

Council Package

June 14, 2022



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
June 14, 2022**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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1.4.2. June 6, 2022 Parks & Recreation Meeting MinutesPage 5

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

2.1.1. Steven Sharun – Taxes & Bylaws

3. CORRESPONDENCE

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7.1. 2022 Operations Update

8. ADJOURNMENT



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
May 24, 2022
Regular Meeting of Council**

PRESENT:

Kirk Perrin	Mayor
Jody Foulds	Councillor
Linda Sieker	Councillor
Al Harvey	Councillor
David Taylor	Councillor
Perry Koroluk	Councillor
Colleen Holowaychuk	Councillor
Rick Bastow	Chief Administrative Officer
Tyler Edworthy	Director, Operations & Infrastructure
Robert Mu	Finance Officer
Jaclyn Ponto	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

- Addition of Item 7.3 – 2022 Operations Update

MOTION: 146/22 Councillor Taylor: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – May 10, 2022

MOTION: 147/22 Councillor Sieker: That the Minutes of the May 10, 2022 Regular Council Meeting be accepted as presented.

CARRIED

b) Parks & Recreation Committee Meeting Minutes – May 16, 2022

MOTION: 148/22 Councillor Taylor: That the Minutes of the May 16, 2022 Parks & Recreation Committee Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

- EIPS Board Highlights – April 21, 2022
- Town of Mundare – Alberta Provincial Police Force
- Town of Coaldale – Increasing Utility Fees
- Alberta Health Services – Advisory Council Fast Facts
- Village of Coutts – Increasing Utility Fees
- Elk Island Traffic Safety Meeting Minutes – May 13, 2022

MOTION: 149/22 Councillor Foulds: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

External Audit Services Contract Extension

MOTION: 150/22 Councillor Koroluk: That Council approve the extension of the audit service with Metrix LLP for the years 2022, 2023, and 2024.

CARRIED

Elk Island Wild – Jersey Sponsorship

MOTION: 151/22 Councillor Foulds: That Council allow Minor Hockey to receive 100% of the revenues from board sponsorship for 2 years ending spring 2024.

CARRIED

2022 Lamont Summer Sizzler Rodeo - Parade

MOTION: 152/22 Councillor Taylor: That Council receive the 2022 Lamont Summer Sizzler Rodeo – Parade update as information.

CARRIED

Update: Stand with Ukraine Fundraiser

MOTION: 153/22 Councillor Koroluk: That Council receive the Stand with Ukraine fundraiser update as information.

CARRIED

Committee Member Appointment – Economic Development

MOTION: 154/22 Councillor Koroluk: That Council appoint Miles Mackow, Webb’s Machinery Ltd, to the Economic Development Board for a term expiring December 31, 2023.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin	Written report attached.
Councillor Taylor	Written report attached.
Councillor Harvey	Written report attached.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Foulds	Written report attached.
Councillor Holowaychuk	Nothing to report.

Staff Reports:

CAO Written report attached.

MOTION: 155/22 Councillor Sieker: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Local Government Fiscal Framework Engagement**
 - *FOIP Section 24 – Advice from Officials*
- **Strategic Plan – Request for Proposal Responses**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 156/22 Councillor Harvey: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:30 p.m.

CARRIED

MOTION: 157/22 Councillor Holowaychuk: That Council revert to regular Council meeting session at 8:32 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 158/22 Councillor Koroluk: That Council accepts the Local Government Fiscal Framework Engagement update as information.

CARRIED

MOTION: 159/22 Councillor Taylor: That Council award the 2023-2027 Strategic Plan project to RC Strategies.

CARRIED

MOTION: 160/22 Councillor Foulds: That Council accept the 2022 Operations Update as information.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 8:35 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

Town of Lamont
June 6, 2022, 7:00 pm
Parks and Recreation Committee
Lamont Arena Meeting Room

Agenda

PRESENT:	David Taylor	Chair
	Jody Foulds	Vice Chair
	Kirk Perrin	Ex Officio(partial)
	Tyler Edworthy	Administrative Liaison
	Debbie Brill	Public Member at Large
	Krista Skinner	Public Member at Large
	Linda Reid-Collins	Public Member at Large
	Matthew Levicki	Public Member at Large

Regrets:

Public Attendees:

- 1) **Call to Order and Related Business: 7:04pm**
- 2) **Appointment of Recording Secretary:** Kirk Perrin
- 3) **Adoption of Agenda: as amended – motion by Kirk.**
- 4) **Adoption of Minutes:** Done Via Email.
- 5) **NEW BUSINESS:**
 - 5.1 Community Gardens Sub-Committee & Grant - defer
- 6) **Old Business:**
 - 6.1 Picnic in the Park (June 23) – review task list/ update
 - 6.2 Trail Connectivity – map for public at picnic in park
 - 6.3 Parks & Rec Brochure - defer
 - 6.4 Ben Moss’s Offer. - ongoing
 - 6.5 Christmas Light Up Committee Letter of Request - ongoing
 - 6.6 Lamont Municipal Cemetery sign - **ongoing**

Round Table & Adjournment - no business

7) Next Meeting: July 25th 2022

8) Adjournment: 7:20pm.

Committee Chair Signature:



May 17, 2022

Via email: info@auc.ab.ca

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: Increasing Utility Fees

Dear Alberta Utilities Commission,

Please accept this correspondence as a letter of support in addition to that of the Town of Fox Creek, dated March 23, 2022.

As you are aware, there have been many challenges in the last two years. A pandemic, which is still in effect, continues to burden our health care system and overall social, emotional, and financial wellbeing. These effects are evident with our province's unemployment rates, which reached a staggering 11.4% in 2020 and remained higher than it has been in 40 years for the better part of 2021. Now is not the time to increase utility fees, especially when many families, businesses, industries, and not-for-profits have yet to fully recover from these hardships.


We, as a municipality, have also been impacted by the financial strain of these decisions, with lower MSI funding allocations and an inflation rate of 6.7% - an all time high in 31 years. Nevertheless, we remain dedicated in assisting our residents to alleviate financial stressors, including reductions in waste collection fees and franchise fees in 2021, and no tax rate increases since 2020.

The Town of Bon Accord stands united with the Town of Fox Creek in support of a thorough review of the Commission's fees and corporate profits gained from proposed increases.

As a "trusted leader that delivers innovative and efficient regulatory solutions for Alberta", we ask, what will the Alberta Utility Commission do to help its fellow Albertans? When the light at the end of the tunnel finally appears within reach, will you help close the gap or will you turn off the light?

Our residents, businesses and non-profits appreciate your time and consideration in this important matter.

Sincerely,



Brian Holden
Mayor
Town of Bon Accord

Cc: Town of Fox Creek
Honourable Dale Nally, MLA, Morinville – St. Albert
Mr. Dane Lloyd, MP, Sturgeon River – Parkland
Alberta Municipalities

Sources:
<https://economicdashboard.alberta.ca/unemployment>
<https://tradingeconomics.com/canada/inflation-cpi>
<https://www.auc.ab.ca/our-mission/>



TOWN OF REDCLIFF

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Redcliff, Alberta, T0J 2P0
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Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta, T5K 2B6

May 16, 2022

RE: Increasing Utility Fees

Dear Premier Kenney,

The Town of Redcliff joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout public and private sectors, and we are urging you to take serious note of this.

Over the past two years, residents of both Redcliff and the province have felt the increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines. Many residents, small businesses and commercial industries are in danger of closing or have already been forced to stop their services to our communities due to the increasing costs of utilities.

We as representatives of our community also note that it is wholly unacceptable that the rising costs of utilities have led to increased profits as has been noted in the media lately. Our local paper recently reported "Energy Division Rakes in \$105M" (<https://medicinehatnews.com/news/local-news/2022/04/07/energy-division-rakes-in-105m/>). In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless you or the Alberta Utilities Commission can correct this practice. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside other municipalities in the province, we are urging yourself and the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit corporations are making from our residents and ultimately, all Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Dwight Kilpatrick
Mayor, Town of Redcliff

Cc Alberta Municipalities
Alberta Utilities Commission
Michaela Frey, MLA



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Tofield, Alberta T0B 4J0
P 780 662 3269
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E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 26, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2

Re: Alberta Utility Fees

The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,

[Redacted Signature]
Debora Dueck
Mayor

C.C AUMA Membership
RMA Membership
Jackie Lovely, MLA



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May 25, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,


Debora Dueck

Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



April 13, 2022

Shandro, Tyler, Honourable
 Minister of Justice and Solicitor General, Deputy House Leader
 Office of the Minister
 204 Legislature Building
 10800 - 97 Avenue
 Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: FURTHER SUPPORT FOR THE RCMP

Dear Minister Shandro,

In the early parts of 2020, the Town of Fox Creek learned of the province's proposal to replace the RCMP with a Provincial Police Force. At that time, we had also received an abundance of letters from fellow municipalities voicing their support for the RCMP and their concerns over the proposal. We followed suit and shared our opposition to the plan with your predecessor as well.

As such, we at the Town of Fox Creek are having a hard time understanding why this proposal is still moving forward given the amount of opposition that the province has received.

We know that all municipalities who spoke up provided sound arguments against the proposal; arguments that aligned with our own. Arguments that should have been enough for the province to reconsider their position on this matter.

For your reference, we will reiterate just some of what the negative implications of a Provincial Police Force are.

1. Increase in operating costs, ultimately at the expense of taxpayers.

As we are just starting to come out of the pandemic, where many people and businesses struggled financially under the strain of closures and loss of employment, now is not the time to be increasing taxes to compensate for the operating costs of a Police Force that that majority of the province is not in favour of.

2. Policing services are already strained in many rural communities.

Services, including that of policing, are already strained in rural communities and with the provincial cuts to funding and changes to policies, it would not be conjectured to say that the installation of a Provincial Police Force would not be an improvement for these communities. If anything, it would act as an additional cause of attrition.

3. Now is not the time to distance ourselves from the rest of Canada.

We strongly believed, and continue to believe, that now is not the time to further distance ourselves from the nation. Now is the time to work towards building better relationships for the betterment of the province. As stated in the previous letter, alienation is a great way to further reduce Alberta's voice on the larger national and international stage.

We sincerely hope that the province stops to listen to their constituents, and reconsiders continuing with their proposed Alberta Provincial Police Force. We also hope that the province sees that, instead of replacing them, there is an opportunity to bolster and support the betterment of the existing RCMP.

Sincerely,



Sheila Gilmour
Mayor
sheila@foxcreek.ca

cc: The Honourable Jason Kenney, Premier
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members



May 25, 2022

S/Sgt. Pernell St. Pierre
A/OIC Fort Saskatchewan RCMP Detachment
Fort Saskatchewan, Alberta

Dear Mayor Kirk Perrin,

Please find attached the quarterly Community Policing Report for Fort Saskatchewan. This report serves to provide an overview of the human resources, financial data, and crime statistics for the January 1st to March 31st, 2022 reporting period. Community engagement remains a top priority for the Alberta RCMP, and the consistent delivery of these quarterly reports is but one of a number of projects we have underway. Our Body Worn Camera program and our new mobile app for iOS and Android devices are two other initiatives that ensure we remain transparent and accountable to you for the work we do.

Body Worn Cameras increase the transparency of police interactions with citizens. Included in this Community Policing Report package is an updated overview on Body Worn Cameras, which will enter into a field test phase later this year. As mentioned in previous correspondence, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This has allowed some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are currently awaiting the vendor procurement process to finalize, we are unable to provide community-specific cost estimates. Once costing is confirmed, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Alberta RCMP has launched a new mobile app for iOS and Android devices, that allows for Albertans to access information without delay. The app is available as a free download through [Apple](#) or [Google Play](#), and will provide your community members with online access to news, crime reporting, detachment locations, crime mapping and statistics. The app also contains links to partner law enforcement services, mental health supports, Crime Stoppers and connects to Alberta RCMP social media accounts. Even though the app provides convenient links to Alberta RCMP social media accounts, it will not replace other methods of crime reporting, engagement, or emergency assistance. I solicit your support to remind all of your community members that social media posts or use of other third-party crime apps are not



appropriate ways to report a crime. The Alberta RCMP app complies with Canadian privacy laws for mobile apps set out by the Office of the Privacy Commissioner of Canada and the Office of the Information and Privacy Commissioner of Alberta and will not track or monitor users in any way.

The attached reporting and attachments, along with your valued feedback and guidance, will reinforce your policing priorities and help ensure we are meeting the growing and shifting demands of your community. As the Chief of Police in your community, I sincerely appreciate and encourage you to reach out with any questions or concerns.

Sincerely,

S/Sgt. Pernell St. Pierre
A/OIC Fort Saskatchewan RCMP Detachment
Fort Saskatchewan, Alberta



RCMP Provincial Policing Report

Detachment	Fort Saskatchewan Provincial
Detachment Commander	S/Sgt. Pernell St. Pierre (Acting)
Quarter	Q4 2022
Date of Report	May 16, 2022

Community Consultations

Date	Attendee(s)	Notes
2022-02-22	S/Sgt. St. Pierre, Mayor and Council	Virtual - Introduced myself as the A/OIC. Presented the Crime Stats and addressed any concerns and answered questions.
2022-03-16	Detachment Area	Virtual - Town Hall with the Detachment area. Presentation on the Detachment and addressed any concerns and answered questions.
2022-03-09/24	Detachment Area	Detachment On-Line Survey seeking community for the 2022/2023 Annual Policing Priorities.

Delete Last Community Consultation	Add Additional Community Consultation
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Community Priorities

<p>Priority 1</p>	<p>Traffic Safety</p>
<p>Current Status & Results</p>	<p>This year the Fort Saskatchewan RCMP successfully completed two Option 4 programs. The Detachment had a goal of hosting 4, Option 4 programs this year. Traffic/Crime Reduction Unit (T/CRU), along with Municipal Enforcement conducted an Option 4 program focusing on vehicle equipment regulations. This operation consisted of 4 separate operations in various areas of the city. Members were targeting vehicles that had defects, contrary to the Vehicle Equipment Regulation Act, relating to vehicle noise and defects that may make vehicles unsafe to be on the road. Violators were issued a ticket with an option to fix the deficiency rather than pay a fine. Drivers were given 3 weeks to comply, otherwise the ticket would be sent to Court. In total, members issued 55 violation tickets. Of those tickets, only 27 complied by correcting their deficiency and overall a 49% compliance rating.</p>
<p>Priority 2</p>	<p>Domestic Violence</p>
<p>Current Status & Results</p>	<p>Members were provided information/training in relation to Safety Planning to the victim's safety. Members were provided with advice to give to the victims for better safety planning, as well they were given a pamphlet they can use for various safety examples, planning and options. The pamphlets provided can be handed out to victims as well. Members completed various trainings such as: Preventing Domestic Homicide, Family Violence Training and Clare's Law Training</p> <p>The Domestic Violence Unit (DVU) along with the Fort Saskatchewan Families First Society gave 4 presentations to the General Duty members. The presentations were about the available resources and contacts in the detachment area.</p>
<p>Priority 3</p>	<p>Crime Reduction (Property crime)</p>
<p>Current Status & Results</p>	<p>Significant efforts were made to use intelligence to pro-actively target prolific offenders and track crime trends in order to reduce rural property crime. In 2022 we saw a 13% increase as compared to 2021, which is a slight increase. In 2021, property crime was down 12% as compared to 2020.</p> <p>In an effort to reduce crime, members took part in several information sharing sessions on issues relating to the theft of catalytic converters. Members from Edmonton Police Service, Calgary Police Service, as well as several RCMP Detachments across Alberta shared investigative files and ideas on how to deter these crimes. These sessions were essential in connecting individuals to inter-jurisdictional crime.</p>



Priority 4	Youth and Community Engagement
Current Status & Results	<p>The Fort Saskatchewan Detachment is committed to engaging both the community and the youth that we serve and to improve these relationships.</p> <p>The members of the Fort Saskatchewan Detachment continue to conduct regulars patrols in community and are contacting the local schools. With COVID restrictions being scaled back the detachment is starting to attend community events. We are looking forward to further engaging with our communities.</p>

Delete Last Priority

Add and go to Priority



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	129	141	9%	671	643	-4%
<i>Persons Crime</i>	30	27	-10%	114	157	38%
<i>Property Crime</i>	88	99	13%	438	386	-12%
<i>Other Criminal Code</i>	11	15	36%	119	100	-16%
Traffic Offences						
<i>Criminal Code Traffic</i>	18	8	-56%	110	62	-44%
<i>Provincial Code Traffic</i>	723	491	-32%	2,780	3,065	10%
<i>Other Traffic</i>	2	0	-100%	17	6	-65%
CDSA Offences	7	0	-100%	31	30	-3%
Other Federal Acts	7	0	-100%	34	34	0%
Other Provincial Acts	59	57	-3%	317	293	-8%
Municipal By-Laws	1	4	300%	20	34	70%
Motor Vehicle Collisions	42	139	231%	255	239	-6%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

This quarter saw a 13% increase in property crimes from the same time period the previous year, which is 11 more files this year. There was a 36% increase in other criminal code files from the same time period the previous year as well, which is 4 more files this year compared to last year.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	8	7	0	1
Detachment Support	2	2	0	0

² Data extracted on March 31st, 2022 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 8 established positions, 8 officers are currently working 8. There is 1 hard vacancy. 1 position has 2 officers assigned to it.

Detachment Support - The 2 established support positions are currently filled.

Quarterly Financial Drivers

This past quarter the main financial driver was the members retro-pay for the new collective bargaining agreement.



Fort Saskatchewan Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	1	1	0	N/A	-100%	0.1
Robbery		2	0	1	1	0	-100%	-100%	-0.3
Sexual Assaults		3	0	1	1	4	33%	300%	0.3
Other Sexual Offences		2	0	2	2	0	-100%	-100%	-0.2
Assault		11	14	16	10	12	9%	20%	-0.2
Kidnapping/Hostage/Abduction		0	0	1	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		5	6	2	9	5	0%	-44%	0.3
Uttering Threats		9	3	2	6	5	-44%	-17%	-0.5
TOTAL PERSONS		32	23	26	30	27	-16%	-10%	-0.3
Break & Enter		18	12	14	13	18	0%	38%	0.1
Theft of Motor Vehicle		11	12	16	11	10	-9%	-9%	-0.3
Theft Over \$5,000		3	3	1	1	0	-100%	-100%	-0.8
Theft Under \$5,000		16	16	21	16	19	19%	19%	0.6
Possn Stn Goods		5	21	15	6	11	120%	83%	-0.3
Fraud		2	10	15	12	13	550%	8%	2.4
Arson		0	1	2	0	1	N/A	N/A	0.1
Mischief - Damage To Property		0	0	21	21	21	N/A	0%	6.3
Mischief - Other		22	12	5	8	6	-73%	-25%	-3.6
TOTAL PROPERTY		77	87	110	88	99	29%	13%	4.5
Offensive Weapons		4	3	7	1	4	0%	300%	-0.2
Disturbing the peace		0	3	4	1	4	N/A	300%	0.6
Fail to Comply & Breaches		17	10	11	6	2	-88%	-67%	-3.4
OTHER CRIMINAL CODE		5	7	10	3	5	0%	67%	-0.4
TOTAL OTHER CRIMINAL CODE		26	23	32	11	15	-42%	36%	-3.4
TOTAL CRIMINAL CODE		135	133	168	129	141	4%	9%	0.8



Fort Saskatchewan Provincial Detachment Crime Statistics (Actual) January to March: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

April 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	3	6	4	0	-100%	-100%	-0.3
Drug Enforcement - Trafficking		2	0	2	3	0	-100%	-100%	-0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	3	8	7	0	-100%	-100%	-0.4
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		7	0	1	0	0	-100%	N/A	-1.4
TOTAL FEDERAL		11	3	9	7	0	-100%	-100%	-1.8
Liquor Act		5	0	4	8	3	-40%	-63%	0.4
Cannabis Act		0	4	3	6	1	N/A	-83%	0.4
Mental Health Act		14	27	20	13	13	-7%	0%	-1.6
Other Provincial Stats		29	26	34	32	40	38%	25%	2.8
Total Provincial Stats		48	57	61	59	57	19%	-3%	2.0
Municipal By-laws Traffic		1	1	1	0	0	-100%	N/A	-0.3
Municipal By-laws		4	1	5	1	4	0%	300%	0.0
Total Municipal		5	2	6	1	4	-20%	300%	-0.3
Fatals		1	1	0	0	1	0%	N/A	-0.1
Injury MVC		12	16	10	1	15	25%	1400%	-0.9
Property Damage MVC (Reportable)		70	57	54	38	80	14%	111%	0.1
Property Damage MVC (Non Reportable)		15	16	26	3	43	187%	1333%	4.3
TOTAL MVC		98	90	90	42	139	42%	231%	3.4
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total Provincial Traffic		505	640	527	723	491	-3%	-32%	5.5
Other Traffic		20	5	3	2	0	-100%	-100%	-4.3
Criminal Code Traffic		11	13	25	18	8	-27%	-56%	-0.1
Common Police Activities									
False Alarms		33	12	12	12	23	-30%	92%	-2.0
False/Abandoned 911 Call and 911 Act		30	15	23	13	8	-73%	-38%	-4.6
Suspicious Person/Vehicle/Property		25	41	30	48	13	-48%	-73%	-1.7
Persons Reported Missing		3	1	1	1	8	167%	700%	1.0
Search Warrants		0	2	1	0	0	N/A	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		27	28	22	32	14	-48%	-56%	-2.2
Form 10 (MHA) (Reported)		0	0	2	4	1	N/A	-75%	0.6



THE ALBERTA RCMP APP

A simplified online experience to:



- Report crime
- Contact a detachment
- Learn about crime rates in your area
- And more!

L'APPLICATION DE LA GRC EN ALBERTA

Une expérience simplifiée en ligne pour :



- Signaler un crime
- Communiquer avec un détachement
- Se renseigner sur les taux de criminalité dans une région
- Et beaucoup plus!

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Body-worn cameras for RCMP officers

The Royal Canadian Mounted Police (RCMP) is committed to ensuring that Canadians feel protected by, and have trust in their national police force. Body-worn cameras can help to increase the trust between police and the communities they serve.



- front-line RCMP officers will soon be wearing body-worn cameras.
- between 10,000-15,000 body-worn cameras will be deployed to contract and federal police officers who interact with communities, across Canada's rural, urban and remote locations.
- the video evidence collected will provide an independent, unbiased, and objective way to capture interactions between the community and police officers.
- work is ongoing to acquire body-worn cameras and a Digital Evidence Management System (DEMS) to support a nation-wide rollout of camera as as quickly as possible.
- a field test, with up to 300 cameras will take place in three different Divisions of the RCMP - Alberta (K Division), Nova Scotia (H Division), Nunavut (V Division). The testing will take place in northern/remote, rural, and urban settings.



Your input is important

We have been meeting with various organizations, groups and community members across Canada to introduce body-worn cameras, and to better understand their concerns.

If you are interested in being part of the conversation, contact us at:



How body-worn cameras support police and communities:

- ✓ more timely resolutions of complaints
- ✓ improved evidence gathering
- ✓ enhanced transparency and accountability for police
- ✓ improved police and public behaviour



Officers will activate their body worn cameras during calls for service, including:

- ✓ mental health calls
- ✓ interactions with people in crisis
- ✓ crimes in progress
- ✓ for investigations
- ✓ public disorder and protests
- ✓ to record information to support the performance of their duties

When possible, officers will let you know when the camera is recording.

The decision to turn on a body-worn camera will happen before the officer arrives at a call for service.

Policy and training will provide the guidance required for officers using body-worn cameras.



Body-worn cameras are not intended to be used for the purpose of:

- ✓ 24 hour recording
- ✓ surveillance
- ✓ when intimate searches are conducted
- ✓ areas with a high expectation of privacy



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

Agenda Item: 3.7

AR108536

May 16, 2022

His Worship Kirk Perrin
Mayor
Town of Lamont
PO Bag 330
Lamont AB T0B 2R0

Dear Mayor Perrin:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Town of Lamont:

- The **2022 MSI capital allocation is \$206,782.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- The **2022 MSI operating allocation is \$110,315.** This includes \$86,337 in Sustainable Investment funding.
Your 2022 operating allocation will be the same as in 2021.
- The **2022 CCBF allocation is \$106,309.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,

A large black rectangular redaction box covering the signature of Ric McIver.

Ric McIver
Minister

cc: Rick Bastow, Chief Administrative Officer, Town of Lamont

LAMONT HEALTH CARE CENTRE

Summary Minutes of the Regular Board Meeting Date: Thursday, April 28, 2022



1.0 Call to Order

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:36 a.m.

Six members were in attendance via ZOOM; three persons including one member were in attendance in the Board Room.

2.0 Prayer/Reflection

Chairman Kent Harrold invited Rev. Debbie Brill to offer prayer/reflection.

3.0 Review/Approval of Agenda and Minutes

The proposed agenda was reviewed and approved as addended. Minutes of the Regular Board Meeting which was held on Thursday, March 24, 2022 were reviewed and approved as corrected.

4.0 Community Involvement

Members discussed their involvement in various community activities, including the following:

- Bus/Train Memorial Committee is focusing on landscaping the monument site.
- A Pancake Breakfast is being held on Saturday, June 4, 2022. It is being hosted by Lamont County, Town of Lamont and the Fort Saskatchewan Chamber of Commerce. Cenovus is a supporter of \$5000. toward humanitarian efforts in Ukraine and refugees who have settled in the local area.
- \$40,000. was raised at “Hay’n in the 30’s” in St. Michael on April 9, 2022. Application forms for funding assistance for cancer support can be accessed online or picked up at Doctors’ Clinics in Lamont.
- \$3000. has been donated to the ‘Parents & Tots’ group in St. Michael by the Ed Stelmach Foundation.

5.0 Highlights of the meeting included discussion on the following items:

i. Update re: ‘Faithful Footprints’ Grant

Mr. Bharmal informed members that other some data needing to be connected, the system is up and running.

5.0 **Highlights – continued ...**

ii. **Update re: COVID-19**

Members discussed COVID-19 matters within LHCC, i.e. outbreaks in MYM and LTC.

iii. **Update re: LTC Replacement**

Mr. Bharmal informed members that he is meeting with AHS Central Zone members to discuss LHCC's LTC replacement.

iv. **Update re: LHCC Logo**

The Board is continuing to work on the Logo for LHCC.

v. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Reviewing Governance Policies
- Harold James Scholarships Applications
- Medical Staff Membership and Privileges
 - Dr. Robert Machuk, Ophthalmologist
- Organization Chart and Succession Planning
- LHCC Board Representation on Ministry & Personnel Committee of the Elk Island Pastoral Charge
- Relocation of Ukrainian Refugees to Lamont County.

6.0 **Next Meeting**

The next Board meeting will be held on Thursday, May 26, 2022, commencing at 8:30 a.m.

7.0 **Adjournment**

There being no other business, the meeting was adjourned at 12:29 p.m.

/ds



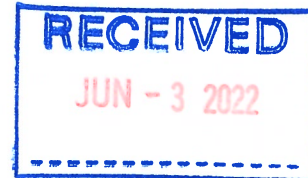


Lamont Health Care Centre

Telephone (780) 895-2211 Fax (780) 895-7305
P.O. Box 479, 5216-53 Street, Lamont, Alberta T0B 2R0



May 31, 2022



*MAYOR & COUNCIL
TOWN OF LAMONT
LAMONT AB T0B 2R0*

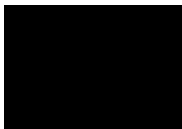
Dear Mayor & Council:

You are cordially invited to attend the Annual General Meeting of the Lamont Health Care Centre Board on Monday, June 20, 2022, in the Morley Young Manor Rotunda, commencing at 1:00 p.m.

Your attendance will be greatly appreciated.

Thank you.

Yours Sincerely,



*Shahad Bharmal
Executive Director*

SB/ds

Mission Statement

We believe that wholeness of body, mind and spirit is God's will for every person.
We are committed to the healing process, the promotion of health
and the provision of compassionate care to all persons.



John S. Batiuk
Regional Water Commission

Commission Members:

Town of Bruderheim
Town of Lamont
Town of Mundare
Town of Vegreville
Village of Chipman*
Lamont County
Strathcona County

June 1, 2022

Attention: All CAO's
Towns of Bruderheim, Lamont,
Mundare and Vegreville, Lamont County,
Village of Chipman and ACE Water Corp.

RE: EPCOR - Addition of Orthophosphate to Water Treatment

Attached is a report prepared by EPCOR for all Edmonton area Regional Water Customers concerning EPCOR's planned addition of orthophosphate to drinking water as part of EPCOR's enhanced lead mitigation program. Key information in the report will apply to all member municipalities and customers of the John S. Batiuk Regional Water Commission.

While there is no measurable amount of lead in drinking water that leaves EPCOR's treatment plants, EPCOR will be adding orthophosphate to the water treatment process starting December 2022. Adding orthophosphate is intended help Edmonton and its surrounding municipalities reduce lead in drinking water from household plumbing fixtures and lead water service lines in order to meet Health Canada's guidelines.

EPCOR is providing advance notice of these changes to give businesses/industries adequate time to identify potential impacts on their processes and equipment. Businesses/industries that use water for manufacturing, food processing, petrochemical production, or commercial heating and cooling, may need to make adjustments to their processes. In this instance municipalities need to identify and contact their high-volume commercial/industrial users that potentially may be affected. These customers in turn may need to contact a process consultant, equipment manufacturer or industry association to determine if there is a need to adjust any of their processes.

Kindly distribute the attached EPCOR communication to any key industry/business in your area that you think may be affected by this change. Please feel free to contact me if you have any questions/comments or concerns regarding distribution of the EPCOR notice.

Respectfully



Pat Tomkow
Commission Manager

c.c. JSB Commission Board

May, 2022

EPCOR is adding orthophosphate to treated water in December 2022

EPCOR takes its commitment to providing safe, reliable drinking water very seriously. As a commercial customer, we want to make you aware of an upcoming change to Edmonton's drinking water chemistry. As part of our Enhanced Lead Mitigation Program, EPCOR is adding orthophosphate to treated water starting in December 2022. This change may require businesses that use water for manufacturing, food processing, petrochemical production, or commercial heating and cooling to make adjustments to their processes.

Why is EPCOR adding orthophosphate to the water?

Orthophosphate is being added to reduce the release of lead into drinking water from all sources, including water service lines and plumbing components. It is a tasteless, odourless substance that creates a protective barrier on plumbing surfaces.

Orthophosphate is the industry standard for treating lead corrosion in municipal drinking water worldwide—approximately half of medium and large utilities in the United States and nearly all of the utilities in the United Kingdom rely on a phosphate-based lead corrosion inhibitor to reduce lead in their treated water. Canadian cities such as Toronto, Winnipeg, Hamilton, Halifax, and Saint John have also seen positive results by adding orthophosphate to their treated water.

As part of EPCOR's Enhanced Lead Mitigation Program, the City of Edmonton, Alberta Health Services and our regulator, Alberta Environment and Parks, approved the addition of orthophosphate to protect residents from lead leaching into drinking water.

Why is this change happening?

In March 2019, Health Canada released an updated guideline for Canadian drinking water quality that established a new maximum acceptable concentration (MAC) of lead in the water. The MAC has been reduced from 10 µg/L to 5 µg/L and monitoring has moved from the distribution system to the consumer's tap.

What is the timeline for implementation?

Orthophosphate is being added to water at the Rosssdale Water Treatment Plant and E.L. Smith Water Treatment Plant in December 2022. The concentration will begin at 1.0 mg/L as P (Phosphorus). Throughout the following year, concentrations may change slightly, but after they are optimized, they will remain stable, with some slight seasonal adjustments.

How can I prepare my business for this change?

EPCOR is providing advanced notice of these changes to give businesses adequate time to identify potential impacts on their processes and equipment. Some business areas that may be affected include:

Production and Water Treatment

- The orthophosphate addition may affect reverse osmosis and other water treatment systems. EPCOR recommends contacting your process equipment consultants or suppliers for an assessment before December 2022 to see if you need to make adjustments before orthophosphate implementation.

Heat Exchangers and Cooling Towers

- Orthophosphate in the water may change the type and amount of precipitate that deposits on commercial heat exchangers and cooling towers. Companies may need to adjust their chemical treatment to account for the change in phosphate levels. We also recommend companies contact their heating and cooling supplier, water treatment chemical provider or process consultant about possible adjustments to your heating and cooling system.

Boilers

- The impact of orthophosphate on boilers should be minimal. Many customers already add phosphate to precipitate calcium and/or as a tracer in their boiler system. For this reason, companies already adding phosphate may benefit from the implementation of EPCOR's Enhanced Lead Mitigation Strategy. Companies that already add phosphate may need to adjust their dosage levels accordingly or apply for an overstrength permit for wastewater discharge. You can apply for an overstrength permit through EPCOR Drainage at epcor.com.

Other business processes may be impacted by the orthophosphate addition. We recommend discussing this change with a consultant to determine if there is an impact to your water process.

Where to find more information

More information about the orthophosphate addition is available on EPCOR's website at epcor.com/ortho. You will also find some frequently asked questions on this page as well.

Questions about the orthophosphate addition

For questions or concerns about the orthophosphate addition, please reach out to EPCOR at orthophosphate@epcor.com.

2022 Summer MLC Agendas

Dates & Locations

Join us for one of four Alberta Municipalities' summer Municipal Leaders' Caucuses being held across the province between June 15 and June 22, 2022. Each session will run from approximately 9:00 am to 3:00 pm.

Dates

June 15 - High Prairie (Days Inn, 4125 52 Ave, High Prairie)

June 16 - Strathcona County** (Agora Room at County Hall, 401 Festival Lane, Sherwood Park)

June 21 - Medicine Hat (Esplanade Arts & Heritage Centre, 401 1st St, Medicine Hat)

June 22 - Didsbury (Multi-Purpose Room, Memorial Complex, 1702 21 Ave, Didsbury)

**Will also be available virtually. Breakfast in Strathcona County will start at 8:00 am and program will start at 9:00 am.

The summer Caucuses will focus on smaller, more engaging conversations based on top-of-mind issues facing our communities.

In-person registration will also include a light continental breakfast and lunch.



Wednesday, June 15 HIGH PRAIRIE – Days Inn

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President’s Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks

Connect

310.MUNI ■ hello@abmunis.ca ■ abmunis.ca

2022 Summer MLC Agendas

Thursday, June 16

**STRATHCONA COUNTY – Agora Room at County Hall
(Virtual option)**

- 8:00 a.m. Registration and light breakfast
- 9:00 a.m. Opening Remarks
- 9:05 a.m. Welcome from the Mayor of the Host Municipality
- 9:10 a.m. Welcome from MLA of the Host Constituency
- 9:15 a.m. Icebreaker Activity
- 9:30 a.m. Session I – Sustainability Services Updates
- 9:45 a.m. President’s Report
- 10:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 11:00 a.m. Break
- 11:15 a.m. Session III – Respect in Municipal Government
- 11:45 a.m. Lunch**
- 12:30 p.m. Session IV – Alberta Municipalities Bylaws
- 1:15 p.m. Session V (locally led)

Tuesday, June 21

MEDICINE HAT – Esplanade Arts & Heritage Ctr

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
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- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks

Wednesday, June 22

DIDSBURY – Memorial Complex

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President’s Report
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- 2:55 p.m. Closing Remarks



Connect

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**St. Michael Regional
Solid Waste Commission**

PO Box 308, 4629-54 Ave.
Bruderheim Alberta T0B 0S0
Admin. Phone: 780.796.3836
Fax: 780.796.2081
www.stmichaellandfill.ca

15 June 2022

Town of Lamont Email: Rick.b@lamont.ca
Box 330
LAMONT AB T0B 2R0
Attention: Rick Bastow, CAO

Dear Rick,

RE: 2022 Requisition for the St. Michael Regional Solid Waste Commission

Please be advised the 2022 requisition for the St. Michael Regional Solid Waste Commission has been set by the Commission Board.

As noted in our letter dated 06 September 2017, the St. Michael Regional Solid Waste Commission has directed the requisition date be moved forward one month per year starting in 2018 until the Commission reaches a June requisition date. This date was chosen to coincide with the member municipalities' tax notice/payment schedule.

The Town of Lamont 2022 Requisition is \$105,228.24. I have attached the Requisition Calculation Sheet for your reference. Please arrange for payment of these fees.

Please note in the event the requisition remains unpaid for a period of thirty (30) days from the date this requisition is mailed, interest on any unpaid amount will be charged at 1.5% of the amount unpaid and compounded at 1.5% per month thereafter.

Sincerely,

Original Signed by:

Linda M. Davies, CLGM
Commission Manager



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108633

May 16, 2022

Dear Reeve/Mayor:

I am inviting your council to provide input to identify potential legislative changes that might improve the local election process, as well as enhance the public's trust in local councils.

The *Local Authorities Election Act (LAEA)* establishes the framework for the conduct of elections in Alberta municipalities, school divisions, and Metis Settlements. The *Municipal Government Act (MGA)* includes rules governing the conduct of those elected officials once on council, including code of conduct requirements and councillor disqualification.

Reviews of the *LAEA* typically occur following each municipal general election. The most recent election in October 2021 resulted in a number of citizen concerns regarding a variety of issues, including privacy of information on voter lists and the appropriateness of the current eligibility criteria for candidates. Meanwhile, the application of the code of conduct in some Alberta municipalities has caused varying degrees of public concern regarding the fairness and/or effectiveness of the process.

The *MGA* has undergone a number of minor amendments over the past few years, as part of the broader red tape reduction initiative. Municipal stakeholders were engaged on potential changes to the code of conduct requirements in summer 2021. The engagement indicated a strong interest in further engagement on this issue; the engagement process we are undertaking now responds to that interest, while also providing an opportunity for a more holistic review of councillor accountability and ethics.

Municipal Affairs is initiating an engagement process and is looking for your insights and feedback to ensure any legislative changes meet the needs of elected officials, municipal administrations, and the general public. The first part of this engagement is to receive your valuable input specifically on the code of conduct. I would appreciate receiving your municipal council's combined feedback on the code of conduct through the following link, your.alberta.ca/mga-code-of-conduct, by June 14, 2022.

This survey for elected officials' feedback on the code of conduct will be followed by a public survey on local elections and councillor accountability, which will be posted online by summer 2022 for input from Albertans and stakeholders. Individual councillors will also have this additional opportunity to provide their input.

.../2

This public survey may include ideas generated through this first round of engagement with municipal councils. Input received from elected councillors, other municipal stakeholders, and Albertans will ultimately guide decision-making on potential amendments to the *LAEA* and the *MGA* regarding local elections and councillor accountability.

Your input is important to the Government of Alberta. It will help ensure we have the most comprehensive legislation in place, which not only respects the rights of the electors, but also provides accountable governance for Albertans.

In order to provide your input, please go to your.alberta.ca/mga-code-of-conduct. I look forward to receiving your input and perspectives on this important matter.

In addition, I encourage you to read the attached documents to familiarize yourself with the scope and intent of the engagement. If you have any questions about the engagement or would like to submit a written response on behalf of your municipal council, please contact the Engagement Team, Municipal Services Division, in Municipal Affairs at ma.engagement@gov.ab.ca.

Sincerely,



Ric McIver
Minister

Attachments:

- *Municipal Government Act's Code of Conduct Discussion Guide*
- *Local Authorities Election Act and Municipal Government Act – Scope of Engagement*

Local Elections and Councillor Accountability

Local Authorities Election Act and Municipal Government Act Engagement

Preamble

Municipal Affairs is exploring amendments to the *Local Authorities Election Act (LAEA)* and *Municipal Government Act (MGA)* to enhance accountability and public trust in local elections and local elected officials.

The *LAEA* establishes the framework for the conduct of elections in Alberta municipalities, school divisions, and Metis Settlements.

The *MGA* includes rules governing the conduct of those elected officials once on council, including code of conduct requirements and councillor disqualification.

Reviews of the *LAEA* typically occur following each municipal general election. The most recent election in October 2021 resulted in a number of citizen concerns regarding privacy of information on voter lists and the appropriateness of the current eligibility criteria for candidates.

Recent code of conduct violations in some Alberta municipalities and sanctions that were perceived as too weak or too punitive have also caused varying degrees of public concern.

As such, Municipal Affairs is looking at legislative amendments to improve the election process as well as enhance the public's trust in their local councils once elected.

Background

The scope of the engagement will focus on the following topics:

Topic	Current State
Enhanced Councillor Accountability <ul style="list-style-type: none">Eligibility criteria for candidatesDisqualification rules for councillorsCode of conduct	<p>The <i>LAEA</i> sets out eligibility requirements to run for council. There is no opportunity to challenge eligibility of candidates under the <i>LAEA</i>.</p> <p>Eligibility Criteria (<i>LAEA</i> Section 21)</p> <ul style="list-style-type: none">- Must be eligible to vote in that election.- Must be a resident of jurisdiction for the previous six months.- Cannot owe \$50 in taxes to the local authority or have owed over \$500 in the previous 90 days.- Must not have been convicted of election finance violations in the past 10 years.- Must file appropriate finance disclosure forms in the previous eight or three years, depending on type of disclosure.

	<p>The <i>MGA</i> outlines criteria that can result in the disqualification of a councillor.</p> <p>The <i>MGA</i> requires councils to pass a bylaw establishing a councillor code of conduct, and provides discretionary authority to establish a code of conduct for council committees and other bodies. The Code of Conduct for Elected Officials Regulation lists topics that must be included in the bylaw as well as possible sanctions. Each code of conduct must include a complaint system, and a bylaw review is required at least every four years. A councillor cannot be disqualified or removed from office for a breach of conduct.</p>
<p>Protecting Voters</p> <ul style="list-style-type: none"> • Objecting to electors • Privacy of information on voter lists 	<p>If the returning officer believes a person is not eligible to be an elector, they must make a note in the elector register that includes the rationale. The elector is still permitted to vote.</p> <p>Under Section 49 of the <i>LAEA</i> a municipality may, by bylaw, prepare a permanent electors register.</p> <ul style="list-style-type: none"> • The permanent electors register may contain electors' name, residential address, phone number, gender, and birthdate. • The register is not distributed to candidates; it is intended to assist the municipality in running the election. <p>Section 50 of the <i>LAEA</i> also allows a municipality to, by bylaw, direct the returning officer to prepare a list of electors who are entitled to vote in the municipal election. This list must be provided to a candidate upon request after the close of nomination day.</p> <ul style="list-style-type: none"> • The candidate must only use the list of electors for the purpose of campaigning for the election. • Misuse of the information on the list is an offence under Section 158. A person found guilty is liable to a fine of not more than \$100,000, or imprisonment for one year, or both.
<p>Strengthening Democracy</p> <ul style="list-style-type: none"> • Judicial recount rules • Third-party issues, advertising rules 	<p>Elections that use alternative voting equipment, such as voting machines or tabulators, are not eligible for judicial recount.</p> <p>The <i>LAEA</i> regulates third-party advertising for or against a candidate during the election advertising period. Third-party advertisers who address an issue, and do not state support or opposition to a candidate, are not subject to any provisions in the <i>LAEA</i>.</p> <p>Registration as a third party advertiser will mean that the provisions of the <i>Local Authorities Election Act</i> apply, including donations to that organization are limited to Alberta residents as well as corporations and trade unions that ordinarily do business in Alberta.</p>

Discussion Questions

Enhanced Councillor Accountability

1. Are the eligibility criteria for an individual to be nominated as a municipal candidate adequate?
 - a. If not, please provide your suggestions for improvement.
2. Are the criteria and process for disqualifying a councillor appropriate?
 - a. If not, please provide your suggestions for improvement.

Protecting Voters

1. Should candidates, their scrutineers, or their official agent continue to have the opportunity to object to an individual who has shown up to vote?
2. Should candidates be able to request access to the list of electors?

Strengthening Democracy

1. Should elections conducted with electronic voting equipment be eligible for judicial recount, where the judge can order the votes be recounted by hand or run through the electronic tabulator again?
2. Should third parties advertising for or against an issue that is the subject of a vote (e.g., municipal referendum question) be required to register?
3. Should third parties advertising any issues that have been raised by candidates in a municipal election be required to register?

Do you have any additional comments or considerations on these topics?

*An online survey will also be published on the alberta.ca website in summer 2022 for your input. Feedback may also be sent to Municipal Affairs, Municipal Policy and Engagement, at ma.engagement@gov.ab.ca by **July 11, 2022**.*

Code of Conduct

Discussion Guide

Preamble

Municipal Affairs is exploring amendments to the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)* to enhance accountability and public trust in local elections and local elected officials. To support these efforts, Municipal Affairs is engaging with elected officials on code of conduct requirements.

Background

The *MGA* requires councils to pass a bylaw establishing a councillor code of conduct, and provides discretionary authority to establish a code of conduct for council committees and other bodies. The Code of Conduct for Elected Officials Regulation lists topics that must be included in the bylaw as well as possible sanctions. Each code of conduct must include a complaint system, and a bylaw review is required at least every four years. A councillor cannot be disqualified or removed from office for a breach of conduct.

Purpose

Code of conduct requirements were introduced in 2015, with the intent of strengthening local elected official accountability and ensuring appropriate enforcement of conduct violations. Most municipalities have had no issues or concerns with code of conduct bylaws. However, in some cases, it has exacerbated divisions, strained relationships, or allowed for a majority on a council to place overly punitive sanctions on other councillors. The only means to challenge code of conduct sanctions is through the Court of Queen's Bench, which is expensive and time consuming. In these cases, both the sanctions applied and subsequent legal challenges have limited the ability to govern fairly and effectively.

Municipal Affairs is looking for your insights and feedback on this direction to ensure any changes meet the needs of involved parties.

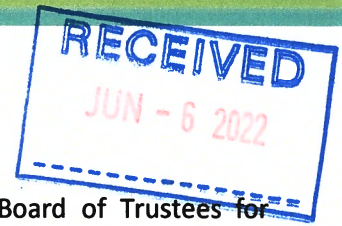
Discussion Questions

1. Has your municipality experienced challenges related to enforcing its Code of Conduct?
 - a. If so, what were those challenges?
2. Do you think the current legislation on Code of Conduct is sufficient and meets the requirement of municipalities to provide fair and accountable governance?
 - a. If no, please provide your suggestions.

Your feedback may be sent through the survey at your.alberta.ca/mga-code-of-conduct or in writing to Municipal Affairs, Municipal Planning and Engagement, Engagement Team, at ma.engagement@gov.ab.ca by **June 14, 2022**.

MAY 19, 2022

Agenda Item: 3.14



2022-23 Budget Report: Overview

The 2022-23 Elk Island Public Schools (EIPS) Budget Report was presented to the Board of Trustees for information. Every spring, the Division prepares a budget for the upcoming school year—based on provincial funding, Alberta Education’s *Funding Manual for School Authorities: 2022-23 School Year*, projected student-enrolment numbers, corresponding staffing estimates and Board-approved budget [assumptions and allocations](#). For the most part, the spring 2022-23 budget is a conservative budget that supports the mission, values and priorities of EIPS. It also includes five key focus areas for the upcoming year: increased student-learning opportunities, new curriculum work, mental health and well-being initiatives, technology upgrades and public-health best practices. The following is a brief summary of the spring [EIPS 2022-23 Budget Report](#). The complete report is available at [eips.ca](#).

2022-23 Budget Report: Revenue and Expenses

In total, EIPS’ operating budget is \$202.42 million for the 2022-23 school year—a \$4.16 million increase from the previous year’s fall budget. Of that, \$193.51 million is projected to come from the Division’s annual revenues and \$8.91 million from operating reserves (see pg. 2, “Accumulated surplus and reserve use”). Overall, EIPS’ annual revenue is up by \$625,700 from the previous year. However, expenses are also up by \$4.16 million.

EIPS REVENUE: 2022-23

For the 2022-23 school year, funding from Alberta Education is relatively the same as the current school year. Although, there are some funding changes, including:

- a 1% increase to base funding for kindergarten and grades 1 to 12;
- a 1% increase to Operations and Maintenance;
- a 4.6% increase for Student Transportation;
- various adjustments between grant categories;
- the introduction of three new school grants (see next paragraph); and
- a commitment to hold school divisions harmless for enrolment decreases resulting from the pandemic.

As mentioned, Alberta Education is introducing three new grants in 2022-23: the Student Well-Being Grant, Curriculum Implementation Grant, and Dual Credit and Enhancements for Career and Technology Studies. However, the province hasn’t released a lot of details about how it’s distributing the grant monies or any associated restrictions. As such, until more is known, EIPS plans to fund all related curriculum work from reserves. For the Student Well-Being Grant, EIPS is waiting for more information before deciding how to spend the grant money. Similarly, little is known about the dual-credit grant. EIPS will determine its plans after the province shares the information.

In addition to base and grant funding, the *Funding Manual for School Authorities* continues to use the Weighted Moving Average. That means 50% of the revenue Alberta Education provides to school divisions is based on the number of students enrolled as of Sept. 29, 2022. As such, it’s critical EIPS develops its enrolment projections carefully. An overestimate can result in clawbacks in subsequent years. And, an underestimate can mean reduced funding, not collected until the following year. For the 2022-23 school year, EIPS projects a slight drop in enrolment in September 2022—dropping to 17,121. That’s down by three students from the previous year. EIPS will continue to adjust for changing enrolment numbers until finalized in fall 2022.

Other revenue includes money to cover the lease agreements for Strathcona Christian Academy Elementary and Strathcona Christian Academy Secondary; the Mental Health Capacity Building Grant; assessments for Program

Unit Funding, completed by the deadline set by Alberta Education; School Generated Funds, which will return to normal; and monies for the Division's French programming. However, unlike the fall budget, the spring budget doesn't include funding for the Odyssey Language Program, as it's unclear how or if the province plans to support this in 2022-23.

EIPS EXPENSES: 2022-23

Overall, EIPS anticipates expenses to increase to \$202.42 million in 2022-23. That's an increase of \$4.16 million from fall 2021. The primary reason: spending on the budget's five key focus areas (see pg. 1, "Overview"). And, the secondary reason: rising fuel, inflation, insurance and Federal Carbon Tax costs—the increases mainly affect Student Transportation budgets, school fees and utility costs.

In terms of staffing, the Division expects to see a slight increase in staffing, rising by approximately 1%. In total, EIPS projects the number of full-time equivalent (FTE) employees working within the Division to increase by 12.53 FTE to 1,318.29 FTE.

For school allocations, these will drop slightly from the previous year—mostly because of lower standard costs. EIPS expects certificated standard costs to drop by 1.8%, because of hiring teachers with fewer years of experience to replace those retiring or resigning, and the use of temporary staff to fill leaves. Meanwhile, allocations for EIPS Central Services departments will increase to account for higher utility, insurance, fuel, carbon tax and cleaning expenses. Departments will also use the additional allocations to provide added support to schools related to student-learning opportunities, the new curriculum, mental health and well-being, technology and public-health best practices.

Overall, instructional costs comprise 79.6% of the total budget, equating to \$9,751 per student. And, system administration spending adds up to 2.2% (\$4.42 million) of total expenses, which is below the \$6.3-million grant provided by Alberta Education. All unused funds will go toward other Divisional uses—as per the guidelines listed in the *Funding Manual for School Authorities*.

2022-23 Budget Report: Accumulated surplus and reserve use

EIPS projects an accumulated deficit of \$2.3 million, as of Aug. 31, 2023. The accumulated deficit comprises investment in tangible capital assets, operating reserves, capital reserves, and asset-retirement obligation. The reason for the accumulated deficit is the asset retirement obligation of \$14.83 million. It's a new accounting standard requirement and represents the costs to abate EIPS buildings for asbestos when the Division retires a building—typically covered by Alberta Education in the year the building is retired. EIPS isn't required to fund the obligation operationally but does record the cost as part of the investment in tangible capital assets. Hence, the overall net deficit.

However, it's more accurate to look at the accumulated surplus from operations, excluding the asset retirement obligation. When viewed this way, the accumulated surplus remains positive, meaning the Division's reserves are adequate to cover the budgeted operating deficit. So, excluding the asset retirement obligation, EIPS' projected accumulated surplus is \$12.53 million, as of Aug. 31, 2023. The surplus includes operating reserves (\$4.82 million), capital reserves (\$1.44 million) and investment in tangible capital assets (\$6.27 million). Additionally, the projected Division Unallocated Reserve is \$3.92 million, which when combined with other operating reserves is within the province's operating reserve limit.

OPERATING RESERVES

To access operating reserves, EIPS must follow rules set out by Alberta Education—specifically two. First, the Division can only access operating reserves indicated in the spring budget. If more is needed, it requires

ministerial approval. Second, and new for 2022-23, the province has defined an operating reserve limit for school divisions. Essentially, all Alberta-based school boards now must ensure their operating reserves are within a certain percentage of their operating expenses. The percentage depends on the size of the school division. Any amount above the set percentage must be returned to Alberta Education in December 2023. For EIPS, that limit is 3.15%, or roughly \$6.07 million—calculated on audited expenses, as of Aug. 31, 2022.

As noted previously, EIPS plans to use \$8.91 million in operating reserves in 2022-23. Of that, \$2.48 million schools and departments will use to support student learning. Another \$6.43 million the Division will use to cover costs for the Focus on Unfinished Learning initiative, new curriculum work, consultant support, mental health strategic plan, technology upgrades, public-health best practices, and various one-time projects.

CAPITAL RESERVES

In addition to operating reserves, the Division anticipates using up to \$1.04 million in capital reserves to replace ageing equipment, purchase technology, modernize and expand two Career and Technology Studies kitchens, and cover costs for the building-management system and various capital projects.

THREE-YEAR OPERATING RESERVE PROJECTION

To ensure the Division has access to needed funds and the operating reserve limit stays within the required 3.15% of operating expenses, the Board developed a thorough three-year plan for its reserve usage. In addition to the reserve projects for the 2022-23 school year, the plan includes:

- In 2023-24, using \$1.14 million from Division Allocated Reserves to fund continued efforts to implement the EIPS Mental Health Strategic Plan and various projects to support operations.
- In 2024-25, using \$1.07 million from Division Allocated Reserves to fund the startup costs for a Sherwood Heights Junior High and École Campbelltown replacements school (\$420,000) and operations support (\$650,000).

Overall, the spring EIPS 2022-23 Budget Report allows the Division to target resources to ensure student success—not only in their educational experience, but also in their after-school lives by investing in health and wellness initiatives, technology and infrastructure. Once the Board approves the spring 2022-23 EIPS Budget Report, the Division will submit it to the province for review and schools and departments will begin planning for the upcoming school year.

NOTE: As with all budgets, any changes to funding, reserve usage, enrolment numbers and standard costs can affect the initial budget. As such, in the fall, EIPS will update its 2022-23 budget—no longer a provincial requirement—with the final student-enrolment numbers, revenue and expense variations, carryforward amounts and any reserve spending changes.

Board Members

Trina Boymook, *Chair* | Colleen Holowaychuk, *Vice-Chair* | Cathy Allen | Randy Footz | Don Irwin | Susan Miller | Jim Seutter | Jacqueline Shotbolt | Ralph Sorochan

FOR MORE INFORMATION CONTACT:

Trina Boymook, *Board Chair* | P 780 417 8101

Laura McNabb, *Director, Communication Services* | P 780 417 8204

www.eips.ca | Twitter: [@eips](https://twitter.com/eips) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)

MAY 25, 2022

Agenda Item: 3.15



Chair's Report

RECENT EVENTS

Board Chair Trina Boymook highlighted some recent events:

- On April 22, Chair Boymook attended the Alberta School Boards Association (ASBA) Zone 2/3 meeting—always informative with valuable networking opportunities. At the meeting, chairs expressed concerns about a new provincial rule requiring boards to seek further ministerial approval to access reserves. Members also discussed the Zone plans to submit an emergent resolution for the upcoming spring general meeting.
- On April 23, Chair Boymook and Vice-Chair Colleen Holowaychuk attended the Town of Burderheim Mayor's Gala. After a two-year hiatus because of the pandemic, it was great to return and connect with mayors, councillors and community leaders from around the region.
- On April 27, Chair Boymook attended Strathcona Christian Academy Elementary's production of *Disney Kids Lion King*, the first live student event she's been to in the last two years. The performance was phenomenal, and she thanked the school for the invitation.
- On May 3, the Board took part in the Division's Long Service and Retirement Event, an annual reception hosted by EIPS to celebrate retirees and employees who have worked with the organization for 20, 25, 30, 35 and 40 years.
- On May 11, Chair Boymook attended a ukulele performance at Heritage Hills Elementary, the school's first-ever live performance in front of family and friends. So, it was wonderful to be included, and the students were terrific.
- On May 14-15, Chair Boymook attended a Culture Camp, hosted by Woodbridge Farms Elementary. The camp was a weekend-long event designed for students who identify as First Nations, Métis or Inuit—held at Strathcona Wilderness Centre and included several elders from the region. It was a privilege to participate, and everyone who attended left with a deeper understanding of Indigenous culture, history and traditions.
- On May 17, Chair Boymook attended the Elk Island Public Schools (EIPS) Employee Relations Group meeting, where she met the executive and shared information about the Board and its role within EIPS.
- On May 18, Chair Boymook participated in the EIPS Bus Road-ee as a judge for the 25 competing EIPS bus operators—always a great event.
- On May 18, Chair Boymook attended a Sherwood Park and District Chamber of Commerce luncheon. The highlight was keynote speaker Nate Glubish, the Minister of Service Alberta and member of the legislative assembly of Alberta for Strathcona-Sherwood Park. He spoke about the province's work on providing reliable and equitable access to the internet.

EIPS BUS DRIVER APPRECIATION

EIPS celebrated Driver Appreciation on May 2-4. Trustees attended various schools and transfer sites thanking the Division's bus operators for the vital role they play within the Division and for keeping the safety of students their first priority.

TRUSTEES' SCHOOL TOURS

On May 9, EIPS trustees visited Davidson Creek Elementary, Lakeland Ridge, Glen Allan Elementary, Bev Facey Community High and F.R. Haythorne Junior High as part of the 2021-22 Trustees' School Tours. The Board extended thanks to all staff and students at each school for hosting the Board and sharing information about the school and programs offered.

Superintendent's Report

RECENT EVENTS

Superintendent Mark Liguori shared two Division good-news stories with the Board:

- The Division received a letter from The Terry Fox Foundation thanking EIPS and its schools for their continued support. In fall 2021, schools and throughout EIPS raised more than \$57,000 for cancer research.
- Superintendent Liguori congratulated Michel Blades Bird, a teacher at Elk Island Youth Ranch learning Centre, who was recently presented with the 2021 Governor General's History Award for Excellence.

Association and Local Report

ASBA ZONE 2/3 REPORT

Trustee Jacqueline Shotbolt attended the Alberta School Boards Association Zone 2/3 meeting on April 22:

- Agenda topics included various executive and committee reports, Zone issues and generative governance.
- The professional learning focused on reconciliation.
- On May 27, the Zone's hosting its annual banquet, which includes the Friends in Education Award and Edwin Parr Teacher Award.
- The spring general meeting takes place in Red Deer, June 5-7.
- June 10 is the deadline to submit nominations for the Zone Appreciate Award—open to trustees, superintendents and secretary-treasurers who have demonstrated exemplary service.

ATA LOCAL REPORT

The Board received for information the Alberta Teachers' Association (ATA) report from Deneen Zielke, the President of Local No. 28:

- On May 3, the Local held its annual general meeting. Several executive members were re-elected: Dave McKinnon, Vice-President of Political Engagement; Maxine Holm, Communications Officer; John Murphy, Treasurer; and Daniel Radersma, Secretary.
- Zielke voiced ATA's concerns with the newly introduced Bill 15: Education Amendment Act, which the ATA feels punishes the association and teachers, and will change the ATA's identity and culture.
- On May 21-23, the ATA hosted the 2022 Annual Representative Assembly. Members brought forward several resolutions, including:
 - To reaffirm the importance that school leaders remain active ATA members.
 - To urge school authorities to protect students from unwanted disclosure of their sexual orientation, gender identity or gender expression.
 - To initiate a broad program of research exploring the academic, social and emotional challenges students face, post-pandemic.
 - To explore the ATA's capacity to enhance workplace representation for members through working with other unions and non-union education staff.

EMPLOYEE RELATIONS GROUP REPORT

The Board received for information the Employee Relations Group (ERG) report from Dulcie Jarvin, the committee's Chair:

- Jarvin thanked the Board for including the ERG group in the public Board meetings going forward.
- The ERG's mission: To work on behalf of all EIPS classified employees and, divisionwide, promote a culture of mutual respect and open communication.
- The ERG consists of nine volunteer, classified employees—representing Minburn County, Lamont County, Fort Saskatchewan, Strathcona County, Sherwood Park and EIPS Central Services Office—who meet monthly to discuss issues impacting staff and strategies to help ensure open and supportive working environments.

- The ERG's role and responsibilities include:
 - representing classified employees;
 - providing a voice on issues and policies directly impacting classified staff;
 - examining staff issues;
 - presenting recommendation requests;
 - asking for clarifications from leadership; and
 - encouraging all classified staff to maintain a high standard of professionalism while serving students.
- Classified employees can contact the ERG if they have questions or concerns related to the workplace.

New Business

EIPS FOUR-YEAR EDUCATION PLAN: 2022-26

The Board approved the new [EIPS Four-Year Education Plan: 2022-26](#), which details the Division's priorities, goals and outcomes over the next four years. The Division's three key priorities:

- Priority 1: To promote the growth and success of all students.
- Priority 2: To enhance high-quality learning and working environments.
- Priority 3: To enhance public education through effective engagement.

The plan also outlines the performance measures and strategies the Division will use to meet each priority, goal and outcome in the 2022-23 school year.

2022-23 BUDGET REPORT

The Board approved the 2022-23 budget based on decisions and discussions put forward by administration and the Board during the [detailed budget presentation](#) on May 19, 2022. The Board approved an operating budget of \$202.42 million for the period of Sept. 1, 2022, to Aug. 31, 2023. Of that, \$193.51 million will come from the Division's annual revenue and \$8.91 million from operating reserves. EIPS will use the operating reserves to cover costs to support schools and departments, deliver the Focus on Unfinished Learning initiative, new curriculum work, consultant support, new mental health strategic plan, technology upgrades, public-health best practices, and various one-time projects.

Briefly, the accumulated surplus remains positive, meaning the Division's reserves are adequate to cover the budgeted operating deficit. Specifically, EIPS's projected accumulated surplus is \$12.53 million, excluding the asset retirement obligation, as of Aug. 31, 2023. The surplus includes operating reserves (\$4.82 million), capital reserves (\$1.44 million) and investment in tangible capital assets (\$6.27 million). Instructional costs comprise 79.6% of the total budget, equating to \$9,751 per student. System administration spending equates to 2.2% (\$4.42 million) of total expenses, which is below the \$6.3-million grant provided by Alberta Education. All unused funds will go toward for other Divisional uses—as per guidelines listed within the *Funding Manual for School Authorities: 2022-23 School Year*. Lastly, the Division's Unallocated Reserve is \$3.92 million, which when combined with other operating reserves is within the provinces operating reserve limit.

Overall, the spring EIPS 2022-23 budget supports the mission, values and priorities of EIPS, and allows it to target resources to ensure student success—not only in their educational experience, but also in their after-school lives by investing in health and wellness initiatives, technology, and infrastructure. Now approved, schools and departments will use EIPS' spring budget to begin planning for the upcoming school year. The complete [EIPS 2021-22 Budget Report](#) is available at [eips.ca](#).

BUDGET REPORT: ALBERTA EDUCATION

The Board also approved the Alberta Education Budget Report for the year ending Aug. 31, 2023 (see pg. 110, "[Alberta Education Supplemental Reports: 2022-23](#)").

POLICY AMENDMENTS

The Board approved the following amendments:

- [Board Policy 13: Appeals and Hearings Regarding Student Matters](#)
- [Board Policy 18: Alternative Programs](#)
- [Board Policy 19: Welcoming, Caring, Respectful and Safe Learning and Working Environments](#)

Several amendments were made to the policies—all to strengthen clarity, language and readability.

Committee Report

POLICY COMMITTEE

The Board received for information a report from the Policy Committee meeting held on May 10. The committee reviewed five policies. Three policies remain unchanged, and two will come forward for amendments at the Board Caucus meeting in June.

STUDENT EXPULSION COMMITTEE

The Board received for information a report from three Student Expulsion Committee meetings held on May 2, May 10 and May 24. The committee reviewed all the submitted information and upheld the recommendations put forward by school administration.

Reports for Information

SUMMER PROJECTS:2021-22

The Board received for information a report from Facility Services highlighting the planned projects for summer 2022. In total, 367 projects are planned, including 121 Infrastructure Maintenance and Renewal projects (\$3.9 million), three Capital Maintenance Renewal projects (\$1.5 million), and 243 Operational and Maintenance projects. Highlights include:

INFRASTRUCTURE MAINTENANCE AND RENEWAL

- Installing two CCTV surveillance camera systems.
- Upgrading the art room at Ardrossan Junior Senior High.
- Repairing the asphalt at Uncas Elementary.
- Completing Phase 3 of the Division's installation of carbon-dioxide sensors.
- Replacing the roof at F.R. Haythorne Junior High.
- Replacing a lift at Pine Street Elementary.
- Renovating the main office at Rudolph Hennig Junior High.

CAPITAL MAINTENANCE AND RENEWAL

- Upgrading the boiler pumps and accessories at Salisbury Composite High.
- Replacing the gymnasium roof at Lamont High.
- Replacing the roof of Ardrossan Junior Senior High.

OPERATIONAL AND MAINTENANCE

The projects range in nature and include improvements to electrical systems, roofing, interiors, exteriors, mechanical equipment and flooring at various EIPS schools.

In addition, Facility Services will relocate one modular classroom from Fultonvale Elementary Junior High School to James Mowat Elementary School (see pg. 142, "[2021-22 Summer Projects Plan](#)," for the full list of projects planned in summer 2022).

IMR AND CMR PROJECTS: 2022-23

The Board received for information the list of projects planned under the Infrastructure Maintenance and Renewal (IMR) and the Capital Maintenance and Renewal (CMR) programs during the 2022-23 school year. Annually, Alberta Education provides school divisions with IMR and CMR funding to ensure school facilities meet the necessary regulations and requirements, offer quality learning environments, improve energy conservation and efficiencies, and remain safe and healthy for students and staff.

For the 2022-23 school year, EIPS' approved IMR grant is \$2.26 million, and CRM grant is \$1.56 million, for a total amount of \$3.83 million—\$897,000 less than the Division's total IMR and CRM funding last year. Multiple projects are identified for the 2022-23 school year—determined through consultations with Facility Services and EIPS schools, the Facility Condition Index, maintenance input and Alberta Infrastructure's audit information. Projects planned include various repairs and upgrades to educational areas and facilities, replacing technology equipment, changing several air-handling units and multiple deferred-maintenance projects (see pg. 161, "[2022-23 Infrastructure Maintenance and Renewal—IMR and CMR—Project Plans](#)").

EIPS THREE YEAR ENGAGEMENT STRATEGY

The Board approved the EIPS Three-Year Education Strategy, which details the Division's engagement efforts over the next three years. The plan entitled, EIPS Three-Year Engagement Strategy, identifies areas the Division can improve operations to best serve students—such as programming and school capacity considerations. In total, there are four public engagement projects included in the plan:

PROJECT 1: THREE-YEAR STRATHCONA COUNTY ENGAGEMENT

Over the next three years, EIPS will engage the public about school capacities and boundaries in the Strathcona Country area, system programming transitions, and ways to enhance the junior high and senior high French Immersion programming.

PROJECT 2: ENROLMENT PRESSURE AT JAMES MOWAT ELEMENTARY

Enrolment projections for James Mowat Elementary indicate it will reach capacity in 2022-23 despite the addition of one modular classroom. James Mowat Elementary is the designated receiving school for the West Park neighbourhood in Fort Saskatchewan. The Division anticipates the high enrolment to continue at the school as West Park develops and new families move in. As such, EIPS will engage the school community about possible solutions to manage the growth and address student capacity issues.

PROJECT 3: EIPS LOGOS CHRISTIAN PROGRAM REVIEW

Over the last few years, enrolment in the EIPS Logos Christian Program, at the elementary level, has declined. Low enrolment means it's challenging to offer fulsome Logos programming at the two elementary schools—where it's currently offered. As such, EIPS will enter conversations with school families about consolidating the elementary Logos programs at one school and discuss the low subscription of the Logos junior high program.

PROJECT 4: VALUE SCOPING SESSION FOR A.L. HORTON ELEMENTARY AND VEGREVILLE COMPOSITE HIGH

There are currently two EIPS schools in Vegreville, providing kindergarten to Grade 12 education to students living in the town and surrounding areas. Currently, neither school is near capacity, and the combined maintenance costs are significant. As such, the Division, in collaboration with Alberta Education, will host a value scoping session with community stakeholders to develop possible options that meet the community's needs.

Before making any decisions on the four projects, the Division will engage school families and the community to ensure the best possible solution.

Trustee Reports

Trustees shared information and highlighted recent events:

- **Vice-Chair Colleen Holowaychuk** attended the Bus Driver Appreciation activities, the EIPS Long Service and Retirement celebration, the May Committee of School Councils (COSC) meeting, her regular school council meetings and the Town of Burderheim Mayor's Gala, which was a wonderful evening. Tonight, she's looking forward to going to Lamont High and watching its Evening of One Acts.
- **Trustee Cathy Allen** attended her regular school council meetings, the May COSC meeting, the Bus Driver Appreciation activities and Trustees' School Tours. She also thoroughly enjoyed the EIPS Long Service and Retirement celebration and watching two in-person live school performances—Strathcona Christian Academy Elementary's production of *Disney Kids Lion King* and Salisbury Composite High's production of *Legally Blonde*. Lastly, she spoke about the recent school shooting in Texas, which weighs heavy on her heart. It's incredibly sad and alarming, and her thoughts are with the impacted students, teachers and families.
- **Trustee Randy Footz** attended school council meetings for A.L. Horton Elementary and Vegreville Composite High, the May COSC meeting, EIPS Long Service and Retirement celebration, and thanked Associate Superintendent Brent Billey and the Human Resources department for organizing such an enjoyable evening. He also took part in the Trustees' School Tours and A.L. Horton's spring concert—*Vesna*, featuring members of the Ukrainian Bilingual Program.
- **Trustee Don Irwin** attended ABSA's professional learning session, his regular school council meetings, the May COSC meeting, the Bus Driver Appreciation activities, EIPS Long Service and Retirement celebration, and various Board and committee meetings. He also thoroughly enjoyed the Trustees' School Tours and Woodbridge Farm Elementary's Culture Camp—which was well done, and he hopes to return next year.
- **Trustee Susan Miller** attended school council meetings for Ardrossan Elementary and Ardrossan Junior Senior High. She also enjoyed the Trustees' School Tours and thanked Bev Facey Community High for the delicious lunch made by the culinary students at the school.
- **Trustee Jacqueline Shotbolt** attended ASBA Zone 2/3 meeting, EIPS Long Service and Retire celebration, the May COSC meeting and her regular school council meetings. She also took part in the Bus Driver Appreciation activities in Fort Saskatchewan and the Trustees' School Tours, which were excellent. She particularly enjoyed touring each facility and listening to students express their love for their school.
- **Trustee Ralph Sorochoan** attended meetings for COSC, Board Caucus, the Board and a number of school council meetings. He enjoyed taking part in the Bus Driver Appreciation activities and having the chance to thank those individuals in person. Similarly, he enjoyed the Trustees' School Tours, which he describes as amazing as it allowed the Board to see the fantastic work taking place in EIPS schools and the student engagement. With the school year nearing its end, Trustee Sorochoan's grateful for the excellent work taking place divisionwide. The quantity and standard of work is inspiring, and he feels fortunate to be part of the Division. Lastly, he spoke about the ongoing war in Ukraine and the recent school shooting in Texas—his thoughts and prayers go out to all those facing these events and the aftermath.

Board Members

Trina Boymook, *Chair* | Colleen Holowaychuk, *Vice-Chair* | Cathy Allen | Randy Footz | Don Irwin | Susan Miller | Jim Seutter | Jacqueline Shotbolt | Ralph Sorochoan

FOR MORE INFORMATION CONTACT:

Trina Boymook, *Board Chair* | P 780 417 8101

Laura McNabb, *Director, Communication Services* | P 780 417 8204

www.eips.ca | Twitter: [@eips](https://twitter.com/@eips) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

COUNCIL MEETING DATE: June 14, 2022

ITEM DESCRIPTION OR TITLE

Fort Air Partnership Request

RECOMMENDATION

THAT Council direct administration to enter into a ten-year lease agreement with Fort Air Partnership to permanently site a new continuous air monitoring station to be installed at the Lamont tennis courts.

BACKGROUND

The Fort Air Partnership role is to monitor air quality in populated areas and communicate and educate the public and stakeholders on the results, including the Air Quality Health Index. Fort Air Partnership currently operates a network of 9 fixed stations 1 portable station and 16 passive sites in a boundary of 4500 square kilometers.

The Town of Lamont was selected as the site for the portable air monitoring station in 2021 that would create an awareness of air quality in the community and provide educational and participation opportunities for residents and students. The portable air monitoring station was located on a temporary basis to do a 12 – month comparison with the Lamont County air monitoring station.

Now that the 12-month comparison is complete, the Fort Air Partnership has determined the Town of Lamont is best suited to be the permanent location for the air monitoring station and decommission the Lamont County station.

COMMUNICATIONS

Communicate Councils decision to the Fort Air Partnership.
Negotiate a lease agreement with Fort Air Partnership as per Councils decision.

IMPLICATIONS OF DECISION

Educational opportunities for residents and school students.
Would have consistent air quality monitoring in the community.
The tennis court location would become unusable to the Town of Lamont for the duration of the lease.

FINANCIAL IMPLICATIONS

There would be no financial impacts to the Town of Lamont, all cost associated with this project will be at the expense of the Fort Air Partnership.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

1. Fort Air Partnership Request to Town of Lamont to site Air Monitoring Station May 25

Report Prepared By: Tyler Edworthy, Director Operations & Infrastructure

Approved by CAO:

A handwritten signature in black ink, appearing to be "TE", is written over the text "Approved by CAO:".



May 25, 2022

Tyler Edworthy
Director, Operations & Infrastructure
Town of Lamont

Re: Fort Air Partnership (FAP) Request to place a permanent Air Monitoring Station in the Town of Lamont

Dear Mr. Edworthy:

The Fort Air Partnership (FAP) would like to thank the Town of Lamont for its assistance in providing a site for FAPs Portable Air Monitoring Station to operate from August 2021 to July 2022. This project is expected to be completed at the end of July, after which a summary report will be written and provided to FAPs stakeholders, including the Town of Lamont.

The Town of Lamont was chosen as a site for the Portable Air Monitoring Station for the following reasons, as included in the original proposal that FAP brought forward to Council in May of 2021:

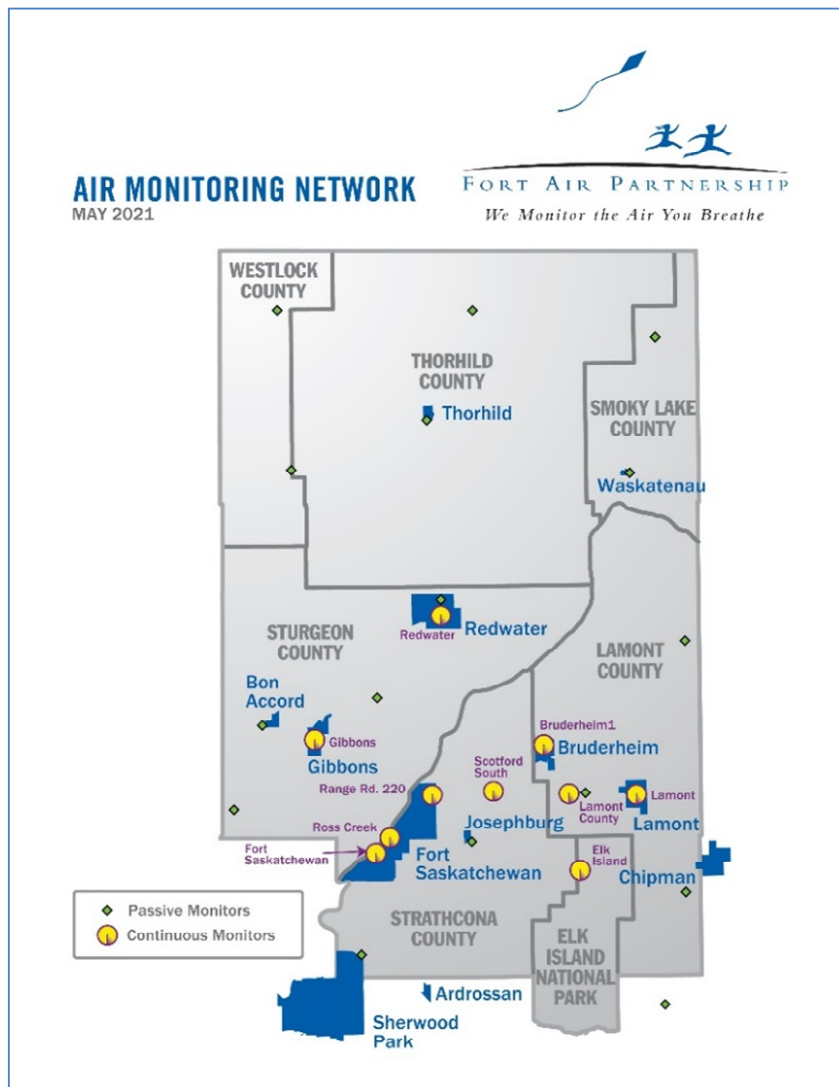
- There has been no continuous air monitoring done historically in the Town of Lamont. The nearest continuous air quality monitoring station is the Lamont County site, approximately 7 km from the proposed site.
- Town of Lamont is the largest community in FAP without a continuous monitoring station.
- Town of Lamont is near the eastern border of FAP and would provide a good representation of the air quality leaving the FAP Airshed when winds are from the western quadrants.
- As a comparison of data between what is measured at the Lamont County station 7 kilometers to the west and what residents in the Town of Lamont experience. With the eventual possibility of relocating the Lamont County station permanently into the Town of Lamont.

An assessment was done of the data collected to-date, and a proposal to permanently locate an Air Monitoring station in the Town of Lamont was approved by the FAP Technical Working Group and Alberta Environment and Parks in April 2022. The Fort Air Partnership (FAP) is requesting the use of the current site of the Portable Air Monitoring Station to permanently site this new continuous air monitoring station. FAP is requesting to lease this property for at least ten years. The actual location of the shelter within the tennis court compound may change pending the best access to power. If this site is not available, FAP can work with the Town administration to identify another suitable location.

Background

The Fort Air Partnership (FAP) is a registered not-for-profit society established in 1997 to operate an air quality monitoring network in a 4,500 square kilometer area northeast of Edmonton that includes Fort Saskatchewan, Gibbons, Bon Accord, Bruderheim, Lamont, Redwater, Waskatenau, Thorhild, and Elk Island National Park. In November 2000, FAP became the fourth airshed in Alberta recognized by the Clean Air Strategic Alliance (CASA).

FAP is a multi-stakeholder group with members from industry, government, and the public. FAP members see the benefit of sitting down together and working through issues in order to fulfill its vision and mission. FAP delegates the responsibility for oversight of the implementation and operation of the monitoring network and technical guidance to a Technical Working Group (TWG), led by a contracted Network Manager.



FAP currently operates the Keith Purves Portable station and 9 permanent continuous monitoring stations including stations in the city of Fort Saskatchewan, and the towns of Redwater, Gibbons and Bruderheim. The map to the left shows the location of these stations.

The new permanent station will measure, fine particulates (PM_{2.5}), hydrocarbons including methane and volatile compounds, hydrogen sulphide (H₂S) sulphur dioxide (SO₂), oxides of nitrogen including nitrogen dioxide (NO₂) and ground level ozone (O₃) along with meteorological parameters including wind speed, wind direction, ambient temperature and relative humidity. Start-up of this new ambient monitoring station is planned for the fall of 2022.

Proposed Site Requirements and Location

All costs for the site installation will be borne by FAP. See figure 1 & 2 for a typical installation.

- A self-contained skid shack 10 feet wide x 20 feet long x 10 feet high
- A 10-meter retractable tower will be mounted to the trailer, no guy wires are required
- Direct vehicle access to the doorway entrance ramp/stairs

Site Visits (all costs to be covered by FAP):

- Approximately one pickup truck visit per week. with possibly a few more visits in quick succession if repairs are being done.
- There may be two trucks or vehicles on the site very occasionally.
- Year round 24/7 access must be available.

Site Services (all costs to be covered by FAP):

- A dedicated 220v 100amp power service will be set up by the power provider in the area, not taken from the arena.
- Communication for off site data retrieval
- No natural gas or water service needed



Figure 1: Typical station installation



Figure 2: Typical station interior

FAP currently has a lease agreement in place with the Town of Lamont for the Portable Air Monitoring Station. FAP is requesting that this lease agreement be used as a basis for a new lease agreement for the Permanent Air Monitoring Station for a starting period of 10 years. FAP also requests that the Town of Lamont inform FAP of any planned future development on the land surrounding the Air Monitoring Station once the site has been chosen. FAP and the Town of Lamont can mutually agree on the responsibility for snow clearing and vegetation control going forward, which can be built into the new lease agreement. Since the station will be permanent, FAP will apply for a dedicated power source so as

not to continue using and reimbursing for the use of the Town of Lamont's power as is currently done with the Portable Station.

Please let us know if you have any questions about this proposal. We look forward to your response after reviewing the above information; please contact me if you require any additional information.

Kind Regards,



Nadine Blaney
FAP Executive Director

cc. Allan Wesley, Fort Air Partnership Chair
Keith Purves, Fort Air Partnership Vice Chair
Harry Benders, Fort Air Partnership Network Manager



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

**COUNCIL MEETING DATE:
June 14, 2022**

ITEM DESCRIPTION OR TITLE

101 Ave Alley Way Sewer Line Replacement

RECOMMENDATION

THAT Council approve the allocation of funds to replace the 101 Ave alley way sewer line in the amount of \$60,000 from reserves.

BACKGROUND

On May 13, 2022, the operations team responded to a plugged sewer that was on a resident's service line, they assisted the homeowner with appropriate steps to rectify the issue. On May 14, 2022, the operations team responded to a plugged mainline sewer at the same address. The operations team worked on the line but could not clear it with the equipment available and called in a flushing unit that arrived on Monday. The line was cleared. May 16, 2022. The following weekend May 22, 2022, the issue arose again. After several attempts to clear the blockage, the offer was made to the homeowner at this point to use hotel services if required. In consultation with the homeowner, it was agreed to bring in the flushing unit again after the long weekend. On May 24, 2022, the flushing unit arrived, and they were able to clear the blockage after several attempt's but could not get through the entire line. This indicated a repair was required.

Repair work was completed May 30, 2022 and found that Orageburg pipe (wood fibre conduit) was used. This pipe is not accepted anymore, and most has been replaced in the province. The access from the repair allowed us to camera the entire line, where several issues that require attention were found, resulting in the recommendation to replace the sewer line. The current proposal includes sewer line replacement in the alley only, the inspection from the repair point to the main line located in the road was in good operating condition but will require attention at a later date. This plan was created to avoid disrupting the road and throwaway costs.

Administration is recommending one of 2 options to rectify the 101 Ave alley way sewer line replacement:

1. THAT Council approve the allocation of funds to replace the 101 Ave alley way sewer line in the amount of \$60,000 from reserves.
 - a. This would reduce the immediate risk of service failure for residents.
 - b. The access point tie in would be captured in the 5-year capital plan.
 - c. Additional maintenance on the area would not be required.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

2. THAT Council accept the report as information, with the sewer line replacement to be brought back to council as part of the 2023 budget deliberations.
 - a. This will require additional maintenance, with the understanding further failure could occur in 2022, that would result in immediate replacement.
 - b. Costs could escalate due to inflation, and or conditions may change.
 - c. Would allow planning to accommodate the tie into the access point on 51 Street.

COMMUNICATIONS

Option 1: Line up contractor to complete the work outlined.

Option 2: Build in regular maintenance practices to mitigate risk of service failure.

IMPLICATIONS OF DECISION

Increased maintenance by the operations team.

Reduce risk of essential service failure.

FINANCIAL IMPLICATIONS

\$50,000 for sewer line replacement excluding access point tie in.

\$15,000 for emergency response to the sewer line issue.

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019-2022 Goal 1. Manage, invest , and plan for sustainable municipal infrastructure.

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy, Director, Operations & Infrastructure

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
June 14, 2022

ITEM DESCRIPTION OR TITLE

2022 Capital Works Program Update

RECOMMENDATION

THAT Council determine the appropriate course of action.

BACKGROUND

On May 10, 2022, Council approved the reallocation of funds to extend the infrastructure work to be completed on 47 Street in Campbell as contingencies allow. Administration working with the engineering firm have been reviewing project contingencies closely, and with a commitment to transparency the following status report is being presented.

The 2022 capital works program is well underway and has passed several key milestones as it relates to financial risk. The contingencies and reallocation of funds as it stands at this point of time will allow for the following work extension:

- Utility work to be extended to 50th A Avenue.
- Full depth road structure from lip of gutter to lip of gutter.
- Asphalt millings provided by the Town for final surface. The millings can be reused when resurfacing work is completed.

As of June 10, 2022, the project, after the costs for the above extension of work have been deducted, has a \$109,000 contingency. The current extension of work has enabled the Town to complete 41.7% of the forecasted 2023 capital plan as part of the 2022 approved budget.

the Town has an opportunity to further accelerate the 2023 capital plan as part of 2022 expenditures. The following optional work has been identified and represents 15.8% of forecasted 2023 capital plan expenditures.:

Option 1:

- A: Gravel state surface provided by contractor for \$1,950.
- B: Asphalt overlay surface \$28,925

Option 2:

- Complete concrete work to 50th A Ave \$95,885.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

Provided the remaining contingency is not required. The addition of an option 1 and option 2 would require a further \$16,000.00 in 2022.

The recommendation is to complete the utility work, full depth road structure, complete concrete work to 50th A Ave and leave in an asphalt millings state (Provided contingencies permit).

This will reduce future capital costs and create an easy transition to future work. The road from the alley South to 50th A Ave will be left in hard pack state, providing easy maintenance and snow clearing.

COMMUNICATIONS

Monitor contingencies and provide direction to contractor when milestones are reached. Provide Council regular progress updates and identify if extended infrastructure work has been completed.

IMPLICATIONS OF DECISION

- Provide sound project management that supports the identified 2022 Capital Works Project timeline.
- Reduce risk of essential service failure and emergency repairs.
- Utilize approved funding at preferred construction rates that will reduce future budget impacts.

FINANCIAL IMPLICATIONS

Reduce the cost of Campbell Stage 2 Phase 2 identified in the 5-year Capital Plan. Reduce future financial risk based on aging infrastructure.

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 1. Manage, invest, and plan for sustainable municipal infrastructure.

2022 Capital Budget, Approved November 23, 2021.

2022 Capital Works Program- 2022 Capital Budget Reallocation.

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
June 14, 2022

ITEM DESCRIPTION OR TITLE

2022 Lamont Summer Sizzler Rodeo - Parade

RECOMMENDATION

THAT Council receive the 2022 Lamont Summer Sizzler Rodeo – parade update as information.

BACKGROUND

Up until 2018 Council had participated in and led a local parade. In 2019 plans were developed to coordinate future parades to coincide with the Lamont Summer Sizzler Rodeo. Due to Covid considerations the partnership with the Lamont & District Agricultural Society was paused.

While the COVID - 19 pandemic may cause continued disruption to the annual event, it is reasonable at this time to plan a 2022 parade to take place on July 9, 2022. Fortis has accepted the opportunity to be the event sponsor.

COMMUNICATIONS

Promote event to parade participants, sponsors and spectators.

IMPLICATIONS OF DECISION

Supports strategic Goal 5: Develop and deliver quality services and amenities for all residents.

FINANCIAL IMPLICATIONS

Budget: \$10,000.00 + 2,000.00 (event sponsor)

Costs include, but not limited, promotion/advertising, DJ/MC, materials, and prizes.

*Where possible, corporate donations will be sought.

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
June 14, 2022

ITEM DESCRIPTION OR TITLE

Update: Stand with Ukraine Fundraiser

RECOMMENDATION

THAT Council receive the Stand with Ukraine fundraiser update as information.

BACKGROUND

The fundraiser was held on June 4, 2022. The event consisted of a pancake breakfast accompanied by dance and musical entertainment.

Attendees donated over \$12,000 and a sizable contribution of non-perishable items. The Ed Stelmach Community Foundation will manage and administer the funds. The Vegreville committee will assist with distribution of the non perishable items.

COMMUNICATIONS

Thank you, messages have been, shared.

IMPLICATIONS OF DECISION

Supports broader awareness and participation in humanitarian efforts.

FINANCIAL IMPLICATIONS

Cenovus donated \$5,000 to host the event.

POLICY AND/OR LEGISLATIVE REFERENCES

Policy 11-10 – Other Community Events

ATTACHMENTS

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.6

COUNCIL MEETING DATE:
June 14, 2022

ITEM DESCRIPTION OR TITLE

Economic Development

RECOMMENDATION

THAT Council receive the economic development update as information

BACKGROUND

Efforts are underway to enhance the Town’s economic development. This includes:

- Strengthening the partnership with the Fort Saskatchewan and Lamont Regional Chamber of Commerce.
- Preliminary discussion with investors has commenced. Town representatives held a preliminary meeting in May to explore collaborative opportunities.
- Meetings have been scheduled with other potential investors to discuss the Town. These are also preliminary, with the next meeting scheduled for June 14, 2022.
- Development of a economic development plan has commenced.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Enhances economic development and diversification efforts.

FINANCIAL IMPLICATIONS

Contributes to non residential tax base.


POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2019 – 2022 Goal 4: Promote and support economic development to enhance employment opportunities and grow the Town’s non residential tax base.

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

COUNCIL MEETING DATE:
June 14, 2022

ITEM DESCRIPTION OR TITLE
CANADA DAY PARADE – BRUDERHEIM 2022

RECOMMENDATION

THAT Council attend and include a float in the 2022 Bruderheim Canada Day Parade.

BACKGROUND

The Town of Bruderheim will be hosting their annual Canada Day Parade on July 1, 2022 at 10:30 a.m. Marshalling starts at 9:00 a.m. in the parking area of Bruderheim Starlight Campground. Judging will take place from 10:10 a.m. to 10:30 a.m.

COMMUNICATIONS

Promote event to residents.

IMPLICATIONS OF DECISION

Supports regional partner.

FINANCIAL IMPLICATIONS

Council - Public Relations category
Decoration costs: less than \$100.00

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 14, 2022

ELECTED OFFICIAL: Jody Foulds

REPORT PERIOD: May 20, 2022 to June 7, 2022

Boards and Committees:

- **Parks and Recreation – June 6, 2022**

Town of Lamont Business:

-

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

- **Volunteered to work the Town of Lamont sponsored hole at the Fort Saskatchewan Chamber of Commerce Golf Tournament on June 3, 2022 at the Fort-In-View Golf Course**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 14, 2022

ELECTED OFFICIAL: Al Harvey

REPORT PERIOD: May 26 to June 8, 2022

Boards and Committees:

- June 1, Chamber meeting
- June 3, Chamber Golf Tournament
- June 7, Chamber business visits

Items for Council Discussion:

(Requires Input from Council to Take Back to Boards and Committees)

- N/A

Town of Lamont Business:

- N/A

Professional Development (Workshops & Conferences):

- May 26, Alberta Municipalities Future of Municipal Government webinar (1st)

Lamont Functions and Events:

- June 4, Stand with Ukraine



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 14, 2022

ELECTED OFFICIAL: Linda Sieker

REPORT PERIOD, May 21, 2022 – June 11, 2022

Boards and Committees:

- **May 30 - County of Lamont Foundation – AGM**
- **June 9 - County of Lamont Foundation – Building Inspections**

Town of Lamont Business:

- **May 25 – Stand for Ukraine Event Planning for June 4**
- **June 2 - Set – up and prep Stand for Ukraine Event for June 4**
- **June 3- Set – up and prep Stand for Ukraine Event for June 4**
- **June 9 Fundraiser De- Brief for Stand for Ukraine June 4**
- **June 6 – Parade Planning**
- **June 7 – Parade Planning**

Professional Development (Workshops & Conferences)

- **N/A**

Lamont Functions and Events:

- **May 26 -Lamont High School Drama Club Presentation**
- **June 4 - Stand for Ukraine Fundraiser**
- **June 5 – Chipman Car Show – Volunteer**
- **June 10 – Seniors Appreciation Bar-B-Que**
- **June 11 – Playschool Open House**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 14, 2022

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: May 25 – June 9, 2022

Boards and Committees:

- June 6: Parks and Recreation Committee meeting
- June 9: JSBRWC meeting – technical memo

Town of Lamont Business:

Professional Development (Workshops & Conferences):

Lamont Functions and Events:

- June 3: Fort Saskatchewan and Lamont District Chamber of Commerce Golf Tournament (Fort In-View) – Town of Lamont sponsored hole; BBQ hot dogs, networking, promotional
- June 4: Stand With Ukraine Fundraiser; serve pancakes, networking



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 14, 2022

ELECTED OFFICIAL: Colleen Holowaychuk

REPORT PERIOD: May 17 – June 14, 2022

Boards and Committees:

- **May 17, 2022 – Strategic Planning Committee Meeting**
- **May 28, 2022 – Northern Light Library System Meeting in Elk Point.**

Town of Lamont Business:

- **N/A**

Professional Development (Workshops & Conferences):

- **N/A**

Lamont Functions and Events:

- **May 25, 2022 - Lamont High School Drama Production**
- **June 9, 2022 – Lamont Elementary School Family Picnic**
- **June 11, 2022 – Lamont High School Graduation**

CAO REPORT

FOR THE PERIOD ENDING June 8, 2022

HIGHLIGHTS:

May 19, 2022

- RFP review.
- Weekly Operations and Infrastructure meeting.

May 20, 2022

- E2R program support review.
- Planning meeting re: Chamber of Commerce event.

May 24, 2022

- Economic development meeting.
- Weekly Deputy CAO meeting.
- Weekly finance meeting.

May 25, 2022

- Strand with Ukraine fundraiser planning.
- Meeting re: Lamont region trout pond

May 26, 2022

- Weekly Operations and Infrastructure meeting.
- Respond to consultant inquiry.
- Recreation agreement meeting.

May 27, 2022

- Economic development strategy planning.

May 30, 2022

- Planning for parade.

May 31, 2022

- Strand with Ukraine fundraiser planning.
- Weekly Deputy CAO meeting.
- Weekly finance meeting.

June 1, 2022

- Chamber of Commerce meeting.

June 2, 2022

- Weekly Operations and Infrastructure meeting

June 4, 2022

- Strand with Ukraine Fundraiser

June 7, 2022

- Economic development strategy planning.

MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- June 14, 2022 economic development meeting.

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING June 14, 2022

HIGHLIGHTS

STAFF

- Held weekly Operations team meetings Thursday.
- Operations OH&S Team meeting May 18, 2022.

Facilities

- Increase in facility bookings have continued with 20 facility bookings in the Month of June.
- Met with Alberta Municipalities regarding an energy audit on town owned facility condition assessments.

Transportation Maintenance

- 47 Ave dust control- The road was rehabilitated in 2021, cutting in the ditch and adding material to bring the road above grade. End dust product has now been added to assist with keeping the dust down from the corner of 55 Street to the alley behind 52 Ave. Material will be added to the remainder of the road so we can add the product for dust control on the remaining portion or 47 Ave.
- Alley Way condition assessment was completed.

Parks & Recreation

- Baseball season will continue through the summer.
- Flowers have been delivered and put out.
- Attended Parks and Recreation Meetings May 16 and June 6, 2022.

Utilities

- Replaced 2 water valves due to failure isolating planned valve replacement as part of the Capital Works Program.
- Meter replacement program has been ongoing.
- Sewer line repair was completed in the alley behind 51 St and 51 Ave. Line replacement planning is underway.

Projects & Requests:

- Large Item Pick Up occurred June 7 & 9, 2022.
- 2022 Capital Works Program:
 - Work has started in Zone 1,2 & 3, with work completion targeted for

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING June 14, 2022

mid-July.

- Zone 4 (Campbell) is scheduled to start June 20, 2022, with targeted completion of end of August. This is currently one month ahead of original schedule.
- Attended pre-construction meetings June 1 & 8, 2022.
- Met with Lamont County Housing Foundation regarding drainage issues at Beaver Hill Lodge June 9, 2022.

Description	2022 Budget	Targeted		Variance	% of Completion	2022 -		Increase/ (Decrease)	Percentage	Note
		Amount May	2022 Actual May			May	2021 - May			
REVENUE										
General Revenue	(2,831,611)	(2,613,245)	(2,653,250)	(178,361)	94%	(26,711)	(2,359,014)	2,332,304	-99%	
Administration	(160,862)	(120,647)	(6,320)	(154,542)	4%	(481)	(840)	359	-43%	
By Law	(5,967)	(4,475)	(1,771)	(4,196)	30%	(310)	(385)	75	-19%	
Strs. & Road	(2,602,559)	(1,951,919)	0	(2,602,559)	0%	0	(638)	638	-100%	
Storm Sewer	0	0	0	0	0%	0	0	0	0%	
Water	(620,698)	(465,524)	(90,836)	(529,862)	15%	(90,288)	(86,447)	(3,841)	4%	
Sewer	(835,395)	(626,546)	(26,612)	(808,783)	3%	(26,939)	(25,740)	(1,199)	5%	
Garbage	(349,415)	(262,061)	(58,181)	(291,234)	17%	(58,181)	(58,239)	58	0%	
Cemetery	(1,248)	(936)	0	(1,248)	0%	0	0	0	0%	
Planning & Subdivision	(2,143)	(1,607)	(546)	(1,597)	25%	(128)	(50)	(79)	159%	
Hall	(10,528)	(7,896)	(1,437)	(9,091)	14%	(432)	0	(432)	0%	
Arena	(143,893)	(55,420)	(1,373)	(72,520)	1%	(911)	0	(911)	0%	
Park	(10,734)	(8,051)	0	(10,734)	0%	0	0	0	0%	
Curling Rink	(277)	(208)	0	(277)	0%	0	0	0	0%	
TOTAL REVENUE	-7,575,330	(3,812,296)	(324,888)	(7,210,442)	4%	(214,740)	(200,206)	(14,534)	7%	

EXPENSE										
Council	126,262	94,697	26,055	100,207	21%	7,588	6,220	1,367	22%	
Administration	735,696	547,647	186,142	544,054	25%	70,953	60,500	10,453	17%	
Fire	36,554	27,416	11,757	24,797	32%	1,773	1,559	213	14%	
Disaster Service	1,500	1,125	242	1,258	16%	242	0	242	0%	
By-Law	93,491	70,118	4,483	89,008	5%	1,638	1,182	456	39%	
Public Work	266,896	179,576	47,351	192,084	18%	15,125	45,951	(30,826)	-67%	
Street & Road	577,359	413,148	95,396	455,468	17%	37,988	13,062	24,926	191%	
Storm Sewer	15,472	12,129	0	16,172	0%	0	0	0	0%	
Water	700,478	464,645	115,778	503,748	17%	40,764	18,469	22,424	121%	
Sewer	67,184	50,388	6,112	61,072	9%	1,744	1,052	691	66%	
Garbage	302,044	254,340	50,166	251,878	17%	24,770	23,679	1,091	5%	
Family Community & Cemetery	27,126	20,345	0	27,126	0%	0	0	0	0%	
Town Beautification	8,500	6,375	510	7,990	6%	0	0	0	0%	
Planning & Subdivision	92,235	69,176	8,318	83,917	9%	5,598	2,392	3,205	134%	
Hall	144,956	108,717	38,911	106,045	27%	8,503	12,197	(3,694)	-30%	
Arena	327,105	229,954	79,652	226,953	24%	27,561	13,478	14,084	104%	
Park	180,554	99,394	18,326	114,199	10%	6,107	3,552	2,555	72%	
Curling Rink	46,150	34,613	18,343	27,807	40%	254	4,507	(4,253)	-94%	
FCSS & School Fund	555,682	416,762	9,735	545,947	2%	0	0	0	0%	

Total Expense	4,305,244	3,100,562	717,277	3,379,730	17%	250,607	207,801	42,934	21%
Amortization Expense									
Administration Amorti	25,000	10,417	0	25,000	0	0	0	0	0
Fire Amortization	18,600	7,750	0	18,600	0	0	0	0	0
Public Works Amortiza	48,000	20,000	0	48,000	0	0	0	0	0
Road Amortization	345,000	143,750	0	345,000	0	0	0	0	0
Storm Sewer Amortization	700	292	0	700	0	0	0	0	0
Water Amortization	191,000	79,583	0	191,000	0	0	0	0	0
Sewer Amortization	191,000	79,583	0	191,000	0	0	0	0	0
Recreation Amortizari	110,000	45,833	0	110,000	0	0	0	0	0
Total Amortization Expense	929,300	387,208	0	929,300	0%	0	0	0	0%
Capital Programs									
Administration	0	0	0	0	0	0	0	0	0
Fire	0	0	0	0	0	0	0	0	0
Public Work	244,000	101,667	48,814	195,186	0	0	0	0	0
Street and Road	2,300,311	958,463	73,320	2,226,991	0	0	0	0	0
Storm Sewer	0	0	0	0	0	0	0	0	0
Water	55,000	22,917	0	55,000	0	0	0	0	0
Sewer	670,773	279,489	552,809	117,964	1	0		Carried from 2021	
Planning & Subdivision	0	0	0	0	0	0	0	0	0
Hall	0	0	0	0	0	0	0	0	0
Arena	0	0	0	0	0	0	10,220	-10,220	-1
Park	0	0	0	0	0	0	28,869	-28,869	-1
Curling Rink	0	0	0	0	0	0	0	0	0
Total Capital Programs	3,270,084	1,362,535	674,943	2,595,141	21%	0	39,089		
Grand Total	8,504,628	4,850,306	1,392,220	6,904,171	16%	250,607	246,890	42,934	

CLOSED SESSION NOTICE

June 14, 2022

7.1 2022 Operations Update

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."