



**A BYLAW OF THE TOWN OF LAMONT  
IN THE PROVINCE OF ALBERTA**

**BYLAW 06/22**

**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA, FOR THE  
PURPOSE OF ESTABLISHING THE POWERS, DUTIES AND FUNCTIONS OF A  
DESIGNATED OFFICER.**

**WHEREAS**, pursuant to the provisions of section 210 (1), section 284.2(1) and section 307.  
Council may pass a bylaw to establish one or more positions to carry out the powers, duties,  
and functions of a designated officer.

**WHEREAS**, pursuant to section 210 (1) of the *Municipal Government Act*, R.S.A. 2000, Chapter  
M-26, and amendments thereto, all designated officers are subject to the supervision of and  
accountable to the Chief Administrative Officer.

**NOW THEREFORE**, the Council of the Town of Lamont, in the Province of Alberta, duly  
assembled, hereby enacts as follows:

**1. BYLAW TITLE**

- a. This Bylaw is known as "Designated Officer Bylaw".

**2. DEFINITIONS**

For the purposes of this Bylaw:

- a. "Act" means the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and regulations made under the *Municipal Government Act* as amended.
- b. "Administration" means the general operations of the Municipality, including all personnel, financial and other related resources, as permitted by the Act and any successor legislation.
- c. "Chief Administrative Officer" or "CAO" means the person appointed to that position by Council under the provisions of the Act.
- d. "Deputy Chief Administrative Officer" means the person appointed to that position by the CAO under the provisions of Bylaw 13/13.
- e. "Council" shall mean the Council of the Town of Lamont, consisting of seven (7) members including the Mayor, each of whom except the Mayor has the title "Councillor".
- f. "Town" means the Municipal Corporation of the Town of Lamont.
- g. "Free of Information Protection of Privacy Act" or "FOIP" means the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25, as amended or legislation substituted, therefore.
- h. "Municipal Assessor" means the person appointed to carry out the functions and duties of the municipal assessor under the Act.

**3. DESIGNATIONS**

The following positions are established as Designated Officer for the Town of Lamont:

- a. Municipal Assessor; and
- b. Deputy Chief Administrative Officer

**4. MUNICIPAL ASSESSOR**

The Municipal Assessor is the designated officer for purposes of the following sections of the Act:

- a. Section 284(2) – carry out all duties of a municipal assessor.

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**BYLAW 06/22**

**Town of Lamont**



**5. DEPUTY CHIEF ADMINISTRATIVE OFFICER**

The Deputy Chief Administrative Officer is the designated officer for purposes of the following sections of the Act:

- a. Section 213(4) - Agreements and cheques and other negotiable instruments must be signed or authorized.
- b. section 69(1) - Consolidations of bylaws.

**6. GENERAL PROVISIONS**


- a. The CAO may appoint an acting designated officer during an illness, scheduled absence or other incapacity of a designated officer.
- b. A designated officer may delegate any of his or her powers, duties, or functions to an employee of the Town, but the designated officer remains responsible to ensure that any delegate powers, duty, or functions are property exercised or carried out.


**7. SEVERABILITY**

- a. If at any time any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then that provision shall not apply, and the remainder of the bylaw shall continue in full force and effect and shall be constructed as if it had been enacted without the illegal, invalid or ultra vires provision.


That Bylaw 10/18 is hereby repealed.


READ A **FIRST** TIME THIS 25 DAY OF October 2022

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Chief Administrative Officer

READ A **SECOND** TIME THIS 25 DAY OF October 2022

  
 \_\_\_\_\_  
 Mayor

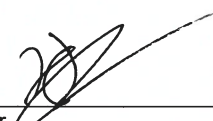
  
 \_\_\_\_\_  
 Chief Administrative Officer


PROCEED WITH THIRD READING WITH THE UNANIMOUS CONSENT OF ALL MEMBERS PRESENT THIS 25 DAY OF October 2022

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Chief Administrative Officer

READ A THIRD AND FINAL TIME THIS 25 DAY OF October 2022

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Chief Administrative Officer