services that may be needed by our residents.

### Goal: Enhance community sense of safety and the Town’s emergency preparedness

Potential Actions	Timelines	Indicators
Engage with local RCMP officers and detachment and bylaw enforcement officers to identify opportunities to improve visibility of policing services within the community and enhance sense of community safety	Short	<ul style="list-style-type: none"> <li>• Incident response times</li> <li>• Number of RCMP hours devoted to Town policing</li> <li>• Crime statistics</li> <li>• Community satisfaction survey results</li> <li>• Number of community events attended by RCMP and/or Fire Services</li> </ul>
Identify and plan for anticipated costs associated with policing and fire services, including shifting Provincial funding models for policing and the eventual replacement of the Fire Hall	Medium	
Develop and adopt an Emergency Management Plan that establishes a coordinated approach to emergency management and recovery, working closely with the Alberta Emergency Management Agency	Medium	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years



## Goal: Support existing and build new relationships with organizations to foster inclusion, celebrate diversity, and advance reconciliation

Potential Actions	Timelines	Indicators
Demonstrate the importance of and commitment to reconciliation by acknowledging annual observances such as National Indigenous Peoples' Day and the National Day for Truth and Reconciliation	Short	<ul style="list-style-type: none"> <li>• Number of participants in annual observances related to reconciliation</li> <li>• Number of new initiatives introduced that relate to inclusion, diversity, and helping our vulnerable populations</li> <li>• Community satisfaction survey results</li> </ul>
Work with non-profits and other service organizations to identify strategies for enhancing inclusion and engagement with marginalized and/or vulnerable populations in our community	Medium	
Engage with youth, seniors, newcomers, those with diverse cultural backgrounds to identify new opportunities to come together and celebrate our diversity and history	Long	

## Goal: Support our residents to lead healthy, fulfilling lives

Potential Actions	Timelines	Indicators
Work with Family & Community Support Services to promote awareness and utilization of programs and services available to our residents	Short	<ul style="list-style-type: none"> <li>• Health and wellness indicators</li> <li>• Utilization of FCSS programs and services</li> <li>• Educational attainment levels</li> <li>• Accessibility and availability of a range of health services</li> </ul>
Explore partnership opportunities with the School Board post-secondary institutions to increase educational opportunities available in Town and online to promote lifelong learning	Long	
Enhance relationships with health service providers to identify opportunities to improve health outcomes	Long	

Timelines: Short: 0-2 years | Medium: 2-4 years | Long: 4+ years

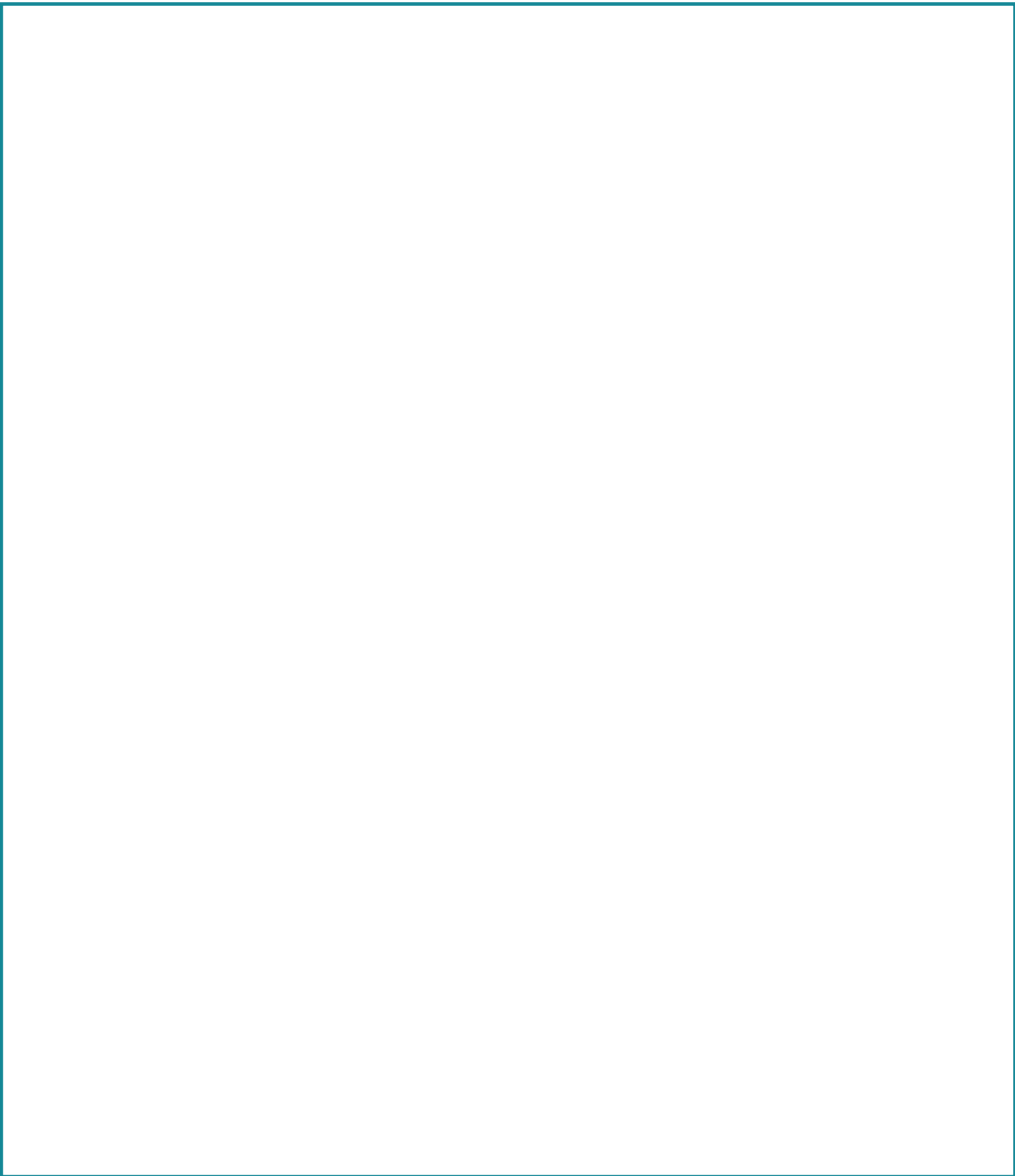
# Conclusion

Council is committed to working collaboratively and productively with our residents, stakeholders, partners, and others to achieve our goals and monitor progress to ensure our success. Administration is proud to manage implementation of this Plan, including leading projects, programs, and other initiatives, which will be accomplished through our Corporate Business Plan, Departmental Operational Plans, and budgeting processes.



Source: Google Earth







**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

**COUNCIL MEETING DATE:  
November 8, 2022**

**ITEM DESCRIPTION OR TITLE**

**Brownlee LLP's 2023 Emerging Trends in Municipal Law**

**RECOMMENDATION**

**THAT** Council approve Mayor Perrin's and Deputy Mayor Fould's attendance at the Emerging Trends in Municipal Law seminar.

**BACKGROUND**

Brownlee LLP will be hosting their annual Emerging Trends in Municipal Law seminar in Calgary and Edmonton this February. The Edmonton seminar will be held on Thursday, February 16, 2023 from 8:30 a.m. – 3:30 p.m. at the Edmonton Expo centre.

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

Municipalities will be required to incur some costs to participate in the seminar. These include travel to and from the seminar and the registration cost.

Estimated municipally incurred costs will likely range from \$300 to \$500, depending on the cost of the seminar.

Funds (approximately \$1,900) are available from the Training/Development and Travel/Subsistence budget line for incurred expense.

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

Save the Date: Brownlee LLP's 2023 Emerging Trends in Municipal Law

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

A handwritten signature in black ink, appearing to be "JP", is written over the text "Approved by CAO:".

**From:** Rosso, Julia <[jrosso@brownleelaw.com](mailto:jrosso@brownleelaw.com)>

**Sent:** Monday, October 31, 2022 1:10 PM

**To:** Kirk Perrin <[Kirk.p@lamont.ca](mailto:Kirk.p@lamont.ca)>

**Subject:** Save the Date: Brownlee LLP's 2023 Emerging Trends in Municipal Law



**B** BROWNLEE LLP  
Barristers & Solicitors

# SAVE THE DATE

## EMERGING TRENDS IN MUNICIPAL LAW

**THE TRENDS YOU NEED TO KNOW  
FOR YOUR COMMUNITY TO GROW**

**CALGARY** | FEBRUARY 9, 2023  
ATTEND IN-PERSON

**EDMONTON** | FEBRUARY 16, 2023  
ATTEND IN-PERSON OR VIRTUALLY

BrownleeLaw.com

Dear Kirk,

Mark your calendars!

You are invited to join us this February for our annual **Emerging Trends in Municipal Law** seminar featuring topics curated exclusively for our elected and administrative municipal clients.

Emerging Trends in Municipal Law will be held in-person in Calgary and Edmonton – and the Edmonton date will also offer a live-stream option for virtual attendance.

Details:

**Emerging Trends in Municipal Law - Calgary**

**Date:** Thursday, February 9, 2023

**Time:** 8:30 a.m. – 3:30 p.m.

**Location:** Best Western Premier Calgary Plaza Hotel & Conference Centre

**Emerging Trends in Municipal Law - Edmonton**

**Date:** Thursday, February 16, 2023

**Time:** 8:30 a.m. – 3:30 p.m.

**Location:** Edmonton Expo Centre

*More information including the topics, the live-stream, and hotel discounts will be provided in the near future.*

We hope you can join us!

Brownlee LLP

*This message is sent on behalf of the Brownlee Municipal Practice Area.*

*You are receiving this correspondence because you have previously attended Emerging Trends in Municipal Law, or because you or your employer has utilized or expressed interest in utilizing our services.*

*If you do not wish to receive information regarding future Emerging Trends in Municipal Law sessions, [Unsubscribe here](#).*

Connect with us:

**Edmonton:**

2200 Commerce Place  
10155 102 St. NW  
Edmonton, AB T5J 4G8  
(780) 497-4800  
Toll Free: 1-800-661-9069

**Calgary:**

1500 Watermark Tower  
530 – 8 Ave. SW  
Calgary, AB T2P 3S8  
(403) 232-8300  
Toll Free: 1-877-232-8303

**Vancouver:**

1450 Toronto Dominion  
Tower  
700 West Georgia St.  
Vancouver, BC V7Y 1K8  
(604) 416-5100

**Website:** [BrownleeLaw.com](http://BrownleeLaw.com)

**LinkedIn:** [Brownlee LLP](#)



**JULIA ROSSO | EVENTS COORDINATOR | BROWNLEE LLP**

**PRONOUNS: SHE/HER/HERS**

**MARKETING**

**m. 780-497-4800 | d. 780-970-5739 | f. 780-424-3254 | [jrosso@brownleelaw.com](mailto:jrosso@brownleelaw.com)**

**2200 COMMERCE PLACE | 10155 - 102 STREET | EDMONTON, AB T5J 4G8**

**Toll-Free. 800-661-9069 | [www.brownleelaw.com](http://www.brownleelaw.com)**

*Brownlee LLP would like the opportunity to send you invitations and legal news electronically. Please give us your permission by [clicking here](#).*

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**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.3

**COUNCIL MEETING DATE:  
November 8, 2022**

**ITEM DESCRIPTION OR TITLE**

**Planned Water Interruption Report**

**RECOMMENDATION**

**THAT** Council receive the Planned Water Interruption Report as information.

**BACKGROUND**

The operations department undertook a planned water interruption to complete water service improvements in the Hillside subdivision scheduled on November 7, 2022. This planned interruption will impact water service to residents on 1 block for approximately 4 hours. On November 8, 2022, the water service interruption will impact residents and businesses on 50<sup>th</sup> Ave, and areas South of 50<sup>th</sup> Ave to 47 Ave for approximately 4 hours.

Efforts will be made to minimize the impacts of the water service interruption. Notices have been sent to affected residents and business notifying them of the required system improvements and duration of time they can expect to be without water service.

**COMMUNICATIONS**

Social Media and Website update for Planned Water Interruption.  
Door knockers left with impacted residents and businesses.

**IMPLICATIONS OF DECISION**

Provide reliable water service and fire protection to the Town of Lamont.  
Minimize the impacts of future emergency water repairs.

**FINANCIAL IMPLICATIONS**

System improvements will be paid for though the approved 2022 operational budget.

**POLICY AND/OR LEGISLATIVE REFERENCES**

Strategic Plan 2019 – 2022 Goal 1. Manage, invest, and plan for sustainable municipal infrastructure.




**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

None

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO: 



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.4

**COUNCIL MEETING DATE:**  
November 8, 2022

**ITEM DESCRIPTION OR TITLE**  
Lamont Creek Bridge Repair Update

**RECOMMENDATION**  
THAT Council receive the Lamont Creek Bridge Repair Update as information.

**BACKGROUND**  
On October 25, 2022, Council approved a budgetary cost of \$50,000 to complete the required Lamont Creek bridge repair work. Administration secured the repair work agreement with Diverse Bridges on October 26, 2022, who will use the crane and lift approach to the repairs.  
  
Diverse bridges will confirm the delivery date of the timber caps and crane for the bridge repair. Once these items are secured a timeline can be confirmed, and the bridge inspection can be scheduled.

**COMMUNICATIONS**  
Social Media and Website update for bridge repair and closure.  
Notice signs and barricades.  
Council updates on completed work.

**IMPLICATIONS OF DECISION**  
Ensure traffic safety over Lamont Creek Bridge.  
Provide unrestricted traffic access to Lamont on 50 Avenue.

**FINANCIAL IMPLICATIONS**  
\$50,000 from contingency savings identified in the approved 2022 Capital Works Program budget and/or approved operational budget for Streets and Roads repair and maintenance.

**POLICY AND/OR LEGISLATIVE REFERENCES**  
Strategic Plan 2019 – 2022 Goal 1. Manage, invest, and plan for sustainable municipal infrastructure.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

None.

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO:

A handwritten signature in black ink, appearing to be "TE", is written over the text "Approved by CAO:".



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.5

**COUNCIL MEETING DATE:**  
November 8, 2022

## ITEM DESCRIPTION OR TITLE

**2022 Capital Works Program Update**

## RECOMMENDATION

**THAT** Council accept the 2022 Capital Works Program Update as information.

## BACKGROUND

The 2022 Capital Works Program construction has concluded for this season, and administration has prepared this report as a construction re-cap and financial update of the overall program to date.

- November 23, 2021, Council approved the 2022 Capital Works Program.
- On March 22, 2022, Council awarded the 2022 Capital Works Program to Border Paving.
- Construction began mid-April with utility point repairs, with road construction starting in May.
- On May 10, 2022, Council approved the reallocation of funds to extend the construction on 47<sup>th</sup> street.
- June 14, 2022, Council approved a motion to reallocate \$61,000 from reserves to ensure the extended work on 47 street could be completed up to 50 A Ave.
- July 13, 2022, a water break occurred on 50 A Ave halting work on the 2022 Capital Works Program for approximately 2 days.
- July 14, 2022, due to the saturated road base and previous water break in the area, 50 A Ave had a road surface failure requiring repair.
- August 23, 2022, administration presented to Council the 50 A Ave road repair report as information stating the repair would fit into the existing budget.
- The 2022 Capital Work Program construction was completed September 23, 2022, ahead of schedule, including the 50 A Ave road repair.
- The CCC Inspection was held October 21, 2022, identifying deficiencies such as sanitary access cleaning and benching, water cc repair, concrete grout and sealing, and asphalt sealing. Corrective actions have been initiated and will be ongoing through to next spring.
- Final inspection will be next year when 1 year warranty expires.

With a commitment to providing value for Lamont's investment in the 2022 Capital Works Program, administration has monitored budgets carefully throughout the project. With Council's approval to reallocate savings from other 2022 capital expenses and the transfer from reserves in the amount of \$61,000.



## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

Administration is currently processing final payments and waiting on budgeted final costs on geotechnical services and additional concrete items attributed to the water break. Taking these items into account the preliminary numbers show a contingency savings of more than \$60,000.

An account of expenditure will be shared with Council upon submission of remaining invoices.

### COMMUNICATIONS

Final Debrief meeting to be scheduled with engineering firm and contractor.  
Final Inspection to be held in 2023.

### IMPLICATIONS OF DECISION

Provide sound project management that supports the identified 2022 Capital Works Project timeline and budget impacts.

### FINANCIAL IMPLICATIONS

2022 Capital Budget, Approved November 23, 2021.  
2022 Capital Works Program- 2022 Capital Budget Reallocation, Approved May 10, 2022.  
Motion 167/22 That Council direct Administration to use the remaining portion of the 2022 Capital Works Program contingency funds and permit a draw of up to \$61,000 from reserves to complete the extension of work on 47 Street. Approved July 14, 2022.  
Contingency savings to cover the cost of required emergency bridge repair, without drawing from reserves.

### POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 1. Manage, invest, and plan for sustainable municipal infrastructure.

### ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO:



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.6

**COUNCIL MEETING DATE:**  
November 8, 2022

**ITEM DESCRIPTION OR TITLE**

**Friends of Lamont Elementary School Society Fundraiser**

**RECOMMENDATION**

**THAT** Council determine the appropriate course of action.

**BACKGROUND**

Friends of Lamont Elementary School Society (FLESS) focus on providing students with the best educational experience possible. Currently, Lamont Elementary school has 300 registered students per year.

The current playground has exceeded its lifespan and many areas have already been removed, leaving the kids with limited play opportunities. The Society has been fundraising for many years to raise over \$300,000 to be able to start removal of the playground and update the equipment. They are hoping to start building at the end of the current school year.

The Friends of Lamont Elementary School Society are looking for the following donations to help achieve their mission in creating an immersive and safe play space for the Elementary students and community members:

- Monetary donations
- In-kind donations, such as:
  - Playground structure removal services
  - Playground border removal services (removal of wood border)
  - Sand removal/new sand installation

The Town of Lamont 2023 Budget will be finalized in the Spring of 2023. The Town could donate in-kind services as requested by the Society, and if any monetary donation is to be considered, the amount should be decided after the 2023 Budget has been finalized.

**COMMUNICATIONS**

Friends of Lamont Elementary School Society will be notified via email of any donation the Town of Lamont makes.

**IMPLICATIONS OF DECISION**

N/A



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

Town policy 11-10 -Donation Request from Clubs, Organizations and Others

**ATTACHMENTS**

1. Friends of Lamont Elementary School Society Fundraiser Request Letter
2. Town policy 11-10 -Donation Request from Clubs, Organizations and Others

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

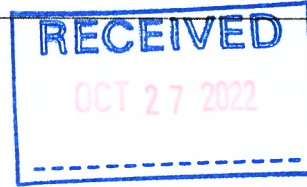
A handwritten signature in black ink, appearing to be "JP", is written over the text "Approved by CAO:".



**Friends of Lamont Elementary School Society (FLESS)  
Box 329 Lamont, AB T0B 2R0**



October 14, 2022



Dear *Town of Lamont*

We are the Friends of Lamont Elementary School Society (FLESS). At FLESS, we focus on providing students with the best educational experience possible. Being active throughout the day in a safe play area is crucial to a child's learning, physical development, and social interactions. Lamont Elementary has 300 registered students each year, ages 3-12, including the PALS program and an upcoming before-and-after school care program. The school playground is a hub not only for our students, but for families in and around our community.

Our current playground has exceeded its lifespan and many areas have already been removed, leaving our kids with limited play opportunities. We have been actively fundraising for many years to raise over \$300,000 to be able to start removal and updating several areas of the playground that are not safe for our kids. We have finally reached our goal and will be tendering to start building at the end of the 2022-2023 school year (summer of 2023).

As you know, playground equipment, grounds, and installation/removal is extremely expensive, and pricing is only increasing. We are actively reaching out to our community to ask if you would consider donating any of the following to help us achieve our mission in creating an immersive and safe play space for the Elementary students and community members:

- Funds – every dollar will help us achieve a better space!
- Donations in Kind – such as:
  - Playground structure removal services
  - Playground border removal services (removal of wood border)
  - Sand removal/new sand installation

If you have any questions, we would be happy to provide you with more information or discuss ideas about how you can help support our work at FLESS. We can be reached at [friendsoflessociety@gmail.com](mailto:friendsoflessociety@gmail.com) or on our Facebook page.

We greatly appreciate your donation – it will be used to directly impact the well-being of the children and families in and around the Town of Lamont.

Sincerely,



Krista Skinner (President), Delane Zacharko (Vice President), and Heather Rideout (Treasurer)

[Friends of Lamont Elementary School Society | Facebook](#)

[friendsoflessociety@gmail.com](mailto:friendsoflessociety@gmail.com)

**MISSION: To ensure the physical and mental health needs of children in Lamont County are being met by engaging them in outdoor play spaces at the Lamont Elementary School.**

*Tax Receipts provided for donations over \$20.00 CAD*



# Town Of Lamont Policy Manual

Donations to Clubs, Organizations & Other Community Events  
Policy # 11-10  
Corporate Services Committee  
September 10, 2013

## 11-10 Donations Requests from Clubs, Organizations and Others.

**Policy Content** There shall be a policy establishing a set of guidelines and a system to follow when local clubs, organizations and/or other community events approach the Town of Lamont for a monetary or non-monetary donations.

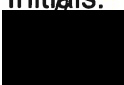
All requests must be written and submitted to Council for approval. Council will decide what is fair and equitable as per written request submitted to Council for consideration.

- Monetary Donations**
1. Council will consider monetary donations to nonprofit clubs, organizations or events within our local community when hosting their milestone achievements in the Town of Lamont.
  2. Milestone achievements will be defined as celebrating:
    - 25 years
    - 50 years
    - 75 years
    - 100 years
 and increments of 25 years thereafter.
  3. Monetary donations will be at the discretion of Town Council.

- Non-Monetary Donations**
1. Council will consider non-monetary donations to nonprofit clubs, organizations or events within our local community when hosting a town wide – not for profit event. Examples of such events are the Lamont Light-up or Lamont Community Fair and Summer Sizzler Rodeo.
  2. Non-Monetary donations will be at the discretion of Town Council

- Door Prizes**
1. C.A.O. may authorize doors prizes to clubs and organizations not to exceed \$100.00 for fund raising events.

Council may consider any request that does not fall within the parameter of the defined milestone or non-monetary events.

<b>Adopted by Council:</b>	January 13, 2015	<b>Initials:</b> 
<b>Motion Number:</b>	12/15	
<b>Supersedes:</b>	12-15 (Renumbered)	



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: November 11, 2022**

**ELECTED OFFICIAL: Kirk Perrin**

**REPORT PERIOD: October 7, 2022 – November 4, 2022**

---

### **Boards and Committees:**

- **Northeast Regional Mayors, Reeves, Indigenous leaders caucus meeting – October 14<sup>th</sup>**
- **Lamont County CEO/CAO meeting - October 17<sup>th</sup>**

### **Town of Lamont Business:**

### **Professional Development (Workshops & Conferences):**

### **Lamont Functions and Events:**

- **Lamont High School Remembrance day ceremony – November 4<sup>th</sup>**



## MAYOR & COUNCIL REPORT

**COUNCIL MEETING DATE:** November 8, 2022

**ELECTED OFFICIAL:** Al Harvey

**REPORT PERIOD:** October 19 to November 1, 2022

---

### **Boards and Committees:**

- Oct. 20 Community Policing Committee

### **Items for Council Discussion:**

*(Requires Input from Council to Take Back to Boards and Committees)*

### **Town of Lamont Business:**

- Oct. 24 Economic Development
- Oct. 25 Council
- Oct. 27 Strategic Plan

### **Professional Development (Workshops & Conferences):**

- 

### **Lamont Functions and Events:**

-



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: November 8, 2022**

**ELECTED OFFICIAL: Linda Sieker**

**REPORT PERIOD, October 22 – November 4, 2022**

---

**Boards and Committees:**

**Town of Lamont Business:**

**Professional Development (Workshops & Conferences)**

- **Oct 27 – Strategic Planning Meeting**

**Lamont Functions and Events:**

- **Oct 24 – Lamont Daycare Open House**
- **Oct 26 – Remembrance Day Planning Meeting**
- **Oct 27 – Remembrance Day Wreath Review**
- **Oct 29 – Lamont Ag Society – Volunteer Appreciation**
- **Oct 31 – Remembrance Day Planning Meeting**
- **Nov 1 – Remembrance Day Planning – Bulletins**
- **Nov 2 - Remembrance Day NSLA Hall Rehearsal / Advertiser**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:** November 8, 2022

**ELECTED OFFICIAL:** Colleen Holowaychuk

**REPORT PERIOD:** October 26 - November 8, 2022

---

### **Boards and Committees:**

- November 7, 2022 - Lamont Public Library Meeting

### **Town of Lamont Business:**

- October 27, 2022 – Strategic Planning Meeting

### **Professional Development (Workshops & Conferences):**

- N/A

### **Lamont Functions and Events:**

- N/A



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: November 8, 2022**

**ELECTED OFFICIAL: Jody Foulds**

**REPORT PERIOD: October 24, 2022 to November 3, 2022**

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### **Boards and Committees:**

- **Economic Development Committee – October 24, 2022**
- **St. Michael Regional Waste Commission – October 27, 2022**
- 

### **Town of Lamont Business:**

- **Go East – Regional Tourism AGM @ Metis Crossing – November 2, 2022**

### **Professional Development (Workshops & Conferences):**

- **Alberta Municipalities Conference – September 20 – 23, 2022**

### **Lamont Functions and Events:**

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# CAO REPORT

FOR THE PERIOD ENDING November 2, 2022

## HIGHLIGHTS:

October 19, 2022

- Safety meeting
- Budgeting meeting.
- Strategic planning meeting.

October 20, 2022

- Workshop Planning – Mental Health
- MAP review.
- Weekly finance meeting.

October 21, 2022

- Remembrance Day planning.

October 24, 2022

- Economic Development Board meeting.

October 26, 2022

- Bylaw Enforcement Agreement Meeting.
- Strategy development and economic development.

October 27, 2022

- Strategic planning meeting.
- Weekly operations meeting.

November 2, 2022

- Budgeting meeting.

## MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- Vacation: November 9 -16



# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING November 8, 2022

## HIGHLIGHTS

### STAFF

- Weekly Operations team meetings Thursday.

### Facilities

- Season ice bookings.
- 13 other facility bookings since October 25, 2022.
- Outdoor facility lights have been repaired and replaced.

### Transportation Maintenance

- First snowfall November 2, 2022.
- Street sanding as required

### Parks & Recreation

- Trees installation Hillside Park completed, 18 trees.
- Park Repairs ongoing.
- Hillside beaver control is completed.
- Vandalism reported at the splash park and Mallards landing, have identified corrective measures that will be attempted in the spring.

### Utilities

- Edna Lift Station pump repair Completed.
- Campbell Fire Pump service completed.
- Coordinate planned water distribution system shut down and repair.
- SCADA System project initiated.
- Culvert repairs, and ditch cleaning.

### Projects & Requests:

- Coordinate Bridge Repair initiated.
- Weekly lagoon planning meetings.
- Winter Wonder Lights coordination.

# CLOSED SESSION NOTICE

November 8, 2022

- 7.1 Operations Update** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*
- 7.2 Economic Development Action Plan** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*
- 7.3 Recreation Agreement** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*

**Motion to go into Closed Session:**

*"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."*