

Council Package

May 24, 2022



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
May 24, 2022**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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1.4.2. May 16, 2022 Parks & Recreation Committee Meeting Minutes.....Page 6

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

3. CORRESPONDENCE

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3.4. Alberta Health Services – Advisory Council Fast FactsPage 20

3.5. Village of Coutts – Increasing Utility FeesPage 24

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4. NEW BUSINESS

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4.3. 2022 Lamont Summer Sizzler Rodeo – ParadePage 34

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7.1. Local Government Fiscal Framework Engagement

7.2. Strategic Plan – Request for Proposal Responses

8. ADJOURNMENT



**Town of Lamont
May 10, 2022
Regular Meeting of Council**

PRESENT:

Kirk Perrin	Mayor
Linda Sieker	Councillor
Al Harvey	Councillor
David Taylor	Councillor
Perry Koroluk	Councillor
Colleen Holowaychuk	Councillor
Rick Bastow	Chief Administrative Officer
Tyler Edworthy	Director, Operations & Infrastructure
Jaclyn Ponto	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

- Addition of Item 7.3 – 2022 Council Operations

MOTION: 129/22 Councillor Holowaychuk: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

- a) Meeting Minutes – April 26, 2022

MOTION: 130/22 Councillor Sieker: That the Minutes of the April 26, 2022 Council Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

- Lamont County Housing Foundation Regular Board Meeting Minutes – March 28, 2022
- Lamont Health Care Centre Regular Board Meeting Minutes – March 24, 2022
- Your Police Your Future – Listening to Albertans
- Town of Taber – Increasing Utility Fees

MOTION: 131/22 Councillor Koroluk: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

2022 Capital Works Program – 2022 Capital Budget Reallocation

MOTION: 132/22 Councillor Harvey: That Council approve the 2022 Capital Budget reallocation of funds, based on construction milestones and contingency savings.

CARRIED

Elk Island Wild – Jersey Sponsorship

MOTION: 133/22 Councillor Sieker: That Council defer this decision to a future Council Meeting and to Administration for further follow up.

CARRIED

Town of Mundare – Police Fine Revenue Resolution

MOTION: 134/22 Councillor Taylor: That Council second the Town of Mundare’s motion for the Policing Fines and Penalties Revenue Sharing resolution.

CARRIED

Update: Stand with Ukraine Fundraiser

MOTION: 135/22 Councillor Koroluk: That Council receive the Stand with Ukraine fundraiser update as information.

CARRIED

MOTION: 136/22 Councillor Holowaychuk: That Council direct Administration to send a letter to the Mundare Easter Basket Steering Committee regarding the Town’s efforts to support Ukraine.

CARRIED

Seniors' Week Declaration

MOTION: 137/22 Councillor Koroluk: That Council declare June 6-12, 2022 to be Seniors' Week.

CARRIED

MOTION: 138/22 Councillor Sieker: That Council provide FCSS Lamont County Region with a waiver of rental fees for the Lamont Meeting Room on Friday, June 10, 2022.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin	Written report attached.
Councillor Taylor	Written report attached.
Councillor Harvey	Written report attached.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Foulds	Written report attached.
Councillor Holowaychuk	Written report attached.

Staff Reports:

CAO	Written report attached.
Director, Operations & Infrastructure	Written report attached.
Finance Officer	Written report attached.

MOTION: 139/22 Councillor Koroluk: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Alberta Municipalities Power+ Program**
 - *FOIP Section 24 – Advice from Officials*

- **John S. Batiuk Regional Water Commission**
 - *FOIP Section 24 – Advice from Officials*

- **2022 Council Operations**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 140/22 Councillor Koroluk: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:56 p.m.

CARRIED

MOTION: 141/22 Councillor Taylor: That Council revert to regular Council meeting session at 8:56 p.m.

CARRIED

MOTION: 142/22 Councillor Harvey: That Council extend the meeting past 9:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 143/22 Councillor Harvey: That Council authorizes the procurement of electricity for a 10-year term, starting January 1, 2024, via a publicly posted, buying group approach administered by Alberta Municipalities under the Power+ Program.

CARRIED

MOTION: 144/22 Councillor Koroluk: That Council receive the John S. Batiuk Regional Water Commission 2021 Audited Financial Statements and Commission Financial Return as information.

CARRIED

MOTION: 145/22 Councillor Holowaychuk: That Council direct Administration to investigate options for resuming Council Meetings in the Town of Lamont Council Chambers with the capacity for live streaming, recording and enabling remote participation.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 9:02 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

Town of Lamont
May 16, 2022, 7:00 pm
Parks and Recreation Committee
Lamont Arena Meeting Room

Agenda

PRESENT:	David Taylor	Chair (Via Zoom)
	Jody Foulds	Vice Chair (Chaired Meeting)
	Tyler Edworthy	Administrative Liaison
	Krista Skinner	Public Member at Large
	Matthew Levicki	Public Member at Large

Regrets:	Kirk Perrin	Ex Officio
	Debbie Brill	Public Member at Large
	Linda Reid-Collins	Public Member at Large

Public Attendees: Susan Buck

- 1) **Call to Order:** @ 7:04 pm
- 2) **Appointment of Recording Secretary:** Jody Foulds
- 3) **Adoption of Agenda:**
 - Additions: 5.4 Delegation: (Susan Buck – Community Gardens)**
 - Moved* by Matthew, all in favor, motion carried
- 4) **Adoption of Minutes:** Done Via Email.
- 5) **NEW BUSINESS:**

5.1 Ben Moth’s Offer

Ben Moth is a local landscaper who has offered to assist with local projects or events as in-kind for recognition of services. David noted that we should keep in mind compatibilities and Town related policies for possible future partnerships. Tyler will have a more in-depth conversation with Ben and bring more details back to the next meeting.

5.2 Budget Allocation Request (\$10k)

Tyler updated the committee that Council lowered the budget from \$20k to \$10k for this year's Parks and Recreation Budget. David outlined Council's reasoning that this year was very tight and that there were limitations in all areas of this year's Town Budget.

5.3 Approved Parade Support (\$10k)

Tyler provided an update on the July 9th/22 parade taking place during the Lamont Summer Sizzler. The Town will be entering a float and covering costs of \$10k for the event. Parks and Recreation will not have a specific role in the parade other than trying to have all the committee members participate any way they can.

5.4 Delegation: Susan Buck – Community Gardens

Susan Buck, who is the Manager at the Lodge and new to Lamont, asked to speak to the committee to discuss Community Gardens. She has learned that Lamont does not have a current program and is looking to see if there would be interest in setting one up. She noted that there are options for partners and possible grants available. The Lodge has some space and a parking area that could be used. There was discussion on overall interest and where to begin. An ad-hoc committee was formed with Tyler, Krista, and Susan to start looking into development standards (Lorraine, Development Officer) and adding more volunteers to the committee. They will bring back information and a plan to the next meeting.

Susan also noted that Alberta Health Services has a guide available titled Community Gardens Handbook.

(<https://www.albertahealthservices.ca/assets/info/nutrition/if-nfs-community-gardens-handbook.pdf>)

6) Old Business:

6.1 Picnic in the Park (June 23rd/22)

Tyler provided a Task List. Committee members volunteered for various tasks. He will send out a detailed Task List tomorrow for further review and completion.

There will be 6 trees to be planted in the park and Leslie with select two different types of trees to plant.

Tyler will bring back to the next meeting options for recognition of the Centenarians. Council will assist again with cooking and the Fire Department will be asked to bring the firetruck out for display.

6.2 Trail Connectivity

The committee has been given the opportunity to outline suggested areas for trails and Tyler has asked that suggestions be submitted by May 31st/22.

6.3 Parks and Rec Brochure

Krista re-edited the brochure for review. Matthew suggested we add the Bike Park and David to provide a summary. Once David has submitted the summary, we will all have one more opportunity to review the brochure.

6.4 Christmas Light Up Committee Letter of Request

Tyler provided an update that the proposed plan works within the setbacks around the town office and fits into the land use by-law.

Tyler will provide gazebo options and costs to the committee at the next meeting. He will also provide some information to the Christmas Light Up Committee so that they have an understanding of costs related to adding a gazebo to the property.

6.5 Lamont Municipal Cemetery sign

A draft of the sign with an address was reviewed. Tyler noted that the cemetery property does not have an address and the nearest intersection address was used so that anyone looking for it can find it via Google Maps.

Round Table & Adjournment

Both David and Tyler will be away for the June 23rd/22 Picnic in the Park.

7) Next Meeting: June 6th/22, 7:00 pm

8) Adjournment: 8:00 pm

APRIL 21, 2022

Agenda Item: 3.1

RECEIVED

MAY 13 2022

Chair's Report

RECENT EVENTS

Board Chair Trina Boymook highlighted some recent events:

- On March 25, Chair Boymook attended the Alberta School Boards Association (ASBA) Zone 2/3 meeting—always informative with valuable networking opportunities. At the meeting, she expressed concerns to Marilyn Dennis, the President of ASBA, about a new provincial rule requiring school boards to seek further ministerial approval to access reserves and discussed advocacy efforts to reintroduce the fuel-price contingency fund.
- On March 30, Chair Boymook, Vice-Chair Colleen Holowaychuk and Superintendent Mark Liguori attended a meeting with the Village of Andrew Council. The meeting was a followup to a recent Board delegation and ways the Division and Village can work together.
- On April 6, Chair Boymook, Vice-Chair Holowaychuck, and trustees Ralph Sorochan and Don Irwin attended the Fort Saskatchewan and District Chamber of Commerce luncheon. The highlight: guest speakers Nate Glubish, the Minister of Service Alberta and member of the legislative assembly of Alberta for Strathcona-Sherwood Park, and Jackie Armstrong-Homeniuk, the member of the legislative assembly of Alberta for Fort Saskatchewan-Vegreville. While there, the Board shared its need for processes and supports to transition students arriving from Ukraine effectively.
- On April 8, Chair Boymook attended the 2022 Great Canadian Trade Fair and Sale, hosted by the Sherwood Park and District Chamber of Commerce. The event was well attended and offered an opportunity to meet and network with local decision-makers.
- On April 14, Chair Boymook joined school board chairs across the province in a virtual meeting with Education Minister Adriana LaGrange. The focus: The release of the new curriculum, its implementation, and available supports and resources.
- On April 19, the Board took part in a media training session. The session was excellent and will help trustees hone a skill set that benefits them beyond just media interviews.

STUDENT FORUM

On April 12, close to 80 students in junior high and senior high schools throughout the Division gathered to share ideas at the EIPS Student Forum 2022. Led and facilitated by Elk Island Public Schools, the forum focused on career pathways and student well-being. Last year, the EIPS Board of Trustees surveyed families, staff, students and community members to gauge its progress toward meeting the priorities, goals and outcomes outlined in the Division's [Four-Year Education Plan](#) and help guide future decision-making. The feedback demonstrated two key areas are critically important to all stakeholder groups: preparing students for life beyond high school and student mental health and well-being.

Using the World Café style, students shared their thoughts on those two key areas: how the Division can better prepare and transition students for life after senior high and enhance the supports it provides for student mental health and well-being. EIPS will now review the responses from the Student Forum, along with feedback it solicited from the school community in both areas, and update its priority strategies related to career pathways and student well-being accordingly. It will also use the data to inform the new *EIPS Four-Year Education Plan* and develop individual school education plans.

NATIONAL VOLUNTEER WEEK

National Volunteer Week takes place April 24-30. Within EIPS, hundreds of volunteers offer their time and expertise on an ongoing basis. Collectively, these efforts help support the success of EIPS schools and make a

difference in the lives of students and their learning environments. In recognition of National Volunteer Week, and on behalf of the Board of Trustees, Chair Boymook thanked all EIPS volunteers for the many ways they give their time, skills and resources to the Division.

Superintendent's Report

RECENT EVENTS

Superintendent Mark Liguori highlighted several recent events:

- On March 30, Superintendent Liguori joined Chair Boymook and Vice-Chair Holowaychuk for a meeting with the Village of Andrew Council. The meeting focused on ways the Division and village can continue to work together to help build the community and Andrew School.
- On April 10-12, Superintendent Liguori attended the 2022 uLead Conference in Banff, Alta. The conference focused on education leadership, and the highlight: keynote speaker Chief Cadmus Delorme who offered a powerful message about truth, reconciliation and the pathway forward.
- On April 21, Superintendent Liguori joined the Board for the media-training session, which was excellent, informative and valuable.

Association and Local Report

ASBA ZONE 2/3 REPORT

Trustee Jacqueline Shotbolt attended the Alberta School Boards Association (ASBA) Zone 2/3 meeting on March 25. The meeting included standard business items and two professional learning sessions—parliamentary procedures and system thinking. Professional learning for the next meeting focuses on reconciliation.

ATA LOCAL REPORT

The Board received for information the Alberta Teachers' Association (ATA) report from Maxine Holm, the Communications Officer for Local No. 28:

- On April 2, school board trustees, teachers, parents and concerned Albertans spoke out about their concerns with the new kindergarten to Grade 6 curriculum at rallies provincewide. Those at the rally believe the new curriculum is flawed, rushed and incomplete.
- On May 3, the local is hosting its annual general meeting, which will include the election of table officers and budget approval for the 2022-23 school year.

New Business

POLICY AMENDMENTS

The Board approved an amendment to [Board Policy 2: Role of the Board](#)—changing “Assurance Framework Review” to “Annual Education Results Report.”

2022-23 KEY BUDGET ASSUMPTIONS

The Board approved the key budget assumptions for the 2022-23 school year (see pg. 20, “[2022-23 Key Budget Assumptions](#)”). The assumptions are based on the province’s Budget 2022 and *Funding Manual for School Authorities 2022-23 School Year*. EIPS will use the approved assumptions to develop a conservative 2022-23 spring budget to help schools and departments begin planning for the upcoming school year. As with all assumptions, any changes such as funding, reserve usage, enrolment numbers and standard costs can significantly affect the budget.

ASSUMPTION HIGHLIGHTS

- **General operations:** Operations will focus on increased student-learning opportunities, new curriculum work, a new mental health strategic plan, technology upgrades and public-health best practices.
- **Alberta Education:** Alberta Education plans to introduce three new grants: the Student Well-Being Grant, Curriculum Implementation Grant, and Dual Credit and Enhancements for Career and Technology Studies. However, the province's *Funding Manual for School Authorities 2022-23 School Year* doesn't include details on distributing the grant monies or any associated restrictions.
- **Other Funding:** EIPS expects the funding from the province to cover its lease agreements for Strathcona Christian Academy Elementary and Strathcona Christian Academy Secondary; the Mental Health Capacity Building grant to remain in place; all assessments for Program Unit Funding completed by the deadline set by Alberta Education; School Generated Funds to return to normal—similar to the 2018-19 actuals; and funding for the Division's French programming to continue, albeit with a slight reduction because how the programs are split. However, unlike the fall budget, the spring budget doesn't include funding for the Odyssey Language Program, as it's uncertain if it will be supported in 2022-23.
- **Enrolment:** For the 2022-23 school year, the Division expects slightly lower student registration numbers than in fall 2021—decreasing to 16,942 students from 17,124 students.
- **Compensation:** EIPS anticipates overall employee compensation to remain flat. Benefit expenses will increase. However, certificated standard costs will drop by 1.8%—primarily because of hiring teachers with fewer years of experience to replace those retiring or resigning, and the use of temporary staff to fill leaves. Meanwhile, classified standard-cost changes will increase between 0.4% and 4.3%—based on grid movement and benefits costs.
- **Reserves:** New in 2022-23, the province defined the Operating Reserve Limit parameters. School boards must keep operating reserves within a certain percentage of the operating expenses. Alberta Education will recover any money school boards hold in excess of that set limit—in December 2023. For EIPS, the limit is 3.15%, or an estimated \$6.07 million. Administration will ensure operating reserves are below that number.
- **Expenses:** The Division anticipates overall expenses to increase—mostly because of rising fuel, inflation, insurance and Federal Carbon Tax costs. These increases mainly affect Student Transportation budgets, school fees and utility costs.
- **Inflation:** EIPS anticipates significant increases in non-salary inflationary costs based on the overall consumer price index—furnishings, equipment, supplies for Careers and Technology Studies. Schools and departments will cover all added inflationary expenses.
- **System and Administration:** System and administration expenses will stay below the targeted grant amount, \$6.3 million, provided by Alberta Education. The Division will allocate any unused amount for Board expenditures, such as instruction.

ALLOCATIONS AND USE OF RESERVES: 2022-23

The Board approved the budget allocations and reserve use for the 2022-23 school year (see pg. 31, "[2022-23 Budget Allocations](#)"). The following is a summary of the approved allocations and reserve usage.

ALLOCATION HIGHLIGHTS

For the 2022-23 school year, funding from Alberta Education is relatively the same as the current school year. Although, there are some new funding items, including:

- a 1% increase to base funding for kindergarten and grades 1 to 12;
- a 1% increase to Operations and Maintenance;
- a 4.6% increase for Student Transportation;
- various adjustments between grant categories;
- the introduction of the student well-being grant, curriculum funding and new school grant; and
- a commitment to hold school divisions harmless for enrolment decreases resulting from the pandemic.

Overall, the Division's projected accumulated deficit is \$2.41 million, as of Aug. 31, 2023. The accumulated deficit comprises investment in tangible capital assets, operating reserves and capital reserves, and asset-retirement obligation. The accumulated deficit is the result of the asset retirement obligation, \$14.94 million, which is a new accounting standard requirement. It represents the costs to abate EIPS buildings for asbestos when the Division retires a building—typically covered by Alberta Education in the year the building is retired. As such, it's better to look at the accumulated surplus, excluding asset retirement obligations, which is \$12.53 million.

For schools, allocations will slightly drop because of lower standard costs. Meanwhile, allocations for Central Services departments will increase to account for higher utility, insurance, fuel and cleaning costs. EIPS also plans to access \$2.48 million from its operating reserves for schools and departments and \$6.43 million from the Division Allocated Reserves to support Division projects. For the most part, these projects include the Focus on Unfinished Learning initiative, consultants in the areas of assessment, numeracy, early learning, career pathways, the new curriculum and mental health initiatives. Finally, EIPS projects the Division Unallocated Reserve to be \$3.92 million by Aug. 31, 2023, which is well within the Operating Reserve Limit.

RESERVE FUND REQUESTS

The Board approved the following reserve fund requests:

- Transfer \$5.33 million to the Division Allocated Reserves from the Division Unallocated Operating Reserves.
- The use of \$6.43 million from the Division Allocated Operating Reserves to cover costs for the Focus on Unfinished Learning, consultants and other Division project expenses.
- Transfer \$1.37 million to Division Allocated Capital Reserves from the Division Unallocated Capital Reserves.
- Transfer \$1 million to Division Allocated Capital Reserves from the Division Operating Reserves.
- The use of \$1.04 million from Capital Reserves.

SCHOOL FEES: 2022-23

The Board approved the proposed school fees for the 2022-23 school year, which outlines how fees are charged for optional courses; noon supervision; extracurricular and activity expenses, such as field trips; and non-curricular goods and services. Parameters were set by the Board of Trustees to ensure students achieve quality education, but also to ensure fees are not cost-prohibitive for families. Now approved, schools will post fees on their individual websites for the 2022-23 school year. The Division will also update school fees on its website by the end of May 2022 (see pg. 64, "[2022-23 School Fees](#)").

2022-23 ADMINISTRATIVE FEES

FACILITY RENTAL FEES

The Board approved the facility rental and lease fees for the 2022-23 school year. Fees are reviewed annually and determined by current market rates and operational cost-recovery analysis. Based on higher operational, inflation and insurance costs, fees are increasing in September 2022. The most notable fee changes include the youth weekend Tier 1 gym space, \$60 per hour; youth weekend Tier2 gym space, \$50 per hour; the not-for-profit registered societies lease fee, \$5.68 per square metre, and the for-profit organization lease fee, \$18.15 per square metre. While rental and lease fees are increasing, all EIPS after-hour rentals remain significantly lower than other school boards and other community lease-space providers (see, [After-Hour Fee Schedule:2022-23](#)).

SPECIALIZED SUPPORTS FEES

The Board approved the Specialized Supports Fees for the 2022-23 school year. The fees cover the costs associated with providing specialized supports and services in both inclusive settings and system programs for non-resident students. For 2022-23, fees will increase by 1% to align with the province's per-student funding—also rising by 1% (see pg. 143, "[2022-23 Specialized Supports Fees](#)").

PARTNERS FOR SCIENCE

The Board approved the Partners for Science (P4S) fees for the 2022-23 school year. Annually, EIPS supplies its schools and other school jurisdictions with P4S kits. Fees aren't charged to EIPS schools but are charged to other school jurisdictions to cover the proportionate operational costs. For the upcoming school year, these fees will increase by 13.75% to help offset the rising costs associated with the P4S program. The Division will also continue to charge a restocking fee for any P4S kits returned late, rising to \$26.25 (see page 147, "[2022-23 Partners for Science Fees](#)").

ALBERTA NON-RESIDENT AND INTERNATIONAL

The Board approved the Alberta non-resident and international fees for the 2022-23 school year. Rates for non-Alberta residents and international students will increase by 1% to align with the province's per-student funding—also rising by 1%. EIPS fees are comparable to other Alberta-based school division rates. Currently, EIPS has two international students—one full-time and one part-time—and no non-Albertan resident students enrolled in its schools (see [Non-Resident Student Fees](#)).

PLAY AND LEARN AT SCHOOL

The Board approved the Play and Learn at School (PALS) fees for the 2022-23 school year. The fee is for the typically developing twin of a child who meets the criteria for PALS programming—providing programming for a typically developing twin benefits the child with disabilities and the PALS program as a whole. For the 2022-23 school year, fees will increase by 1% to align with the province's per-student funding—also rising by 1% (see pg. 152, "[2022-23 Play and Learn at School Fees](#)").

STUDENT TRANSPORTATION FEES

The Board approved Student Transportation fees for the 2022-23 school year. Student Transportation offers a two-tiered, cost-recovery fee structure. As such, all riders—eligible and ineligible—pay a fee for transportation services. It's an equitable structure for riders and allows EIPS to maintain its current level of service.

The recent increase in fuel prices and rising inflationary costs have the Division, and school boards provincially, struggling with Student Transportation budgets. In fall 2021, EIPS paid \$1.13 per litre for diesel. It's now paying \$1.74 per litre—an increase of \$0.61 per litre. The impact is significant as EIPS serves one of the province's largest geographical areas. Currently, it projects fuel costs to increase by \$543,100 for the upcoming school year. That, coupled with rising inflation costs, insurance rates that have doubled, and the delivery of the legislated Mandatory Entry-Level Training program are substantial and create a significant shortfall for the Division.

Next year, the province is providing school divisions with a 4.6% funding increase for student transportation budgets—to help offset higher costs for fuel, insurance, supplies and services, and training. It's also waving the provincial fuel tax—when oil hits \$90 U.S. However, the added funding and fuel-tax savings still don't cover the expected shortfall. As such, Student Transportation fees will increase by \$21—for eligible, ineligible, non-resident and supplemental busing riders. Fees for replacement passes and administration processing remain unchanged. Student Transportation will also continue to offer a payment-plan option—available to families with fees of \$300 and more—paid over seven months (see, [EIPS Student Transportation Fees](#)).

BUDGET REALLOCATION: 2021-22

The Board approved a budget reallocation of unanticipated surplus. The Division will use the funds to:

- support a divisionwide enhanced kindergarten initiative (\$110,000);
- cover costs related to renovations to the Connections and Play and Learn at School programs at Pine Street Elementary (\$184,000); and
- cover costs at schools divisionwide to enhance student achievement and school supports (\$400,000).

Committee Report

STUDENT EXPULSION COMMITTEE

The Board received for information a report from three Student Expulsion Committee meetings held on April 5 and April 8. The committee reviewed all the submitted information and upheld the recommendation put forward by the school.

POLICY COMMITTEE

The Board received for information a report from the Policy Committee meeting held on April 12. The committee reviewed several policies. Some require minor changes related to housekeeping and gender inclusivity.

ADVOCACY COMMITTEE

The Board received for information a report from the Advocacy Committee meeting held on April 14. Topics discussed: the draft strategic advocacy plan and the communication plan.

Trustee Reports

Trustees shared information and highlighted recent events:

- **Vice-Chair Colleen Holowaychuk** attended the Vegreville and Area Stands with Ukraine meeting, Fort Saskatchewan and District Chamber of Commerce luncheon, her regular school council meetings, the Policy Committee meeting and budget meetings. She also joined Chair Boymook and Superintendent Liguori at the meeting with the Village of Andrew, which was an incredibly worthwhile couple of hours. As well, Vice-Chair Holowaychuk enjoyed the EIPS Student Forum and the media-training session—both were exceptional and valuable. She thanked the organizers for their work putting the events together.
- **Trustee Cathy Allen** attended the media-training session, the EIPS Student Forum and several school council meetings, which is lovely being in person again. Many schools are planning large-group student activities—field trips, picnics, dances. And, a lot of schools are conducting surveys with their caregiver communities to gauge comfort levels, given the pandemic, and what activities families are most comfortable with. Trustee Allen also thanked teachers and school staff for organizing these activities for students and the community. She then took a minute to recognize National Volunteer Week, taking place April 24-30, and thanked the many EIPS volunteers supporting students.
- **Trustee Randy Footz** attended the April Committee of School Councils (COSC) meeting, EIPS Student Forum, media-training session and his regular school council meetings. He thanked all those who helped organize the EIPS Student Forum and media-training session—both were excellent and valuable. He also shared with trustees a card and gift he received from a retiring teacher expressing her gratitude for spending her career at EIPS and being involved in the Ukrainian Bilingual program, which both enrich the lives of others.
- **Trustee Don Irwin** attended his regular school council meetings, various committee meetings, the April COSC meeting, EIPS Student Forum, several budget meetings and a COSC-organized presentation with Jody Carrington. He also enjoyed the professional learning session at the ASBA Zone 2/3 March meeting and the media-training session for trustees. Finally, in recognition of National Volunteer Week, he thanked the many EIPS volunteers who give their time to support the Division, its schools and students.
- **Trustee Jacqueline Shotbolt** attended meetings for ASBA's Edwin Parr award and her regular school council meetings—student transportation was a common discussion topic and she thanked attendees for their feedback. She also attended the March ASBA Zone 2/3 meeting—the professional learning sessions are excellent. In fact, tomorrow, she's taking part in a professional learning session at the April Zone 2/3 meeting. The topic is reconciliation, and all trustees are invited. Also, tomorrow, she's also participating in a governance meeting centred on the funding model for small schools and welcomes ideas and comments from trustees.



BOARD HIGHLIGHTS

- **Trustee Jim Seutter** attended his regular school council meetings and the April COSC meeting. He also enjoyed the EIPS Student Forum and media-training session—both were excellent.
- **Trustee Ralph Sorochan** attended meetings for COSC, Board Caucus, the budget and a number of school council meetings—in person, which he enjoys as it offers the opportunity to speak directly with school families. He also attended the Fort Saskatchewan and District Chamber of Commerce luncheon and the media-training session—which were both excellent. Trustee Sorochan's also looking forward to the month of May for two reasons. One, the Trustees School Tours resume. And, two, May's the month of appreciation—National Volunteer Week, Administrators Appreciation Day, Bus Driver Appreciation Day and the EIPS Long Service and Retiree Banquet. It's during this time, we collectively show gratitude and thank all those who make EIPS a great place to be.

Board Members

Trina Boymook, *Chair* | Colleen Holowaychuk, *Vice-Chair* | Cathy Allen | Randy Footz | Don Irwin | Susan Miller | Jim Seutter | Jacqueline Shotbolt | Ralph Sorochan

FOR MORE INFORMATION CONTACT:

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Laura McNabb, *Director, Communication Services* | P 780 417 8204

www.eips.ca | Twitter: [@eips](https://twitter.com/eips) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

May 9, 2022

The Honourable Tyler Shandro
 Minister of Justice and Solicitor General
 204, 10800-97 Avenue
 Edmonton, AB
 T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

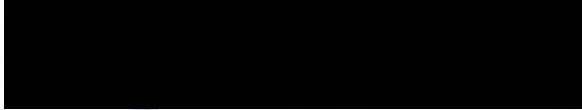
The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank you for considering our requests.

Sincerely yours,



Cheryl Calinoiu
Mayor

cc: Honourable Jason Kenney, Premier
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan
Alberta Municipalities
AB Munis
RMA

May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,



Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek



Advisory Council Fast Facts

Background and Types of Councils

Council members volunteer their time to provide feedback based on lived experience or community input, listen to the people in their communities, and commit to giving feedback and advice to AHS on healthcare services and programs and community priorities.

Members represent a variety of backgrounds, cultures, and age groups and bring diverse perspectives to healthcare discussions. Councils work to build relationships and open lines of communication between the public and AHS.

Health Advisory Councils (HACs)

There are 12 HACs in Alberta, made up of people that live within certain geographic areas.

Provincial Advisory Councils (PACs)

There are four PACs in Alberta that focus on different areas of health:

- Cancer
- Addiction and Mental Health (A&MH)
- Seniors and Continuing Care (SCC)
- Sexual Orientation, Gender Identity & Expression (SOGIE)

PACs are made up of public members who represent all AHS zones, healthcare professionals, and stakeholders in their area of focus.

Wisdom Council

The Wisdom Council is a provincial council that focuses on Indigenous health priorities, services, and resources. This council is made up of public members from across treaty areas and Alberta's health zones.

Advisory Council Members:

- Are volunteers who represent their community.
- Share information on health services with the community and provide feedback and input to AHS.
- Are members of the public who may be community leaders or those with a health profession background.
- Are asked to identify any real or perceived conflicts of interest through a Conflict-of-Interest declaration form. This process helps to ensure any personal or financial interests do not interfere or influence the advice provided.
- Are appointed by AHS' Board of Directors.



Council Member Roles:

- Share their communities’ priorities with AHS.
- Provide advice and help to inform the decision-making process.
- Participate in all public and other Advisory Council meetings.
- Promote and participate in activities, including activities outside of regularly scheduled meetings, that enhance Albertans’ health.
- Engage with the community by co-hosting events with AHS or participating in a variety of engagement activities, such as focus groups, Community Conversations and information sessions to understand all aspects of community perspectives and support the Council.
- Provide feedback on public education materials, policies, or discussion topics.
- Communicate regularly through e-mail, phone, or online.
- Follow-up on commitments made to your community on behalf of the Council.
- Share public information with your community.
- Act as a partner to AHS and have an open, constructive relationship that contributes to shared goals.

The Scope of Advisory Councils:

What is the scope of your role?	What is out of scope of your role?
Share community priorities with AHS.	Voice opinions on behalf of a community without consulting with them first.
Provide advice to AHS and help to inform decision making.	Give medical advice.
Engage with the community to understand all aspects of community perspectives and support the Council commitments.	Sharing patient information or personal concerns on specific cases that could disclose personal health information.
Provide feedback to AHS on public education materials, policies, or discussion topics.	Position issues or personal opinions in individual cases as system-wide feedback.
Share public information with your community.	Use Council events and activities to promote personal issues or interests.
Follow up on commitments made to your community on behalf of Council.	Promise specific changes or outcomes to your community.

*This is a snapshot of Advisory Councils in Alberta. For more information, please visit us [here](#).



Frequently Asked Questions

How long is the recruitment drive?

Recruitment for Advisory Councils runs year-round until vacancies are filled. An interview and screening process will occur and once selected, new member appointments are forwarded to the AHS Board for approval.

What criteria are used in the selection process of new members?

We strive to appoint Council members who reflect the rich diversity of Alberta's population. In addition, members must:

- be 18 and over
- demonstrate an interest in healthcare in Alberta
- be well connected to your community to ensure diversity of perspectives
- reside in the Council area for which you are applying
- undergo a criminal record check and complete a conflict of interest
- compliance with AHS' [Immunization of Workers for COVID-19 Policy](#), by the date of commencement
- commit to meeting four times per year at locations throughout your Zone
- Provincial Advisory Council (PAC) members are required to have lived experience

How do I become a Health Advisory Council member?

Complete an [Expression of Interest](#) form and return it to community.engagement@ahs.ca. More information can be found on our [website](#), or toll-free at 1.877.275.8830.

How long would I serve on a Council?

Each term on a Health Advisory Council (HAC) is three years. Terms on PACs are either two or three years; all to a maximum of six years.

What is the time commitment to sit on Council?

HACs hold a minimum of two public meetings and 1-2 engagement events in a year. PACs hold four public meetings in a year. These occur between September-June at Council's scheduling, and occur virtually or at locations in the Council's geographic area.

When opportunity presents itself, many members choose to sit on other committees related to health services, and bring that information back to their respective Council. Engagement opportunities arise throughout the year, and each Council determines what is most suitable, based on their goals and objectives.

What are the responsibilities of a member?

- Act in an advisory capacity to Alberta Health Services (AHS), by providing feedback on specific issues and initiatives
- Gather information from your community and provide that local perspective to AHS on the province-wide healthcare system
- Promote and participate in engagement activities that contribute to healthcare services in Alberta
- Attendance at Council meetings and 1-2 engagement events
- Participate in discussion with AHS leadership about what is working well in health services and where there are areas for improvement

Do members get paid to be part of Council?

These are voluntary positions. That said, when out-of-pocket expenses are incurred as the result of Council activity, members will be reimbursed as per current Government of Alberta rates.

Help build a better health system. Join the Yellowhead East Health Advisory Council!

- Are you passionate about healthcare and service delivery?
- Do you enjoy engaging your friends, neighbours and community in discussion?
- Do you have interest in improving health and wellness in your community?

We are recruiting volunteer members to the Yellowhead East Health Advisory Council, which includes those areas as seen on the map. Visit ahs.ca/advisorycouncils to learn more.



Apply today: [ONLINE FORM](#)

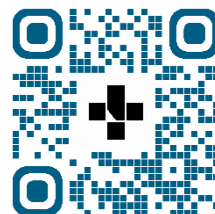
More information:
community.engagement@ahs.ca



More info:

call: 1-877-275-8830

email: YellowheadEast@ahs.ca



Yellowhead East
Health Advisory Council

Village of Coutts
Box 236
Coutts, AB
T0K 0N0
403-344-3848



May 11, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Village of Coutts is also in agreement with the concerns being heard across the province in regards to the rising fees for both electricity and natural gas. These increases are being felt by both private and public sectors, and we would like the Commission to take note of the concerns herein.

Throughout COVID-19, the residents of the Village of Coutts have felt the ever-increasing impact of the pandemic along with increased job insecurity, rapid inflation of groceries, fuel and housing costs. These rising costs of utilities have placed an additional strain on residents' already low bottom line.

These rising costs have a huge impact on small business, non-profits and large commercial industries. They are all encompassing across all sectors.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Village of Coutts is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents an Albertans.

Your time and consideration for our residents, businesses and non-profits is greatly appreciated.

Sincerely


Mayor Jim Willett

cc: Village of Coutts Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek



Elk Island
Traffic Safety Partners

**Elk Island Traffic Safety
Meeting Minutes
Friday May 13, 2022
1:00 pm via Zoom**

Chair: Carol Lynn Babiuk

Recorder: Sara Rindero

Attendance: Richard Chernyk- Lead hand Town of Lamont, Officer Derek Wright- Lamont County Peace Officer, Carol Lynn Babiuk- Health Promotions Facilitator, Alberta Health Services, Becky Oxtan- Community Mobilization Consultant, Alberta Traffic Safety, Sara Rindero- Director, FCSS Lamont County Region

1. Call to order/introductions
2. Agenda additions / approval

Carol Lynn requested addition Future Initiatives/ Local Priorities

Becky moved with amendments

CARRIED

3. Old Business

A. Speed Boards – Officer Wright informed the group the speed boards have been returned from Bruderheim. One of the batteries is dead. One does not allow for the download of data. Officer Wright and Sara will meet to discuss a game plan to investigate into costs for repairs. Sara will speak to IT to request a laptop to be assigned and software to be downloaded.

The Town of Lamont has been identified as the next dispatch location after the boards are repaired.

Becky mentioned that speed boards are becoming more prevalent. They are mostly used for gathering data for selective traffic enforcement. She is currently working with other partners to expand their use to include deterrence.

Richard reported that he had a meeting with another company that has speed boards that can monitor noise and air quality.

4. New Business

A. Updates from Alberta Traffic Safety

Becky informed the group that they have gone from 8 consultants to 2. Becky is responsible for Red Deer North. They are trying to get back to basics. Finding local solutions to local priorities. "We are still here but there is no Traffic Safety Fund or promotional materials or resources." Things have been very quiet during Covid. Working on the Crash Car Initiative and Crash Quad Initiative. This could be perhaps revisited by the group.

Becky asked Carol Lynn if Health Promotions is no longer attending community events. Carol Lynn reported that at the moment they are not attending anything in person. "We are still responding to the community's priorities. Some communities with vulnerable populations who are having events are able to access resources when available for sure."

B. Future Initiatives/ Local Priorities

Crash Car Initiative – If the group chooses to locate it along the highway, contact Becky who will get the permit from Alberta transportation. Carol Lynn is meeting with the Mundare Mayor next week and could discuss the possibility. We could also talk to Andrew CAO.

Elk Island Public Schools- Becky will forward the new contact. We could plan to discuss next meeting to arrange a possible initiative regarding bus safety for the fall.

Possible Presentation for County Seniors regarding driving- Becky will forward information to Sara who will work with Michelle to organize if available.

Possible Presentations to the schools- Becky will circulate info.

Officer Wright will contact RCMP to request representative at the next meeting. He will also request that Shayne Milliken- Lamont County Regional Fire Chief attend as well.

5. Next Meeting Date June 28th @ 1pm via Zoom

6. Adjournment



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM:

4.1

COUNCIL MEETING DATE:
May 24, 2022

ITEM DESCRIPTION OR TITLE

External Audit Services Contract Extension

RECOMMENDATION

THAT Council approve the extension of the audit service with Metrix LLP for the years of 2022, 2023, and 2024.

BACKGROUND

The Town signed a three - year contract with Metrix LLP in 2019 and designated Metrix LLP as the Town’s external auditor for the years of 2019, 2020, and 2021. Below is a summary of the audit fees for the past three (3) years.

	2019	2020	2021	Total
Financial statement audit	\$17,500	\$18,000	\$18,500	\$54,000
Financial Information Return	1,000	1,000	1,000	3,000
LAPP audit	1,000	1,000	1,000	3,000
Total fees (excluding GST)	\$19,500	\$20,000	\$20,500	\$60,000

Based on the Town’s 2019 Request for Proposal (RFP) – External Audit Services, the Town has the option to extend the contract for another three years, referring to the years 2022, 2023, and 2024. As such, Metrix LLP provided the Town with the following audit fee quotes (excluding GST) (2.4 per cent increase per year, or \$500 increase each year) for the Town’s consideration:

	2022	2023	2024	Total
Financial statement audit	\$18,500	\$19,000	\$19,500	\$57,000
Financial Information Return	1,000	1,000	1,000	3,000
LAPP audit	1,000	1,000	1,000	3,000
Total fees (excluding GST)	\$20,500	\$21,000	\$21,500	\$63,000



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

- Expectations of the audit service – referring to the past three years’ experience, Metrix LLP meets the deadlines, and starts conducting the final audit in the middle of February and presents the audit results in April to Council each year.
- Fees – Metrix LLP charged a reasonable amount compared to the fees that were charged by the Town’s previous audit firm.

Audit Fee to Wilde & Company

Years (Paid year)	2019	2018	2017	2016	2015	Average
Amounts	35,700	42,998	27,720	40,530	39,165	37,223

FINANCIAL IMPLICATIONS

If Council accepts the quotes provided by Metrix LLP, the above quoted audit fees will be budgeted accordingly yearly.


POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

1. Appendix 1 – Lamont Audit Fee Update May 10, 2022.

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO: 

May 10, 2022

Town of Lamont
 PO Box 330
 Lamont, AB T0B 2R0

Attention: Rick Bastow, Chief Administrative Officer

Dear Mr. Bastow:

RE: 2022 - 2024 AUDIT FEE QUOTES

The Town’s 2019 Request for Proposal – External Audit Services included a clause that gives the Town the right to extend the contract for the years ending December 31, 2022 – 2024.

We are pleased to provide the Town with the following audit fee quotes (exclusive of GST) for consideration:

	2022	2023	2024	Total
Financial statement audit	\$18,500	\$19,000	\$19,500	\$57,000
Financial Information Return	1,000	1,000	1,000	3,000
LAPP audit	1,000	1,000	1,000	3,000
Total fees (excluding GST)	\$20,500	\$21,000	\$21,500	\$63,000

These quotes continue to be based on the assumptions we identified in our original audit proposal of July 30, 2019.

Should you require additional information please do not hesitate to contact me.

Yours truly,

METRIX GROUP LLP



Philip J. Dirks, CPA, CA
 Partner





**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

COUNCIL MEETING DATE:
May 24, 2022

ITEM DESCRIPTION OR TITLE

Elk Island Wild – Jersey Sponsorship

RECOMMENDATION

THAT Council determine the appropriate course of action.

BACKGROUND

Lamont Minor Hockey Association and Bruderheim Hockey Association will be merging starting in the 2022-2023 hockey season and will be renamed the Elk Island Wild. Becoming the Elk Island Wild creates the need for new jerseys.

The Associations are requesting the Town provide a jersey sponsorship at either a bronze, silver or gold level.

Bronze Donation - \$500

- Website advertising and the associated social media promotion of the sponsor

Silver Donation - \$1500

- Company name printed on the bottom back of either home OR away jerseys for the lifespan of the jersey
- Website advertising and the associated social media promotion of the sponsor

Gold Donation - \$2500

- Company name printed on the bottom back of both home and away jerseys for the lifespan of the jersey
- Honorary member personalized jersey for business owner
- Thank you picture with the team to hang in your office
- Website advertising and the associated social media promotion of the sponsor

The request from Council the Lamont Minor Hockey Association and Bruderheim Hockey Association does not fit within the parameters of Town policy 11-10 -Donation Request from Clubs, Organizations and Others. However, Council may consider any request that does not fall within the parameter of the defined milestone or non-monetary events as set out in Policy 11-10.

\$7,000 is set aside annually to support donation requests from Clubs, Organizations and Others. Approximately \$5,800 is currently committed in 2022.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

At the May 10, 2022, Council meeting the Elk Island Wild- Jersey Sponsorship RFD was presented to Council. Council requested further information regarding the level of support the Town of Lamont currently provides to support Council's final decision.

The Town of Lamont currently offsets the hourly cost of ice at a rebate of \$22.00 per hour compared to adult rates for approximately \$4,000 over the 2021-2022 ice season. Other support given to Elk Island Wild Minor Hockey Association is preferred ice booking and an advertising agreement for the Lamont arena where they keep 80% of the total revenue. Between January 2020 to April 12, 2022 this equated to \$3632.00.

Options:

1. That Council provide the Elk Island Wild with a jersey sponsorship.
2. Accept the update for information.
3. Defer to a future Council meeting.
4. Refer to administration for further follow up.
5. Assign to Governance and Priorities committee for further review.
6. Other.

COMMUNICATIONS

The Associations will be notified of Council's decision. Where relevant, updates to social media and other media platforms will be implemented.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

Funds would be allocated from the Public Relations/Donations line item.
\$7,000 is set aside annually.

POLICY AND/OR LEGISLATIVE REFERENCES

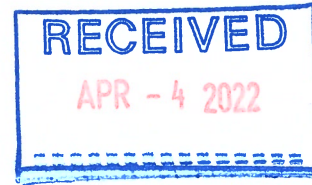
Town policy 11-10 -Donation Request from Clubs, Organizations and Others

ATTACHMENTS

Sponsorship request
Town policy 11-10 -Donation Request from Clubs, Organizations and Others

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



Dear Community Member:

The Lamont Minor Hockey Association and Bruderheim Hockey Association has become an important part of our small communities for many families living in this area. Our association has an amazing base of volunteers in the parents, families and friends of our players. However, in small communities it can be difficult to retain and gather enough players to create hockey teams. **With pleasure Lamont and Bruderheim will be merging starting the 2022-2023 hockey season and renamed the Elk Island WILD!**

Our hockey families are so excited to embark on this new partnership so that our kids can continue to experience the pride of being part of a team and the value of sportsmanship. We will continue to support and organize the youth hockey teams from Initiation level through to the U15 level. Throughout the hockey season, the Lamont and Bruderheim arenas are often a gathering place for families and friends to visit and watch our children enjoy the sport.

Along with the necessity and excitement of the becoming **the Elk Island WILD** comes the need for new Jerseys. Our associations are seeking sponsors for our new Jerseys!

Jersey Sponsorship Level Options:

<p>Gold: \$2500</p> <ul style="list-style-type: none"> -company name printed on the bottom back of both home and away jerseys for the lifespan of the jersey -honorary member personalized jersey for business owner -thank you picture with the team to hang in your office -website advertising and the associated social media promotion of the sponsor
<p>Silver: \$1500</p> <ul style="list-style-type: none"> -company name printed on the bottom back of either home OR away jerseys for the lifespan of the jersey -website advertising and the associated social media promotion of the sponsor
<p>Bronze Donation: \$500</p> <ul style="list-style-type: none"> -\$500 cash donation to put to towards new jerseys -website advertising and the associated social media promotion of the sponsor

Please consider a donation and or sponsorship of Jerseys to help our dream of the ELK ISLAND WILD come alive. If you have any **questions or concerns**, please feel free to contact, our fundraising coordinator, Jennifer Sobkow [redacted] or lamonthockeyfundraising@gmail.com. We thank you for your consideration and look forward to developing a valued relationship.

Sincerely,

Bruderheim Minor Hockey Association & Lamont Minor Hockey Association



Town Of Lamont Policy Manual

Donations to Clubs, Organizations & Other Community Events
Policy # 11-10
Corporate Services Committee
September 10, 2013

11-10 Donations Requests from Clubs, Organizations and Others.

Policy Content There shall be a policy establishing a set of guidelines and a system to follow when local clubs, organizations and/or other community events approach the Town of Lamont for a monetary or non-monetary donations.

All requests must be written and submitted to Council for approval. Council will decide what is fair and equitable as per written request submitted to Council for consideration.

- Monetary Donations**
1. Council will consider monetary donations to nonprofit clubs, organizations or events within our local community when hosting their milestone achievements in the Town of Lamont.
 2. Milestone achievements will be defined as celebrating:
 - 25 years
 - 50 years
 - 75 years
 - 100 years
 and increments of 25 years thereafter.
 3. Monetary donations will be at the discretion of Town Council.

- Non-Monetary Donations**
1. Council will consider non-monetary donations to nonprofit clubs, organizations or events within our local community when hosting a town wide – not for profit event. Examples of such events are the Lamont Light-up or Lamont Community Fair and Summer Sizzler Rodeo.
 2. Non-Monetary donations will be at the discretion of Town Council

- Door Prizes**
1. C.A.O. may authorize doors prizes to clubs and organizations not to exceed \$100.00 for fund raising events.

Council may consider any request that does not fall within the parameter of the defined milestone or non-monetary events.

Adopted by Council:	January 13, 2015	Initials:
Motion Number:	12/15	
Supersedes:	12-15 (Renumbered)	



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
May 24, 2022

ITEM DESCRIPTION OR TITLE

2022 Lamont Summer Sizzler Rodeo - Parade

RECOMMENDATION

THAT Council receive the 2022 Lamont Summer Sizzler Rodeo – parade update as information.

BACKGROUND

Up until 2018 Council had participated in and led a local parade. In 2019 plans were developed to coordinate future parades to coincide with the Lamont Summer Sizzler Rodeo. Due to Covid considerations the partnership with the Lamont & District Agricultural Society was paused.

While the COVID - 19 pandemic may cause continued disruption to the annual event, it is reasonable at this time to plan a 2022 parade to take place on July 9, 2022.

COMMUNICATIONS

Promote event to parade participants, sponsors and spectators.

IMPLICATIONS OF DECISION

Supports strategic Goal 5: Develop and deliver quality services and amenities for all residents.

FINANCIAL IMPLICATIONS

Budget: \$10,000.00

Costs include, but not limited, promotion/advertising, DJ/MC, materials, and prizes.

*Where possible, corporate donations will be sought.


POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
May 24, 2022

ITEM DESCRIPTION OR TITLE

Update: Stand with Ukraine Fundraiser

RECOMMENDATION

THAT Council receive the Stand with Ukraine fundraiser update as information.

BACKGROUND

June 4, 2022 has been confirmed as the date to hold the fundraiser. The event will consist of a pancake breakfast accompanied by entertainment. Attendees can make a financial or non-perishable donation in advance of the fundraiser as well as during the fundraiser. Funds and supplies raised will be directed to support persons impacted and/or displaced by the war. The Ed Stelmach Community Foundation will manage and administer the funds. Town and County of Lamont will work with the Vegreville Community Committee to distribute non-perishable donations. CENOVUS ENERGY has confirmed its participation and will provide funds to host the fundraiser.

COMMUNICATIONS

Promotion/advertising/Invitations underway.

IMPLICATIONS OF DECISION

Supports broader awareness and participation in humanitarian efforts.

FINANCIAL IMPLICATIONS

In kind contribution of hall rental: \$425
Town contribution \$500
Promotion/Entertainment: Sponsored

POLICY AND/OR LEGISLATIVE REFERENCES

Policy 11-10 – Other Community Events

ATTACHMENTS

- Event advertising

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 

Stand with Ukraine

Pancake Breakfast Fundraiser

Saturday, June 4, 2022

8:00 am - 11:00 am

Lamont Rec Centre Arena - 4848 49 Street

Join our community and support Ukrainians displaced by the war. Every donation makes a difference!

Cash and humanitarian aid items will be accepted.

100% of proceeds will go to the cause, as all food items for the breakfast will be funded by our event sponsor - Cenovus Energy.

For more information please visit lamont.ca, lamontcounty.ca or, fortsaskchamber.com

#standwithUkraine





**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
May 24, 2022

ITEM DESCRIPTION OR TITLE

Committee Member Appointment – Economic Development

RECOMMENDATION

THAT Council appoint Miles Mackow, Webb’s Machinery Ltd, to the Economic Development Board for a term expiring December 31, 2023.

BACKGROUND

As per the Council Committee Bylaw 08/19, appointments for any vacancies on committees require Council approval.

Appointment of a local business representative to the Economic Development Board will assist in strengthening the Town’s economic development and diversification efforts.

COMMUNICATIONS

The Committee and the applicant will be advised of the appointment made by Council.

IMPLICATIONS OF DECISION

Enhances economic development and diversification efforts.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Municipal Government Act, RSA 2000 c.M-26, as amended Section 145
Bylaw 08-19, Council Committee

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: May 24, 2022

ELECTED OFFICIAL: Kirk Perrin

REPORT PERIOD: May 6 – May 20, 2022

Boards and Committees:

- **CEO / CAO Meeting – May 16th**
- **Strategic planning session – May 17th**

Town of Lamont Business:

- **Meeting with regional Mayors and MLA Homeniuk on support for Ukraine – May 12th**
- **Preparation for May 24th meeting with regional investors – May 20th**

Professional Development (Workshops & Conferences):

- **N/A**

Lamont Functions and Events:

- **Town Wide Clean up – May 10th**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: May 24, 2022

ELECTED OFFICIAL: Linda Sieker

REPORT PERIOD, May 7, 2022 – May 20,2022

Boards and Committees:

- **May 10 Council**

Town of Lamont Business:

- **May 13 - Support of Ukraine Event Planning for June 4**
- **May 17 Strategic Planning Meeting**

Professional Development (Workshops & Conferences)

Lamont Functions and Events:

- **May 7 Bullerama - Volunteer**
- **May 10 Town - Wide Clean-up**
- **May 13 Economic Development Presentation**
- **May 20 Public Works Open House**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: May 24, 2022

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: May 11-19, 2022

Boards and Committees:

May 16: Parks and Recreation Committee meeting

May 17: Strategic Planning Committee

Town of Lamont Business:

- N/A

Professional Development (Workshops & Conferences):

- N/A

Lamont Functions and Events:

- N/A



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: May 24, 2022

ELECTED OFFICIAL: Al Harvey

REPORT PERIOD: May 4 to May 19, 2022

Boards and Committees:

- N/A

Items for Council Discussion:

(Requires Input from Council to Take Back to Boards and Committees)

- N/A

Town of Lamont Business:

- May 10 Council Meeting
- May 17 Council Strategic Planning

Professional Development (Workshops & Conferences):

- May 12 Alberta Municipalities Spring Caucus follow up

Lamont Functions and Events:

- May 10 Town wide clean up
- May 13 Economic Development open house
- May 18 Chamber business visits
- May 19 Fort Saskatchewan Community Policing Committee



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: May 24, 2022

ELECTED OFFICIAL: Jody Foulds

REPORT PERIOD: May 5, 2022 to May 19, 2022

Boards and Committees:

- **Parks and Recreation – May 16, 2022**

Town of Lamont Business:

-

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

-

CAO REPORT

FOR THE PERIOD ENDING May 18, 2022

HIGHLIGHTS:

May 5, 2022

- Bylaw enforcement meeting.
- Weekly Operations and Infrastructure meeting.

May 10, 2022

- Weekly finance meeting.
- Meeting with Chamber of Commerce re: fundraiser and parade.

May 16, 2022

- Strand with Ukraine fundraiser planning.
- Investigate replacement of computer server.
- CAO-CEO Meeting.

May 17, 2022

- Weekly finance meeting.
- Weekly Deputy CAO meeting.

May 18, 2022

- Respond to RFP inquiries.

MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- May 24, 2022 economic development meeting.
- June 14, 2022 economic development meeting.

CLOSED SESSION NOTICE

May 24, 2022

7.1 Local Government Fiscal Framework Engagement

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

7.2 Strategic Plan - Request for Proposal Responses

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."