

COUNCIL PACKAGE

JANUARY 28, 2020



AGENDA
Town of Lamont
Regular Meeting of Council
January 28, 2020

1.	Call to Order	7:30 pm
2.	Adoption of Agenda	
3.	Declaration of Pecuniary Interest:	
4.	Closed Session:	
5.	Motion for Acceptance of Delegation: a) Inspector Michael McCauley, Officer in Charge, Annual Report (7:30pm-8:00pm) b) Heather Price, Lamont Christmas Light Up Committee (8:00pm – 8:20pm)	
6.	Adoption of Minutes: a) Regular Meeting of Council – January 14, 2020	
7.	Finance: None.	
8.	Bylaw: a) Bylaw 01/20, Amendment to Bylaw 12/13 Meeting Procedure Bylaw	
9.	Correspondence: a) John S. Batiuk Regional Water Commission Letter – 2020 Rate Increase b) Lamont County Emergency Services Letter – Gala and Fundraiser c) Alberta Health Services Medical Officer of Health – Phase 2 Cannabis Legalization d) Alberta Order of Excellence Letter-Call for Nominations e) Lamont Health Care Centre Board Meeting Minutes – December 23, 2019	
10.	Business: a) Transfer of Tax Recovery Costs to Tax Rolls b) Public Committee Member Appointments - Parks and Recreation	
11.	Business Arising from Closed Session:	
12.	Staff & Council Reports: a) Mayor and Council Reports	
13.	Event Register	
14.	Adjournment:	



REQUEST FORM

Delegation/Public Presentation to Town of Lamont Council

Please complete both pages of the request form and submit it to the Chief Administrative Officer. You will be contacted at the receipt of your request to schedule a date and time for your presentation, as well as to address any additional concerns, questions and accommodations you may have or require.

PART A: COLLECTION OF INFORMATION

CONTACT INFORMATION

Name: Heather Price

Organization (If Applicable): Lamont Christmas Light UP Committee

Address: [REDACTED] Severed as per Section as per section 17 of FOIP Act

Primary Phone: [REDACTED] Secondary Phone:

Email: [REDACTED]

PURPOSE & NATURE OF YOUR REQUEST

Please provide details of your request:

We would like to meet with Town Council and CAO to discuss our planned direction as a group and nurturing our relationship. We would also like to discuss storage solutions and potentially some long term goals.

(If more space is required, please attach additional information)

Will your presentation include any visual aids (ie; PowerPoint Presentation)? If so, please specify.
No.

Signature: _____

[REDACTED SIGNATURE]






Date: _____

Jan 10/2020

The personal information collected will be used to process your request for a Public Presentation to Town of Lamont Council and is collected under the authority of the *Freedom of Information and Protection of Privacy Act*. Your information will form part of a file available to the public. If you have questions about the collection and use of this information, please contact the Town of Lamont CAO at 5307-50 Ave, Lamont, AB T0B 2R0 (780) 895-2010.

PART B: DELEGATION/PUBLIC PRESENTATION PROCEDURE

Please read the following specifications carefully and initial to acknowledge that you have read and understand them. They are instructions regarding Council procedure and expectations that will assist you with your Request and Presentation. Further information is available within the Town of Lamont Meeting Procedure Bylaw 12/13 .

<p>Delegations must submit topic and material to the office of the CAO by 12:00 noon of the Thursday prior to the Town Council meeting.</p> <p style="text-align: right;">Initials </p>
<p>A motion of council must be made allowing the delegation to make a presentation at a Council meeting. If a motion is not made or is lost then the delegation is unable to present.</p> <p style="text-align: right;">Initials </p>
<p>Verbal presentations including question and answer shall be limited to ten (10) minutes in length unless there is consent prior to establishment of the Agenda or by Council at a Regular Meeting to extend the time for a presentation.</p> <p style="text-align: right;">Initials </p>
<p>Debate concerning matters raised during public presentations shall take place at the discretion of Council.</p> <p style="text-align: right;">Initials </p>
<p>Council and Committee Meetings are public in nature and it is understood that an individual writing or submitting items to a Councillor or to Administration of the Town of Lamont has a reasonable expectation that their correspondence/presentations, which may include personal information (ie: name) or business information could be disclosed at a public Council Meeting and/or Committee Meeting and as part of the Council Agenda Package on the Town of Lamont Website.</p> <p style="text-align: right;">Initials </p>

MAIL OR HAND DELIVERY
 Attn: Chief Administrative Officer
 Town of Lamont
 5307-50 Avenue
 Box 330
 Lamont, AB T0B 2R0

PHONE
 780.895.2010
EMAIL
general@lamont.ca
FAX
 780.780.895.2595

The personal information collected will be used to process your request for a Public Presentation to Town of Lamont Council and is collected under the authority of the *Freedom of Information and Protection of Privacy Act*. Your information will form part of a file available to the public. If you have questions about the collection and use of this information, please contact the Town of Lamont CAO at 5307-50 Ave, Lamont, AB T0B 2R0 (780) 895-2010.

Town of Lamont
January 14, 2020
Regular Meeting of Council
Council Chambers

PRESENT:	Bill Skinner	Mayor
	Jody Foulds	Councillor
	Kirk Perrin	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Doug Pewarchuk	Councillor
	Christine Beveridge	Chief Administrative Officer
	Dreena Guptill	Recording Secretary

CALL TO ORDER: Mayor Skinner: called the meeting to order at 7:30 p.m.

**ADOPTION OF
AGENDA:**

MOTION: 01/20 Councillor Harvey: That Council Agenda be accepted as presented.

CARRIED

**DECLARATION OF
PECUNIARY**

INTEREST: None.

CLOSED SESSION:None.

DELEGATION: None.

**ADOPTION OF
MINUTES:**

a) Regular Meeting of Council, December 10, 2019

MOTION: 02/20 Councillor Perrin: That the Minutes of the Regular Meeting of Council, held December 10, 2019 be accepted presented.

CARRIED

b) Parks and Recreation Committee Meeting – November 25, 2019

MOTION: 03/20 Councillor Taylor: That the Minutes of the Parks and Recreation Meeting, held November 25, 2019 be accepted as presented.

CARRIED

FINANCE: None.

BYLAW: None.

CORRESPONDENCE:

- a) **Minister of Municipal Affairs Letter – Interim MSI**
- b) **Alberta HUB Value Letter to Minister Fir**

MOTION: 04/20 **Councillor Koroluk**: That Council accept the correspondence as information as presented.

CARRIED

BUSINESS:

- a) **Resilient Rurals Correspondence**

MOTION: 05/20 **Councillor Perrin**: That Council accept “A Report to the Community” correspondence as information.

CARRIED

MOTION: 06/20 **Councillor Taylor**: That Council accept “A Communication Plan” for information.

CARRIED

- b) **OptionPay for Ratepayers**

MOTION: 07/20 **Councillor Pewarchuk**: That Council approve OptionPay as an alternate payment method for any incoming payments collected.

CARRIED

- c) **Strategic Plan 2019 – 2022**

MOTION: 08/20 **Councillor Foulds**: That Council accept the Strategic Plan Status Update as information.

CARRIED

**BUSINESS ARISING
FROM CLOSED
SESSION:**

None.

REPORTS:

Mayor Skinner

Written report attached.

Councillor Taylor

- January 9, 2020 - Attended John. S. Batiuk Regional Water Commission meeting.

Councillor Perrin

Written report attached.

Councillor Foulds

- December 9, 2019 - Attended Chamber of Commerce mixer in Bruderheim.

Councillor Harvey

- Nothing to report

Councillor Koroluk

- Nothing to report

Councillor Pewarchuk

- January 11-12, 2020 - Attended Minor Hockey Novice Tournament last weekend at Town arena.

Administration

Written Report Attached.

- Update on Staffing.
- Status update on Bylaw Enforcement Agreement.

Public Works

Written report attached.

Recreation Department

Written report attached.

Fire Department

Written report attached.

Planning and Development Report

Written report attached.

MOTION: 09/20 **Councillor Pewarchuk:** That Council accept the Staff and Council Reports as amended.

CARRIED

EVENT REGISTER: No additions.

ADJOURNMENT: Mayor Skinner adjourned the meeting at 8:03 p.m.

Mayor

Chief Administrative Officer

Town of Lamont

Request for Decision

Meeting: Regular Council Meeting
Date: January 28, 2020
Title: Bylaw 01/20, Amendment to Bylaw 12/13, Meeting Procedure
Agenda Item: Bylaw

Background / Proposal:

A review of the current templates used for the Council Agenda along with the Request for Decision for the Council package was conducted.

Discussion / Options / Benefits / Disadvantages:

Administration completed a review of the Council Agenda template and the Request for Decision template.

The proposed changes are recommended to present a more streamlined and concise style to communicating business items for Council decision.

Specifically, the Council Agenda template was revised to include a placeholder item for Notice of Motions. This was an area identified by Council in 2019, as it was not clear as to when this item could or should be introduced during a meeting. Other revisions were made to align with legislative changes such as the change from "In-Camera" to "Closed Session".

Additionally, during the review of the Request for Decision template, it was identified that it would be beneficial to highlight the implications of the decisions for Council's consideration. The benefit of this is to ensure that both the positive and negative implications of a proposed decision is being presented to Council.

There are also further items within the current Meeting Procedure Bylaw 12/13 that require revising however, to ensure a thorough review is conducted, Administration has planned that task to be completed in Q2 of 2020 and will work through the process with Council likely through the Governance and Priorities Committee.

Both documents form part of the Appendices of Bylaw 12/13, Meeting Procedure Bylaw, therefore the replacement must be handled by way of an amending bylaw which requires three readings in order to transact the changes.

Recommended Action:

To transact the changes, three readings of the amending bylaw is required.

Proposed Motion:

1. That Council give first reading to Bylaw 01/20.
2. That Council give second reading to Bylaw 01/20.
3. That Council give unanimous consent to proceed to third reading of Bylaw 01/20.
4. That Council give third reading to Bylaw 01/20.

Attachments:

1. Bylaw 01/20, Amending Bylaw to Bylaw 12/13
2. Bylaw 12/13, Meeting Procedure Bylaw (original)

Report Prepared By:

CAO: Christine Beveridge



Town of Lamont

**A BYLAW OF THE TOWN OF LAMONT
IN THE PROVINCE OF ALBERTA**

BYLAW 01/20

**BEING A BYLAW OF THE TOWN OF LAMONT FOR THE PURPOSE OF
AMENDING BYLAW 12/13.**

WHEREAS, the *Municipal Government Act*, R.S.A. 2000 c.M-26, and any amendments thereto, authorizes Council to establish and amend Bylaw 12/13, the Meeting Procedure Bylaw;

NOW THEREFORE the Council of the Town of Lamont, duly assembled, amends Bylaw 12/13 as follows:

1. Appendix "A" is deleted and replaced with the attached Appendix "A", Agenda.
2. Appendix "B" is deleted and replaced with the attached Appendix "B", Request for Decision.
3. That this Bylaw shall come into force and take effect upon the date of third reading.

READ A **FIRST** TIME THIS _____ DAY OF _____, 20_____

Mayor	Chief Administrative Officer
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READ A **SECOND** TIME THIS _____ DAY OF _____, 20_____

Mayor	Chief Administrative Officer
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READ A **THIRD** TIME THIS _____ DAY OF _____, 20_____

Mayor	Chief Administrative Officer
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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
DATE AND TIME**

- 1. CALL TO ORDER AND RELATED BUSINESS**
 - 1.1. CALL TO ORDER**
 - 1.2. ADOPTION OF AGENDA**
 - 1.3. DECLARATION OF PECUNIARY INTEREST**
 - 1.4. ADOPTION OF MINUTES**
- 2. CLOSED SESSION**
- 3. DELEGATIONS**
 - 3.1. MOTION FOR ACCEPTANCE OF DELEGATION**
- 4. CORRESPONDENCE**
- 5. NEW BUSINESS**
- 6. REPORTS**
- 7. NOTICES OF MOTION**
- 8. ADJOURNMENT**



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

Appendix "B"
Bylaw 01/20

AGENDA ITEM:

COUNCIL MEETING DATE:

ITEM DESCRIPTION OR TITLE

RECOMMENDATION

BACKGROUND

COMMUNICATIONS

IMPLICATIONS OF DECISION

FINANCIAL IMPLICATIONS

POLICY AND/OR LEGISLATIVE REFERENCES

ATTACHMENTS

Report Prepared By:

Approved by CAO:



A BYLAW OF THE TOWN OF LAMONT
IN THE PROVINCE OF ALBERTA

BYLAW 12/13

THIS BYLAW IS TO REGULATE MEETING PROCEDURES

WHEREAS, pursuant to the provisions contained in the *Municipal Government Act* (Alberta), it is deemed desirable to establish rules and provisions to regulate the conduct of business in meetings of the Council and Committees of Council to control and maintain order in meetings for the enactment of Town legislation and to provide for dealing with correspondence and other submissions to the Council and Committees thereof.

NOW THEREFORE the Council of the Town of Lamont, duly assembled, hereby enacts as follows:

1. This bylaw may be cited as the "Meeting Procedure Bylaw".
2. Definitions
 - 2.1 "Act" is the *Municipal Government Act*, as amended from time to time;
 - 2.2 "Agenda" is the list of items and orders of business for any meeting; ("see appendix A")
 - 2.3 "Bylaw" is a bylaw of the Town;
 - 2.4 "Chair" is the person presiding at meetings;
 - 2.5 "CAO" is the Chief Administrative Officer appointed by Council pursuant to the *Municipal Government Act*;
 - 2.6 "Committees" are committees of Council such as Corporate Services; Public Works; Catering Club and short term ad hoc committees like Park Planning. Committee mandates and chairs are identified as part of the Organizational Meeting.
 - 2.7 "Council" are Councillors of the Town of Lamont being elected pursuant to the *Local Authorities Election Act*;
 - 2.8 "Deputy Mayor" is the member who is appointed pursuant to the *Municipal Government Act* to act as Mayor in the absence or incapacity of the Mayor;
 - 2.9 "Delegation" is any person or person(s) who wish to bring a matter before Council.
 - 2.10 "Mayor" is the chief elected official of the Town as defined in the *Municipal Government Act*;
 - 2.11 "Member" is a member of Council, or Committee thereof;
 - 2.12 "Public Hearing" is a pre-advertised hearing that Council is required to hold under the *Municipal Government Act* or other enactments or any other matter at the direction of Council and may be separate from the regular meeting of Council;
 - 2.13 "Quorum" is:
 - 2.13.1 for Council a majority of those members elected to Council; and
 - 2.13.2 for Council committee's a majority of persons appointed to that committee.
 - 2.14 "Recorded Vote" is a vote which, upon the request of any member prior to the vote on a motion, includes in the minutes of the meeting a record of the names of the members voting "in favour" of, and the members voting "opposed" to, a motion.



- 2.15 "Special Meeting" is a meeting called by the Mayor except for those regularly scheduled meetings as established as part of our organizational meeting.
- 2.16 "Table" is a motion to delay consideration of any matter to another time;
- 2.17 "Town" is Town of Lamont;
- 2.18 "Unfinished Business" is a matter which was on the agenda at the same or previous meeting which was not completed.

3. Application

- 3.1 This bylaw shall govern all proceedings of Council and Committee thereof.
- 3.2 When any matter relating to the meeting proceedings is not addressed in this bylaw, reference shall be made to Robert's Rules of Order Newly Revised 11th Edition which rule(s) shall apply.
- 3.3 Any provisions of this bylaw may only be repealed, amended or varied and additions may be made by majority vote, provided that notice of proposed amendments has been given at a preceding regular meeting.
- 3.4 Notwithstanding the above, and in the absence of any statutory obligation, any provision of this bylaw may be waived by resolution of Council, provided two thirds of all members of Council vote in favor thereof, to deal with a matter under consideration.
- 3.5 In the absence or inability of the Mayor and Deputy Mayor to act, Council shall appoint, by majority vote any other member of Council as Acting Mayor.

4. Quorum

- 4.1 Council for the Town of Lamont consists of a Mayor and 6 Councillors, all residents of the Town, duly elected by the procedures defined in the Elections Act & MGA.
- 4.2 As soon as there is a quorum of members after the hour fixed for the meeting, the Chair will call the meeting to order.
- 4.3 Unless the quorum is present within thirty (30) minutes after the time appointed for the meeting, the meeting shall stand adjourned until the next regular meeting date or until a special meeting is called to deal with the matters intended to be dealt with at the adjourned meeting. The CAO shall record the names of the members present at the expiration of the thirty (30) minute time limit and such record shall be appended to the minutes of the future meeting explaining why the original meeting did not occur as scheduled.
- 4.4 If at any time during the meeting a loss of quorum occurs then the Chair must:
 - 4.4.1 Call a temporary "recess" until quorum can be regained; or
 - 4.4.2 Adjourn the meeting until the next regular date or until a special meeting is called.

5. Regular Council Meetings

- 5.1 The regular meetings of Council shall be established by resolution, at the annual organizational meeting.
- 5.2 The agenda shall be prepared by the CAO.
 - 5.2.1 The agenda preparation, reviews, distribution and meeting follow-up, including preparation of meeting minutes, will be coordinated through the office of the CAO.
 - 5.2.2 Each item added to the agenda shall have supporting documentation/reference material enclosed in the council agenda package, the enclosures shall be numbered and the enclosures shall be referenced on the agenda. All requests



- that require a decision by council require the completion of a “Request for Decision” form. This form is attached to this Bylaw under Appendix B.
- 5.2.3 Once the initial agenda is set by the CAO and the supporting documentation has been compiled this information shall be posted on the Town of Lamont website unless it is an item which are subject to protection from public disclosure under the Freedom of Information and Protection of Privacy (FOIP) Act, Part 1, Division 2 outlined in section 5.9
- 5.3 Items initiated by a member will be submitted to the office of the CAO.
- 5.4 Items initiated by administration will be submitted to the office of the CAO.
- 5.5 Councillors may submit their written reports to the Recording Secretary during the Council Meeting. No motions may come out of a councillors report.
- 5.6 Delegations are permitted at a Council Meeting.
- 5.6.1 Delegations must submit topic and material to the office of the CAO by 12:00 noon of the Thursday prior to the Town Council meeting.
- 5.6.2 A motion of council must be made allowing the delegation to make a presentation at a Council meeting.
- 5.6.3 If a motion is not made or is lost then the delegation is unable to present.
- 5.7 Council must vote to adopt the agenda prior to transacting other business and may:
- 5.7.1 add new items to the agenda by majority vote;
- 5.7.2 delete any matter from the agenda by majority vote.
- 5.8 The minutes of each meeting must be circulated to each member of Council prior to the meeting at which they are to be adopted. Debate on the minutes of a previous meeting is limited to ensuring that the minutes are accurate. If there are errors or omissions, Council must:
- 5.8.1 pass a resolution to amend the minutes; and
- 5.8.1.1 if more than one or two words need to be revised then a written update must be submitted at the meeting to the recording secretary.
- 5.8.1.2 adopt the minutes as amended.
- 5.8.2 if there are no errors or omissions Council must adopt the minutes as circulated.
- 5.9 Council may meet “In Camera” to discuss items which are subject to protection from public disclosure under the Freedom of Information and Protection of Privacy Act, Part 1, Division 2, Council may discuss in private information which meets the following criteria as described and defined in the FOIP act:
- 5.9.1 Information which if disclosed may be harmful to:
- 5.9.1.1 business interests of a third party
- 5.9.1.2 personal privacy
- 5.9.1.3 individual or public safety
- 5.9.1.4 law enforcement
- 5.9.1.5 intergovernmental relations
- 5.9.1.6 economic or other interests of a public body
- 5.9.2 Confidential evaluations
- 5.9.3 Advice from officials of the Town
- 5.9.4 Legally privileged information.
6. Special Meetings (in accordance with Section 194 of the *Municipal Government Act*)
- 6.1 The Mayor always calls special meetings.
- 6.2 Requests for special meetings from a majority of Councillors must be in writing and received by the Mayor and the Mayor must call the meeting in response to such a request pursuant to the *Municipal Government Act*;
- 6.3 Notification to the Public must be by Website and posting on the Town Office Building Front Door.



- 6.3.1.1 All agenda items must be listed on the notice for a Special Meeting.
- 6.3.1.2 A notice for special meeting must be posted for the public as per the MGA.

7. Organizational Meeting

- 7.1 An organizational meeting of Council shall be held annually, pursuant to the *Municipal Government Act*. To meet the criteria defined within the MGA this meeting would be held during the second regularly scheduled meeting of Council in October or the first regularly scheduled meeting following a general election.

8. Chair

- 8.1 The Chair shall preside over the conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting, subject to an appeal by any member from any ruling of the Chair.

9. Member Debating

- 9.1 A member wishing to speak on a matter during the meeting should indicate his intentions by raising his hand and being recognized by the Chair and should not speak more than once until every member has had the opportunity to speak except:
 - 9.1.1 in the explanation of a material part of their speech which may have been misunderstood; or
 - 9.1.2 in reply, to close debate, after everyone else wishing to speak has spoken, provided that the member presented the motion to the meeting.
- 9.2 Supplementary questions or a series of questions relating to the matter during the meeting may be raised by the member.
- 9.3 Through the Chair a member may ask:
 - 9.3.1 for an explanation of any part of the previous speaker's remarks; and
 - 9.3.2 questions to obtain information relating to the minutes presented to the meeting, or to any clause contained therein, at the commencement of the debate on the minute or clause.
- 9.4 All questions or debate must be directed through the Chair.

10. Prohibitions

- 10.1 A member shall not:
 - 10.1.1 use offensive words or unparliamentarily language in the meeting;
 - 10.1.2 disobey the rules of the meeting or the decision of the Chair;
 - 10.1.3 leave his seat or make any noise or disturbances while a vote is being taken and the result is declared;
 - 10.1.4 enter the meeting room and take his seat while a vote is being taken;
 - 10.1.5 interrupt a member while speaking.
 - 10.1.6 pass between a member who is speaking and the Chair.
- 10.2 A member who persists in breach of the foregoing section, after having been called to order by the Chair, may at the discretion of the Chair, be ordered to leave his seat for the duration of the meeting.
- 10.3 At the discretion of the Chair, a member may resume his seat following an apology from the member
- 10.4 A member who wishes to leave the meeting prior to adjournment shall so advise the Chair and the time of departure shall be noted in the minutes.



11. Appeal Ruling

- 11.1 The decision of the chair shall be final subject to an immediate appeal by a member of the meeting.
- 11.2 If the decision is appealed, the Chair shall give concise reasons for his ruling and the members, after debate, shall decide the question "That the ruling of the chair be upheld."
- 11.3 A majority vote of those opposed to the motion is required to overturn the ruling of the chair.

12. Motions

- 12.1 When a motion is before a meeting and the mover wishes to withdraw or modify it, or substitute a different one in its place, and if no member objects, the Chair may grant permission. However, if any objection is made, it is necessary to leave the motion as presented; withdraw the motion or amend the motion. Once a motion is withdrawn, the effect is the same as if it had never been made.
- 12.2 Any member may require the motion under discussion to be read at any time during the debate, except when a member is speaking.
- 12.3 The mover of a motion must be present when the vote on the motion is taken.
- 12.4 A motion relating to a matter not within the jurisdiction of the Council shall not be in order.
- 12.5 Amendment:
 - 12.5.1 Only one amendment at a time shall be presented to the main motion. When the amendment(s) has been disposed of, another may be introduced. Only one amendment to an amendment will be entertained against the main motion. All amendments must relate to the matter being discussed in the main motion and shall not so substantially alter the motion so as to change the basic intent or meaning of the main motion. The Chair shall rule on disputes arising from amendments.
 - 12.5.2 The amendment shall be voted upon. If any amendment is carried, the main motion shall continue to be debated or be put to the vote, unless a further amendment is proposed.
 - 12.5.3 Nothing in this section shall prevent other proposed amendments being read for the information of the members.
- 12.6 When the motion under consideration contains distinct propositions, the vote upon each proposition shall, at the request of any member, be taken separately.
- 12.7 Reconsideration:
 - 12.7.1 After a motion has been voted upon, and before moving to the next item on the agenda, any member who voted with the prevailing side may move for reconsideration, and shall state reason therefore;
 - 12.7.2 Reconsideration shall then be open to debate, voted upon and shall require the votes of a majority of the members present to pass;
 - 12.7.3 If a motion of reconsideration is moved at a subsequent meeting, it shall be preceded by a Notice of Motion and shall require a majority vote for the members present to carry;
 - 12.7.4 If a motion to reconsider is decided in the affirmative, such reconsideration shall become the next order of business, unless the motion calls for a future definite date. Debate on the matter to be reconsidered shall proceed as though it had not previously been voted on;
 - 12.7.5 Debate on a motion for reconsideration must be confined to reasons for or against reconsideration;



- 12.7.6 A Notice for Reconsideration of any decided matter shall not operate to stop or delay action on the decided matter unless the Council, by a majority vote of the members present, shall so direct;
- 12.7.7 The results of a voted on motion that has been approved for reconsideration supersedes the results of the previous voted on motion.

12.8 Rescinding Motions

- 12.8.1 A motion to rescind a previous motion may be accepted by the Chair. If passed by a majority vote of the members present, the previous motion referred to would be declared null and void.

13. Notice of Motion

- 13.1 A Notice of Motion may be received by the CAO prior to the closing of the meeting. In this event, the member shall read the Notice of Motion which shall be recorded in the minutes and shall form part of the agenda for the subsequent meeting.
- 13.2 A member may present a Notice of Motion for consideration at the next meeting. This then becomes a Notice of Motion at the next regularly scheduled meeting.
- 13.3 A member, who hands a written Notice of Motion to the CAO to be read at any regular meeting, need not necessarily be present during the reading of the Notice.
- 13.4 A motion, on notice, if not moved on the day and at the meeting for which notice has been given, cannot be moved at any subsequent meeting without notice being given again in accordance with this section.

14. Motion without Notice

- 14.1 A motion may be presented without the notice required in Section 14 if a motion to dispense with such notice is first passed by a majority vote.

15. Voting-Question

- 15.1 When a motion that a vote be taken (i.e. calling for the question) is presented, it shall be put to a vote without debate and if carried by a majority vote of the members present, the motion shall be submitted to a vote immediately, without further debate.
- 15.2 When a motion that a vote be taken on all matter before the body (i.e. calling for the question on all matters) is presented etc.
- 15.3 When the Chair, having ascertained that no further information is required, commences to take a vote no member shall speak, or present another motion until the vote has been taken on such motion or amendment.

16. Voting-Conflict

- 16.1 A member who has any direct or indirect pecuniary interest, as defined in the MGA, in a matter which is before the meeting shall so declare and shall physically leave the chambers during the debate and voting on the matter.

17. Requirement to Vote

- 17.1 Every member present shall vote on every matter unless exempted by voting by reason of pecuniary interest. The CAO shall record in the minutes the name of each member exempted and the reason.

18. Results of Votes

- 18.1 A motion shall be declared "passed" when a majority of members present vote in favour of the motion.



- 18.2 A motion shall be declared “lost” when the majority of members present vote in opposition to the motion.
- 18.3 A motion shall be declared “lost” in the event of a “tie vote” when an equal number of members vote “in favour” and “in opposition” of the motion.

19. Recorded Votes

- 19.1 When a member requests a recorded the CAO shall record in the minutes the names of all members voting for and against the motion and the chair shall announce the results of the vote.

20. Adjournment Time

- 20.1 Council shall adjourn no later than 9:30 p.m. if in session at that hour unless, with the majority consent of the members, a resolution is passed to extend the meeting for a maximum of one (1) hour or to complete the debate of items before Council.
- 20.2 If the agenda is not complete when the meeting is adjourned, the remaining agenda items will be added to the next regularly scheduled meeting agenda and are the first items of business at the next meeting.

21. Bylaws

- 21.1 Where a bylaw is presented to a meeting for enactment, the CAO shall cause the number and short title of the bylaw to appear on the agenda.
- 21.2 When a bylaw is not subject to a statutory public hearing:
- 21.2.1 a bylaw shall be introduced for first reading by a motion that it be read the first time, specifying the number of the bylaw;
- 21.2.2 after a motion for first reading of the bylaw has been presented, members may debate the substance of the bylaw and propose and consider amendments to the bylaw;
- 21.2.3 any proposed amendments shall be put to a vote if required, and if carried shall be considered as having been incorporated in the bylaw at first reading;
- 21.2.4 when all amendments have been accepted or rejected, a motion for second reading of the bylaw shall be placed
- 21.2.5 if a bylaw is to receive all three readings in one sitting, Council must make a motion to accept a third reading prior to the third reading.
- 21.3 When a bylaw is subject to a statutory public hearing, the following will apply:
- 21.3.1 an amending bylaw proposing a change of land classification in the Town Land Use Bylaw and which requires a public hearing may be introduced by a motion for first reading which shall be voted upon without amendment and a public hearing date shall be established.
- 21.3.2 following the public hearing a motion for first and/or second reading, whichever the case may be, may be presented and the members may debate the substance of the bylaw and propose and consider amendments to the bylaw;
- 21.3.3 a proposed amendment shall be put to a vote and, if carried, shall be considered as having been incorporated into the bylaw at second reading;
- 21.3.4 when all amendments have been dealt with, the motion for second reading of the bylaw shall be placed;
- 21.3.5 except for bylaws identified in section 23.3.1 a bylaw which requires a statutory public hearing may be presented on a motion for first reading;
- 21.3.6 a proposed amendment shall be put to a vote and, if carried, shall be considered as having been incorporated into the bylaw at first reading;
- 21.3.7 when all amendments have been dealt with the motion for the first reading of the bylaw shall be placed;
- 21.3.8 following the public hearing a motion for second reading may be placed and further amendments presented.
- 21.4 Three Readings



- 21.4.1 a bylaw shall not be given any more than two readings at any one meeting unless members present at the meeting unanimously agree that the bylaw may be presented for third reading at the same meeting at which it received two readings;
- 21.4.2 when Council unanimously agrees that a bylaw may be presented for a third reading at a meeting at which it has received two readings, the third reading requires no greater majority or affirmative votes to pass the bylaw than if it had received a third reading at a subsequent reading;
- 21.4.3 a bylaw shall be passed when a majority of the members present vote in favor of third reading, provided that any applicable provincial statute does not require a greater majority.
- 21.5 When a bylaw has been given three readings it is considered an enactment of the Town and is effective immediately, unless the bylaw or an applicable provincial statute provides otherwise.
- 21.6 After passage, a bylaw shall be signed by the Mayor or Mayor's designate and the CAO and shall be impressed with the corporate seal of the Town of Lamont.

22. Committees of Council

- 22.1 The Committee Chair will call committee meetings as required.
- 22.2 Notification of Committee meetings to the Public must be by Website and posting on the Town Office Building Front Door.
- 22.3 Committee meetings must follow the basic protocol of this bylaw unless otherwise specified as follows:
 - 22.3.1 Section 5. Regular Council Meeting with the exception of 5.10 In Camera rules; and
 - 22.3.2 Section 6. Special Meetings; and
 - 22.3.3 Section 7. Organizational Meetings; and
 - 22.3.4 Section 21. Bylaws.
- 22.4 Committee meetings can make motions that recommend certain actions to Council such as policy and/or Bylaw updates. Only Council can set the necessary direction for the Town of Lamont.
- 22.5 The agenda shall be prepared by the Committee Chair.
- 22.6 Committee Chair will ensure that meeting minutes are prepared either by another member of the committee, acting as recording secretary, or coordinated through the office of the CAO.
- 22.7 All Committee meeting minutes will be added to the agenda of the next Council meeting.
- 22.8 Approved Committee meeting minutes, by Council, are the official record of those meetings.

- 23. This bylaw supersedes and takes precedence over all previously passed bylaws that refer to meeting procedures as well as any previously passed resolutions that may be in conflict with this bylaw.



APPENDIX “A”

AGENDA

Town of Lamont
 Regular Meeting of Council
 Date - Time
 Council Chambers
 Agenda

1.	Call to Order	TIME
2.	Adoption of Agenda	
3.	Declaration of Pecuniary Interest	
4.	In-Camera	
5.	Delegations	
6.	Adoption of Minutes	
7.	Finance – Accounts	
8.	By-laws:	
9.	Correspondence:	
10.	Business: a) Out of Camera Motion	
11.	Staff and Council Reports	
12.	Action Register	
13.	Adjournment	



APPENDIX "B"

Request for Decision

Meeting: Date: Title: Agenda Item:

Background / Proposal:

Discussion / Options / Benefits / Disadvantages:

Cost / Estimates / Source of Funding:

Recommended Action (by originator):

That Town Council –

Supervisor:	CAO:
-------------	------



READ A **FIRST** TIME THIS _____ DAY OF _____, 20____ A.D.

Mayor

Chief Administrative Officer

READ A **SECOND** TIME THIS _____ DAY OF _____, 20____ A.D.

Mayor,

Chief Administrative Officer

READ A **THIRD** TIME THIS _____ DAY OF _____, 20____ A.D.

Mayor,

Chief Administrative Officer



John S. Batiuk

Regional Water Commission

Commission Members:

Town of Bruderheim
Town of Lamont
Town of Mundare
Town of Vegreville
Village of Chipman*
Lamont County
Strathcona County

January 13, 2020

To: All CAO's, Administrators
Member Municipalities

From: Pat Tomkow, Manager

Subject: 2020 Water Services Rate Increase

At the regular meeting held January 9, 2020 the Board of Directors of the Commission reviewed budget projections utilized in the determination of annual water rates. As part of this process, the 2020 rate to municipal members for domestic use was set at \$1.60 per cubic meter and \$1.62 for industry. You will recognize this represents an increase of \$0.03 cents per cubic meter.

The new charges are the result of the (\$0.0206) per /m³ rate increase passed on by the Capital Region Northeast Water Services Commission, our supplier of water. These charges include the increase that EPCOR Water has passed on to all the Regional Customers within the greater Edmonton Region.

The next billings from the Commission covering the period January 1, 2020 to December 31, 2020 will be at the new rate of \$1.60 per cubic meter.

Should you have any questions, comments or concerns regarding these new rates, please feel free to give me a call at any time.

Yours very truly,

John S. Batiuk Regional Water Commission

Per: Pat Tomkow
Manager



**FIREFIGHTER STAIRCLIMB
CHALLENGE**



Lamont County Emergency Services Regional Fire & Ice Gala and Fundraiser

To Whom It May Concern:

On April 18th/2020, Lamont County Emergency Services will be holding their Spring Gala in Lamont Alberta. This event is an opportunity for members of the community to join us in celebration of the achievements for the local districts and their firefighters raising funds for the Calgary Stair Climb, benefiting Wellspring Calgary.

Every year, hundreds of firefighters from around the world climb the stairs of Calgary's BOW tower, one of Western Canada's tallest buildings, in support of firefighters and community members living with cancer. Brave participants start their challenge at **3400 feet above sea level and climb the 775 vertical feet – 1204 steps or 55 floors – of the tower in full duty gear (this adds an additional 590 lbs to their body weight and reducing flexibility)**. At a total of 4175 vertical feet, the Calgary, Alberta event is the highest elevation firefighter stair climb in the world! The Stair Climb event will take place May 3rd, 2020.

Wellspring provides programs, resources, and support to people affected by cancer and their families. Some of their programs include mental health, transportation to therapy programs and appointments, accommodations, exercise programs such as yoga, art therapy, food preparation, community support, cultural traditions and many more, so no one has to face cancer alone.

Because it is a grim reality that a occupational hazard of the firefighter's job is cancer, and firefighters are 3-5 times more likely to get cancer, Wellspring works to ensure, the needs of the firefighters are considered alongside the needs of all its community member. This is why we have chosen Wellspring and the stair climb to be our annual fundraiser, as well as supporting some of our own local firefighters who have been affected by cancer. Learn more about who you are helping by visiting wellspringcalgary.ca.

The Gala is a formal evening with a dinner, dance, silent auction and other fundraising events. **We are currently taking donations for this fundraising event either monetary donations directly to the cause and/or provide items for our silent auction/fundraising events.** Sponsors are greatly appreciated and will be recognized and listed on team T-Shirts via tier system which you can find on the next page. Gold level and repeat silver/gold levels will receive public recognition at the Gala, and social media pages. A current "we supported the Calgary Stairclimb" card of the appropriate level will be offered for you to display at your place of business. Deadline for team shirt recognition is April 11th

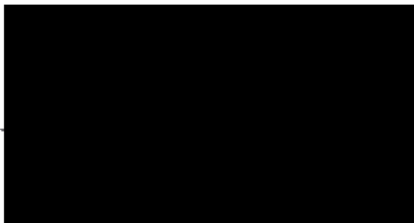
Last year Lamont County stair climb team raised nearly \$15000.00 We have decided to increase our goal to \$25000.00 with intent to be top fundraiser for the event. **Every \$150 provides a patient with the programs for one month, therefore that means when we reach our goal 167 people to get the help they need!**

Donations can be given directly to the stair climb website <https://calgarystairclimb.com> and searching "Lamont County Emergency Services". Or directly to a climb member. Tax receipts will be issued directly from Wellspring Calgary, please remember to include your contact information.

Please do not hesitate to contact us with any questions you may have, or to purchase tickets to the Fire & Ice masquerade Gala. We have provided contact information below.

Thank you in advance for your generosity and for considering our request.

Sincerely,



Team Captain, Correen Hosack
Lieutenant, Bruderheim Fire District
780 932.2044 c.hosack@bruderheimfire.com



Special Sponsor \$1000 +

Gold Sponsor \$1000

Silver Sponsor \$500-\$999

Bronze Sponsor \$200-\$499

Honorable mention Sponsor \$20-\$199

January 15, 2020

Dear Municipal Elected Officials and Leaders

Re: Legalization of Edibles, Extracts and Topicals (EET) - Information for Municipalities

I am pleased to provide you with the attached resource titled: *Phase Two of Cannabis Legalization - Edibles, Extracts and Topicals, Public Health Information for Municipalities*. Phase 2 of the federal government plan to legalize and regulate Edibles, Extracts and Topical (EET) forms of cannabis began on October 17, 2019, when the Cannabis Act was amended. Legal EET products are expected to be available in regulated cannabis retail stores by mid-January 2020. The legalization of EETs, three new and/or expanded classes of cannabis products, will have an impact on your existing local bylaws regarding consumption of cannabis in public places.

Alberta Health Services (AHS) advises that a precautionary approach be taken to minimize substance use harms and unintended consequences. This approach recognizes that it is easier to relax or remove restrictions at a later date than to tighten them after decisions have been announced, bylaws have been enacted, and investments have been made. This precautionary approach is consistent with the recommendations of the Federal Task Force on the Legalization and Regulation of Cannabis (Government of Canada, 2016). It applies the wisdom and lessons learned from alcohol and tobacco policy, which is to begin with more restrictive regulations and ease restrictions only as evidence becomes available.

AHS has developed the attached resource for municipalities to provide relevant information to assist in developing or revising local bylaws. This document outlines how EET may impact local regulations and how you can use this opportunity to strengthen or create new bylaws, based on a public health approach. It addresses consumption in public places, medical exemptions, multi-unit housing and festivals.

The location, method and accumulated volume of cannabis consumption can create a number of concerns, including increased youth access and increased normalization among youth due to increased visibility and exposure. Public consumption bylaws have the potential to protect the community and its citizens. Effective regulation, as identified in the intent behind federal legalization, supports federal and provincial goals to keep cannabis out of the hands of youth and to protect public health and safety.

AHS recognizes municipalities as important partners in public health. If you would like more information or support as you and your Council consider the impact of EET on your local bylaws, please feel free to contact me directly.

Sincerely,

Dr. Ifeoma Achebe
Lead Medical Officer of Health, Central Zone
Alberta Health Services

Attached: Phase Two of Cannabis Legalization - Edibles, Extracts and Topicals, Public Health Information for Municipalities

Phase 2 of Cannabis Legalization – Edibles, Extracts and Topicals

PUBLIC HEALTH INFORMATION FOR MUNICIPALITIES

Alberta Health Services (AHS) recognizes that municipalities have options for their cannabis-related bylaws now that Edibles, Extracts and Topicals are included in the federal Cannabis Act. To assist in making these complex decisions, AHS encourages municipalities to consider social and health harms. Overall, because we know so little about the impacts of cannabis on the health of communities and Albertans, we support a more restrictive environment until a larger body of research can tell us more. **In this document you will find information about the public health approach to public consumption that addresses multi-unit housing, vaping, medical exemptions, and festivals.**

PUBLIC CONSUMPTION

Restricting consumption of cannabis in public places sets up a regulatory environment that can help achieve the federal and provincial objectives of legalization, which include: protecting public health, restricting youth access, and protecting safety on roads, and in workplaces and public spaces.

ALBERTA HEALTH SERVICES ADVISES MUNICIPALITIES TO RESTRICT CONSUMPTION IN PUBLIC PLACES (INDOORS AND OUTDOORS) COMPLETELY

What does a complete restriction mean?

- It means cannabis consumption is prohibited in public places, limiting use to private residences only, for:
 - Combustibles (smoking/vaping/dabbing)
 - Edibles (beverages/food)
 - Extracts (sprays/capsules/ high potency concentrates)
- It means the protective measures that society has worked diligently for years to put in place for alcohol and tobacco will be the minimum for cannabis. This approach recognizes the decades of lessons learned from other intoxicating substances.

AHS recognizes there are special considerations related to multi-unit housing, medical users and festivals. We have provided additional information about these issues on the following page.

**SUBSTANCE USE COSTS
ALBERTANS \$5.5 BILLION PER
YEAR OR \$1,332 PER PERSON
PER YEAR REGARDLESS OF AGE.¹**

Best practices in substance use help to reduce these costs and harms.

Why restrict public consumption?

- Restricting public consumption helps to limit public intoxication and reduce health and social harms in the community. This is best achieved through policy.
 - The Netherlands found less restrictive regulations caused health and social issues and are now implementing more restrictive regulations, including closing “coffee shops”.²
- Occupational Health & Safety regulates both alcohol and cannabis (intoxicating substances) in the workplace to prevent workplace harms.^{3,4} In addition, public policies regulate alcohol consumption in public places to prevent harms. Restricting cannabis consumption in public places aligns with alcohol restrictions and mirrors the Occupational Health and Safety approach.
- It aligns with alcohol regulations. This means open bottles/cans of either cannabis or alcoholic beverages would not be allowed in public spaces.⁵ This helps to prevent an increase of cannabis and alcohol-related harms and associated costs.
 - While there may be practical challenges to regulation enforcement (e.g., proof edibles contain cannabis), having regulations in place supports public health and safety.
- It prevents harm from second-hand cannabis smoke/vapour.^{6, 7, 8, 9, 10, 11}
- Children tend to copy what they observe and are influenced by the normality of any type of smoking behavior around them. Thus public consumption risks increasing cannabis use and associated harms.¹¹
- All jurisdictions that have legalized cannabis advise starting with stricter regulations.¹²
- In all U.S. legalized states, decision makers banned public consumption at onset.

SPECIFIC CONSIDERATIONS IMPACTING PUBLIC CONSUMPTION DECISIONS

MULTI-UNIT HOUSING RESIDENTS

If cannabis consumption is only allowed in private units/residences, some of which have no-smoking/vaping rules, does this disadvantage multi-unit housing residents' ability to consume cannabis?

- All residents have the option of consuming other forms of cannabis in their private units, such as: edibles, drinks, capsules, sprays, or tinctures.
- As with tobacco, multi-unit housing complexes are advised to have smoke-free and vape-free indoor spaces and provide outdoor designated areas on common property for smoked or vaped products, five or more meters away from doors, windows and fresh-air intakes. If the complex is not smoke free, residents can request designated outdoor smoking and vaping areas to ensure the health and safety of all residents.

What if residents want the fast-acting effects that smoking/vaping cannabis provides?

- There are alternative products that have similar effects without the harmful effects of second-hand smoke or vapour.
- Residents can use outdoor designated consumption areas as recommended above.

VAPING

Is vaping a safer form of consumption?

- Vaping is not without risks and the health impacts are not fully understood. Vaping may also result in more frequent use and use of higher THC products.¹³
- Harms related to vaping may include severe lung disease, however at the time of this writing not enough is known about these emerging cases to understand the cause or full extent of the risks and harm.
- There is no evidence that second-hand exposure to vapour is safe, thus a precautionary approach is advised.

MEDICAL EXEMPTIONS ARE REQUIRED

- There are many different forms of cannabis products that medical users can choose from, particularly that do not involve smoking or vaping of the product.
- The Canadian Medical Association does not support combustible products as initial prescribed product for medical purposes, as alternative forms are available that minimize health risks to the patient and second hand exposure risks to those around them.¹⁵

FESTIVALS

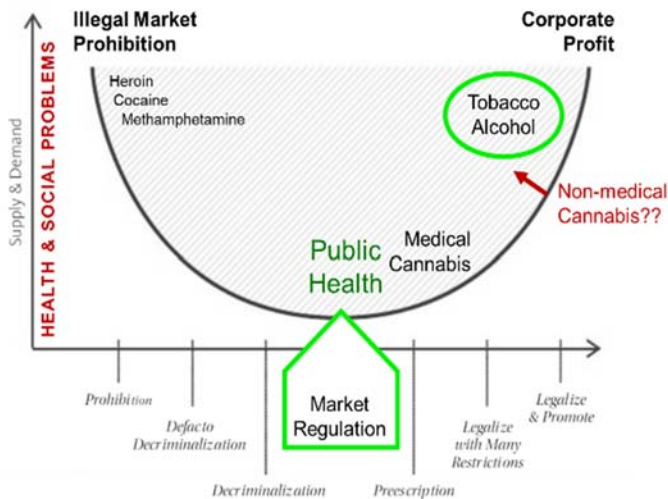
Should festivals allow public consumption in the form of "cannabis gardens" (similar to beer gardens)?

- The most protective option and best way to reduce short and long-term health and social harms is to not allow cannabis gardens, because:
 - It normalizes consumption. Normalization means that a behavior or activity becomes a 'normal part' of leisure and lifestyle and is no longer considered potentially harmful. The more often use is normalized and permitted, particularly in public spaces, the greater the risk of health and social harms to communities.
 - Children tend to copy what they observe and normalizing smoking behaviour is of particular concern. As seen with alcohol and tobacco, normalization leads to increases in rates of use, including associated harms.
 - Of potential noise and nuisance complaints. For example, the City of Hague, Netherlands now restricts public consumption because of the many complaints from residents and visitors regarding smell and noise.² The Calgary Stampede has designated their event as family friendly, by banning on-site consumption.¹⁶ The Vancouver Park Board has banned 4/20 events because of the negative impact on residents, parks and facilities.¹⁷
- There may be liability for festival organizers due to risk of harm related to intoxication.

Since people will smoke/vape in the general festival space anyway, wouldn't having a designated space for smoking/vaping be a better option?

- The most protective option for the public is to prohibit public consumption.
- AHS, in collaboration with municipalities, will review and monitor harms over time. Recommendations and practices could shift as we learn more.

WHAT IS A PUBLIC HEALTH APPROACH TO CANNABIS LEGALIZATION?



A public health approach strives to maximize benefits and minimize harms of substances, promote the health of all individuals of a population, decrease negative impacts on vulnerable populations, and ensure harms from interventions and legislation are not disproportionate to harms from the substances themselves.⁷ Key considerations when developing bylaws and the practices that support them include:

- Taking a precautionary approach with stricter regulations to reduce health and social problems over time.
- Begin with a more restrictive framework and ease restrictions as evidence becomes available.
- Regulations allow for enforcement when needed and are not intended to shift burden of legalization to marginalized groups. Controls and education can be put in place to ensure an equitable approach to enforcement.

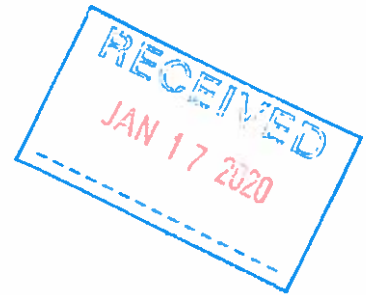
**FOR MORE INFORMATION PLEASE CONTACT YOUR LOCAL MEDICAL OFFICER OF HEALTH
403 356 6412**

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THE ALBERTA ORDER OF EXCELLENCE



January 10, 2020

*His Worship Bill Skinner
Town of Lamont
PO Bag 330
Lamont AB T0B 2R0*

Dear His Worship Skinner,

The Alberta Order of Excellence is the highest honour the Province of Alberta can bestow on a citizen of this province. The membership of the Order reflects a true diversity of strengths, ideas and fields of endeavor and yet all members have one thing in common. They are united in their understanding that caring and committed individuals can and do make a difference in the strength of our communities, in the quality of life enjoyed by Albertans and in the benefits Canada has to offer the world.

Because of your position, I trust that you might know a remarkable Albertan who has made significant contributions to the lives of other Albertans and deserves to be considered for this honour. If so, I encourage you to nominate them for 2020. Nominees must be Canadian citizens, live in Alberta and have made a significant contribution provincially, nationally or internationally.

More information and nomination forms are available on our website at www.lieutenantgovernor.ab.ca/aoe. The deadline for submission is Friday, February 15, 2020.

Sincerely,

*Andrew C.L. Sims
Chair*

*Facebook: @AlbertaOrderofExcellence
Twitter: @AOEalberta*

LAMONT HEALTH CARE CENTRE

**Summary
Minutes of the Regular Board Meeting
Date: Monday, December 23rd, 2019**



1.0 Call to Order

The meeting was called to order by Chairman Kent Harrold at 8:37 a.m. following Christmas greetings. There were nine (9) persons in attendance.

2.0 Approval of Agenda & Minutes

The proposed agenda and minutes of the last meeting (November 28th, 2019) were reviewed and approved as corrected and addended.

3.0 Business arising from the discussion included:

- i. Update re: Accreditation Canada**
Accreditation Canada required more information that will be submitted.
- ii. 'Faithful Footprints Grant'**
Mr. Sawchuk is in the process of gathering some more quotes for different projects and they will be evaluated once all the quotes have been received.
- iii. Update re: Harold James Scholarship**
An Application Form for the Harold James Scholarship has been uploaded to LHCC's website. For deadline and criteria please visit Lamont Health Care Centre Website at www.Lamonthhealthcarecentre.com.
- iv. Update re: Dress Code Policy**
Mr. Bharmal informed the Board that the Department Supervisors requested to have the Dress Code Policy divided into two sections: one that would address Nursing Staff and the second section would address General Staff.

4.0 New Business

Presentation of Reports

Reports from the Executive Director, Medical Staff and Board Committees were presented for information.

These reports covered matters related to the day-to-day operations of the facility.

The following report highlights were discussed:

- a. AHS Issues – Connect Care, Ernst & Young Review
- b. Physicians Impact Assessment
- c. Code Blue Blitz
- d. LHCC Agreements
- e. LCHF Issues
- f. Nursing Related Issues
- g. Locum Privileges
- h. Accounting Department
- i. Respite Policy
- j. Smoking Policy
- k. Insurance renewal.

5.0 Next Meeting

Thursday, January 23rd, 2019, commencing at 10:30 a.m. after the Patient Care Committee meeting.

6.0 Adjournment

There being no other business, the meeting was adjourned at 5:15 p.m.

A handwritten signature in black ink, appearing to be 'S/S', written over a horizontal line.

/sb

Town of Lamont

Request for Decision

Meeting: Regular Council Meeting
Date: January 28, 2020
Title: Transfer of Tax Recovery Fees to Tax Rolls
Agenda Item: Business

Background / Proposal:

The Town of Lamont has authority through the *Municipal Government Act* (MGA) to transfer costs related to legal fees for the tax sale process to individual tax rolls.

Discussion / Options / Benefits / Disadvantages:

The legislative authority is identified through section 553 of the MGA to transfer legal costs associated with tax sale proceedings to the individual tax rolls.

Properties that are involved with tax recovery proceedings, such as a tax sale, require legal fees to be placed on each tax roll and the following properties have incurred additional legal fees:

<u>Roll Number</u>	<u>Amount</u>
56200	\$333.65
<u>103500</u>	<u>\$341.82</u>
Total	\$675.47

Recommended Action:

It is recommended that all costs/fees related to tax sale proceedings be added to the respective tax rolls.

Proposed Motion:

That Council authorize the costs to be transferred to the following tax rolls; #56200 (\$333.65) and #103500 (\$341.82).

Attachments:

None.

Report Prepared By: Betty Malica

CAO: Christine Beveridge

Town of Lamont

Request for Decision

Meeting: Regular Council Meeting Date: January 28, 2020 Title: Public Committee Member Appointments - Parks and Recreation Agenda Item: Business

Background / Proposal:

The public committee member appointments for the Parks and Recreation Committee have expired December 31, 2019.

Discussion / Options / Benefits / Disadvantages:

As approved during the Organizational Meeting on October 23, 2018, there is a requirement for a minimum of three (3) public members on the Parks and Recreation Committee who are Town residents.

Administration publicized that the Town was seeking public members to become official members of this committee. The request was advertised through multiple touch points and on multiple occasions, specifically; on the Town website, the Town Office bulletin board, the Lamont Leader, via posts on the Town of Lamont Facebook page, Council members, the Committee, and Town of Lamont staff. Further, the request was also sent directly to individuals whose appointments expired December 31, 2019.

To date Administration has received four (4) applications.

Recommended Action:

Administration recommends that Council appoint two (2) of the applicants to the Parks and Recreation Committee for a two (2) year term and one (1) of the applicants for a one (1) year term.

Proposed Motion:

That Council appoint _____ and _____ to the Parks and Recreation Committee to expire December 31, 2021 and _____ to expire December 31, 2020 as public members.

Attachments:

1. Application Form Appointment to Boards/Committees

Report Prepared By: Dawn Nielsen, Deputy CAO	CAO: Christine Beveridge
----------------------------------------------	--------------------------

This document is severed pursuant to section 197 (2) of the Municipal Government Act (MGA) and in accordance with section 17 (Disclosure Harmful to Personal Privacy) of the Freedom of Information and Protection of Privacy Act (FOIP).



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: January 28, 2020

ELECTED OFFICIAL: Mayor Bill Skinner

REPORT PERIOD: Jan 8, 2020 – Jan 22, 2020

Boards and Committees:

- January 13 - Lodge Managers Meeting in Mundare – Noted progress with issues regarding resident pendants at Beaverhill Pioneer Lodge. Discussed increase in vacancies and recreational activities provided to residents.

Town of Lamont Business:

Professional Development (Workshops & Conferences):

- January 22 – Lamont County Emergency Management Tabletop Exercise at Lamont Community Hall

Lamont Functions and Events:



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: Jan. 28, 2020

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: Jan 7, 2020 – Jan 22, 2020

Boards and Committees:

- January 9 – Attended John S. Batiuk Water Commission meeting:
 - Fee increase \$0.03/m³.
 - A meeting with NE commission is to be set.
- January 21 - Attended Lamont High School Parent Advisory Committee PAC/Foundation meeting:
 - The school requires sponsors for their student meal program.
 - New vice principal Brendt Sonnenberg.
 - Finland exchange students will be here May 1-10, 2020.
 - The school fees for some option courses are to increase.
 - New info messaging system in place (SMORES).

Town of Lamont Business:

Professional Development (Workshops & Conferences):

Lamont Functions and Events: