

Council Package

October 26, 2021



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
October 26, 2021**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

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2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

2.1.1. Fort Saskatchewan RCMP

3. CORRESPONDENCE

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**Town of Lamont
October 12, 2021
Regular Meeting of Council**

HELD BY ZOOM MEETINGS

PRESENT:	Bill Skinner	Mayor
	Jody Foulds	Councillor
	Kirk Perrin	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Rick Bastow	Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Robert Mu	Finance Officer
	Jaclyn Ponto	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Skinner: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 207/21 Councillor Taylor: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – September 28, 2021

MOTION: 208/21 Councillor Perrin: That the Minutes of the September 28, 2021 Council Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

- Municipal Affairs – 2020 Municipal Indicator Results
- Library Board Meeting Minutes – September 13, 2021

MOTION: 209/21 Councillor Harvey: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

COVID-19 Public Health Measures

MOTION: 210/21 Councillor Harvey: That Council accept the COVID-19 Public Health Measures report as information on how administration has researched and implemented changes to follow current Alberta Health restrictions.

CARRIED

Device Usage Policy

MOTION: 211/21 Councillor Foulds: That Council approve Policy #11-22 Device Usage Policy as amended. Amended Policy removed reference to employees and the Corporate Services Committee.

CARRIED

Extension of Recreation Funding Agreement

MOTION: 212/21 Councillor Taylor: That Council approve extending the current Recreation Cost Sharing Agreement Term by one year, with negotiation of a new multi-year agreement to be finalized before December 31, 2022.

CARRIED

2022 Franchise Fee (ATCO)

MOTION: 213/21 Councillor Perrin: That the 2022 gas franchise fee rate remain at the existing rate of 35%.

CARRIED

2022 Franchise Fee (FortisAlberta)

MOTION: 214/21 Councillor Harvey: That the 2022 electricity franchise fee rate remain at the existing rate of 7.5%.

CARRIED

REPORTS:

Council Reports:

Mayor Skinner	Written report attached.
Councillor Taylor	Written report attached. Attended the Parks and Recreation Committee Meeting on October 4.
Councillor Harvey	Attended the virtual Truth & Reconciliation event held by the Town of Bruderheim on September 30.
Councillor Koroluk	Nothing to report.
Councillor Perrin	Attended the virtual Parks and Recreation Committee Meeting on October 4.
Councillor Foulds	Written report attached. Attended the October 6 Fort Saskatchewan Chamber Annual General Meeting.

Staff Reports:

**CAO
Director, Operations & Infrastructure
Planning & Development
Fire District
Finance Officer**

MOTION: 215/21 Councillor Harvey: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Community Peace Officer Services**
 - *FOIP Section 24 – Advice from Officials*

- **Education Assistance**
 - *FOIP Section 17(2)(e) – Disclosure Harmful to Personal Privacy*

MOTION: 216/21 Councillor Perrin: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 and 17(2)(e) of the *Freedom of Information and Protection of Privacy Act* at 7:37 p.m.

CARRIED

MOTION: 217/21 Councillor Taylor: That Council revert to regular Council meeting session at 8:02 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 218/21 Councillor Taylor: That Council receive the update concerning Community Peace Officer Service for information.

CARRIED

MOTION: 219/21 Councillor Koroluk: That Council approve the Chief Administrative Officer's 2021 Educational Assistance Request for \$3,284.77.

CARRIED

ADJOURNMENT: Mayor Skinner adjourned the meeting at 8:05 p.m.

Mayor

Chief Administrative Officer

Highlights of Summer Success for Go East of Edmonton Regional Tourism- 2021

Dear Partners,

It was an extremely busy summer and we look forward to updating everyone.

[Heres's a few AWESOME Statistics for you from our 2021 Marketing- A Short Summary](#)

✳️ **We Tripled the amount of grants we received to promote the region! New Grants received totalled \$110,000 in 2021.** – We were successful to receive both a Covid Recovery and a marketing grant from Travel Alberta. We have been working hard all summer to promote the region and we have funds available till March 2022 to continue promoting the region from these grants.

✳️ **Travel Guide** - Our 2021 Travel Guide has been our most popular to date! We received numerous testimonials this year from people using the Travel Guide. We recorded a 50% increase in pickup of the guide at Edmonton area Rack locations, where it was ranked as #1 most popular publication. The Travel Guide was the #1 way people found out about roadtrip adventures this year.

Once again we reached a Huge number of people in **views to the online versions** of the Travel Guide totaling over **200,000 pageviews** and the year is not over yet!

✳️ **Traffic on the website** this summer is **up over 60%** and that is **over 100,000 people** who used our website to plan trips across the region! It's not just the #1 tourism website, but may also be the **#1 highest summer traffic website in the region. Did you know?** OVER 20,000 people per year click through our website to visit you, our partner websites.

✳️ **Social media** and E-News- We gained **over 10,000 new followers** in 2021 and have reached **over 38,000 combined followers**, and our Facebook annual page reach for 2021 is close to 1 **Million!** We are on social media everyday so make sure you **tag us @goeastofedmonton** so we can promote you more often!

✳️ Our **Summer Campaign Ads** on Google, Youtube and Facebook have reached **over 6 Million impressions** with over **250,000 interactions and clicks** on

ad content from our partners. It's the 2nd year in a row with these outstanding Results!

✳️ Our **ROADTRIP Videos** have now reached **over 600,000 people** since they launched! As a result...We have reports from many businesses that they again have many more customers who were on roadtrips this year!

✳️ Plus Radio ads, New Billboard ads and more rounded out our marketing efforts. A Full Marketing report is being created to be shared soon.

✳️ **The Roadtrip Adventure Game is a huge success in 2021!**

We received a Grand total of 936 entries from all categories. More details on entries and the winners are posted here:

<https://goeastofedmonton.com/itineraries-roadtrips/roadtrip-adventure-game/>

We calculated over 300 people from over 200 families participated and are estimating an Economic Impact into the region of over \$100,000.

What's amazing is that over 50 people went to all 42 communities to complete all 3 gameboards- all completed within a 3 month period! You can imagine how much was spent in the region on gas, food, shopping and activities from these roadtrips.

According to the participants, the Travel Guide was the #1 way people found out about the game, and made the guide more popular than ever.

This was our #1 Recovery program to promote the region this summer- and it proved that we can successfully drive tourism to all areas of the region. Northeast, East and Southeast of Edmonton! A full report will be available soon.

✳️ Watch for details coming soon about the new Recovery Marketing program for Fall and Winter 2021 – the **Roadtrip Savings Passport**.

✳️ **Staff Changes – we welcome Danielle:**

We want to thank Donna Jenson who had been with us for 7 years as our Office Administrator. Donna resigned in late August 2021 and we have found a replacement for her that recently started. **We would like to welcome Danielle Charette** of Vegreville who has taken over in this position. She is an energetic Accounting Technician Graduate already becoming a valuable part of our team.

Soon Danielle will be in touch and continue to serve our members as Donna has in the past. Danielle can be reached at Danielle.goeast@gmail.com.

✳️ **Additionally...**if you need to be **restocked with the 2021 Go East of Edmonton Travel Guide** please let us know as soon as possible as we have a limited supply and will run out soon. If you have a surplus let us know as we will use them to restock a different location.

✳️ **Fall AGM for Go East Regional Tourism** has been delayed till after elections so any new council members may be able to attend. It will be an online Zoom event in late November 2021. Watch for an official notice to save the date coming soon.

More News and details for 2022 Marketing Opportunities coming soon.

Kevin D. Kisilevich

- Award Winning Tourism Marketing and Development,
GO EAST of Edmonton Regional Tourism

Kevin.goeast@gmail.com

#Guruofgo #Goeastofedmonton

Like us on [Facebook.com/GoEastofEdmonton](https://www.facebook.com/GoEastofEdmonton)

Follow us on [Instagram.com/GoEastofEdmonton](https://www.instagram.com/GoEastofEdmonton)

See our Amazing Travel Guide online: www.GoEastofEdmonton.com



North America's Railroad

NEWS RELEASE

CN ANNOUNCES CEO JEAN-JACQUES RUEST'S PLANNED RETIREMENT

Board Committee to lead global search for successor

MONTREAL, October 19, 2021 – CN (TSX: CNR) (NYSE: CNI) today announced that Jean-Jacques (JJ) Ruest will retire as president and chief executive officer and as a member of the Board of Directors of the Company, effective as of the end of January 2022, or such later time as a successor has been appointed to ensure a flawless transition.

“On behalf of the Board, I would like to thank JJ for his dedicated service to CN over 25 years and as CEO since 2018. He has provided the company and all of our stakeholders with strong and inspired leadership. JJ deferred discussions on his retirement plans in order to see the Company through the potential merger with KCS and closing of the transaction, and the introduction of the strategic plan announced on September 17th, 2021, which is beginning to demonstrate results. We are grateful for his leadership and his exemplary commitment of service to the Company and wish him the all the best in his upcoming retirement.”

Robert Pace, Chair of CN's Board of Directors

“I have been honored to lead CN during my time as chief executive officer, and I am confident that the Company is well positioned to continue to thrive following my retirement. The strength of the Company's management team and Board allow me to announce my planned retirement knowing that the Company we have built will continue to prosper.”

JJ Ruest, President and Chief Executive Officer

The Board has appointed a CEO Search Committee consisting of the following Board members to conduct the global search and make recommendations to the full Board.

Shauneen Bruder Chair of Search Committee and Chair of the Governance, Sustainability and Safety Committee	Retired Executive Vice-President, Operations, Royal Bank of Canada
Justin M. Howell	Senior Investment Manager, Cascade Asset Management Co., asset manager for Cascade Investment, L.L.C.
Robert L. Phillips, Chair of the Audit, Finance and Risk Committee	Retired Chief Executive Officer, British Columbia Railway Company

The Hon. Kevin G. Lynch Chair of the Human Resources and Compensation Committee	Retired Vice Chair, BMO Financial Group, and Former Clerk of the Privy Council, Government of Canada
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The Search Committee is working with, Korn Ferry, a leading executive search firm to conduct a global search for Mr. Ruest’s successor and will consider all qualified internal and external candidates.

About CN

CN is a world-class transportation leader and trade-enabler. Essential to the economy, to the customers, and to the communities it serves, CN safely transports more than 300 million tons of natural resources, manufactured products, and finished goods throughout North America every year. As the only railroad connecting Canada’s Eastern and Western coasts with the U.S. South through a 19,500-mile rail network, CN and its affiliates have been contributing to community prosperity and sustainable trade since 1919. CN is committed to programs supporting social responsibility and environmental stewardship.

Forward-Looking Statements

Certain statements included in this news release constitute “forward-looking statements” within the meaning of the United States Private Securities Litigation Reform Act of 1995 and under Canadian securities laws, including statements based on management’s assessment and assumptions and publicly available information with respect to CN. By their nature, forward-looking statements involve risks, uncertainties and assumptions. CN cautions that its assumptions may not materialize and that current economic conditions render such assumptions, although reasonable at the time they were made, subject to greater uncertainty. Forward-looking statements may be identified by the use of terminology such as “believes,” “expects,” “anticipates,” “assumes,” “outlook,” “plans,” “targets,” or other similar words.

Forward-looking statements are not guarantees of future performance and involve risks, uncertainties and other factors which may cause actual results, performance or achievements of CN to be materially different from the outlook or any future results, performance or achievements implied by such statements. Accordingly, readers are advised not to place undue reliance on forward-looking statements. Important risk factors that could affect the forward-looking statements in this news release include, but are not limited to: the duration and effects of the COVID-19 pandemic, general economic and business conditions, particularly in the context of the COVID-19 pandemic; industry competition; inflation, currency and interest rate fluctuations; changes in fuel prices; legislative and/or regulatory developments; compliance with environmental laws and regulations; actions by regulators; increases in maintenance and operating costs; security threats; reliance on technology and related cybersecurity risk; trade restrictions or other changes to international trade arrangements; transportation of hazardous materials; various events which could disrupt operations, including illegal blockades of rail networks, and natural events such as severe weather, droughts, fires, floods and earthquakes; climate change; labor negotiations and disruptions; environmental claims; uncertainties of investigations, proceedings or other types of claims and litigation; risks and liabilities arising from derailments; timing and completion of capital programs; and other risks detailed from time to time in reports filed by CN with securities regulators in Canada and the United States. Reference should also be made to Management’s Discussion and Analysis in CN’s annual and interim reports, Annual Information Form and Form 40-F, filed with Canadian and U.S. securities regulators and available on CN’s website, for a description of major risk factors relating to CN.

Forward-looking statements reflect information as of the date on which they are made. CN assumes no obligation to update or revise forward-looking statements to reflect future events, changes in circumstances, or changes in beliefs, unless required by applicable securities laws. In the event CN does update any forward-looking statement, no inference should be made that CN will make additional updates with respect to that statement, related matters, or any other forward-looking statement.

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LAMONT COUNTY HOUSING FOUNDATION

Summary

Regular Meeting of the Board of Directors

Date: Monday, July 26, 2021



1.0 Call to Order

Chairman Bill Skinner extended a warm welcome to members and called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 7:08 p.m.

Eight (8) persons were in attendance in the BHPL Board Room.

2.0 Approval of Agenda and Minutes

The proposed agenda, together with the minutes of the last meeting (May 31, 2021) were reviewed and approved as corrected/addended and presented.

3.0 Highlights of the meeting discussion included:

i. Update re: COVID-19

Mr. Bharmal reviewed COVID-19 precautions and restrictions within the Foundation and the Province.

ii. Update: Flooding in BHPL

Mr. Dave Gray, Manager of BHPL, presented an update on the flooding in BHPL that occurred on March 1st, 2021.

iii. Update: Staff Benefits

Mr. Bharmal informed members that a savings of approximately \$1800./mo. will be realized by transferring Staff Benefits from AUMA to RMA

iv. Board Committee and Lodge Managers' Reports

Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.

The reports presented the following highlights for discussion:

- Occupancy
- Maintenance
- Recreation
- Policies and Procedures
 - Revisions to LCHF General By-laws
- Building & Grounds Committee
- Finance Committee
- Personnel Committee
- Managers' Liaison
- Seniors' Transportation
- Electronic Device
- Community News.

3.0 Highlights – continued ...

v. Accounts Payables and Revenue & Expenditure Statements

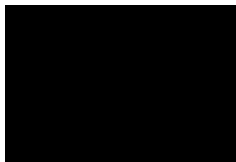
Accounts Payables for the period ending July 23, 2021 and Revenue & Expenditure Statements for the periods ending June 30, 2021 were reviewed and accepted as presented for information.

4.0 Next Meeting

The next meeting will be held in Father Filas Manor, Mumdare on Monday, September 27, 2021, commencing at 7:00 p.m.

5.0 Adjournment

There being no other business, the meeting was adjourned at 9:25 p.m.



/ds

LAMONT COUNTY HOUSING FOUNDATION

Summary

Regular Meeting of the Board of Directors

Date: Monday, September 27, 2021



1.0 Call to Order

Chairman Bill Skinner extended a warm welcome to members and called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 7:05 p.m.

Six (6) persons were present via ZOOM and four (4) persons were in attendance in the LHCC Board Room.

2.0 Approval of Agenda and Minutes

The proposed agenda, together with the minutes of the last meeting (July 26, 2021) were reviewed and approved as corrected.

3.0 Highlights of the meeting discussion included:

- i. Update re: COVID-19**
Mr. Bharmal reviewed COVID-19 precautions and restrictions within the Foundation and the Province.
- ii. Update: Flooding in BHPL**
Mr. Sean Brison, 'Temporary' Manager of BHPL, presented an update on the flooding in BHPL that occurred on March 1st, 2021.
- iii. Update: Seniors' Transportation**
Mr. Bharmal informed members Mr. Dave Elliott is going door to door looking for Volunteer Drivers to provide transportation to Seniors in the Community.
- iv. Board Committee and Lodge Managers' Reports**
Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.
The reports presented the following highlights for discussion:
 - Occupancy
 - Maintenance
 - Recreation
 - Policies and Procedures
 - Revisions to LCHF General By-laws
 - Building & Grounds Committee
 - Managers' Liaison
 - In-Camera Matters
 - Community News.

3.0 Highlights – continued ...

v. Accounts Payables and Revenue & Expenditure Statements

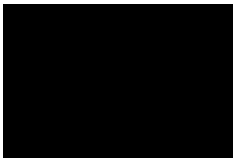
Accounts Payables for the period ending September 24, 2021 and Revenue & Expenditure Statements for the periods ending August 31, 2021 were reviewed and accepted as presented for information.

4.0 Next Meeting

The next meeting will be held in the Beaverhill Pioneer Lodge, Lamont on Monday, November 29, 2021, commencing at 7:00 p.m.

5.0 Adjournment

There being no other business, the meeting was adjourned at 9:48 p.m.



/ds

LAMONT HEALTH CARE CENTRE

Summary Minutes of the Regular Board Meeting Date: Thursday, September 23, 2021



1.0 Call to Order

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 10:59 a.m.

Eight members were in attendance via ZOOM and three persons were in attendance in the Board Room.

2.0 Approval of Agenda

The proposed agenda was reviewed and approved as corrected.

3.0 Community Involvement

Members discussed the following matters related to LHCC and Community involvement:

- Transportation for Seniors in Lamont County
- 'Community Meeting' with 4 Ministers (Education, Infrastructure, Red Tape Reduction & Energy) in Fort Saskatchewan
- Functions booked at St. Michael Recreation Centre
- Update re: Chipman and Lamont School Bus/Train Accident Memorial Cairn
- Lamont County's twinning with a village in the Ukraine
- FCSS setting up information sessions to deal with elder abuse in the community
- Official Opening of Bike Park in Lamont – September 10, 2021
- Mrs. Mills' Dance Classes resumed.

4.0 Approval of Minutes

Minutes of the last meeting (June 24, 2021) were reviewed and approved as corrected.

5.0 Highlights of the meeting included discussion on the following items:

i. Update re: 'Faithful Footprints' Grant

The 'Faithful Footprints' Grant has been approved. The Grant will be used toward the installation of additional solar panels on LHCC.

5.0 Highlights – continued ...

ii. Update re: COVID-19

Mr. Bharmal reviewed COVID-19 precautions and restrictions within LHCC and noted that daily updates/changes are being implemented.

iii. Update re: ASLI Grant/LTC Replacement

Mr. Bharmal continues to communicate with AHS about LTC replacement.

iv. Update re: LHCC Logo

The LHCC Logo continues to be a work in progress.

v. Update re: Scent-Free Policy

Management's 'Scent-Free Policy' is being reviewed.

vi. Update re: Staff Continuing Education

Members are reviewing Policies relating to Staff Continuing Education.

vii. Presentation of Reports

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information.

These reports presented the following highlights for discussion:

- COVID Vaccinations and advocacy
- Application for Medical Staff Membership and Privileges
- AHS Update.

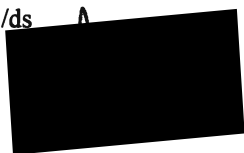
6.0 Next Meeting

The next Board meeting will be held on Thursday, October 28, 2021, commencing at 8:30 a.m.

7.0 Adjournment

There being no other business, the meeting was adjourned at 2:40 p.m.

/ds



From: Crystal Zevola <czevola@auma.ca> **On Behalf Of** Dan Rude

Sent: Thursday, October 14, 2021 2:21 PM

Agenda Item: 3.6

Subject: 2021 AUMA Convention Update

Good afternoon,

The 2021 AUMA Convention is right around the corner, taking place November 17 – 19, 2021 at the Edmonton Convention Centre. While we are excited to report that we are continuing to plan for an in-person event, we will be adjusting our health and safety protocols to meet provincial restrictions that are in place.

In order to continue with an in-person event, the Edmonton Convention Centre, along other partnering Sponsors' Networking Event venues, must adhere to the provincial Restrictions Exemption Program. This means that all delegates, speakers, contractors, government partners and trade show vendors will be required to show one of the following each time they enter a facility:

- Proof of full vaccination (both vaccination doses must be administered 14-days prior),
- Proof of negative, privately-paid test result within 72-hours of the time and day you are entering the facility, or
- An original medical exemption letter.

Please note, as per the REP requirements copies of medical exemption letters will not be accepted - it must be the original letter. Results from Alberta Health Services tests are not permissible.

If your privately-paid testing is completed after 1:00 p.m. on Tuesday, November 16, those test results will permit your attendance for the remaining 72-hours of Convention - so, until the event closes on Friday, November 19. However, if your test is completed prior to Tuesday, November 16, those test results will not be valid for admission into the Edmonton Convention Centre on Friday as the 72-hour will have lapsed. You will require a new, privately-paid test prior to Friday's session.

We will also be following the current mask bylaws in place, which require attendees to be masked at all times unless consuming food or beverage at a table. Please note, eating and drinking are only permitted while at a table, either seated or standing. We thank you, in advance, for your cooperation.

If you have any questions or concerns ahead of our event, please contact events@auma.ca. We look forward to being together next month.

Dan Rude | Chief Executive Officer
ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D [REDACTED] | C [REDACTED] | E: drude@auma.ca
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**AUMA is doing its part to protect the health of its members, partners, and employees.
Fully vaccinated and masked visitors will be welcome at the AUMA office.
Please contact us to make alternative arrangements if you are unable to meet these requirements.**

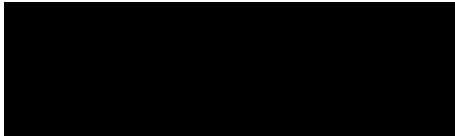
From: Telecommunications Alliance <[REDACTED]>
Sent: October 20, 2021 8:49 AM
To: Telecommunications Alliance [REDACTED]
Subject: New area code 368 in Alberta

Starting April 23, 2022, an additional area code will be introduced in Alberta currently served by area codes 403, 587, 780 and 825.

The new area code will be introduced gradually across the province starting on April 23, 2022. After this date, consumers and businesses requesting a new phone number may receive one with the new area code. Numbers with the new 368 area code will only be assigned to customers once there is no longer a sufficient supply of numbers with the existing area codes – 403, 587, 780 and 825.

The Telecommunications Alliance

Canada’s major telecommunications service providers have joined forces to develop a communications campaign informing the public about the introduction of new area codes in certain calling areas. For more information about new area codes in Canada, please visit newareacodes.ca.



**NEWS RELEASE**

October 21, 2021

Third Quarter Air Quality Health Index Results Released

Fort Air Partnership (FAP), the organization that monitors the air local residents breathe, released 2021 third quarter [Air Quality Health Index](#) (AQHI) results today. The Government of Alberta calculates the AQHI using data collected at seven of FAP's air monitoring stations.

There were 246 hours of high and 84 hours of very high AQHI rating for the calendar quarter. These results were almost entirely a result of wildfire smoke entering the Airshed from surrounding provinces. Only 11 hours (3.3%) of the high or very high AQHI hours were due to causes other than wildfire smoke. The air monitoring stations at Elk Island, Fort Saskatchewan, and Redwater recorded the most hours of high or very high AQHI results due to the wildfire smoke, while Gibbons recorded the least.

FAP – 2021 Q3		Risk Level (% of time in each)			
Station Name	Hours Monitored	Low	Moderate	High	Very High
Bruderheim	2,145	85.64%	11.79%	1.91%	0.65%
Elk Island	2,128	89.14%	8.04%	2.02%	0.80%
Fort Saskatchewan	2,091	89.10%	7.75%	2.34%	0.81%
Gibbons	2,119	89.00%	8.87%	1.79%	0.33%
Lamont County	2,146	89.10%	8.95%	1.40%	0.56%
Redwater	2,155	88.03%	9.10%	2.09%	0.79%
Keith Purves Portable (Lamont)*	962	100%	0%	0%	0%
Total hours	13,746	12,253	1,163	246	84

*The Keith Purves Portable monitoring station began reporting AQHI data in Lamont on August 20, 2021.

As a comparison, results from the third quarter of 2020 are provided on the following page.

FAP – 2020 Q3		Risk Level (% of time in each)			
Station Name	Hours Monitored	Low	Moderate	High	Very High
Bruderheim	2,134	99.39%	0.61%		
Elk Island	2,086	99.28%	0.72%	-	-
Fort Saskatchewan	2,078	99.76%	0.24%	-	-
Gibbons	2,115	99.05%	0.90%	0.05%	-
Lamont County	2,146	99.39%	0.61%	-	-
Redwater	2,111	99.95%	0.05%	-	-
Sturgeon County*	1,425	99.58%	0.42%		
Total hours	14,095	14,022	72	1	-

*The portable monitoring station in Sturgeon County began reporting AQHI data on August 1, 2020.

Air quality in the region was better in Q3 of 2020 compared to the same timeframe in 2021. In Q3 of 2021, there were 1,163 hours of moderate risk AQHI, 246 hours of high risk AQHI, and 84 hours of very high AQHI. In Q3 of 2020, there were only 234 hours of moderate risk and two hours of high risk AQHI. Again, the increased number of moderate, high and very high risk hours of AQHI in Q3 of 2021 were almost entirely a result of wildfire smoke entering the Airshed from surrounding provinces.

Local residents can check the forecast and daily AQHI at fortair.org. The website also has a live data feed for a variety of substances that FAP measures, as well as weekly, quarterly and annual AQHI results.

-30-

Media inquiries:

Nadine Blaney, Executive Director

Cell: [REDACTED]

E-mail: Nadine.blaney@fortairmail.org

Attachment: [Fort Air Partnership Q3 2021 Air Monitoring Results](#)



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.1

**COUNCIL MEETING DATE:
October 26, 2021**

**ITEM DESCRIPTION OR TITLE
COVID-19 Public Health Measures**

RECOMMENDATION

That Council accept the COVID-19 Public Health Measures report as information on how administration has researched and implemented changes to follow current Alberta Health restrictions.

BACKGROUND

Administration has continued conversing with Alberta Health Services (AHS) regarding public health orders 44-2021 and 45-2021. Supported by AHS clarification, information provided by the COVID-19 municipal governance panel, Information released at alberta.ca/covid-19, and the restriction exemption program, the Town of Lamont is adhering to public health restrictions outlined in the public health orders. Ensuring residents participate in their activities safely and in line with the Provincial COVID-19 restrictions.

The Town of Lamont is currently operating under the public health orders 44-2021 and 45-2021 for youth sport, fitness, and performance activities permitted under the Alberta health orders. This includes operating at one third capacity, social distancing measures, and masking requirements. Working with our groups, Lamont has implemented protocols to ensure public health orders are followed including a separate entrance for players, enhanced cleaning protocols, and additional signage to reinforce the current restrictions. Groups have taken a lead role ensuring restrictions are followed, and to date the protocols put in place have been well received.

Adult groups will be given the opportunity in partnership with the Town of Lamont to implement the restriction exemption program. As the program host, adult groups will be responsible for obtaining proof of vaccination or negative test result from their participants, including visiting teams. The group will then provide the Town of Lamont a copy of their confirmed vaccinated roster. No medical records or personal information will be placed on file by the Town of Lamont.

COMMUNICATIONS

Work with groups to ensure Provincial health orders and restrictions are followed and assist with the implementation of the restriction exemption program for our adult groups who wish to participate.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

IMPLICATIONS OF DECISION

Recreation opportunities for the community can operate with the current measures in place. Implementation of the restriction exemption program may exclude some participants.

FINANCIAL IMPLICATIONS

The arena is currently able to operate creating revenue as per the Town of Lamont fees schedule that will assist in offsetting facility operating costs.

Enhanced cleaning measures requires extended staffing that is currently within the operational budget.

POLICY AND/OR LEGISLATIVE REFERENCES

Public Health Order 44-2021.
Public Health Order 45-2021.

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, Chief Administrative Officer

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

COUNCIL MEETING DATE:
October 26, 2021

ITEM DESCRIPTION OR TITLE

Audit Engagement Letter

RECOMMENDATION

THAT Council approve signing the audit engagement letter.

BACKGROUND

In 2019 the Town of Lamont released Request for Proposal - External Audit Services. The outcome of this Request for Proposal is the procurement of auditing services for the years ending December 31, 2019, 2020 and 2021. Metrix Group was retained to provide auditing services.

COMMUNICATIONS

Signed copy of the Audit Engagement Letter returned to Metrix Group.

IMPLICATIONS OF DECISION

Audit Engagement Letter supports timely completion of annual audit.

FINANCIAL IMPLICATIONS

Expenses are forecast at \$21,500 and expensed in 2022 budget.


POLICY AND/OR LEGISLATIVE REFERENCES

MGA S281(1)

ATTACHMENTS

Audit Engagement Letter

Report Prepared By: CAO Bastow

Approved by CAO: 

October 19, 2021

Town of Lamont
Bag 330
Lamont AB T0B 2R0

Attention: Mr. Rick Bastow, Chief Administrative Officer

Dear Mr. Bastow:

Re: Engagement letter

The Objective and Scope of the Audit

Metrix Group LLP is pleased to serve as auditors for Town of Lamont for the fiscal year ending December 31, 2021. The purpose of this letter is to outline the terms of our engagement to audit the financial statements of Town of Lamont which comprise the statement of financial position as at December 31, 2021, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended. Philip Dirks, CPA, CA, will be responsible for the services that Metrix Group LLP performs for Town of Lamont. He will, as considered necessary, call upon individuals at Metrix Group LLP to assist in the performance of our services.

We are pleased to confirm our acceptance and our understanding of the nature, scope and terms of this audit engagement and all services related thereto, by means of this letter (the "Engagement").

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement (whether due to fraud or error) and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The Responsibilities of the Auditor

We will conduct our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- a. Identify and assess the risks of material misstatement of the financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- b. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the financial statements that we have identified during the audit.

- c. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- d. Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- e. Evaluate the overall presentation, structure and content of the financial statements (including the disclosures) and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

Form and Content of Audit Opinion

Unless unanticipated difficulties are encountered, our report will be substantially in the following form:

To the Mayor and Council of Town of Lamont

Opinion

We have audited the financial statements of Town of Lamont (the Town), which comprise the statement of financial position as at December-31-21, and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town as at December-31-21 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an

audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

If we conclude that a modification to our opinion on the financial statements is necessary, we will discuss the reasons with you in advance.

The Responsibilities of Management

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with the Canadian public sector accounting standards;
- b. For the design and implementation of such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- c. To provide us with timely:
 - i. Access to all the information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation and other matters;
 - ii. Information about all known or suspected fraud, any allegations of fraud or suspected fraud and any known or probable instances of non-compliance with legislative or regulatory requirements;
 - iii. Additional information that we may request from management for the purpose of the audit; and
 - iv. Unrestricted access to persons within Town of Lamont from whom we determine it necessary to obtain audit evidence.

As part of the audit process:

- a. We will make inquiries of management about the representations contained in the financial statements. At the conclusion of the audit, we will request from management [and, where appropriate, those charged with governance] written confirmation concerning those representations. If such representations are not provided in writing, management acknowledges and understands that we would be required to disclaim an audit opinion.
- b. We will communicate any misstatements identified during the audit other than those that are clearly trivial. We request that management correct all the misstatements communicated.

Communications

In performing our services, we will send messages and documents electronically. As such communications can be intercepted, misdirected, infected by a virus, or otherwise used or communicated by an unintended third party, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim, and you release us from any liability or responsibility whatsoever for interception or unintentional disclosure of communications transmitted by us in connection with the performance of this Engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from such communications, including any that are consequential, incidental, direct, indirect, punitive, exemplary or special damages (such as loss of data, revenues, or anticipated profits).

If you do not consent to our use of electronic communications, please notify us in writing.

Use of Information

It is acknowledged that we will have access to all information about identified individuals ("personal information") in your custody that we require to complete our Engagement. Our services are provided on the basis that:

- a. You represent to us that management has obtained any required consents for our collection, use, disclosure, storage, transfer and process of personal information required under applicable privacy legislation and professional regulation; and
- b. We will hold all personal information in compliance with our Privacy Statement.

Use and Distribution of Our Report

The examination of the financial statements and the issuance of our audit report are solely for the use of Town of Lamont and those to whom our report is specifically addressed by us. We make no representations or warranties of any kind to any third party in respect of these financial statements or our audit report, and we accept no responsibility for their use by any third party or any liability to anyone other than Town of Lamont.

For greater clarity, our audit will not be planned or conducted for any third party or for any specific transaction. Accordingly, items of possible interest to a third party may not be addressed and matters may exist that would be assessed differently by a third party, including, without limitation, in connection with a specific transaction. Our audit report should not be circulated (beyond Town of Lamont) or relied upon by any third party for any purpose, without our prior written consent.

You agree that our name may be used only with our prior written consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us in writing.

Reproduction of Auditor's Report

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review and approval in writing before the publication or posting process begins.

Should some of the information in the annual report not be available until after the date of the auditor's report, we will request management to provide a written representation that the final version of the document(s) will be provided to us when available (and prior to its issuance) so we can complete our required procedures.

Management is responsible for the accurate reproduction of the financial statements, the auditor's report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized financial statements that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information on the electronic site with the original document.

Preparation of Schedules

We understand that your employees will prepare certain schedules and locate specified documents for our use before our Engagement is planned to commence.

This assistance will facilitate our work and help to minimize our costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or even withdraw from the Engagement.

Ownership

The working papers, files, other materials, reports and work created, developed or performed by us during the course of the Engagement are the property of our firm, constitute our confidential information and will be retained by us in accordance with our firm's policies and procedures.

During the course of our work, we may provide, for your own use, certain software, spreadsheets and other intellectual property to assist with the provision of our services. Such software, spreadsheets and other intellectual property must not be copied, distributed or used for any other purpose. We also do not provide any warranties in relation to these items and will not be liable for any lost or corrupted data or other damage or loss suffered or incurred by you in connection with your use of them.

We retain the copyright and all intellectual property rights in any original materials provided to you.

File Inspections

In accordance with professional regulations (and by our firm policy), our client files may be periodically reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and firm standards. File reviewers are required to maintain confidentiality of client information.

Accounting Advice

Except as outlined in this letter, this Engagement does not contemplate the provision of specific accounting advice or opinions or the issuance of a written report on the application of accounting standards to specific transactions and to the facts and circumstances of the entity. Such services, if requested, would be provided under a separate engagement letter.

Other Services

In addition to the audit services referred to above, we will, as allowed by the *Alberta Code of Professional Conduct /Code of Ethics*, prepare the Non-Profit Organization (NPO) Information Return and corporate tax return. Management will, on a timely basis, provide the information necessary to complete these federal and provincial income tax returns and will review and file them with the appropriate authorities on a timely basis.

Dispute Resolution

You agree that any dispute that may arise regarding the meaning, performance or enforcement of this Engagement will, prior to resorting to litigation, be submitted to mediation.

Estimated Fees

We estimate that our fees for these services will be \$19,500 (per our audit proposal dated July 30, 2019) for the financial statement audit, plus direct out-of-pocket expenses and applicable GST. This fee estimate is based on:

- a. The anticipated cooperation from all your personnel in preparing the requested information on a timely basis;
- b. The ongoing assistance of personnel throughout the Engagement; and
- c. The assumption that unexpected circumstances will not be encountered.

If significant additional time is likely to be incurred, we will discuss the reasons with you and agree on a revised fee estimate before we incur the additional costs.

Additionally, we estimate fees for the audit of the Town's compliance with the Local Authorities Pension Plan will be \$1,000 (per our audit proposal dated July 30, 2019).

Costs of Responding to Government or Legal Processes

In the event we are required to respond to a subpoena, court order, government agency or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this Engagement, you agree to compensate us at our normal hourly rates for the time we expend in connection with such response and to reimburse us for all of our out-of-pocket costs (including applicable GST) incurred.

Termination

Management acknowledges and understands that failure to fulfill its obligations as set out in this engagement letter will result, upon written notice, in the termination of the Engagement.

Either party may terminate this agreement for any reason upon providing written notice to the other party [*not less than 30 calendar days before the effective date of termination*]. If early termination takes place, Town of Lamont shall be responsible for all time and expenses incurred up to the termination date.

If we are unable to complete the audit or are unable to come to a conclusion on the financial statements, we may withdraw from the audit before issuing an auditor's report, or we may issue a denial of assurance on the financial statements. If this occurs, we will communicate the reasons and provide details.

Not Liable For Any Failures or Delays Beyond Our Control

We will use all reasonable efforts to complete the engagement as described in this letter within the agreed-upon time frames. However, we shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by your Town of its obligations.

Metrix privacy

The privacy and security of the personal information you provide is important to us. We strive to ensure the strictest compliance with all applicable provincial and federal standards of protection and disclosure of personal information by any and all of our employees, agents, divisions and/or affiliates. You may review our privacy policy at www.metrixgroup.ca. We will not collect, use, or disclose any of your personal information without your knowledge and consent, or as may be required by law or our profession's Rules of Conduct.

By signing this engagement letter you agree that for the purposes of this engagement, Metrix Group LLP may collect, use, and disclose personal information in accordance with our privacy policy. You also agree that Metrix Group LLP may collect and use personal information from you for the purposes of providing other services or informing you of other opportunities from time to time. Personal information that is not relevant to the purposes of this engagement or any other matters will not be disclosed to anyone for any reason without your further prior consent.

Metrix working papers

Metrix Group LLP owns all working papers and files, other materials, reports and work created, developed or performed during the course of the engagement, including intellectual property used in the preparation thereof. We will provide management with a copy of all practitioner-prepared working papers necessary for the company's accounting records. Metrix Group LLP may develop software, including spreadsheets, documents, databases, and other electronic tools, to assist us with our assignment. As these tools were developed specifically for our purposes and without consideration of any purpose for which the company might use them, any such tools provided to the company, are made available on an "as is" basis only and should not be distributed to or shared with any third party.

Conclusion

This engagement letter includes the relevant terms that will govern the Engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

The arrangements outlined in this letter will continue in effect from year to year unless changed by either party.

If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the attached copy of this letter in the space provided and return it to us. We appreciate the opportunity of continuing to be of service to the Town.

Yours truly,

METRIX GROUP LLP

Chartered Professional Accountants

Acknowledged and agreed to on behalf of Town of Lamont by:

Mayor Kirk Perrin

Date signed

Mr. Rick Bastow, Chief Administrative Officer

Date signed



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
October 26, 2021

ITEM DESCRIPTION OR TITLE
Community Peace Officer (CPO) Service

RECOMMENDATION

THAT Council receive the update concerning CPO Service for information.

BACKGROUND

On October 14, 2021, Town of Vegreville Administration provided notice of change to CPO service. CPO service to the Town of Lamont will continue with regularly scheduled patrol.

Availability of service will be re-evaluated on a bi-weekly based the Town of Vegreville's COVID security needs. Vegreville's has implemented enhanced COVID response and will be utilizing its CPOs to ensure restriction enforcement is in place.

Town of Lamont staff are working with neighbouring municipalities to determine interim options if an interruption in service were to occur.

COMMUNICATIONS

Will provide update to Lamont residents (electronic) should commencement of alternative service being implemented.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES


Strategic Plan Goal 5: Develop and deliver quality services and amenities for all residents.

Bylaw 04/20

ATTACHMENTS

N/A

Report Prepared By: CAO Bastow

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE: October 26,2021

ITEM DESCRIPTION OR TITLE

Waive Permit Fee for Lamont Christmas Light Up Committee

RECOMMENDATION

That council waive the Lamont Christmas Light Up Committee development permit fee for the placement of a forty-foot sea can be located at the Public Works yard.

BACKGROUND

The Lamont Christmas Light Up Committee has secured funding for the purchase of a 40-foot sea can, this will assist in the storage of their display items set up at the administrative building each year in celebration of the holiday season.

Administration has been working with the Lamont Christmas Light Up committee in finding an appropriate location for the sea can placement. Through consultation with the committee, we have identified the public works yard as the most appropriate location for access, security, and there would be no requirement for an exemption under the current land use bylaws as they pertain to sea can placement.

The Town of Lamont will work in partnership with the Lamont Christmas Light Up Committee, in setting up the annual display.

COMMUNICATIONS

Provide Councils decision to the Lamont Christmas Light Up Committee.

IMPLICATIONS OF DECISION

Storing the sea can at the public works yard will allow the committee to store most of the items currently located at the administrative building basement.

The operations team will work with the committee assisting in hauling items and setting up the display.

The proposed location of the sea can follow current land use bylaws.

FINANCIAL IMPLICATIONS

\$230.00 loss waiving the development permit fee.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

POLICY AND/OR LEGISLATIVE REFERENCES

Bylaw 06-19 Fees and Charges
Bylaw 06-17 Land Use

ATTACHMENTS

1. Development Permit application.
2. Letter to council - development permit fee

Report Prepared By: Tyler Edworthy, Director Operations & Infrastructure

Approved by CAO: 



E-MAIL
Out 15th
N

Town of Lamont
Development Permit – Application

5307 – 50 Avenue, Bag 330, Lamont, Alberta T0B 2R0 Phone: 780-895-2010 Fax: 780-895-2595

Proposed Development: Sea Can in PW Yard

Municipal Address: 5124 - 47 Ave, Lamont, AB, T0B 2R0

Legal Description: Lot(s) 9 Block B Plan 1708KS

(if applicable) Quarter ___ Section ___ Township ___ Range ___ Meridian ___

Applicant Name: LIGHT UP FESTIVAL COMMITTEE ^{80.} LAMONT CHRISTMAS LIGHT UP COMMITTEE

Address: 5307 - 50 Ave Lamont, AB, T0B 2R0

City/Province: Lamont Postal Code: T0B 2R0

Phone: _____ Cell: [REDACTED] Email: [REDACTED]

Applicant Interest (if not the Owner) Contractor Agent Other Community Group

Landowner Name: Town of Lamont

Address: 5307 - 50 AVE (if different than applicant)

City/Province: AB Postal Code: T0B 2R0

Phone: 895 2010 Cell: _____ Email: tyler.e@lamont.ca

I have been informed of the Town's bylaws, policies and regulations regarding this application. I understand that this permit application may be refused if the proposed development does not conform to all of the aspects of the Land Use Bylaw. I am the owner/I have the consent of the owner to proceed with this Development Permit application and I give consent to allow any designated officer, pursuant to Section 542(1) of the MGA R2000, C.M-26, as amended, to enter the land and/or building(s) with respect to this Application only.

[Signature]
Signature of authorized applicant(s)

[Signature]
Signature of landowner(s) Town of Lamont

Collection and Use of personal information

This personal information is being collected in accordance with the *Municipal Government Act* (MGA) and the Land Use Bylaw and is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (FOIP), unless disclosures are authorized under the Land Use Bylaw. This information will be used to process and issue the permit. If you have any questions about the collection and use of your information, contact the Town of Lamont at 780-895-2010.

For office use only

Roll Number: [REDACTED] Land Use District [REDACTED] Permitted: ___ Discretionary: ___

Fees:
Development* _____ Date received _____ Application no. _____
Notification _____ Received by _____
Total _____ Receipt no. _____

doing up letter to request for waiver



40 feet by 6 feet Sea Can Location



October 21, 2021

Mayor Kirk Perrin and Council

Town of Lamont

Dear Mayor Perrin and Council,

Re: Development Permit Application Fee

We, the Lamont Christmas Light UP! Committee would like to take the opportunity and congratulate you on your election win and wish you all the best in your term as mayor and council.

Please be advised that we have come to an agreement as to the location of a sea can for storage and that our application for a development permit is proceeding.

We respectfully ask that council please consider waiving the \$230.00 development application fee for our volunteer community group.

Thank you for your consideration.

Sincerely,

Dorothee Saleski

Chairperson of the Lamont Christmas Light Up Committee



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
October 26, 2021

ITEM DESCRIPTION OR TITLE

Alberta HUB Drone Video

RECOMMENDATION

THAT Council receive the update concerning Alberta HUB Drone Video for information.

BACKGROUND

During Summer 2021, Alberta HUB commissioned a drone video project. The project intended to showcase Alberta HUB Members' industry investment opportunities.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A


POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan Goal 4: Promote and enhance economic development to enhance employment opportunities and grow the Town's non-residential tax base.

ATTACHMENTS

N/A

Report Prepared By: CAO Bastow

Approved by CAO: 



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.6

COUNCIL MEETING DATE:
October 26, 2021

ITEM DESCRIPTION OR TITLE

2021 Elected Officials Photo

RECOMMENDATION

THAT Council defer the 2021 Elected Officials Photo until such time the photo can be taken without COVID restrictions.

BACKGROUND

COVID 19 restrictions poses logistical challenges. The Town of Lamont is committed to following Provincial health orders. Adhering to existing public health restrictions as outlined in the public health orders would make the conventional group photo problematic.

Options include deferring the photo until a later date, implementing individual photos, or using graphic design to create the group photo from individual photos.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

GL 1-2-1100-510 - \$12,445.60 remaining

POLICY AND/OR LEGISLATIVE REFERENCES

Public Health Order 44-2021.

Public Health Order 45-2021.

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, Chief Administrative Officer

Approved by CAO:



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: Oct. 26, 2021

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: Oct. 12-25, 2021

Boards and Committees:

- **Oct. 14, 2021 - JSBRWC Board meeting:**
 - Cost reconciliation – JSB/CRNE
 - CN Siding track installation update
 - Lamont County line crossing
 - Chipman ground bed replacement
 - Operations contract

Town of Lamont Business:

Professional Development (Workshops & Conferences):

Lamont Functions and Events:

- Municipal election!

CAO REPORT

FOR THE PERIOD ENDING Oct 20, 2021

HIGHLIGHTS:

October 7, 2021

- Weekly Operations and Infrastructure meeting - Analysis of year to date.
- COVID 19 Update for Municipalities.

October 8, 2021

- Development - Investment inquiry.
- 2021 Municipal Election - Review orientation materials.
- Economic Development - Research and plan preparation.

October 12, 2021

- Review 2021 Operations - Weekly review with Deputy Chief Administrative Officer.
- Weekly finance meeting - Analysis of year to date.

October 13, 2021

- Monthly Safety Meeting.
- Remembrance Day - Planning review.
- COVID 19 Update for Municipalities.

October 14, 2021

- Weekly Operations and Infrastructure meeting - Analysis of year to date.
- Review grant programs.

October 18, 2021

- Weekly finance meeting - Analysis of year to date.
- Newsletter - Review and finalize next edition.
- Review grant programs.

October 19, 2021

- Review and finalize 2021 Councilor orientation.
- CREPP - Bi-weekly COVID meeting.

October 20, 2021

- Development - Review of ISDAB process.

MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- N/A