

Council Package

June 28, 2022



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
June 28, 2022**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

1.4.1. June 14, 2022 Meeting MinutesPage 1

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

2.1.1. Steven Sharun – Taxes & Bylaws

2.1.2. Chris Burt – Fortis Alberta

3. CORRESPONDENCE

3.1. Alberta Health Services – EMS Current State SurveyPage 6

3.2. Alberta Seniors and Housing – Housing Management Body Board.....Page 13

3.3. Alberta Seniors and Housing – Social and Affordable Housing Accommodation

Exemption Regulation.....Page 18

3.4. County of St. Paul – Rising Cost of Alberta Utility FeesPage 26

3.5. Special Olympics Alberta - 2025 Summer Games Bid PackagePage 27

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4.4. Chipman July 1 Events and Fireworks Display	Page 51
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4.7. Bylaw Enforcement Update and Addition of Bylaw Enforcement Costs to Tax	
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7.1. Chief Administrative Officer 6-Month Performance Appraisal	
8. ADJOURNMENT	



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
June 14, 2022
Regular Meeting of Council**

PRESENT:

Kirk Perrin	Mayor
Jody Foulds	Councillor
Linda Sieker	Councillor
Al Harvey	Councillor
David Taylor	Councillor
Perry Koroluk	Councillor
Colleen Holowaychuk	Councillor
Rick Bastow	Chief Administrative Officer
Dawn Nielsen	Deputy Chief Administrative Officer
Tyler Edworthy	Director, Operations & Infrastructure
Robert Mu	Finance Officer
Jaclyn Ponto	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 161/22 Councillor Taylor: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – May 24, 2022

MOTION: 162/22 Councillor Holowaychuk: That the Minutes of the May 24, 2022 Council Meeting be accepted as presented.

CARRIED

b) Parks & Recreation Committee Meeting Minutes – June 6, 2022

MOTION: 163/22 Councillor Taylor: That the Minutes of the June 6, 2022 Parks & Recreation Committee Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

- Town of Bon Accord – Increasing Utility Fee
- Town of Redcliff – Increasing Utility Fee
- Town of Tofield – Alberta Utility Fees
- Town of Tofield – Alberta Provincial Police Force
- Town of Fox Creek – Further Support for the RCMP
- Fort Saskatchewan RCMP Quarterly Report
- Alberta Municipal Affairs Funding Letter
- Lamont Health Care Centre Regular Board Meeting Minutes – April 28, 2022
- Lamont Health Care Centre – Annual General Meeting Invitation
- John S. Batiuk – EPCOR Addition of Orthophosphate to Water Treatment
- Alberta Municipalities – 2022 Summer MLC Agendas
- St. Michael Regional – 2022 Requisition
- Alberta Municipal Affairs – Potential Legislative Changes
- EIPS Board Highlights May 19, 2022
- EIPS Board Highlights – Chair’s Report May 25, 2022

MOTION: 164/22 Councillor Sieker: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

Fort Air Partnership Request

MOTION: 165/22 Councillor Foulds: That Council direct Administration to enter into a ten-year agreement with Fort Air Partnership to site a new continuous air monitoring station to be installed at the Lamont tennis courts.

CARRIED

51 Ave Alley Way Sewer Line Replacement

MOTION: 166/22 Councillor Holowaychuk: That Council approve the allocation of funds to replace the 51 Ave alley way sewer line in the amount of \$60,000 from reserves.

CARRIED

2022 Capital Works Program Update

MOTION: 167/22 Councillor Foulds: That Council direct Administration to use the remaining portion of the 2022 Capital works Program contingency funds and permit a draw of up to \$61,000 from reserves to complete the extension of work on 47 Street.

CARRIED

2022 Lamont Summer Sizzler Rodeo - Parade

MOTION: 168/22 Councillor Koroluk: That Council receive the 2022 Lamont Summer Sizzler Rodeo – Parade update as information.

CARRIED

Update: Stand with Ukraine

MOTION: 169/22 Councillor Taylor: That Council receive the Stand with Ukraine fundraiser update as information.

CARRIED

Economic Development

MOTION: 170/22 Councillor Sieker: That Council receive the Economic Development update as information.

CARRIED

Canada Day Parade – Bruderheim 2022

MOTION: 171/22 Councillor Foulds: That Council attend and include a float in the 2022 Bruderheim Canada Day Parade and the Chipman Canada Day Parade.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin

Attended a meeting with regional investors on May 24. Attended Stand with Ukraine Planning Committee meetings on May 25 and May 31. Attended the Stand with Ukraine Pancake Breakfast on June 4. Attended the Parks and Recreation Meeting on June 6. Attended the fundraiser debrief on June 9.

Councillor Taylor	Written report attached.
Councillor Harvey	Written report attached.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Foulds	Written report attached.
Councillor Holowaychuk	Written report attached.

Staff Reports:

CAO	Written report attached.
Director, Operations & Infrastructure	Written report attached.
Finance Officer	Written report attached.

MOTION: 172/22 Councillor Holowaychuk: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **2022 Operations Update**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 173/22 Councillor Taylor: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 8:33 p.m.

CARRIED

MOTION: 174/22 Councillor Koroluk: That Council revert to regular Council meeting session at 8:45 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 175/22 Councillor Foulds: That Council accept the 2022 Operations Update as information.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 8:47 p.m.

Mayor

Chief Administrative Officer

From: Nicole Merrifield <Nicole.Merrifield@albertahealthservices.ca> **On Behalf Of** Community Engagement
Sent: Friday, June 10, 2022 4:54 PM
To: Community Engagement <Community.Engagement@albertahealthservices.ca>
Subject: EMS in Alberta – What We Heard and Future Planning



Good afternoon,

Alberta Health Services (AHS) has heard from more than 1,000 Albertans in response to our EMS Current State Survey. The survey findings will be used to direct the development of the Provincial EMS Service Plan.

Attached please find a document highlighting 'What We Heard', as well as a detailed outline of six priority areas that have emerged from our EMS current state engagement, to date.

As noted in the attached, the learnings from our survey and engagement will be used to inform the development of the EMS Provincial Service Plan. This Plan, which will be forward-looking and focused on continued improvement, is one element of the AHS EMS 10-Point Plan which has been implemented to address system pressures. Keep up to date on how these initiatives are progressing [here](#).

To kick off the Future Planning Process, we are forming working groups to address the six priorities that emerged from the current state work. Members of these groups will integrate the feedback provided by Albertans, and provide subject matter expertise to guide our next steps.

As we continue to consider ideas to address these six priorities, AHS invites Albertans to [share their ideas for EMS innovation](#) on [Together4Health](#), by **June 24**.

Please feel free to share this link with others who may have interest in helping to shape the future of EMS in Alberta.

Thank you, and we look forward to receiving your input.

Sincerely,

Provincial EMS Service Planning Team

Future Planning Working Groups

Based on what we heard in the Current State Survey, we have created 6 working groups to focus on Future Planning. Each group will focus on a specific theme:

Building & strengthening relationships with Indigenous partners

Listening to the need of First Nations, Métis Settlements, and other Indigenous communities, and then acting on what is heard.

Interfacility transfers (IFT)

Improving IFT performance and exploring other options when an ambulance is not needed.

Patient care pathways & options

Developing and implementing options other than transport to hospital and educating the public about options

EMS recruitment process & career development

Preparing paramedics for today and for the future, and ensuring paramedics are available where they are needed

EMS pre-hospital operations

Improving response times for time-sensitive calls by ensuring ambulances are available when and where they are needed.

Working conditions

Addressing communication and other cultural elements, as well as the impacts of shift work

Provincial EMS Service Planning Current State Survey

March 17 to April 8, 2022

What We Heard Summary

Alberta Health Services (AHS) has heard from hundreds of Albertans as part of our EMS Current State Survey. This survey is one step in creating the long-term EMS Service Plan, and is a component of the engagement work being undertaken, provincially, to inform the future of EMS. This work also aligns with the more immediate work already underway, via the AHS EMS 10 point plan. For the latest news on all ongoing EMS work, click [here](#).

Background

Emergency Medical Services (EMS) is a critical component in Alberta's healthcare system. EMS provides emergency response to 911 calls for patients across the province, treats patients in their homes, as well as handling transfers for patients needing medical care between hospitals and medical facilities.

AHS has been experiencing extremely high call volumes, resulting in longer response times and impacts on both patients and staff.

As one component of the EMS 10 Point Plan, the Minister of Health asked AHS EMS to work with Alberta Health to create a long-term Service Plan for EMS; this plan is to be completed by September 30, 2022. The EMS Service Plan is to be inclusive of all EMS services (AHS direct delivery and those provided by contracted service partners), and to reflect how EMS integrates into Alberta's health system. It will provide the vision and direction for EMS in Alberta for the next five years and set out a clear roadmap on how to get there.

Current State Survey & Engagement

In order for AHS to understand where we need to go and how best to serve Albertans, we first needed to hear from Albertans to understand our current state and identify priorities. To do this, we began targeted focus group discussions with Indigenous communities and AHS clinical operations; and invited Albertans to share their views by taking the Current State Survey online. From March 17 to April 8, Albertans were asked to share what they thought was working, and what isn't, to help us build on strengths and plan for improvements. 1946 responses were received.

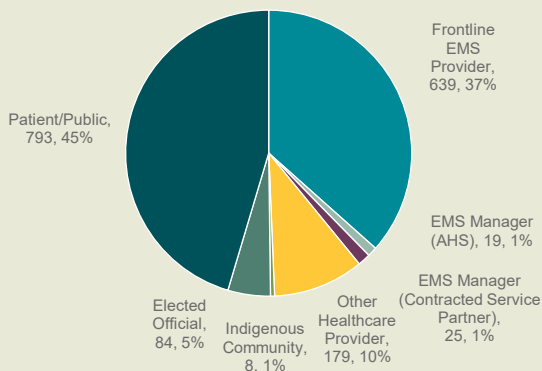
In the Current State Survey, we asked respondents to share their perspectives on a series of questions, including:

- What EMS is doing well and where they could improve
- What the role of EMS in Alberta should be
- What would help EMS better respond and prepare for the future

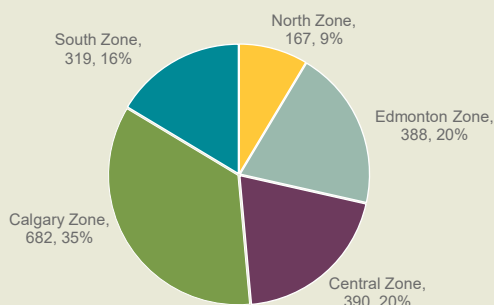
Who We Heard From

1946 Survey responses

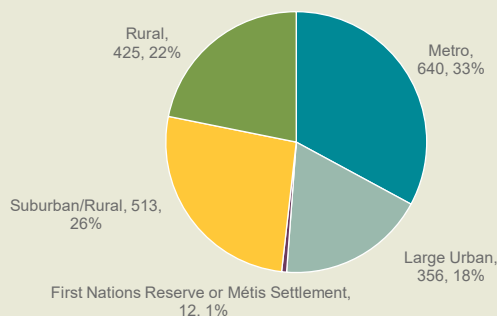
Which perspective do you represent?



Which AHS geographic Zone do you currently reside in?



What type of community do your perspectives represent?



Highlights

- People said that staff provide excellent care, work hard and are highly skilled
- Albertans are concerned that the current EMS workload is unsustainable and that staff are under strain
- Many expressed concern about the appropriate use of ambulances, and noted that there is a need to clarify EMS roles and responsibilities in the healthcare system
- Relationships with Indigenous communities are important and need to be built and fostered over time
- People are concerned about ambulance availability and getting paramedics out of hospitals and back in their home communities
- People acknowledged that not every situation requires an emergency response – how can EMS support patients & families in [knowing their care options?](#)

Themes that emerged

What people feel is going well

When asked to identify what EMS does well, people said that paramedics are skilled professionals who provide quality and compassionate patient care. Respondents indicated that they felt that EMS's primary role should be to respond to 911 calls.

Patient care was brought forward as the most important part of EMS's work and something paramedics do well - helping patients was overwhelmingly what frontline staff indicated to be what they liked best about their job.

"When I did have to call EMS they were at my house within minutes, they were professional, they gave me instant reassurance and I felt safe. They also helped my daughter cope."

What We Heard – Provincial EMS Service Planning Current State Survey

Where people identified areas of concern and need of improvement

“I live rural – I want my ambulances available for the area.”

While respondents agreed that EMS staff are very good at what they do, they are also very concerned that the current workload is unsustainable, acknowledging there has been a 30 percent increase in call volumes.

“Response times need to improve, communities need coverage.”

People expressed that they felt that additional ambulances, staffing and funding are necessary to allay the current pressures, and they believe this would in turn increase community ambulance availability and lower response times.

Another large area of concern had to do with patient flow through the health system. The process of transferring a patient from EMS care to hospital care was an area that Albertans felt needed to be greatly improved. The Interfacility Transfer (IFT) process was also cited as a process that could be improved.

“When you go to an emergency room and see all the EMS waiting with patients while someone in the community needs them it is frustrating.”

There were also concerns expressed about how ambulances are dispatched, and that more clarity could be provided regarding how calls are triaged and prioritized.

Communication to both EMS staff and communities was highlighted as an area that could be improved.

“Better public education, more non-ambulance options, more responsibilities for paramedics.”

Where people felt we should focus for future planning

As we look to plan for the next 5 to 10 years, Albertans told us that they think EMS should focus on:

“Planning for growth matches population group, increasing and enhancing paramedic skills to provide more meaningful treatments and care. Providing ongoing and value-added training to keep paramedics at the top of their skill level and continuously improving with changes in medical research.”

- Our people
- Paramedic scope of practice
- Increasing use of virtual health care options
- Exploring other patient care pathways and options other than transport to emergency departments
- Building and strengthening relationships with Indigenous partners
- Connecting with the public and leveraging partnerships
- Preparing for population growth and an aging population

What We Heard – Provincial EMS Service Planning Current State Survey

Areas of Priority

Based on what we heard, we have created 6 working groups to focus on Future Planning. Each group will focus on a specific theme:

Building & Strengthening Relationships with Indigenous Partners

Listening to the needs of First Nations, Métis Settlements, and other Indigenous communities, and then acting on what is heard.

Patient Care Pathways & Options

Developing and implementing options other than transport to hospital and educating the public about options.

EMS Pre-Hospital Operations

Improving response times for time-sensitive calls by ensuring ambulances are available when and where they are needed.

Interfacility Transfers (IFT)

Improving IFT performance and exploring other options when an ambulance is not needed.

EMS Recruitment Process & Career Development

Preparing paramedics for today and for the future, and ensuring paramedics are available where they are needed.

Working Conditions

Addressing communication and other cultural elements, as well as the impacts of shift work.

What happens next

Now that we have assessed our current state and identified priorities, we will begin the Future Planning Process. This kicks off with the formation of working groups, one for each of the Areas of Priority listed above. Members of these groups will provide subject matter expertise in order to identify initiatives for their respective priority area. Suggestions from the [Alberta EMS Provincial Advisory Committee](#) will also be incorporated into the priorities for these working groups.

About the working groups

The working groups will be comprised of subject matter experts who have been selected for their expertise from a number of different disciplines across AHS, Alberta Health and other partner organizations.

The first step that the working groups will undertake will be to brainstorm initiatives to address the priorities, and we invite Albertans to share their ideas for the working groups to consider. Share your thoughts and innovations [here on Together4Health](#).

The working groups will then develop a set of recommendations and initiatives that will be considered in context of the EMS 10 point plan, the recommendations from the Minister's Advisory council, and AHS' larger strategic plans. Then, these concepts will be rolled up into objectives and overarching goals as part of the Provincial EMS Service Plan. Through the plan, concepts will be formalized, staged, and ultimately, implemented.

What We Heard – Provincial EMS Service Planning Current State Survey

Thank you

Thank you to everyone who took the time to share your perspectives. We received a lot of insightful feedback, and we appreciate your honesty, candor and advice.

EMS continues to be here for all Albertans. We are working together with our people, our patients and our partners, to ensure our system is robust and sustainable. We thank everyone for their involvement and support, and hope that you will continue to work with us as we progress through the Service Planning process.

If you have further reflections, please feel free to reach out to us via the [Provincial EMS Service Planning Together4Health Page](#).



ALBERTA
SENIORS AND HOUSING

*Office of the Minister
MLA, Calgary-Beddington*

AR52823

May 31, 2022

Dear Housing Management Body Board Chairs:

Alberta's government has embarked on a process to transform affordable housing over the next decade through *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*. The goal of the strategy is to reduce the number of Albertans in core housing need, and to provide housing supports to an additional 25,000 households over the next 10 years, for a total of 82,000 households.

In response to recommendations made by the 2020 Affordable Housing Review Panel, key action 3.6 of *Stronger Foundations* commits government to "ensuring all operators follow best practices and housing management body board appointments are competency based." This action recognizes the importance of strong governance and expertise on housing management body (HMB) boards to support strategic shifts under *Stronger Foundations* that will increase local decision-making and flexibility, and meet the diverse needs of Albertans.

To fulfill this commitment, the *Alberta Housing Amendment Act, 2021* was proclaimed on April 20, 2022, and amendments to the *Management Body Operation and Administration Regulation* (MBOAR) have come into effect. Subsection 5.01 (2) requires HMBs to determine the competencies required for board members, which must include any required by the Minister. In this section, "competencies" means knowledge, skills, experience, expertise, or qualifications.

Alberta's HMB boards are comprised of passionate and committed members who provide valuable leadership and expertise to achieve the best outcomes for people in need of affordable and social housing.

.../2

These regulatory changes will recognize the skillsets of existing members, and ensure HMB boards include a broad range of skills and experiences, and provide representation for Albertans served by housing programs. In turn, this will support your ability to serve the needs of vulnerable Albertans now, and into the future. I appreciate the extensive feedback we have received regarding the board skills requirements, and we have made adjustments to reflect that feedback.

The attached HMB Board Skills Requirements document sets out the expectations for the minimum standard HMB boards must meet. Boards may also identify additional skills, experience, expertise or qualifications to their board standards based on their community, client base, and type of housing accommodation. In addition, MBOAR (section 5.01 (3)) requires HMB boards to establish a process for the appointment of board members that ensures they have the required skills and experience.

As a first step toward implementing this change, please assess the range of skills, experience, and expertise of your current board members against the Skills Requirements. Based on your assessment, develop a recruitment plan and process to address any identified gaps in skills and experiences. The development and details of your board member appointment process will remain at the discretion of the board. This will ensure your board's recruitment processes consider the specific needs and circumstances of the communities you serve. Your housing advisor and the Alberta Seniors & Community Housing Association are available to assist you as needed throughout this assessment and planning process.

Existing board members should find their skills and experiences reflected in the Skills Requirements. To be clear, no current board member, including those appointed by a municipality, are required to vacate their position as a result of these changes. Skills and experiences that municipal councillors have developed through their roles as elected officials, including knowledge of governance practices, the ability to interpret policy, and community knowledge and engagement, are some of the skill profiles that municipal appointees will be able to meet. It is my expectation any identified gaps will be filled through future recruitments. HMBs are asked to work with municipalities so they can consider this information when making committee appointments.

By June 30, 2023, you are required to submit:

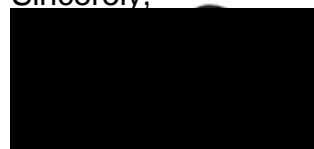
1. Your HMB skillset matrix, including the attached requirements, and any additional preferred skillsets identified by the board.
2. Your assessment of current board members against the Skills Requirements, and a recruitment plan and process to meet any gaps in the skills and experience profiles.

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These documents are to be submitted to your housing advisor at the same time as your annual business plan. If your recruitment plan will require amendments to your Ministerial Order, your housing advisor is available to support you through the amendment process. Please contact your housing advisor for any other questions.

Thank you for your continued commitment to Alberta's affordable housing system, and for your cooperation and support as we implement *Stronger Foundations*. I look forward to continuing to work with you toward these goals.

Sincerely,



Josephine Pon
Minister of Seniors and Housing

Attachment

cc: Housing Management Body Chief Administrative Officers

Housing Management Body Board Skills Requirements

As per Section 5.01(2), *Management Body Operation and Administration Regulation*, a housing management body (HMB) board must determine the competencies required for board members and develop a process for the appointment of those board members.

The Minister requires each HMB board to include members who fulfil the skills, experience, expertise and qualifications on the list below. One board member may fulfil one or more of the skillsets listed (e.g., one board member may satisfy both the Board Governance and Financial skillsets); however, at a minimum, all skills listed below must be accounted for on each board.

<i>STEP 1: A HMB board must include members who have experience, expertise or qualifications in at least one of the following skills, obtained through training, past experience and/or profession.</i>	
Category	Description
A. Knowledge of board governance	Experience or training on board governance, duties and evaluation of the Chief Administrative Officer, understanding of the legal and fiduciary duty of board members, collaborative decision-making, able to lead/chair a board ensuring effective strategic planning and succession planning. This may include board chairs and board members who have acquired leadership skills while serving on boards.
B. Knowledge of housing industry and/or provincial government social housing sector	Experience or training in nonprofit, private, and/or the government housing industry in which the HMB operates. Understands particular trends, challenges and opportunities facing the community, and unique aspects of the sector. This may include, but is not limited to, experience in social services, government, health care system, property management or property development, with a passion for serving vulnerable Albertans.
C. Organizational and business knowledge	Experience or training within regulatory, business, legal or policy fields, such as interpreting bylaws and regulations. Understands legal and regulatory principles, processes, and systems in the context of housing management bodies; able to effectively interpret policies, and understands organizational strategy, such as risk management. This may include, but is not limited to, experience within the law, policy, human resources, or administration sectors in business, government, or nonprofit organizations.
D. Financial knowledge	Experience or training in financial knowledge. Able to analyze and interpret financial statements and utilize the information to guide organizational decisions. Understands generally accepted accounting/financial principles. This may include, but is not limited to, experience within the accounting, finance, business planning, and auditing sectors.
E. Community and social responsibility	Experience or training with community engagement, demonstrates knowledge and passion for the community and people the HMB serves, such as work with the general public or identifiable communities. Capacity to build networks and foster trusting relationships with communities and stakeholders. This includes, but is not limited to, experience in municipal engagement, communications, nonprofit organizations, cultural communities, health advocates, fundraising, and social work.

STEP 2: Diversity is also important for HMB boards because our communities are diverse and boards should represent the communities they serve. There are many dimensions of diversity, such as gender, gender identity, age, ethnicity, geographic background, physical ability, sexual orientation, and citizenship status.

HMB boards are expected to be diverse and include members with a range of different experiences that represent and understand the issues affecting the communities they serve. Each board is asked to include a mix of members with different genders and age ranges, and to have at least one member who has experience as a member of a target population or experience supporting one of the target populations they serve.

- The Minister requires each HMB board to include at least one member with lived experience as a member of a target population, OR who has professional, volunteer or personal experience supporting a target population group identified in *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*:
 - Indigenous peoples
 - People with disabilities
 - Women and children fleeing violence
 - People at risk of homelessness or transitioning out of homelessness supports
 - Low-income seniors
 - People dealing with mental health and addiction
 - Youth exiting government care
 - Veterans
 - Recent immigrants and refugees
 - Racialized groups
 - LGBTQ2S+ people
 - Tenants in social/affordable housing

For example:

- A HMB that operates a seniors' lodge could ensure they have a senior on the board or a member from a local senior support organization.
- A HMB that operates community housing or seniors' self-contained apartments with a high number of people with disabilities, Indigenous, or immigrant tenants could consider board members who represent at least one of these target populations, or who have experience supporting one of these target populations through working or volunteering at a community agency.



ALBERTA
SENIORS AND HOUSING

*Office of the Minister
MLA, Calgary-Beddington*

AR52823

May 31, 2022

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In response to recommendations made by the 2020 Affordable Housing Review Panel, key action 3.6 of *Stronger Foundations* commits government to "ensuring all operators follow best practices and housing management body board appointments are competency based." This action recognizes the importance of strong governance and expertise on housing management body (HMB) boards to support strategic shifts under *Stronger Foundations* that will increase local decision-making and flexibility, and meet the diverse needs of Albertans.

To fulfill this commitment, the *Alberta Housing Amendment Act, 2021* was proclaimed on April 20, 2022, and amendments to the *Management Body Operation and Administration Regulation* (MBOAR) have come into effect. Subsection 5.01 (2) requires HMBs to determine the competencies required for board members, which must include any required by the Minister. In this section, "competencies" means knowledge, skills, experience, expertise, or qualifications.

Alberta's HMB boards are comprised of passionate and committed members who provide valuable leadership and expertise to achieve the best outcomes for people in need of affordable and social housing.

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These regulatory changes will recognize the skillsets of existing members, and ensure HMB boards include a broad range of skills and experiences, and provide representation for Albertans served by housing programs. In turn, this will support your ability to serve the needs of vulnerable Albertans now, and into the future. I appreciate the extensive feedback we have received regarding the board skills requirements, and we have made adjustments to reflect that feedback.

The attached HMB Board Skills Requirements document sets out the expectations for the minimum standard HMB boards must meet. Boards may also identify additional skills, experience, expertise or qualifications to their board standards based on their community, client base, and type of housing accommodation. In addition, MBOAR (section 5.01 (3)) requires HMB boards to establish a process for the appointment of board members that ensures they have the required skills and experience.

As a first step toward implementing this change, please assess the range of skills, experience, and expertise of your current board members against the Skills Requirements. Based on your assessment, develop a recruitment plan and process to address any identified gaps in skills and experiences. The development and details of your board member appointment process will remain at the discretion of the board. This will ensure your board's recruitment processes consider the specific needs and circumstances of the communities you serve. Your housing advisor and the Alberta Seniors & Community Housing Association are available to assist you as needed throughout this assessment and planning process.

Existing board members should find their skills and experiences reflected in the Skills Requirements. To be clear, no current board member, including those appointed by a municipality, are required to vacate their position as a result of these changes. Skills and experiences that municipal councillors have developed through their roles as elected officials, including knowledge of governance practices, the ability to interpret policy, and community knowledge and engagement, are some of the skill profiles that municipal appointees will be able to meet. It is my expectation any identified gaps will be filled through future recruitments. HMBs are asked to work with municipalities so they can consider this information when making committee appointments.

By June 30, 2023, you are required to submit:

1. Your HMB skillset matrix, including the attached requirements, and any additional preferred skillsets identified by the board.
2. Your assessment of current board members against the Skills Requirements, and a recruitment plan and process to meet any gaps in the skills and experience profiles.

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Thank you for your continued commitment to Alberta's affordable housing system, and for your cooperation and support as we implement *Stronger Foundations*. I look forward to continuing to work with you toward these goals.

Sincerely,



Josephine Pon
Minister of Seniors and Housing

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As per Section 5.01(2), *Management Body Operation and Administration Regulation*, a housing management body (HMB) board must determine the competencies required for board members and develop a process for the appointment of those board members.

The Minister requires each HMB board to include members who fulfil the skills, experience, expertise and qualifications on the list below. One board member may fulfil one or more of the skillsets listed (e.g., one board member may satisfy both the Board Governance and Financial skillsets); however, at a minimum, all skills listed below must be accounted for on each board.

STEP 1: A HMB board must include members who have experience, expertise or qualifications in at least one of the following skills, obtained through training, past experience and/or profession.	
Category	Description
A. Knowledge of board governance	Experience or training on board governance, duties and evaluation of the Chief Administrative Officer, understanding of the legal and fiduciary duty of board members, collaborative decision-making, able to lead/chair a board ensuring effective strategic planning and succession planning. This may include board chairs and board members who have acquired leadership skills while serving on boards.
B. Knowledge of housing industry and/or provincial government social housing sector	Experience or training in nonprofit, private, and/or the government housing industry in which the HMB operates. Understands particular trends, challenges and opportunities facing the community, and unique aspects of the sector. This may include, but is not limited to, experience in social services, government, health care system, property management or property development, with a passion for serving vulnerable Albertans.
C. Organizational and business knowledge	Experience or training within regulatory, business, legal or policy fields, such as interpreting bylaws and regulations. Understands legal and regulatory principles, processes, and systems in the context of housing management bodies; able to effectively interpret policies, and understands organizational strategy, such as risk management. This may include, but is not limited to, experience within the law, policy, human resources, or administration sectors in business, government, or nonprofit organizations.
D. Financial knowledge	Experience or training in financial knowledge. Able to analyze and interpret financial statements and utilize the information to guide organizational decisions. Understands generally accepted accounting/financial principles. This may include, but is not limited to, experience within the accounting, finance, business planning, and auditing sectors.
E. Community and social responsibility	Experience or training with community engagement, demonstrates knowledge and passion for the community and people the HMB serves, such as work with the general public or identifiable communities. Capacity to build networks and foster trusting relationships with communities and stakeholders. This includes, but is not limited to, experience in municipal engagement, communications, nonprofit organizations, cultural communities, health advocates, fundraising, and social work.

STEP 2: Diversity is also important for HMB boards because our communities are diverse and boards should represent the communities they serve. There are many dimensions of diversity, such as gender, gender identity, age, ethnicity, geographic background, physical ability, sexual orientation, and citizenship status.

HMB boards are expected to be diverse and include members with a range of different experiences that represent and understand the issues affecting the communities they serve. Each board is asked to include a mix of members with different genders and age ranges, and to have at least one member who has experience as a member of a target population or experience supporting one of the target populations they serve.

- The Minister requires each HMB board to include at least one member with lived experience as a member of a target population, OR who has professional, volunteer or personal experience supporting a target population group identified in *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*:
 - Indigenous peoples
 - People with disabilities
 - Women and children fleeing violence
 - People at risk of homelessness or transitioning out of homelessness supports
 - Low-income seniors
 - People dealing with mental health and addiction
 - Youth exiting government care
 - Veterans
 - Recent immigrants and refugees
 - Racialized groups
 - LGBTQ2S+ people
 - Tenants in social/affordable housing

For example:

- A HMB that operates a seniors' lodge could ensure they have a senior on the board or a member from a local senior support organization.
- A HMB that operates community housing or seniors' self-contained apartments with a high number of people with disabilities, Indigenous, or immigrant tenants could consider board members who represent at least one of these target populations, or who have experience supporting one of these target populations through working or volunteering at a community agency.



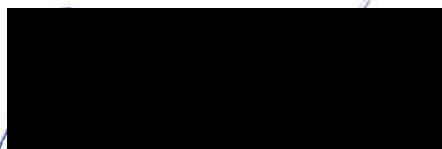
ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

MINISTERIAL ORDER NO. MAG:001/22

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 370(a) of the *Municipal Government Act (MGA)* make the Social and Affordable Housing Accommodation Exemption Regulation as set out in the attached Appendix.

Dated at Edmonton, Alberta, this 14 day of February, 2022.



Ric McIver
Minister of Municipal Affairs

FILED UNDER
THE REGULATIONS ACT
as ALBERTA REGULATION 12/2022
ON February 18 2022

REGISTRAR OF REGULATIONS

APPENDIX
Municipal Government Act
SOCIAL AND AFFORDABLE HOUSING ACCOMMODATION
EXEMPTION REGULATION

Table of Contents

- 1 Definitions
- 2 Application
- 3 Tax exemption — Alberta Social Housing Corporation
- 4 Tax exemption — former Alberta Social Housing Corporation property
- 5 Non-application of Community Organization Property Tax Exemption Regulation
- 6 Repeal
- 7 Coming into force

Definitions

1 In this Regulation,

- (a) “affordable housing accommodation” means affordable housing accommodation as defined in the *Alberta Housing Act*;
- (b) “affordable housing provider” means affordable housing provider as defined in the *Alberta Housing Act*;
- (c) “management body” means management body as defined in the *Alberta Housing Act*;
- (d) “social housing accommodation” means social housing accommodation as defined in the *Social Housing Accommodation Regulation* (AR 244/94).

Application

2 This Regulation applies to taxation in 2022 and later years.

Tax exemption — Alberta Social Housing Corporation

3 Property that is owned by the Alberta Social Housing Corporation is exempt from taxation under section 361(b) of the Act to the extent of 100% of its assessment.

Tax exemption — former Alberta Social Housing Corporation property

4(1) A property or unit in a property purchased from the Alberta Social Housing Corporation by an affordable housing provider or

management body is exempt from taxation under section 361(b) of the Act to the extent of 100% of its assessment

- (a) during any period of time that the Minister of Seniors and Housing considers is reasonably required by the affordable housing provider or management body or any other affordable housing provider or management body to renovate or repair the property or unit for use as an affordable housing accommodation or social housing accommodation,
- (b) while the affordable housing provider or management body or any other affordable housing provider or management body uses the property or unit to provide affordable housing accommodation or social housing accommodation, and
- (c) during any period of time that the Minister of Seniors and Housing considers reasonable where the affordable housing provider or management body or any other affordable housing provider or management body intends to use the property or unit to provide affordable housing accommodation or social housing accommodation but the property or unit is vacant.

(2) Subsection (1) does not apply during any period of time that occurs after an affordable housing provider or management body uses the property or unit in circumstances other than those referred to in subsection (1)(a) to (c).

**Non-application of Community Organization
Property Tax Exemption Regulation**

5 The *Community Organization Property Tax Exemption Regulation* (AR 281/98) does not apply to an exemption from taxation described in section 3 or 4.

Repeal

6 The *Alberta Social Housing Corporation Exemption Regulation* (AR 258/2017) is repealed.

Coming into force

7 This Regulation comes into force on the coming into force of the *Alberta Housing Amendment Act, 2021*.

COUNTY OF ST. PAUL

5015 – 49 Avenue, St. Paul, Alberta, T0A 3A4
www.county.stpaul.ab.ca

Our Mission - To create desirable rural experiences



June 14, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055-106th
Edmonton, AB
T5J 2Y2

RE: Rising Cost of Alberta Utility Fees

There have been numerous municipalities throughout Alberta that have voiced their concern to the AUC about the current rising cost of utility fees for both electricity and natural gas.

The County of St. Paul No.19 is echoing and supporting those municipalities by submitting this correspondence and is asking for the Commission to reevaluate the fees being charged on top of the actual usage fees, and the amount of profit corporations are making off our County residents and all Albertans. The fundamentals of utilities shouldn't be an opportunity for corporate profit.

Over the past couple of years, Albertans have been faced with an extreme economic recession, the stress of the pandemic combined with rising employment uncertainty and inflation impacting food, fuel, supply shortages and housing. Individual residents are not the only ones stricken by the current utility fees, business big and small, including non-profits are struggling to keep their doors open due to the ever-increasing cost of utilities.

We urge you to take the time to consider what the rising cost of Alberta's utility fees are doing to our residents. Now is not the time to be financially stressing Albertans more by increasing utility fees, but rather a time to support all Albertans through this difficult economic time.

Sincerely,



Glen Ockerman
Reeve
Cc: David Hanson, MLA
RMA Membership
AUMA Membership



2025 Summer Games Bid Package

Special Olympics
Alberta





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Through the transformative power of sport, Special Olympics Alberta gives individuals with intellectual disabilities the strength, determination, and confidence to take on any challenge in life. From the age of two, athletes participating in Special Olympics Alberta programs experience its benefits.

Due to the impact that Special Olympics make on the lives of our athletes and their communities, for every \$1 invested in a Special Olympics community sport program in Alberta, a minimum of \$7 of social benefit is created. We offer year-round sports programming to over 3000 athletes with intellectual disabilities from 140 communities across the province. To truly understand the impact of Special Olympics, hear it directly from our athletes [here](#).

The Special Olympics Alberta Summer Games are a property of Special Olympics Alberta and are intended to provide a multi-sport competitive opportunity for athletes with an intellectual disability. Special Olympics Alberta works in partnership with the local host community Games Organizing Committee in delivering these games.

Special Olympics believes that the Summer Games are a program belonging to all Albertans and that the success of the program is dependent upon the ongoing involvement and cooperation of all its key partners. Therefore, a major role of Special Olympics involves working with communities, provincial sport associations, and government in all aspects of Games development, businesses, law enforcement, sponsors, volunteers, administration, and operations.

These Games are an opportunity to celebrate sport, Special Olympics, and the host community! Preference will be given to community bids that offer ancillary activities that showcase your community spirit and the power of sport. Experience(s) should be accessible to all participants, and the community.

The Games Experience for many of these athletes is the very reason why they participate. Meeting new people and seeing old friends is very important to Special Olympics athletes so social activities should allow for maximum socialization. Travelling to a new community for many is exciting and a new experience, as well as sleeping in unfamiliar surroundings, and eating in a large area with many people. All of these and many more need to be considered carefully, to ensure that the athletes have the best games experience possible.

The Special Olympics Alberta Provincial Games provide communities with an excellent opportunity to access a multi-sport games hosting experience that requires minimal financial investment and utilizes existing facilities.



This process has been developed to identify suitable hosts. SOA will work with selected hosts to set in place a plan to ensure a successful and rewarding games experience for both hosts and teams attending.

Special Olympics invites all communities within the Province of Alberta, capable of appropriately accommodating 1100 athletes, plus 300 coaches and chaperones, including adequate sport facilities, to bid to host the 2025 Special Olympics Alberta Summer Games. To be considered as a potential host each municipality must submit a, introductory bid, outlining the key points found below.



Procedures for Selecting Host Community

1. Bid Requirements

The deadline for submitting a bid to Special Olympics Alberta is **Thursday September 29th, 2022**. The following items need to be included in your bid:

1. Support Letters
2. Previous Event Experience
3. Proposed Dates of Your Games
4. Host Organizing Committee
5. Number of Participants
6. Food Services
7. Transportation
8. Proposed Facilities
9. Accommodation
10. Medical Facilities
11. Finances
12. Additional Information

Please send submissions and address questions to:

Courtney Roy
Director of Sport Development
Special Olympics Alberta
12122 68 St NW Edmonton, AB T5B 1R1
1(800)-444-2883
croy@specialolympics.ab.ca

2. Review of Submissions

Special Olympics Alberta (SOA) will review the submissions and select the Host Community based on established criteria (see Bid Guidelines). A bid tour may need to be conducted depending on the number and suitability of submissions that are received.



Communities will be contacted by October 30th, 2022 regarding the status of their bid and if any follow up or a bid tour will be required.

3. Official Notification

The CEO of Special Olympics Alberta will officially notify the Host Community in January 2023 and announce the site of the Summer Games in the lead up to the 2023 Special Olympics Alberta Winter Games.





Guidelines for Preparing a Bid Submission

Bid submissions must contain the following information:

Please refer to the appendices for additional information.

1. Support Letters

Include an indication of support and commitment from local organizations and agencies. A statement of support and commitment from the local municipal council and any other co-operating municipalities is required. There should be clarification if the bid is a joint municipal bid or not.

Because of the critical relationship between Special Olympics and Law Enforcement through the Law Enforcement Torch Run we would like to see at least one letter from a local law enforcement agency as part of your bid.

2. Previous Event Experience

Indicate past experience hosting zone, provincial, and national events. Please also include the history, involvement, and support of the Alberta Sport Connection, and/or Special Olympics programs at the municipal and zone level.

3. Proposed Dates of Your Games

The dates for the 2025 Special Olympics Alberta Summer Games have tentatively been set for the time frame of late June to early July over a weekend (Friday to Sunday).

4. Host Organizing Committee

It is not necessary to identify a full organizing committee for the purpose of bidding. However, it is important to identify key potential organizing committee members and a proposed structure.

5. Number of Participants

As a general rule, a host community will need to accommodate approximately 1400 athletes, coaches, and chaperones for both sets of games. Communities must show that they are capable of adequately housing and feeding that number of participants.



6. Food Services

Being able to provide healthy and balanced meals to team members in a timely fashion and sanitary environment is the priority for food services.

Although some meals may be split between different venues at certain points it may be necessary to feed all participants at once (i.e. Dance)

Include a brief description of plans to feed athletes, coaches, and technical officials and proposed location of food centre(s).

7. Transportation

Include provisions for movement of participants within the community. We do not expect a detailed travel schedule but we do need to know if you will have access to a sufficient number of buses.

Note: At certain points it may be necessary to provide buses to move all participants at once. (i.e. following Opening Ceremonies and the athlete dance)

8. Proposed Facilities

Bid submissions must include a description of the facilities that are available for staging each of the proposed events. It is important to note that the athletes and public's perception of the quality of the Games is very much shaped by the quality of the facilities provided.

Ceremonies

The proposed location(s) for all games ceremonies (including Opening Ceremonies, Closing Awards Presentations) should be included. Closing ceremonies tend to be less formal than opening and may be held at each sport venue simultaneously.

Sport

Refer to Appendix II

Each sport has minimum facility requirements, i.e. number of courts for basketball, number of lanes for bowling, etc. Sport specific "field of play" requirements for each facility are available from the Provincial Sport Association.

Regulation size competition areas are required.

All facilities must meet minimum safety requirements as established by the sport governing body.



The following checklist should be addressed for each proposed facility:

- Facility description (size, number of sheets/courts, etc., floor type)
- Does the facility meet the minimum requirements outlined by the Provincial/National Sport Association?
- What is the seating capacity for spectators? Parking capacity?
- What equipment is available within your community, if applicable? (i.e. timing equipment, etc.)
- What is travel time from proposed participant accommodation to sport venues? (i.e. out-of-town venues)
- Is the facility wheelchair accessible?
- Number of washrooms/change rooms/showers?
- Contingency plans

9. Accommodation

Athletes and coaches are generally housed in hotels, student residences, barracks, and school classrooms. Gymnasiums are not considered adequate housing facilities.

Accommodation requirements should be based on 1400 athletes and coaches.

Include location and description of proposed accommodation that will house the athletes and coaches.

Include a description of hotel/motel facilities (i.e. number of rooms available) available for technical officials, Mission staff, special guests, and spectators.

All accommodations under consideration must be wheelchair accessible.

10. Medical Facilities

Include availability of medical treatment and provisions for first aid treatment at competition sites.

All medical treatment and locations should be in accordance with the Health Canada guidelines.

All medical facilities locations under consideration must be wheelchair accessible.

11. Finances

Refer to Appendix III

Bid submissions must outline the proposed cost of operating the Games. Special Olympics Alberta will work with hosts to finalize a budget as well as to support revenue generation.



12. Additional Information

Include population of community, visitor accommodation, other items of interest, etc.





Roles And Responsibilities

Responsibilities of Special Olympics Alberta:

1. Games Standards

Special Olympics select the host responsible for staging the 2025 Special Olympics Alberta Summer Games. Special Olympics Alberta will be the legal entity that the Games will be incorporated under. Special Olympics establish the philosophy, policy, standards, and guidelines of the 2025 Special Olympics Alberta Summer Games. In Conjunction with its Games Partners, Special Olympics has set high standards for Games operations, including:

- a. Financial and administrative operations
- b. Communications utilized during the Games
- c. Security and safety of athletes while at the Games
- d. Transportation, accommodation, and subsistence provided for athletes participating at the Games
- e. Competition format, rules and facilities

Special Olympics will provide support, leadership and information to support planning of the Summer Games.

2. Finances

Special Olympics Alberta will provide a certain percentage of funding (specific amount to be determined) based on the approved budget for the Games. This contribution represents support from Special Olympics Alberta, Special Olympics Provincial Sponsors and the Provincial Government. Special Olympics Alberta will be responsible for any budget shortfall.

3. Official Sports

The 2025 Special Olympics Alberta Summer Games will include the following official summer sports: Athletics, Basketball, Bocce, 10pin bowling, Golf, Powerlifting, Rhythmic Gymnastics, Soccer, Softball, Swimming

Special Olympics Alberta is responsible for developing the technical packages and providing technical delegates for each sport.

4. Insurance Coverage

All matters relating to the insurance coverage for the Games must meet the requirements of Special Olympics Alberta.



5. Use of Special Olympics Logos

Special Olympics must approve all use of their organization logo.

Responsibilities of the Games Organization Committee:

The Games Organizing Committee is responsible for all Games Operations in the host community, in partnership with Special Olympics including:

- I. Planning and executing the Games and related events within the framework of the Special Olympics bylaws, goals, guidelines, and standards.
- II. Developing the Games budget, all major incomes, expenditures, and cash flow.
- III. Raising adequate funds to offset expenses.
- IV. Providing resources, both volunteer and professional, to successfully stage the Games.
- V. Providing adequate competition, accommodation, and food services for approximately 1400 participants.
- VI. Ensuring all aspects of the competitions are planned in consultation with Special Olympics including venue preparation, equipment and supplies, schedules, results, protest procedures, and volunteer requirements.
- VII. Providing adequate medical, security, telecommunications, and internal transportation services.
- VIII. Establishing early communication with local sport clubs and Provincial Sport Associations where necessary.
- IX. Liaison and coordinating planning with all Games partners.
- X. Providing regular ongoing financial reports
- XI. Ensuring that final Games records are submitted to Special Olympics including written reports, pictorial records, and economic impact studies.



Games Funding

The financial operation of the Games will be the responsibility of the host community Games Organizing Committee based on budget approval and monitoring by Special Olympics.

The following is the financial support available for the 2025 Special Olympics Alberta Summer Games:

Special Olympics Alberta

% of Approved Budget up to \$100,000

Other Sources of Funding

The host municipality traditionally provides cash and/or gifts in kind towards the operation and staging of the Games. These commitments should be outlined in the bid submission.

It is anticipated that in addition to grant funding, the host community will solicit cash and/or gifts in kind from the private sector and raise the necessary cash and gifts to offset Games expenses.





Appendix I – Games Sample Schedule

FRIDAY	
11:00 – 4:00pm	Team arrivals
11:00 – 3:00pm	Potential Competition (select sports)
11:00 - 4:00pm	Participant registration
4:00pm	Chefs meeting
5:00pm	Transport to opening ceremonies
5:30pm	VIP Reception
6:30 - 8:00pm	Opening Ceremonies
8:00pm	Transport to hotels
8:00 - 9:30pm	Head Coaches Meeting

SATURDAY	
6:00 - 9:00am	Breakfast
7:30 - 9:30am	Buses to venues
8:00am - 5:00pm	Competitions
12:00 - 1:00pm	Lunch at venues
4:00 - 5:00pm	Buses return to hotels
6:30pm	Buses to Dance
7:00 - 10:00pm	Dinner and Dance
9:00 - 10:00pm	Buses return to residence



SUNDAY	
6:00 - 9:00am	Breakfast and Checkout
7:30 - 9:30am	Buses to venues
9:00am - 2:00pm	Competitions
12:00-1:00pm	Lunch
2:00pm	Closing Ceremonies
2:00-3:00pm	Participants depart





Appendix II – Facility Requirements

All facilities must have:

- Washrooms
- Changerooms
- Awards area & Awards Presenters Check-in area
- Results Room
- Medical Area
- Volunteer Check-in area
- Accessible spectator viewing

Athletics

- 400m, 8 lanes, all weather
- Shotput circles, long jump pits, high jump pit
- Ability to limit access to field of play
- Athlete cool off area available
- Staging area with warm-up area
- Tented Results Room

10 Pin Bowling

- 20 Lanes (can be negotiated)
- Computer Scoring
- Technician on site
- Spectator viewing area
- Officials room
- Ability to restrict access to field of play

Basketball

- Two regulation size basketball courts.

Swimming

- 6 lane 50m pool
- 25m bulkhead
- Large deck area
- Change rooms
- Large Spectator seating area
- Officials Room



Powerlifting

- Competition area with stage of sufficient size to hold a platform, referees, loaders
- Additional space close by or on stage for an administration table and jury
- Warm up area in close proximity to competition area
- Score board in competition area and warm-up area
- Weight in room
- Ability to Restrict access to field of play
- P/A system in both competition and warm-up area
- Results Room

Rhythmic Gymnastics

- Ceiling should be a minimum of 8m high
- Competition area of 12m x 12m with 1m safety zone along the floor edge
- Access to official competition mats for both competition area and warm-up area
- Ability to restrict access to field of play
- Spectator area minimum of 4 meters away from competition area
- Warm-up area in close proximity to competition area

Soccer

- Minimum two full size soccer fields
- Warm-up area close by
- Washroom facilities
- Officials room
- Results room
- Spectator viewing area
- Shade area for athletes
- Shaded players benches

Softball

- Minimum of three regulation softball diamonds
- Warm up area close by
- Washroom facilities
- Results room
- Spectator viewing area
- Shade area for athletes
- Shaded players benches
- Officials Room

Golf

- 9-hole golf course

Bocce

- If existing courts do not exist, they can be easily constructed.
- Court surface may be composed of stone-dust, dirt, clay, grass, or artificial surface provided there is no permanent or temporary obstruction in the court that would interfere with the straight line delivery of a ball from any direction.



Appendix III – Games Budget Template Only

REVENUES			
Registration Fees (\$75 x 1400)		\$	100,500.00*
Special Olympics Alberta Grant (TBC)		\$	60,000.00
Donations, Grants and gifts in kind to be solicited		\$	75,000.00
TOTAL REVENUE		\$	<u>235,500.00</u>
EXPENSES			
Sport		\$	25,000.00
Accommodation		\$	94,000.00
	Athletes Village	90,000	
	Sport Technical	4,000	
Meals		\$	35,800.00
	Friday supper	10,000	
	Saturday, breakfast, lunch	15,000	
	Sunday, breakfast, lunch	15,000	
	Bag lunches	7,000	
	Snacks at all venues	7,000	
Athletes Banquet	\$	22,000.00	
	Facility	1,000	
	Full supper	20,000	
	Entertainment (dance)	1000	
Transportation		\$	15,000.00
	Internal to all venues	14,000	
	Courtesy vehicles	1,000	
Medical and Security		\$	2500.00
Opening Ceremonies		\$	5,000.00
	Facility	2,500	
	Entertainment (AV)	2,500	
Public Relations/Communications		\$	17,000.00
	Printing and Signage	5,000	
	Athlete participation bags	8,000	
	Medals	2,000	
	Sponsor recognition	2,000	
Volunteers		\$	6,000.00
	Volunteer administration	500	
	Volunteer uniforms	3,500	
	Volunteer appreciation	2,000	
General Administration		\$	3,500.00
	Registration/Accreditation	1,000	
	Games Office	2,500	
TOTAL EXPENSES		\$	<u>225,800.00</u>



North America's Railroad

NEWS RELEASE

CN to Invest \$365 Million in Alberta Enabling Sustainable Growth, Improving Capacity and Advancing the Company's Commitment to Safety

CN is building the premier railway of the 21st century by investing in Alberta

MONTREAL, June 22, 2022 – CN (TSX : CNR) (NYSE : CNI) announced today plans to invest approximately C\$365 million in Alberta in 2022. This includes investments in technology, capacity, rolling stock units and company-wide decarbonization initiatives, as well as network improvements. These investments will power sustainable growth and ensure the continued safe movement of goods in Alberta and everywhere on CN's transcontinental network.

"We continue to make significant investments in our network, technology, and capacity. We are building the premier railroad of the 21st century to do even more for our customers, railroaders, shareholders, and the communities in which we operate. "

- Sean Finn, Executive Vice-President, Corporate Services and Chief Legal Officer of CN

"At a time when the resilience of our supply chains is more important than ever, investing in our rail transportation system ensures essential goods can reach Canadians on time. Railways play an important role in growing our economy, and I am pleased to see CN taking this important step to strengthen our rail networks. Today's announcement will help improve the fluidity of our rail network against the unprecedented disruptions to service we have seen in the last two years, and is good news for Canadians."

- The Honourable Omar Alghabra, Minister of Transport, Government of Canada

"CN's significant investment in Alberta is another sign that our economy is on a roll. CN's commitment will help keep our supply chain moving, ensuring Albertans continue to receive the goods they rely on without delay. A safe and sustainable rail network will support Alberta's efforts to diversify and create jobs."

- Prasad Panda, Minister of Transportation, Government of Alberta

Maintenance program highlights include:

- Replacing 45 miles of rail;
- Installing more than 70,000 new railroad ties;
- Rebuilding 56 road crossing surfaces; and
- Maintenance work on bridges, culverts, signal systems, and other track infrastructure

Alberta in numbers:

- Capital investments: Approximately \$1.4 billion in the last five years
- Employees: approximately 3,000
- Railroad route miles operated: 2,519
- Community partnerships: \$1.6 million in 2021
- Local spending: \$645 million in 2021
- Cash taxes paid: \$53 million in 2021

Forward-looking Statements

Certain statements included in this news release constitute “forward-looking statements” within the meaning of the United States Private Securities Litigation Reform Act of 1995 and under Canadian securities laws. By their nature, forward-looking statements involve risks, uncertainties and assumptions. The Company cautions that its assumptions may not materialize and that current economic conditions render such assumptions, although reasonable at the time they were made, subject to greater uncertainty. Forward-looking statements may be identified by the use of terminology such as “believes,” “expects,” “anticipates,” “assumes,” “outlook,” “plans,” “targets,” or other similar words. Forward-looking statements reflect information as of the date on which they are made. CN assumes no obligation to update or revise forward-looking statements to reflect future events, changes in circumstances, or changes in beliefs, unless required by applicable securities laws. In the event CN does update any forward-looking statement, no inference should be made that CN will make additional updates with respect to that statement, related matters, or any other forward-looking statement.

About CN

CN is a world-class transportation leader and trade-enabler. Essential to the economy, to the customers, and to the communities it serves, CN safely transports more than 300 million tons of natural resources, manufactured products, and finished goods throughout North America every year. As the only railroad connecting Canada’s Eastern and Western coasts with the U.S. South through a 19,500-mile rail network, CN and its affiliates have been contributing to community prosperity and sustainable trade since 1919. CN is committed to programs supporting social responsibility and environmental stewardship.

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Contacts:

Media

Mathieu Gaudreault
Senior Advisor
Media Relations
514-399-7956
media@cn.ca

Investment Community

Paul Butcher
Vice-President
Investor Relations
(514) 399-0052
investor.relations@cn.ca



TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

AGENDA ITEM: 4.1

MEETING DATE:
June 28, 2022

ITEM DESCRIPTION OR TITLE

Councillor Absence

RECOMMENDATION

THAT Council accept Councillor Dave Taylor's absence at the June 28, 2022, Council meeting due to a family commitment.

BACKGROUND

Town Bylaw 11/18 outlines the expectation that Councilors make reasonable effort to attend regularly scheduled. In instances where a Councilor can not appear, a motion can be passed by Council to accept the absence.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Councillor absence is approved.

FINANCIAL IMPLICATIONS

There are no associated costs.

POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 11/18 – Code of Conduct

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

COUNCIL MEETING DATE:
June 28, 2022

ITEM DESCRIPTION OR TITLE

Committee Member Appointment – Library Board

RECOMMENDATION

THAT Council appoint Dave Diduck, Lamont County, to the Town of Lamont Library Board for a term expiring December 31, 2023.

BACKGROUND

As per the Council Committee Bylaw 08/19, appointments for any vacancies on committees require Council approval.

COMMUNICATIONS

The Committee and the applicant will be advised of the appointment made by Council.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Municipal Government Act, RSA 2000 c.M-26, as amended Section 145
Bylaw 08-19, Council Committee

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
June 28, 2022

ITEM DESCRIPTION OR TITLE

Rail Safety Week

RECOMMENDATION

THAT Council proclaim the week of September 19-25, 2022 as Rail Safety Week.

BACKGROUND

Every year, more than 2,100 North Americans are killed or seriously injured because of unsafe behaviour around trains and tracks. The goal of Rail Safety week is to help raise awareness of the need for rail safety education and empower the public to keep themselves safe near railways.

COMMUNICATIONS

CN Rail will be notified of the declaration.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

Declaration

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

Whereas *Rail Safety Week* is to be held across Canada from September 19 to 25, 2022;

Whereas it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 19 to 25, 2022.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
June 28, 2022

ITEM DESCRIPTION OR TITLE

Chipman July 1 Events and Fireworks Display

RECOMMENDATION

THAT Council direct Administration to contact the Chipman Parade organizers and indicate financial support is not available at this time.

BACKGROUND

The overall cost for the Chipman Canada Day events and fireworks display will be approximately \$5,500.00. To date the Village has collected just over \$4,600.00.

COMMUNICATIONS

The parade organizer will be notified of the decision.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Town policy 11-10 -Donation Request from Clubs, Organizations and Others

ATTACHMENTS

Email Request

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:

Name: Rob Lindemann

Email: [REDACTED]

Message: Request for donations for Chipman July 1 Events and Fireworks Display – July 1, 2022

Over the past few years, with the Village of Chipman's active participation and assistance with funding, the Lindemann Family has helped put together some very well-received July 1 fireworks displays.

Once again this year, the Lindemann Family has received approval from Village Council to proceed with a show. As well, a few more events have been organized: a parade at 3PM, bouncy castle & bungee run for the kids, sand money pits, cribbage, coloring, tug of war, hopscotch, a volunteer band and ending with hot dogs, cake & ice cream just before the fireworks.

We are requesting donations to help defray the overall cost to the Village and hopefully encourage some participation as well from our neighbours as well.

The Village has agreed to support a \$3000.00 budget. For the fireworks, this typically amounts to about 2900 'shots' and an excellent approx. 21 minute show.

The Lindemann Family has committed to donate \$500.00, perform the show, including all prep & clean-up of fireworks. Lumber and pallets are required for assembly of the retention devices and that would be another Lindemann donation; typically about \$450.00 is required for these items.

With food, supplies, and the above, overall the cost will be approx. \$5500.00. With donations from all local service groups, the Village and the Lindemann family, we have collected just over \$4600.00 of the expenditures.

On behalf of the volunteers putting on the day, we are requesting any donations that can be offered to help the Village defray some costs and assist us in putting on a great day and a top fireworks show!

We hope and know from past shows that many from Lamont will attend.

Please consider our request and we hope you can help us out and, come join in the fun!

Thanks,

Rob Lindemann

Cell: [REDACTED]

e-mail: [REDACTED]



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
June 28, 2022

ITEM DESCRIPTION OR TITLE

2022 Lamont Summer Sizzler Rodeo - Parade

RECOMMENDATION

1. **THAT** Council receive the 2022 Lamont Summer Sizzler Rodeo – parade update as information.
2. **THAT** Council donate use of the Hall to the Lions Club in support of their July 9, 2022 fundraiser.

BACKGROUND

Up until 2018 Council had participated in and led a local parade. In 2019 plans were developed to coordinate future parades to coincide with the Lamont Summer Sizzler Rodeo. Due to Covid considerations the partnership with the Lamont & District Agricultural Society was paused.

While the COVID - 19 pandemic may cause continued disruption to the annual event, it is reasonable at this time to plan a 2022 parade to take place on July 9, 2022. Fortis has accepted the opportunity to be the event sponsor. 40+ floats are registered for the 2022 parade.

COMMUNICATIONS

Promote event to parade participants, sponsors and spectators.

IMPLICATIONS OF DECISION

Supports strategic Goal 5: Develop and deliver quality services and amenities for all residents.

FINANCIAL IMPLICATIONS

Budget: \$10,000.00 + 2,000.00 (event sponsor)

Costs include, but not limited, promotion/advertising, DJ/MC, materials, and prizes.

Hall rental donated use (\$425.00 +GST)

*Where possible, corporate donations will be sought.

POLICY AND/OR LEGISLATIVE REFERENCES

N/A




**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 



TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

AGENDA ITEM: 4.6

MEETING DATE:
June 28, 2022

ITEM DESCRIPTION OR TITLE

Franchise Agreement Renewal

RECOMMENDATION

THAT direct Administration to enter into a 5-year franchise agreement extension with Fortis Alberta.

BACKGROUND

The Town of Lamont approved the Franchise Agreement with Fortis Alberta on April 5, 2013. The agreement included a 20 Year term comprised of an initial 10-year term along with two 5-year extensions.

- The agreement commenced July 1, 2013, with the initial 10-year term expiring on September 30, 2023.
- The Town passed Bylaw No. 03/13, authorizing the franchise agreement
- Council approval is required to authorize the 5-year extension – commencing July 1, 2023

Fortis Alberta Franchise Fee Agreements allow a year over year re-consideration of franchise fees. As part of the Town's Electrical Distribution System Franchise Agreement with Fortis Alberta, the Town is permitted to either increase, decrease or keep the franchise fee the same, with written notice each year.

The range of the rates at other municipalities are between 0% to 20%. The current rate at the Town of Lamont is set at 7.5%.

COMMUNICATIONS

Fortis Alberta will be notified of Council's decision, and as authorized, Administration will coordinate next steps.

IMPLICATIONS OF DECISION

The franchise agreement assists in delivering cores services to residents.

FINANCIAL IMPLICATIONS

Fortis Alberta will pay the Town of Lamont, in accordance with the franchise agreement, franchise fee revenue. The current ratio of 7.5% equates \$8.82 approximately per account each month. A 1% of increase or decrease will result an increase or decrease of \$1.20 per month.



TOWN OF LAMONT STRATEGIC PLAN COMMITTEE

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

- Lamont Franchise Renewal presentation
- Lamont – Franchise Renewal Brief
- Franchise Renewal Letter

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

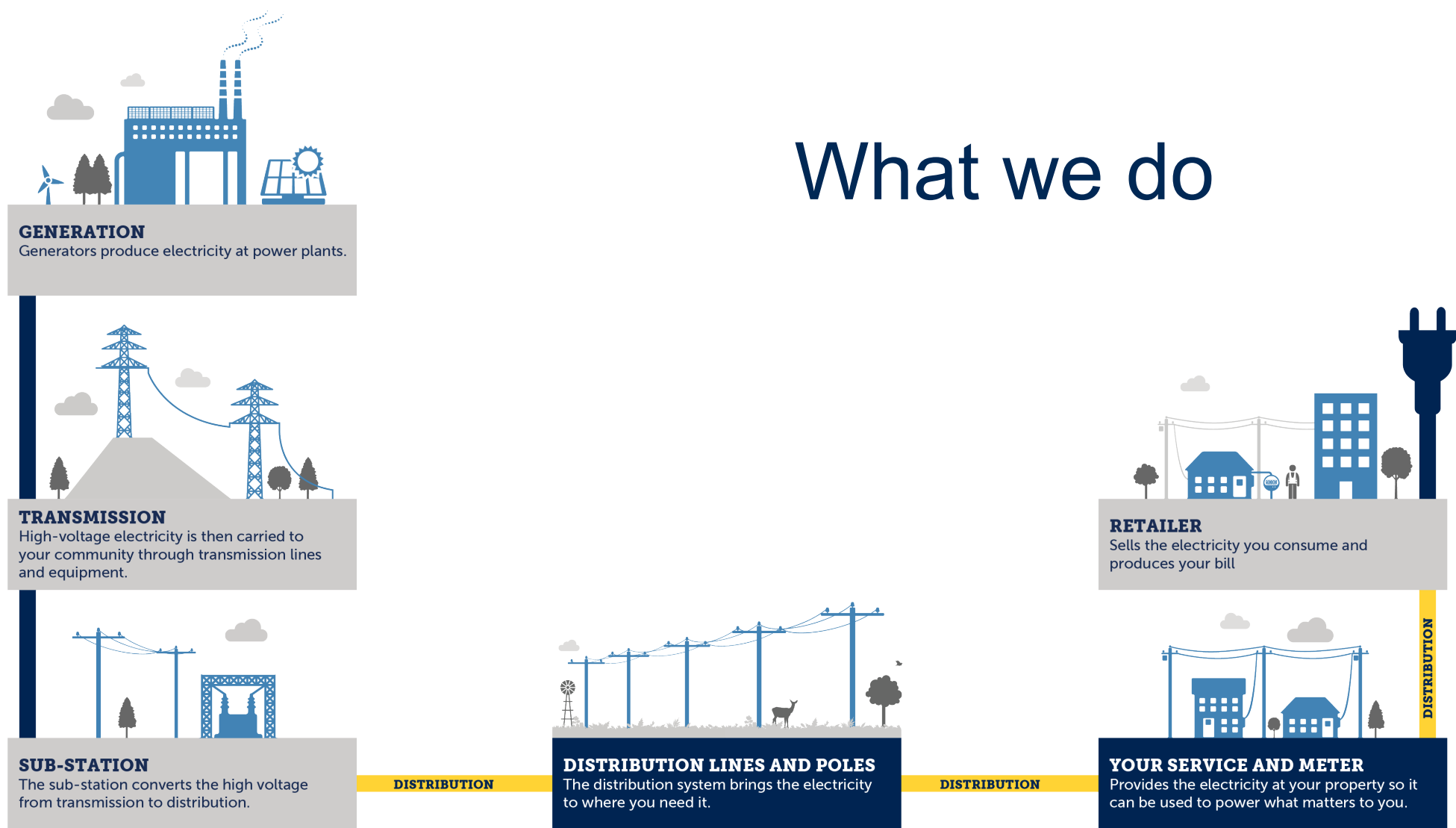
Lamont Franchise Agreement Renewal



Where we serve



What we do



Franchise Agreements

- Based on a standard template
- Provide essential electric distribution service
- Operate and maintain the electric distribution system
- Use of municipal rights-of-way

Lamont Franchise Agreement



Approved the Franchise Agreement in Decision 2013-128 (April 5, 2013)

- 20 Year term = 10-year term + two 5-year extensions
- Effective July 1, 2013
- Initial 10-year term expires September 30, 2023



Lamont passed Bylaw No. 03/13, authorizing the franchise agreement



Council approval of the first 5-year extension – commence July 1, 2023

Franchise Agreement Benefits

- Long term relationship
- Additional source of revenue
- Commitment to maintain streetlights
- Joint use of facilities
- Schedule B – for additional services

Franchise Fees

- Additional revenue source from **all electrical users** within your community
- Based on Transmission and Distribution costs
- Determined by **Council**, between 0% to a cap of 20%
- 135/163 Municipalities collect Franchise Fees within our service area

Linear Taxes

- FortisAlberta pays linear taxes
 - Municipal Assessment Rider is a linear tax (property tax) determined in part by the local taxation authority
 - Linear Tax is based on FortisAlberta assets within your community
- FortisAlberta flows 100% back to the municipality

Historic Franchise Fees and Linear Taxes

	2019	2020	2021
Franchise Fee Percentage	5.00%	7.50%	7.50%
Franchise Fees Collected	\$ 54,484	\$ 78,552	\$ 85,372
Linear Tax Percentage (January)	1.63%	1.44%	1.49%
Linear Tax Percentage (July)	1.44%	1.49%	1.32%
Linear Taxes Collected	\$ 16,974	\$ 15,937	\$ 16,216
Total Paid to the Village of Lamont	\$ 71,458	\$ 94,489	\$ 101,588

Franchise Fee and Linear Tax Comparison

	Legal	Nobleford	Lamont	Millet	Tofield
Population	1350	1504	1706	1861	1919
Franchise Fee	15.00%	0.00%	7.50%	16.00%	5.00%
Linear Tax	1.61%	0.51%	1.32%	1.78%	1.66%

Next Steps

- Provide signed letter of intent to FortisAlberta **prior** to **December 31, 2022**
- July 1, 2023 – Subsequent 5 year term commences

THANK YOU FOR YOUR TIME!

Lamont – Franchise Renewal

Franchise Details

- In Decision 2013-128, dated April 5, 2013, the Alberta Utilities Commission approved the franchise agreement between Lamont and FortisAlberta.
- The approved franchise agreement was effective July 1, 2013, with a term of 20 years:

Initial Term	10 years	July 1, 2013 to June 30, 2023
First Subsequent Term	5 years	July 1, 2023 to June 30, 2028
Second Subsequent Term	5years	July 1, 2028 to June 30, 2033

- Lamont gave third reading and passed Bylaw 03/13, on February 12, 2013, to enter into the franchise agreement.

Renewal and Next Steps

Clause 3, from the franchise agreement regarding expiry and renewal states:

3) EXPIRY AND RENEWAL OF AGREEMENT

Following the expiration of the Initial Term, this Agreement shall be renewed for a further period of five (5) years (the "First Subsequent Term"), provided the Company gives written notice to the Municipality not less than twelve (12) months prior to the expiration of the Initial Term of its intention to renew this Agreement and the Municipality agrees in writing to the renewal not less than six (6) months prior to the expiration of the Initial Term.

This requires:

- FortisAlberta to give written notice to Lamont prior to June 30, 2022, of its intention to renew the franchise agreement.
- Lamont to agree in writing to the renewal prior to December 31, 2022.

FortisAlberta will be providing written notice of its intention to renew the franchise agreement prior to June 30, 2022.

Given that the franchise agreement and its associated terms was previously approved by Council and the Alberta Utilities Commission, depending on the circumstances in Daysland, Council approval may or may not be needed.

If it would be of assistance, I have a franchise renewal presentation to support administration and provide information to Council regarding the Franchise Agreement and the associated renewal. I would be happy to address Council at an upcoming meeting on this topic.

May 4, 2022

Town of Lamont
5307 – 50 Avenue
Lamont, Alberta T0B 2R0

Attention: Rick Bastow, Chief Administrative Officer

Subject: Renewal of Electric Distribution System Franchise Agreement, dated [July 1, 2013], between FortisAlberta Inc. (“**FortisAlberta**”) and the Town of Lamont (the “**Municipality**”) (the “**Agreement**”)

In this letter, except where the contrary is shown, capitalized words and phrases shall have the meaning ascribed to them in the Agreement.

Please be advised that the Initial Term of the Agreement is scheduled to expire on June 30, 2023 and FortisAlberta, pursuant to Article 3 of the Agreement, hereby provides the Municipality with written notice of its intention to renew the Agreement.

The renewal of the Agreement is part of FortisAlberta’s on-going commitment to doing business with the Municipality by continuing to provide exclusive safe and reliable power distribution services to your community. Our partnership is one we significantly value, and we remain committed to offering many benefits, including but not limited to the implementation and development of utility infrastructure, detailed reporting, limiting liability, and ensuring the Municipality’s satisfaction with all FortisAlberta completed ground reclamation work.

FortisAlberta appreciates our partnership and providing power distribution services to your community is a privilege. FortisAlberta looks forward to continuing to build a strong working relationship.

In accordance with Article 3 of the Agreement and as written evidence of the Municipality’s agreement to renew the Agreement on the same terms and conditions and enter the First Subsequent Term, the Municipality has executed this letter below.

Acknowledged and agreed to:

Signature: _____

Name: _____

Title: _____

Date: _____

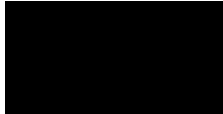
Town of Lamont

May 4, 2022

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If you have any questions or concerns about any of the foregoing and would like to schedule a meeting to further discuss or would like to request a franchise presentation to Council and Administration, please feel free to contact me at your convenience.

Sincerely,



Chris Burt
Stakeholder Relations Manager



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

**COUNCIL MEETING DATE:
June 28, 2022**

ITEM DESCRIPTION OR TITLE

Bylaw Enforcement Update and Addition of Bylaw Enforcement Costs to Tax Rolls

RECOMMENDATION

1. That Council accept the Bylaw enforcement update as information.
2. That Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule "A".

BACKGROUND

Bylaw enforcement services as contracted to the Town of Vegreville are being impacted due to a staffing disruption. Efforts are being made to resolve the staffing disruption. Internal resources, e.g. staff time, are being utilized to support bylaw efforts.

Costs associated with bylaw enforcement process can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated cost, as per Bylaw 06-21 2022 Fees and Charges, has been attached as Schedule "A". The fee is related to Bylaw, Administration, and Contractor costs.

COMMUNICATIONS

The property owners will be notified of the fees added to their tax roll.

IMPLICATIONS OF DECISION

With the charges added to the tax roll, it is possible that costs may be recovered.

FINANCIAL IMPLICATIONS

Bylaw Enforcement Budget expenditures to date are below targeted amounts. Collection of fees through the tax roll could result in reimbursement of costs to the Town.

POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 07 18_Community Standards Bylaw



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

1. Schedule "A"- Bylaw Enforcement Costs to Tax Rolls

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "Dawn Nielsen", is written over the signature line.

Schedule "A"	
Bylaw Enforcement Costs to Tax Rolls	
<u>Roll #</u>	<u>Total Cost</u>
20400	\$500.00
53300	\$500.00
60700	\$500.00
TOTAL	\$1,500.00



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 14, 2022

ELECTED OFFICIAL: Kirk Perrin

REPORT PERIOD: May 21 – June 22, 2022

Boards and Committees:

- **Stand with Ukraine planning committee- May 25th**
- **Stand with Ukraine planning committee – May 31st**
- **Parks and Recreation meeting – June 6th**
- **Fundraiser debrief – June 9th**
- **Economic Development board meeting – June 22nd**

Town of Lamont Business:

- **Meeting with regional investors - May 24th**
- **Council meeting – May 24th**

Professional Development (Workshops & Conferences):

- **N/A**

Lamont Functions and Events:

- **Stand with Ukraine Pancake breakfast – June 4th**
- **Lamont County Farmers appreciation event – June 16th**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 28, 2022

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: June 10 - 21, 2022

Boards and Committees:

- **JSBRWC: ongoing succession Manager recruitment**

Town of Lamont Business:

Professional Development (Workshops & Conferences):

Lamont Functions and Events:

- **June 10: Lamont High School Graduation**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE:

ELECTED OFFICIAL: Al Harvey

REPORT PERIOD: June 9 to 21, 2022

Boards and Committees:

- June 14 Economic development with a new business.

Items for Council Discussion:

(Requires Input from Council to Take Back to Boards and Committees)

- Should Council discuss the future provincial grant breakdown, or wait for the proposed formula.
- If looking to develop a policing Community Advisory Committee, Council may need to look to develop some sort of a terms of reference. (the group in the Fort suggested a by-law)

Town of Lamont Business:

- June 14, Council
- June 16, Fort Saskatchewan Community Policing Committee

Professional Development (Workshops & Conferences):

- June 16, Ab Munies Webinar, Summer Caucus.

Lamont Functions and Events:

- June 21, Lamont County Open House



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 28, 2022

ELECTED OFFICIAL: Linda Sieker

REPORT PERIOD, June 12 , 2022 – June 23,2022

Boards and Committees:

Town of Lamont Business:

- **June 14 – Parade Planning**
- **June 21 – Float Planning**
- **June 22 – Parade Planning**
- **June 23 – Lamont Lions Club – Parade Breakfast Presentation**

Professional Development (Workshops & Conferences)

Lamont Functions and Events:

- **June 16 – Lamont Farmers Appreciation Event**
- **June 21 – Lamont County Open House**
- **June 23 – Centenarians Recognition - Lamont Health Care Centre**

CAO REPORT

FOR THE PERIOD ENDING June 22, 2022

HIGHLIGHTS:

June 9, 2022

- Weekly Operations and Infrastructure meeting.
- Stand with Ukraine event debrief.
- Meeting with Fortis Alberta
- Meeting with service provider.

June 10, 2022

- Meeting with Tanmar Consulting (Assessor).

June 14, 2022

- Economic development (investor) meeting.
- Weekly Deputy CAO meeting.
- Weekly finance meeting.
- Planning for parade.

June 15, 2022

- Safety Meeting.
- Meeting with Resilient Rurals.
- Planning for parade.

June 16, 2022

- Weekly Operations and Infrastructure meeting.
- Respond to consultant inquiry.
- Recreation agreement meeting.
- Economic/Strategic planning meeting.

June 20, 2022

- Lamont Health Carte Centre AGM.

June 21, 2022

- Weekly Deputy CAO meeting.
- Weekly finance meeting.
- Planning for parade.
- Economic development strategy planning.

MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- N/A

CLOSED SESSION NOTICE

June 28, 2022

7.1 Chief Administrative Officer 6-Month Performance Appraisal *(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."