

# Council Package

July 12, 2022



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**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
July 12, 2022**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

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**2. DELEGATIONS**

**2.1. MOTION FOR ACCEPTANCE OF DELEGATION**

**3. CORRESPONDENCE**

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7.1. 2022 Operations Update	
7.2. Chief Administrative Officer 6-Month Performance Appraisal	
7.3. 2022 Education Request	
7.4. Lamont County Invoicing	
<b>8. ADJOURNMENT</b>	



**Town of Lamont  
June 28, 2022  
Regular Meeting of Council**

**PRESENT:**

Kirk Perrin	Mayor
Jody Foulds	Councillor
Linda Sieker	Councillor
Al Harvey	Councillor
Perry Koroluk	Councillor
Colleen Holowaychuk	Councillor
Rick Bastow	Chief Administrative Officer
Tyler Edworthy	Director, Operations & Infrastructure
Robert Mu	Finance Officer
Jaclyn Ponto	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Mayor Perrin:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

- Addition of Item 5.3 – Director of Operations and Infrastructure report

**MOTION: 176/22 Councillor Koroluk:** That the Council Agenda be accepted as amended.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**ADOPTION OF MINUTES:**

- a) Meeting Minutes – June 14, 2022

**MOTION: 177/22 Councillor Sieker:** That the Minutes of the June 14, 2022 Council Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS:**

- Steven Sharun – Taxes & Bylaws

**MOTION: 178/22 Councillor Foulds:** That Steven Sharun be accepted as a delegation.

**CARRIED**

- Chris Burt – Fortis Alberta

**MOTION: 179/22 Councillor Holowaychuk:** That Chris Burt, Fortis Alberta, be accepted as a delegation.

**CARRIED**

**CORRESPONDENCE:**

- Alberta Health Services – EMS Current State Survey
- Alberta Seniors and Housing – Housing Management Body Board
- Alberta Seniors and Housing – Social and Affordable Housing Accommodation Exemption Regulation
- County of St. Paul – Rising Cost of Alberta Utility Fees
- Special Olympics Alberta – 2025 Summer Games Bid Package
- CN News Release – June 22, 2022

**MOTION: 180/22 Councillor Holowaychuk:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS:**

**Councillor Absence**

**MOTION: 181/22 Councillor Sieker:** That Council accept Councillor Dave Taylor's absence at the June 28, 2022, Council Meeting due to a family commitment.

**CARRIED**

**Committee Member Appointment – Library Board**

**MOTION: 182/22 Councillor Koroluk:** That Council appoint Dave Diduck, Lamont County, to the Town of Lamont Library Board for a term expiring December 31, 2023.

**CARRIED**

**Rail Safety Week**

**MOTION: 183/22 Councillor Holowaychuk:** That Council proclaim the week of September 19-25, 2022 as Rail Safety Week.

**CARRIED**

**Chipman July 1 Events and Fireworks Display**

**MOTION: 184/22 Councillor Koroluk:** That Council direct Administration to contact the Chipman Parade organizers and indicate financial support is not available at this time.

**CARRIED**

**2022 Lamont Summer Sizzler Rodeo - Parade**

**MOTION: 185/22 Councillor Koroluk:** That Council receive the 2022 Lamont Summer Sizzler Rodeo-Parade update as information.

**CARRIED**

**MOTION: 186/22 Councillor Harvey:** That Council donate use of the Hall to the Lions Club in support of their July 9, 2022 fundraiser.

**CARRIED**

**MOTION: 187/22 Councillor Sieker:** That Council provide unanimous consent to add Smoky Lake Parade to the agenda.

**CARRIED**

**MOTION: 188/22 Councillor Foulds:** That Council support the Smoky Lake Chamber of Commerce parade for July 30 by sending a delegation of a fleet vehicle and that Administration submit registration as soon as possible.

**CARRIED**

**Franchise Agreement Renewal**

**MOTION: 189/22 Councillor Foulds:** That Council defer the Franchise Agreement Renewal to the July 12, 2022 Council Meeting.

**CARRIED**

**Bylaw Enforcement Update and Addition of Bylaw Enforcement Costs to Tax Rolls**

**MOTION: 190/22 Councillor Koroluk:** That Council accept the Bylaw enforcement update as information.

**CARRIED**

**MOTION: 191/22 Councillor Sieker:** That Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule "A".

**CARRIED**

**REPORTS:**

**Council Reports:**

<b>Mayor Perrin</b>	Written report attached.
<b>Councillor Taylor</b>	Written report attached.
<b>Councillor Harvey</b>	Written report attached.
<b>Councillor Koroluk</b>	Nothing to report.
<b>Councillor Sieker</b>	Written report attached.
<b>Councillor Foulds</b>	Attended the June 22, 2022 Economic Development Board meeting.
<b>Councillor Holowaychuk</b>	Nothing to report.

**Staff Reports:**

<b>CAO</b>	Written report attached.
<b>Director Operations &amp; Infrastructure</b>	Capital works program update. Revised schedule due to weather, overall project is 3 weeks ahead of schedule.

**MOTION: 192/22 Councillor Foulds:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:** None.



**MOTION: 193/22 Councillor Koroluk:** That Council extend the meeting past 9:00 p.m.

**CARRIED**

**CLOSED SESSION:**

- **Chief Administrative Officer 6-Month Performance Appraisal**
  - *FOIP Section 24 – Advice from Officials*

**MOTION: 194/22 Councillor Koroluk:** That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 8:42 p.m.

**CARRIED**

**MOTION: 195/22 Councillor Koroluk:** That Council revert to regular Council meeting session at 9:23 p.m.

**CARRIED**

**MOTIONS ARISING FROM CLOSED SESSION:**

**MOTION: 196/22 Councillor Sieker:** That the CAO Performance Evaluation be deferred to the July 12 Council Meeting.

**CARRIED**

**ADJOURNMENT:** Mayor Perrin adjourned the meeting at 9:26 p.m.

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Mayor

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Chief Administrative Officer



# EIPS

## QUARTERLY UPDATE

### JUNE 2022

## EIPS IN THE NEWS

**Doctor's passion for the medical field began as a Fort Saskatchewan student** | *FortSask Online*

**EIPS budget somewhat mirrors 2021-22** | *The Sherwood Park and Strathcona County News*

**EIPS drone camp inspires next generation of STEM students** | *The Fort Saskatchewan Record*

**Sherwood Park student to compete in national speaking competition** | *Edmonton AM, CBC*

**Sherwood Heights teacher nominated for Edwin Parr Teacher Award** | *The Sherwood Park and Strathcona County News*

**Juniors get larger as school sporting scene expands** | *The Sherwood Park and Strathcona County News*

**Local ATA rep thinks rollout of curriculum a recipe for disaster** | *The Fort Saskatchewan Record*

## FOR STARTERS

Since the swearing-in of the new EIPS Board, trustees have worked hard—meeting regularly, analyzing data and reviewing feedback from the school communities—developing and fine-tuning the Board's new [EIPS Four-Year Education Plan: 2022-26](#). The plan details the Division's work, priorities, goals and outcomes for the next four years. The plan also outlines the performance measures and strategies the Division will use to meet each priority, goal and outcome in the 2022-23 school year. Now finalized, I invite you to read through it. It's a plan we, as a Board, are incredibly proud of and ensures high-quality, student-centred education opportunities for all learners.

The Board also recently approved its spring budget for the 2022-23 school year. Within this issue of the *EIPS Quarterly Update*, we delve deeper into the EIPS 2022-23 budget—including details about revenues, expenses, programming, reserve usages and strategies to support students in the upcoming year. All in all, the budget maintains the Board's commitment to student achievement and provides stability for the entire system. Going forward, the Board will remain prudent at finding efficiencies to provide the best public education possible and make decisions based on the Division's mission, belief statements and priorities.

**Trina Boymook,**

Board Chair, Elk Island Public Schools

## EIPS CELEBRATES NATIONAL INDIGENOUS PEOPLES DAY

**Storytelling, music and dance all played a part** in this year's National Indigenous Peoples Day festivities, which took place divisionwide on June 21. One of the exciting highlights was the grand opening ceremony for EIPS' newest land-based learning space, located at the Central Services Office in Sherwood Park. It's one of 14 land-based learning spaces within EIPS. Over the coming years, it will serve as a place for the community, staff and students to gather, connect and learn together. To complement the space, the Division also raised the Treaty 6 and Métis flags at its Central Services Office earlier this month. The flags will fly permanently alongside the Alberta and Canada flags, reminding EIPS sits on traditional Indigenous land and the Division's ongoing commitment to reconciliation.

## INBOX

**There seem to be many EIPS public engagement sessions going on right now. What is the Division seeking community input about?**

Recently, the Division released its EIPS Three-Year Engagement Strategy, identifying ways to improve operations and best serve students. In total, there are four public engagement projects planned:

*Project 1:* Enhance programming and address student capacity concerns in Strathcona County.

*Project 2:* Address capacity concerns at James Mowat Elementary.

*Project 3:* Streamline the Logos Christian Program.

*Project 4:* Right-size schools in Vegreville.

Before making any decisions on the four projects, the Division will engage school families and the community to ensure the best possible solution. For more detailed information visit [eips.ca](https://eips.ca).

# EIPS BUDGET: 2022-23

Every spring, the Division prepares a budget for the upcoming school year—based on funding from the province, the *Funding Manual for School Authorities 2022-23 School Year*, projected student enrolment and corresponding staffing estimates. In May, the Board of Trustees approved the spring 2022-23 budget. The following is a brief summary of the upcoming spring budget. The complete report is available at [eips.ca](https://eips.ca).

For the 2022-23 school year, Elk Island Public Schools' (EIPS) operating budget is \$202.42—a \$4.16 million increase from the previous year's fall budget. Of that, \$193.51 million is projected to come from the Division's annual revenues, and \$8.91 million from operating reserves. Operating reserves will cover costs for five key focus areas: increased student-learning opportunities, new curriculum work, mental health and well-being initiatives, technology upgrades and public-health best practices. Overall, the 2022-23 budget supports the mission, belief statements and priorities of EIPS and, at the same time, allows the Division to target its resources to ensure student success—not only in their educational experience, but also in their after-school lives by investing in health and wellness initiatives, technology, and infrastructure.

## REVENUE AND EXPENSES

For the 2022-23 school year, funding from Alberta Education is relatively the same as the current school year. Although, there are some funding changes, including:

- a 1% increase to base funding for kindergarten and grades 1 to 12;
- a 1% increase to Operations and Maintenance;
- a 4.6% increase for Student Transportation;
- various adjustments between grant categories;
- the introduction of three new school grants that focus on student well-being, the new curriculum and dual-credit programming; and
- a commitment to hold school divisions harmless for enrolment decreases resulting from the pandemic.

The province's *Funding Manual for School Authorities* also continues to use the Weighted Moving Average. That means 50% of the revenue Alberta Education provides to school divisions is based on the number of students enrolled as of Sept. 29, 2022. As such, it's critical EIPS develops its enrolment projections carefully. An overestimate can result in clawbacks in subsequent years. An underestimate can mean reduced funding. For the 2022-23 school year, EIPS projects a slight enrolment decrease, of three students, dropping to 17,121. Other revenue includes money to cover the lease agreement and Program Unit Funding assessments, the Mental Health Capacity Building Grant, school generated funds, and monies for the Division's French programming.

As well, EIPS anticipates expenses to increase to \$202.42 million in 2022-23. That's an increase of \$4.16 million from fall 2021. The primary reason for the increase: spending on the budget's five key focus areas along with rising fuel, inflation, insurance and Federal



Carbon Tax costs—affecting mainly Student Transportation budgets, school fees and Division utility costs.

In terms of staff, the Division expects the number of full-time equivalent employees to increase by 1%, rising to 1,318.29. Meanwhile, school allocations will drop slightly from the previous year. The reason: lower standard costs because of hiring teachers with fewer years of experience to replace those retiring or resigning, and the use of temporary staff to fill leaves. That said, allocations for EIPS central departments will increase to account for the higher utility, insurance, fuel, carbon tax expenses and additional cleaning divisionwide. Departments will also use the money to support schools in the five key focus areas.

Overall, instructional costs comprise 79.6% of the total budget, equating to \$9,751 per student. And, system administration spending adds up to 2.2% (\$4.42 million) of total expenses, which is below the \$6.3-million grant provided by Alberta Education. All unused funds will go toward other divisional uses—as per the guidelines listed in the *Funding Manual for School Authorities*.

## ACCUMULATED SURPLUS AND RESERVE USE

The accumulated surplus from operations, excluding the asset retirement obligation, remains positive, meaning the Division's reserves are adequate to cover the budgeted operating deficit. EIPS' projected accumulated surplus is \$12.53 million, as of Aug. 31, 2023. The surplus includes operating reserves (\$4.82 million), capital reserves (\$1.44 million) and investment in tangible capital assets (\$6.27 million). Additionally, the projected Division Unallocated Reserve is \$3.92 million, which, when combined with other operating reserves is within the province's defined operating reserve limit.

Now approved, schools and departments can begin planning for the upcoming school year. As with all budgets, any changes to funding, reserve usage, enrolment numbers and standard costs can affect the initial budget. As such, in the fall, EIPS will update its 2022-23 budget with the final student-enrolment numbers, revenue and expense variations, carryforward amounts and any reserve spending changes.

## THREE-YEAR RESERVE PLAN

To access operating reserves, EIPS must follow the rules set out by Alberta Education—specifically two. First, the Division can only access operating reserves indicated in the spring budget. If more is needed, it requires ministerial approval. Second, and new for 2022-23, the province has defined an operating reserve limit for school divisions. Essentially, all Alberta-based school boards now must ensure their operating reserves are within a certain percentage of their operating expenses. The percentage depends on the size of the school division. Any amount above the set percentage must be returned to Alberta Education in December 2023. For EIPS, that limit is 3.15%, or roughly \$6.07 million—calculated on audited expenses, as of Aug. 31, 2022. To ensure the Division has access to needed funds and the operating reserve limit stays within the required 3.15% of operating expenses, the Board developed a thorough three-year plan for its reserve usage.

### OPERATING RESERVES: 2022-23

EIPS plans to use \$8.91 million in operating reserves in 2022-23. Of that, \$2.48 million schools and departments will use to support student learning. Another \$6.43 million the Division will use to cover costs for the Focus on Unfinished Learning initiative, new curriculum work, consultant support, mental health strategic plan, technology upgrades, public-health best practices, and various one-time projects.

### CAPITAL RESERVES: 2022-23

In addition to operating reserves, the Division anticipates using up to \$1.04 million in capital reserves in 2022-23. The money also allows EIPS to replace ageing equipment, purchase technology, modernize and expand two Career and Technology Studies kitchens, and cover costs for the building-management system and various capital projects.

### OPERATING RESERVE: 2023-25

In addition to the reserve projects for the 2022-23 school year, the plan includes:

- In 2023-24, using \$1.14 million from Division Allocated Reserves to fund continued efforts on the EIPS Mental Health Strategic Plan and various other projects to support operations.
- In 2024-25, using \$1.07 million from Division Allocated Reserves to fund the startup costs for a Sherwood Heights Junior High and École Campbelltown replacements school (\$420,000) and operations support (\$650,000).

**LAMONT COUNTY HOUSING FOUNDATION**

**Summary  
Regular Meeting of the Board of Directors**



**Date: Monday, May 30, 2022**  
**Place: Board Room, Beaverhill Pioneer Lodge, Lamont**

**1.0 Call to Order**

Chairperson Judy Schueler called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 7:07 p.m.

**2.0 Review/Approval of Agenda**

The proposed agenda was reviewed and approved as corrected and addended.

**3.0 Review/Approval of Minutes**

Minutes of the last regular Board meeting (March 28, 2022) were reviewed and approved as corrected.

**4.0 Updates of the following matters were discussed:**

- i. **COVID-19**
- ii. **Seniors' Transportation**
- iii. **Staff Member's Complaint**
- iv. **ASCHA Conference**
- v. **2022 Annual General Meeting**
- vi. **2022-2024 Business Plan.**

**5.0 Highlights of the meeting discussion included:**

**i. Board Committee and Lodge Managers' Reports**

Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.

- Lodge Managers' Reports
  - Occupancy
  - Residents
  - Staff
  - Maintenance
  - Recreation
- Policies and Procedures
  - Pet Policy
  - Smoking Policy

## 5.0 Highlights

i. – continued ...

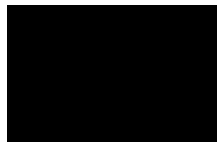
- Board Committee Reports
  - Buildings & Grounds
  - Finance
  - Personnel
  - Managers' Liaison
- Review/Approval of Accounts Payables for period ending May 27, 2022
- Review/Approval of Revenue & Expenditure Statement for the period ending April 30, 2022
- Community News
- Risk Management/IPC/Safety/Psychological Health Matters.

## 6.0 Next Meeting

The next meeting will be held at Father Filas Manor, Mundare on Monday, July 25, 2022, commencing at 7:00 p.m., following the Annual General Meeting at 6:15 p.m.

## 7.0 Adjournment

There being no other business, the meeting was adjourned at 10:50 p.m.



/ds

## LAMONT HEALTH CARE CENTRE

### Summary Minutes of the Regular Board Meeting Date: Thursday, May 26, 2022



#### 1.0 Call to Order

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:36 a.m.

Two members were in attendance via ZOOM; six persons including four members were in attendance in the Board Room and one member sent regrets for not being able to attend.

#### 2.0 Prayer/Reflection

Chairman Kent Harrold offered prayer/reflection.

#### 3.0 Review/Approval of Agenda and Minutes

The proposed agenda was reviewed and approved as addended. Minutes of the Regular Board Meeting which was held on Thursday, April 28, 2022 were reviewed and approved as corrected.

#### 4.0 Community Involvement

Members discussed their involvement in various community activities, including the following:

- Bus/Train Memorial Committee is currently on a hiatus.
- A Pancake Breakfast is being held on Saturday, June 4, 2022. It is being hosted by Lamont County, the Town of Lamont and the Fort Saskatchewan Chamber of Commerce. Cenovus is the \$5000. supporter. Donations will be directed toward humanitarian efforts in Ukraine and to refugees who have settled in the local area.
- A group known as 'Air Streamers', spent five days at St. Michael and enjoyed touring Lamont County.
- Mr. Bharmal reported on his May 6, 2022 meeting with the Mayor and CAO of the Town of Lamont.

5.0 **Highlights** of the meeting included discussion on the following items:

i. **Update re: 'Faithful Footprints' Grant**

Mr. Bharmal informed members that the PV System is fully installed and in operation.

ii. **Update re: COVID-19**

Members discussed COVID-19 matters within LHCC, i.e. continuous masking, Staff shortages.

iii. **Update re: LTC Replacement**

Mr. Bharmal informed members that on contacting AHS, he was informed that LHCC is listed as 1 of 10 in a replacement plan for the Province.

iv. **Update re: LHCC Logo**

The Board is continuing to work on the Logo for LHCC.

v. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Organization Chart
- Harold James Scholarships
- Medical Staff Membership and Privileges
  - Dr. Sherif Idris, ENT.

6.0 **Next Meeting**

The AGM will be held on Monday, June 20, 2022, commencing at 1:00 p.m.

The next regular Board meeting will be held on Thursday, June 23, 2022, commencing at 10:30 a.m. following the adjournment of the Patient Care Committee meeting.

7.0 **Adjournment**

There being no other business, the meeting was adjourned at 3:15 p.m.

***\*\*\* An excerpt from the 2021 Community Newsletter – Winter Edition is appended to this Summary as information on the Emergency Services offered at LHCC.***

/ds



Excerpt from the 2021 Community Newsletter – Winter Edition

### **Physician On-call**

***Due to the current COVID-19 Pandemic, strict rules and regulations are in place for the safety of the Patients, Residents, Families and Staff. Please help us to curb this Virus before it causes more damage. Please follow the instructions of the health professionals and adhere to Public Health requirements.***

A Physician is on-call for the provision of Emergency Services seven days a week. If you require emergent care, you are encouraged to visit the Emergency Department.

Persons attending the Emergency Department are triaged by a Nurse and are seen based on the level of acuity. You may not be seen in the order of what time you arrive; severe trauma, heart attacks will be given priority.

Accordingly, your wait in the ER may be longer than anticipated and in some instances may be longer than 2-4 hours. Your patience at such times will be greatly appreciated.

Please note that we do not disclose the name of the Physician On-call; the Service is there for **emergencies only** and is not used for elective visits.

### **Emergency Services**

A reminder to Residents that **the Emergency/Out-Patient Department is open daily (including weekends and statutory holidays) between the hours of 8:00 a.m. and 8:00 p.m.** The Emergency Department **is opened for use by Patients who are in need of Acute Emergency Services**; e.g. severe trauma, chest pain, acute respiratory distress, severe allergic reactions and other medical emergencies. Patients requiring non-emergency care may be referred to their Family Physician.

Prescription renewals **will not** be filled in the Emergency Department.

Please note that residents requiring access to Emergency for non-Acute Services after 8:00 p.m. are reminded to attend Fort Saskatchewan Health Centre, St. Joseph's General Hospital (Vegreville) or another community hospital that offers 24-hour Out-Patient/Emergency Services.

**An important message to all residents of our community – for after-hours (8:00 p.m. to 8:00 a.m.) Acute Emergency Care.**

**If you are experiencing chest pain or if you are in severe respiratory distress, please call an Ambulance immediately and get to the hospital for assessment and management.**

**Ambulance and other emergency vehicle traffic can access the LHCC Emergency Department on the West side of the Main Entrance via 52<sup>nd</sup> Avenue and North on 54<sup>th</sup> Street.**

**Accordingly, if you or an Ambulance should visit the Emergency Department after 8:00 p.m. for a life-threatening emergency, a Nurse will assess your condition and will provide advice about treatment options and/or request the presence of the Physician on-call for immediate treatment if required and deemed necessary.**

**Calling the hospital after 8:00 p.m. may not provide an answer to your problem/concern; you may be asked to visit the nearest Emergency Department or if you require advice, call HEALTH Link Alberta '811' for 24 assistance.**

You never know when you'll need immediate health advice or information. One call will connect you to a Registered Nurse who can answer your questions and give you sound advice whenever you need it.

# CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

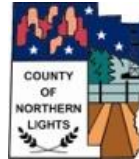
The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

**We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:**

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
  - *Expand Police and Crisis Teams with police and Alberta Health Services*
  - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
  - *Ensure timely trials by prioritizing violent over non-violent crimes*
  - *Hire more Crown prosecutors and appoint more Provincial Court Judges*





**Organizations:**

National Police Federation  
Alberta Community Crime Prevention Association  
Alberta Union of Public Employees  
Clearwater Community Crime Watch  
Public Service Alliance of Canada – Prairies  
Union of Safety and Justice Employees  
Victim Services Alberta

**Cities:**

City of Wetaskiwin

**Towns:**

Town of Beaverlodge  
Town of Bon Accord  
Town of Bowden  
Town of Black Diamond  
Town of Blackfalds  
Town of Canmore  
Town of Coalhurst  
Town of Crossfield  
Town of Edson  
Town of Fairview  
Town of Fort Macleod  
Town of Grimshaw  
Town of High Level  
Town of High Prairie  
Town of High River  
Town of Innisfail  
Town of Magrath  
Town of Mayerthorpe  
Town of McLennan  
Town of Millet  
Town of Penhold  
Town of Ponoka  
Town of Spirit River  
Town of Swan Hills  
Town of Sylvan Lake  
Town of Tofield  
Town of Trochu  
Town of Vauxhall  
Town of Vermilion  
Town of Viking  
Town of Wainwright  
Town of Westlock

**Villages:**

Village of Alliance  
Village of Berwyn  
Village of Carmangay  
Village of Caroline

Village of Champion  
Village of Chipman  
Village of Clive  
Village of Coutts  
Village of Delia  
Village of Edgerton  
Village of Elnora  
Village of Girouxville  
Village of Hines Creek  
Village of Longview  
Village of Marwayne  
Village of Myrnam  
Village of Rosemary  
Village of Standard  
Village of Two Hills  
Village of Vilna  
Village of Waskatenau  
Village of Breton

**Summer Villages:**

Summer Village of Ghost Lake  
Summer Village of Jarvis Bay  
Summer Village of Seba Beach

**Counties:**

Big Lakes County  
Brazeau County  
County of Northern Lights  
Northern Sunrise County  
Smoky Lake County  
County of Wetaskiwin

**Municipalities:**

Municipal District of Peace  
Municipality of Crowsnest Pass



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.1

**COUNCIL MEETING DATE:**  
July 12, 2022

**ITEM DESCRIPTION OR TITLE**

**Addition of Bylaw Enforcement Costs to Tax Rolls**

**RECOMMENDATION**

**THAT** Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule "A".

**BACKGROUND**

Costs associated with bylaw enforcement process can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated cost, as per Bylaw 06-21 2022 Fees and Charges, has been attached as Schedule "A". The fee is related to Bylaw, Administration, and Contractor costs.

**COMMUNICATIONS**

The property owners will be notified of the fees added to their tax roll.

**IMPLICATIONS OF DECISION**

With the charges added to the tax roll, it is possible that costs may be recovered.

**FINANCIAL IMPLICATIONS**

Collection of fees through the tax roll could result in reimbursement of costs to the Town.

**POLICY AND/OR LEGISLATIVE REFERENCES**

Bylaw 07 18\_ Community Standards Bylaw

**ATTACHMENTS**

1. Schedule "A"- Bylaw Enforcement Costs to Tax Rolls

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

<b>Schedule "A"</b>	
<b>Bylaw Enforcement Costs to Tax Rolls</b>	
<b><u>Roll #</u></b>	<b><u>Total Cost</u></b>
25700	\$500.00
20000	\$400.00
57500	\$350.00
107500	\$500.00
107600	\$500.00
<b>TOTAL</b>	<b>\$2,250.00</b>



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.2

**COUNCIL MEETING DATE:**  
July 12, 2022

**ITEM DESCRIPTION OR TITLE**

**Event Requests**

**RECOMMENDATION**

**THAT** Council permit use of a fire pit at the August 27-28, 2022, Babas & Borshch Ukrainian Festival and provide the Lamont Regional Fire Department with complimentary use of the Town pavilion on August 13, 2022.

**BACKGROUND**

**Item 1)** Organizers of the August 27-28, 2022, Babas & Borshch Ukrainian Festival have requested permission to use a fire pit as part of a planned sing along. Approximately 75 persons are expected to attend.

- They intend to temporarily relocate an existing firepit from the town of Mundare, which is an above-ground piece of culvert
- it is proposed that the firepit be located northeast of the arena, on existing gravelled ground.
- The fire will be monitored at all times during this event, from its commencement at 7PM to its conclusion at 10:30 PM.
- The event organizers understand their responsibility for the event.
- Extinguishers will be on hand, in the hands of those who know how to use them.
- The fire will be thoroughly extinguished by 11PM.

The Lamont Regional Fire Chief has reviewed the request and indicated no concerns. Given that the request is part of a larger planned event, and Fire Chief having no concerns, Administration recommends permitting the use under the agreed upon conditions, which include a screen to comply with the bylaw.

**Item 2)** The Lamont Regional Fire Department has requested donation of the Hillside Park pavilion as part of their Regional Firefighter’s Appreciation BBQ on August 13 from 3pm to 7pm. The event is for current members and their families for a “drop in” style event to celebrate their people and some successes over the past year.

As in past years, the fire department is requesting the use be provided at no cost. Administration recommends notifying the department it can once again use the facility as in past years.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

Supports community led events.

**FINANCIAL IMPLICATIONS**

Waive \$100 pavilion fee.

**POLICY AND/OR LEGISLATIVE REFERENCES**

Strategic Plan 2019 – 2022: Goal 6 Ensure Council and Administration are meeting the needs of residents of the Town of Lamont with progressive, transparent and effective governance practices.

**ATTACHMENTS**

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:





# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:  
July 12, 2022

## ITEM DESCRIPTION OR TITLE

**Alberta Community Partnership (ACP) Amendment**

## RECOMMENDATION

**THAT** the Town of Lamont support Lamont County's amended Alberta Community Partnership grant application for regional infrastructure access and expansion of Lagoon capacity.

## BACKGROUND

The Town of Lamont in partnership with Bruderheim, Mundare, Andrew, Chipman and Lamont County (applicant) previously applied for and received an Alberta Community Partnership (ACP) grant. The ACP grant provided funds to undertake a Intermunicipal Water and Wastewater Utility Study Project.

At the conclusion of the project's first phase, the partnership elected not to continue with the project. Subsequently, Lamont County has been engaged in discussions with Municipal Affairs to utilize the remaining funds under this grant. Municipal affairs have offered two options; Lamont County continue with the project as originally envisioned without the partnership or with a scope change to undertake a modified area of focus.

Lamont County is requesting the Town of Lamont's support in amending the Alberta Community Partnership grant application for regional infrastructure access and expansion of Lagoon capacity. The request does not include any further financial commitment on the part of the Town.

Administration has been working with Lamont County and business partners on servicing requirements for the Lamont County industrial park. An amended Community Partnership grant application would provide funding for an engineering study that would investigate the expansion of the Town of Lamont lagoon system that could accommodate sewage discharge from the Lamont County industrial park and ensure capacity is built in for future growth of the Town of Lamont.

The engineering study will outline the following:

- Design based on anticipated flows and growth rates.
- Infrastructure upgrades required.
- Land procurement if required.
- Alberta Environment requirements.



## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

- Discharge rate and duration approvals required.
- Effluent testing and requirements.
- Operational demand and reporting.
- Preliminary construction cost.

This study will identify if the Town of Lamont lagoon system expansion can accommodate the demand from the industrial park and future growth needs of the Town, the infrastructure funding required, and future demand on operations and funding required for operations and replacement moving forward.

This support will provide Lamont County with the approvals required to provide grant funding for the lagoon expansion study. This study will provide information required to hold further discussions as they relate to infrastructure investment, and operational support and funding.

### COMMUNICATIONS

N/A

### IMPLICATIONS OF DECISION

Supports community economic development.

### FINANCIAL IMPLICATIONS

N/A

### POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022: Goal 4 Promote and support economic development to support employment opportunities and grow the Town’s non-residential tax base.

### ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy, Director Operations and Infrastructure.

Approved by CAO:



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.4

**COUNCIL MEETING DATE:**  
July 12, 2022

## ITEM DESCRIPTION OR TITLE

**2023 Budget Development Schedule and Approach**

## RECOMMENDATION

**THAT** Council accept the 2023 Budget Schedule and Approach as information

## BACKGROUND

*Municipal Government Act (MGA)* requires that Town Council review and approve the Town's budget each year.

Council must consider impacts on the base budget. Budget drivers may include, but are not limited to:

- General inflation.
- Utility cost increases.
- Increased policing cost downloaded by the province.
- Items identified by the Town's Strategic Plan.
- Capital programs for the year of 2023.
- Debt and reserve level.
- Provincial funding level changes, including the Municipal Sustainability Initiative (MSI) Grant. (note: the last program year for MSI is 2023 and it transfers to Local Government Fiscal Framework (LGFF) in 2024)

Therefore, upon reviewing the requirements of the MGA along with consideration of Council's input during the Strategic Planning process, setting this schedule and approach to the budget process is an important stage towards enhanced transparency and good governance. Administration has prepared the attached 2023 Budget Schedule for Council's consideration.

## COMMUNICATIONS

The budget schedule will be published on the website.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**IMPLICATIONS OF DECISION**

Refer to enclosed 2023 Budget Schedule (Appendix 1). Approval of the attached timelines as presented will allow Council and Administration to implement the planning and budget process for 2023 which includes the development of a 3-year and 5-year financial plans, Fees and Charges Bylaw and update the Utility Bylaw in a timely manner.

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Section 242  
MGA Section 243  
MGA Section 283

**ATTACHMENTS**

1. Appendix 1 – Budget Schedule

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

# 2023 BUDGET SCHEDULE





# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.5

**COUNCIL MEETING DATE:**  
July 12, 2022

**ITEM DESCRIPTION OR TITLE**  
2022 and 2023 Council Meetings

### RECOMMENDATION

**THAT** Council defer a decision on relocating Council meetings until October 25, 2022.

### BACKGROUND

COVID – 19 considerations have prompted in-person Council meetings to be held at the Meeting Room (address 4848 49 Street) since in person meetings resumed in April of 2022.

Current Covid precautions do not prevent a return to the Council Chamber. However, health experts are warning of a probable increase in COVID cases during the fall flu season.

Returning to the Council Chamber, while maintaining live streaming and video recording of meetings, will require the purchase of video and /or audio equipment. Options include:

Option 1) Purchase an OWL Labs 1080p Conference Cam (or similar) and (4) OWL Labs expansion mics (or similar). Estimated cost of \$3,000.

Option 2) Employ existing Microsoft Surface Tablets as supported by Wi-Fi booster and Logitech (or similar) microphone. Estimated cost of \$600.

Option 3) Replicate the audio/video conferencing capacity currently available at the meeting room (e.g. MinRRay Camera and Xilica Mic system). Estimated cost of \$18,000 - \$20,000.

Note: Either option will require testing and streamlining to ensure effectiveness.

### COMMUNICATIONS

Advise where future meetings will be held.

### IMPLICATIONS OF DECISION

Supports community engagement.

### FINANCIAL IMPLICATIONS

TBD



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**


**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 



# TOWN OF LAMONT COUNCIL MEETING REQUEST FOR DECISION

AGENDA ITEM: 4.6

MEETING DATE:  
July 12, 2022

## ITEM DESCRIPTION OR TITLE

Franchise Agreement Renewal

## RECOMMENDATION

**THAT** direct Administration to enter into a 5-year franchise agreement extension with Fortis Alberta.

## BACKGROUND

The Town of Lamont approved the Franchise Agreement with Fortis Alberta on April 5, 2013. The agreement included a 20 Year term comprised of an initial 10-year term along with two 5-year extensions.

- The agreement commenced July 1, 2013, with the initial 10-year term expiring on September 30, 2023.
- The Town passed Bylaw No. 03/13, authorizing the franchise agreement
- Council approval is required to authorize the 5-year extension – commencing July 1, 2023

Fortis Alberta Franchise Fee Agreements allow a year over year re-consideration of franchise fees. As part of the Town's Electrical Distribution System Franchise Agreement with Fortis Alberta, the Town is permitted to either increase, decrease or keep the franchise fee the same, with written notice each year.

The range of the rates at other municipalities are between 0% to 20%. The current rate at the Town of Lamont is set at 7.5%. Council sets the rate in the fall of each year. Signing the extension does not alter or materially change the franchise fee.

## COMMUNICATIONS

Fortis Alberta will be notified of Council's decision, and as authorized, Administration will coordinate next steps.

## IMPLICATIONS OF DECISION

The franchise agreement assists in delivering core services to residents.





## TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

### FINANCIAL IMPLICATIONS

Fortis Alberta will pay the Town of Lamont, in accordance with the franchise agreement, franchise fee revenue. The current ratio of 7.5% equates \$8.82 approximately per account each month. A 1% of increase or decrease will result an increase or decrease of \$1.20 per month.

### POLICY AND/OR LEGISLATIVE REFERENCES

N/A

### ATTACHMENTS

- Lamont Franchise Renewal presentation
- Lamont – Franchise Renewal Brief
- Franchise Renewal Letter

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

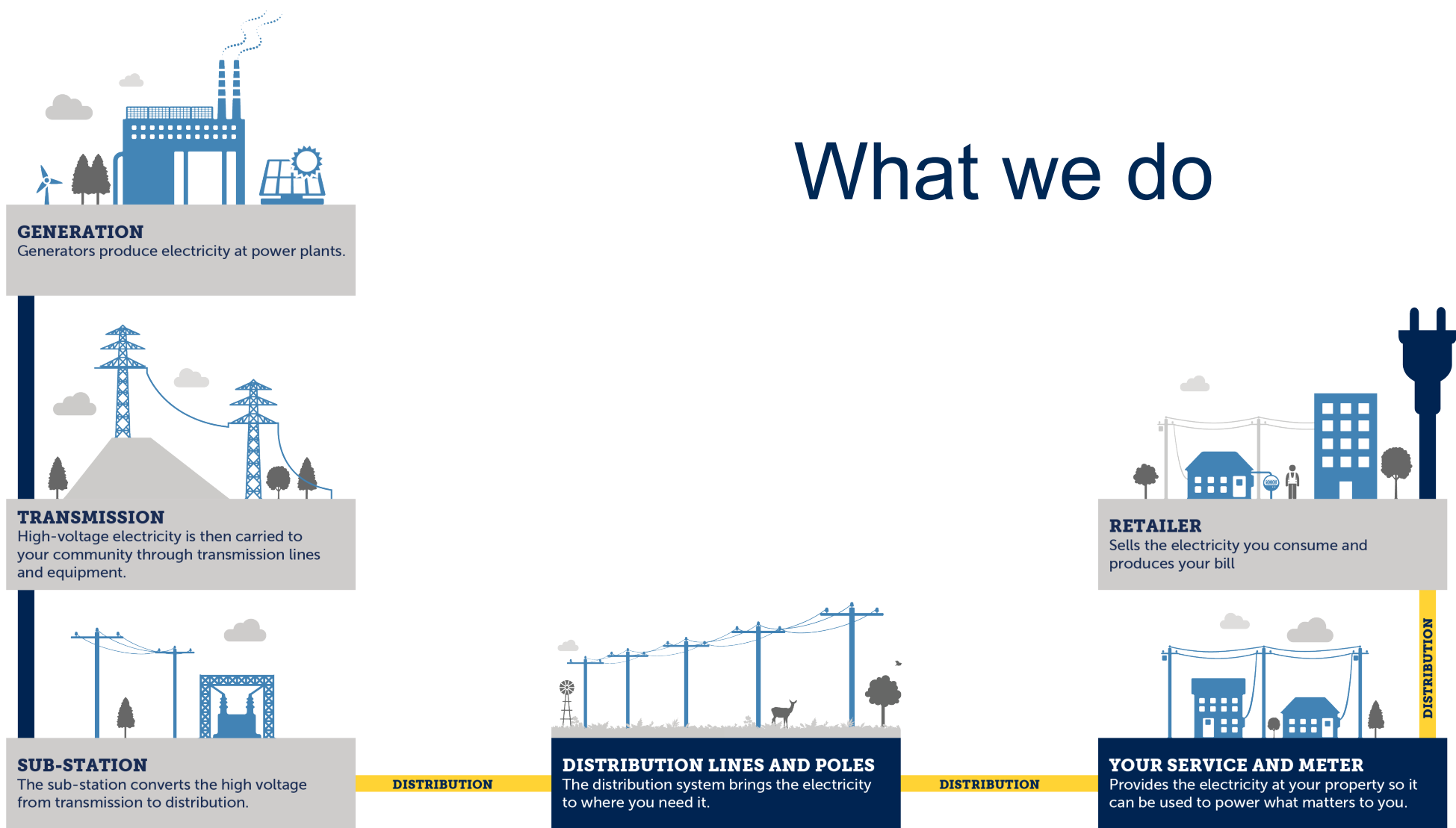
# Lamont Franchise Agreement Renewal



# Where we serve



# What we do



# Franchise Agreements

- Based on a standard template
- Provide essential electric distribution service
- Operate and maintain the electric distribution system
- Use of municipal rights-of-way

# Lamont Franchise Agreement



Approved the Franchise Agreement in Decision 2013-128 (April 5, 2013)

- 20 Year term = 10-year term + two 5-year extensions
- Effective July 1, 2013
- Initial 10-year term expires September 30, 2023



Lamont passed Bylaw No. 03/13, authorizing the franchise agreement



Council approval of the first 5-year extension – commence July 1, 2023

# Franchise Agreement Benefits

- Long term relationship
- Additional source of revenue
- Commitment to maintain streetlights
- Joint use of facilities
- Schedule B – for additional services

# Franchise Fees

- Additional revenue source from **all electrical users** within your community
- Based on Transmission and Distribution costs
- Determined by **Council**, between 0% to a cap of 20%
- 135/163 Municipalities collect Franchise Fees within our service area



# Linear Taxes

- FortisAlberta pays linear taxes
  - Municipal Assessment Rider is a linear tax (property tax) determined in part by the local taxation authority
  - Linear Tax is based on FortisAlberta assets within your community
- FortisAlberta flows 100% back to the municipality

# Historic Franchise Fees and Linear Taxes

	2019	2020	2021
Franchise Fee Percentage	5.00%	7.50%	7.50%
<b>Franchise Fees Collected</b>	<b>\$ 54,484</b>	<b>\$ 78,552</b>	<b>\$ 85,372</b>
Linear Tax Percentage (January)	1.63%	1.44%	1.49%
Linear Tax Percentage (July)	1.44%	1.49%	1.32%
<b>Linear Taxes Collected</b>	<b>\$ 16,974</b>	<b>\$ 15,937</b>	<b>\$ 16,216</b>
<b>Total Paid to the Town of Lamont</b>	<b>\$ 71,458</b>	<b>\$ 94,489</b>	<b>\$ 101,588</b>

# Franchise Fee and Linear Tax Comparison

	Legal	Nobleford	Lamont	Millet	Tofield
<b>Population</b>	1350	1504	1706	1861	1919
<b>Franchise Fee</b>	15.00%	0.00%	7.50%	16.00%	5.00%
<b>Linear Tax</b>	1.61%	0.51%	1.32%	1.78%	1.66%

# Next Steps

- Provide signed letter of intent to FortisAlberta **prior** to **December 31, 2022**
- July 1, 2023 – Subsequent 5 year term commences

THANK YOU FOR YOUR TIME!

# Lamont – Franchise Renewal

## Franchise Details

- In Decision 2013-128, dated April 5, 2013, the Alberta Utilities Commission approved the franchise agreement between Lamont and FortisAlberta.
- The approved franchise agreement was effective July 1, 2013, with a term of 20 years:

Initial Term	10 years	July 1, 2013 to June 30, 2023
First Subsequent Term	5 years	July 1, 2023 to June 30, 2028
Second Subsequent Term	5years	July 1, 2028 to June 30, 2033

- Lamont gave third reading and passed Bylaw 03/13, on February 12, 2013, to enter into the franchise agreement.

## Renewal and Next Steps

Clause 3, from the franchise agreement regarding expiry and renewal states:

### **3) EXPIRY AND RENEWAL OF AGREEMENT**

Following the expiration of the Initial Term, this Agreement shall be renewed for a further period of five (5) years (the "First Subsequent Term"), provided the Company gives written notice to the Municipality not less than twelve (12) months prior to the expiration of the Initial Term of its intention to renew this Agreement and the Municipality agrees in writing to the renewal not less than six (6) months prior to the expiration of the Initial Term.

This requires:

- FortisAlberta to give written notice to Lamont prior to June 30, 2022, of its intention to renew the franchise agreement.
- Lamont to agree in writing to the renewal prior to December 31, 2022.

FortisAlberta will be providing written notice of its intention to renew the franchise agreement prior to June 30, 2022.

If it would be of assistance, I have a franchise renewal presentation to support administration and provide information to Council regarding the Franchise Agreement and the associated renewal. I would be happy to address Council at an upcoming meeting on this topic.

May 4, 2022

Town of Lamont  
5307 – 50 Avenue  
Lamont, Alberta T0B 2R0

Attention: Rick Bastow, Chief Administrative Officer

Subject: Renewal of Electric Distribution System Franchise Agreement, dated [July 1, 2013],  
between FortisAlberta Inc. ("**FortisAlberta**") and the Town of Lamont (the "**Municipality**")  
(the "**Agreement**")

---

In this letter, except where the contrary is shown, capitalized words and phrases shall have the meaning ascribed to them in the Agreement.

Please be advised that the Initial Term of the Agreement is scheduled to expire on June 30, 2023 and FortisAlberta, pursuant to Article 3 of the Agreement, hereby provides the Municipality with written notice of its intention to renew the Agreement.

The renewal of the Agreement is part of FortisAlberta's on-going commitment to doing business with the Municipality by continuing to provide exclusive safe and reliable power distribution services to your community. Our partnership is one we significantly value, and we remain committed to offering many benefits, including but not limited to the implementation and development of utility infrastructure, detailed reporting, limiting liability, and ensuring the Municipality's satisfaction with all FortisAlberta completed ground reclamation work.

FortisAlberta appreciates our partnership and providing power distribution services to your community is a privilege. FortisAlberta looks forward to continuing to build a strong working relationship.

In accordance with Article 3 of the Agreement and as written evidence of the Municipality's agreement to renew the Agreement on the same terms and conditions and enter the First Subsequent Term, the Municipality has executed this letter below.

Acknowledged and agreed to:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Town of Lamont

May 4, 2022

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If you have any questions or concerns about any of the foregoing and would like to schedule a meeting to further discuss or would like to request a franchise presentation to Council and Administration, please feel free to contact me at your convenience.

Sincerely,

Chris Burt  
Stakeholder Relations Manager





# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.7

**COUNCIL MEETING DATE:**  
July 12, 2022

**ITEM DESCRIPTION OR TITLE**  
2022 Capital Works Program Update

### RECOMMENDATION

**THAT** Council accept the 2022 Capital Works Program update as information.

### BACKGROUND

The 2022 Capital Works Program has been delayed slightly due to the weather over the last 3 weeks, but work being completed in soil conditioning and changes to the approach of construction has kept the program ahead of the original schedule.

70% of the 2022 Capital Works Program will be completed by the end of July, with Edna and areas North of 50 Ave paved. The 47 Street in Campbell has been delayed due to rain and is scheduled for construction to start July 11, 2022, with anticipated completion of mid-September including the extended work area.

### COMMUNICATIONS

- Regular construction updates on social media and website.
- Weekly site meetings with contractors.
- Updates to emergency services on road closures.
- Preconstruction updates to affected residents.

### IMPLICATIONS OF DECISION

Provide sound project management that supports the identified 2022 Capital Works Project timeline.

### FINANCIAL IMPLICATIONS

2022 Capital Budget, Approved November 23, 2021.  
2022 Capital Works Program- 2022 Capital Budget Reallocation, Approved May 10, 2022.

### POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 1. Manage, invest, and plan for sustainable municipal infrastructure.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

N/A

Report Prepared By: Tyler Edworthy, Director Operations and Infrastructure.

Approved by CAO:

A handwritten signature in black ink, appearing to be the initials "TE", is written over the text "Approved by CAO:".



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: July 12, 2022**

**ELECTED OFFICIAL: Kirk Perrin**

**REPORT PERIOD: June 23 – July 6, 2022**

---

### **Boards and Committees:**

- N/A

### **Town of Lamont Business:**

- Council Meeting – June 28<sup>th</sup>

### **Professional Development (Workshops & Conferences):**

- N/A

### **Lamont Functions and Events:**

- Canada day Parade in Bruderheim – July 1<sup>st</sup>



## MAYOR & COUNCIL REPORT

**COUNCIL MEETING DATE:**

**ELECTED OFFICIAL:** Al Harvey

**REPORT PERIOD:** July 12, 2022

---

### **Boards and Committees:**

- June 22, Economic Development Committee
- June 27, Alberta HUB AGM

### **Items for Council Discussion:**

*(Requires Input from Council to Take Back to Boards and Committees)*

At the HUB AGM the understanding that over 80% of investors in a community do not call them, they only look at the web site to determine interest, so that feature must remain top notch if interested in attracting new businesses.

### **Town of Lamont Business:**

- June 28, Council Meeting

### **Professional Development (Workshops & Conferences):**

- N/A

### **Lamont Functions and Events:**

- June 23, Centenarian Celebration
- June 23, RCMP Inspector meeting
- July 1, Bruderheim Canada Day
- July 3, Chipman Parade



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: July 12, 2022**

**ELECTED OFFICIAL: Linda Sieker**

**REPORT PERIOD, June 24 , 2022 – July 7,2022**

---

### **Boards and Committees:**

### **Town of Lamont Business:**

- **June 29 – Parade Planning Meeting**
- **June 30 – Parade Planning**
- **July 1 – Bruderheim Parade Participation**
- **July 3 – Chipman Parade Participation**

### **Professional Development (Workshops & Conferences)**

### **Lamont Functions and Events:**

- **July 7 – Centenarian Presentation – Lamont Health Care Centre**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:** July 12, 2022

**ELECTED OFFICIAL:** Colleen Holowaychuk

**REPORT PERIOD:** June 28 - July 12, 2022

---

**Boards and Committees:**

- NA

**Town of Lamont Business:**

- NA

**Professional Development (Workshops & Conferences):**

- NA

**Lamont Functions and Events:**

- **July 9, 2022** – Lamont Parade
- **July 9 & 10, 2022** – Volunteering, Lamont Ag Society Summer Sizzler Rodeo



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: July 12, 2022**

**ELECTED OFFICIAL: Dave Taylor**

**REPORT PERIOD: June 21 – July 7, 2022**

---

**Boards and Committees:**

- July 6, JSBRWC: Commission manager interviews

**Town of Lamont Business:**

**Professional Development (Workshops & Conferences):**

**Lamont Functions and Events:**

- July 1, Bruderheim Canada Day parade

# CAO REPORT

FOR THE PERIOD ENDING July 6, 2022

## HIGHLIGHTS:

June 23, 2022

- Weekly Operations and Infrastructure meeting.

June 24, 2022

- Staff development exercise.

June 27, 2022

- Strategy development and economic development meeting.
- Weekly Deputy CAO meeting.
- Weekly finance meeting.
- Planning for parade.

June 28, 2022

- Planning for parade.

June 29, 2022

- Respond to consultant inquiry.
- Economic/Strategic planning meeting.
- NG-911 meeting.

July 1, 2022

- Bruderheim Canada Day parade.

July 3, 2022

- Chipman Canada Day parade.

July 6, 2022

- Weekly Deputy CAO meeting.
- Weekly finance meeting.
- Planning for parade.

## MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- N/A



# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING July 12, 2022

## HIGHLIGHTS

### STAFF

- Held weekly Operations team meetings Thursday.
- Operations OH&S Team meeting June 15, 2022.
- Added one Casual staff position.
- Operations team building and workplace behavior workshop July 6, 2022.

### Facilities

- Facility bookings continue at high demand.
- Ice Booking meeting with Elk Island Wild & Bruderheim.

### Transportation Maintenance

- Road patching on 50 Ave Completed.
- Alley way prep for extra traffic due to road closures.
- Annexed Road and ally maintenance ongoing.

### Parks & Recreation

- Baseball season will continue through the summer.
- Grass cutting is ongoing through the summer.
- Bus/ Train Memorial Landscaping has started by the committee.

### Utilities

- Meter replacement program has been ongoing.
- Sewer line replacement 51 St and 51 Ave has been completed.

### Projects & Requests:

- Centenarian trees were planted
- 50<sup>th</sup> anniversary Bus Train Memorial Landscaping has started.
- Picnic in the Park Event was postponed.
- Attended Canada parade in Bruderhiem and Chipman.
- 2022 Capital Works Program:
  - Attended weekly preconstruction meetings.

Description	2022 Budget	Targeted		Variance	% of Completion	2022 - June	2021 - June	Increase/ (Decrease)	Percentage	Note
		Amount June	2022 Actual June							
<b>REVENUE</b>										
General Revenue	(2,831,611)	(2,644,440)	(2,882,655)	51,044	102%	(229,405)	(18,873)	(210,532)	1116%	
Administration	(160,862)	(120,647)	(6,320)	(154,542)	4%	(481)	(840)	359	-43%	
By Law	(5,967)	(4,475)	(1,771)	(4,196)	30%	(310)	(385)	75	-19%	
Strs. & Road	(2,602,559)	(1,951,919)	0	(2,602,559)	0%	0	(638)	638	-100%	
Storm Sewer	0	0	0	0	0%	0	0	0	0%	
Water	(620,698)	(465,524)	(90,836)	(529,862)	15%	(90,288)	(86,447)	(3,841)	4%	
Sewer	(835,395)	(626,546)	(26,612)	(808,783)	3%	(26,939)	(25,740)	(1,199)	5%	
Garbage	(349,415)	(262,061)	(58,181)	(291,234)	17%	(58,181)	(58,239)	58	0%	
Cemetery	(1,248)	(936)	0	(1,248)	0%	0	0	0	0%	
Planning & Subdivision	(2,143)	(1,607)	(546)	(1,597)	25%	(128)	(50)	(79)	159%	
Hall	(10,528)	(7,896)	(1,437)	(9,091)	14%	(432)	0	(432)	0%	
Arena	(143,893)	(55,420)	(1,373)	(72,520)	1%	(911)	0	(911)	0%	
Park	(10,734)	(8,051)	0	(10,734)	0%	0	0	0	0%	
Curling Rink	(277)	(208)	0	(277)	0%	0	0	0	0%	
<b>TOTAL REVENUE</b>	<b>(7,575,330)</b>	<b>(3,812,296)</b>	<b>(324,888)</b>	<b>(7,210,442)</b>	<b>4%</b>	<b>(214,740)</b>	<b>(200,206)</b>	<b>(14,534)</b>	<b>7%</b>	

**EXPENSE**

Council	126,262	94,697	26,055	100,207	21%	7,588	6,220	1,367	22%	
Administration	735,696	547,647	186,142	544,054	25%	70,953	60,500	10,453	17%	
Fire	36,554	27,416	11,757	24,797	32%	1,773	1,559	213	14%	
Disaster Service	1,500	1,125	242	1,258	16%	242	0	242	0%	
By-Law	93,491	70,118	4,483	89,008	5%	1,638	1,182	456	39%	
Public Work	266,896	179,576	47,351	192,084	18%	15,125	45,951	(30,826)	-67%	
Street & Road	577,359	413,148	95,396	455,468	17%	37,988	13,062	24,926	191%	
Storm Sewer	15,472	12,129	0	16,172	0%	0	0	0	0%	
Water	700,478	464,645	115,778	503,748	17%	40,764	18,469	22,424	121%	
Sewer	127,184	50,388	6,112	61,072	5%	1,744	1,052	691	66%	
Garbage	302,044	254,340	50,166	251,878	17%	24,770	23,679	1,091	5%	
Family Community & Cemetery	27,126	20,345	0	27,126	0%	0	0	0	0%	
Town Beautification	8,500	6,375	510	7,990	6%	0	0	0	0%	
Planning & Subdivision	92,235	69,176	8,318	83,917	9%	5,598	2,392	3,205	134%	
Hall	144,956	108,717	38,911	106,045	27%	8,503	12,197	(3,694)	-30%	
Arena	327,105	229,954	79,652	226,953	24%	27,561	13,478	14,084	104%	
Park	180,554	99,394	18,326	114,199	10%	6,107	3,552	2,555	72%	
Curling Rink	46,150	34,613	18,343	27,807	40%	254	4,507	(4,253)	-94%	
FCSS & School Fund	555,682	416,762	9,735	545,947	2%	0	0	0	0%	

<b>Total Expense</b>	<b>4,365,244</b>	<b>3,100,562</b>	<b>717,277</b>	<b>3,379,730</b>	<b>16%</b>	<b>250,607</b>	<b>207,801</b>	<b>42,934</b>	<b>21%</b>
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**Amortization Expense**

Administration Amorti	25,000	12,500	0	25,000	0	0	0	0	0
Fire Amortization	18,600	9,300	0	18,600	0	0	0	0	0
Public Works Amortiza	48,000	24,000	0	48,000	0	0	0	0	0
Road Amortization	345,000	172,500	0	345,000	0	0	0	0	0
Storm Sewer Amortization	700	350	0	700	0	0	0	0	0
Water Amortization	191,000	95,500	0	191,000	0	0	0	0	0
Sewer Amortization	191,000	95,500	0	191,000	0	0	0	0	0
Recreation Amortizari	110,000	55,000	0	110,000	0	0	0	0	0
<b>Total Amortization Expense</b>	<b>929,300</b>	<b>464,650</b>	<b>0</b>	<b>929,300</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>

**Capital Programs**

Administration	0	0	0	0	0	0	0	0	0
Fire	0	0	0	0	0	0	0	0	0
Public Work	244,000	122,000	48,814	195,186	0	0	0	0	0
Street and Road	2,361,311	1,180,656	108,374	2,252,937	0	35,054	0	35,054	0
Storm Sewer	0	0	0	0	0	0	0	0	0
Water	55,000	27,500	0	55,000	0	0	0	0	0
Sewer	670,773	335,387	552,809	117,964	1	0		Carried from 2021	
Planning & Subdivision	0	0	0	0	0	0	0	0	0
Hall	0	0	0	0	0	0	0	0	0
Arena	0	0	0	0	0	0	59,949	(59,949)	(1)
Park	0	0	0	0	0	0	2,390	(2,390)	(1)
Curling Rink	0	0	0	0	0	0	0	0	0
<b>Total Capital Programs</b>	<b>3,331,084</b>	<b>1,665,542</b>	<b>709,997</b>	<b>2,621,087</b>	<b>21%</b>	<b>35,054</b>	<b>62,339</b>		
<b>Grand Total</b>	<b>8,625,628</b>	<b>5,230,754</b>	<b>1,427,274</b>	<b>6,930,117</b>	<b>17%</b>	<b>285,661</b>	<b>270,140</b>	<b>42,934</b>	

# PLANNING & DEVELOPMENT

QUARTERLY REPORT APRIL 1 – JUNE 30, 2022

	1st Quarter Jan 1- Mar 31	2nd Quarter Apr 1 - Jun 30	3rd Quarter Jul 1 - Sep 30	4th Quarter Oct 1 -Dec 31
Development Permits	0	5		
Compliance Certificates	0	4		
Encroachment Agreements	0	1		
Intermunicipal Referrals	0			
Subdivisions	0			
Unauthorized Developments	0			
<b>TOTAL</b>	<b>YEAR TO DATE</b>			
Development Permits	5			
Compliance Certificates	4			
Encroachment Agreements	1			
Intermunicipal Referrals				
Subdivisions				
Unauthorized Developments				
<b>Submitted by:</b>				
<b>Laraine Stuart</b>				

# CLOSED SESSION NOTICE

July 12, 2022

- 7.1 2022 Operations Update** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*
  
- 7.2 Chief Administrative Officer 6-Month Performance Appraisal** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*
  
- 7.3 2022 Education Request** (*Disclosure Harmful to Personal Privacy*)
  - *FOIP Section 17(2)(e) – Disclosure Harmful to Personal Privacy*
  
- 7.4 Lamont County Invoicing** (*Advice from Officials*)
  - *FOIP Section 24 – Advice from Officials*

**Motion to go into Closed Session:**

*"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 and 17(2)(e) of the Freedom of Information and Protection of Privacy Act at XXXX p.m."*