

# Council Package

May 25, 2021



Page left intentionally blank



**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
May 25, 2021**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

**1.4.1. May 25, 2021 Minutes**

**1.4.2. May 4, 2021 Parks and Recreation Committee Minutes**

**2. CLOSED SESSION**

**2.1. Interim CAO**

*FOIP Section 17 - Disclosure Harmful to Personal Privacy*

*FOIP Section 19 – Confidential evaluations for employment, contracts or other benefits*

**3. DELEGATIONS**

**3.1. MOTION FOR ACCEPTANCE OF DELEGATION**

**4. CORRESPONDENCE**

**4.1. Town of Claresholm: Proposed Provincial Police Service**

**4.2. Town of Raymond: Alberta Provincial Police Service**

**4.3. Town of Redcliff: Support for the RCMP**

**4.4. Town of Tofield to MP Kurek: Rural Alberta Vaccine Provision**

**4.5. Town of Tofield to Minister Shandro: Rural Alberta Vaccine Provision**  
**4.6. Lamont Health Care  
Centre Meeting Minutes – April 22, 2021**

**4.7. Alberta Municipal Affairs MSI Funding Letter**

**4.8. Town of High River - Proposed Alberta Coal Restriction Policy**

**5. NEW BUSINESS**

**5.1. Asset Management Framework Report**

**5.2. Bike Park Naming Request**

**5.3. 60<sup>th</sup> Anniversary Bus/Train Accident Memorial Request**

**5.4. Tax Levy Reduction Request – Heartcreek Lamont Estate Ltd.**

**5.5. June is Recreation and Parks Month Proclamation**

**5.6. Appointment of Interim CAO**

**6. REPORTS**

**6.1. Mayor & Council**

**7. NOTICES OF MOTION**

**8. ADJOURNMENT**





**Town of Lamont  
May 11, 2021  
Regular Meeting of Council**

**HELD BY ZOOM MEETINGS**

<b>PRESENT:</b>	Bill Skinner	Mayor
	Jody Foulds	Councillor
	Kirk Perrin	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Christine Beveridge	Chief Administrative Officer
	Dawn Nielsen	Deputy Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Robert Mu	Finance Officer
	Jaclyn Ponto	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Mayor Skinner:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**MOTION: 110/21 Councillor Foulds:** That the Council Agenda be accepted as presented.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**DELEGATIONS:** None.

**ADOPTION OF MINUTES:**

a) Meeting Minutes – April 27, 2021

**MOTION: 111/21 Councillor Perrin:** That the Minutes of the April 27, 2021 Council Meeting be accepted as presented.

**CARRIED**

b) Parks and Recreation Committee Meeting Minutes – April 12, 2021

**MOTION: 112/21 Councillor Taylor:** That the Minutes of the April 12, 2021 Parks and Recreation Committee Meeting be accepted as presented.

**CARRIED**

**CLOSED SESSION:** None.

**CORRESPONDENCE:**

- Town of Magrath: Support for RCMP
- Town of Edson: Support for RCMP
- Town of Didsbury: Support for RCMP
- County of St. Paul: Support for RCMP
- Lamont Public Library Meeting Minutes – April 5, 2021
- Municipal Governance – FAQ – April 23, 2021
- FCM – Municipal Asset Management Program Grant Funding Approval
- Fort Saskatchewan Vegreville MLA – 2021 Minister’s Seniors Service Awards

**MOTION: 113/21 Councillor Taylor:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS:**

**Bylaw 04/21, Municipal Property Tax Rebate Program**

**MOTION: 114/21 Councillor Koroluk:** That Council give third reading to Bylaw 04/21, Municipal Property Tax Rebate Program.

**CARRIED**

**Bylaw 05/21, Taxation Bylaw**

**MOTION: 115/21 Councillor Harvey:** That Council give first reading to Bylaw 05/21, Taxation.

**CARRIED**

**MOTION: 116/21 Councillor Foulds:** That Council give second reading to Bylaw 05/21, Taxation.

**CARRIED**

**MOTION: 117/21 Councillor Koroluk:** That Council give unanimous consent to proceed to third reading of Bylaw 05/21, Taxation.

**CARRIED**

**MOTION: 118/21 Councillor Taylor:** That Council give third reading to Bylaw 05/21, Taxation.

**CARRIED**

**Petition Declaration**

**MOTION: 119/21 Councillor Koroluk:** That Council accept the petition declaration report as information.

**CARRIED**

**REPORTS:**

**Council Reports:**

- |                           |   |
|---------------------------|---|
| <b>Mayor Skinner</b>      | Written report attached. Thanked everyone that was involved in working on the Bike Pump Track. Great to see construction proceeding and excited to see us finally get it open. There are a number of upcoming meetings with the Ministers and Dr. Hinshaw in regard to COVID-19 and restrictions. |
| <b>Councillor Taylor</b>  | Written report attached. The Minutes from the Parks and Recreation Committee Minutes become forthcoming. There will be Requests for Decisions brought forward with recommendations for the Bike Park naming along with the placement of the monument in memory of the bus/train accident.         |
| <b>Councillor Harvey</b>  | Thanked everyone that was involved in working on the Bike Pump Track.   |
| <b>Councillor Koroluk</b> | Nothing to report.  |
| <b>Councillor Perrin</b>  | Attended the May 4, 2021 Parks and Recreation Committee meeting.  |
| <b>Councillor Foulds</b>  | Nothing to report.  |

**Staff Reports:**

**CAO  
Director, Operations & Infrastructure  
Finance  
Fire District**

**NOTICES OF MOTION:** None.

**ADJOURNMENT:** Mayor Skinner adjourned the meeting at 7:15 p.m.

---

Mayor

---

Chief Administrative Officer



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
May 4, 2021  
Parks and Recreation Committee**

**HELD BY ZOOM MEETINGS**

<b>PRESENT:</b>	David Taylor	Chair
	Kirk Perrin	Vice-Chair
	Bill Skinner	Ex Officio
	Tyler Edworthy	Administrative Liaison
	Debbie Brill	Public Member at Large
	Linda Sieker	Public Member at Large
	Linda Reid-Collins	Public Member at Large
	Glynnis Leonard	Public Member at Large

Public Attendees: None

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Chair Taylor:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

Motion: Councillor Taylor: Move the request for a 60<sup>th</sup> Anniversary Bus/Train Accident Memorial recommendation to New Business (a).

**CARRIED**

Motion: Councillor Perrin: Move to adopt the agenda as amended.

**CARRIED**

**NEW BUSINESS:**

- 1) A letter of request from the Chipman and Lamont Bus/Train Memorial Committee was received by Council April 27, 2021 and was referred to the Lamont Parks and Recreation Committee for recommendation.
  - Councillor Taylor provided background of the commemoration and discussions with the Chipman and Lamont Bus/Train Memorial Committee.

- The Chipman and Lamont Bus/Train Memorial Committee is requesting the use of Queens Monument Park to erect a monument and bench.
- All costs of the memorial will be at the expense of the Chipman and Lamont Bus/Train Memorial Committee.

Motion: Councillor Perrin: The Parks and Recreation Committee recommends Council approve the request by the Chipman and Lamont Bus/Train Memorial Committee to erect a monument in the Queens Monument Park contingent on a proposed drawing submitted for approval.

**CARRIED**

2) Bike Park Naming: A petition was received by Council April 27, 2021 to name the newly developed Bike Park in memory of Kim Ewanowich. Council requested the naming of the Bike Park be referred to the Parks and Recreation Committee for recommendation.

- Discussion: Working with delegate Cena Danyluk on a fundraising campaign in relation to the Park Sponsorship, Donation and Memorial Contributions Policy.

Motion: Councillor Perrin: The Parks and Recreation Committee recommends Council refer the delegate to the Town of Lamont Park Sponsorship, Donation and Memorial Policy, to place a bench or other memorial in the Bike Park.

**CARRIED**

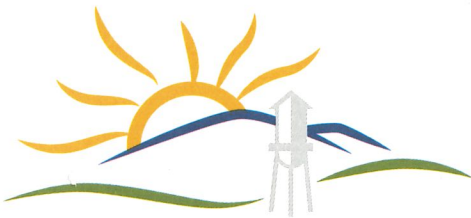
**Old Business:** None

### **Round Table & Adjournment**

- Next Meeting: May 31, 2021 at 7:00 p.m. via Zoom.
- Meeting adjourned at 7:58 p.m.

Committee Chair Signature:





# Claresholm

Where **Community** Takes Root

Agenda Item: 4.1

May 11, 2021

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

**RE: PROPOSED PROVINCIAL POLICE SERVICE**

At the last regular meeting of Claresholm Town Council held Monday, May 10, 2021, Council discussed the province's proposed plan to replace the RCMP in Alberta with a provincial police force. The Town of Claresholm has received communication from many other municipalities in Alberta through the Alberta Urban Municipalities Association (AUMA) that are deeply concerned about this proposal, and Council recently met with the National Police Federation who are advocating to keep the RCMP in Alberta.

Municipalities in Alberta continue to be faced with having to provide services and support for our residents while funding streams have been significantly cut. This means that our residents are directly affected financially by choices being made at the provincial level. The Alberta Government has instituted a new police funding model that includes communities under 5,000 such as ours to be charged on an increasing scale for policing that we have never been burdened with directly before. With this being the case, should the municipalities not be in a stronger position to have an impact on decisions that are being made?

The current Alberta Government seems to be very focused on moving towards a greater autonomy away from the federal government and other provinces. Having control over a provincial police force must be very appealing for a government that wants to exert its independence, however the Town of Claresholm is asking your government to reconsider this undertaking and focus on other, more pressing matters instead.

The Town of Claresholm appreciates our local RCMP Detachment and has a good relationship with the members. We feel very comfortable with the service that they provide to our residents. If your government truly cares about Alberta residents, this proposal should not proceed and more focus should be placed on working with the existing police force.

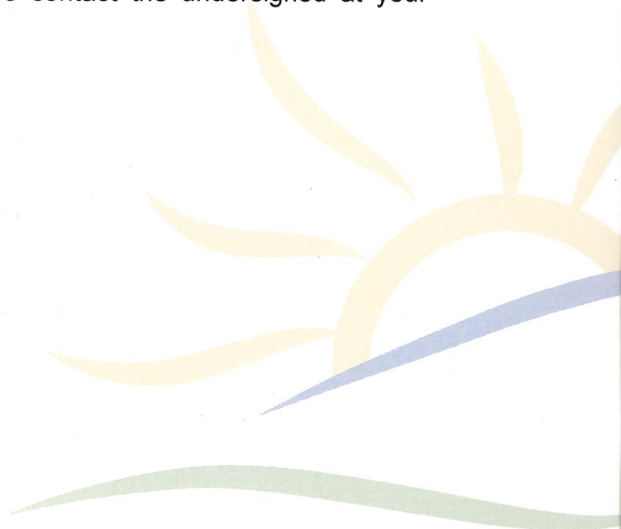
If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson  
Mayor  
Town of Claresholm

DM/kk

Cc: The Honourable Jason Kenney, Premier  
Mr. Roger Reid, MLA for Livingstone-Macleod  
Mr. John Barlow, MP for Foothills  
K-Division, Royal Canadian Mounted Police  
Alberta Urban Municipalities Association (AUMA) Member Municipalities







May 11, 2021

Honourable Kaycee Madu  
Minister Justice and Solicitor General  
424 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2B6

**RE: Alberta Provincial Police Service**

Dear Minister Madu,

Please be advised that Raymond Town Council is opposed to the creation of a provincial police service to replace the RCMP. After reviewing the Fair Deal Panel's *Report to Government* (as well as the many letters currently circulating from municipal elected officials opposing a provincial police force) Raymond Town Council is voicing its opposition to the proposed provincial police force. There are a couple particularly concerning items identified in the Fair Deal Panel's report, namely:

- the Fair Deal Panel's recommendation to proceed with developing a proposal for a provincial police force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta improve its position in the federation.
- Provincial and municipal governments possibly absorbing \$112 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

In these times of increasing public participation and consultation, struggling economies and tighter budgetary realities, we feel the above concerns should have been enough to convince the provincial government not to proceed with researching this issue.

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP force and feel no need to replace them with a provincial force. The RCMP in Raymond have always been responsive to our Council's requests and have consistently delivered professional, quality public safety services in our community.

Sincerely,

Jim Depew  
Mayor

Cc: The Honourable Jason Kenney, Premier  
Grant Hunter, MLA for Taber-Warner  
AUMA Membership





# TOWN OF REDCLIFF



P.O. Box 40, 1 - 3rd Street N.E.  
Redcliff, Alberta, T0J 2P0  
Phone 403-548-3618  
Fax 403-548-6623  
redcliff@redcliff.ca  
www.redcliff.ca

May 18, 2021

Honorable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2B6

**RE: Town of Redcliff Support for the RCMP**

Dear Minister Madu,

On behalf of the Town of Redcliff Council, I would like to express our support of the continuation of RCMP services in the province. We are disappointed in the Province of Alberta's reluctance to accept the results of its own consultative process against moving forward with plans that appear to want to replace the RCMP with an Alberta Provincial Police Service.

Historically, the Town of Redcliff has provided its own police services to our community with little funding support from the province, managing and maintaining its policing services since incorporation in 1911 through to 1992. In 1992, for a period of five years, the Town of Redcliff contracted with the City of Medicine Hat and the City Police provided policing services to the Town of Redcliff. Since 1997 the Town has contracted with the RCMP for police services. The Town takes pride in its unique history and experience with building upon our local services and developing quality relations with the RCMP.

Since 1997 our local RCMP detachment has served our community with high-quality service and responsiveness; we have found the RCMP have a willingness to collaborate on local events and projects and a sense of community and partnership. With their resources and experience they have introduced important community initiatives such as Victims Assistance, Drug and Alcohol Resistance Education (DARE), Citizens on Patrol (COP), Rural Crime Watch, and South Eastern Alberta Search and Rescue (SESAR). The RCMP has a recognizable presence, respect and trust built on years of service and tradition.

In light of the difficult and uncertain economic times, the Town considers that the expenditure required to complete such a change to a Provincial Police force is concerning. As the transition costs are inadequately explained, the Town is concerned that operating costs will inevitably rise,

resulting in increased costs borne by Municipalities and requiring additional taxation to our residents. As well, we cannot be assured, with the current information, that our level of service will remain the same or have any marked improvement justifying the cost of change.

The Town of Redcliff urges you to adhere to the Fair Deal Panel's respondents' consultations, abandon the Provincial Police Force concept, and focus efforts on issues and needs that are of significant concern to Albertans.

Regards,

A handwritten signature in black ink, appearing to read 'Dwight Kilpatrick', with a large, sweeping flourish above the name.

Dwight Kilpatrick  
Mayor

CC: The Honorable Jason Kenny, Premier  
The Honorable Ric Mclver, Minister of Municipal Affairs  
Rachel Notley, Leader of the Opposition  
Michaela Glasgo, MLA  
AUMA Members  
RMA Members



PO Box 30 5407 50th Street  
Tofield, Alberta T0B 4J0  
P 780 662 3269  
F 780 662 3929  
E [tofildadmin@tofildalberta.ca](mailto:tofildadmin@tofildalberta.ca)  
W [www.tofildalberta.ca](http://www.tofildalberta.ca)

May 6, 2021

Mr. Damien C. Kurek  
Member of Parliament  
Battle River – Crowfoot  
4945 50<sup>th</sup> Street  
Camrose, AB  
T4V 1P9

Dear Mr. Kurek,

Re: Rural Alberta Vaccine Provision

---

MP Kurek, COVID 19, has shown no geographic limitations, nor boundaries throughout Canada and the world. Rural Alberta has been affected by the pandemic on a different level than our major urban centres, if not, in some cases worse. And these scenarios continue to worsen by the day. Rural Alberta sees the population consisting of people from the very young to those being our most vulnerable and many of these being seniors.

Living in rural Alberta provides many opportunities that our urban centres can not provide, such as, tranquility, a quieter way of life and the comfort in knowing your neighbors and surroundings. However, a large challenge has presented itself, most recently in the way of vaccine provision. Tofield has been fortunate in vaccine provision, however, continues to run out. The provision of Moderna would be ideal, as our Pharmacists have identified this as the “perfect rural vaccine” this is based upon shelf life, storage, and the ability to have these vaccines administered. However, even with this, we still have well over 400 citizens on the wait list for this vaccine. This number in the Tofield area alone is widespread and deeply felt.

The other conflict is administering these injections to our seniors, vulnerable, disadvantaged, and incapacitated. These people often do not have the means to access the vaccine. These people can not access services in the larger centres which have been able to secure the bulk of vaccines. MP Kurek, frankly, this is wrong as well as very concerning that not all Albertans are provided the same opportunity. It is not easy having these vaccines available in major urban centres and expecting these people to find a way to access this service.

Damien C. Kurek  
Member of Parliament  
Battle River - Crowfoot  
Page 2

Many rural Alberta communities have yet to receive a single dose of vaccine. How do these people obtain a very necessary service? Please take into consideration what has just been provided, Tofield and other rural communities can not administer vaccine to those in their communities due to shortages, as well as transportation issues, how then can communities without vaccine possibly have their citizens looked after?

With several rural towns, villages and counties being commuter communities for the purposes of work, providing essential services and people traveling to and from these communities from urban centres to get to their places of employment (E.g. Ft. MacMurray, Wainwright, Calgary, etc.)

A person would think that getting vaccines out to these areas would be considered an important resource in the effort to bend the curve. Everyone in Alberta is affected by the pandemic and everyone should be protected.

MP Kurek, we understand the challenges that COVID has provided to your Government and Alberta. We understand that there are issues with supply of vaccine, however there must be a better solution for distributing a portion of what supply there is to rural Albertans. MP Kurek, this is a plea to help those not in the urban centres. This is a plea from your constituents.

Mr. Kurek, at this time, the feeling amongst not only Tofield, but many in rural Alberta is that both our Federal and Provincial Governments have both failed us and forgotten about us. Rural Alberta is the lifeblood of our Province and can not be forgotten. MP Kurek, we need a strategy, we need a metric to act within and we need timely results.

Sincerely,

*Debora L Dueck*  
Debora Dueck  
Mayor

C.C     AUMA Membership  
          RMA Membership  
          Jackie Lovely, MLA





PO Box 30 5407 50th Street  
Tofield, Alberta T0B 4J0  
P 780 662 3269  
F 780 662 3929  
E tofieldadmin@tofieldalberta.ca  
W www.tofieldalberta.ca

May 3, 2021

Honorable Tyler Shandro  
Minister of Health  
Office of the Minister of Health  
423 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister,

Re: Rural Alberta Vaccine Provision

---

Minister Shandro, COVID 19, has shown no geographic limitations, nor boundaries. Rural Alberta has been affected by the pandemic on the same levels as our major urban centres, if not, in some cases worse. Rural Alberta sees the population consisting of people from the very young to those being our most vulnerable and many of these being seniors.

Living in rural Alberta provides many opportunities that our urban centres can not provide, such as, tranquility, a quieter way of life and the comfort in knowing your neighbors and surroundings. However, a large challenge has presented itself, most recently in the way of vaccine provision. Tofield has been fortunate in vaccine provision, however, continues to run out. The provision of Moderna would be ideal, as our Pharmacists have identified this as the “perfect rural vaccine” this is based upon shelf life, storage, and the ability to have these vaccines administered. However, even with this, we still have well over 400 citizens on the wait list for this vaccine.

The other conflict is administering these injections to our seniors, vulnerable, disadvantaged, and incapacitated. These people often do not have the means to access the vaccine. These people can not access services in the larger centres which have been able to secure the bulk of vaccines. Minister, frankly, this is wrong as well as very concerning that not all Albertans are provided the same opportunity. It is not easy having these vaccines available in major urban centres and expecting these people to find a way to access this service.

Many rural Alberta communities have yet to receive a single dose of vaccine. How do these people obtain a very necessary service? Please take into consideration what has just been provided, Tofield and other rural communities can not administer vaccine to those in their communities due to shortages, as

Honorable Tyler Shando  
Minister of Health  
Page 2

well as transportation issues, how then can communities without vaccine possibly have their citizens looked after?

With several rural towns, villages and counties being commuter communities for the purposes of work, providing essential services and people traveling to and from these communities from urban centres to get to their places of employment (E.g. Ft. MacMurray, Wainwright, Calgary, etc.)

A person would think that getting vaccines out to these areas would be considered an important resource in the effort to bend the curve. Everyone in Alberta is affected by the pandemic and everyone should be protected.

Minister Shandro, we understand the challenges that COVID has provided to your Ministry, your Government and Alberta. We understand that there are issues with supply of vaccine, however there must be a better solution for distributing a portion of what supply there is to rural Albertans. Minister, this is a plea to help those not in the urban centres. Rural Alberta is the lifeblood of our Province and can not be forgotten. Minister, we need a strategy, we need a metric to act within and we need results.

Sincerely,

*Deborah L. Dueck*

Deborah Dueck

Mayor

C.C     AUMA Membership  
          RMA Membership  
          Jackie Lovely, MLA

**LAMONT HEALTH CARE CENTRE**

**Summary  
Minutes of the Regular Board Meeting  
Date: Thursday, April 22, 2021**



**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:37 a.m.

Five persons attended in the Board Room; four members attended via ZOOM.

**2.0 Prayer/Reflection**

A prayer/reflection was offered by Rev. Debbie Brill.

**3.0 Approval of Agenda**

The proposed agenda was reviewed and approved as addended.

**4.0 Approval of Minutes**

Minutes of the last meeting (March 25, 2021) were reviewed and approved as corrected.

**5.0 Highlights of the meeting included discussion on the following items:**

**i. Community Involvement**

Members discussed matters related to LHCC and Community involvement.

**ii. Update re: 'Faithful Footprints' Grant**

The 'Faithful Footprints' Grant application is awaiting completion of further requested information; on receipt of same, the application will be submitted for approval.

**iii. Update re: COVID-19**

Mr. Bharmal reviewed COVID-19 precautions and restrictions within LHCC and noted that daily updates/changes are being implemented.

**5.0 Highlights - continued ..**

**iv. Update re: ASLI Grant/LTC Replacement**

Members are continuing a review of the ASLI Grant and LTC replacement.

**v. Update re: LHCC Logo**

The LHCC Logo continues to be a work in progress.

**vi. Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information.

These reports presented the following highlights for discussion:

- Advertisement for MYM Vacancy
- Insurance Coverage
- Residents' COVID-19 Vaccinations
- AHS Update
  - Connect Care
- Emergency Pastoral Care
- Lodge/Lamont Residents' Transportation.

**6.0 Next Meeting**

The next Board meeting will be held on Thursday, May 27, 2021, commencing at 8:30 a.m.

**7.0 Adjournment**

There being no other business, the meeting was adjourned at 1:10 p.m.



/ds





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
Deputy Government House Leader  
MLA, Calgary-Hays*

AR105124

May 10, 2021

His Worship Bill Skinner  
Mayor  
Town of Lamont  
PO Bag 330  
Lamont AB T0B 2R0

Dear Mayor Skinner:

The COVID-19 pandemic has created major fiscal challenges for governments all around the world. In Alberta, we are also dealing with an economic downturn caused by low world energy prices. Despite these difficulties, we remain committed to supporting Alberta's communities with significant capital investments.

As part of this commitment, I am pleased to confirm that \$1.226 billion will be allocated to municipalities and Metis Settlements in 2021 under the Municipal Sustainability Initiative (MSI). This amount front-loads MSI funding, to help you transition to more sustainable funding levels over the next few years. Funding amounts from 2021-23 will average \$722 million per year. This funding will allow local governments to sustain existing projects, continue stimulating the economy, and build the infrastructure Albertans rely on.

For the Town of Lamont:

- The **2021 MSI capital allocation is \$509,919**. This includes \$403,479 in MSI capital funding and \$106,440 in Basic Municipal Transportation Grant funding.
- The **2021 MSI operating allocation \$110,315**. This includes \$86,337 in Sustainable Investment funding.

MSI funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications).

I look forward to working together with you to help Alberta's communities get through these challenging times.

Sincerely,

Ric McIver  
Minister

cc: Christine Beveridge, Chief Administrative Officer, Town of Lamont



May 19, 2021

**ACTION REQUIRED**

*OFFICE OF THE MAYOR*

*VIA E-MAIL*

Town of Lamont  
Mr. Bill Skinner  
PO Bag 330  
Lamont, AB T0B 2R0  
Email: christine.b@lamont.ca

**Attention: Mayor Bill Skinner & Members of Council**

**RE: Proposed Alberta Coal Restriction Policy**

---

Dear Your Worship & Members of Council:

Your input on the future of the Eastern Slopes of the Rockies is important to the long-term health of our water resources and their ability to provide clean drinking water to all communities in the Province. The Town of High River remains concerned about the negative impacts coal mining will have on our communities, landscapes, water resources, and future generations. We are requesting your support for our version of a new policy that reflects our desire to protect the Eastern Slopes and our water resources in perpetuity.

The Town of High River has met with the Coal Policy Committee and agreed to prepare a framework that would see coal exploration and development banned along the Eastern Slopes. At our May 10, 2021 Regular Meeting, Council unanimously supported the wording outlined below and we are requesting all Alberta Municipalities join us in supporting the proposed policy.

Specifically, the Town's proposed ***Alberta Coal Restriction Policy*** would be effective November 15, 2021 and has three key principles:

1. No further coal exploration or development will be permitted on the Eastern Slopes of Alberta. There will no longer be categories within this area and, instead, there would only be one area defined today as the Eastern Slopes.
2. Existing coal mining operations in the Hinton/Grande Cache areas will be permitted to retire gracefully.
3. Reclamation of lands disturbed by coal exploration activities with coal exploration permits issued prior to February 8, 2021 must be reclaimed no later than December 31, 2025.

Our rationale for the three principles of the Alberta Coal Restriction Policy are as follows:

1. The inherent value of the Eastern Slopes only exists with the landscape remaining intact.
2. The headwaters and landscapes of the Eastern Slopes are critical to the future of our province. Our communities, agriculture production, food production, tourism, and recreation all rely on these landscapes existing and their watersheds producing clean water. Water is a limited resource that we all require to exist. The Town is strongly opposed to any activity that increases the likelihood of water contamination. Once a waterway has been contaminated by coal mining, this action cannot be reversed. Our future generations depend on us protecting this resource.
3. The negative impacts on the environment, human health, animal health and existing economies far outweigh the new jobs, taxes, royalties or economics that may be generated as a result of coal development in this area.

The Town will collect all feedback received and report back to the Coal Policy Committee in July 2021.

**If you are in support of the proposed policy wording, please send a signed letter to myself or acknowledge your support utilizing the endorsement below. Please send all letters and feedback to [csnodgrass@highriver.ca](mailto:csnodgrass@highriver.ca), with a copy to [legislativeservices@highriver.ca](mailto:legislativeservices@highriver.ca) no later than July 15, 2021.**

I will then present this policy to the Coal Policy Committee along with the feedback received. If you are interested in participating in the presentation of this policy to the Coal Policy Committee, please contact me at the above noted email address.

Thank you for considering supporting this important initiative.

If you have any questions, please contact me.

Sincerely,



Craig Snodgrass  
Mayor  
Cell: 403.652.9489

CS/cp/kr

**Endorsement of Support**

On behalf of the City/Town/Village of

\_\_\_\_\_

I, \_\_\_\_\_

, can advise that the City/Town/Village of

\_\_\_\_\_

supports the proposed Alberta Coal Restriction Policy as prepared above.

\_\_\_\_\_

Signature



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 5.1

COUNCIL MEETING DATE:  
May 25, 2021

## ITEM DESCRIPTION OR TITLE

Asset Management Framework Report

## RECOMMENDATION

That Council accept the Asset Management Framework Report as information.

## BACKGROUND

The Asset Management Framework Report provides Council with information on the future asset management process and provide insight to the objectives, scope, initial framework, and next steps of the Asset Management Plan.

The report outlines key information to be captured in the initial plan including alignment with the Strategic Plan, illustrate how data can be used in managing risk, and prioritization of funding. Work has begun on aligning our operational function with the framework presented through inspections and budgeting. Using this framework, Administration will bring forward an Asset Management Policy in the 3<sup>rd</sup> quarter for approval. The policy will set the foundation and governance of the Asset Management Plan.

## COMMUNICATIONS

N/A

## IMPLICATIONS OF DECISION

The Asset Management Framework Report provides Council with information to consider when the Asset Management Policy is brought forward for approval.

## FINANCIAL IMPLICATIONS

N/A

## POLICY AND/OR LEGISLATIVE REFERENCES

- Strategic Plan Goal #1: Manage, invest and plan for sustainable municipal infrastructure.
- Strategic Plan Goal #2: Develop and implement an overall strategy for parks, playgrounds, and open spaces.

## ATTACHMENTS

1. Asset Management Framework Report



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

Report Prepared By: Tyler Edworthy, Director Operations & Infrastructure

Approved by CAO:

A handwritten signature in black ink, appearing to be "T. Edworthy", is written over the line for the CAO's approval.



# Asset Management Framework Report

TOWN OF LAMONT





# Background

---

Identified as a priority in the Town of Lamont Strategic Plan, the Asset Management Framework will outline the initial scope of the plan, identify initial data to be collected; and provide insight on how Asset Management will guide Lamont's operational planning, prioritizing, and funding allocation.



# What is Considered an Asset

---

Assets exist to provide value to an organization,  
and  
Align with the Town of Lamont's Strategic Plan.





# What is Asset Management

---

## Asset Management:

Transforms strategic intent into technical and financial decisions, plans and actions.

Defined as an integrated business approach with a focus on minimizing lifecycle costs of owning, operating, and replacing assets at an acceptable level of risk.

Keep assets running as-long as they provide value to Lamont, vs running assets as long as possible.

# Asset Management Objectives

Inventory	Identify critical assets to be included in the plan.
Current Valuation	Calculate current condition, value and replacement values.
Lifecycle Analysis	Identify maintenance and renewal strategies.
Service Level Targets	Define measurable levels of service.
Risk & Prioritization	Assign priority and strategies based on acceptable levels of risk.
Sustainable Financing	Identify sustainable financing strategies for asset areas.
Continuous Improvement	Integrate policy, procedures and guidelines into operations through regular inspections, maintenance and data collection.
Decision Making	Integrate asset management information into a strategic planning process.
Monitoring & Reporting	Continuous improvement through monitoring and reporting of collected data for recommendations.



# Asset Management Plan & Scope

---

The Asset Management Plan will set the framework in relation to Lamont's overall Strategic Plan.

Sustainable asset management takes time to implement and maintain. Ensuring the assets captured in the plan are of value to the organization is important.

Asset Management is most successful when the plan is integrated into regular operations and budgeting process.



# 5 Key Questions

---

1. What is the current state of our assets?
2. What are the required levels of service to control costs with acceptable levels of risk?
3. What assets are critical in achieving the Town of Lamont's objectives? (Strategic Plan)
4. What asset mix provides the minimum life-cycle cost. Capital investment/operations and maintenance? (average capital costs equal 20% of total life-cycle cost)
5. What is the best long-term funding strategy?





# Asset Management Initial Framework

---

The initial framework and data collection system proposed has been broken into seven initial asset areas:

1. Buildings.
2. Equipment & Fleet.
3. Transportation.
4. Parks & Outdoor Spaces.
5. Storm Management System.
6. Sewer Collection System.
7. Water Distribution System.

# Buildings

Asset	Critical Asset	Year Built	Useful Life	Asset Value	Replacement Cost	Condition Rating	Confidence Rating
Arena	Overall Condition						
	Ice Plant						
	Roof						
Admin Building	Overall Condition						
	Lighting						
	Flooring						
	Roof						

# Equipment & Fleet

Asset	Model	MODEL YEAR	LIFE EXPECTANCY	Asset Value	Replacement Cost	Condition Rating	Confidence Rating
Grader							
Backhoe							
Sweeper							
Skid Steer							
Tandem							
1 Ton							
1/2 Ton							

# Transportation

Asset Type	Asset Component	Quantity (Meters)	Useful Life	Unit Cost (Meters)	Replacement Cost	Condition Rating	Confidence Rating
Roadway	Asphalt						
	Gravel						
Sidewalk	Concrete						
	Asphalt						
Ally-way	Gravel						
	Asphalt						
Trail-way	Asphalt						



# Parks & Outdoor Spaces

Asset	Item	Year Built	Useful Life	Asset Value	Replacement Cost	Condition Rating	Confidence Rating
Playgrounds	Overall						
	Campbell						
Furniture	Benches						
	Garbage cans						
Ball Diamonds	Fencing						
	Infield						
Structures	Concession						

# Storm Management System

Asset	Item	Year Built	Useful Life	Asset Value	Replacement Cost	Condition Rating	Confidence Rating
Storm System	Catch Basins						
	Detention Ponds						
	Culverts						
	Main Lines (By Size)						
	Ditches						
Lift System	Structure						
	Pumps						

# Wastewater Collection System

Asset	Item	Year Built	Useful Life	Asset Value	Replacement Cost	Condition Rating	Confidence Rating
Wastewater System	Access Points (Manholes)						
	Main Lines (By Size & Type)						
Lift Station #1	Structure						
	Pumps						
	Operating System						
	Back Up System						
Lagoon							

# Water Distribution System

Asset	Item	Year Built	Useful Life	Asset Value	Replacement Cost	Condition Rating	Confidence Rating
Water System	Valves						
	Main Lines (By Size & Type)						
	Hydrants						
	Service Meters (By Size)						
	Curb Cocks (Service Valves)						
Campbell Reservoir	Structure						
	Pumps						
	Instrumentation						
	Back Up Service						



# Asset Health

---

Using field inspection data as available and age-based data, the asset health component will estimate how capable assets are in performing their required functions.

Replacement cost weighted against the asset health rating will identify the level of risk Lamont is currently holding within each asset area.

# Asset Health Rating

## (Report Card)

A- Very Good	The asset is functioning and performing well; only normal preventative maintenance is required. The municipality is fully prepared for its long-term replacement needs based on its existing infrastructure portfolio.
B-Good	The municipality is well prepared to fund its long-term replacement needs but requires additional funding strategies in the short-term to begin to increase its reserves.
C- Fair	The asset's performance or function has started to de-grade and repair/rehabilitation is required to minimize lifecycle cost. The municipality is underprepared to fund its long-term infrastructure needs. The replacement of assets in the short- and medium-term will likely be deferred to future years.
D-Poor	The asset's performance and function is below the desired level and immediate repair/rehabilitation is required. The municipality is not well prepared to fund its replacement needs in the short-, medium- or long-term. Asset replacements will be deferred, and levels of service may be reduced.
F- Very Poor	The municipality is significantly underfunding its short-term, medium-term, and long-term infrastructure requirements based on existing funds allocation. Asset replacements will be deferred indefinitely. The municipality may have to divest some of its assets (e.g., facility closures) and levels of service will be reduced significantly.





# Data Confidence

---

Data confidence is determined by staff providing their level of confidence (score) of each item identified in the asset areas.

The (score) will use the following five factors to identify the data confidence rating.

# The 5 Data Confidence Factors

DCR-1	The data is up to date
DCR-2	The data is complete
DCR-3	The data comes from an authoritative source
DCR-4	The data is error free
DCR-5	The data is verified by an authoritative source



# Asset Report Card

---

The Asset Report Card will score each of the seven asset areas, compiling overall data collected from the asset health (condition) reports and weighing them against the Town's current financial capacity in each asset area.

The Asset Report Card will be like the following  
DRAFT:



Overall Score  
**C**

# Asset Report Card

## Town of Lamont

Asset Category	Asset Health (Condition)	Current Financial Capacity	Overall Grade	Comments
Buildings	<b>C</b>	<b>C</b>	<b>C</b>	___% of Lamont's Building assets are in good condition. The average capital allocation required to sustain Lamont's buildings is \$____ Based on current annual funding of \$____. This leaving an annual deficit of \$____
Equipment & Fleet				
Transportation				
Parks & Outdoor Space				
Storm System				
Sewer System				
Water System				

# Initial Phase

Policy	Present Policy for approval that will guide the Asset Management Plan moving forward.
Software	Implement software to consolidate and maintain data in one location that can be used for reporting and decision making.
Plan	Create a strategic asset management plan that will identify priorities, critical assets, and support the Asset Management Policy and Lamont's strategic Plan.
Inventory	Create an inventory list based on priorities and critical assets.
Condition	Initiate condition assessment through regular inspections and historical data, and identify required services (e.g. engineering services)
Financial	Identify current financial state for priority areas and critical assets.





# Future Implementation

Lifecycle Costing	Identify lifecycle costs of critical assets and implement appropriate level of service that will minimize the cost of maintaining and owning assets.
Risk Assessment	Identify potential risks for critical assets and evaluate the probability and consequences of each risk to implement corrective actions.
Rationalization	<p>The final step in Asset Management is Rationalization. This is where recommendation is made on repair, replace, or repurposing of assets.</p> <p>Key drivers to identify next steps include:</p> <ul style="list-style-type: none"><li>• Cost of maintenance vs replacement.</li><li>• Safety concerns.</li><li>• Part and repair availability.</li><li>• Level of risk to Lamont due to failure.</li><li>• Asset no longer meets community demand.</li></ul>





# Questions or Comments

---



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 5.2

**COUNCIL MEETING DATE:**  
May 25, 2021

## ITEM DESCRIPTION OR TITLE

**Bike Park Naming Request**

## RECOMMENDATION

That Administration work with Cena Danyluk and the Parks and Recreation Committee to place a bench or other memorial item in the Bike Park, adhering to Policy #72-08 Park Sponsorship, Donation and Memorial Contributions.

## BACKGROUND

During the April 27, 2021 Council meeting, the request for the naming of the Bike Park was referred to the Parks and Recreation Committee for a recommendation.

The Parks and Recreation Committee reviewed the Bike Park naming request and held a discussion around working with delegate Ms. Danyluk on a fundraising campaign that would realize a bench or other memorial item.

The Parks and Recreation Committee recommends working collaboratively with Ms. Danyluk on a fundraising campaign, in adherence with the Town of Lamont Park Sponsorship, Donation and Memorial Contributions Policy, to place a bench or other memorial item in the Bike Park in Kim Ewanowich's memory.

## COMMUNICATIONS

Provide Council's decision to the Parks and Recreation Committee and Ms. Danyluk.

## IMPLICATIONS OF DECISION

By referring the request to the Park Sponsorship, Donation and Memorial Contributions Policy and requesting Ms. Danyluk work with the Parks and Recreation Committee on a fundraising campaign, this will foster community building, while further encouraging future sponsorship.

## FINANCIAL IMPLICATIONS

N/A

## POLICY AND/OR LEGISLATIVE REFERENCES

- Policy #72-08 Park Sponsorship, Donation and Memorial Contributions



## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

- Strategic Plan Goal #6: Ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with progressive, transparent and effective governance practices.
- Strategic Plan Goal #7: Continually improve communication from the Town to its residents to encourage broader awareness, interest and participation.

### ATTACHMENTS

1. Policy #72-08 Park Sponsorship, Donation and Memorial Contributions

Report Prepared By: Tyler Edworthy, Director Operations & Infrastructure

Approved by CAO:

A handwritten signature in black ink, appearing to be the initials "TE", is written over the "Approved by CAO:" text.



# Town Of Lamont Policy Manual

Park Sponsorship, Donation and Memorial Contributions  
Policy # 72-08  
Corporate Services Committee  
February 9, 2018

## Park Sponsorship, Donation and Memorial Contributions

### POLICY STATEMENT:

The Town of Lamont provides individuals, groups and organizations with the opportunity to beautify Parks in the Town of Lamont by planting trees or installing amenities (benches, table park furnishings) in remembrance, observance or acknowledgement of an appropriate event, occasion or individual.

The Town of Lamont may accept charitable donations or sponsorships.

The Town of Lamont, being a Canadian Municipality, may accept charitable donations for which receipts may be issued for income tax purpose to corporations (Section 110.1(1)(a)(iv)) and to individuals (Section 118.1(1) "Total Charitable Gifts) (d)) under the Income Tax Act of Canada.

The Town of Lamont appreciates donations and/or sponsorships and will recognize them in a formal and consistent manner.

### PROCEDURE:

1. All applications for the planting of memorial trees or the installation of Amenities in our Park must be submitted in writing to Town of Lamont Parks and Recreation Committee for consideration. Memorial Contribution form is available on our website or at the Town Office.
2. Donors may choose to have a tree planted and/or a Park Amenity installed. All items selected must meet the Parks and Recreation Committee standards and both the item and location must be approved by the Committee.
3. Donations must be paid in full prior to the installation of any trees or Amenities.
4. The Town of Lamont will maintain trees and Amenities according to the maintenance schedule for the selected Park. Trees will be pruned and maintained to the same standards as other trees in the Park. Amenities will be maintained according to the same schedule as other Park Amenities.
5. The Town of Lamont may replace a tree that dies within the first two years of planting.
6. The Town of Lamont may replace vandalized or damaged trees.
7. Park Amenities that are vandalized may be repaired or replaced by the Town of Lamont, with full replacement occurring only once. Should repeat vandalism occur, relocation of the Amenity may be required.
8. Requests are accepted year-round. Park Amenities may be installed May through October. Trees are planted in the spring and fall.





# Town Of Lamont Policy Manual

Park Sponsorship, Donation and Memorial Contributions  
Policy # 72-08  
Corporate Services Committee  
February 9, 2018

9. Should donors wish to participate in the planting of a memorial tree or host a commemorative ceremony, they may make arrangements with the Town of Lamont to do so. Donors are responsible for all ceremonial arrangements and associated costs.
10. When a Town of Lamont Employee and/or Councilor is approached to receive a donation, that Employee and/or Councilor shall direct any inquires to the Town Administration Office. The Town of Lamont may exercise its rights to refuse a donation if the donation is deemed inappropriate or undesirable.
11. Upon Acceptance of a donation, it shall become the property of the Town of Lamont. Maintenance, repairs and upkeep of all donated items are the responsibility of the receiving department.
12. The Town of Lamont Park Sponsorship recognition is based on amounts as follows:

## Town of Lamont Park Sponsorship

<b>Title Sponsorship</b>	<b>Brandon Elm</b>	<b>Flowering Crab</b>	<b>Amur Maple</b>
<p>Named sponsorship (plaque) or naming rights (if appropriate)</p> <p>Sponsorship Name &amp; Logo (with a link to your website) on the Town website</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p>Featured in any advertising for the "unveiling" event.</p> <p>Large Leaf on the Sponsorship Tree</p> <p><b>\$3,000 +</b></p>	<p>Elm Leaf on the Sponsorship Tree.</p> <p>Sponsorship Name &amp; Logo (with a link to your website) on the Town website</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p>Recognition at the Town's Picnic in the Park</p> <p><b>\$2,000 - \$2,999</b></p>	<p>Flowering Crab Leaf on the Sponsorship Tree.</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p>Recognition at the Town's Picnic in the Park</p> <p><b>\$500 - \$1,999</b></p>	<p>Maple Leaf on the Sponsorship Tree.</p> <p>Branded "Thank you" in the Town's Year in Review.</p> <p><b>\$50 - \$499</b></p>



# Town Of Lamont Policy Manual

Park Sponsorship, Donation and Memorial Contributions  
Policy # 72-08  
Corporate Services Committee  
February 9, 2018

---

<b>Adopted by Council:</b>	Feb 29, 2018	Initials: <i>CR.</i>
<b>Motion Number:</b>	<i>44/18</i>	
<b>Supersedes:</b>	Motion 100/17	





## Park Sponsorship, Donation and Memorial Contribution Form

**Parks & Recreation Committee, Town of Lamont, P.O. Box 330, 5307-50 Ave. Lamont, AB. T0B 2R0**  
Phone: (780) 895-2010 Fax: (780) 895-2595 Email: [Lamontoffice@townlife.com](mailto:Lamontoffice@townlife.com)

The Park Sponsorship, Donation and Memorial Contribution policy provides an opportunity to beautify Parks in the Town of Lamont by planting trees or installing amenities (benches, table park furnishings) in remembrance, observance or acknowledgement of an appropriate event, occasion or individual. The Town of Lamont may accept charitable donations or sponsorships.

Requests are accepted year-round. Park Amenities may be installed May through October. Trees are planted in the spring and fall.

### Contact Information

Applicant Name: \_\_\_\_\_

Group/Organization: \_\_\_\_\_

NOTE: If the applicant is an organization, the person named must have authority to make this application.

Phone Number: \_\_\_\_\_ Alternate: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### Application Information

Do you have a specific Location Selected: YES \_\_\_ NO \_\_\_

Please Specify: \_\_\_\_\_

*Please note that final approval of a memorial location is subject to approval by the Parks & Recreation Committee*

What item would you like to purchase: Tree \_\_\_ Bench \_\_\_ Picnic Table \_\_\_

Other \_\_\_\_\_

### Dedication/Sponsorship Information

---

Collection and Use: Personal information is collected under the authority of Section 33(c) of the *Freedom and Information and Protection of Privacy Act* and will be used for managing and administering the Park Sponsorship, Donation and Memorial Contribution. If you have any questions about the collection, use or disclosure of this information, contact the Town of Lamont Office at 780-895-2010





**Terms and Conditions**

The Applicant, \_\_\_\_\_ has agreed to purchase  
Applicant's name

\_\_\_\_\_ For installation at  
\_\_\_\_\_.

Both parties agree to the following responsibilities:

The Applicant, \_\_\_\_\_, shall be responsible to:  
Applicant's name

1. Make their payment to Town of Lamont prior to any Trees being planted or Amenities being installed.
2. Make all arrangements and assume any expenses related to any commemoration or dedication ceremony.
3. Identify and hold harmless, the Town of Lamont, its agents, servants and employees from and against all actions, suits, proceedings, or judgements taken against the Town based on the construction and installation of the amenities undertaken by the Town, unless such actions, suit, proceeding or judgement was due to the negligent acts or omissions of the Town of Lamont, its agents, servants or employees.

Town of Lamont shall:

1. Be responsible for the purchase and installation of the agreed upon amenities or planting of the agreed upon tree(s).
2. Be responsible for ensuring that tree(s)/amenities meet the Town of Lamont standards.
3. Be responsible for any damages to any existing equipment or repairs necessary to the site due to the activities carried out by the Town, its agents, servants, employees or contractors while they are installing the amenities or developing the site for this project.
4. Be responsible for the cleaning up and removal of construction fixtures and debris from the site after the installation of the amenities.
5. Retain all the manufacturer warranties in order that the Town can ensure the guarantees under such warranties are carried out.
6. Be responsible for the installation of the amenities and any other work involved in the memorial project. Such responsibility will include securing the construction site in a manner that is safe for the people who are using the park.
7. Identify and hold harmless the applicant, his/her agents, servants and employees from and against all actions, suit, proceedings or judgements taken against the applicant based on the construction and installation of the amenities, or planting of tree(s) undertaken by the Town, unless such action, suit, proceeding or judgement was due to the negligent act or omission of the applicant, his employees, agents or servants.

In witness whereof the parties hereto sign this Agreement on the day and year written below:

Printed-Applicant name	Signature	Date
------------------------	-----------	------



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 5.3

**COUNCIL MEETING DATE:**  
May 25, 2021

## ITEM DESCRIPTION OR TITLE

**60<sup>th</sup> Anniversary Bus/Train Accident Memorial Request**

## RECOMMENDATION

That Council approve the request by the Chipman and Lamont Bus/Train Memorial Committee to erect a monument in the Queens Monument Park contingent on a proposed drawing be submitted to Administration for approval.

## BACKGROUND

During the April 27, 2021 Council Meeting, Council requested the proposal of a 60<sup>th</sup> Anniversary Bus/Train Accident Memorial be referred to the Parks and Recreation Committee for a recommendation.

The 60<sup>th</sup> year commemoration of the Chipman and Lamont Bus/Train accident passed quietly last year with the COVID-19 pandemic. The Memorial Committee wanted to honour the 17 young people who lost their lives in the tragedy, and the survivors who have lived on to carry those memories. The memorial is to be erected in conjunction with the Queens's Memorial along the railway by August 2021, in time for a blessing event held before harvest (subject to COVID-19 restrictions).

The Parks and Recreation Committee recommended approval of the memorial, subject to receipt and approval of drawings.

## COMMUNICATIONS

Notify the Parks and Recreation Committee and the Chipman and Lamont Bus/Train Memorial Committee of the decision.

## IMPLICATIONS OF DECISION

In an effort to encourage a broader awareness, interest, and participation in the community, the Chipman and Lamont Bus/Train Memorial Committee has undertaken an important project in memory of this local tragedy.

## FINANCIAL IMPLICATIONS

All costs associated with the project are at the expense of the Chipman and Lamont Bus/Train Memorial Committee.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**POLICY AND/OR LEGISLATIVE REFERENCES**

- Bylaw #06/17 Land Use Bylaw
- Policy #72-08 Park Sponsorship, Donation and Memorial Contributions
- Strategic Plan Goal #7: Continually improve communication from the Town to its residents to encourage broader awareness, interest and participation.

**ATTACHMENTS**

1. Letter 60th Anniversary Bus Train Accident Memorial

Report Prepared By: Tyler Edworthy, Director Operations & Infrastructure

Approved by CAO:

A handwritten signature in black ink, appearing to be the initials "TE" followed by a flourish.

March 18, 2021



Dear Members of Town Council and Town Administration,

As the 60<sup>th</sup> year commemoration of the Chipman and Lamont Bus-Train accident passed quietly with the Covid events of 2020, a project being considered to honor that milestone is being proposed.

Under the guidance of Tom Hrehorets as Chairman a committee has been formed to look into the possibility of erecting a memorial to honor the 17 young people who lost their lives in that tragedy and the survivors who have lived on to carry those memories. Work is being undertaken to fundraise for such a project, requests for proposals for memorial design are being explored, and community support has been established and appears to be strong.

It has been suggested that this memorial be erected in conjunction with the Queen's monument, east of Tom Hrehorets current office building, along the railway. That area is, of course, Town property and we would require permission to proceed with the installation. A possible timeline would be installation by August, 2021, and a blessing event could be held before harvest, subject to the Covid restrictions in place at the time.

We would ask you to consider this proposal and provide your feedback. Any concerns or questions you might have can be directed to Tom Hrehorets [REDACTED]  
[REDACTED]

Thank you for your consideration,  
[REDACTED]

Severed as per Section 17 of  
FOIP Act

Trudy Harrold  
Secretary/Treasurer  
Chipman and Lamont Bus/Train Memorial Committee



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 5.4

**COUNCIL MEETING DATE:**  
May 25, 2021

**ITEM DESCRIPTION OR TITLE**

**Tax Levy Reduction Request-Heartcreek Lamont Estate Ltd.**

**RECOMMENDATION**

Council to determine if a reduction is appropriate.

**BACKGROUND**

A request for a reduction of property taxes was received on March 18, 2021 from the landowner of NW-16-55-W4. The request includes a reduction of the 2021 taxes to \$250.00 per lot rather than the \$500 minimum per lot, which would result in the total taxes payable from \$16,000 to \$8,000 for 2021.

The landowner has requested reductions over the past 8 years and reductions were granted each year with the exception of 2020. In 2020, Council denied the request and required the landowner's adherence to Bylaw 05/20 which resulted in taxes payable of \$16,000.00.

Administration has been in frequent contact with the landowner to support and assist in exploring plans for development. The landowner has recently been provided the complete details of the new Municipal Property Tax Rebate Program. As the program is designed, tax relief is provided to a developer once the development commences.

**COMMUNICATIONS**

Administration will communicate Council's decision.

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

The options available are to:

- a) Council may request that landowner adhere to Bylaw 05/21, which states that the minimum amount payable for general municipal purposes as property taxes shall be \$500.00 per property, which would result in taxes owing of \$16,000.00.





## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

Council may also direct Administration to continue to work with the landowner to ensure that the landowner is fully informed on the details of the recently approved Municipal Property Tax Rebate Program.

- b) Council may grant requested 50% tax reduction request which would adjust the minimum amount payable for general municipal purposes as property taxes to \$250.00 per lot, resulting in taxes of \$8,000.00.
- c) Council could determine any other direction deemed appropriate.

### POLICY AND/OR LEGISLATIVE REFERENCES

- Strategic Plan Goal #4: Promote and support economic development to enhance employment opportunities and grow the Town's non-residential tax base.
- Strategic Plan Goal #6: Ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with progressive, transparent and effective governance practices.
- MGA Section 347
- Bylaw 04/21, Municipal Property Tax Rebate

### ATTACHMENTS

1. Heartcreek Lamont Estate Ltd. Request
2. Bylaw 04/21, Municipal Property Tax Rebate
3. March 10, 2020 Request for Decision

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

Date: March 17th, 2021

Attn: Mayor Bill Skinner and Councilors, Town of Lamont  
5303 - 50th Ave, Bag 330, Lamont, Alberta, T0B 2R0, CANADA  
Phone: 780-895-1020

**Re: 2021 Tax Levy Reduction for Undeveloped Farmland in Town of Lamont**

Dear Mayor and Councilors,

The intent of this note is to apply for the year 2021 tax levy reduction for our properties in Town. Thank you for your time and kind consideration for our past request.

Background of the properties: It's undeveloped, located at north of highway 15, south of the school, and east of highway 831. There are two parcels, one has 31 subdivided lots of 52.88 acres and another one is the un-subdivided 22.50 acres' land.

With the energy transition to net-zero emission, we started looking for some opportunities listed below as examples that could potentially increase the property value and benefit both our business and Town of Lamont.

1. Solar Farm project - The proposed solar farm is expected to create 6-10 MW of power for about 1200-2000 homes. We are just communicating with our potential partners such as Solar Developer, power distribution, and Government of Albert and see if it's economically feasible.
2. Laydown yard - where tools, materials, equipment, vehicles, etc. can be stored on our properties until they need to be used by the oil patch. We had done some work with our shipping partner before the COVID started. We are going to pick this up and continue looking forward for that opportunity.

We had some conversations with our Town Officers and received very constructive advice. We will follow the town permit process for any of development and look for Win-Win future.

As a property owner in Town of Lamont, we are still facing our challenges this year. We strongly expect that the tax rate of this year can be reduced by half to *8000 \$ or 250\$ per title*. The tax levy required is \$500 per title and \$16,000 in total. It would be very appreciated if you could help our business pass the difficult, painful, and uncertain time. Really appreciated!

Thank you for your kind understanding and looking forward to hearing from you.

Sincerely,

*Zhengren Zhou*

Zhengren (Joe) Zhou, *Heartcreek Lamont Estate Ltd.*  
Phone: +1 780-906-6019



**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA,  
TO PROVIDE FOR A MUNICIPAL PROPERTY TAX REBATE PROGRAM**

**WHEREAS** the Council of the Town of Lamont deems it necessary to provide for a Municipal Property Tax Rebate Program.

**NOW THEREFORE** pursuant to the provisions of the *Municipal Government Act*, R.S.A. 2000 c.M-26 and amendments thereto, the Council of the Town of Lamont, hereby enacts as follows:

**1. BYLAW TITLE**

- a. This Bylaw is known as "Municipal Tax Rebate Bylaw".

**2. DEFINITIONS**

For the purposes of this Bylaw:

- a. "Act" means the *Municipal Government Act* RSA 2000, c.M-26;
- b. "Bylaw" means this Municipal Property Tax Rebate bylaw established by the Municipality;
- c. "Construction Start Date" means the date the Building Permit is issued;
- d. "Council" means the Council for the Town of Lamont;
- e. "Municipality" means the Town of Lamont;
- f. "Municipal Property Tax" means those taxes collected on the Town of Lamont tax notice excluding Requisitions;
- g. "New Construction" means new commercial or industrial structures constructed on vacant lands or replacing removed or demolished existing structures as defined in the Town of Lamont Land Use Bylaw;
- h. "New Residential Construction" means new residential structures constructed on vacant lands or replacing removed or demolished existing structures, including new modular homes, as defined in the Town of Lamont Land Use Bylaw;
- i. "Principal Building" means a building that is the Principal building of occupation and excludes accessory buildings;
- j. "Rebate Period" is either:
  - a. a three year term beginning January 1 following the Construction Start Date for New Construction, or
  - b. a three year term beginning January 1 following the Construction Start Date for New Residential Construction.
- k. "Requisitions" means a school and seniors requisitions collected on the Town of Lamont Tax notice.

**TOWN OF LAMONT  
BYLAW 04/21**

**3. APPLICATION PROCEDURES FOR DETERMINATION OF ELIGIBILITY**

- a. Eligible New Construction and New Residential Construction is for the Principal Building structure only.
- b. Eligible applications must meet the following criteria:
  - i. New Residential Construction with approved development and building permits dated after this Bylaw comes into effect.
  - ii. New Construction with approved development and building permits dated after this Bylaw comes into effect.
  - iii. Existing homes that are demolished to accommodate construction of a new residence.
  - iv. Existing commercial or industrial buildings that are demolished to accommodate new construction.
  - v. Applicant must be the legal landowner, as named on the certificate of title.
- c. Rebate is restricted to one (1) New Construction or one (1) New Residential Construction per lot.
- d. New Construction or New Residential Construction applies to permanent structures situated on a permanent foundation and complies with the Alberta Building Code.
- e. Municipal Property Taxes must be paid by the due date indicated on the Tax notice during the eligible Rebate Period, or eligibility will be terminated.
- f. Applications for Rebate must be completed annually during the Rebate Period in a form prescribed by the Town of Lamont.
- g. Applications must be received by the Town of Lamont by December 1st each year during the Rebate Period to be eligible.
- h. All New Construction or New Residential Construction must conform to the Town of Lamont Land Use Bylaw and Alberta Building Code regulations.
- i. The property taxes must be current at the time of the application or the application for rebate will be cancelled.
- j. Requisitions are not eligible for a rebate and must be paid by the applicant.
- k. The Municipal Property Tax Rebate applies only to the municipal portion of taxes and does not apply to taxes on the land assessment or the requisitions such as the Alberta Education requisition and Lamont County Seniors Foundation requisition.

**4. PROVISIONS AND REGULATIONS**

- a. Council may make rules and regulations consistent with this Bylaw for the effectual carrying out of this bylaw and for the efficient management, control and regulation of the bylaw.

**TOWN OF LAMONT  
BYLAW 04/21**

**5. SEVERABILITY**

- a. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.

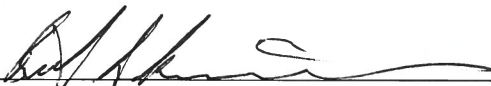
**6. EFFECTIVE DATE**

- a. That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A FIRST TIME THIS 27<sup>th</sup> DAY OF APRIL, 2021.

READ A SECOND TIME THIS 27<sup>th</sup> DAY OF APRIL 2021.

READ A THIRD TIME AND PASSED THIS 11<sup>th</sup> DAY OF May 2021.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

May 12/21  
\_\_\_\_\_  
Date signed



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM:

**COUNCIL MEETING DATE: March 10, 2020**

**ITEM DESCRIPTION OR TITLE**

**Tax Levy Reduction**

**RECOMMENDATION**

Council to determine the if a reduction is appropriate.

**BACKGROUND**

A request for a reduction of property taxes was received by Administration from the landowner of NW-16-55-W4 2020 (attached). The request is to reduce the taxes to \$250.00 per lot (same as 2019 and 2018 level) or lower to \$125.00 per lot.

The following information is provided as background information.

1. In 1980, the Town entered into a Development Agreement with the (then) owners of the above noted lands, which has been registered on the title of each of the 31 lots registered under Plan 802 1966. The Development Agreement required that the Developer commence servicing of the lots located within Plan 802 1966 (Stage 1) within 6 months of plan registration, provide security to ensure completion of the servicing, complete the servicing, etc.
2. The Development Agreement stipulated that in the event the above conditions were not carried out the Town could terminate the Development Agreement in its sole and absolute discretion.
3. While the subdivision of the 31 lots was completed and the plan registered at Land Titles we are unaware if any effort was made on the part of the initial owners, or any subsequent owners, to comply with the any of the conditions of the Development Agreement with regards to the completion of the servicing of the lands. It could be argued that the Developer defaulted on the agreement years ago however it appears that nothing was done by the Town to follow up and address this default.
4. The Development Agreement also required that the plan of subdivision for the 22.50 acres (Stage 2) be registered within four (4) years of the date of the Development Agreement. Because the Developer did not proceed with the subdivision of this parcel the Development Agreement was not registered against the title to the lands.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

5. The current owner purchased these lands in 2007, however he is limited in what he can do with the lots as they are not serviced. The current landowner is totally responsible for the cost and installation of all services to the property line of each individual lot, which also includes oversizing of off-site water, sanitary sewer and storm sewer necessary to service his lands and any adjacent lands. The Town wants to ensure that none of these lots are sold to a third party until the overall servicing of the lands is addressed.
6. The current landowner could sell the un-subdivided 22.50 acre parcel, as farmland, because it is a remnant of the original quarter section and is zoned future development (FD).
7. The 31 individual lots are zoned Medium Industrial.
8. Administration continues to be in contact with the landowner to assist in determining a plan for development.

**COMMUNICATIONS**

Administration will communicate Council's decision.

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

The options available are to:

- a) Require the adherence to Bylaw 03/19 which states that the minimum amount payable for general municipal purposes as property taxes shall be \$500.00 per property; which would result in taxes owing of \$16,000.00; or
- b) Council may authorize reducing the minimum amount payable for general municipal purposes as property taxes to \$250.00 per lot, which would result in taxes owing of \$8,000.00.
- c) Council could determine any other direction they deem appropriate.

Given the current state of the economic climate in the region, from a financial perspective, the municipality is not in a financial position to forgive taxes for any ratepayer.



## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

The intent of imposing minimum tax levy is typically to encourage development. To date this has not occurred.

It appears that the taxes have been requested to be reduced to \$250 per lot for at least the past seven (7) years. Council decisions have been to reduce the tax levy for the landowner as requested.

This multi-lot parcel is the only parcel negatively affected by the minimum tax levy.

### POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 347

**347(1)** If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

**(2)** A council may phase in a tax increase or resulting from the preparation of any new assessment.

### ATTACHMENTS

Letter dated February 26, 2020 from Heartcreek Lamont Estate Ltd.

Report Prepared By: Christine Beveridge

Approved by CAO:

Date: February 26, 2020  
Attn: Mayor Bill Skinner and Councilors, Town of Lamont  
5303 - 50th Ave, Bag 330  
Lamont, Alberta, T0B 2R0, CANADA  
Phone: 780-895-1020

**Re: 2020 Tax Levy Reduction for Undeveloped Farm Land in Town of Lamont**

Dear Mayor and Councilors,

Firstly, thank you very much for your support on the 2019 tax levy reduction for our properties in Town. Great help to our small business!! Again, for the same reason this year in 2020, the land is still a pure farmland with a very limited revenue generated from it. We highly recommend that the Council can give a review again and kind consideration.

The properties we have in Town are the undeveloped farmland, located at north of highway 15, south of the school, and east of highway 831. There are two big parcels; one parcel has 31 subdivided lots of 52.88 acres and another one nearby is the un-subdivided 22.50 acres' land. The tax levy we need to pay is \$500 per title and \$16,000 in total. However, the nature of the properties has not been changed. It's too hard for the small business owner to afford and manage due to our long-term economic downturn.

As per your request, we had the promotion signage installed and maintained at south-west corner of the property along the highway 831. We, at Heartcreek Lamont, have been working on the marketing and development promotion for years and will continue to do so. To make it visible to the market, we have created the website <http://www.heartcreekgroup.com/>.

Our investment is heavily linked to Alberta economy and our regional industrial growth. By looking at current economic situation, there are some positive signs, but we are still struggling on getting our economy going in a way we expected. Here are some highlights:

- The CBC's latest outlook predicted that several factors will conspire to boost production in the oilsands by an average of 4.2 per cent per year from 2020 to 2024. Canada's energy sector is about to enter a period of sustained growth...
- The recovery in energy investment will get rolling in 2020 with the biggest contributors being Trans Mountain Pipeline, Coastal Gaslink Pipeline and LNG Canada. As work starts in Alberta, Trans Mountain expected to be laying pipe in B.C. in this spring.
- Pipeline optimization programs at Enbridge and TC Energy that use drag-reducing agents to increase the flow on current pipeline infrastructure will add up to 150,000 barrels per day by early January.

Again, our long-term vision still leads us to believe that our industrial sector will glow again in Alberta with the effort made recently by our new government and the area municipalities like Town of Lamont. We must wait and be patient. Time will come... No doubt, Lamont area



maintains the unique advantages and features in the region, such as Alberta Heartland Industry nearby, Elk Island Park on door way, Highways going through to north Fort Mac and west to Capital city, people leadership and ownership, skilled resources, culture and history, etc. I am positive and so happy seeing many initiatives created for future growth and development such as the **Strategic Plan for 2019-2022** and **Intermunicipal Development Plan**.

Given the locational advantage, diverse range of feedstock, access to global markets, and strong R&D sector, investment potential is limitless. Here are the recent update and highlights on Major Projects in Alberta's Industrial Heartland as you know:

- Inter Pipeline's construction of the Heartland Petrochemical Complex (HPC) is well underway. The facility is designed to convert locally sourced, low-cost propane into 525,000 tons per year of polymer grade polypropylene.
- Value Creation Inc., on track to invest \$2 billion in an upgrading facility in the Heartland, will create more than 2,000 construction jobs and another 200 full-time positions once the facility is up and running.
- An update recently from North West Redwater Partnership said that additional work and testing is required on the \$9.5-billion facility's gasifier. The refinery is planned to startup in December using SCO to produce diesel again, with the expectation to begin processing bitumen in early 2020.
- Kinder Morgan Base Line Terminal is a JV with Keyera Corporation. There is potential for the terminal to expand its operations by another 1.8 million barrels in the future.
- Cenovus Energy has filed for regulatory approval of plans to build a large 190K-bbl/d Diluent Recovery Unit at its Bruderheim Rail Terminal, allowing it to ship more oil out of Alberta.

We'd like to continue working together with the Town office and council for Win-Win future. However, to keep cost down for our business, we were thinking of options like consolidating the 32 multiple titles to one or two but it's not something we like to do. This would reduce the lot availability in Town and limit growth capability for both of us. We choose to stay as is and have the Council to consider our unique situation.

We, as a property owner in Town of Lamont, will continue to face our challenges for 2020. We strongly expect that the tax rate of this year can be reduced to the same level as last year *or lower (like 4000 \$ in total or 125\$ per title -- It's still a farmland)* until our economy is getting recovered... Please feel free to let me know if you have any comments and questions.

Thank you very much for your kind understanding and looking forward to hearing from you.

Sincerely,

*Zhengren Zhou*

Zhengren (Joe) Zhou, *CEO & President*  
Heartcreek Lamont Estate Ltd. Phone: +1 780-906-6019



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 5.5

**COUNCIL MEETING DATE:**  
May 25, 2021

**ITEM DESCRIPTION OR TITLE**

**June is Recreation and Parks Month Proclamation**

**RECOMMENDATION**

That Council proclaim that "June is Recreation and Parks Month".

**BACKGROUND**

A request for the Alberta Parks and Recreation Association was received to proclaim June as Recreation and Parks Month to help to highlight to the community that quality recreation and parks resources are beneficial and should be celebrated.

**COMMUNICATIONS**

- The Association would be notified of the proclamation.
- Information about recreation initiatives offered in the month would be shared with the community through the Town's regular communication methods.

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

N/A


**POLICY AND/OR LEGISLATIVE REFERENCES**

At present, there is no Proclamation Policy to guide the process.

**ATTACHMENTS**

1. Proclamation request
2. Proclamation

Report Prepared By: Christine Beveridge, CAO

Approved by CAO: 

**From:** [Heather Cowie](#)  
**To:** [Christine Beveridge](#)  
**Subject:** June is Recreation and Parks Month Proclamation  
**Date:** Wednesday, May 19, 2021 7:15:16 AM  
**Attachments:** [2021 JRPM Proclamation.pdf](#)

---

May 19, 2021

Mayor Bill Skinner & Council  
Town of Lamont  
PO Bag 330  
Lamont, AB T0B 2R0

**RE: June is Recreation and Parks Month Proclamation**

Dear Mayor Bill Skinner & Councillors,

Alberta Recreation and Parks Association (ARPA) has been recognizing June is Recreation and Parks Month (JRPM) for the past 20 years. This recognition of the month of June highlights the many benefits recreation and parks bring to our communities and citizens and acknowledges the strong foundation of recreation and parks facilities and programs in Alberta.

JRPM is in its 20th year of recognizing recreation and parks in Alberta, and across the country. We continue to work towards our vision to make JRPM a household name, so that when June rolls around, every Albertan is eager and excited to spend the month enjoying all the recreation activities and parks they have at their disposal.

To celebrate JRPM and your community, ARPA is asking for your public support by signing the official June is Recreation and Parks Month Proclamation attached. By signing this proclamation, your signalling to your community that quality recreation and parks resources are beneficial and should be celebrated.

In addition to the 20th Anniversary of JRPM, it is also ARPA's 70th Anniversary. ARPA is a not-for-profit organization committed to building healthier and happier communities and citizens by developing and promoting recreation and parks. Many of the municipalities in Alberta with staff, programs and facilities that support recreation and parks are members of ARPA. This past year has been a difficult one to support communities and citizens with the services we are proud to deliver. We would like to acknowledge the important role that recreation and parks play in each of our communities and we ask you to join in these celebrations by thanking your recreation and parks employees for the work they have done, especially over this past year.

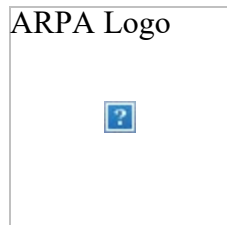
We believe in the power of recreation and parks, and we want Alberta to know it. Our goal is

for Albertans to recognize JRPM and to celebrate by getting outdoors and being active.

Please get in touch with our Communications Coordinator, Caleb Boorse, to learn more about JRPM, or if your municipality is choosing to sign the proclamation, by email at [cboorse@arpaonline.ca](mailto:cboorse@arpaonline.ca) or visit our website at <https://arpaonline.ca/events/JRPM/rp-overview>.

Sincerely,

Heather Cowie  
ARPA President



**Heather Cowie**  
President  
Alberta Recreation and Parks Association  
(780)-415-1745  
[www.arpaonline.ca](http://www.arpaonline.ca)



*ARPA would like to acknowledge the First Nations, the Métis, and all of the people across Alberta who share a history and a deep connection with this land. We dedicate ourselves to moving forward in partnership with Indigenous communities in the spirit of reconciliation and collaboration.*

# PROCLAMATION

## TOWN OF LAMONT



### JUNE IS RECREATION AND PARKS MONTH

**Whereas**, in Alberta, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for all residents and visitors from around the world; and

**Whereas**, recreation and parks enhance quality of life, active living, leisure education, and lifelong learning, helps people live happier and longer, develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles, and enhances overall mental health and wellbeing; and

**Whereas**, recreation and parks build family unity and social capital, strengthens volunteer and community development, enhances social interaction, creates community pride and vitality, promotes equity, inclusivity, sensitivity and understanding to cultural diversity, and fosters a sense of belonging; and

**Whereas**, recreation and parks can be used for therapy and rehabilitation of individuals experiencing illness, impairment, and disability; and

**Whereas**, the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, decrease vandalism, attract new business, increase tourism and curb employee absenteeism; and

**Whereas**, our parks, open spaces and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

**Whereas**, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities.

**Now, Therefore be it Resolved**, that the Alberta Recreation and Parks Association (ARPA) does hereby proclaim that June, which witnesses the greening of Alberta and serves as a significant gateway to family activities, has been designated as June is Recreation & Parks Month, which will annually recognize and celebrate the benefits derived year round from quality recreation and parks resources at the local, regional and provincial levels.

**Therefore**, Town of Lamont (name of municipality/organization), in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as June is Recreation & Parks Month.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2021 by:

\_\_\_\_\_ (print name and title)

\_\_\_\_\_ (signature)



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM:

5.6

**COUNCIL MEETING DATE:**  
May 25, 2021

## ITEM DESCRIPTION OR TITLE

**Appointment of Interim Chief Administrative Officer**

## RECOMMENDATION

That Council appoint Dawn Nielsen as Interim Chief Administrative Officer effective May 29, 2021.

## BACKGROUND

Christine Beveridge has provided her resignation effective May 28, 2021; therefore, an Interim Chief Administrative Officer (CAO) must be appointed by resolution.

Council is in the process of recruiting a new CAO and until a replacement is found, an Interim CAO must be appointed to meet legislative requirements.

## COMMUNICATIONS

Municipal Affairs will be provided notification of the appointment.

## IMPLICATIONS OF DECISION

Dawn Nielsen will be the Interim CAO May 29, 2021, until a new CAO is appointed.

## FINANCIAL IMPLICATIONS

No additional costs as they are included within the budget.

## POLICY AND/OR LEGISLATIVE REFERENCES

- MGA Section 205 (2)
- Strategic Plan Goal #6: Ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with progressive, transparent and effective governance practices.

## ATTACHMENTS

N/A



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "Dawn Nielsen", is written over the line for the CAO's approval.





## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: May 25, 2021**

**ELECTED OFFICIAL: Mayor Bill Skinner**

**REPORT PERIOD: May 6, 2021 – May 19, 2021**

---

### **Boards and Committees:**

### **Items for Council Discussion:**

### **Town of Lamont Business:**

- May 7: telephone conference call with executive search firm re: CAO recruitment

### **Professional Development (Workshops & Conferences):**

- May 12: Telephone TownHall re: Public Health restrictions due to pandemic with premier Kenny, Dr. Hinshaw, Min. McIver and Min. of Health

### **Lamont Functions and Events:**

- Recorded speech to be added to DVD being presented to graduates from Lamont High School as there will be no formal public graduation ceremony again this year due to pandemic