



Town of Lamont
Tactical Plan

February 2015

The Tactical Plan will align with the Strategic Plan and will provide the objectives and actions for Council and Administration to take to meet the goals outlined in the Strategic Plan.

Objectives are what Council is striving to achieve under each of the goals. They will present these objectives to the appropriate committee and formulate an action plan to achieve the objectives.

Some of the goals are long term and won't see a return for a longer period of time – some goals will show progress much sooner.

Priority 1: Development of Community Services, Support for Family and Youth

Committee Responsible: **PUBLIC SERVICES**

Goal 1.1: To seek and pursue the development of services for individuals, families and youth with appropriate partners, to improve the attractiveness of the Town of Lamont to all age groups.

Objectives	Recommended Actions	Actions Completed
Development of relationships to the schools, possible development of a town museum and discussions related to organized recreation opportunities for children, youth and adults.		
Public Services - Assess alternatives to housing a cost effective museum & welcome center.	<p>2015 – 2016 Address whether an existing “older” building could be purchased and converted into this venue for the town. A couple of different sites were discussed – by the Town office or by the Queens Monument where we could also coordinate a park by it.</p> <p>At the May 3, 2016 meeting of the Public Services Committee, it was suggested that a “garage package” type of structure could be erected for the use of a picnic pavilion in the park.</p> <p>There was discussion regarding moving the “castle” to the site, however this is not doable and the Committee is now looking for an alternative to be placed by the Queen’s monument. The Museum/Welcome center are top priority and something will be submitted for the 2017 budget deliberations.</p> <p>For future planning, it was discussed that a historical pathway could be developed which would include the Queen’s stopping point, the bus accident and the first GPS mark for CN.</p> <p>June 13 meeting: Lot layout is still outstanding. Colin will provide lot layout and obtain estimates for different sizes of buildings. Richard will complete a first call on the site.</p>	

Priority 2: Development of Parks

Goal 2.1: To develop and implement an overall park and green space strategy.

Committee Responsible: **PARKS AND RECREATION COMMITTEE**

Objectives	Recommended Actions	Actions Completed
Extend current park plan for Hillside Park to include park and trail development across all areas of the Town. Plans and discussions may also include sustainable funding for maintenance and the possibility of a new position for a Parks and Recreation Director.		<ul style="list-style-type: none">• Permanent toilets have been installed in the park area.• 3 regular picnic sites and 1 handicap accessible picnic site were completed in 2015. Sponsorship has been received for 2 additional regular and 1 handicap accessible sites.

Priority 3: Development of Residential/Commercial/Industrial Plans and Areas

Committee Responsible:

Goal 3.1: To establish a long range plan for growth related to the Municipal Development Plan (MDP)

Objectives	Recommended Actions	Actions Completed
Establishment of priorities for continued development and maintenance of roads, sewers, buildings, reservoirs, lagoons, lift stations and other facilities. Developing strategies for attracting business and residents, ensuring development occurs in an orderly manner so that the Town can be proactive with developers rather than constantly reacting to development proposals.		<ul style="list-style-type: none">• Working with engineer, planner and development officer to set out a clear, concise set of standards and development guidelines to promote growth but at the same time ensuring the growth is smart growth and will be sustainable into the future.• Lagoon expansion is complete.

Public Services - Establish a development plan for across the Highway.	LCREDI and Urban Systems are developing this plan. (The Industrial Readiness Plan)	<ul style="list-style-type: none"> • This requires no immediate action from the committee. • This work is complete. Awaiting final report from Urban Systems.
--	--	---

Goal 3.2: To enhance and promote events and municipal features in the Town of Lamont to build on our sense of Community.

Committee Responsible: **PUBLIC SERVICES**

Objectives	Recommended Actions	Actions Completed
Initiatives to promote or assist in promoting existing events in the Town (i.e. Christmas Light Up, bonspiels, hockey, other sports) and tying into other events in neighbouring municipalities or Elk Island Park where mutual benefit might be possible.		<ul style="list-style-type: none"> • Ride for Dad has been an annual event in the Town for 2 years and is planning on stopping here again in 2015. • Adamstock was new in 2014, creating traffic in town. • The Fair Committee was formed in 2015 and that committee along with the Town will be responsible for the planning of the Annual Fair and Perogy Festival. • Picnic in the Park (annual) • Town Wide Garage Sale (annual) • Town Wide Clean Up (annual) • Large Item Pick Up (annual) • No additional events would be feasible for the Town to take on but we would be open to service groups

Priority 4: Good Governance

Committee Responsible: **CORPORATE SERVICES**

Goal 4.1: To ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with contemporary, transparent and effective means of governance.

Objectives	Recommended Actions	Actions Completed
<p>Refreshing of old policies and bylaws, ensuring the effective involvement and consultation with volunteer organizations and the business community. Ensuring operational efficiencies and seeking opportunities for collaboration with surrounding municipalities (including the County)</p>		<ul style="list-style-type: none"> • Review of policies and bylaws has been taking place; several have been updated and more are being looked at • Council representatives attend meetings of local organizations and report back to Council • Several collaboration grants have been applied for with various municipalities within the County to increase operational efficiencies • LCREDI and OGEETC are two entities the Town is a participant in to explore economic development and promote smart development of oil and gas operations
<p>Public Services – Address aging policies and bylaws within Public Services responsibility and refresh as required.</p>	<ol style="list-style-type: none"> 1. Establish a list that needs to be addressed. 2. Prioritize 3. Execute top down. 	<ul style="list-style-type: none"> • Public Services Committee discussed a preliminary list of Bylaws and policies at the May 3, 2016 Committee meeting. A list of priorities has been established for some of the policies/bylaws. 2 have been completed and will go to Council. Public Services will continue to address in order of prioritization.

Goal 4.2: To continually seek ways to improve communication from the Town to its residents to encourage broader awareness, interest and participation.

Objectives	Recommended Actions	Actions Completed
<p>Reviewing and improving all elements of communications (internal, external, traditional media, website, social media) to ensure channels are open in both directions and ensure that everyone who wants to be informed has every opportunity to be informed.</p>		<ul style="list-style-type: none"> • The website is being reconstructed to make it easier to use and friendlier to the eye • Facebook and/or Twitter are being explored for use • An online notification system has been implemented for use during

		an emergency or event that requires mass notification
Public Services – Review areas that we need to address both internal and external communication.	Ongoing Assessment. June 13 meeting: Information for message signs was reviewed. Find out what the capabilities of the SW for the sign is.	<ul style="list-style-type: none"> • There are a number of events in Town that are not advertised by signage. This could be a budget item for the 2017 budget

Priority 5: Infrastructure

Committee Responsible: **PUBLIC SERVICES**

Goal 5.1: To establish an on-going plan for the maintenance, preservation, replacement and upgrading of existing roads and services.

Objectives	Recommended Actions	Actions Completed
Develop plan for repair/replacement of existing roads and services.		
Public Services – There is an existing Area Structure Plan that was developed by our Engineers. This plan is the 5-10 year plan of where we need to go to.	Ongoing - Continually review based on changes within the Town on a yearly basis as part of the overall budgeting process.	
Public Services – Create a view of roads/sewer/water plan based on Town priorities focusing on the short term of 1-2 years.	<ol style="list-style-type: none"> 1. Create initial view of the plan. 2. Review with Council; Public Works Team and Administration for feedback. 3. Solidify view and communicate on website. <p>Ongoing - Update on a yearly basis as part of the overall budgeting process.</p>	The Tangible Capital Assets will be used as a starting point for this plan. Discussion will be held with Council regarding other needs/requirements.

Goal 5.2: To maintain consistent engineering standards for development and maintenance of new roads, sewers and water infrastructure.

Objectives	Recommended Actions	Actions Completed
Development of consistent minimum standards that can be provided to all potential developers and that will ensure flexibility for varying situations.		<ul style="list-style-type: none"> • Utility Master Plan • Development Agreement template which will have specific appendices for each project depending upon requirements

Goal 5.3: To establish an on-going maintenance plan and to budget annually for the upgrading of existing of facilities.

Objectives	Recommended Actions	Actions Completed
Establish a 5/10/20 year plan for the replacement of existing facilities based on the life expectancy of each facility/building		<ul style="list-style-type: none"> • Committee reviewed some information received from Robert regarding Tangible Capital Assets. See 5.1 notes

Goal 5.4: To establish an on-going maintenance plan and to budget annually for the upgrading of existing equipment and vehicles.

Objectives	Recommended Actions	Actions Completed
Establish a 5/10/20 year plan for the replacement of existing equipment and vehicles based on the life expectancy of each item.		See 5.1 and 5.3