

Council Package

June 22, 2021



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
June 22, 2021**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

1.4.1. June 8, 2021 Minutes

1.4.2. May 31, 2021 Parks and Recreation Committee Minutes

2. CLOSED SESSION

2.1. Personnel

FOIP Section 17 – Disclosure Harmful to Personal Privacy

3. DELEGATIONS

3.1. MOTION FOR ACCEPTANCE OF DELEGATION

4. CORRESPONDENCE

4.1. Village of Milo: Support for the RCMP

4.2. Red Deer County: Proposed Alberta Provincial Police Services

4.3. Village of Caroline: Support for the RCMP

4.4. Village of Loughheed: Royal Canadian Mounted Police and Provincial Policing

4.5. Town of Nanton: Support for the RCMP

4.6. City of Fort Saskatchewan: Support of the RCMP

4.7. Lamont Public Library Board Meeting Minutes – May 3, 2021

4.8. Alberta HUB Strategic Plan

4.9. CN Rail Safety Week

5. NEW BUSINESS

5.1. Regional Emergency Services Agreement

5.2. Friends of Lamont Firefighters Society - Naming

6. REPORTS

6.1. Mayor & Council

7. NOTICES OF MOTION

7.1. RCMP Support Letter – Councillor Taylor

8. ADJOURNMENT



**Town of Lamont
June 8, 2021
Regular Meeting of Council**

HELD BY ZOOM MEETINGS

PRESENT:	Bill Skinner	Mayor
	Jody Foulds	Councillor
	Kirk Perrin	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Dawn Nielsen	Interim Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Jaclyn Ponto	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Skinner: called the meeting to order at 7:00 p.m.

Adoption of Agenda

- Move Closed Session to just before the adjournment.

MOTION: 135/21 Councillor Taylor: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

DELEGATIONS: None.

ADOPTION OF MINUTES:

- a) Meeting Minutes – May 25, 2021

MOTION: 136/21 Councillor Perrin: That the Minutes of the May 25, 2021 Council Meeting be accepted as presented.

CARRIED

CORRESPONDENCE:

- Town of Falher: Support for the RCMP
- Village of Rycroft: Support for the RCMP
- Town of Mayerthorpe: Royal Canadian Mounted Police and Provincial Policing Improvement District No. 9: Alberta Provincial Police Service (APPS)
- Smoky Lake County: Letter of Support to retain the RCMP in Alberta
- Chipman and Lamont Bus/Train Memorial Committee – Invitation to Participate
- EIPS Quarterly Update June 2021

MOTION: 137/21 Councillor Taylor: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

Bylaw 02/21 Elections Bylaw

MOTION: 138/21 Councillor Harvey: That Council give first reading to Bylaw 02/21, Elections.

CARRIED

MOTION: 139/21 Councillor Perrin: That Council give second reading to Bylaw 02/21, Elections.

CARRIED

MOTION: 140/21 Councillor Foulds: That Council give unanimous consent to proceed to third reading of Bylaw 02/21, Elections.

CARRIED

MOTION: 141/21 Councillor Koroluk: That Council give third reading to Bylaw 02/21, Elections.

CARRIED

Highway 15 Functional Planning Study

MOTION: 142/21 Councillor Foulds: That Council accept the Highway 15 Functional Planning Study as information.

CARRIED

REPORTS:

Council Reports:

- Mayor Skinner** Written report attached. Attended the June 8, 2021 AHS Meeting. The Central Region is lower than the Provincial Average for those vaccinated.
- Councillor Taylor** Written report attached.
- Councillor Harvey** Attended the June 5, 2021 Northern Lights and Library Board meeting.
- Councillor Koroluk** Attended the June 2, 2021 CAO Recruitment meeting.
- Councillor Perrin** Attended the May 31, 2021 Park and Recreation meeting and the June 2, 2021 CAO Recruitment meeting.
- Councillor Foulds** Attended the June 2, 2021 CAO Recruitment meeting. Lamont Chamber of Commerce looking to amalgamate with Fort Saskatchewan Chamber of Commerce.

Staff Reports:

**CAO
Director, Operations & Infrastructure
Finance Officer**

MOTION: 143/21 Councillor Perrin: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: Proposed Alberta Coal Restriction Policy.

MOTION: 144/21 Councillor Taylor: That on behalf of the Town of Lamont, Council direct Administration to write a letter in support of the Alberta Coal Restriction Policy.

CARRIED

MOTION: 145/21 Councillor Taylor: That Council direct Administration to draft a support letter endorsing the RCMP coverage as opposed to Provincial Police coverage. This item is to be brought back at the June 22, 2021 Council Meeting.

CARRIED

CLOSED SESSION:

- **Personnel**
 - *FOIP Section 17 – Disclosure Harmful to Personal Privacy*

MOTION: 146/21 Councillor Perrin: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 17 of the *Freedom of Information and Protection of Privacy Act* at 7:44 p.m.

CARRIED

MOTION: 147/21 Councillor Perrin: That Council revert to regular Council meeting session at 7:56 p.m.

CARRIED

ADJOURNMENT: Mayor Skinner adjourned the meeting at 7:57 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
May 31, 2021
Parks and Recreation Committee
Meeting Minutes**

HELD BY ZOOM MEETINGS

PRESENT:	David Taylor	Chair
	Kirk Perrin	Vice-Chair
	Tyler Edworthy	Administrative Liaison
	Debbie Brill	Public Member at Large
	Linda Seiker	Public Member at Large
	Linda Reid-Collins	Public Member at Large

REGRETS:	Bill Skinner	Ex Officio
	Glynnis Leonard	Public Member at Large

Public Attendees: None

CALL TO ORDER AND RELATED BUSINESS:

1) **Call to Order: Chair Taylor:** Meeting was called to order at 7:08 pm.

2) **Adoption of Agenda**

Linda Seiker moved to add:

4.2. Fountain

4.3. Dog Park

Motion: Linda Reid-Collins: Move to adopt the agenda as amended.

CARRIED

3) **Adoption of Minutes:**

Motion: Minutes adopted VIA email:

NEW BUSINESS:

1) Bike Park Grande Opening:

Motion: Dave Taylor: Set date for the Bike Park Grand Opening for September 10, 2021, and identify September 17, 2021 as the back-up date.

CARRIED

Old Business:

1) Appointment of Recording Secretary:

- a. It was decided to have members take minutes on a rotational basis as appointed by the Chair.
- b. Tyler Edworthy will attach minute template to the next meeting invitation for reference.

2) Bike Park Naming Update:

- a. Council accepted the recommendation of the Parks and Recreation Committee.
- b. Dave Taylor will reach out to Cena Danyluk regarding the fundraising campaign.
- c. Tyler Edworthy will provide contact information.

3) 60th Anniversary Bus/Train Memorial update:

- a. Council accepted the recommendation of the Parks and Recreation Committee.

4) Trail Lighting update:

- a. Tyler Edworthy updated the following information:
 - i. Currently updating the Trail Lighting plan due to the extended funds available and restriction of lighting near the helicopter pad.
 - ii. Decorative lighting cost will be approximately \$2,700 per pole for LED power lighting
 - iii. \$5,000 Fortis grant must go towards solar lighting option.
 - iv. A portable solar option will be investigated.

- v. Possibility of re-allocating some of the funds to a different project. Approval will be required from the organizations.
- vi. Tyler will provide an updated Trail Lighting plan with costing at the next meeting.

Round Table & Adjournment

1) Dave Taylor: Add review of the Town of Lamont Park Sponsorship, Donation, and Memorial Policy to the next meeting.

- Next Meeting:
June 28, 2021 at 7:00 p.m. via Zoom.
- Meeting adjourned at 7:56 p.m.

Committee Chair Signature:

A handwritten signature in black ink, appearing to be "DT", with a long horizontal line extending to the right.

CLOSED SESSION NOTICE

2.1 Personnel

- *FOIP Section 17 - Disclosure Harmful to Personal Privacy*



May 25, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2R6

RE: Village of Milo Support for the RCMP

Dear Minister Madu,

This letter is presented as a token of support on behalf of the Village of Milo towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police Force.

Upon review of information made available by AUMA it has become abundantly clear to our entire council that blindly forging forward would come at an enormous cost to our province, and specifically its residents. The newly established Police Funding Model has already delivered a hit to small rural urban municipal budgets with a relatively small impact felt in terms of day-to-day deliverables in our communities. Continuing with a Provincial Police Force would come at an exorbitant cost with no assurance with a benefit in service.

Just today, S&P Global Ratings has downgraded Alberta's credit rating from 'A+' to 'A' while cautioning that additional downgrades in the near future are very possible if new fiscal measures are not adopted in a post-COVID 19 Alberta. The exploration of an Alberta based Police Force was merely financial as there is no evidence suggesting a dissatisfaction with the quality of service offered by the RCMP to the magnitude that would warrant such an expense. To ask any and all residents of this province to fund such an ill-advised endeavor can only be viewed as an un-sound decision based on an act of ignoring facts, and more importantly, the voice of Albertans.

With the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years, local government budgets are already being stretched beyond their limits. Where exactly does the Provincial government envision the funding of a Provincial Police Service coming from? Undoubtedly, they will ask municipalities to pay, ultimately forcing local councils to play 'bad cop' by increasing municipal taxes in order to fund Provincial downloading. It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

The Village of Milo council stands with:



-
- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
 - Town of Falher
 - The County of Paintearth No. 18
 - The County of St. Paul
 - Municipality of Crowsnest Pass
 - Town of Didsbury
 - Town of Magrath
 - Town of Edson
 - Village of Hill Spring
 - Town of Morinville
 - Town of Redcliff
 - Village of Rycroft
 - Any and all other citizens, municipalities, and organizations who have not voiced their opinions, yet.

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Schroeder", written over a horizontal line.

Scott Schroeder
Mayor

cc: The Honourable Jason Kenney, Premier
The Honourable Ric Mciver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Todd Loewen, MLA Central Peace-Notley
AUMA Members
RMA Members



OFFICE OF THE MAYOR
38106 Range Road 275
Red Deer County, AB T4S 2L9
Phone: 403.350.2152
Fax: 403.350.2164

June 4, 2021

sent via email: ministryofjustice.gov.ab.ca

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Madu

RE: Proposed Alberta Provincial Police Services

Red Deer County stands in solidarity with fellow municipalities across Alberta in our support of the Royal Canadian Mounted Police (RCMP) as the premier choice for our province's police force. In reviewing *the Fair Deal Panel: Report to Government*, it is with displeasure that Council notes the proposal did not consider current provincial challenges such as struggling economies and tighter budget realities. Please be advised that Council vehemently opposes the creation of an Alberta Provincial Police Service (APPS).

Council has concerns that the Alberta government would charge forward with a plan to replace the RCMP with APPS when the National Police Federation notes that a new provincial force would cost Alberta taxpayers at least \$112 million more a year than they are currently paying. Focused efforts should not be on causing further economic burden to County residents and ratepayers. The implementation of the Police Funding Model (PFM) in April 2020 has already stripped our municipality and many others of the opportunity for input and consultation powers with regard to local policing through the suspension of municipally-funded enhanced policing positions.

The Fair Deal Panel recommendation is to proceed with developing a proposal for a provincial police force, despite only 35% of Albertans believing it would contribute to the desired outcome of helping Alberta improve its position in the federation.

In addition, the 2020 Alberta Police Federation survey concluded that "replacing the RCMP is viewed as a *least helpful* measure tested to improve Alberta's place in Canada." Eighty-one percent of Albertans served by the RCMP are satisfied with the service they receive, and 70% of Albertans oppose replacing the RCMP with an expensive new provincial police service.

Honourable Kaycee Madu
June 4, 2021
Page 2

In closing, Red Deer County Council does not foresee where a new police force would improve efficiency or quality of life for our residents and ratepayers. In fact, as economic challenges remain coming out of a pandemic, changing out of the current system would only increase economic burden on our municipality and taxpayers in the Province of Alberta.

Red Deer County wholeheartedly appreciates our strong working relationships with all five (5) of our local RCMP detachments, recognizing the hard work over the years building trust and working relationships on the foundation of respect. We ask that the Government of Alberta reassess priorities and abandon the transition study through the Police Act review to focus efforts towards upgrades to the criminal justice and social support systems in the Province to achieve better outcomes.

There needs to be an opportunity for open dialogue between the Province and municipal stakeholders on this issue – we strongly encourage all efforts should be focused on working with the RCMP to achieve the desired community results all Albertans need.

Yours truly

RED DEER COUNTY



Jim Wood, Mayor

c Alberta Municipalities



Box 148
5004-50 Avenue
Caroline, AB T0M 0M0
T: (403)722-3781
F: (403)722-4050
Email: info@caroline.ca

May 4th, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Ave
Edmonton, Alberta T5K 2B6

Dear Minister Madu,
Re: Village of Caroline Support for the RCMP

Our council wishes to advise they do not in support of the Government of Alberta's Initiative to replace the RCMP with an Alberta Provincial Police Service (APPS) as affirmed in the responses from many municipalities.

Council has concerns with the province establishing an APPS despite 65% of respondents indicating non-support. The costs of transitioning to an APPS are unknown and the increased operating costs will undoubtedly be borne by the communities. The municipalities are currently bearing a substantial amount of policing costs and are not willing to accept unknown additional increases that will be inevitable from a transition to an APPS. This cannot be done within a short time frame to offer expertise and services currently provided to Albertans by the RCMP.

Our Village developed a collaborative relationship with our local RCMP detachment over many years and is satisfied with the level of service and degree of responsiveness received and their involvement. Council encourages the Government of Alberta to abandon the transition study and continue efforts to work with the RCMP to achieve better outcomes.

Yours Truly

Village of Caroline

Mayor John Rimmer

CC: The Honourable Jason Kenney, Premier
The Honourable Jason Nixon, Minister of Environment & Parks
Mr. Curtis Zablocki, Commanding Officer for Alberta RCMP
AUMA Members
RMA Members



Village of Lougheed

Agenda Item: 4.4

P.O. Box 5, Lougheed, AB T0B 2V0
Ph: 780-386-3970 - Fax: 780-386-2136
Email: info@lougheed.ca

May 22, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

Re: **Royal Canadian Mounted Police and Provincial Policing**

Council for the Village of Lougheed strongly opposes the establishment of a provincial police force and unanimously supports the continuation of the Royal Canadian Mounted Police (RCMP) as Alberta's primary law enforcement agency.

The Royal Canadian Mounted Police are the foundational law enforcement agency in our nation and in Alberta. The RCMP are as iconic and recognized as the Canadian Flag. The Royal Canadian Mounted Police service continues to be a beacon for people of all nationalities fleeing from the lawlessness of other countries. The agency continues to be held in a position of utmost respect throughout the world.

Village of Lougheed Council does not support the Fair Deal Panel recommendation to establish a provincial police force. We acknowledge that the province has contracted Price Waterhouse Coopers to complete an analysis and we anticipate further information on this topic.

In addition, the 2020 Alberta Police Federation survey concluded that "replacing the RCMP is viewed as a least helpful measure tested to improve Alberta's place in Canada." 81 % of Albertans served by the RCMP are satisfied with the service they receive, and 70 % of Albertans oppose replacing the RCMP with an expensive new provincial police service.

In closing, Village of Lougheed does not foresee where a new police force would improve efficiency or quality of life for our residents and ratepayers. In fact, as economic challenges remain on our municipality and taxpayers in the Province of Alberta.

We ask the Government of Alberta reassess priorities and abandon the transition study through the Police Act review to focus efforts towards upgrades to the criminal justice and social support systems in the province to achieve better outcomes.

Yours truly,

A handwritten signature in blue ink that reads "Debra Smith". The signature is written in a cursive, flowing style.

Village of Lougheed

Debra Smith, Mayor

Cc: Alberta Municipalities



Town of Nanton

1907 21 Avenue, PO Box 609, Nanton, Alberta T0L 1R0
P 403.646.2029 F 403.646.2653 nanton.ca

June 9th, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
Office of the Minister
Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

E-mail: ministryofjustice@gov.ab.ca

Dear Honourable Minister:

RE: Town of Nanton Support for the RCMP

As similarly noted by many other municipalities in recent weeks, Council is disappointed by the Province of Alberta's reluctance to acknowledge the outcome of its own consultative process by continuing with apparent plans to replace the RCMP with an Alberta Provincial Police Service. In this context, we add our support to those positions critical of such plans.

There is little doubt that those employed by either service would provide an acceptable level of police services to Albertans, but the rationale for a transition like this, and the costs it brings, is not at all clear. The local detachment model for small town and rural policing is hanging by a thread – would that be any different under an Alberta Provincial Police Service? Would it generate any more 'boots on the ground' in towns with a population of less than 5,000 or lead inexorably to the precise same urban hub centralization pressures that we are witnessing right now? *If effectively recruited and staffed, Nanton's RCMP detachment would serve the local area's needs perfectly well – the hub model of service delivery also deserves a chance to prove itself for regions of the Province where recruitment is really struggling.*

The Province's approach to funding the Rural Crime Initiative is arguably a greater threat to local services than the RCMP continuing as the provider of police services. The creation of the "Police Chargeback", which inexplicably lacks the fiscal transparency of a property tax requisition, will eventually hit our municipal tax base hard when the tax room generated by the 2020 cut to the Alberta Schools Foundation Fund requisition in Nanton shrinks further in 2022-23. Including this year, provincial requisitions and charges have represented 20-23 per cent of Nanton's overall property tax bill for the last three years. The journey toward 30 per cent likely begins next year when the Police Chargeback is again increased significantly. This charge has been introduced without evidence or guarantee of any improvement to police services in Nanton. *The Police Chargeback would presumably remain whether or not the RCMP remained the provider of police services in rural Alberta.*

You are encouraged to once again review the findings of the Fair Deal Panel's consultations and instead work with the RCMP to boost recruitment, retention and commitment to its detachments in such a way that makes the Police Chargeback look like a fiscally defensible fee for service in our communities.

Yours sincerely,
Town of Nanton



Jennifer Handley
Mayor

:NS

cc: Roger Reid, MLA Livingstone Macleod
John Barlow, MP
AUMA President and Board
RMA President and Board
MD of Willow Creek
Chief Superintendent Trevor Daroux
S/Sgt Greg Redl

CITY of FORT SASKATCHEWAN



Gale Katchur
Mayor

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June 8, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
Government of Alberta
424 Legislature Building
10800 - 97 Ave
Edmonton, Alberta T5K 2B6

RE: City of Fort Saskatchewan Support of the RCMP

Honourable Minister Madu,

City of Fort Saskatchewan City Council unanimously supports the RCMP as our City's law enforcement agency. This letter is in opposition of the Alberta Government's proposed provincial police force.

As the City of Fort Saskatchewan has a long-standing history and relationship with the RCMP, we have no desire to transition to a new model. We have an excellent working relationship with our Detachment and the Officer in Charge who consults council annually for our priorities for our community and provides regular and appropriate updates. Community challenges are addressed collaboratively and citizen respect and support for the RCMP remains high in Fort Saskatchewan. Our city has the longest serving police committee in the province which services as an additional community referent group for the RCMP. We find the RCMP to be progressive and receptive in meeting the needs of our city.

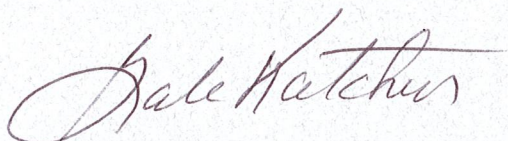
As Alberta looks at recovering from the pandemic economy, we strongly believe any efforts focused on a provincial police force are not what municipalities in Alberta need right now. The cost of a provincial police force is not something that municipalities can withstand and nor are we interested in exploring it any further. The City of Fort Saskatchewan currently pays 90 percent of our policing costs and we believe that investment serves our community well now and in the future. We believe the decision of our police force should remain at the local level.

The Alberta Police Federation Survey from October of 2020 found that replacing the RCMP is viewed as the least helpful measure tested to improve Alberta's place in Canada. Only 8 percent say replacing the RCMP helps a lot, only 6 percent support replacing the RCMP, and 81 percent of Albertans served by RCMP are satisfied with the service they receive.

The survey also stated that 70 percent of Albertans opposed replacing the RCMP with an expensive new provincial police force. We are with the majority of Albertans in stating that we have no interest in the creation of a new provincial police force.

In closing, we confirm our support of the RCMP and are opposed to any further exploration of a provincial police force.

Respectfully

A handwritten signature in cursive script that reads "Gale Katchur".

Gale Katchur
Mayor of Fort Saskatchewan

cc: The Honourable Jason Kenney, Premier
The Honourable Ric Mclver, Minister of Municipal Affairs
Barry Morishita, President Alberta Urban Municipalities Association
Paul McLaughlin, President of Rural Municipalities Association
Rachel Notley, Leader of the Official Opposition
Jackie Armstrong-Homeniuk, MLA Fort Saskatchewan-Vegreville

**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING
May 3, 2021 – Via Zoom**

PRESENT: Erin Thomas, Dinah Sudyk, Al Harvey, David Diduck, Michelle Selensky, Greg Huxley, Bonnie Fawcett, Rebecca Nice

ABSENT: Cara Rich, Kelly VanDeurzen,

MEETING CALLED TO ORDER AT: 7:33PM

APPROVE AGENDA: Erin requests that gmail accounts be added to Business Arising from Previous Minutes. Dave moves to approve the agenda as amended. Dinah seconds.

PREVIOUS MINUTES:

Greg moves to approve the previous minutes as presented. Michelle seconds.

Welcome Bonnie! She is joining us as an observer to get a feel for the Board and may choose to join.

TREASURER'S REPORT:

Chequing Account Balance: \$20,755.61

Expenses were salary and paying for audit.

As presented. Greg moves the treasurers report be adopted as presented. Michelle seconds. Passed.

BUSINESS ARISING FROM PREVIOUS MINUTES:

- 1) Northern Lights & the Empty Shelf Program – Rebecca does not have information.
- 2) Facebook & Website for Library call to Rebecca – Rebecca could not get access to the website. She has sent in two tickets to get them to update the information. Received one email back regarding second ticket indicating that they will complete the updates but nothing has been completed. Rebecca will follow up with person from the last email.

Greg asks if there is more Rebecca can do to increase our presence on Facebook. Rebecca says that FB Lives are not feasible as it is too late. Erin asks if Rebecca is keeping our scheduled hours and if so, what about appealing to our teen audience that was regularly attending the library when it was open. Rebecca says she is maintaining those hours and could look into doing some FB Lives geared toward teens. Greg requests that Rebecca reaches out to Erin and Michelle for some ideas if she is stuck. Rebecca says she will think about it.

- 3) Gmail Accounts – Erin created free gmail accounts for the Board Chair and Treasurer. Erin will email passwords to Greg and Dinah.
Chair: lamontplchair@gmail.com
Treasurer: lamontpltreasurer@gmail.com

NEW BUSINESS:

1) Budget –

Dinah moves to adopt the 2020 Statement of Receipts and Disbursements as completed by the auditor, Cindy Gruber. Greg seconds. Dinah will get it signed by the Town of Lamont and then send it to Alberta Municipal Affairs Public Library Services Branch.

Dinah moves to adopt the 2021 Budget as presented and to have it signed by the Town of Lamont and be sent to Alberta Municipal Affairs Public Library Services Branch. Michelle seconds. Passed.

2) Email Northern Lights /Policies – Northern Lights has requested that all libraries send in their policies and procedures so other libraries can view them. Erin & Greg suggest that we do need to go through and update ours. Greg will reach out to Northern Lights to tell them we are interested but need to look at ours before we submit. Tabled until the meeting in June.

3) Returning to Services in the School – Greg contacted EIPS and they suggested we reach out to Lamont High School Principal, Amit. Amit agrees that we can meet. Amit would like to bring the new principal, Greg Cruickshank, in on the meeting. One of the things we need to explore is how we access the library. Michelle suggests that we can block off the far-right door as access to library only.

Greg asks: Do we want to have curbside, or do we want to wait until we have full access before we open services.

Al suggests that we need a better understanding of what the steps forward will be, including both EIPS and Government of Alberta standards surrounding Covid. EIPS is the landlord, and we are the tenant, and we need to learn how we can gain access again. We may need to consider alternate locations, but we also need to know if EIPS needs the library in the school. 1) What are the impediments? 2) Where do you see this relationship in 3-5 years?

Greg suggests we meet with the new principal and see what that relationship will be. If we do not get what we want then we need to go back to EIPS.

Dave asks if EIPS is currently using our resources? Rebecca does not have access or the ability to access this information.

Dave asks who has responsibility of cleaning and sanitizing the library after our use. Erin recalls the latest EIPS agreement that EIPS was responsible for cleaning. Dinah suggests that we would have to quarantine books for 72 hours. Michelle suggests that our librarian would have to clean as she goes and that other libraries are wiping surfaces every two hours.

Al suggests that there are ways based on best practices to make this work but first we need to see what the impediments are first in order to open the library.

Dave says that Andrew library may have a separate access but it is still a shared space. How did Andrew get accepted?

Greg will set up a meeting to request information about EIPS's expectations and impediments are? How quickly we can move? Can we start with curb-side delivery?

Dinah, Michelle, Al, and Erin are interested in attending this meeting. It would have to be in the evening to accommodate Greg and Michelle. Dinah and Al are available any time. Erin's time can be somewhat flexible.

Greg will get a few options from the school regarding dates and times for a zoom meeting.

Questions to ask at the meeting with Lamont High School Administration:

- 1) What are the impediments?**
- 2) Where do you see this relationship in 3-5 years?**
- 3) Our goal is to open with minimum services being curbside pick up (patrons do not enter the library), can we make this happen with current Covid restrictions in place? If the Province of Alberta and Alberta Health Service allow libraries to be open in some capacity then we need to also be open.**

LIBRARIAN REPORT: (Rebecca)

Nothing to report.

CORRESPONDANCE: None

ROUND TABLE:

Introductions of everyone to Bonnie.

Bonnie indicates that, as a new resident of Lamont County, she is very interested in joining the Town of Lamont Public Library. Greg indicates that we will complete Bonnie's addition to the Board at next meeting,

Greg will not be at the next meeting. Michelle has volunteered to chair the meeting.

NEXT MEETING: June 7, 2021 @ 7:30pm via Zoom

MEETING ADJOURNED AT: 8:45PM



Alberta HUB and the Town of Lamont

It is time, once again, to call on our valued members to renew their annual commitment to Alberta HUB.

In essence, Alberta HUB IS its membership, and to enable it to fulfill its Mission, *“To promote and facilitate economic development that supports business and enhance the quality of life and environment of its member communities”*, your financial support is essential.

While it has been a challenging year, we have learned a great deal and have seen the best in our communities in terms of collaboration, perseverance, innovation, and resilience. The months and years ahead provide an opportunity to build upon what we have learned through adversity and collaboration.

Over many years of dedicated service, Bob Bezpalko managed Alberta HUB as a model Regional Economic Development Association (REDA). Under Bob’s leadership, the organization grew and prospered and enjoyed many successes.

As the new executive director, Perry Phillips, looks forward to building upon Bob’s legacy within the framework of the recently developed *Alberta HUB Strategic Plan*, included in this package, for your review. This Plan ensures a commitment to a long-term vision as well as accountability, and transparency to the Membership

Based upon its membership model, and with Members’ financial support, Alberta HUB procured significant grants from the Government of Alberta (CARES) and the Government of Canada (CECI) to carry forward its work in 2021 and beyond. Here are a few noteworthy projects and initiatives:

- Drone video project for Member communities
- Continued work with member municipalities, ISPs, connectivity coalition, and Provincial Government to advance the availability, quality, and affordability of broadband
- Rebuilding the Alberta HUB website and updating valuable site selection data for the region and member communities.
- As per Strategic Plan, actively engage and consult with each community to enhance site selection tools within the albertahub.com resource
- Alberta HUB Investment Attraction Diversification Initiative, focused on Agriculture, Tourism and Aerospace & Defence.
- Through Eastern Alberta Trade Corridor (EATC), complete projects, including regional municipal and business analysis for investment, updates to investment data tools, and a revitalization of the EATC website
- Participate in numerous initiatives/committees, such as Alberta Hemp Alliance, to advance economic opportunities in the Alberta HUB region

*Thank you for your continued support in making Alberta HUB a model of success.
Collaboration makes our communities and businesses stronger!*



Alberta HUB
Where opportunity comes to life

Northeast Alberta Information HUB Strategic Plan

May, 2021

VISION

“Alberta HUB is recognized as a partnership of Northeast Alberta communities, post-secondary educational institutions, business and industry committed to developing a strong competitive diversified economy throughout the entire region.”

MISSION

“To promote and facilitate economic development that supports business and enhances the quality of life and environment of its member communities.”

In March 2021 the Alberta HUB Board of Directors met to discuss the organization's successes, challenges, and opportunities. The outcome was a set of Goals and Objectives to guide Alberta HUB's Strategic Plan.

GOAL 1

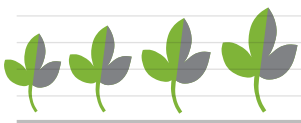
INVESTMENT AND
BUSINESS GROWTH



Wealth and quality of life in the Alberta HUB region is enhanced through Investment and Business Growth, including the support of entrepreneurship, the expansion of existing businesses, and the attraction of new business.

GOAL 2

GROWTH AND
ECONOMIC SUSTAINABILITY



The strategic growth and economic sustainability of Member organizations and their communities is fostered through Regional Collaboration and Community Readiness.

OBJECTIVES

Alberta HUB, as a catalyst and resource, regional in scope, is committed to the following objectives:

- Viable investment opportunities are identified and developed
- Investment is increased through opportunities for business expansion
- Region is known as a place to invest, work, live, and learn by identification and development of specific value propositions
- Market diversification opportunities are shared through intelligence dissemination and knowledge transfer
- Opportunities for success are identified and barriers are reduced by stakeholders in local economies

Alberta HUB will continue to help identify and develop viable investment opportunities with its members and partners.

OBJECTIVES:

Alberta HUB, as a catalyst and resource, regional in scope, is committed to the following objectives:

- Member Community EDO led initiatives are supported and enhanced
- Serve as the catalyst for interconnections among member communities, information leveraging and emergent opportunity identification that increases regional economic development outcomes
- Regional interests (including EATC) are leveraged and advocated so that Provincial and Federal governments are aware of needs, barriers, and potential opportunities
- Capacity for economic development increases through education and training programs and initiatives
- Economic growth of First Nations and Metis Settlements is supported through consultation and collaboration
- Regional Workforce Development is supported through collaboration with educational institutions and related initiatives and programming

Alberta HUB is actively led by its member communities through a Board of Directors, ensuring engagement and accountability

GOAL 3

STRATEGIC MARKETING AND COMMUNICATIONS

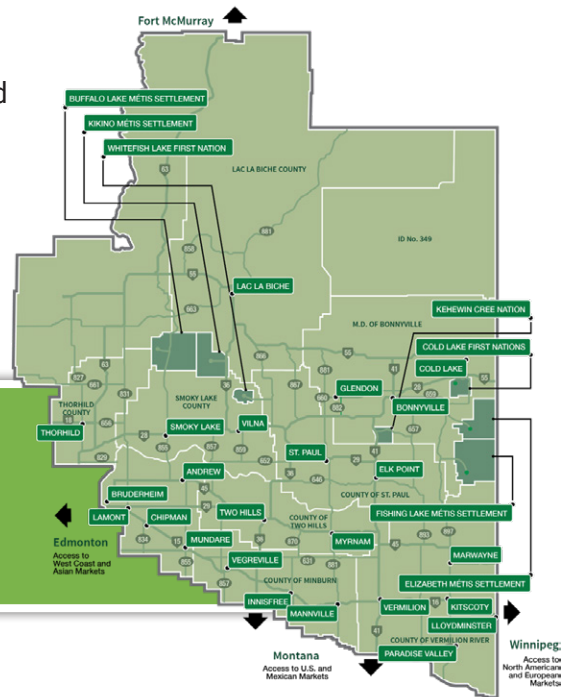


The Alberta HUB region is recognized as an excellent choice to invest, work, live, and learn through strategic Marketing and Communications.

OBJECTIVES

Alberta HUB, as a resource, regional in its scope, is committed to the following objectives:

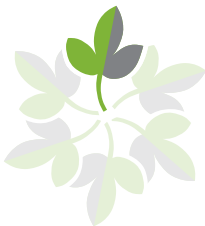
- Through marketing and promotion, the Region and its communities are seen as a place to invest, work, live, and learn
- Broad spectrum, electronic and print marketing materials are a key resource to be utilized on a regional basis, and at the local level by member communities.
- Emergent economic development opportunities and trends are identified and communicated to member communities
- Members and businesses are apprised of government support programs – grants, training opportunities, information resources



Alberta HUB is its membership. Regional economic development collaboration makes each community stronger.

GOAL 4

INCREASE / MAINTAIN VIABILITY AND EFFICACY OF HUB



Increase and maintain the viability and efficacy of the Northeast Alberta Information HUB through Board of Director Engagement, Organizational Design, Development and Management

OBJECTIVES

Alberta HUB, as a resource, regional in its scope, is committed to the following objectives:

- Through best practices and effective policies in governance and management, Alberta HUB will be fully accountable in its finances and day to day operations and commitment to its Membership
- As representatives of the Stakeholder-Membership, Alberta HUB Board of Directors, are engaged in the design, development, monitoring and evaluation of the Strategic Plan and related Action Plan(s)
- The Executive Director is committed to, and accountable for, the implementation of the Action Plan to meet the Goals & Objectives of the Strategic Plan
- Membership is expanded through ongoing stakeholder engagement (and related accountability) and effective communication
- Alberta HUB is actively led by its member communities through a Board of Directors, ensuring engagement and accountability.

Promoting the region and its member communities as a place to invest, work, live, and learn is core to the Alberta HUB mission.



Alberta HUB

Where opportunity comes to life

Northeast Alberta Information HUB Ltd.
5015-49 Avenue | St. Paul, AB, T0A 3A4 | (780) 645-1155
www.albertahub.com



Dear Mayor Skinner:

Every year, more than 2,100 North Americans are killed or seriously injured because of unsafe behaviour around tracks and trains. Most of these incidents and deaths are preventable. By looking out for each other and working together, we can help keep our communities safe and prevent fatalities and injuries on or near railway property.

As a responsible railroad that links communities to markets around the world, CN continues to play its essential role in the economy. We also continue to take all necessary steps to protect our employees, communities, customers, vendors and partners, in response to the continued and unprecedented challenges associated with the pandemic. As we safely serve our customers and keep the economy moving, we remain committed in our efforts to educate the public on rail safety.

Rail Safety Week will be held in Canada, the United States, and Mexico from September 20 - 26, 2021. Once again this year, our in-person activities may be restricted, yet efforts to get the rail safety message out will be stronger than ever. Rail safety never takes a break and, as proud neighbours, we continue to work with *Operation Lifesaver*, our communities and local authorities, CN Police Service officers and all CN employees to help prevent accidents and injuries at rail crossings, and ensure everyone's safety on and around railroad infrastructure year-round.

Rail Safety is a shared responsibility

No one wants such tragedies to occur in their community. Your council can be a powerful ally in this effort to prevent these incidents and save lives by adopting the attached draft proclamation. Please send a copy of your proclamation by mail or by e-mail to Marie-Pier.Triganne@cn.ca and let us know about your plans to promote rail safety in your community.

If you have any questions or concerns about rail safety in your community, please contact our Public Inquiry Line at 1-888-888-5909. For additional information about Rail Safety Week 2021, please consult cn.ca/railsafety or operationlifesaver.ca.

Sincerely,

Stephen Covey
Chief of Police and Chief Security Officer



(Draft Resolution)

RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

Whereas *Rail Safety Week* is to be held across Canada from September 20 to 26, 2021;

Whereas it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 20 to 26, 2021.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 5.1

**COUNCIL MEETING DATE:
June 22, 2021**

ITEM DESCRIPTION OR TITLE

Regional Emergency Services Agreement

RECOMMENDATION

That Council approves the Regional Emergency Services Agreement.

BACKGROUND

The current Lamont County Fire Agreement expires on December 31, 2021. Administration, along with the other Urban Municipalities, Lamont County, Mayors and Reeve, have done a thorough review and analysis of the existing agreement. A Regional Emergency Services Agreement has been created.

Some of the key changes being made to the Agreement are:

- Fees for Service – There is no change to the core funding model being proposed, however, there is a new clause that has the urban municipalities paying 100% of their “per-capita” 9-1-1 dispatch fees for their respective municipalities beginning in 2022.
- The clause that permits the billing of municipal water used for County fires by the Urban Municipalities is eliminated.
- Term Length – Increases to 10 years with an option to revisit the financial portion at, or after, the 5-year mark.
- Regional Fire Bylaw – New clause that all parties will use their best efforts to adopt a Regional Fire Bylaw that will standardize several processes across all municipalities.
- Transfers and Management – The County retains the right to take any equipment out of service that is not required to provide services and dispose of the same through donation or sale and retain those proceeds. The Municipality will have the first right to purchase equipment taken out of service.
- Termination – Any party may terminate the agreement with a minimum of one year notice. If the County terminates the agreement or it expires, the County will transfer ownership of any remaining firefighting materials previously owned by the Municipality back to the Municipality. If the Municipality terminates, the County and Municipality will enter a negotiation phase within 60 days of the notice of termination as to what equipment will be sold back to the Municipality for the continuation of Fire Service within the Municipality.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

- Services Provided by the County – No change to the service level provided by the County. The County will oversee and manage the overall administration, operation and general management of the service delivery.

Fire and Emergency Services are an essential service provided to all residents. Administration recommends approval of the Regional Emergency Services Agreement.

COMMUNICATIONS

Once approved, Administration will execute the Agreement with Lamont County.

IMPLICATIONS OF DECISION

The Regional Emergency Services Agreement will ensure a well coordinated, cost effective, collaborative, efficient and professional Fire and Emergency Service is provided to all residents of Lamont County and the Urban Municipalities.

All Parties using their best efforts, are to develop a Region Fire Bylaw to standardize processes, to be completed within 30-months of this agreement commencing.

FINANCIAL IMPLICATIONS

Currently the Town pays 50% of their invoice from Strathcona County for the 9-1-1 dispatch services. Based on the 2021 invoice, an increase of \$2,394.90 will be required in the 2022 budget.

The Town is required to take the necessary steps to ensure the Lamont Fire Station meets minimum requirements as indicated in Schedule A2 and Schedule C of the Regional Emergency Services Agreement. Administration will work with Lamont County to identify current deficiencies and create an acceptable action plan. This will result in items being brought forward in future budget planning.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 54(1)

Strategic Plan Goal #5: Develop and deliver quality services and amenities for all residents.

ATTACHMENTS

1. Regional Emergency Services Agreement

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by Interim CAO:



Regional Emergency Services Agreement

Between:

Lamont County

-and-

The Town of Lamont

Town of Lamont Copy



REGIONAL EMERGENCY SERVICES AGREEMENT

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REGIONAL EMERGENCY SERVICES AGREEMENT

THIS AGREEMENT DATED THIS ___ DAY OF _____, 2021

BETWEEN

**The TOWN OF LAMONT, a Municipal Corporation
in the Province of Alberta (hereinafter called the "Municipality")**

-AND-

**LAMONT COUNTY, a Municipal Corporation
in the Province of Alberta (hereinafter called the "County")**

WHEREAS the Municipality and County are authorized under the *Municipal Government Act*, R.S.A. 2000, c. M-26 (the "MGA") to enter into Agreements on, or in connection with, matters under their respective administrations;

AND WHEREAS under the MGA, the County may provide service that the County provides in the County to another municipality with the Agreement of that other municipality;

AND WHEREAS Lamont County Emergency Services ("LCES") is the department of the County that provides emergency response services to the County;

AND WHEREAS the Municipality and the County have agreed that the County shall provide administration, management, and other related services to the Municipality as it relates to managing and operating a fire department as set out hereinafter through Lamont County Emergency Services.

NOW THEREFORE, in consideration of the covenants, terms and conditions contained herein, the Parties hereto agree as follows:

1.0 Definitions

1.1 In this Agreement, unless the context otherwise requires:

1.1.1 **"Agreement"** means this Agreement and includes **Schedules A1, A2, B, and C.**

1.1.2 **"Apparatus"** means any emergency vehicle(s) used for rescue, fire suppression, or other specialized functions whether operated on land, air, or water.

1.1.3 **"Employee"** means a person deemed employed and/or otherwise retained by the County when responding to an incident either within the Municipality or within the County to provide or facilitate the provision of the fire protection and related emergency services.



REGIONAL EMERGENCY SERVICES AGREEMENT

- 1.1.1 **“Fire Station”** means the building that houses all fire department related equipment and apparatus and at this time is located at:

4804 51 Street | Lamont, AB T0B 2R0

- 1.1.4 **“Incident”** means any situation presenting a danger or possible danger to life, health, or property and to which emergency services would respond and includes motor vehicle accidents.
- 1.1.5 **“Materials”** include all records, software, personnel records, and other personal property produced by the Municipality and County in the delivery of the service. Materials may also mean equipment, parts used in firefighting apparatus and equipment, teaching aids and props and instructional material.
- 1.1.6 **“Parties”** means the Parties to this Agreement, being the Municipality and the County.
- 1.1.7 **“Policies”** refer to a set of guiding bylaws, principles and practices as amended from time to time by the County or the County’s Council for the overall operations of a fire department.
- 1.1.8 **“Record”** means a record of information in any form and includes notes, images, audiovisual recordings, books, documents, maps, drawings, photographs, letters, vouchers, papers, and any other information that is written, photographed, recorded, or stored in any manner. This does not include software or any mechanism that produces records.
- 1.1.9 **“Regional Fire Chief”** is the County employee responsible for the management of emergency response services within the County.
- 1.1.10 **“Services”** means the service specified in **Schedule A1** to be provided by the County through Lamont County Emergency Services to the Municipality under this Agreement. **“Services”** also means the service specified in **Schedule A2** to be provided by the Municipality to the County under this Agreement.

2.0 Interpretation

- 2.1 The terms and conditions of this Agreement are severable, and any term or condition determined to be void or unenforceable in whole or in part shall not be deemed to affect or impair the validity of this Agreement or any other term or condition of it.
- 2.2 The validity and interpretation of this Agreement, and each clause and part thereof, shall be governed by the laws of the Province of Alberta.



REGIONAL EMERGENCY SERVICES AGREEMENT

3.0 **Conflict of Interest**

- 3.1 The County must immediately notify the Municipality in writing of any conflict of interest the County, or any employee, agent or other resource used by the County under this Agreement, has or may reasonably have respecting the service to be provided by the County under this Agreement. Such notification must be given before beginning any work under this Agreement, or on becoming aware of any such existing or potential conflict of interest during the term of this Agreement. The County warrants that it does not have any interests that conflict with the County's obligation to the Municipality under this Agreement.
- 3.2 The Municipality must immediately notify the County in writing of any conflict of interest the Municipality, or any employee, agent or other resource used by the Municipality under this Agreement, has or may reasonably have respecting the service to be provided by the Municipality under this Agreement. Such notification must be given before beginning any work under this Agreement, or on becoming aware of any such existing or potential conflict of interest during the term of this Agreement. The Municipality warrants that it does not have any interests that conflict with the Municipality's obligation to the County under this Agreement.

4.0 **Municipality's Designation of Contact**

- 4.1 The Municipality designates the Municipality Chief Administrative Officer (CAO) as the Municipality's representative under this Agreement and as the prime contact authorized to communicate the Municipality's position to the County on matters pertaining to this Agreement.
- 4.2 The Municipality CAO, in the Municipality CAO's absolute discretion, may delegate any duties, powers or functions relating to the provisions of this Agreement to any person.

5.0 **County's Delegation of Contact**

- 5.1 The County designates the County Chief Administrative Officer (CAO) as the County's representative under this Agreement and as the prime contact authorized to communicate the County's position to the Municipality on matters pertaining to this Agreement, other than for the purposes of managing the provision of emergency services which shall remain the responsibility of the Regional Fire Chief.
- 5.2 The County CAO, in the County CAO's absolute discretion, may delegate any duties, powers or functions relating to the provisions of this Agreement to any person.



REGIONAL EMERGENCY SERVICES AGREEMENT

6.0 Term

- 6.1 This Agreement, once executed, rescinds, and replaces the *2016 Emergency Services Agreement* which would otherwise expire on December 31, 2021.
- 6.2 This Agreement shall continue in force and effect from July 01, 2021 until December 31, 2031 unless earlier terminated (the "Term").
- 6.2.1 The County and the Municipality collectively reserve the right to revisit this Agreement for the purpose of renegotiating the Fees for Service as outlined in **Schedule B** of this Agreement on, or after, July 1, 2026, by serving on the other party a Request to Renegotiate.
- 6.2.2 A Request to Renegotiate shall be in writing and shall follow the time provisions as set out herein.
- 6.2.3 A Request to Renegotiate shall be initiated by serving on the other party a minimum of sixty (60) days' written notice. Upon being served with a Request to Renegotiate, the recipient party agrees to participate in the renegotiation of the Fees for Service as outlined in **Schedule B** of this Agreement in good faith. The parties shall use their best efforts to complete this renegotiation within ninety (90) days.
- 6.2.4 Any approved changes to the Fees for Service as outlined in **Schedule B** of this Agreement shall be mutually agreed upon in writing and shall take effect no sooner than the following budget year.
- 6.2.5 During the renegotiation period, there shall be no other changes to the Agreement or any impacts to the service delivery for any Party.
- 6.3 The engagement of the Municipality and the County as evidenced by this Agreement comes into effect on the date as stated in the above clause.



REGIONAL EMERGENCY SERVICES AGREEMENT

7.0 The County's Service Provision

- 7.1 The County agrees to provide to the Municipality the Services according to the terms of this Agreement as described in **Schedule A1**, at the rate or fee described in **Schedule B**, of this Agreement.
 - 7.1.1 The County may not substitute any other agent or subcontractor to provide the Services without the express written consent of the Municipality, which may be withheld at the Municipality's sole discretion.
 - 7.1.1.1 This clause does not apply to the services of fire inspections or fire investigations which, from time to time, may be assigned to a suitably qualified subcontracted agency or individual in the County's sole discretion. Fees for this service, whether provided in the Municipality or the County, will be the responsibility of the County.
 - 7.1.2 The Municipality acknowledges that paid-on-call firefighters, whether engaged in the delivery of Services within the boundaries of the Municipality or the County will be under the sole direction of the County.
- 7.2 The County, and its employees, agents, volunteers or otherwise will be considered an independent contractor for the purposes of this Agreement and shall not be deemed to be servants, employees, or agents of the Municipality.
- 7.3 The County shall provide all administrative support and other resources required to deliver the Services unless otherwise agreed to in this Agreement.

8.0 The Municipality's Service Provision

- 8.1 The Municipality agrees to provide to the County the Services according to the terms of this Agreement as described in **Schedule A2**, at the rate or fee described in **Schedule B**, of this Agreement.
- 8.2 Maintenance of municipal fire hydrants will be the responsibility of the Municipality or their agents.
- 8.3 If an Incident occurs within the boundaries of the Municipality where LCES responds and provides Services and a claim for cost recovery can be made either against a property owner or their insurer, then the Municipality shall take those steps necessary to pursue such claim on behalf of LCES and any funds recovered shall be paid to the County.
- 8.4 The Municipality agrees to pay the "per-capita" emergency response dispatch provider fees, as invoiced by that provider, for the Municipality beginning in 2022 and then annually thereafter for the life of this Agreement.



REGIONAL EMERGENCY SERVICES AGREEMENT

9.0 Regional Fire Bylaw

- 9.1 The Parties collectively agree to work towards the development and adoption of a “Regional Fire Bylaw” that will standardize several processes as they relate to the delivery of fire services, enforcement of rules and regulations, and the ability to recover costs, where possible.
- 9.2 The Parties agree to use their best efforts to develop and adopt this bylaw within 30-months of this Agreement commencing.

10.0 Transfers and Management

- 10.1 The Municipality will transfer to the County, without charge, all their firefighting materials and apparatus and agrees and acknowledges that upon the execution of this Agreement the County has full ownership of all firefighting materials and apparatus.
- 10.2 The County shall be entitled to take out of service any firefighting materials and apparatus which the County determines, in the County’s sole discretion, is no longer necessary to provide Services and to dispose of same in an appropriate manner, including sale or donation. All proceeds from the disposal of firefighting materials and apparatus will be retained by the County.
- 10.3 In the event the County disposes of firefighting materials and apparatus, the Municipality shall have the first right to purchase any firefighting materials and apparatus taken out of service by the County.
- 10.4 The County, in its’ sole discretion, may transfer ownership of firefighting materials and apparatus taken out of service to the Municipality at no cost, or at a reduced cost.
- 10.5 If the County terminates this Agreement, or this Agreement expires and is not renewed, the County will transfer ownership of any remaining firefighting materials and apparatus previously owned by the Municipality back to the Municipality.
- 10.6 If the Municipality terminates this Agreement, the County and Municipality will enter a negotiation phase within sixty (60) days of the notice of termination as to what equipment/vehicles will be sold or donated back to the Municipality for the continuation of Fire Service within the Municipality.
- 10.7 The Fire Station will remain the sole property of the Municipality.



REGIONAL EMERGENCY SERVICES AGREEMENT

11.0 Compliance

- 11.1 The County will comply with the *Occupational Health and Safety Act*, the *Workers' Compensation Act*, and all other laws in force in Alberta relevant to the provision of the Services if applicable.
- 11.2 On request, the County will provide the Municipality with a certificate from the Workers' Compensation Board showing the County is registered and is in good standing with the board, if applicable.

12.0 Indemnity and Insurance

- 12.1 The County agrees to indemnify and hold harmless the Municipality from all third-party claims, demands, actions or costs for which the County is legally responsible arising out of gross negligence or willful acts by the County or the County's employees or agents.

This clause shall survive this Agreement.

- 12.2 The Municipality agrees to indemnify and hold harmless the County from all third-party claims, demands, and actions or for which the Municipality is legally responsible arising out of gross negligence or willful acts by the Municipality or the Municipality's employees or agents.

This clause shall survive this Agreement.

13.0 Force Majeure

- 13.1 The County shall not be liable to the Municipality for any failure of or delay in the performance of its obligations hereunder nor be deemed to be in breach of this Agreement if such failure or delay has arisen from Force Majeure. For the purposes of this Agreement, Force Majeure means any cause not within the control of the County including, without limitation, interruption of telecommunications, gas, electric or other utility service, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, wars blockades, insurrections, riots, epidemics, pandemics, landslides, earthquakes, fires, lightning, storms, floods, high water, washouts, inclement weather, orders or acts of military authorities, civil disturbances and explosions.
- 13.2 Where the County is prevented from carrying out its obligations hereunder due to Force Majeure, the County shall, as soon as possible, give notice of the occurrence of such Force Majeure to the Municipality and the County shall thereupon be excused from the performance of such obligations for the period directly attributable to the effect of the Force Majeure.



REGIONAL EMERGENCY SERVICES AGREEMENT

- 13.3 The Municipality shall not be liable to the County for any failure of or delay in the performance of its obligations hereunder nor be deemed to be in breach of this Agreement if such failure or delay has arisen from Force Majeure. For the purposes of this Agreement, Force Majeure means any cause not within the control of the Municipality including, without limitation, loss of the fire station.
- 13.4 Where the Municipality is prevented from carrying out its obligations hereunder due to Force Majeure, the Municipality shall, as soon as possible, give notice of the occurrence of such Force Majeure to the County and the Municipality shall thereupon be excused from the performance of such obligations for the period directly attributable to the effect of the Force Majeure.
- 14.0 **Safety and Security**
- 14.1 Subject to the Municipality's reasonable security requirements, the Municipality will provide the County with access to fire station facilities, or those areas of the facility deemed County access areas and systems, as necessary to enable the County to fulfill its obligations under the Agreement. The County, the County's employees, subcontractors, and agents, when using any of the Municipality's buildings, premises, equipment, electronic hardware, and software, must comply with all safety and security policies, regulations, and directives relating to those buildings, premises, equipment, electronic hardware, and software.



REGIONAL EMERGENCY SERVICES AGREEMENT

15.0 **Records Management, Access, Copyright and FOIP**

- 15.1 The County will provide, maintain, and manage a records management system using the most current reporting software.
- 15.2 The County shall treat all Records and information provided or made available by the Municipality to the County for the purpose of fulfilling the County's or the Municipality's obligations under this Agreement as privileged and confidential. The County shall not use or disclose such Records or information for any other purpose without the written consent of the Municipality.

This clause shall survive this Agreement.

- 15.3 The County acknowledges that this Agreement and all Records received, collected, produced, or stored by the County pursuant to this Agreement, except for the County's own administrative, financial, or human resource management records, belong to and shall remain under the control of Lamont County and are subject to the access and privacy provisions of the *Freedom of Information and Protection of Privacy Act ("FOIP")*. Upon notification by the Municipality's designate identified in 4.1 of this Agreement of receipt of an access to information request, the County shall provide to the Municipality, copies of all Records specified by the Municipality's designate within 30 days of the notification. The County acknowledges that the Municipality may release this Agreement and attachments according to the FOIP Act.

This clause shall survive this Agreement.

- 15.4 From the termination of this Agreement, the Municipality reserves the right to require the County to manage the Records created pursuant to this Agreement at the County's expense for a period of 7 years (or longer) and then destroy them.

This clause shall survive this Agreement.

16.0 **Accountability**

- 16.1 The County shall maintain Records in respect of the Services, fees and expenses related to this Agreement, including Records necessary to demonstrate compliance with this Agreement, and shall make those Records available for inspection by the Municipality or the Municipality's representative at all reasonable times upon reasonable notice. The Municipality shall have the right to take a copy at the Lamont County Administration Building.

This clause shall survive this Agreement.



REGIONAL EMERGENCY SERVICES AGREEMENT

17.0 Invoicing for Services

17.1 Invoices for services rendered shall be submitted bi-annually, or as otherwise agreed to, by the County and shall be paid within 30 days from the invoice date. Invoices are to be submitted to:

Town of Lamont | 5307 50 Ave | Lamont, AB T0B 2R0

17.2 The Municipality shall only be liable to pay the County for services rendered under the terms of this Agreement up to and including the date of termination of this Agreement.

18.0 Termination

18.1 Either party may terminate this Agreement at any time by giving a minimum of one (1) years' notice, unless otherwise agreed to, in writing to the other party of its intention to do so. Upon termination, the County shall submit an invoice for Services rendered but not previously invoiced.

18.2 Upon receipt of a notice of termination, the County shall prepare and deliver to the Municipality a written report, if required, of the Services rendered between the last report and the date of termination.

This clause shall survive this Agreement.

19.0 Mechanism to Address General Issues

19.1 As issues arise between the Municipality and the County with respect to general service, policies and minor concerns, such issues shall be resolved as follows:

19.1.1 The Municipality or the County may submit the issue through email to the CAO of the opposite Party.

19.1.2 The Municipality and the County shall meet as an Issues Resolution Board to consider the issue. The Issues Resolution Board shall consist of:

- i) Two CAOs (Municipality and County)
- ii) Regional Fire Chief

19.1.3 The Issues Resolution Board will use its best efforts to resolve the issue at this meeting.

19.1.4 If an issue cannot be resolved by the Issues Resolution Board, or other relevant parties, then the issue will be considered a dispute and will follow the dispute resolution provisions set out below.



REGIONAL EMERGENCY SERVICES AGREEMENT

20.0 Dispute Resolution

- 20.1 The Parties are committed to resolving any disputes in a non-adversarial, informal, and cost-efficient manner.
- 20.2 The Parties shall make all reasonable efforts to resolve all disputes by negotiation and agree to provide, without prejudice, open and timely disclosure of relevant facts, information, and documents to facilitate negotiations.
- 20.3 In the event of a dispute, the Parties agree that they shall undertake a process to promote the resolution of the dispute in the following order:
- 20.3.1 negotiation;
 - 20.3.2 mediation; and
 - 20.3.3 binding arbitration.
- 20.4 If any dispute arises between the Parties regarding the interpretation, implementation or application of this Agreement or any contravention or alleged contravention of this Agreement, the dispute will be resolved through the binding Dispute Resolution Process outlined herein.
- 20.5 If the Dispute Resolution Process is invoked, the Parties shall continue to perform their obligations described in this Agreement until such time as the Dispute Resolution Process is complete.
- 20.6 A party shall give written notice ("Dispute Notice") to the other party of a dispute and outline in reasonable detail the relevant information concerning the dispute. Within thirty (30) days following receipt of the Dispute Notice, two (2) members of each Council shall meet and attempt to resolve the dispute through discussion and negotiation, unless a time extension is mutually agreed by the CAOs. If the dispute is not resolved within sixty (60) days of the Dispute Notice being issued, the negotiation shall be deemed to have failed.
- 20.7 If the Parties cannot resolve the dispute through negotiation within the prescribed time period, then the dispute shall be referred to mediation.
- 20.8 Either party shall be entitled to provide the other party with a written notice ("Mediation Notice") specifying:
- 20.8.1 The subject matters remaining in dispute, and the details of the matters in dispute that are to be mediated; and
 - 20.8.2 The nomination of an individual to act as the mediator.



REGIONAL EMERGENCY SERVICES AGREEMENT

- 20.9 The Parties shall, within thirty (30) days of the Mediation Notice, jointly nominate or agree upon a mediator.
- 20.10 Where a mediator is appointed, the Parties shall submit in writing their dispute to the mediator and afford the mediator access to all records, documents, and information the mediators may reasonably request. The Parties shall meet with the mediator at such reasonable times as may be required and shall, through the intervention of the mediator, negotiate in good faith to resolve their dispute. All proceedings involving a mediator are agreed to be without prejudice and the fees and expenses of the mediator and the cost of the facilities required for mediation shall be shared equally between the Parties.
- 20.11 In the event that:
- 20.11.1 The Parties do not agree on the appointment of a mediator within thirty (30) days of the Mediation Notice; or
- 20.11.2 The mediation is not completed within sixty (60) days after the appointment of the mediator; or
- 20.11.3 The dispute has not been resolved within ninety (90) days from the date of receipt of the Mediation Notice;
- either party may by notice to the other withdraw from the mediation process and in such event the dispute shall be deemed to have failed to be resolved by mediation.
- 20.12 If mediation fails to resolve the dispute, the dispute shall be submitted to binding arbitration. Either of the Parties may provide the other party with written notice ("Arbitration Notice") specifying:
- 20.12.1 the subject matters remaining in dispute and the details of the matters in dispute that are to be arbitrated.
- 20.13 Within thirty (30) days following receipt of the Arbitration Notice, the other party shall, by written notice, advise as to which matters stated in the Arbitration Notice it accepts and disagrees and whether it agrees with the resolution of the disputed items by arbitration.
- 20.14 The *Arbitration Act* (Alberta) in force from time to time shall apply to arbitration proceedings commenced pursuant to this Agreement.



REGIONAL EMERGENCY SERVICES AGREEMENT

21.0 General Terms

- 21.1 Time is of the essence in this Agreement.
- 21.2 This Agreement inures to the benefit of and be binding upon the Parties hereto, their respective successors and permitted assigns. Neither party may assign its rights and obligations under this Agreement without the express written consent of the other party.
- 21.3 This Agreement supersedes any previous representations, warranties, terms, conditions, or other Agreements made between Parties with respect to the engagement of the County. It is agreed that this written instrument embodies the entire Agreement of the Parties hereto about the matters dealt with herein, and that no understandings or Agreements, verbal or otherwise, exist between the Parties except as herein expressly set out. This Agreement, Appendixes and Schedules are complementary, however; in the event of conflict within or between the body of the Agreement and the Appendixes or Schedules, the provisions in the body of the Agreement shall govern.
- 21.4 No term or condition of this Agreement shall be deemed to be waived unless the waiver is in writing. Any waiver of default committed by either of the Parties in the observance or performance of this Agreement shall not extend or be deemed to extend or affect any other default.
- 21.5 If at any time during the continuance of this Agreement, the Parties consider it necessary to amend this Agreement, they may do so by a written document signed by each party or by exchange of letters signifying mutual Agreement between the Parties, and all amendments in such written document or letters, shall be adhered to and have the same force and effect as if they had been originally embodied in and formed part of this Agreement.
- 21.6 The County acknowledges that the Municipality has no obligation to renew, extend or offer a new contract at the end of the term of this Agreement.

22.0 Notifications

- 22.1 Any notices or correspondence in writing about this Agreement to deliver by personal delivery addressed to the party at the address below, or by email:
- | | |
|------------------------------------|-------------------------------------|
| Notices To the County: | Notices To the Municipality: |
| Lamont County | Town of Lamont |
| ATTN: Chief Administrative Officer | ATTN: Chief Administrative Officer |
| 5303 50 Avenue | 5307 50 Ave |
| Lamont, AB T0B 2R0 | Lamont, AB T0B 2R0 |
- 22.2 Either party hereto, upon notice to the other party, may change its address for payments and notices under this Agreement.



REGIONAL EMERGENCY SERVICES AGREEMENT

23.0 Agreement Execution

23.1 The Parties have executed this Agreement, each by its duly authorized representative, on the respective dates shown below.

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals this

_____ day of _____, 2021.

For Lamont County:

For The Town of Lamont:

David Diduck, Reeve

Bill Skinner, Mayor

Stephen Hill, Chief Administrative Officer

Dawn Nielsen, Chief Administrative Officer



REGIONAL EMERGENCY SERVICES AGREEMENT

Schedule A1 – Services Provided by the County

The County Shall:

- 1.0 Oversee and manage the overall administration, operation, and general management of the fire service delivery in both the County and the Municipality. This includes, but is not limited to:
 - 1.1 Management of each Fire Station and their respective activities such as personnel recruitment and retention, station leadership appointments, training of personnel, emergency operations and any/all other duties of a fire service within the established level of service and as outlined within this Agreement.
 - 1.2 Management of all financial aspects of the fire service as outlined within this Agreement.
 - 1.3 Encouraging each Fire Station to be active in the Municipality to foster positive public relations.
 - 1.4 Providing an annual report of services provided to the Municipality.
- 2.0 Maintain insurance requirements for operational liability, equipment, firefighters, and fire station tenancy.
- 3.0 Manage the delivery of emergency response services in the Municipality according to the Municipality's Fire Bylaw through application of Lamont County's approved policies. Without limiting the generality of the foregoing, "emergency response services" includes, but is not limited to:
 - 3.1 Fire suppression and search and rescue operations associated with structures and buildings, wildland fire, trash fires, or any other type of fire of whatever nature; and
 - 3.2 Rescue and vehicle extrication operations associated with motor vehicle incidents; and
 - 3.3 Fire prevention and investigation in accordance with the Fire Joint Quality Management Plan; and
 - 3.4 Enforcement of the Safety Codes Act and related regulations under the Fire Joint Quality Management Plan; and
 - 3.5 Initiation and promotion of fire-related public education programs; and
 - 3.6 Dispensing routine technical and fire prevention advice to the citizens of the Municipality and County, as requested; and
 - 3.7 Medical First Response (MFR).



REGIONAL EMERGENCY SERVICES AGREEMENT

- 4.0 Respond to all incidents which originate within the boundaries of the Municipality as soon as is reasonably possible on a year-round, 24 hours per day basis during the term of this Agreement.
- 5.0 Strive to maintain adequate levels of skilled personnel to provide the existing level of service in accordance with all operational policies of the County.
- 6.0 Make no representations or warranties regarding the nature or level of the fire services or emergency response services which will be available. The Regional Fire Chief, or his designate, retains a general discretion regarding the nature and scope of fire services and emergency response services which can be provided at any time.
- 7.0 Notify the Municipality, as soon as is reasonably possible, about:
 - 7.1 Changes in the firefighting vehicles in service within the Municipality.
 - 7.2 Emergency events that are significant in nature and directly affect the Municipality. This includes, but is not limited to, any event that displaces the Municipality's residents (i.e., evacuation, structure fires, etc.), hazardous materials incidents, incidents that will require support from the Municipality (i.e., Public Works, Reception Centers, etc.), or any event that may draw significant media attention.
 - 7.3 Municipal water use for firefighting and training purposes through the Public Works department of the Municipality. Such notifications shall include the source of the water used (i.e., hydrant number or facility).
 - 7.4 The use of Mutual Aid agencies or vendors that may have a cost to the Municipality.
 - 7.5 Any work or upgrades to the Fire Station done by the County, or its contractors.
 - 7.6 The potential for cost-recovery through government disaster relief programs for services provided by the Municipality directly at, or involving, significant County incidents. Such programs include the *Disaster Recovery Program* and the *Municipal Wildfire Assistance Program*. It is acknowledged through this notification that approval of funding and determining eligible expenses is out of the control of the County and any expenses incurred for services provided that are not covered by a such a relief program will not be reimbursed by the County.



REGIONAL EMERGENCY SERVICES AGREEMENT

Schedule A2 – Services Provided by the Municipality

The Municipality Shall:

- 1.0 Allow the County to oversee and manage all aspects of the delivery of fire services and emergency response services as outlined within this Agreement.

- 2.0 Provide to the County access and use of an existing Fire Station, or a replacement building if the fire station is destroyed or deemed uninhabitable, for the storage of equipment, parking of fire apparatus and unrestricted use by fire personnel.
 - 2.1 The facility, or designated station area, will include as a minimum:
 - 2.1.1 a meeting room; and
 - 2.1.2 an office, or offices where available; and
 - 2.1.3 two (2) washrooms; and
 - 2.1.4 shower facilities; and
 - 2.1.5 an approved exhaust removal system for apparatus bays; and
 - 2.1.6 apparatus bays and storage areas as are particularly described in **Schedule C**.
 - 2.1.6.1 The Municipality shall take the necessary steps to ensure that the Fire Station provided for use by the County meets the above minimum requirements. If a component is missing, the County and Municipality shall agree to an acceptable term to correct the deficiencies, or a suitable alternate solution, through normal budgeting processes.
 - 2.1.6.2 Where there is no alternate solution identified, or agreed upon, this will be considered a dispute and will follow the applicable clause within this agreement.
 - 2.2 The Municipality will remain the owner of and retain the right to access the fire station with appropriate advance notice of twenty-four (24) hours to the County as the tenant. Such advance notice is not required for any routine and predictable station maintenance or operational tasks nor for emergency reasons.

- 3.0 Pay all costs associated with operating and maintaining the fire station building including, but not limited to the supply of utilities, phone, internet, building repairs, any building enhancements/equipment as required by Occupational Health and Safety or other legislation, and exterior grounds maintenance (i.e., weed control, lawn care, etc.)

- 4.0 Ensure that the fire station is maintained. This includes following up with all identified maintenance issues to have them rectified as soon as is reasonably possible. This includes all areas of the facility, apron(s), and external storage areas (if applicable.)

- 5.0 Allow fire personnel the unrestricted use of municipal water for both training and emergency response. The unrestricted use of water for training purposes does not apply when non-essential water use restrictions or bans are in effect.



REGIONAL EMERGENCY SERVICES AGREEMENT

Schedule B – Fees for Service

County Fees Chargeable to the Municipality

1. Fees from the County

- a) Lamont County will NOT charge the Municipality directly for fire service operations, training, equipment, vehicle/equipment maintenance, or insurance.
 - a. The County will advise the Municipality of incidents that occur within the boundaries of the Municipality where funds can be recovered from the property owner, or their insurer. These funds shall be collected by the Municipality and paid directly to the County.
- b) Fees may result from the need to call mutual aid from outside Lamont County to assist with a municipal emergency.

Municipality Fees Chargeable to the County

2. Fees from Municipality

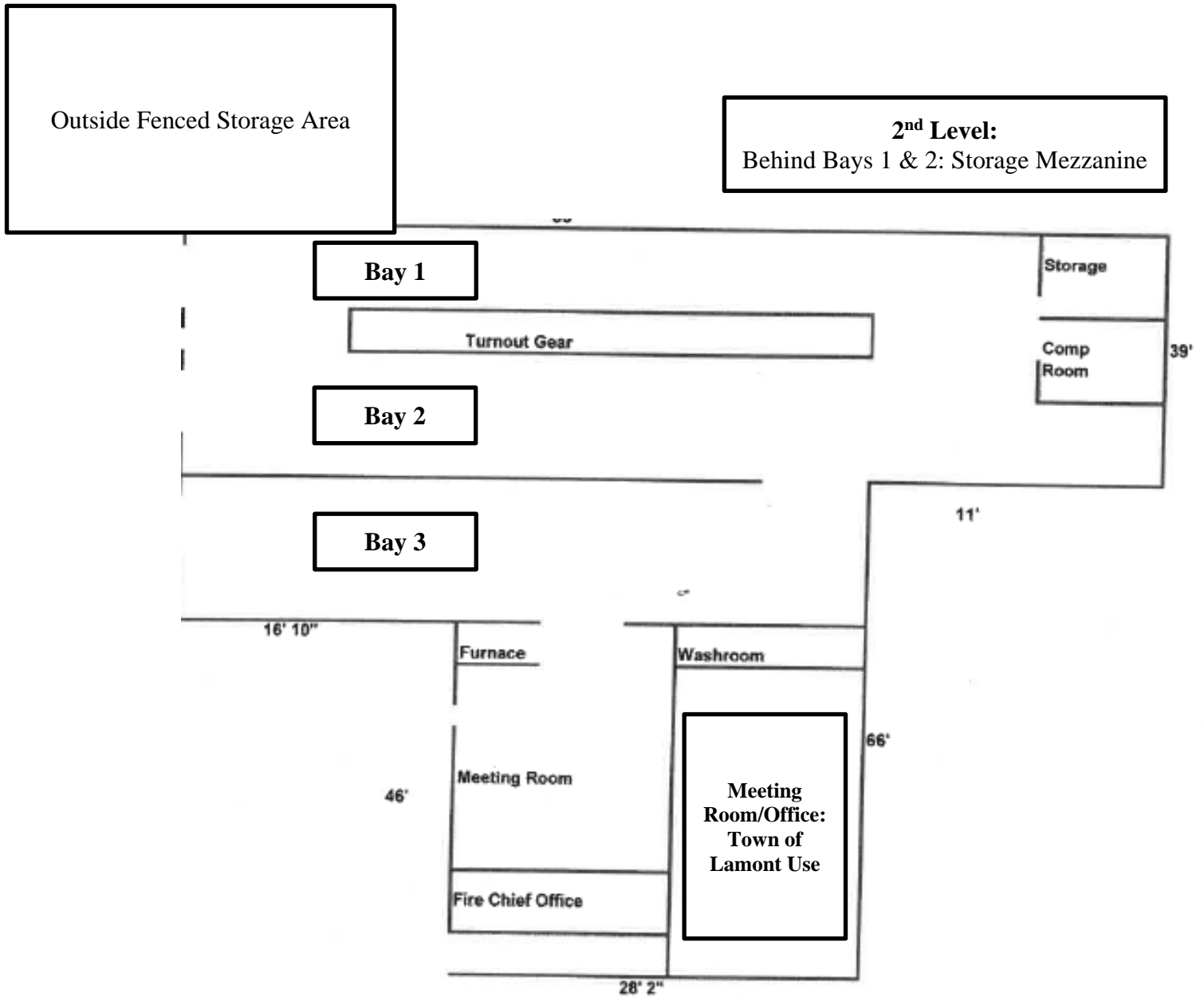
- a) The Municipality will NOT charge the County occupational rent or any other fees for using any portion of the fire station, nor for station repairs, station maintenance & upgrades, station insurance, utilities, telephone, or internet.
- b) The Municipality will NOT charge the County for the use of municipal water used for fire training or emergency responses, whether such activities or incidents occur in the Municipality or the County.
- c) Fees may result from above normal and/or unreasonable use of utilities, telephone, internet, or damages to the facility caused by gross negligence.



REGIONAL EMERGENCY SERVICES AGREEMENT

Schedule C – Fire Station Map

The areas in the below schematic are for the fire station located at **4804 51 Street, Lamont** and are for the exclusive use of Lamont County for purposes of providing the services as outlined in this agreement unless otherwise indicated in the drawing.





**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 5.2

**COUNCIL MEETING DATE:
June 22, 2021**

ITEM DESCRIPTION OR TITLE

Friends of Lamont Firefighters Society - Naming

RECOMMENDATION

- 1) That Council approve the request as submitted to name the fire station Robert A. Mitchell Fire Station.
- 2) That Council direct Administration to develop a policy that will establish the process of naming a Town asset.

BACKGROUND

During the April 27, 2021 Council meeting, correspondence was received from the Friends of Lamont Firefighters Society making a recommendation that the Town name the fire station “Robert A. Mitchell Fire Station”. Robert A. (Bob) Mitchell was an original member of the fire department and has served for the entire life of the Lamont Volunteer Fire Department, which will be 70 years in September 2021.

There are many ways to recognize the outstanding achievement of contributing 70 years of volunteer service to a Municipality such as:

- Facility, asset, or street naming
- Plaque
- Mural
- Use Policy #72-08 Park Sponsorship, Donation and Memorial Contributions Policy and place an amenity in a park green space or on Town property.

Currently there is no policy in place to guide the process of naming a Town asset. Administration has done some research and a policy could be developed that would publish a naming notice to allow for public feedback prior to a final decision by Council. It would also provide the process for future commemorative naming of Town assets.

Council could approve the request as submitted, however, Administration recommends that Council request the development of a policy that will establish the process of naming a Town asset.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

COMMUNICATIONS

Administration will communicate Council's decision.

IMPLICATIONS OF DECISION

The naming of a Town asset could set a precedence for future requests of this nature.

FINANCIAL IMPLICATIONS

Currently the 2021 approved budget does not include funding for signage for the naming of the fire station.

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan Goal #6: Ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with progressive, transparent and effective governance practices.

ATTACHMENTS

1. Letter Friends of Lamont Firefighters Society
2. Policy #72-08 Park Sponsorship, Donation and Memorial Contributions

Report Prepared By: Dawn Nielsen, Interim CAO

Approved by Interim CAO: Dawn Nielsen



FRIENDS OF LAMONT FIREFIGHTERS SOCIETY

4804 51st
PO BOX 208
LAMONT, AB
CANADA T0B 2R0

PHONE (780) 895-****
FAX (780) 895-****
EMAIL FLFS@EMAIL.COM



April 5, 2021

TO: Town of Lamont Mayor, Council, CAO

Sept 15 2021 will mark the 70th anniversary of the official formation of the Lamont Volunteer Fire Department.

At the same time Robert A. (Bob) Mitchell will achieve the honour of having served as a member of the Lamont Volunteer Fire Department for 70 years!

It is rare that a fire fighter would serve 70 years – even more rare – Bob Mitchell was an original member of the fire department and has served for the entire life of you fire department.

In honour and recognition of this service, The Friends of Lamont Firefighters Society along with the Fire Chief Scott Calder and the team Lamont Fire Station are making recommendation that, the Town of Lamont name the fire station "Robert A. Mitchell Fire Station".

Further we recommend the placement of a sign in front of the fire station displaying this name, with a potential official "unveiling of the sign in September of 2021.

If so requested, we would suggest one or more names of people that, related to the fire service, that could sit on a committee to design the sign.

Thank you for your consideration in this matter

Herman Sieker

Scott Calder

President Friends of Lamont Fire
Fighters Society

Fire Chief
LCES Station 4 (Lamont)



Town Of Lamont Policy Manual

Park Sponsorship, Donation and Memorial Contributions
Policy # 72-08
Corporate Services Committee
February 9, 2018

Park Sponsorship, Donation and Memorial Contributions

POLICY STATEMENT:

The Town of Lamont provides individuals, groups and organizations with the opportunity to beautify Parks in the Town of Lamont by planting trees or installing amenities (benches, table park furnishings) in remembrance, observance or acknowledgement of an appropriate event, occasion or individual.

The Town of Lamont may accept charitable donations or sponsorships.

The Town of Lamont, being a Canadian Municipality, may accept charitable donations for which receipts may be issued for income tax purpose to corporations (Section 110.1(1)(a)(iv)) and to individuals (Section 118.1(1) "Total Charitable Gifts) (d)) under the Income Tax Act of Canada.

The Town of Lamont appreciates donations and/or sponsorships and will recognize them in a formal and consistent manner.

PROCEDURE:

1. All applications for the planting of memorial trees or the installation of Amenities in our Park must be submitted in writing to Town of Lamont Parks and Recreation Committee for consideration. Memorial Contribution form is available on our website or at the Town Office.
2. Donors may choose to have a tree planted and/or a Park Amenity installed. All items selected must meet the Parks and Recreation Committee standards and both the item and location must be approved by the Committee.
3. Donations must be paid in full prior to the installation of any trees or Amenities.
4. The Town of Lamont will maintain trees and Amenities according to the maintenance schedule for the selected Park. Trees will be pruned and maintained to the same standards as other trees in the Park. Amenities will be maintained according to the same schedule as other Park Amenities.
5. The Town of Lamont may replace a tree that dies within the first two years of planting.
6. The Town of Lamont may replace vandalized or damaged trees.
7. Park Amenities that are vandalized may be repaired or replaced by the Town of Lamont, with full replacement occurring only once. Should repeat vandalism occur, relocation of the Amenity may be required.
8. Requests are accepted year-round. Park Amenities may be installed May through October. Trees are planted in the spring and fall.



Town Of Lamont Policy Manual

Park Sponsorship, Donation and Memorial Contributions
Policy # 72-08
Corporate Services Committee
February 9, 2018

9. Should donors wish to participate in the planting of a memorial tree or host a commemorative ceremony, they may make arrangements with the Town of Lamont to do so. Donors are responsible for all ceremonial arrangements and associated costs.
10. When a Town of Lamont Employee and/or Councilor is approached to receive a donation, that Employee and/or Councilor shall direct any inquires to the Town Administration Office. The Town of Lamont may exercise its rights to refuse a donation if the donation is deemed inappropriate or undesirable.
11. Upon Acceptance of a donation, it shall become the property of the Town of Lamont. Maintenance, repairs and upkeep of all donated items are the responsibility of the receiving department.
12. The Town of Lamont Park Sponsorship recognition is based on amounts as follows:

Town of Lamont Park Sponsorship

Title Sponsorship	Brandon Elm	Flowering Crab	Amur Maple
<p>Named sponsorship (plaque) or naming rights (if appropriate)</p> <p>Sponsorship Name & Logo (with a link to your website) on the Town website</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p>Featured in any advertising for the "unveiling" event.</p> <p>Large Leaf on the Sponsorship Tree</p> <p>\$3,000 +</p>	<p>Elm Leaf on the Sponsorship Tree.</p> <p>Sponsorship Name & Logo (with a link to your website) on the Town website</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p>Recognition at the Town's Picnic in the Park</p> <p>\$2,000 - \$2,999</p>	<p>Flowering Crab Leaf on the Sponsorship Tree.</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p>Recognition at the Town's Picnic in the Park</p> <p>\$500 - \$1,999</p>	<p>Maple Leaf on the Sponsorship Tree.</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p>\$50 - \$499</p>



Town Of Lamont Policy Manual

Park Sponsorship, Donation and Memorial Contributions
Policy # 72-08
Corporate Services Committee
February 9, 2018

Adopted by Council:	Feb 29, 2018	Initials: <i>CR.</i>
Motion Number:	<i>44/18</i>	
Supersedes:	Motion 100/17	



Park Sponsorship, Donation and Memorial Contribution Form

Parks & Recreation Committee, Town of Lamont, P.O. Box 330, 5307-50 Ave. Lamont, AB. T0B 2R0
Phone: (780) 895-2010 Fax: (780) 895-2595 Email: Lamontoffice@townlife.com

The Park Sponsorship, Donation and Memorial Contribution policy provides an opportunity to beautify Parks in the Town of Lamont by planting trees or installing amenities (benches, table park furnishings) in remembrance, observance or acknowledgement of an appropriate event, occasion or individual. The Town of Lamont may accept charitable donations or sponsorships.

Requests are accepted year-round. Park Amenities may be installed May through October. Trees are planted in the spring and fall.

Contact Information

Applicant Name: _____

Group/Organization: _____

NOTE: If the applicant is an organization, the person named must have authority to make this application.

Phone Number: _____ Alternate: _____ Email: _____

Address: _____

City: _____ Postal Code: _____

Application Information

Do you have a specific Location Selected: YES ___ NO ___

Please Specify: _____

Please note that final approval of a memorial location is subject to approval by the Parks & Recreation Committee

What item would you like to purchase: Tree ___ Bench ___ Picnic Table ___

Other _____

Dedication/Sponsorship Information

Collection and Use: Personal information is collected under the authority of Section 33(c) of the *Freedom and Information and Protection of Privacy Act* and will be used for managing and administering the Park Sponsorship, Donation and Memorial Contribution. If you have any questions about the collection, use or disclosure of this information, contact the Town of Lamont Office at 780-895-2010



Terms and Conditions

The Applicant, _____ has agreed to purchase
Applicant's name

_____ For installation at
_____.

Both parties agree to the following responsibilities:

The Applicant, _____, shall be responsible to:
Applicant's name

1. Make their payment to Town of Lamont prior to any Trees being planted or Amenities being installed.
2. Make all arrangements and assume any expenses related to any commemoration or dedication ceremony.
3. Identify and hold harmless, the Town of Lamont, its agents, servants and employees from and against all actions, suits, proceedings, or judgements taken against the Town based on the construction and installation of the amenities undertaken by the Town, unless such actions, suit, proceeding or judgement was due to the negligent acts or omissions of the Town of Lamont, its agents, servants or employees.

Town of Lamont shall:

1. Be responsible for the purchase and installation of the agreed upon amenities or planting of the agreed upon tree(s).
2. Be responsible for ensuring that tree(s)/amenities meet the Town of Lamont standards.
3. Be responsible for any damages to any existing equipment or repairs necessary to the site due to the activities carried out by the Town, its agents, servants, employees or contractors while they are installing the amenities or developing the site for this project.
4. Be responsible for the cleaning up and removal of construction fixtures and debris from the site after the installation of the amenities.
5. Retain all the manufacturer warranties in order that the Town can ensure the guarantees under such warranties are carried out.
6. Be responsible for the installation of the amenities and any other work involved in the memorial project. Such responsibility will include securing the construction site in a manner that is safe for the people who are using the park.
7. Identify and hold harmless the applicant, his/her agents, servants and employees from and against all actions, suit, proceedings or judgements taken against the applicant based on the construction and installation of the amenities, or planting of tree(s) undertaken by the Town, unless such action, suit, proceeding or judgement was due to the negligent act or omission of the applicant, his employees, agents or servants.

In witness whereof the parties hereto sign this Agreement on the day and year written below:

Printed-Applicant name	Signature	Date
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MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 22, 2021
ELECTED OFFICIAL: Mayor Bill Skinner
REPORT PERIOD: Jun 3 – Jun16, 2021

Boards and Committees:

- Jun 7 – Lamont County Housing Foundation Lodge Managers Meeting
 - Will start allowing volunteers into Lodges following guidelines
 - Getting quotes on replacement of aging cast iron piping
- Jun 7 – CEO /CAO meeting to discuss proposed regional fire agreement

Items for Council Discussion:

Town of Lamont Business:

Professional Development (Workshops & Conferences):

- Jun 8 – Alberta Community Health Services Awareness meeting
 - Experiencing shortage of registered nurses in region
 - Lamont Health Care Center surgeries nearing pre-pandemic rates
 - Region has lower COVID-19 vaccination rates than Provincial average
- Jun 11 – Virtual meeting with MLA Jackie Armstrong-Homeniuk and Minister of Labour and Immigration Jason Copping.
 - Min. Copping presented information on Alberta Jobs Now grant program and answered questions.
 - \$370 million program estimates direct impact of 22,000 plus jobs
 - Grant is for the creation of new full time positions
- Jun 15 &16 –Infrastructure Asset Management Alberta (IAMA) Workshop
 - Numerous good speakers sharing experiences in implementing asset management policies and practices in municipalities

Lamont Functions and Events:

NOTICE OF MOTION

Date: June 22, 2021

Council Member: Councillor Taylor

Motion: That Council direct Administration to draft a support letter endorsing the RCMP coverage as opposed to Provincial Police coverage. This item is to be brought back at the June 22, 2021 Council Meeting.

Background: During the June 8, 2021, Regular Council Meeting Councillor Taylor put forward a Notice of Motion regarding bringing forward the Support Letter for RCMP coverage as opposed to Provincial Police coverage.