

# Council Package

## February 9, 2021



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**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
February 9, 2021**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

**1.4.1. January 26, 2021 Minutes**

**2. CLOSED SESSION**

**3. DELEGATIONS**

**3.1. MOTION FOR ACCEPTANCE OF DELEGATION**

**3.1.1. Fort Air Partnership Presentation**

**4. CORRESPONDENCE**

**4.1. Town of Lamont Library Board Minutes- January 4, 2021**

**4.2. Town of Lamont Library Board Minutes- February 1, 2021**

**4.3. Municipal Governance FAQ – January 22, 2021**

**4.4. Alberta Hub Meeting Minutes- January 25, 2021**

**4.5. Mackenzie County Letter to the Premier- January 27, 2021**

**4.6. Lamont Health Care Centre Board Minutes – December 21, 2020**

**5. NEW BUSINESS**

**5.1. Bylaw 08/20, Land Use Bylaw 06/17 Amendment, 3rd Reading**

**6. REPORTS**

**6.1. Mayor & Council Reports**

**6.2. CAO**

**6.3. Director, Infrastructure & Operations**

**6.4. Finance**

**6.5. Fire District**

**7. NOTICES OF MOTION**

**8. ADJOURNMENT**



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
January 26, 2021  
Regular Meeting of Council**

**HELD BY ZOOM MEETINGS**

**PRESENT:**

Bill Skinner	Mayor
Jody Foulds	Councillor
Kirk Perrin	Councillor
Al Harvey	Councillor
David Taylor	Councillor
Perry Koroluk	Councillor
Christine Beveridge	Chief Administrative Officer
Tyler Edworthy	Director, Operations & Infrastructure
Laraine Stuart	Development Officer

**CALL TO ORDER AND RELATED BUSINESS**

**Call to Order: Mayor Skinner:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**MOTION: 14/21 Councillor Koroluk:** That the Council Agenda be accepted as presented.

**CARRIED**

**Public Hearing**

**Public Hearing re: Bylaw 08/20 - Amendments to Land Use Bylaw 06/17**

Mayor Skinner opened the Public Hearing at 7:00 p.m. and provided an overview of the Public Hearing process.

Bylaw 08/20 received first reading on November 24, 2020.

Laraine Stuart, Development Officer provided an overview of Bylaw 08/20.

There were no submissions received for the Public Hearing.

Mayor Skinner closed the Public Hearing at 7:25 p.m.

**Declaration of Pecuniary Interest:** None.

**Adoption of Minutes:**

a) Meeting Minutes – January 12, 2020

**MOTION: 15/21 Councillor Foulds:** That the Minutes of the January 12, 2020 Meeting be accepted as presented.

**CARRIED**

b) Parks and Recreation Committee Meeting Minutes – October 19, 2020

**MOTION: 16/21 Councillor Taylor:** That the Minutes of the October 19, 2020 Parks and Recreation Committee Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS: None.**

**CLOSED SESSION: None**

**CORRESPONDENCE: None**

**NEW BUSINESS**

**Bylaw 08/20, Land Use Bylaw**

**MOTION: 17/21 Councillor Taylor:** That Council approve amending Bylaw 08/20 Land Use Bylaw Amendment by adding 'Mixed Use Development' as a permitted use to Section 7.6.2 of Land Use Bylaw 06/17.

**CARRIED**

**MOTION: 18/21 Councillor Taylor:** That Council give 2<sup>nd</sup> reading to Bylaw 08/20, Land Use Bylaw, as amended.

**CARRIED**

**2021 Federal Census**

**MOTION: 19/21 Councillor Perrin:** That Council supports the 2021 Census and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support programs and services that benefit our community.

**CARRIED**

**Lamont Curling Club Request**

**MOTION: 20/21 Councillor Foulds:** That Council approve the Lamont Curling Club's request for the Town to resume operations and utility costs of the Lamont Curling Rink as of December 1, 2020.

**CARRIED**

**Lamont Arena Closure**

**MOTION: 21/21 Councillor Perrin:** That Council give direction to Administration to cease operations of the Lamont Arena for the remainder of the 2020/2021 ice season effective January 27, 2021.

**CARRIED**

**REPORTS**

**Council Reports:**

<b>Mayor Skinner</b>	Written report attached.
<b>Councillor Foulds</b>	Attended a virtual Alberta Hub meeting on January 25, 2021.
<b>Councillor Koroluk</b>	Attended a virtual FCSS meeting on January 21, 2021. They will be sending out a questionnaire on events/COVID.
<b>Councillor Taylor</b>	Written report attached
<b>Councillor Harvey</b>	Attended a Library Board meeting and the minutes will be presented when complete.
<b>Councillor Perrin</b>	No report.

**Staff Reports:**

**CAO Report** Presented Council with a COVID Update.

**MOTION: 22/20 Councillor Taylor:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:** None.

**ADJOURNMENT:** Mayor Skinner adjourned the meeting at 7:59 p.m.

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Mayor

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Chief Administrative Officer

# FORT AIR PARTNERSHIP

## Town of Lamont

February 9, 2021



FORT AIR PARTNERSHIP

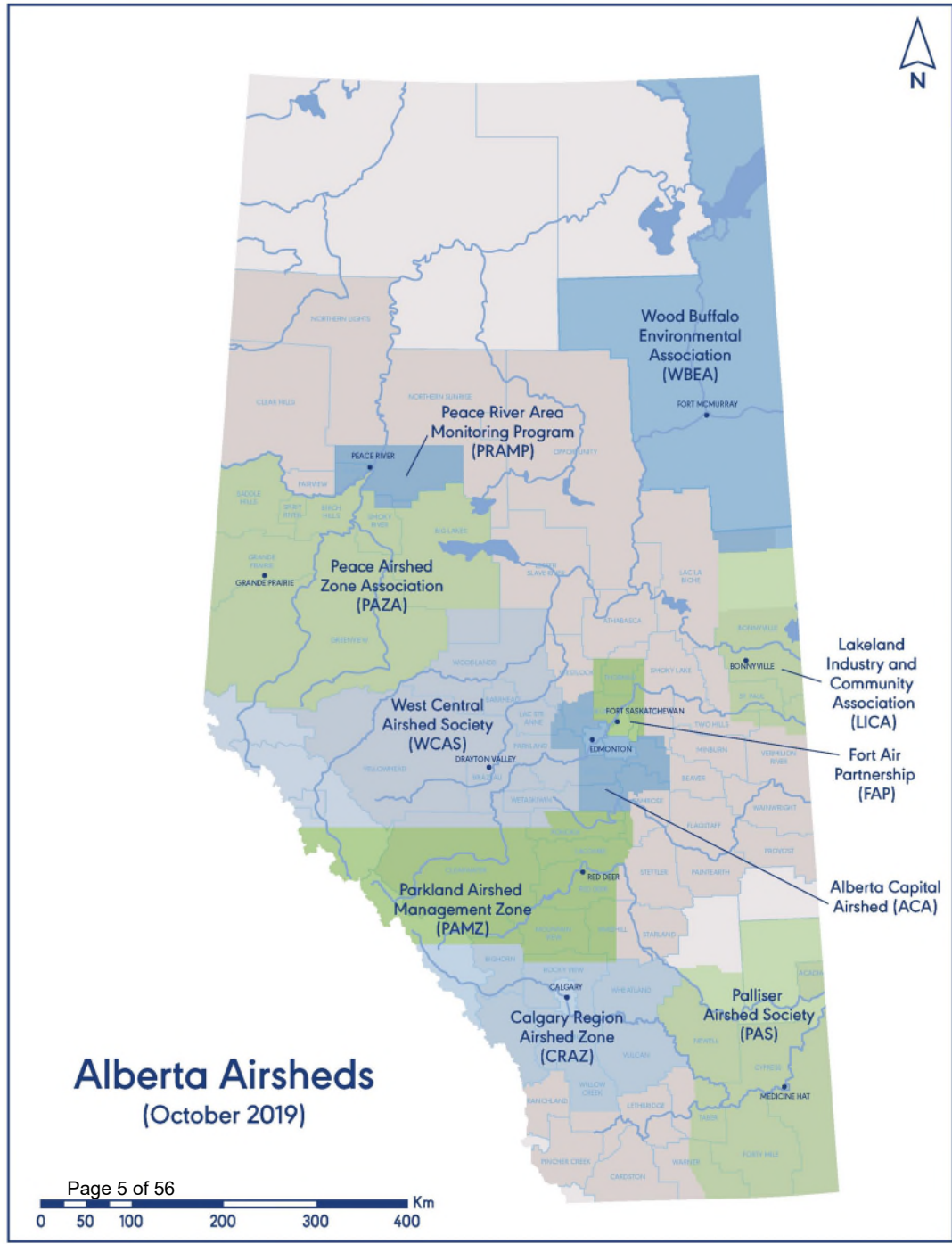
*We Monitor the Air You Breathe*





# Alberta Air Quality Monitoring:

10 Airsheds operate 83  
continuous air  
monitoring stations  
across Alberta.



Alberta Airsheds  
(October 2019)

# Fort Air Partnership

- Independent, transparent, non-profit, multi-stakeholder organization. Established in 1997.
- *Mission: Operate a regional network to monitor and report on credible and comprehensive ambient air quality information.*
- Funded by industry, province and municipalities.



# FAP Roles



- Monitor air quality where people live.
- Communicate air quality results to the public and stakeholders.  
Data is used to:
  - Compare to Alberta Ambient Air Quality Objectives and report exceedances
  - Make decisions on managing air quality
  - Calculate the Air Quality Health Index
- Educate the public and stakeholders about air quality and actions and activities that can impact air quality.
- Collaborate with others.



# Education and Outreach



FORT AIR PARTNERSHIP  
*We Monitor the Air You Breathe*

- Life in the Heartland
- School Curriculum Program
- Air Quality Fact Sheets
- Quarterly and Annual Air Quality reports
- Alberta Airsheds Council



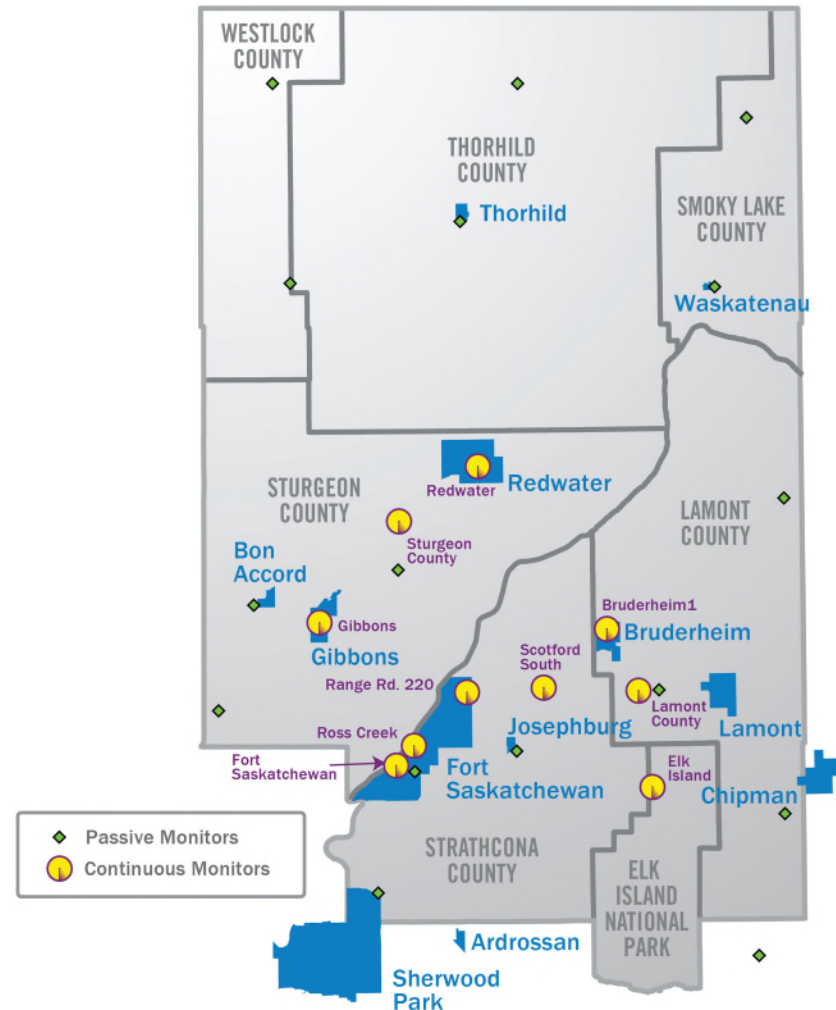
# FAP Network

**Boundary:** 4500 km<sup>2</sup>

## Monitoring Sites:

- 9 fixed continuous stations
- 1 portable station
- 16 passive sites

## AIR MONITORING NETWORK



# Continuous Monitoring

- Measure 18 substances and weather conditions
- Operate 24 hours a day, 7 days a week
- Provide real time data
- Report exceedances
- Provide data for Air Quality Health Index calculation



# Passive Monitors



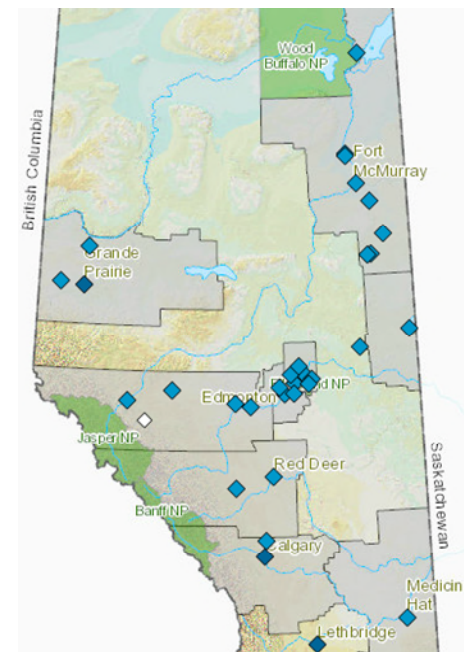
- Measure two substances, monthly average
- Qualitative indicators to determine trends and possible need for future monitoring



# Air Quality Metrics

## Air Quality Health Index (AQHI)

- Informs the public about current or predicted air quality conditions.
- Includes substances known to affect health: Ozone ( $O_3$ ), Fine Particulate Matter ( $PM_{2.5}$ ), Nitrogen Dioxide ( $NO_2$ ), Carbon Monoxide (CO), Sulphur Dioxide ( $SO_2$ ), Hydrogen Sulphide ( $H_2S$ ).
- Not used to determine long-term trends in air quality or to take management actions.





# 2020 AQHI results for FAP



FAP - 2020		Risk Level (% of time)			
Station Name	Hours Monitored	Low	Moderate	High	Very High
Bruderheim	8459	94.60%	5.38%	0.02%	0.00%
Elk Island	8374	98.39%	1.61%	0.00%	0.00%
Fort Saskatchewan	8101	94.32%	5.58%	0.10%	0.00%
Gibbons	8407	92.24%	7.71%	0.05%	0.00%
Lamont County	8428	98.28%	1.72%	0.00%	0.00%
Redwater	8217	97.70%	2.30%	0.00%	0.00%
Chipman*	3543	97.21%	2.79%	0.00%	0.00%
Sturgeon County**	3500	98.91%	1.03%	0.06%	0.00%
<b>Total hours</b>	<b>57029</b>	<b>54854</b>	<b>2159</b>	<b>16</b>	<b>0</b>

\*The portable station operated at Chipman from January 1 to May 31, 2020.

\*\*The portable station operated at the Sturgeon County from July 1 to December 31, 2020.

# Portable Air Monitoring Station

## Description

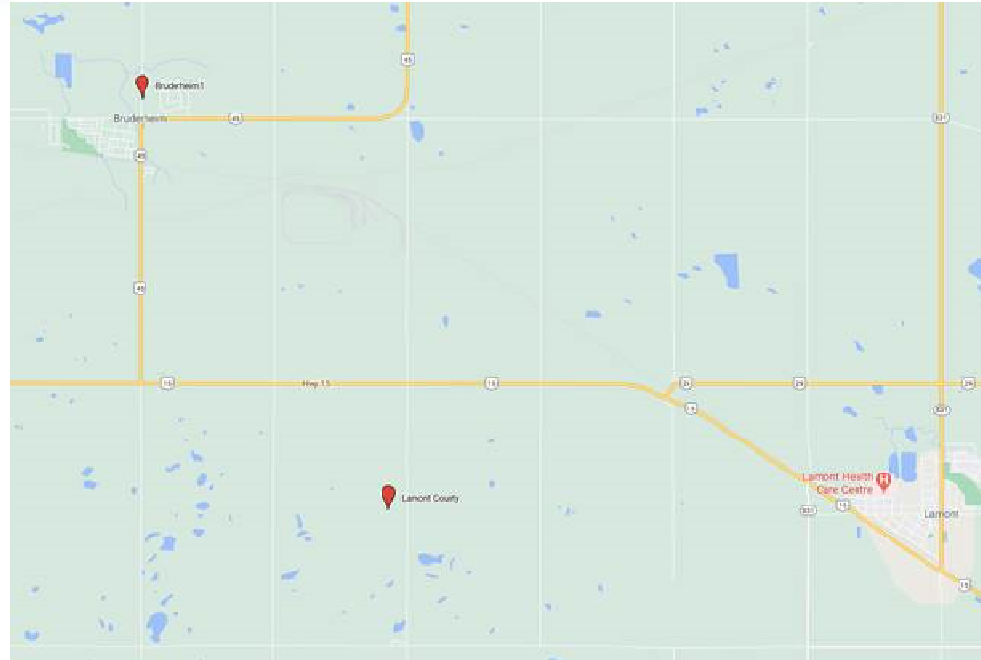
- Used to monitor air quality in areas of the FAP region previously underserved, as well as respond to emerging issues.
- Equipped to measure substances required to calculate the Air Quality Health Index (AQHI):
  - Oxides of nitrogen (NO/NO<sub>x</sub>/NO<sub>2</sub>)
  - Ozone (O<sub>3</sub>)
  - Fine particulate matter (PM<sub>2.5</sub>)
  - Sulphur dioxide (SO<sub>2</sub>)
  - Hydrogen sulphide (H<sub>2</sub>S)
  - Non-methane hydrocarbons (NMHC)
  - Meteorological parameters



# Portable Air Monitoring Station Town of Lamont Project



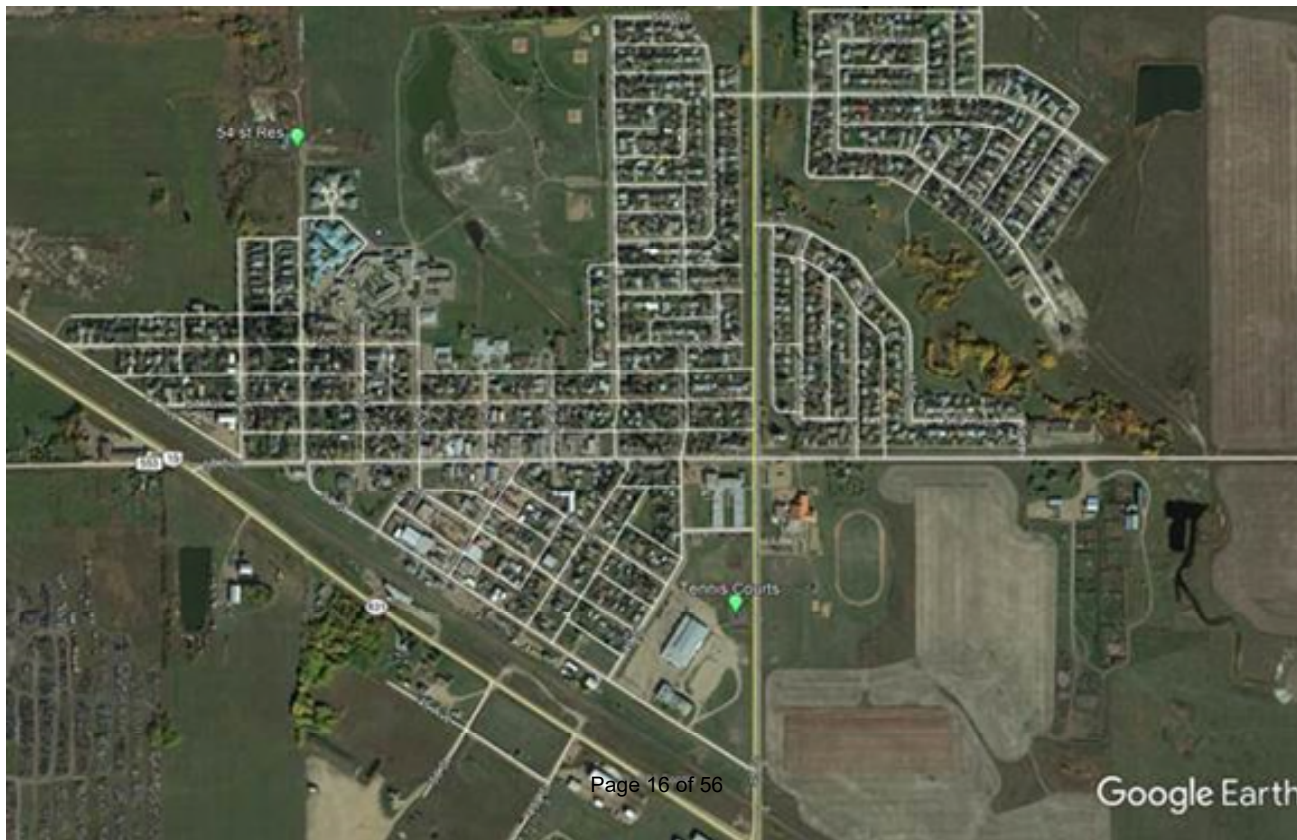
- Currently FAP operates a continuous air monitoring station in Lamont County, approximately 6km from the Town of Lamont.
- The Town of Lamont was selected as a site for the Portable Station since it is a populated area in the FAP region with no current continuous monitoring station. There is also a possibility that when the Lamont County station is set to be replaced in 2022 FAP will decide to relocate it to the Town of Lamont.
- Therefore the proposed project is a 12-month comparison between the Portable Station in the Town of Lamont with current Lamont County station.



# Portable Air Monitoring Station Town of Lamont Project



- Considering two sites within the town.
  - Old tennis courts behind the curling rink.
  - Water reservoir.



# Portable Air Monitoring Station Town of Lamont Project



- Site Advantages/Disadvantages:
  - Old tennis court behind the curling rink:
    - Advantages: good visibility for education and awareness purposes, siting meets provincial requirements (no trees to deal with), already fenced in for security, close to schools for class tours
    - Disadvantages: possible development plans for a park like setting in the future may require the station to be relocated
  - Water reservoir (54 street):
    - Advantages: good location, siting meets provincial requirements
    - Disadvantages: trees surrounding area may grow too high and need to be trimmed, no public visibility for education and awareness

# Portable Air Monitoring Station Data Use



fortair.org

- At the end of the project, a summary report will be developed. Data collected by the portable station will also be shared as follows:

- Near-real-time live data (un-validated) and hourly AQHI values:

- FAP Live Data Site:  
<http://data.fortair.org/fortair.php>
- Alberta Government Real-time Data Site:  
<http://airquality.alberta.ca/map/>

- Validated historical data, suitable for use in analysis and reports, is available from the Alberta Government air data warehouse at:  
<http://airdata.alberta.ca/>



# Additional Information:



## At **fortair.org**:

- Access air quality monitoring news and information
- Sign up for FAP's e-bulletin
- Download the AQHI app
- Live Data

- Ambient Air Data Warehouse: <http://airdata.alberta.ca/>
- AEP Energy and Environmental Response Hotline: [1-800-222-6514](tel:1-800-222-6514)

**Thank you**

**Questions?**

**Contact:**

***Nadine Blaney***

***FAP Executive Director***

**[nadine.blaney@fortairmail.org](mailto:nadine.blaney@fortairmail.org)**



**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING  
January 4, 2021 – Via Zoom**

**PRESENT:** Erin Thomas, Kelly VanDeurzen, Dinah Sudyk, Michelle Selensky, Al Harvey, Greg Huxley, David Diduck, Rebecca Nice

**ABSENT:** Cara Rich

**MEETING CALLED TO ORDER AT:** 7:38PM

**APPROVE AGENDA:** Kelly moves to approve the agenda as amended. Dinah seconds.

**PREVIOUS MINUTES:**

Kelly moves to approve the previous minutes as presented. Michelle seconds.

**TREASURER’S REPORT:**

Chequing Account Balance: \$22,985.66

As presented.

Dinah moves the treasurers report be adopted as presented. Erin seconds. Passed.

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

- 1) School response to Covid – No new news. EIPS Schools are still closed to students until January 11, 2021. Kelly will send Greg the EIPS and Lamont High School contacts in case we need to contact them when they are gone.
- 2) Kelly’s leave from board – This is Kelly’s last meeting before her leave. She hopes to be back for June’s meeting.
- 3) Northern Lights & the Empty Shelf Program – Rebecca has not heard anything from Northern Lights yet. She will request again.

**NEW BUSINESS:**

- 1) LIB Pass – Due February 28, 2021. Rebecca is unsure as to where we get the numbers. Dinah will work with Rebecca to complete it. Dinah has some experience with past LIB passes. Kelly adds that Greg will need to email Brent at Lamont High School if we need to access the computer at the school.
- 2) Boundaries – Library business – please keep it Monday to Friday unless it is an emergency.

**LIBRARIAN REPORT:**

Rebecca – Everything is still going well. Nothing new to report.

**CORRESPONDANCE:** None

**ROUND TABLE:**

AI - Northern Lights has hired a new Executive Director, James.

**NEXT MEETING: February 1, 2021 @ 7:30pm via Zoom**

**MEETING ADJOURNED AT: 7:57PM**

**TOWN OF LAMONT PUBLIC LIBRARY BOARD MEETING  
February 1, 2021 – Via Zoom**

**PRESENT:** Michelle Selensky, Greg Huxley, Dave Diduck, Dinah Sudyk, Rebecca Nice

**ABSENT:** Al Harvey, Erin Thomas, Kelly VanDeurzen

**MEETING CALLED TO ORDER AT:** 7:34PM

**APPROVE AGENDA:** Greg moves to approve the agenda as amended. Dinah seconds.

**PREVIOUS MINUTES:**

Greg moves to approve the previous minutes as presented. Dave seconds.

**TREASURER’S REPORT:**

Chequing Account Balance: \$24,186.13

As presented.

Dinah moves the treasurers report be adopted as presented. Greg seconds. Passed.

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

1. Northern Lights & the Empty Shelf Program (talked about first)
  - Rebecca said she sent a second email forwarded to someone at northern lights. She hadn’t heard of it but would ask someone else. Online web person would have heard of it. It is new – there is not a lot of information available online.
2. LIB Pass – Do we change the email to info? No. Leave it as librarian. Library Manager has been changed to vacant. Added in everyone’s information. Rebecca will email Kelly, Al, and Erin to get their information. Rebecca will email everyone once she has added the rest of the information and submitted the LIB Pass. Greg makes a motion that LIB Pass information be submitted as presented once other member demographics are inputted. Dinah seconds.

**NEW BUSINESS:**

1. Meeting Frequency. We are going to skip next month’s meeting because COVID has reduced the need for frequent meetings. Monday, April 5<sup>th</sup> is our next meeting.
2. Audit – At the April meeting is when the audit should be done. Dinah motions that we pay the \$100 to have the audit done. Greg seconds that motion.
3. Advertise for new board members – Rebecca can advertise on the Facebook page. Typically we would advertise in the newspaper. They have to apply and send in a resume. Greg motions that we make an advertisement in the newspaper for new board members. Michelle seconds.
4. Donations – Lamont county made a donation from their golf tournament (it was a virtual tournament and it went well – they collected \$8000, each library got \$2000)

**LIBRARIAN REPORT:**

Rebecca – Fundraising conference? Rebecca also received an email from someone saying that First Nations maps are available for libraries if we wanted to look into purchasing them – they provide information about the treaties and where they are.

**CORRESPONDANCE:** Greg received a sketchy email that he will ignore.

**ROUND TABLE:** Everyone thanked Michelle for being secretary of the day. Thanks everyone!

**NEXT MEETING:** April 5, 2021 @ 7:30pm via Zoom

**MEETING ADJOURNED AT:** 8:30PM

# Municipal Governance

## During the COVID-19 Pandemic

Frequently Asked Questions – January 22, 2021

While we continue to navigate the ever-evolving COVID-19 pandemic together, Municipal Affairs remains committed to issuing regular updates to address frequently asked questions and provide new information or resources as they become available. For the most up-to-date information on the COVID-19 situation in Alberta, visit [alberta.ca/COVID19](https://alberta.ca/COVID19).

If you would like a specific issue addressed in an upcoming update, please email your request to [ma.lgsmail@gov.ab.ca](mailto:ma.lgsmail@gov.ab.ca).

### Municipal Affairs Updates

Previous COVID-19 updates are available online at: [www.alberta.ca/municipal-government-resources.aspx](https://www.alberta.ca/municipal-government-resources.aspx)

## Municipal Operations

**Have there been any recent changes to the public health measures in place that affect municipal operations?**

**NO.** As of January 18, outdoor social gatherings can have up to ten people. Physical distancing of two metres should be maintained with members of other households. Outdoor recreation facilities will remain closed, with the exception of washrooms adjacent to outdoor recreation settings, ski facilities and outdoor rinks. These current measures are in place until further notice.

**Should municipalities still be encouraging employees to work from home?**

**YES.** The mandatory work from home order is determined by operational effectiveness. Employers need to consider what is effective for their operations. The intent is to limit the chance that people are coming into close contact with others.

**Are masks mandatory while skating on municipal outdoor rinks and other public outdoor skating surfaces?**



**NO.** Currently, physical exercise, including skating, is exempt from the masking mandate. Social distancing signs should be posted.

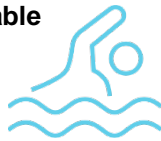
Users who are not in the same household should remain at least two metres apart while on the ice, and entering and exiting the ice surface.

**Is there a plan in place for the reopening of municipal open space gathering/multi use summer spaces?**

**YES.** The reopening of summer recreation activities such as beaches, campgrounds and farmers markets is dependent on COVID-19 case numbers.

Alberta Health continues to monitor and prepare for the upcoming spring and summer months.

**Are municipal aquatic centers now able to open at a lower capacity?**



**NO.** The current measures, which include restrictions to public access to a wide range of businesses, reflect the seriousness of the public health emergency. The decision to restrict public access to fitness facilities and aquatic centres was not made lightly. Alberta Health is continuously monitoring the impact of the restrictions to determine when and how they should be adjusted.

## COVID-19 Vaccine Distribution

**Is there a resource that municipalities can use to track the progress of the vaccine rollout?**

**YES.** The Government of Alberta and Alberta Health Services are working hard to immunize Albertans as quickly and safely as possible. Please see the vaccination tracker provided by the Government of Canada for Alberta's vaccination progress: <https://covid19tracker.ca/vaccinationtracker.html>

Up-to-date information on the phased implementation plan and additional information Albertans need to know about the vaccine is available at [www.alberta.ca/covid19-vaccine.aspx](http://www.alberta.ca/covid19-vaccine.aspx).

**On January 11<sup>th</sup>, the Premier announced the addition of paramedics and EMRs in Phase 1 of the vaccine rollout plan. Is there a process they must follow to get a vaccine?**

**YES.** Alberta Health Services (AHS) has created a [COVID-19 immunization online booking tool](#) to arrange immunization of newly eligible health-care workers to book their COVID-19 immunization appointments online from their phones or computers. Not all paramedics and EMRs are eligible, but those who are eligible should have received an email with a link to book an appointment.

## Municipal Elections



**Are there going to be COVID-19 specific requirements or process modifications for the upcoming municipal elections?**

**YES.** Guidance for campaign-related activities is currently available online at [Guidance for Canvassing and Campaigning](#). All public health measures and restrictions in effect at the time of the election (summer village elections as early as June) would apply, including masking and distancing requirements. Section 28 (c) of the Chief Medical Officer of Health (CMOH) [Order 42-2020](#) permits businesses or entities that have otherwise been ordered closed to the public to remain open for elections purposes and related activities.

In addition to delivering nomination forms in person, the specific requirement of section 28 of the *LAEA* to submit nomination forms to the local jurisdiction office can be met by having forms mailed or delivered by courier. Nomination forms can also be accepted at specific times set by the returning officer, by appointment, or at a secure drop-off box.

Ministerial Order No. MSD: 130/20, remains in effect and enables nomination deposits to also be paid by debit or credit card. The need for certain modifications will continue to be monitored and reviewed to ensure municipalities will have the appropriate ability to align election operations with public health orders or recommendations.

**Are there new election forms available?**

**YES.** The nomination form (Form 4) and the newly amended Candidate Financial Information Form (Form 5) are now available online at <https://www.alberta.ca/municipal-election-forms.aspx>.

## Council Meetings

**Can councils still hold council meetings in-person with members of the public present?**

**YES.** Since municipal council meetings are business meetings and not social meetings, they can be held in person, including with members of the public; however, because of the elevated risk, it is strongly recommended to move to virtual meeting formats wherever possible.

**Is the Public Meeting Procedures (COVID-19 Suppression) Regulation still in effect?**

**YES.** The Public Meeting Procedures (COVID-19 Suppression) Regulation remains in effect until it has been repealed.

The [regulation](#) enables municipalities to follow the Chief Medical Officer of Health's orders for physical/social distancing by conducting meetings electronically. While councils are encouraged to consider electronic meetings to ensure compliance with the public health orders regarding public gatherings, the decision on how to conduct meetings remains at the discretion of the council, committee or commission, while ensuring the process used complies with current public health orders.

### Alberta Biz Connect

Alberta Biz Connect provides workplace guidance and support to businesses and non-profits. The online tool also provides sector-specific guidelines to ensure businesses can reopen safely during the COVID-19 pandemic. Businesses with questions regarding the relaunch can [email the Biz Connect team](#). Common questions are also posted [online](#).

## General Questions

**Is there additional resources available summarizing the recent amendments made to the *Municipal Government Act* and the *Local Authorities Election Act* that impact Alberta's municipalities?**

**YES.** To assist municipalities in understanding these amendments, Municipal Affairs has also developed more detailed FAQ documents related to the recent amendments. These FAQs can be found online at: <https://open.alberta.ca/publications/municipal-government-act-amendments-2020-red-tape-reduction>.

## Additional Resources

The Alberta Urban Municipalities Association (AUMA) and Rural Municipalities of Alberta (RMA) continue to be a valuable resource for municipalities.

RMA's COVID-19 response hub is available at <https://rmaalberta.com/about/covid-19-response-hub>.

AUMA's updated guide is available at [www.auma.ca/covid19](http://www.auma.ca/covid19).

The Federation of Canadian Municipalities also has a list of links and resources for municipalities available at [www.fcm.ca/en/resources/covid-19-resources-municipalities](http://www.fcm.ca/en/resources/covid-19-resources-municipalities).

For the most up-to-date information on the COVID-19 situation in Alberta, visit: [www.alberta.ca/COVID19](http://www.alberta.ca/COVID19).

### Municipal Advisory Services

If you have further questions, please call: 780-427-2225 or toll-free by first dialing 310-0000 or email [ma.lgsmail@gov.ab.ca](mailto:ma.lgsmail@gov.ab.ca)



# Northeast Alberta Information HUB Board/Membership Virtual Meeting Minutes January 25, 2021

**Attendance:** Bob Buckle/Cold Lake, Caroline McAuley/Vermilion, Jocelyne Lanovaz/Mannville, Soren Odegard/County of Two Hills, Gerald Aalbers/Lloydminster, Bev Lockett/Portage College, Lorin Tkachuk/Lac La Biche County, Steve Upham/St. Paul County, Mike Tarkowski/Two Hills, Tim MacPhee/Vegreville, Jana Rowe/Lac La Biche County, Bob Bezpalko/Alberta HUB, Joanne Warawa/Alberta HUB, Gary Ward/St. Paul,, Rob Pulyk/Vermilion, Ben Fadeyiw/M.D. Bonnyville, Alice Wainwright/Lakeland College, Leslie Cusack/County Vermilion River, Terri Hampson /Elk Point,, Lorne Halisky/Smoky Lake County, Ross Whitelaw/Smoky Lake, Don Romanko/Vilna, Cheryle Eikeland/Marwayne, Laurent Amyotte/County of St. Paul, Jody Foulds/Lamont, Brian McEvoy/Bonnyville, Debbie McMann/Innisfree, Heather Perryman/Kitscoty, Jim Newman/Lamont County, Sheila Lupul/Andrew, Caroline Toppazzini/County Vermilion River, Linda Sallstrom/St. Paul Chamber/STEP, Gary Ward/St. Paul, Michelle Wright/Smoky Lake County, Katlin Ducherer/Lloydminster, Wendy Wagner/Lloydminster, Jody Quickstad/Mannville, Leon Cardinal/Fishing lake, Mary Lee Prior/Vermilion, Dale Swripa/County of Vermilion River, Brent Williams/Minburn County, Melody Morton/Smoky Lake, Dan Kotylak/Smoky Lake, Adam Kozakiewicz/Smoky Lake, Ken Gwozdz/Elk Point, Judy Schueler/Bruderheim, Dan Gawalko/Smoky Lake County

**Regrets:** Greg Sparklingeyes/Whitefish Lake First Nations, Stan Delorme/Buffalo Lake Metis Settlement, Jerico Vanbrabant/MCSNet, Lindsay Haag/EMW

- 1.0 Steve Upham called the meeting to order at 9:35am and welcomed everyone.
- 2.0 Steve asked for any additions to the agenda, Lorne Halisky asked to add Broadband. This was added as 8.0d. Steve asked for a motion to approve the agenda.  
**Tim MacPhee moved to accept the agenda with the addition of item 8.0d. Carried**
- 3.0 Alberta HUB September 28, 2020 draft meeting minutes  
Steve asked for a motion to approve the minutes from the November 23,2020 board/membership meeting. .  
**Caroline McAuley moved approval of the November 23, 2020 meeting minutes Carried**





**4.0** Steve asked Joanne Warawa to present the financial report as of December 31, 2020.  
Joanne presented the financials.  
Sec/treasurer Lorin Tkachuk also spoke to the financials.  
Hearing no further questions/comments Steve asked for a motion to approve the financial report as presented.

**Bob Buckle moved to approve the financial report as presented. Carried**

**5.0 Signing Authority - Steve Upham**

Steve asked for a motion to remove Jennifer Leroux as having signing authority  
For the Northeast Alberta Information HUB

**Lorin Tkachuk moved to remove Jennifer Leroux as having signing authority for the Northeast Alberta Information HUB. (Alberta HUB). Carried**

**5.0a** Steve asked for a motion to add Joanne Warawa as having signing authority for the Northeast Alberta Information HUB (Alberta HUB).

**Tom MacPhee moved to add Joanne Warawa as having signing authority for the Northeast Alberta Information HUB (Alberta HUB). Carried**

**6.0 REDA Program Update – Steve Upham**

Steve spoke to the letter received from Minister Schweitzer replying to Alberta HUB’s letter detailing the valuable work Alberta HUB has and continues to do in economic development. A copy of the letter was sent to all members.

Steve advised that ADM Michele Evans has moved to Workforce strategies and is no longer with JEI.

Steve stated he had a very good meeting with Invest Alberta and there are opportunities for The REDAs to play a strong role in enabling investment.

Ben (M.D. B.V.) asked if there was any mention of JEI restoring the funding they eliminated for REDAs..... There was no mention of funding by the Minister.

Steve stated that he will continue to advocate for Alberta HUB/REDAs in showing our value and Re-instating the reduced funding.

Bob Buckle asked if Alberta HUB explored the possibility of accessing GOA/Fed funding to off-set the reduced funding. Bob also mentioned chambers were successful in accessing funds.

Bob Bezpalko mentioned he and Joanne will research possible funding.

**7.0 Alberta HUB Support Letter for Rural Businesses- Steve Upham,**

**Lorne Halisky Smoky Lake County**

***“to consider Rural when closing/ reopening businesses during the COVID pandemic due to the economic etc impacts on Rural Alberta.***

Lorne suggested that Alberta HUB send a letter to the Minister of JEI strongly urging the GOA allow businesses to re-open following all the protocols as outlined by AHS. He stated the County of Smoky Lake has sent a letter regarding this concern to the Premier.

The Cold Lake Chamber has also sent a letter.

After a brief discussion Steve asked for a motion for Alberta HUB to send a letter to the Minister of JEI detailing the need to consider rural based businesses and their ability to remain in business with the health restrictions. A copy will be sent to relevant MLAs.

**Lorne Tkachuk moved Alberta HUB send a letter to Minister Schweitzer regarding the Pandemic Restrictions effecting businesses. Carried**

**Bob will send out the letters from Smoky Lake County and Cold Lake Chamber as samples that were sent.**

### **8.0 Operations Update – Bob Bezpalko**

a) Virtual Broadband Event - Alberta Rural Connectivity Forum  
March 23 & 24, 2021 (Tuesday/Wednesday)

Bob advised that the REDAs are involved with Cybera and other stakeholders in bringing. This event together.

This free event, running online the afternoons of March 23-24, 2021, will focus on internet access opportunities for residents, businesses, and public organizations across Alberta.

Recognizing the central importance of broadband to the province's future, and the lack of a unified response to this problem, the Alberta Rural Connectivity Forum will bring together partners in government, policy and advocacy to share experiences and workshop solutions.

Bob asked Steve if 8.0d should now be spoken to since broadband is the topic

d) Steve agreed and asked Loren Halisky to begin the discussion.

Loren referenced the recent email Alberta HUB sent out regarding the initiative Canadian Fibre Optics in doing in NW Alberta.

**.....provide information on the current state of connectivity in NW Alberta, action taken by the Region to improve connectivity and the importance of high-speed internet to our Regional education, health, and economic development.**

Loren asked if Alberta HUB can move forward with some type of initiative addressing the Connectivity issue. Loren highlighted the lack of a plan and most communities cannot address this issue on their own.

Bob provided an overview of the current situation with the Universal Broadband fund and that ISP will get the lion's share of the money. There is a need for communities to work close with their ISPs to identify areas where broadband is lacking.

Rob Pulyk (Vermilion) spoke to the lack of planning and execution at all levels of Government. There is no plan which leaves communities to fend for themselves.

Adam K. provided info about the town of Smoky Lake's broadband initiative that has addressed "some" of the need for connectivity.

Ben from the M.D. of Bonnyville spoke to the fact that the amount of money required to "connect" rural is in the millions of dollars that is beyond any community's capacity.



Cheryle (Marwayne) said the way the process is set up there is no way villages can address this issue by themselves. Regional / Collaborate approach is needed.

Dan from Smoky Lake expressed his frustration by stating that we might be wasting our time thinking the Alberta Government or Federal Government will fix this problem.

Steve asked if there are any suggestions how Alberta HUB might be able to move forward on this Issue. A consensus was reached for Alberta HUB to strike a committee dedicated to advocating to address the lack of rural connectivity.

Committee members: Rob Pulyk (Vermilion), Cheryle Eikeland (Marwayne), Lorne Halisky (Smoky Lake County)

To be confirmed: Greg Sparklingeyes (Whitefish First Nations)

Stan Delorme (Buffalo Lake Metis Settlement)

Lorin Tkachuk Lac La Biche will assist/advise

b) Virtual Hemp Webinar – January 27, 2021 9am start  
Growing Opportunities in the Alberta Hemp Industry  
Alberta HUB / Innotech Alberta event

c) CARES project update- Bob advised that the video marketing initiative is moving forward.

#### **9.0 Executive Director Position – Steve Upham**

Steve advised the membership that Bob Bezpalko has tendered his resignation and will leave Alberta HUB as of March 31, 2021. It is with regret that I ask for a motion to accept Bob's resignation.

**Bob Buckle moved to accept Bob Bezpalko's resignation.**

**Carried**

Steve asked for suggestions regarding the hiring of a new Executive Director.

The consensus was the executive committee form the hiring committee.

Steve asked for a motion that the hiring of the new executive director be handled by the Executive committee.

Gerald Aalbers moved that the executive committee move forward with hiring a executive Director.

**Carried**

***After a brief discussion Steve advised that the next meeting date is March 22, 2021***

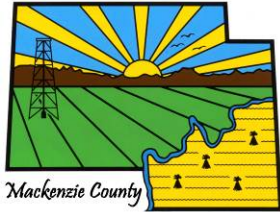
Steve thanked everyone for their time and adjourned the meeting at 11:30am

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Steve Upham  
Chair

---

Lorin Tkachuk  
Sec/Treasurer



## Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0  
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266  
www.mackenziecounty.com  
office@mackenziecounty.com

January 27, 2021

The Honourable Jason Kenney  
Premier of Alberta  
307 Legislature Building  
10800-97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Premier:

### **RE: REOPENING RECREATIONAL AND BUSINESS SERVICES**

While we appreciate the work the government has done to ensure the safety of Albertans, we recognize the extreme toll the pandemic has taken on our residents, businesses and recreational centres.

We strongly urge the Provincial Government to reopen access to indoor recreational facilities, such as arenas, to the public and establish additional supportive public health guidelines. These could include allowing facility rentals for private functions.

Additionally, we urge the Provincial Government to reopen all business services as many are at risk of closing permanently and losing their livelihood. In our rural remote northern location, services such as restaurants are extremely limited. Reinstating in-person service will assist in sustainability into the future.

Again, we thank you for your efforts in keeping Albertans safe, and we look forward to having a conversation with you to discuss the specific needs of our communities. Please feel free to contact me at (780) 926-7405 or by email to [josh@mackenziecounty.com](mailto:josh@mackenziecounty.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Josh Knelsen'.

Josh Knelsen  
Reeve

c: Dr. Deena Hinshaw, Chief Medical Officer of Health  
Mr. Dan Williams, MLA Peace River  
Rural Municipalities of Alberta – Member Municipalities  
Alberta Urban Municipalities Association – Member Municipalities  
Mackenzie County Council  
La Crete Chamber of Commerce  
Fort Vermilion & Area Board of Trade  
High Level Chamber of Commerce



## LAMONT HEALTH CARE CENTRE

### Summary Minutes of the Regular Board Meeting Date: Monday, December 21, 2020

#### 1.0 Call to Order

The meeting of the Board was called to order by Chairman Kent Harrold at 11:06 a.m., following the adjournment of a Patient Care Committee meeting which commenced at 8:30 a.m. There was one (1) member in attendance in the Board Room and five (5) members attending via ZOOM.

#### 2.0 Prayer/Reflection

A prayer/reflection was offered by Rev. Debbie Brill.

#### 3.0 Approval of Agenda & Minutes

The proposed agenda was reviewed and approved with no changes; minutes of the last meeting (November 26<sup>th</sup>, 2020) were reviewed and approved as corrected.

#### 4.0 Highlights of the meeting included discussion on the following items:

##### i. Update re: 'Faithful Footprints' Grant

The 'Faithful Footprints' Grant application is in the process of being completed for submission.

##### ii. COVID-19

Mr. Bharmal reviewed COVID-19 precautions and restrictions within LHCC and noted that daily updates/changes are being implemented.

Members discussed the pros and cons of the Provincial Lockdown, vaccination sensitivities and ingredients.

##### iii. LHCC Organization Chart

Members reviewed LHCC's Organization Chart and agreed to not make revisions to the Chart at this time.

4.0 **Highlights – continued ..**

iv. **ASLI Grant/LTC Replacement**

Members are continuing their review of the ASLI Grant and replacement of LTC.

v. **LHCC Logo**

Members are reviewing the LHCC Logo.

vi. **Appraisals re:**

- **Board Member Self-Appraisals**
- **CEO**

Chairman Kent Harrold presented summaries of the completed Appraisals of the above noted persons.

vii. **Staff Service Recognition Awards**

On behalf of the Board, Mrs. Mae Adamyk and Mr. Shahad Bharmal presented Staff Service Recognition Awards to the following Staff members:

- 30 Years Award
  - Lorraine Field
  - James Burger
  - Denise Warawa
- 35 Years Award
  - Barbara Danyluk.

The remaining Awards will be presented to Staff when they present at work.

viii. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information.

These reports presented the following highlights for discussion:

**4.0 Highlights**

**viii. Presentation of Reports – continued ..**

- Furnishing the ‘Purschke’ House to accommodate Medical Students and/or Staff
- Medical Staff Membership and Privileges for the calendar year 2021
- COVID-19 Funding
- AHS Update.

**5.0 Next Meeting**

The next Board meeting will be held on Thursday, January 28<sup>th</sup>, 2021, commencing at 8:30 a.m.

**6.0 Adjournment**

There being no other business, the meeting was adjourned at 3:02 p.m.

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

/ds





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 5.1

**COUNCIL MEETING DATE:  
February 9, 2021**

**ITEM DESCRIPTION OR TITLE**

**Bylaw 08/20 Land Use Bylaw Text Amendments to Land Use Bylaw 06/17**

**RECOMMENDATION**

That Council give 3<sup>rd</sup> reading to Bylaw 08/20, Land Use Bylaw Amendment.

**BACKGROUND**

On November 24, 2020 Council gave first reading to Bylaw 08/20, and authorized the required Public Hearing for January 26, 2021.

Land Use Bylaw 08/20 addresses changes to Land Use Bylaw 06/17 necessitated as a result of amendments to the Municipal Government Act, such as development application timelines, approval notification timelines, and timelines to file appeals with the Subdivision and Development Appeal Board.

In addition, Administration recommended additional amendments to the Land Use Bylaw. Additional amendments include:

- increasing the residential density in the residential districts by allowing backyard suites in the rear yard of single-family lots;
- by increasing the residential density in the C1 and C2 districts by allowing mixed use developments which would allow a combination of residential dwellings above or behind commercial businesses;
- to allow for storage containers (sea cans) to be located within commercial and industrial districts;
- to allow for modular homes in the R1 Residential district;
- to provide new definitions; and
- to provide clarification to a number of existing regulations.

**Previous Council Direction:**

- June 23, 2020 Council Meeting – Proposed Amendments to Land Use Bylaw were introduced.
- November 24, 2020 Council Meeting – Bylaw 08/20 received 1<sup>st</sup> reading



## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

- January 26, 2021 Public Hearing was held. No submissions were received.
- January 26, 2021 Council approved adding 'Mixed Use Development' as a permitted use to Section 7.6.2 of Land Use Bylaw 06/17
- January 26, 2021 Council Meeting – Bylaw 08/20 received 2<sup>nd</sup> reading, as amended.

### **Public Notice:**

- Newspaper advertisements were placed in the January 13, 2021 & January 26, 2021 editions of the Lamont Leader.
- Website
- Facebook

### **COMMUNICATIONS**

Following approval, Land Use Bylaw 06/17 would be updated to include the approved amendments and placed on the website.

### **IMPLICATIONS OF DECISION**

Strategic Plan Goal #4: Promote and support economic development to enhance employment opportunities and grow the Town's non-residential tax base.

### **FINANCIAL IMPLICATIONS**

N/A

### **POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Sections 606 and 692

### **ATTACHMENTS**

1. Bylaw 08/20, Land Use Bylaw Amendment

Report Prepared By: Laraine Stuart, Development Officer

Approved by CAO:



Town of Lamont

A BYLAW OF THE TOWN OF LAMONT  
IN THE PROVINCE OF ALBERTA

BYLAW 08/20

BEING A BYLAW OF THE TOWN OF LAMONT FOR THE PURPOSE OF  
AMENDING BYLAW NO. 06/17, BEING THE LAND USE BYLAW.

WHEREAS the Council of the Town of Lamont deems it advisable to amend the Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Lamont, duly assembled, pursuant to the authority conferred upon it by the *Municipal Government Act, R.S.A. 2000, C. M-26*, and amendments thereto, enacts as follows:

1. That Bylaw 06/17 be amended as follows:

a) **PART 2 – Administration, Procedures and Enforcement**

2.4.1 Delete: Residential Manufactured Home  
Insert: Residential Modular Home

2.6.7 Delete

Insert:

2.6.7 At the discretion of the Development Authority, the applicant for an application to amend the Land Use District Map may be required to post a notification sign on the lot or site within fourteen (14) days of an application being deemed complete. Proof of the notification sign being posted on the lot or site in accordance with the above shall be provided upon placement of the sign.

All required notification signs shall:

- a) have a sign face of at least 1.2m by 1.2m;
- b) be approved by the Town for form and content prior to installation;
- c) indicate the present Land Use District, proposed Land Use District, and a general description of the proposed uses that could be developed under the proposed Land Use District;
- d) provide the Town contact phone number;
- e) be placed inside the property line in a location clearly visible from the road;
- f) be in place until the Public Hearing is completed or the application is abandoned; and
- g) be removed within seven (7) days of the completion of the Public Hearing or abandonment of the application.



**Town of Lamont**

**b) Development Applications and Process**

Insert :

**3.1 Development Applications**

3.1.1 A development authority must, within twenty (20) days after the receipt of an application for a development permit, determine whether the application is complete. The application is deemed complete when it contains the documents and other information necessary to review the application.

a) The time period may be extended by an agreement in writing between the applicant and the development authority.

3.1.2 If the development authority does not make a determination on completeness within the time required in 3.1.1 the application is deemed to be complete.

3.1.3 If the Development Authority determines the application is complete the development authority must issue to the applicant an acknowledgement that the application is complete.

3.1.4 If the Development Authority determines that the application is incomplete the Development Authority must issue to the applicant a notice that the application is incomplete and that any outstanding documents and information referred to in the notice must be submitted by a date set out in the notice or a later date agreed on between the applicant and the development authority in order for the application to be considered complete.

a) If the applicant fails to submit all the outstanding information and documents on or before the date referred to in 3.1.4 the application is deemed to be refused. Section 3.9.8 does not apply in this circumstance.

b) If the applicant submits all the outstanding information and documents within the time frame stipulated and the Development Authority determines the information is complete, the Development Authority must issue to the applicant an acknowledgement in the form and manner provided for in the land use bylaw that the application is complete.

3.1.5 Notwithstanding 3.1.3 and 3.1.4 b) the Development Authority may request additional information or documentation from the applicant that the development authority considers necessary to review the application.

3.2.3c) Delete: ... “other than telecommunication systems or works”

3.8.1 Delete: “Within five (5) days after a decision on a development permit application,”

Insert: “On the date on which the written decision was issued,”

3.8.2 Delete: “...within five (5) days”

Insert: “on the date on which the written decision was issued”



**Town of Lamont**

3.8.3 Delete: "Within five (5) days after granting a variance,"  
 Insert: "On the date on which a variance was granted"

3.13.3 Delete: "fourteen (14)"  
 Insert: "twenty-one (21)"

3.13.4 Delete: "fourteen (14)"  
 Insert: "twenty-one (21)"

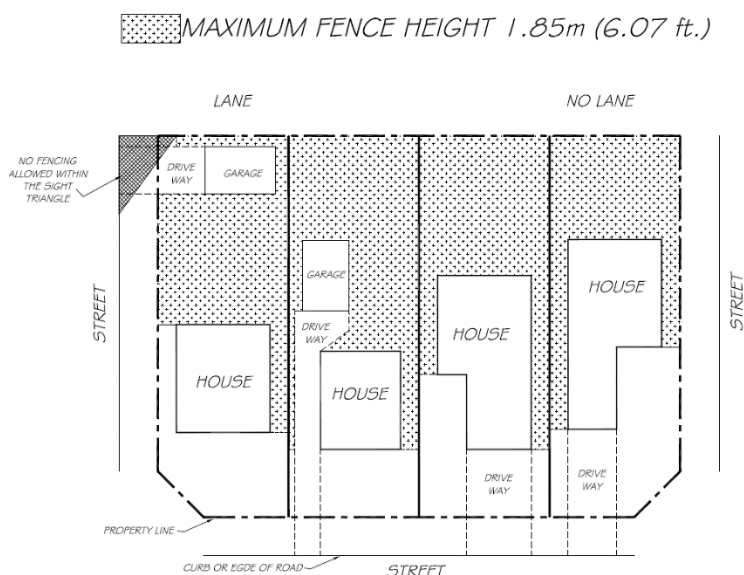
**c) Part 4 – General Regulations**

Insert :

4.8.4 The Development Authority shall not issue a development permit if it would result in a permanent dwelling or public facility, as defined by the Alberta Energy Regulator (AER), being located within 100m of a gas or oil well or within a lesser distance approved in writing by the AER. This does not include an abandoned well site.

4.8.5 The Development Authority shall not issue a development permit for a school, hospital, food establishment or residence within 300m of the working area of an operating wastewater treatment plant nor may a school, hospital, food establishment or residence be constructed if the building site is within 300m of the working area of an operating wastewater treatment plant.

**4.9 Section 4.9 Fence Diagram**



Amend:

4.11.4 d) Delete: R5 – Residential Manufactured Home District  
 Insert: R5 – Residential Modular Home District

4.16.5a) Delete: "patios"  
 Insert: "decks (or patios), greater than 0.6m in height"



**Town of Lamont**

4.16.5b) Delete: “decks up to a maximum of:”

Insert: “decks, greater than 0.6m in height, up to a maximum of:”

4.20 Delete entire section

**Storage Pod**

4.20.1 Unless exempted by Section 3.4.17 a development permit for a storage pod, permanent or temporary, is required in all districts.

4.20.2 A storage pod as an accessory structure to an approved use may be considered in the M1 District and shall comply with the regulations of the district.

4.20.3 A storage pod may be placed temporarily on a multi residential, commercial, industrial or public service site for purposes of storage of equipment and materials. A valid development and building permit for the proposed new use must be issued for the site. The siting of the storage pods must comply with the setback regulations of the applicable district.

Insert:

**Storage Container (Sea Can)**

4.20.1 Unless exempt by Section 3.4.17 a development permit for a storage container, permanent or temporary, is required in all districts.

4.20.2 Unless exempt by Section 3.4.17 a storage container shall not be permitted to locate in a residential district.

4.20.3 A storage container as an accessory structure to an approved use shall comply with the regulations of the district.

4.20.4 At the discretion of the Development Authority the exterior finish and treatment of a storage container shall comply with the building design standards identified in Section 4.6.

4.20.5 A storage container may be placed temporarily on a multi residential, commercial, industrial or public service site for purposes of storage of equipment and materials. A valid development and building permit for the proposed new use must be issued for the site. The siting of the storage containers must comply with the setback regulations of the applicable district.

4.20.6 The siting and location of a proposed storage container shall be at the discretion, and to the satisfaction, of the Development Authority.

**d) PART 5 – Specific Use Regulations**

Insert:

**5.7 Dwelling, Backyard Suite**

5.7.1 A backyard suite contains two (2) or more rooms used or designed to be used as a residence by one (1) or more persons.

5.7.2 Contains kitchen, living, sleeping and sanitary facilities.



**Town of Lamont**

- 5.7.3 Is located in a detached accessory building located in the rear yard.
- 5.7.4 May be attached to an accessory building.
- 5.7.5 Is considered accessory and secondary to the principal use of a single detached dwelling
- 5.7.6 Must be located on the same parcel as a single detached dwelling.
- 5.7.7 A backyard suite shall not be located on the same parcel as a duplex or semi-detached or multi-attached dwelling.
- 5.7.8 A backyard suite and a secondary suite shall not be located on the same parcel.
- 5.7.9 A backyard suite shall provide one (1) gravelled parking space on-site which shall be accessed from the rear lane
- 5.7.10 A backyard suite shall only be allowed on a lot with rear lane access.

**5.8 Dwelling, Single – Modular Home (Ready to Move)**

- 5.8.1 Modular homes must comply to the CSA A277 standard and must comply with the applicable district regulations of the Land Use Bylaw.
- 5.8.2 Modular homes must comply with the following architectural guidelines:
  - a) the height of the main floor above grade shall be consistent with the height of the main floor of dwelling units in the immediate and general area.
  - b) The roof pitch, style, and features, such as gables shall be consistent with the roofs of dwelling units in the immediate and general area.
  - c) The roof overhang/eaves shall be a minimum of 30 cm (12") from the surface of each wall.
  - d) The design of each modular dwelling unit shall ensure the side facing the street on which the home fronts contains a prominently placed 'front door' and windows in quantity and size that are consistent with dwelling units in the immediate area.
  - e) The foundations must comply with the same building code requirements as on-site built homes.
  - f) Skirting enclosures shall be parged or finished similarly in appearance to that customarily found on basements of other detached dwellings in the immediate and general area.
  - g) The modular home shall be a minimum of 20 feet in width or wider.



**Town of Lamont**

Delete:

5.15.5 Where a Surveillance Suite is not part of the principal building; it shall be sited in accordance with the following:

- a) A minimum of 2.0 m from any Buildings; and
- b) A minimum of 2.0 m from rear and side Site boundaries; and
- c) No closer to the front Site boundary than the front line of the Principal Building.

Insert:

5.15.5 Where a Surveillance Suite is not part of the principal building it shall be sited in accordance with the setback regulations of the applicable district.

Delete:

5.15.6 When the Surveillance Suite is a Manufactured Home the unit shall comply with the Alberta Building Code, with proof submitted as part of the application. The Manufactured Home shall be secured to a foundation and properly skirted to the satisfaction of the Development Officer.

Insert:

5.15.6 The form of surveillance site shall comply with the Alberta Building Code, with proof submitted as part of the application.

**e) PART 6 - Parking and Loading**

6.5 Residential Parking Requirements Table

Insert: 'Backyard Suite' with Surveillance Suite Use

**f) PART 7 – Land Use Districts**

7.1.2 Insert new permitted use: Backyard Suite and Dwelling, Single – Modular Home\*

7.1.4 Delete heading: "Development Regulations – Principal Building

Insert heading: Development Regulations – Dwelling Single and Dwelling Single – Modular\*

Insert:

**7.1.6 Development Regulations – Accessory Building - Backyard Suite**

- a) A backyard suite may be sited above a garage, physically connected to the side of a garage or developed as a separate accessory building.
- b) The maximum gross floor area for a backyard suite shall be 46m<sup>2</sup>.
- c) The maximum gross floor area for all accessory buildings on-site shall be 108m<sup>2</sup>.





**Town of Lamont**

- d) The rear yard setback where a backyard suite is located above the garage is 6.0m.
- e) The rear yard setback is 1.5m for that portion of the building used as a backyard suite.
- f) The sideyard setback is 1.2m for any portion of the building used as a backyard suite.
- g) The maximum height of the structure where the suite is a stand-alone building shall be 4.5m.
- h) A minimum 5.0m separation distance is required between the principal dwelling and any portion of the building used as a backyard suite.
- i) A backyard suite must have a private amenity space that is located outdoor and has a minimum of 7.5m<sup>2</sup> with no dimension less than 1.5m.
- j) A minimum of one (1) parking stall shall be provided on-site for the backyard suite accessed from the lane.
- k) A backyard suite shall not be permitted on a lot with no rear lane access or in a laneless subdivision.
- l) The maximum height of the structure where the basement suite is located above a garage shall be 7.5m sloping down to the height of structures on the neighboring property.

7.2.2 Insert new permitted uses:

Dwelling, Single – Modular Home\*  
 Insert new discretionary use: Backyard Suite\*

Amend:

7.2.4 Delete heading: Development Regulations – Principal Building  
 Insert new heading: Development Regulations – Dwelling Single and Dwelling Single – Modular\*

Insert:

**7.2.8 Development Regulations - Accessory Building Backyard Suite**

- a) The development regulations of Section 7.1.6 shall apply to a backyard suite.

Amend:

7.3.2 Insert new discretionary use: Dwelling, Single – Modular Home\*

7.3.7 Delete heading: Development Regulations – Single Dwelling

Insert new heading: Development Regulations – Dwelling Single and Dwelling Single, Modular

7.5 Delete heading: R5 – Residential Manufactured Home  
 Insert new heading: R5 – Residential Modular Home

7.5.1 Delete: “manufactured” and insert “modular”



**Town of Lamont**

7.5.2 Delete from permitted use: “Manufactured Home”  
 Insert new permitted use: Dwelling, Single – Modular Home  
 Delete from discretionary use: Dwelling, Single (Modular Home only)

7.5.4 Delete heading: Development Regulations – Principal Building  
 Insert heading: Development Regulations – Dwelling Single, Modular

Delete entire section:

7.5.4

- a) The maximum height shall be 5.0 m or one (1) story, whichever is less
- b) The minimum setback from the front lot line shall be 4.5m;
- c) The minimum setback from a lot line that abuts a flanking road shall be 4.5m;
- d) The minimum sideyard setback to the side of a manufactured home where there is no door on the side of the dwelling shall be 1.5 m;
- e) The minimum sideyard setback to the side of a manufactured home where there is a door on the side of the dwelling shall be 1.5m;
- f) Where a vehicle door of a garage faces a lane or road, the minimum setback from a lot line shall be 6.0m.

Insert:

7.5.4

- a) The minimum width of the dwelling shall be 6.0m.
- b) The maximum height shall be 6.0m.
- c) The minimum setback from the front lot line shall be 6.0m.
- d) The minimum flanking yard setback shall be 4.5m.
- e) The minimum sideyard setback to the side of a modular home where there is no door on the side of the dwelling shall be 1.2m.
- f) The minimum sideyard setback to the side of a modular home where there is a door on the side of the dwelling shall be 1.5m.
- g) The minimum rear yard setback shall be 7.5m or 5.5m if a corner lot.
- h) Where a vehicle door of a garage faces a lane or road, the minimum setback from a lot line shall be 6.0m.

7.5.5 Delete



**Town of Lamont**

7.5.8 Delete

Insert new:

**7.5.8 Architectural Regulations**

- a) Modular homes must comply to the CSA A277 standard and must comply with the district regulations of Section 7.5. Proof of this standard shall be submitted with the development permit application
- b) Modular homes must comply with the following architectural guidelines:
  - The height of the main floor above grade shall be consistent with the height of the main floor of dwelling units in the surrounding residential area
  - The roof pitch, style, and features, such as gables shall be consistent with the roofs of dwelling units in the surrounding residential area
  - The roof overhang/eaves shall be a minimum of 30cm from the surface of each wall
  - The foundations must comply with the same building code requirements as on-site built homes
  - Skirting enclosures shall be parged or finished similarly in appearance to that customarily found on basements of other detached dwellings in the surrounding residential area
  - A minimum of two (2) parking spaces shall be provided on each lot. Each parking space to be a minimum of 3m wide by 5.5m in depth.

7.6.2 Insert new permitted use: “Mixed Use Development”

7.9.2 Delete permitted use: “Manufactured Home Sales”  
 Insert permitted use: “Modular Home Sales”

7.13.2 Insert new discretionary use: Dwelling, Single – Modular Home\*

**g) Part 9 - Definitions**

**Dwelling, Single Detached**

Delete: means development consisting of a detached building containing one dwelling unit, except where a secondary suite may be considered in accordance with this Bylaw. This includes modular homes that conform to the Alberta Building Code, but not a manufactured home or a park model trailer.

Insert: means development consisting of a detached building containing one (1) dwelling unit, except where a secondary suite may be considered in accordance with this Bylaw. This includes modular homes that comply with the CSA A277 standard and subject to compliance with the regulations of the district and architectural requirements. This does not include Tiny Homes.



## Town of Lamont

### Dwelling, Backyard Suite

Insert New Use Definition - **Dwelling, Backyard Suite** means an accessory use on the same lot as the principal dwelling, which is either a separate one (1) story building having no garage component, or a suite above an accessory (garage) building or to the rear of an accessory building (at grade), or a suite within an accessory building. A backyard suite has cooking, food preparation, sleeping and sanitary facilities which are separate from those in the principal dwelling. The ground floor area of a backyard suite forms part of the total accessory ground floor area allowed in the district. This may include a Tiny Home, which is constructed in accordance with the Alberta Building Code, but does not include a Park Model, a Recreational Vehicle Dwelling, or a secondary suite.

### Dwelling, Tiny Home

Insert New Use Definition – **Dwelling, Tiny Home** means a development consisting of a detached building containing one (1) dwelling unit of less than 400 sq ft in size. All land use bylaw regulations, and safety requirements, including building and fire codes must be met. These permits and codes include a provision that to be permanently occupied, the structure must be built on a permanent foundation and be fully serviced with utilities such as water and sewer lines. A tiny home shall only be considered if a Dwelling, Backyard Suite is a listed use in the land use district.

### Manufactured Home Park

Delete General Definition – **Manufactured Home Park**

### Manufactured Home (Mobile Home)

Insert General Definition – **Manufactured Home (Mobile Home)** means a one-storey building, single dwelling unit only, constructed in a factory in one (1) or more modules in conformance with CSA Z240 MH Series and is ready for occupancy on completion of installation on a foundation, connection of services and other set-up in accordance with the manufacturer's installation instructions. Since 1992, any home constructed to this standard cannot be sited in Alberta.

### Manufactured Home Subdivision

Delete General Definition – **Manufactured Home Subdivision.**

### Modular Home Subdivision

Insert General Definition – **Modular Home Subdivision** means an area subdivided by registered plan into individual lots and districted R5 – Residential Modular Home District under this Bylaw.

### Modular Home

Delete General Definition – **Modular Home**

Insert General Definition – **Modular Home** means a building providing a single dwelling unit only, constructed in a factory in on or more modules in accordance with the provincially adopted National Building Code/regulation (CSA A277) and is ready for occupancy on completion of installation on a foundation, connection of services and other set up in accordance with the manufacturer's installation instructions, the Alberta Building Code and the regulations of the Land Use Bylaw.

### Manufactured Home

Delete Use Definition – **Manufactured Home**



Town of Lamont

Manufactured Home Sales

Delete Use Definition – **Manufactured Home Sales**

Mixed Use Development

Insert Use Definition - **Mixed Use Development** means a multi-storey building containing a dwelling unit in combination with a commercial use on the same site. The composition of uses will be those uses listed in the district located on the ground floor with residential units above. In these developments, residential uses shall not be on the same floor as commercial uses and shall not be on the ground floor.

Modular Home Sales and Manufacture

Insert Use Definition – **Modular Home Sales and Manufacture** means the sale and manufacture of modular housing in a factory-controlled environment and then brought to the building site for installation and finishing.

Storage Pod

Delete General Definition – **Storage Pod**

Storage Container (Sea Can)

Insert General Definition – **Storage Container (Sea Can)** means a rectangular metal container used as an accessory use for storage purposes.

Surveillance Suite

Delete Use Definition – **Surveillance Suite**

Insert Use Definition – **Surveillance Suite** means a temporary modular dwelling used solely to accommodate a person or persons related as family, or an employee, whose function is to provide surveillance, maintenance and/or security for a development. The surveillance suite shall form part of the development with which it is associated and clearly be an accessory use of the site on which it is located. This may include a Tiny home.

General

- 2. That this Bylaw shall come into force and take effect upon the date of third reading.

READ A **FIRST** TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor Chief Administrative Officer

READ A **SECOND** TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor Chief Administrative Officer

READ A **THIRD** TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor Chief Administrative Officer



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: Feb 09, 2021**  
**ELECTED OFFICIAL: Mayor Bill Skinner**  
**REPORT PERIOD: Jan 21 – Feb 3, 2021**

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### **Boards and Committees:**

- Jan 25: Lamont County Housing Foundation board meeting via Zoom. Updates on COVID-19 restrictions and vaccinations. Discussed desire to hold requisition rates for 2021 at 2020 rate.
- Feb 1: Attended Lodge Managers meeting via Zoom. Generally residents are coping well. Restrictions on visitors will remain at current rate until end of February. Discussed impact of COVID-19 and associated quarantine. on 2021 vacation planning and staffing

### **Town of Lamont Business:**

- Jan 28: Attended CEO/CAO meeting via Zoom (hosted by Town of Lamont). Discussed Red Tape Reduction, 2021 Council orientation, FCSS summer programming, recreation cost sharing agreement, library access and Elk Island Public School position as well as ongoing COVID-19 impacts

### **Professional Development (Workshops & Conferences):**

- Jan 25: Attended Go East RTO AGM via Zoom. They have developed a new website and members can now post video to that website to promote local attractions.

### **Lamont Functions and Events:**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: February 9, 2021**

**ELECTED OFFICIAL: Jody Foulds**

**REPORT PERIOD: January 13, 2021 to February 3, 2021**

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### **Boards and Committees:**

- **Alberta Hub Meeting via Zoom in St. Paul, AB on Monday, January 25/21. General discussion on REDA funding and lobby the Minister to amend how funding is calculated. Broadband and relative initiatives in rural areas. Signing authority changed due to new bookkeeper. Resignation of HUB Executive Director, Bob Bezpalko and new posting to replace.**

### **Town of Lamont Business:**

- 
- 

### **Professional Development (Workshops & Conferences):**

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- 

### **Lamont Functions and Events:**

# CAO REPORT

FOR THE PERIOD ENDING February 9, 2021

## HIGHLIGHTS:

- COVID-19 Activities
  - Tracking and reviewing self-isolation requirements for sick employees.
  - Continue to ensure staff, Council and the community is informed and current on the situation and adjusting protocols as required.
  - New benchmarks steps were put in place by the Province to provide guidance for easing of restrictions. The first step towards easing of restrictions can occur on February 8 based on meeting a benchmark of less than 600 hospitalizations. Potential easing in these areas: Restaurants/Indoor Fitness/Indoor and outdoor children's sport and performance (school related). The benchmarks are set to three weeks apart for each of the steps.
- Continue to backfill and cover for absences
- Website development
- Policy development
- Preparation and coordination for year-end and audit activities
- 2021 Budget preparation; internal budget meetings
- Arena closure communication and go forward plan
- Project Planning for the Recreation Centre A/V Upgrade Project
- Tax Recovery activities; preparing for upcoming Tax Auction on February 25

## MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- Lamont Community Health Services Awareness Meeting
- COVID-19 Updates for Alberta Municipalities from the Chief Medical Officer of Health(weekly)
- CREPP Meetings(weekly)
- NE Alberta Emergency Management DEM Meeting(bi-weekly)
- Hosted CEO-CAO Meeting
- AUMA President's Summit on Policing
- Town Hall : Honourable Jason Kenney, Dr. Deena Hinshaw, Chief Medical Officer of Health; and Martin Long, Parliamentary Secretary for Small Business and Tourism
- Town Hall : Honourable Jason Kenney, Premier of Alberta, Honourable Ric Mclver, Minister of Municipal Affairs, and Dr. Deena Hinshaw, Chief Medical Officer of Health to receive updates on COVID-19 supports and measures.



# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING February 9, 2021

## HIGHLIGHTS

### STAFF

- Internal staff training continued to streamline service delivery and enhance efficiency.
- Annual work planning was initiated that will identify operational requirements and efficiencies.
- Re-allocation of staff due to facility closures.

### Facilities

- Lamont arena ceased ice season operation, January 27, 2021
- Lamont arena ice plant was shut down and ice removal started.
- Meeting room and Hall floor refinishing has been completed.
- Regular checks of the Curling Rink initiated due to closure and will continue until the 2021/2022 curling season begins.
- Investigation of outdoor recreational opportunities was initiated.

### Road Maintenance and Snow Clearing

- No major snow events that required removal, regular sanding and ice control measures were taken along with the removal of drifting snow in areas.

### Utilities

- Year- end utility reports were submitted for compliance with Alberta Environment and Water.
- Sewer main line maintenance on blocked and frozen lines.
- Fire pump repair at 54 street reservoir was completed.

### Projects & Requests:

- Fort Air Partnership Air Monitoring Station location meeting.
- 2021 Capital Project- Sanitary Sewer Trunk Line. The inspection work has been completed, and trunk line repairs have been identified. The tender for repair work will go out in February.

Description	2021 Budget (Jan - Apr)	Targeted Amount Jan	2021 Actual Jan	Variance	% of Completion	2021 - Jan	2020 - Jan	Increase/ (Janrease)	Percentage	Note
<b>REVENUE</b>										
General Revenue	(160,080)	(40,020)	(86,206)	(73,874)	54%	(86,206)	(55,618)	(30,588)		
Administration	(7,740)	(1,935)	(2,098)	(5,642)	27%	(2,098)	(2,100)	1		
By Law	(1,000)	(250)	(741)	(259)	74%	(741)	(600)	(141)		
Strs. & Road	(2,400)	(600)	0	(2,400)	0%	0	0	0		
Storm Sewer	0	0	0	0	0%	0	0	0		
Water	(227,964)	(56,991)	0	(227,964)	0%	0	6	(6)		
Sewer	(67,809)	(16,952)	0	(67,809)	0%	0	0	0		
Garbage	(135,238)	(33,809)	0	(135,238)	0%	0	0	0		
Cemetery	(800)	(200)	0	(800)	0%	0	0	0		
Planning & Subdivision	(1,200)	(300)	(365)	(836)	30%	(365)	(424)	59		
Hall	(10,200)	(2,550)	0	(10,200)	0%	0	(650)	650		
Arena	(89,814)	(22,453)	0	(89,814)	0%	0	(4,035)	4,035		
Park	(4,200)	(1,050)	0	(4,200)	0%	0	0	0		
Curling Rink	(200)	(50)	0	(200)	0%	0	0	0		
FCSS	0	0	0	0	0%	0	0	0		
<b>TOTAL REVENUE</b>	<b>(708,645)</b>	<b>(177,161)</b>	<b>(89,410)</b>	<b>(619,235)</b>	<b>13%</b>	<b>(89,410)</b>	<b>(63,420)</b>	<b>(25,990)</b>		
<b>EXPENSE</b>										
Council	60,880	15,220	8,488	52,392	14%	8,488	19,652	(11,164)		
Administration	267,684	66,921	56,343	211,341	21%	56,343	53,400	2,943		
Fire	11,700	2,925	164	11,536	1%	164	120	44		
Disaster Service	600	150	0	600	0%	0	0	0		
By-Law	24,168	6,042	0	24,168	0%	0	0	0		
Public Work	194,865	48,716	37,051	157,815	19%	37,051	34,121	2,930		
Street & Road	154,156	38,539	0	154,156	0%	0	734	(734)		
Storm Sewer	6,960	1,740	0	6,960	0%	0	0	0		
Water	143,160	35,790	365	142,795	0%	365	358	322		
Sewer	41,680	10,420	55	41,625	0%	55	165	(110)		
Garbage	155,404	71,538	0	155,404	0%	0	0	0		
Family Community & Cemetery	6,430	1,608	0	6,430	0%	0	0	0		
Town Beautification	12,200	3,050	468	11,733	4%	468	0	468		
Planning & Subdivision	65,340	16,335	0	65,340	0%	0	0	0		
Hall	81,603	20,401	8,253	73,351	10%	8,253	7,644	609		
Arena	152,849	38,212	6,674	146,175	4%	6,674	19,282	(12,608)		
Park	39,145	9,786	3,140	36,005	8%	3,140	172	2,968		
Curling Rink	16,800	4,200	120	16,680	1%	120	120	0		
FCSS & School Fund	246,304	61,576	9,278	237,026	4%	9,278	9,278	0		
<b>Total Expense</b>	<b>1,681,929</b>	<b>453,169</b>	<b>130,398</b>	<b>1,551,531</b>	<b>8%</b>	<b>130,398</b>	<b>145,045</b>	<b>(14,333)</b>		

Description	2021 Budget (Jan - Apr)	Targeted Amount Jan	2021 Actual Jan	Variance	% of Completion	2021 - Jan	2020 - Jan	Increase/ (Janrease)	Percentage	Note
<b>Capital Programs</b>										
Administration	0	0	0	0	0%	0	0	0	0%	
Fire	0	0	0	0	0%	0	0	0	0%	
Public Work	0	0	0	0	0%	0	0	0	0%	
Street and Road	0	0	0	0	0%	0	0	0	0%	
storm Sewer	0	0	0	0	0%	0	0	0	0%	
Water	0	0	0	0	0%	0	0	0	0%	
Sewer	388,375	97,094	16,034	372,341	4%	16,034				
Planning & Subdivision	0	0	0	0	0%	0	0	0	0%	
Hall	0	0	0	0	0%	0	0	0	0%	
Arena	0	0	0	0	0%	0	0	0	0%	
Park	0	0	0	0	0%	0	0	0	0%	
Curling Rink	0	0	0	0	0%	0	0	0	0%	
<b>Total Capital Programs</b>	<b>388,375</b>	<b>97,094</b>	<b>16,034</b>	<b>372,341</b>	<b>4%</b>	<b>16,034</b>	<b>0</b>			



## Lamont County Emergency Services MONTHLY FIRE DISTRICT REPORT

District	Month/Year
District Fire Chief	
<b>Meetings/Events Attended</b>	<b>Professional Development</b>
<b>Projects Started/Completed</b>	<b>Other Information</b>

Fire District Update	
Community Events Hosted/Attended	Training
<p>_____ <b>Total Volunteer Hours in Community</b></p>	<p>_____ <b>Training Sessions Held</b>  <i>The following topics were trained on:</i></p>
Incident Summary	Personnel Summary
<p>_____ <b>Incidents</b>                      _____ Alarms                      _____ Fires                      _____ MFR                      _____ Motor Vehicle Accidents                      _____ Other</p>	<p>_____ <b>Personnel on the Roster</b>                       _____ <b>Volunteer Hours at Station</b></p>

**Respectfully Submitted,**